



Town of New Durham

Building Inspector/Code Enforcement Officer/Health Officer

PO Box 207, 4 Main St, New Durham, NH 03855

Office 603-859-2091 Ext#110 F a x 603-859-6644

Web Site: www.newdurhamnh.us

E-mail: buildinginspector@newdurhamnh.us

(Permits can be scanned and emailed, please fill out all sections)

BUILDING PERMIT APPLICATION

*Map _____ Lot _____

Physical Address _____

Owner Information:

Name _____

Address _____

Phone # _____

Email Address: _____

Building Lot Information

Base Zoning District:

Description of Proposed Construction:

Occupancy/Use Information:

- Residential
- Residential/Seasonal Only
- Accessory/Storage
- Commercial/Industrial
- Business
- Mixed Use
- Institutional/Assembly

New Building Plan Information:

- Living Space _____ Sq Ft
- Non-Living Space _____ Sq Ft
- Remodeling _____ Sq Ft
- Porches, Decks, Sheds _____ Sq Ft
- Number of Bedrooms _____ Baths _____
- Septic Permit # _____

Other Permits Required:

- Planning Board Approval / Date _____
- Zoning Board Approval / Date _____
- Floodplain Permit
- Driveway on Town, State or Private Road Association
- Department of Environmental Services
- After-the-Fact

- Electrical
- Plumbing
- Mechanical as
- Sign
- Historic Commission
- Seasonal Conversion

***** **FOR OFFICE USE ONLY** *****

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BUILDING PERMIT SITE PLAN

For our mapping purposes a sketch of the site plan must be on this page and include the following:

1. Identify the dimension of the lot.
2. Proposed and existing structures on the property.
3. Location of the Driveway from Property Line to Center of Driveway.
4. All distances from: Property Lines, Edge of Right of Ways, Water Bodies and Wetlands.

MAP _____ LOT _____ PROPERTY ADDRESS _____

Estimated Cost of Construction: \$ _____

I hereby certify that all the information on this application is correct:

Signature of Applicant _____

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 Granted Fee \$ _____
 Denied Reason for Denial: _____

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BUILDING PERMIT ATTESTMENT FORM

Notice

1. Construction must start from issuance of Building Permit within six (6) months.
2. Building Permit must be displayed visibly on location.
3. When all rough carpentry (electrical and plumbing) is complete, call the building inspector's office for a rough-in inspection.
4. To obtain an Occupancy Certificate, contact the building inspector. All work must be completed.
5. If a return inspection trip is necessary for failing an inspection, an additional fee of \$25.00 will be charged.

Important Considerations

I _____ hereby attest that all of the information/measurements stated on the building permit application /site plan are accurate and in compliance with the Town of New Durham Zoning Ordinance.

Furthermore, I understand that any variance from these measurements that encroaches upon the minimum setbacks requirements as set forth in the New Durham Zoning Ordinance, will be corrected through the direction of the Town of New Durham Code Enforcement Officer. In addition, I also agree to pay, in full, all costs incurred by the Town of New Durham to bring into conformance any violation that this structure/use may create.

All permits are subject to appeal or revocation for 30 days after issuance. Commencement of work within the 30-day period shall be at the risk of the permit holder/property owner.

Owner Signature Date

Contractor Signature Date

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BUILDING PERMIT INSTRUCTIONS

No Building Permit for any building or structure on any lot shall be issued except to the owner of record or his authorized agent. The proposed construction or alteration of a building or structure shall comply in all respects with the provisions of the Town of New Durham Zoning Ordinance, or with a decision rendered by the Zoning Board of Appeals or the Planning Board. Any application for such a permit shall be accompanied by some or all of the following required documents as required.

1. If other than property owner applying for permit, a letter of authorization.
2. 2 copies of plans (11"x17") drawn to scale to include elevations, showing cross sections of all parts of the structure including roof, walls and foundation. Must include spans and must be scalable.
3. A completed Building Permit Application, with a site plan showing required setbacks.
4. "Approval for Construction" by DES for a Waste Water Disposal System if applicable.
5. Mechanical, Plumbing, and Electrical Permits issued with Building Permit if applicable.
6. Driveway Permit Application if applicable.
7. DES/ Shoreline Impact Permit approval if applicable.

All new structures and driveways must be staked out in the location where they are to be constructed.

Inspections – 36 hour notice. Please call the building inspector at 859-2091 to schedule an inspection.

New Durham has Construction Job Site Policy.

1. Portable toilets, if there is no available on site facility available to workers.
2. Roll-off dumpster or container or remove demolition and scrap material from site daily.

All Permits are subject to appeal or revocation for 30 days after issuance. Commencement of work within the 30-day period shall be at the risk of the permit holder/property owner.

REQUIREMENTS

1. Map and Lot
2. Please make Inspection requests via email if possible

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