

**TOWN
OF
NEW DURHAM, NH**



**ANNUAL REPORT
FOR THE YEAR ENDING
DECEMBER 31, 2019**

2020 Deliberative Session & Town Election

DELIBERATIVE SESSION OF THE TOWN MEETING

When: Monday, February 3, 2020

Time: 7:00 p.m.

Place: New Durham Elementary School Gymnasium

TOWN ELECTION

When: Tuesday, March 10, 2020

Time: 8:00 a.m. to 7:00 p.m.

Place: New Durham Elementary School Gymnasium

Senate Bill #2 (SB2) provides for absentee voting on all warrant articles as well as the town and school district officers. Any person who is absent from the town in which he or she is registered to vote on the day of the election or has a religious commitment or a physical disability may request an absentee ballot. No additions can be made to the checklist after February 28, but voters may register at the polls on Election Day.

Tuesday, January 21, 2020 last day for the Supervisors to post current town election checklist at Town Clerk's office or at Town Hall; notice of day, hour and place of upcoming checklist sessions must be posted with checklist. [RSA 654:26, 27, 669:5]

Wednesday, January 22, 2020 is the first day for candidates in towns with non-partisan official ballot system to file declarations of candidacy with town clerk [RSA 669:19; 652:20; 40:13, VII]

Friday, January 31, 2020 is the last day for filing declaration of candidacy with town clerk in towns with non-partisan official ballot system. town clerk's office must be open at least from 3:00 p.m. to 5:00 p.m. [RSA 669:19-:21; 652:20; 40:13]

Tuesday, February 4, 2020 is the last day for 2% of the voters of a town to petition selectmen to place referendum on ballot to increase or decrease membership of board of selectmen. [RSA 41:8-b,8-d]. Last day for 25 or more voters or 2% of the voters, whichever is less, in the town to apply to selectmen to include a warrant article.[RSA 39:3]

Tuesday, February 11, 2020 Last day to post checklist to be used at Town Election.

Saturday, February 29, 2020 last day for town clerk/supervisors to accept voter registration applications. *No additions or corrections shall be made to the checklist after this session*, until election day, except as provided in RSA 659:23. RSA 654:8II

Friday, March 6, 2020 Last day for supervisors to post final corrected checklist, on or before midnight. [RSA 654:28]

Tuesday, March 10, 2020 Town Election at the New Durham School from 8:00 a.m. to 7:00 p.m.

Friday, March 13, 2020 is the last day for any person for whom a vote was cast to request a recount of votes cast at Town Election. [RSA 669:30 652:20]

Tuesday, March 19, 2020 is the last day for 10 voters of a town to petition clerk to recount ballots on any question printed on official ballot. Clerk must be available at least between 3:00-5:00 p.m. [RSA 40:4-c]

Front cover design by Stephanie Lisle MacKenzie

Front cover photograph "View of Birch Hill and Merrymeeting Lake", with permission from Southeast Land Trust (SELT).

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Inside Front Cover: New Durham Town Deliberative Session & Election – 2020

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Back Cover: Information Directory

Town of New Durham, New Hampshire



Introduction

About New Durham

For more than a decade, critical recreation land and wildlife habitat in New Durham has slipped through the fingers of many neighbors and local outdoor enthusiasts who wished to protect the land from development. Now, through partnership efforts of the Southeast Land Trust of New Hampshire (SELT), the Merrymeeting Lake Association (MMLA) and Moose Mountains Regional Greenways (MMRG), these 2,000 acres are conserved forever as Birch Ridge Community Forest (June 28, 2019).

As a community forest, Birch Ridge will promote conservation, community and economic development through SELT's ownership and management of land for the benefit of the community. The conservation easement is held by Moose Mountains Regional Greenways with the Town of New Durham and NH Department of Environmental Services holding a right of enforcement.

History

Once proposed for a 220-unit subdivision, Birch Ridge was a priority for the community to protect for more than a decade. Past efforts fell short of acquiring and conserving this treasured land.

In 2018, Merrymeeting Lake Association learned of another opportunity to protect the land and secured an agreement with Dillon Investments, LLC, then the owner, to purchase the entire property, with \$200,000 paid as a non-refundable deposit. This agreement had a closing date of June 28, 2019, which was met.

As owners, Dillon Investments, LLC, aggressively cut most marketable timber from the property. Despite best efforts, the cutting could not be stopped. It was, however, closely monitored by the NH Division of Forests & Lands to ensure it met state regulations. Visits to the property after the cut show strong regeneration of oak, which is a good sign of recovery.

Explore Birch Ridge

Birch Ridge Community Forest provides access to recreation, filters clean water and provides critical wildlife habitat. Therefore, Birch Ridge has been a local and regional priority for conservation for more than a decade. The Community Forest management plan is currently being drafted but will ensure access to open space for recreation, habitat protection for wildlife, preservation of water quality, and climate change resilience.

The land is open to the public for respectful exploration; however, trail maps and signage are not yet available.

Water quality

Nearly 1,300 acres of Birch Ridge drain to Merrymeeting Lake and Merrymeeting River, helping protect the Lake's excellent water quality that is the key to the enjoyment of residents and visitors. The Land Conservation Plan for NH's Coastal Watershed, a regional plan developed to identify the most important lands for water quality and wildlife habitat, identified the entire Birch Ridge property as a conservation focus area, confirming the importance of Birch Ridge from a regional and statewide perspective. The Birch Ridge lies within the June 2017 Moose Mountains Regional Greenways (MMRG) Conservation Action Plan's highest Conservation Focus Area, which places emphasis on the region's lake watersheds.

About New Durham, continued

Recreation

Birch Ridge offers recreational opportunities for all to enjoy. These will be enhanced with kiosks, trail maps, and parking areas after the land management plan is completed. Updates as this progresses will be provided.

Thirteen miles of trails offer great access for hikers, cross-country skiers, and birders with wonderful views of the Lake and all the way to Mt. Washington. Snowmobilers know Birch Ridge well, as it includes Corridor 22, the main east-west snowmobile corridor south of Lake Winnepesaukee that connects Maine to central New Hampshire. The property's predominantly oak and hickory forest provides food sources for deer, ruffed grouse, turkey and snowshoe hare, making it a favorite and popular destination for both archery and firearm hunters. Conserving Birch Ridge will also protect the remaining shoreline of Coldrain Pond, a popular fly fishing-only pond that is stocked annually with eastern brook trout and also hosts rainbow and brown trout.

Wildlife habitat

Birch Ridge is a haven for wildlife with its diverse features from wetlands to ridge tops. In fact, 99% of the Birch Ridge property is a priority for conservation under the NH Wildlife Action Plan. Common and wide-ranging species like moose, bear, deer, and bobcat thrive on the property. Smaller forest dwellers like salamanders and rare turtles utilize the property's vernal pools, many streams, a 25-acre beaver pond, and Coldrain Pond. Birch Ridge also lies within the MMRG Priority 1 Greenway Concept Plan with a focus on protecting connecting corridors for wildlife movement.

Funding Partners

The protection of Birch Ridge Community Forest was made possible by generous donations from New Durham community members, an early grant of \$500,000 from the US Forest Service Community Forest and Open Space Program, a \$350,000 grant from the New Hampshire Land and Community Heritage Investment Program (LCHIP), the Town of New Durham and New Hampshire Department of Environmental Services Aquatic Resources Mitigation Program.

About the Partnership for Birch Ridge

SELT: Please explore our website to learn more about SELT, a membership-supported, non-profit organization whose mission is to protect and sustain the significant lands in our communities for clean water, outdoor recreation, fresh food, healthy forests, and wildlife.

Moose Mountains Regional Greenways: Moose Mountains Regional Greenways was founded in 2000 by conservation commissioners and planning board members from towns in our service area. MMRG services its seven member communities that include: Brookfield, Farmington, Middleton, Milton, New Durham, Wakefield, and Wolfeboro, by conserving land, providing technical to support towns and freely distributing information through workshops and reports. In 2013 MMRG began to hold conservation easements and its conservation decisions are now guided by a June 2017 Conservation Action Plan: "Our Home Our Land Our Tomorrow".

Visit mmrg.info to learn more.

Merrymeeting Lake Association: The Merrymeeting Lake Association exists to help preserve the Merrymeeting Lake watershed and water quality, to stimulate participation in the New Durham community and to encourage an active and fun community among lake residents. Visit mmlake.org to learn more.

New Durham Profile



Community Contact	Town of New Durham Scott Kinmond, Town Administrator 4 Main Street, PO Box 207 New Durham, NH 03855
Telephone	(603) 859-2091
Fax	(603) 859-6644
E-mail	skinmond@newdurhamnh.us
Web Site	www.newdurhamnh.us
Town Office Hours	Monday through Friday, 9 am - 4 pm; Town Clerk, Tax Collector: Monday, Wednesday, Thursday, Friday, 9 am - 4 pm, Tuesday, 9 am - 7 pm, last Saturday, 9 am - 12 noon; Solid Waste Facility: Friday, Saturday, Sunday, Monday, 8 am - 5 pm
County	Strafford
Labor Market Area	Rochester-Dover NH-ME Metro- NECTA, NH Portion
Tourism	Region Lakes
Planning Commission	Strafford Regional
Regional Development	Wentworth Economic Development Corp.
Election Districts:	District 1
US Congress	District 1
Executive Council	District 6
State Senate	Strafford County District 3
State Representative	

Incorporated: 1762

Origin: Granted in 1749 as Cocheco, New Durham was first settled almost entirely by colonists from Durham, New Hampshire. Colonel Thomas Tash, who had fought in England's Seven Years War against France and was granted land in reward for his service, was appointed proprietor's clerk and called the first town meeting. The town was incorporated as New Durham in 1762. An early minister in the town, Reverend Benjamin Randall, founded a new religious denomination called the "Free-Will Baptists," later known as Free Baptists.

Villages and Place Names: Coppolecrown Village District

Population, Year of the First Census Taken: 554 residents in 1790

Population Trends: Population change for New Durham totaled 2,176 over 55 years, from 474 in 1960, to 2,675 in 2017. The largest decennial percent change was a 103 percent increase between 1970 and 1980, followed by a 65 percent increase between 1980 and 1990. The 2017 Census estimate for New Durham was 2,675 residents, which ranked 114th among New Hampshire's incorporated cities and towns.

Population Density and Land Area, 2017 (US Census Bureau):

64.6 persons per square mile of land area, which tied with Whitefield. New Durham contains 41.3 square miles of land area and 2.4 square miles of inland water area.

New Durham Profile

Economic & Labor Market Information Bureau, NH Employment Security, July 2019. Community Response Received June 2017.

Municipal Services

Type of Government: Selectmen
Zoning Ordinance: 1971 updated 2018
Master Plan: 2017
Capital Improvement Plan: Yes
Industrial Plans: Reviewed by Strafford Regional Planning Commission

Boards and Commissions

Elected: Selectmen; Library; Cemetery; Trust Funds; Planning; Zoning and Budget.
Appointed: Conservation; Parks & Recreation; Ethics; Milfoil: 1772 Meetinghouse, Capital Improvement & Boodey House.
Public Library: New Durham Public

Emergency Services

Police Department: Full-time
Fire Department: On Call
Emergency Medical Service: On Call
Nearest Hospital: Frisbie Memorial, Rochester 15 miles 96 beds



New Durham Town Hall Clock Tower
Photograph courtesy of Kristin Wilson

Utilities

Electric Supplier: Eversource Energy; NH Electric Coop
Water Supply: Private wells
Sanitation: Private septic
Solid Waste Disposal: Private Curbside Trash Pickup/ Mandatory Recycling Program
Telephone Company: Fairpoint; TDS Telecom; Atlantic Broadband
Cellular Telephone Access : Yes
Cable Television Access: Yes
Public Access Television Station: Yes
High Speed Internet Service: Business and Residential: Yes

Property Taxes (NH Dept. of Revenue Administration)

2019 Total Tax Rate (per \$1000 of value)	\$23.72
2019 Copple Crown Village District Total Tax Rate (per \$1000 of value)	\$31.36
2018 Equalization Ratio	93.8%

2017 Percent of Local Assessed Valuation by Property Type

Residential Land and Buildings	96.5%
Commercial Land and Buildings	2.8%
Public Utilities, Current Use, and Other	1.1 %

Housing Supply (NH Office of Energy and Planning)

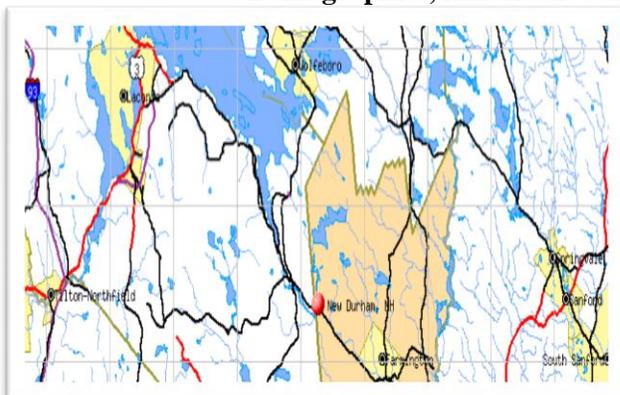
Total Housing Units	1,667
Single-Family Units	1,564
Multi-Family Units	6
Mobile Homes and Other Housing Units	97

New Durham Profile

DEMOGRAPHICS (US Census Bureau)

Year	New Durham Population	County Population
2017	2,675	128,613
2010	2,638	123,143
2000	2,236	112,676
1990	1,948	104,348
1980	1,183	85,324
1970	583	70,431

Demographics, American Community Survey (ACS) 2013-2017



Population by Gender	
Male:	1,327
Female:	1,336
Population by age group	
Under age 5	135
Age 5 to 19	495
Age 20 to 34	348
Age 35 to 54	791
Age 55 to 64	441
Age 65 and over	453
Median Age	47.4 years

Educational Attainment, population 25 years and over

High school graduate or higher	94.6%
Bachelor's degree or higher	27.5%

Income, Inflation Adjusted \$ (ACS 2013-2017)

Median 4-person family income: \$89,479	Median household income \$77,596
Median Earnings, full-time, year-round workers	Individuals below the poverty level 3.7%
Female \$48,365 Male \$50,714	Per Capita Income \$35,043

Labor Force (New Hampshire Employment Security - Economic and Labor Market Information NHES – ELMI);

Annual Average:	2007	2017
Civilian labor force:	1,435	1,525
Employed:	1,386	1,483
Unemployed:	49	42
Unemployment rate:	3.4%	2.8%

Employment & Wages (NHES – ELMI):

Annual Average Covered Employment	2007	2017
Goods Producing Industries		
Average Employment:	\$35	\$16
Average Weekly Wage:	\$677	\$800
Service Providing Industries		
Average Employment:	\$193	\$130
Average Weekly Wage:	\$688	\$771
Total Private Industry		
Average Employment:	\$228	\$147
Average Weekly Wage:	\$687	\$774

New Durham Profile

Government (Federal, State, and Local)

Average Employment	\$100	\$101
Average Weekly Wage:	\$559	\$624

Total, Private Industry plus Government

Average Employment:	\$328	\$247
Average Weekly Wage:	\$648	\$713

Education and Child Care (NH Dept. of Education)

Schools students attend: Grades K thru 12 are part of Governor Wentworth Regional School District (Brookfield, Effingham, Middleton, New Durham, Ossipee, Tuftonboro & Wolfeboro) District: SAU 49

Career Technology Center: Lakes Region Technology Center, Wolfeboro Region: 9

Educational Facilities: Elementary, Middle High & High School

Number of Schools: 1

Grade Levels: P K 1-6

Total Enrollment: 164

2017 NH Licensed Child Care Facilities (DHHS – Bureau of Child Care Licensing):

Total Facilities: 2 Total Capacity: 54

Nearest Community College: Great Bay Community College, Granite State College

Nearest Colleges or Universities: University of New Hampshire

Largest Businesses Product/Service:	Employees	Established
Johnson's Dairy Bar Restaurant :	50	2005
Town of New Durham Municipal Services:	55	1762
New Durham School:	19	
State of New Hampshire Fish Hatchery:	12	1940's

Driving Distance to Select Cities:

Manchester, NH:	46 miles
Portland, Maine:	63 miles
Boston, Mass.:	88 miles
New York City, NY:	298 miles
Montreal, Quebec:	259 miles

Commuting to Work:

Workers 16 years & over (ACS 2013-2017)

Drove alone, car/truck/van:	85.3%	Percent of Working Residents:	
Carpooled, car/truck/van:	8.3%	Working in community of residence:	12.7%
Public transportation:	0.0%	Commuting to another NH community:	80.4%
Walked:	1.9%	Commuting out-of-state:	6.9%
Other means:	0.4%	Mean Travel Time to Work	34.3 minutes
Worked at home:	4.1%		

Recreation, Attractions, and Events

Municipal Park – Jones Brook Wildlife Management Area

Golf Course – Lake Winnepesaukee Golf Course

Water bodies for boating, swimming, fishing, etc. include Merrymeeting Lake, Merrymeeting River, March's Pond, Chalk Pond, Jones Pond, Cold Rain Pond, Shaws Pond, Downings Pond and Club Pond.

Youth Organizations include Scouts, 4-H and Fire Department Explorer Post.

Youth Sports include T-Ball, baseball, soccer, football, basketball, skiing etc.

There are snowmobile trails, bicycle trails, cross country skiing and hiking trails.

Overnight or Day Camps include Birch Hill Summer Camp, Lion's Pride Camp & Camp Maranatha Inc.

Nearest Down Hill Ski Area is Gunstock (18.5 miles).

Boston Cane Recipient



Photo Courtesy
Steve Orlowicz

Christina Rice receiving the Boston Post Cane from Selectperson Cecile Chase

Selectperson Cecile Chase presented Christina Rice with the Boston Post Cane Award for the second year in a row during the Holiday Senior Celebration.

Ninety-eight years ago Mrs. Rice was born Christina Berry in New Durham. Her parents owned land on Prospect Mountain, where Christina and her siblings helped her father harvest the low bush blueberries. Christina served in the Navy. It was during her tour in the Navy that she met her husband Kenneth Rice. They raised two boys in Burbank, California. But Christina and her family came to New Durham every August to help her father Roy with the blueberry harvest.

Mrs. Rice is famous in New Durham for her roadside flower beds that border the stone walls on her property along Berry and Valley roads. Every summer she toils from dawn to dusk maintaining her beautiful perennial flower beds. She mows her extensive lawn and still drives her car.

The Post Cane was a famous Boston Post institution. The custom began in 1909, when the ebony cane with the gold head was distributed by the newspaper to officials in 431 communities. Only one cane was given to each community.

Etched on the gold head of the cane are the following words: "Presented by the Boston Post to the Oldest Citizen of New Durham".

Citizen of the Year

It won't be two minutes into this introduction before everyone here will recognize who this year's Citizen of the Year is. Born and bred in New Durham and a life-long resident this person has been involved in this community as a volunteer for over 40 years. Known to many through his extensive Facebook contributions, his love of kayaking; the awardee has worked tirelessly to make the town's fresh water bodies open to recreation and its countryside open to all for snowmobiling.

Mike Gelinas has served as a volunteer on the Town's Conservation Commission, Zoning Board of Adjustment, Planning Board, Ethics Committee and Cochecho River Advisory Committee and currently spends up to 20 hours a week in the Spring, Summer and Fall sampling the Merrymeeting River as part of a working group interested in saving the river from such problems as milfoil, phosphorus pollution, and cyanobacteria. By now most of you know that Mike's sampling of the river helped to demonstrate that phosphorus discharged from the Powder Mill Hatchery was polluting the Merrymeeting River, causing blooms of toxic cyanobacteria and contributing this pollution downstream into Alton and Lake Winnepesaukee.

Mike, who previously acted as a member of the Conservation Committee, helped to create the Town Boat Access on the Merrymeeting River. In the past year the Watershed Management Consultants identified a major erosion site next to this access (caused by years of wear and tear plus tornado damage) and Mike wanted to correct this problem. He traveled to Concord several times to meet with the Wetlands people in NH DES and, after surveying the site, designed a remediation for it. Next, he completed all the permitting necessary to gain NH DES approval to work in this area. He estimated all the materials and labor necessary and from that he estimated the cost for completion. He then started a local campaign to raise the funds necessary to buy all the materials and achieved this in 24 hours. After several meetings with the Board of Selectmen he gained their permission to use highway department personnel and equipment on the project. The material were delivered to the site and using a combination of highway department employees and local volunteers the entire site was restored.

One amazing characteristic that Mike has is the ability to look at a problem, educate himself on the causation, and come up with a practical solution to end the problem. To this end Mike developed some unique ideas for reducing the discharge of phosphorus from the Powder Mill Fish hatchery and after he met with the NH F&G and the NH DES and State Representatives Howard, Varney and Harrington and he twice met with Governor Chris Sununu we, learn in the past two months that the State plans to build a temporary disposal site on hatchery grounds for the retention of all waste water solids..... adopting a plan similar to the one Mike pitched for the past eight months; and furthermore, that the State has taken the first step to develop a permanent waste water treatment facility at the hatchery to remove phosphorus from the waste water. This is a much needed action in order to restore the recreational value of the River and prevent a disaster from affecting Lake Winnepesaukee.

Mike had a long career as a member of the Carpenters Union but many are unaware that he also donated not only his time but encouraged other union members to donate their time to construct facilities for Camp Pride at the East end of Merrymeeting Lake. In the past year they rebuilt an extensive wooden bridge which had gone into disrepair. Like so many of his volunteer works,

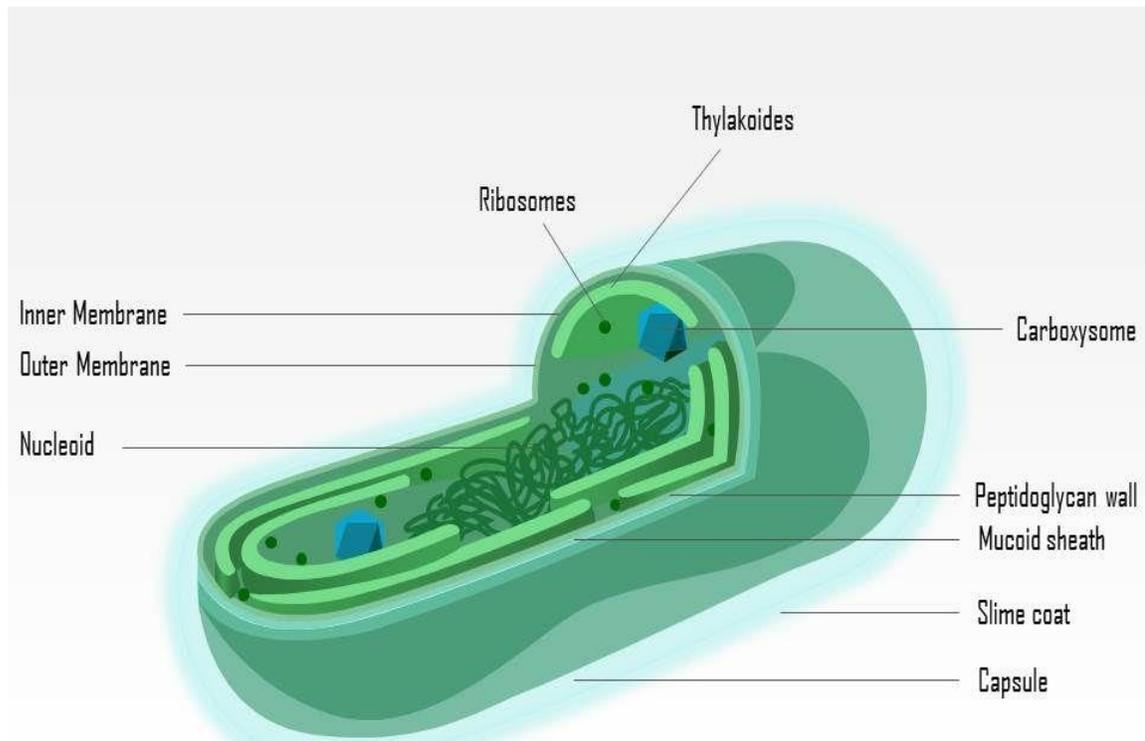
Citizen of the Year

Mike measured the existing structure, calculated the materials needed, arranged for its transport to the work site, organized all the volunteer laborers, and spent a weekend constructing a new bridge so that campers could easily and safely move around the Camp Pride complex. He did this in the same year he undertook the remediation of the Town Boat Access on the Merrymeeting River where he, once again, oversaw the entire process.

Snowmobilers in this community are all aware of Mike's constant involvement with the Powder Mill Snowmobile Club, from building and maintaining trails, lobbying for State funding to maintain these trails and operating the groomer to open the trails after snow storm events. This past year Mike and another resident, Russ Weldon, got approval to go into the recently logged area on Birch Hill and restore all the damaged trails there before the season opened this winter (this is the same year he built the bridge for Camp Pride and restored the town boat access). He has been in constant communication with both the loggers and the South East Land Trust to preserve the rights of snowmobilers to continue to use this area for recreation.

Whether it's volunteering to keep the Merrymeeting River clean or hosting New Durham Parks and recreation Maple Syrup weekend I could go on about Mike's contributions but I will stop here and just say it is my pleasure to not only know Mike Gelinis but to present to him the New Durham Citizen of the Year Award.

Cyanobacteria



Board of Selectmen – Annual Report

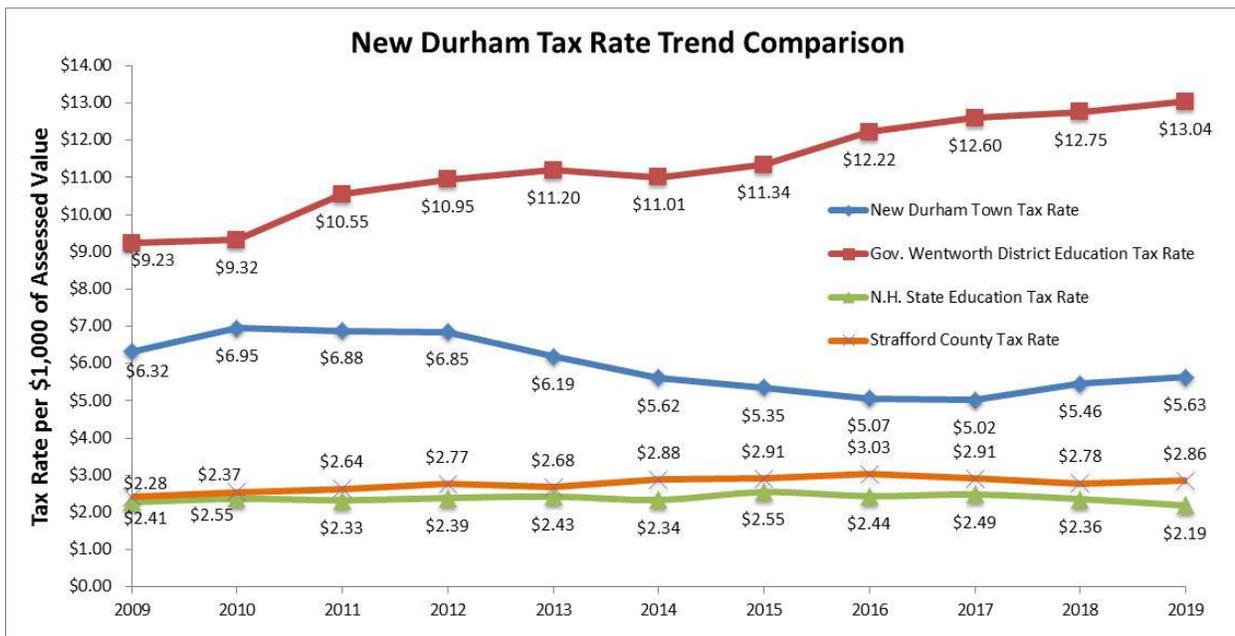
The New Durham Board of Selectmen in 2019 continued to create a work culture that values each taxpayer, resident, visitor, and all Town employees. The Board’s public vision is encapsulated in a set of priorities that revolve around four major initiatives: 1) Taxpayer Value, 2) Fiscal Responsibility with Accountability, 3) Operational Improvements, and 4) Public Safety. A brief Overview of Selected 2019 Actions by the Select Board is provided in a table at the end of this section of the Annual Report.

Taxpayer Value

Taxpayer value includes the types of services from all town provided and taxpayer funded entities. The key issue is whether the services provided are the ones valued by the taxpayer and at the level desired for the cost required to provide the desired services. The vision is for New Durham to be an organizational model for providing cost effective and efficient Town services. In 2019 the Select Board operational oversight resulting in a tax rate that continues below that of 5 – 6 years ago with an even higher level of provided Town services.

Fiscal Responsibilities With Accountability

A primary responsibility of an elected official is to be responsible and prudent stewards of the taxes and other revenues received. The total property tax rate you pay is composed of four different elements: 1) Town operating and special warrant expenses; 2) Governor Wentworth Regional School District taxes; 3) Strafford County taxes; and 4) State of New Hampshire Education taxes. The Select Board only has jurisdiction over the Town’s operating and special warrant expenses. In the following graph provides the tax rate trends for these various elements are presented with perhaps the most important point being the dramatically lower rate of change in the Town’s tax rate compared to the large upward trend from the Governor Wentworth Schools. The Select Board, unlike the School District, has had a strong commitment to provide managed operational costs without extravagant tax rate increases.



Two important factors contributed to the town tax rate for 2019. First, the Department Heads, Board of Selectmen, and Budget Committee all worked collaboratively to present a budget that would manage the increases in Town operational costs while concurrently assuring that there

Board of Selectmen – Annual Report

was no reduction in valued Town services. Secondly, in 2019 the Board of Selectmen applied \$275,000 from the Town’s Unassigned Fund Balance to your tax rate. This results in a tax rate reduction of approximately \$0.66 per thousand dollar assessed valuation. As the Select Board developed this tax rate reduction approach it was critical that we would be confident in maintaining the Town’s fund balance in accordance with fund balance reserve guidelines established by the Board in 2014. This \$275,000 is the exact same amount that we applied in the prior year from the Unassigned Fund Balance showing evidence of the Board’s philosophy of sustainability.

Operational Improvements & Public Safety

Operational improvement plays an enormous role in driving cost containment, service excellence, and taxpayer value. Key changes in 2019 include new safety equipment for the fire department, receipt of a more operationally effective truck for Department of Public Works (Highway), new furnace for the Library, upgraded IT services, hardware, and software, etc. Other Select Board key actions can be found in the New Durham Board of Selectmen – Overview of Selected 2019 Actions table.

In 2017 the Planning Board, along with input from the Select Board and others, developed a New Durham Master Plan “Opportunities for Excellence 2025” which outlined a forward looking blueprint for New Durham. This planning document specifically addresses taxpayer value for desired Town service levels while advancing initiatives to provide increased opportunities to an enhanced quality of life for New Durham residents and visitors. In this New Durham Master Plan are specific goals and responsibilities for various Town offices and departments. The Select Board believes its actions should periodically be measured against the goals defined in this Master Plan. A table of relevant Select Board Master Plan defined strategies and tactics with comments on the milestones achieved by the Select Board during 2019 are found in a table following this letter.

Conclusion

The Select Board believes 2019 has been a successful year advocating on the Town resident’s behalf with fiscal responsibility, effective planning, prudent utilization of resources and technology, and development of innovative ideas to responsibly manage the Town’s government with an eye towards cost effective value. Through the effective delivery of services, proper planning, fiscal responsibility, and a balanced respect for our environment New Durham strives to be a diverse, attractive community for people to live.

The Board of Selectmen want to thank the Town employees, all volunteers who sit on the Town’s boards, committees, and commissions; and the many other volunteers who strive to improve the quality of life for New Durham residents. The Selectmen are pleased to collaboratively work with all in helping to maintain and improve the quality of service offered to you at the most cost efficient level.

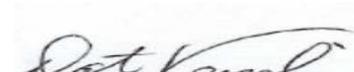
Respectfully submitted,



David W. Swenson
Chair, Select Board



Cecile Chase
Vice Chair, Select Board



Dot Veisel
Selectman

New Durham Board of Selectmen – Overview of Selected 2019 Actions

Tax Payer Impact and Fiscal Responsibility

- 1) Managed tax rate – providing sustainable lowest possible tax rate; Tax rate remains equal or lower than that of 5 – 6 years ago; Applied \$275K of Unassigned Fund Balance to 2019 / 2020 tax rate while preserving Town’s guideline fund balance / cash reserves; Applied \$77.2+K from Impact Fees to reduce Town’s school tax rate (equivalent to \$0.19 / \$1,000 valuation on school rate portion of tax bill)
- 2) Expenditures under budget for 2019 while maintaining full Town services; Clean audit for 2018
- 3) Initiated new services on Town’s website for all New Durham tax payers allowing improved financial transparency and services cost comparisons between New Durham and other Towns (ClearGov)
- 5) Sale of Town owned tax deeded property over the past four years reducing these non-productive Town assets from \$1.378 million in 2013 to less than \$425,000 at the end of 2019; Returned all sold tax deeded properties back to tax producing private properties; Applying revenues available from tax deeded property sale to tax rate reduction thereby directly benefitting the tax payer
- 6) New agreements for auditors, Solid Waste, and banking services providing improved cost efficiencies

Public Safety & Operational Related

- 7) Placed into service new 10-wheel truck, plow equipment, dump body, & spreader body for DPW providing a more operationally efficient and cost effective vehicle for Public Works activities
- 8) New Parks / Recreation Director hired; restructured DPW jobs for improved efficiency and market competitive wage rates; renewed Town Administrator agreement for five years Set term definitions for Boodey Farmstead, Meetinghouse, & Water Quality committees
- 9) Managed salt use and alternative materials for best practices for winter road maintenance; new library furnace approved, Town Hall exterior painting completed
- 10) Upgraded IT and related resources including improved IT vendor (ANS), approved financial services software with full conversion schedule for 2020 (Edmunds), assessing software full conversion completed in 2019 (Vision 8), & Code Enforcement / Building Inspection with conversion scheduled for 2020
- 11) Converted Town building lighting to LED for improved energy efficiency; Agreement with electric energy supplier for reduced electrical costs; Fire Department Town water tested and shown to be below toxic levels established for PFOA

Other

- 12) Completed Merrymeeting Watershed Management Plan; Continued collaborative effort with Alton to address water quality in Merrymeeting River & other public water bodies (Cyanobacteria Mitigation Steering Committee); Submitted application for grant funding to initiate cyanobacteria mitigation strategies in 2020
- 13) Improved / repaired Downing Pond Dam on the Merrymeeting River making safer, more convenient access to the river; Completed new culvert installation (South Shore Rd.) resolving significant safety & environmental issues
- 14) Completed collaborative acquisition with Southeast Land Trust (SELT) & others of over 2,000 acres as Birch Ridge with transition to conservation land helping to preserve New Durham’s natural resources

Master Plan Defined Strategies & Tactics for New Durham Select Board With Comments on 2019 Milestones Achieved by Select Board

Master Plan Section	Goal	Strategy	Tactics	Responsibility	Measure(s) of Achievement	Select Board 2019 Relevant Actions
Community Well Being	Provide quality lifestyle opportunities for all residents	Encourage Citizen Participation	Assure all committees, boards, commissions to be composed of a broad range of citizens representing a variety of the Town's geographic regions and ideals	Board of Selectmen, Town Administrator, Planning Board	Full committee / board appointments made while all volunteer applications considered without bias with success measured by average vacancies during the year	Timely appointments for multiple committees, i.e. Boodey Farmstead, CIP, Cemetery Trustee, Parks / Recreation, Conservation, Meetinghouse, etc.; Terms defined for Boodey Farmstead, Meetinghouse, and Water Quality
Community Well Being	Provide quality lifestyle opportunities for all residents	Optimize Government Performance	Require Town leaders to attend workshops / training that will increase their capacity and skillsets to serve New Durham	Board of Selectmen, Depart Heads, all Board / Committee Chairs	Develop minimal training requirements; Budget and assure annual training requirements met for both employees and volunteers	NHMA training for employees / committee / board members on Right To Know, Budget
Community Well Being	Provide quality lifestyle opportunities for all residents	Build Regional Collaborations	Define specific areas where collaboration is advantageous	Town Admin., Board of Selectmen, All Boards / Commissions	Criteria developed and publicized on collaborative participation rationale within two months of identified collaborative opportunity	Collaborative initiative is Cyanobacteria Mitigation Steering Committee and its resultant outcomes – see other section

Master Plan Section	Goal	Strategy	Tactics	Responsibility	Measure(s) of Achievement	Select Board 2019 Relevant Actions
Community Well Being	Provide quality lifestyle opportunities for all residents	Build Regional Collaborations	Create agreements to achieve defined collaborative benefit	Town Administrator, Board of Selectmen, Department Heads	Create an agreement ("boiler plate") and revise for at least one specific collaboration initiative within 3 months of collaborative opportunity identified	Merrymeeting Watershed Management Plan completed; Future grant opportunities for mitigation activities developed
Housing	Enable equitable housing opportunities for all	Provide diversity in housing opportunities	Enhance existing residential neighborhoods (Town Center, Copple Crown, Merrymeeting Lake, Birch Hill, Ridge, etc.) to promote the health, safety, and welfare of the residents	Board of Selectmen / Planning Board	Plan formalized (one region per year) for Town Center, etc. with full costs, design, etc. and implementation strategy documented	Town owned tax deeded property returned to productive use; Completed acquisition of Birch Ridge conservation land collaboratively with SELT; Ballfield irrigation improvements
Land Use	Encourage a managed diverse land use	Control land use utilization through managed growth of residential, recreational, commercial, industrial, & farm land development	Encourage federal, state, & regional efforts to increase infrastructure capacity for energy supplies	Town Admin. / Board of Selectmen / Planning Board	Energy supply data developed in collaboration with local energy companies within four years following Master Plan approval	Conversion of all Town lighting to LED for energy savings; Utility pole license / assessing approach changed; Agreement with electricity vendor for reduced energy costs

Master Plan Section	Goal	Strategy	Tactics	Responsibility	Measure(s) of Achievement	Select Board 2019 Relevant Actions
Natural Resources	Preserve New Durham's natural resources and rural landscape for the sustainable health, safety, and welfare of current and future generations	Preserve rural landscapes, scenic views, hilltop profiles, and forests, and other highly visible resources that might be aesthetically degraded by incompatible development or land use	Determine advantages of placing a conservation easement on all Town forest properties; if determined advantageous implement this opportunity	Board of Selectmen	Conservation easements implemented on mutually agreed Town forest properties within first five years following Master Plan approval and biennial reviews thereafter	Birch Ridge SELT acquisition for conservation land; Increased involvement in opportunity from Parks / Rec & volunteer work from Town residents; Downing Pond Dam upgraded with improved river access
Town Appearance & Character	Value New Durham's colonial architecture, upland forest landscape, & lakefront character	Advance accessibility and use of New Durham Town Center	Promote sidewalks and / or walking paths to enhance safety & security; Include bike access from elementary school to ballfield	Board of Selectmen	Targeted feet of sidewalk lanes documented and yards of new sidewalk / paths installed per year along with bike path established from elementary school to Smith Ballfield	No activity during period reviewed
Town Appearance & Character	Value New Durham's colonial architecture, upland forest landscape, & lakefront character	Advance accessibility and use of New Durham Town Center	Establish the Route 11 / Depot Road intersection as an inviting gateway to New Durham's businesses, residential, and recreational resources	Board of Selectmen	Identify, document needed improvements to intersection within first three years following Master Plan approval and implement improvements within three years thereafter	Strafford Regional Planning Commission (SRPC) transportation study ongoing

Master Plan Section	Goal	Strategy	Tactics	Responsibility	Measure(s) of Achievement	Select Board 2019 Relevant Actions
Town Appearance & Character	Value New Durham's colonial architecture, upland forest landscape, & lakefront character	Advance accessibility and use of New Durham Town Center	Install new artwork, benches, & street lights enhancing Town Center appearance and use	Board of Selectmen	Number of new benches, artwork and street lights installed per year is measured	New access to river via Downing Pond Dam; Merrymeeting River access along Merrymeeting Road; No street light info during period reviewed
Town Appearance & Character	Value New Durham's colonial architecture, upland forest landscape, & lakefront character	Retain New Hampshire Traditional Architectural Style and appearance in the design of all business areas	Develop in collaboration with local business owners marketing opportunities and signage design to attract more business while maintaining ND character	Board of Selectmen	Number of businesses retained and / or attracted in New Durham per year annually defined	Continued growth for Lakes Region Auto, Johnsons, Rines Electric, etc.; Doggie Day Care support for Town; Daycare growth, etc.
Town Facilities & Services	Ensure valued, affordable services & infrastructure for New Durham	Align infrastructure with development planning	Align infrastructure & service needs planning strategies with natural resources, land use, transportation, etc.	Board of Selectmen	Provide rationale including a natural resource impact analysis and business case where appropriate for Town's infrastructure / services activities within first two years following Master Plan approval and reviewed biennially	Rationale provided for change in highway winter road maintenance with managed materials, labor costs, and use of new DPW truck
Town Facilities & Services	Ensure valued, affordable services &	Align infrastructure with development	Plan and implement the repair / replacement of aging infrastructure, i.e.	Board of Selectmen	Annual project planning review and budget assessment of all repair / replacement of	Multiple public discussions on wide range of capital equipment

Master Plan Section	Goal	Strategy	Tactics	Responsibility	Measure(s) of Achievement	Select Board 2019 Relevant Actions
	infrastructure for New Durham	planning	roads, Town owned dams, buildings, etc. according to fiscally & use responsible schedules		infrastructure is completed each year for the following 1 - 3 years	projects; Upgraded Downing Pond Dam with improved river access; Initiated Town wide building space study; DPW backhoe replacement; Completed major culvert repair 139 South Shore Rd.
Town Facilities & Services	Ensure valued, affordable services & infrastructure for New Durham	Ensure New Durham's facilities & infrastructure appropriately reflect Town needs	Define service levels for public safety, i.e. police coverage, fire department & emergency services, road winter maintenance, etc.	Board of Selectmen	Collaboratively developed expected service level definitions are completed within the first 2 years following Master Plan approval with PD, FD, DPW, TA, etc. and are available to the public; Systematically reviewed every two years	Comparative Budget Data software populated; Banking services compared with new banking services approved for improved rate of return, convenience, etc.
Town Facilities & Services	Ensure valued, affordable services & infrastructure for New Durham	Ensure New Durham's facilities & infrastructure appropriately reflect Town needs	Require any Town service source changes are fully evaluated both strategically & financially assuring fiscal advantages; Require advantageous service levels	Board of Selectmen	TA and all Department Heads provide full financial impact to accompany any significant Town service change / investment recommendations and provide full public communication	HR Policy Manual effective 01/01/19; Upgraded IT and related resources including IT vendor (ANS), approved new financial services software with full conversion in 2020 (Edmunds),

Master Plan Section	Goal	Strategy	Tactics	Responsibility	Measure(s) of Achievement	Select Board 2019 Relevant Actions
			<p>compared to current levels to assure enhanced value; Generate majority Town support for these potential service changes</p>			<p>assessing software full conversion completed 2019 (Vision 8), & Code Enforcement / Building Insp. with conversion in 2020</p>
Town Facilities & Services	Ensure valued, affordable services & infrastructure for New Durham	Ensure New Durham's facilities & infrastructure appropriately reflect Town needs	Establish 3-year appointments to CIP Committee (rotation & continuity)	Board of Selectmen	An initial rotating 3-year appointment system is developed & then adhered to through timely appointments by the BoS	<p>Appointments completed in timely manner; terms defined where previously undefined (Boodey Farmstead, Meetinghouse, Water Quality)</p>
Town Facilities & Services	Ensure valued, affordable services & infrastructure for New Durham	Ensure New Durham's facilities & infrastructure appropriately reflect Town needs	Enhance / maintain multi-modal transportation infrastructure	Board of Selectmen	Plan to enhance multi-modal transportation opportunities created within first three years following Master Plan approval and implementation recommendations are developed	No activity during period reviewed
Town Facilities & Services	Ensure valued, affordable services & infrastructure for New Durham	Ensure New Durham's facilities & infrastructure appropriately reflect Town needs	Maintain Town "anchors" such as Town Hall, Library, etc. assuring full maintenance & improvements	Board of Selectmen	In collaboration with TA & DPW Director all Town "anchors" are maintained appropriately and appropriate improvements are identified and completed	<p>Library furnace improvements; Painting of Town Hall completed</p>

Master Plan Section	Goal	Strategy	Tactics	Responsibility	Measure(s) of Achievement	Select Board 2019 Relevant Actions
Town Facilities & Services	Ensure valued, affordable services & infrastructure for New Durham	Provide Town services that specifically address public safety & demographic needs	Assure continuous monitoring and efficacious mitigation, when necessary, of at risk natural resources (i.e. Merrymeeting River & Lake, various New Durham ponds & streams, etc.)	Board of Selectmen	with BoS / PB annual review of actions taken In collaboration with Conservation Commission et al, continuous monitoring of at risk natural resources is completed with results developed annually and publicly available; develop recommended mitigation strategies and provide funding mechanisms to appropriately address identified issues	Cyanobacteria Mitigation Steering Committee work, Birch Ridge SELT acquisition for conservation; Merrymeeting Watershed Management Plan completed; Submitted grant application for mitigation work
	Transportation	Multi-modal transportation access to local and regional areas of interest (shopping, medical, etc.)	Support robust reliable multi-modal transportation including public transportation	Board of Selectmen	SRPC collaborated and public transportation made available for New Durham residents	SRPC membership budgeted; Culvert study completed 2018; No activity on public transportation opportunities

Note: Master Plan Section, Goals, Strategies, Tactics, & Measure(s) of Success as described in the New Durham Master Plan “Opportunities for Excellence 2025”

Town Administrator

The community has completed two wonderful projects for the protection of the environment in New Durham. One of the projects in 2019 has been the completion of the Merrymeeting Lake & River Watershed Plan, SELT Community Forest land acquisition of 2100 acres. Another has been the submission of a grant (\$160,000.00) application for storm water and erosion control funding for the mitigation, protection and preservation of the watershed.

In 2019 the following road projects were completed:

- Pavement preservation treatments from crack sealing, asphalt grader shim, asphalt rubber chip sealing to bituminous asphalt leveling and top coarse treatments for more than five miles of paved Town roadways.
- The first of two major culvert replacements was completed on South Shore Road. This culvert replacement was an environmental design and permitted box culvert installation at Broad Cove. MA Bean Associates of Sanbornton, NH was responsible for the design.

All of the Town Hall siding that was rotten was repaired or replaced as necessary and the entire exterior of the hall was painted.

New playground equipment at Smith Field was first designed and then installed by a volunteer committee in collaboration with Parks & Recreation, the Select Board and the DPW staff - "A community in partnership".

The Town's aging backhoe was replaced with a new state of the art ten wheel dump/plow truck. The new truck has many added features which will increase operation and cost efficiency.

We also undertook several cost management and future development planning efforts with requests for several proposals including:

- LED lighting energy upgrades with matching grant funds from NH Electric Coop and Eversource.
- Space Needs Study of the Town Facilities for guidance in the efficient use and future planned growth of the Town facilities.
- Technology Upgrade for Assessing & Financial Software.
- Hardware replacements for all Town infrastructure.
- Quality Based Selection process for Town Engineering Services, enabling engineering services to be grant funded through State and Federal grants.

We also awarded several multi-year bids including:

- A five-year solid waste disposal bid and award that will control the inflationary cost at a 3% annual cap

Town Administrator

- A three year winter sand contract with a 2% annual inflationary cap.
- The undertaking of the tax assessment on power & communication utilities, adding an additional \$5M to the Town Assessed property value and \$100,000 plus in yearly tax revenue.

The Town Staff again controlled their operational costs with inflationary growth held at 5%, with reductions in full-time benefited employees, but increased regular part-time employees and increasing services hours. Inflationary growth was reflective to wages and benefit costs, and will continue as we compete for quality employees in a low unemployment market, and in direct competition with other communities.

During 2019 we had some staffing changes in different departments, which has brought some new faces to Town Hall. Celeste Chasse is our new Recreation Director. Brian Cauler is our new Land Use Administrative Assistant and Kelly Gibson is our new Finance/Administration Administrative Assistant.

We wish longtime employee Assessing/Land Use/Welfare Administrative Assistant Laura Zuzgo well in her full-time employment with the Town of Alton, and Recreation Director Nicole Hunter in her future endeavors.

In 2020 Donna Young will, in addition to her responsibilities as Tax Collector/Deputy Town Clerk become our Welfare Administrative Assistant. At this time she will also be full-time employee.

Also, in 2020 I will work on several projects including ongoing water quality, space needs planning and road projects. I will evaluate and update the job descriptions for all Town positions. I will collaborate with our new Web Administrator in order to update the Town's website.

I would like to thank the Select Board, Town employees and all the volunteers who sit for the various Town Boards, Committees and Commissions. I look forward to collaborating with our volunteers in order provide excellent service to the residents of New Durham as well as their guests.

If you should ever have a questions, comments or concerns, please feel free to contact me at the office 859-2091 Ext 106, or skinmond@newdurhamnh.us.

Respectfully submitted,

Scott D. Kinmond, CPM
Town Administrator

Government Information

FEDERAL GOVERNMENT

UNITED STATES SENATORS:

Maggie Hassan (Democrat)
330 Hart Senate Office Building
Washington, DC 20510

Tel: (202) 224-3324
Web: www.hassan.senate.gov

Jean Shaheen (Democrat)
506 Hart Senate Office Building
Washington, DC 20510

Tel: (202) 224-2841
Web: www.shaheen.senate.gov

UNITED STATES REPRESENTATIVE (District 1):

Christopher Pappas (Democrat)
323 Cannon HOB
Washington, DC 20515

Tel: (202) 225-5456
Web: info@chrispappas.org

STATE GOVERNMENT

EXECUTIVE BRANCH

GOVERNOR:

Chris Sununu (Republican)
State House
107 North Main Street
Concord, NH 03301

Tel: (603) 271-2121
Fax: (603) 271-7640
Web: www.governor.nh.us

EXECUTIVE COUNCILOR (District 1):

Michael J. Cryans (Democrat)
PO Box 999
Hanover, NH 03755

Tel: Office: (603) 271-3632
Tel: Cell: (603) 443-1901
E-mail: Michael.Cryans@nh.gov

LEGISLATIVE BRANCH

STATE SENATOR (DISTRICT 6):

James Gray (Republican)
33 North State Street
Leg. Office Building Room 103A
Concord, NH 03301

Tel: Office: (603) 271-3092
E-mail: james.gray@leg.state.nh.us

STATE REPRESENTATIVES (DISTRICT 3):

Michael Harrington (Republican)
82 Garland Road
Strafford, NH 03844

Tel: (603) 942-8691
E-Mail: michael.harrington@leg.state.nh.us

Kurt Wuelper (Republican)
1336 Parker Mountain Road
Strafford, NH 03884

Tel: (603) 644-2927
E-Mail: kurt.wuelper@leg.state.nh.us

Government Information

STRAFFORD COUNTY GOVERNMENT

STRAFFORD COUNTY JUDICIAL BRANCH

STRAFFORD SUPERIOR COURT

William A. Grimes Justice & Administration Building
259 County Farm Road, Suite 301
Dover, NH 03820

Clerk: Kimberly Myers
Tel: (855) 212-1234

7TH CIRCUIT COURT- PROBATE DIVISION

William A Grimes Justice & Administration Building
259 County Farm Road, Suite 203
Dover, NH 03820

Circuit Clerk: Cheryl Andrews
Tel: (855-212-1234)

ROCHESTER DISTRICT COURT

76 North Main Street
Rochester, NH 03867-1905

Circuit Clerk: Cheryl Andrews
Tel: (855) 212-1234

STRAFFORD COUNTY COMMISSIONERS:

George Maglaras, Chair Robert J Watson, Vice Chair, Deanna Rollo, Clerk
259 County Farm Road, Suite 204
Dover, NH 03820

Tel: (603) 742-1458

STRAFFORD COUNTY ATTORNEY:

Thomas P. Velardi
Strafford County Attorney's Office
259 County Farm Road, Suite 201
Dover, NH 03820

Tel: (603) 749-2808

STRAFFORD COUNTY TREASURER:

Pamela J. Arnold
259 County Farm Road, Suite 204
Dover, NH 03820

Tel: (603) 742-1458

STRAFFORD COUNTY REGISTER OF DEEDS:

Catherine A. Berube
259 County Farm Road, Suite 202
Dover, NH 03820

Tel: (603) 742-1741
Web: www.nhdeeds.com

STRAFFORD COUNTY REGISTER OF PROBATE:

Cynthia Sweeney
259 County Farm Road, Suite 203
Dover, NH 03820

STRAFFORD COUNTY SHERIFF:

David G. Dubois
259 County Farm Road, Suite 105
Dover, NH 03820

Tel: (603) 742-4960

Town Officers and Officials

December 31, 2019

Selectmen:

David “Swens” Swenson, Chair	2022
Cecile Chase	2020
Dorothy Veisel	2021

Town Administrator:

Scott Kinmond

Auditors:

Roberts & Greene PLLC.

Assessor:

Jeff Earl, Assessor – (Cross Country Appraisal Group, LLC)

Budget Committee:

Catherine Orlowicz, Chair, resigned	2020	Ellen Phillips	2021
Mark Sullivan	2022	Joan Swenson	2022
Theresa Jarvis	2020	Ron Uyeno	2020
Kenneth Fanjoy	2021	David Swenson – Selectmen’s Rep.	

Building Inspector/ Code Enforcement:

John Abbott	Jennifer Thompson, Deputy Bldg. Insp.
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Capital Improvement Plan Committee:

Bill Meyer, Vice-Chair	2020	Cecile Chase, Selectmen’s Rep.
Terry Jarvis, Chair	2022	Mark Sullivan, Budget Comm. Rep. David Wessel, Planning Board Rep.

John C. Shirley Cemetery Trustees:

Doug Gilman	2021	Freeman Goodrich	2020
Darlene Checchi	2022		

Conservation Commission:

Ron Gehl, Chair	2020	Mark Sullivan	2022
Curtis Richard, Vice Chair	2020	Heather Freeman	2022
Robert Craycraft, Alternate		William Malay, Alternate	

Copple Crown Village District:

Virginia Skinner, Commissioner	2020	Cindy Wheeler, Treasurer Kelly Bisson, Secretary	2020 2020
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Emergency Management:

Peter Varney, Director	2020
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Town Officers and Officials

December 31, 2019

Cyanobacteria Mitigation Steering Committee

Fred Quimby, Chair	Cecile Chase, ND Selectmen Rep. Alt.
Ray Howard, NH House Rep.	David Swenson, ND Selectmen's Rep.
Cydney Shapleigh, Alton Selectmen Rep.	Mark Sullivan, Conservation Comm.
Bill Mannion, Alton	Bob Craycraft, NH LLMP
Gene Young, Alton	Jason Smith, NH F&G
Bill Meyer, Milfoil	David Swenson, New Durham
David Neils, NH DES	

Ethics Committee:

Ellen Phillips	2020	John Laurie	2021
Brad Lipe	2021		
Judith Wessell	2019		

Finance Officer:

Anina Soucy

Fire Department:

Peter Varney, Fire Chief	Paul Carrier, AEMT
Kevin Ruel, Assistant Chief	Sean Edeman, EMT
David Stuart, Deputy Chief	Vicky Hersom, EMT
Michael Varney, Captain	Chris Waite, Firefighter/EMT
Marc Behr, Captain	Stephen Burrows, AEMT
Neal Burns, Lieutenant	Kevin Johnson

Health Officer:

John Abbott

Highway Department:

Don Vachon, DPW Manager/Road Agent	Pam Ward, Administrative Assistant
David Bennett, Supervisor	Meghan Bickford, Light Equipment Oper.
Leon Smith, Heavy Equipment Operator	Randy Genest, Heavy Equipment Oper
Mike Gorton Sr., Seasonal	Lee Thompson III, Light Equipment Oper.

Highway Safety Committee:

Don Vachon-DPW Manager/Road Agent	2020	Shawn Bernier-Police Chief	2020
Scott Kinmond-Town Administrator	2020		

Inspectors of Elections:

Richard Leonard, Alt.	2020	Joan Swenson, Alt.	2020
Fred Quimby	2020	Linda Callaway, Alt.	2020
Andrea Guba, Alt.	2020	Cynthia Quimby, Alt	2020
Heather Freeman, Alt.	2020	Theresa Jarvis	2020
Stephanie MacKenzie, Alt.	2020	Angela Pruitt, Alt.	2020
Marjorie Mohr, Alt.	2020	Grace Gelinas, Alt.	2020

Town Officers and Officials

December 31, 2019

Joint Loss Management Committee:

Leon Smith, Chair	Peter Varney, Vice Chair
Scott Kinmond	Amy Smith

Land Use Administrative Assistant:

Brian Cauler

Library:

Cathy Allyn, Director	Lisa Nicol, Library Assistant
Sheryl Bansfield, Library Assistant	Laura Montgomery, Library Substitute
Kelly Gibson, Library Asst/Tech./Info.Systems	

Library Trustees:

William Meyer, Chair	2021	John Michaud, Member	2022
Richard Leonard, Treasurer	2020	Lee Newman, Member	2021
Laura McCarthy, Recording Secretary	2020	Bill Kendrick	2019
Kelly Gibson, Treasurer	2019		

1772 Meetinghouse Restoration Committee:

Cathy Allyn	2020	Clayton Randall	2021
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New Durham Water Quality Committee:

Fred Quimby, Chair	William Meyer
Penny Meyer	Cynthia Quimby
Arthur W. Hoover, resigned	Tom Rogenski, resigned
Susan Hoover, resigned	

Moderator:

Ron Cook	2020
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Health & Safety Council of Strafford County:

Theresa Jarvis

Recreation Department:

Celeste Chasse, Director	David Gray
Georgianna Nason	

Parks & Recreation Commission:

Dorothy Veisel	2022	Mark D'Entremont	2020
Andrew Hernandez	2021	Darlene Demeritt	2022

Planning Board:

Jeffrey Allard, Chair	2021	Dorothy Veisel, Selectmen's Rep.	
Bob Craycraft, Vice Chair	2020	David Wessell	2020
Scott Drummey	2022		

Town Officers and Officials

December 31, 2019

Police Department:

Shawn C. Bernier, Chief
 Reginald Meattay, Sergeant
 Brian Crockwell, Full-Time Officer
 Austin Valladares, Full-Time Officer

Amy Smith, Administrative Assistant
 James Saltzman, Full-Time Officer
 Jason Roy, Part-Time Officer
 Jason Durrance, Part-Time Officer
 David Daniels, Part-Time Officer

Strafford Regional Planning Commission:

Theresa Chabot

Solid Waste Facility Transfer Station:

Josh Johansen, SWF Supervisor

Pam Ward, Administrative Assistant

Supervisors of the Checklist:

Cheryl Cullimore 2024
 Patricia Grant 2022

Mary Poston 2020

Tax Collector:

Donna Young

Stephanie MacKenzie, Deputy

Town Clerk:

Stephanie MacKenzie 2022

Donna Young, Deputy

Town Historian:

Catherine Orlowicz

Cheryl Cullimore, Associate

Treasurer:

Heidi Duford 2022
 Vickie Blackden, Deputy 2020

Ann Brady, resigned

Trustee of Trust Funds:

Fred Quimby 2022
 David Allyn 2021

Angela Pruitt, Treasurer 2020

Welfare:

Scott Kinmond, Officer

Donna Young, Administrative Assistant

Zechariah Boodey Farmstead

Committee:

Cathy Orlowicz, Chair
 Tatiana Cicuto, Member
 Rick Fogg, Associate Member
 Crissa C. Evans, Associate Member

Cheryl Cullimore, Secretary
 Frances "Fran" Frye, Vice Chair
 Scott Drummey, Member

Zoning Board of Adjustment:

Terry Jarvis, Chair 2020
 Wendy Anderson, Vice-Chair 2022
 Stephanie Richard, Member 2020
 Linda Callaway, Member 2022

Art Hoover, Member, resigned 2021
 David Wessell, Alternate 2021
 Paul Raslavicus, Alternate 2020

Town of New Durham, New Hampshire



Warrant & Budget



TOWN of NEW DURHAM

2020 TOWN WARRANT

To the inhabitants of the Town of New Durham, in the County of Strafford, in said State of New Hampshire qualified to vote in Town affairs:

You are hereby notified that the Annual Town Meeting of the Town of New Durham will be held on two days as follows:

First Session of Annual Meeting – Deliberative

The first session, the Deliberative Session, of the 2020 Town Meeting shall be held on **Monday, February 3, 2020** at 7:00 P.M. at the New Durham School Gymnasium located at 7 Old Bay Road in New Durham, NH. Snow date of Tuesday, February 4, 2020 at 7:00 P.M. at the New Durham School Gymnasium located at 7 Old Bay Road in New Durham, NH.

Second Session of the Annual Meeting - Voting

The Second Session, the voting on all warrant articles shall be held on **Tuesday, March 10, 2020** from 8:00 A.M. to 7:00 P.M. in the New Durham School Gymnasium, located at 7 Old Bay Road in New Durham, NH, where there will be voting by official ballot for the election of Town Officers and all Warrant Articles with any amendments as made at the Deliberative Session.

ARTICLE 1: To choose all necessary town officers for the ensuing year:

Number of Positions	Office	Term of Office
1	Selectman	3 Years
1	Moderator	2 Years
2	Budget Committee	3 Years
1	John C. Shirley Cemetery Trustee	3 Years
1	Library Trustee	2 Years
1	Library Trustee	3 Years
2	Planning Board	3 Years
1	Supervisor of the Checklist	5 Years
1	Trustee of the Trust Funds	3 Years
2	Zoning Board of Adjustment	3 Years
1	Zoning Board of Adjustment	1 Year

Article 2: Are you in favor of the adoption of Amendment #1 as proposed by the New Durham Planning Board for the town's zoning ordinance as follows:

Amend Article III (Definitions), Article VI (General Provisions/Use Regulations) and Article VII (Special Exceptions), to be consistent with the updated Land Use Suitability Map.

(Majority vote required)

Yes _____ No _____

The Planning Board recommends this article by a 4 to 0 vote.

Article 3: Are you in favor of the adoption of Amendment #2 as proposed by the New Durham Planning Board for the town's zoning ordinance as follows:

Amend setbacks from water bodies in Article V (Dimensional Requirements) and Article XXI (Non-Conforming Buildings, Land or Uses).

(Majority vote required)

Yes _____ No _____

The Planning Board recommends this article by a 4 to 0 vote.

Article 4: Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by the vote of the first session, for the purposes set forth therein, totaling \$3,205,062. Should this article be defeated, the default budget shall be \$3,126,291, which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the governing body may hold a special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

Majority Vote Required

[Note: Operating Budget & Default Budget includes the Library Budget.

Estimated Tax Rate Impact – 2020 Proposed Budget: \$ 5.380 per \$1,000 assessed valuation.

Estimated Tax Rate Impact – 2020 Default Budget: \$ 5.191 per \$1,000 assessed valuation.

The Board of Selectmen recommends this article by a 3 to 0 vote.

The Budget Committee recommends this article by a 5 to 0 vote.

Article 5: To see if the Town will vote to raise and appropriate the sum of \$330,000 for the purposes of a Road Program with \$117,000 to come from Highway Block Grant Aid and the remaining \$213,000 to come from general taxation.

Majority Vote Required

Estimated 2020 Tax Rate Impact: \$ 0.511 per \$1,000 assessed valuation.

The Board of Selectmen recommends this article by a **3 to 0** vote.

The Budget Committee recommends this article by a **5 to 0** vote.

Article 6: To see if the Town will vote to raise and appropriate the sum of \$197,000 to be placed in previously established Public Works related **Capital Reserve Funds** as follows with said funds to come from taxation:

Account	Established	2020
Highway Equipment	March 15, 2006, Article #12	\$25,000
Highway Trucks	March 4, 1988, Article #9	\$75,000
Vehicle & Equipment Maintenance	March 10, 2010, Article #15	\$22,000
Solid Waste Equipment	March 10, 2010, Article #14	\$20,000
Road Reconstruction	March 10, 2010, Article #5	\$40,000
Gravel	March 13, 2012, Article #5	\$15,000
Total		\$197,000

Majority Vote Required

Estimated 2020 Tax Rate Impact: \$ 0.473 per \$1,000 assessed valuation.

The Board of Selectmen recommends this article by a **3 to 0** vote.

The Budget Committee recommends this article by a **5 to 0** vote.

Article 7: To see if the Town will vote to raise and appropriate the sum of \$18,000 to be placed in previously established Public Safety related **Capital Reserve Funds** as follows with said funds to come from taxation:

Account	Established	2020
Police Cruisers	March 15, 2000, Article #7	\$15,000
FD Ancillary Equipment	March 10, 2015, Article #15	\$3,000
Total		\$18,000

Majority Vote Required

Estimated 2020 Tax Rate Impact: \$ 0.043 per \$1,000 assessed valuation.

The Board of Selectmen recommends this article by a **3 to 0** vote.

The Budget Committee recommends this article by a **5 to 0** vote.

Article 8: To see if the Town will vote to raise and appropriate the sum of \$20,000 to be placed in previously established Water Quality & Milfoil related **Capital Reserve Funds** as follows with said funds to come from taxation:

Account	Established	2020
New Durham Water Quality & Milfoil Treatment	March 9, 2009, Article #7 Amended March 12, 2019, Article #11	\$20,000
Total		\$20,000

Majority Vote Required

Estimated 2020 Tax Rate Impact: \$ 0.048 per \$1,000 assessed valuation.

The Board of Selectmen recommends this article by a **3 to 0** vote.

The Budget Committee recommends this article by a **5 to 0** vote.

Article 9: To see if the Town will vote to raise and appropriate the sum of \$35,000 to be placed in previously established Facilities related **Capital Reserve Funds** as follows with said funds to come from taxation:

Account	Established	2020
Smith Ballfield & Equipment	March 13, 2000, Article #9	\$5,000
Public Safety Facility	March 10, 2010, Article #17	\$20,000
1772 Meetinghouse Restoration	March 15, 2000, Article #14	10,000
Total		\$35,000

Majority Vote Required

Estimated 2020 Tax Rate Impact: \$ 0.096 per \$1,000 assessed valuation.

The Board of Selectmen does not recommend this article by a **2 to 1** vote.

The Budget Committee recommends this article by a **5 to 0** vote.

Article 10: To see if the Town will vote to raise and appropriate the sum of \$55,000 to be placed in previously established **Expendable Trust Funds** as follows with said funds to come from taxation:

Account	Established	2020
Computer Systems & Office Equipment	March 13, 1996, Article #11 Revised March 9, 2011, Article #26	\$25,000
Records Management	March 23, 1999, Article #23	\$10,000
Town Buildings & Improvements	March 15, 2000, Article #15	\$20,000
Total		\$55,000

Majority Vote Required

Estimated 2020 Tax Rate Impact: \$ 0.132 per \$1,000 assessed valuation.

The Board of Selectmen recommends this article by a **3 to 0** vote.

The Budget Committee recommends this article by a **5 to 0** vote.

Article 11: To see if the Town will vote to raise and appropriate the sum of \$7,200 for the purposes of funding contributions to Health & Other Agencies i.e. Cornerstone VNA, CAP of Strafford County, Kingswood Youth Center, Haven, Strafford Nutrition- Meals on Wheels, and Easter Seals Homemakers & Health Services, with this sum to come from authorizing the withdrawal of \$7,200 from the JC Shirley Timber Trust (Trust Fund #28). Said trust established for the purpose to “benefit of the Town of New Durham for such lawful purposes as the Town may direct at its annual meeting.”

Majority Vote Required

Estimated 2020 Tax Rate Impact: \$ 0.00 per \$1,000 assessed valuation.

The Board of Selectmen recommends this article by a **3 to 0** vote.

The Budget Committee recommends this article by a **5 to 0** vote.”

Article 12: To see if the Town will vote to change the purpose of the existing “Gravel” Capital Reserve Fund (CRF), said purpose expanded for the exploration, mining and acquisition of Gravel for use by the New Durham Department of Public Works, and designate the Board of Selectmen as agents to expend.

Two-Thirds Vote Required

No tax rate impact

The Board of Selectmen recommends this article by a **3 to 0** vote.

Article 13: To see if the Town will vote to adopt the following “Conflict of Interest Ordinance” pursuant to RSA 31:39-a;

PURPOSE:

The purpose of this **Conflict of Interest Ordinance** under RSA 31:39-a is to define and regulate conflicts of interest for local officers whether elected or appointed. The superior court shall have jurisdiction over any removal proceedings instituted under an ordinance adopted under this section.

SECTION I: DEFINITIONS

As used in this ordinance, the following terms shall have the meanings indicated:

Public Servant: All town officials, boards and employees of the Town of New Durham, whether elected or appointed.

Resident: A person whose legal address is in the Town of New Durham.

Taxpayer: A person or business who is subject to taxation by the Town of New Durham.

Town: The Town of New Durham.

SECTION II: PROVISIONS

No Unfair Personal Use of Town Property

No public servant shall use town property, services, or labor personally, or make the same available to them unless such use is available to other residents and taxpayers upon request on equal terms.

This ordinance exempts affected officers who are in office at the time the ordinance is adopted for a period of 90 days from the date of adoption.

Submitted by Petition

Majority vote required

Article 14: To conduct any other business which may legally come before the Town.

Given under our hands and seal, this 24th day of January, in the year of our Lord, Two Thousand Twenty.

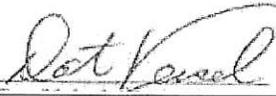
We hereby certify that on this 24th day of January, 2020, we had posted an attested copy of the warrant at the place of Meeting within named and a like copy at the New Durham Town Hall, a public place in said Town.



David W. Swenson, Chairman



Cecile Chase, Vice Chair



Dorothy Veisel, Selectman

Town of New Durham, NH

Final / Posted on 1/24/2020 By: Scotts Kinnard

Posted: New Durham School- Polling Place
New Durham Town Hall & Website
New Durham Post Office

Town of New Durham
2020 Budget

With All Capital Investments Revenues

Dept. Account #	Department Account Name	2019 Budget	2020 Budg. Com. Approved	FY19- FY20 % Diff	FY19 - FY20 \$ Diff	2020 Default Budget	FY20 - FY20 Default % Diff	FY20 - FY20 Default \$ Diff
4130	Executive Office	\$204,707	\$214,399	4.73%	\$9,692	\$212,998	0.66%	\$1,401
4140	Elections & Registrations	\$107,708	\$145,225	34.83%	\$37,517	\$115,658	25.56%	\$29,567
4150	Financial Administration	\$133,393	\$134,158	0.57%	\$765	\$136,883	-1.99%	(\$2,725)
4152	Assessing	\$91,833	\$103,915	13.16%	\$12,082	\$103,507	0.39%	\$408
4153	Legal	\$15,000	\$15,000	0.00%	\$0	\$15,000	0.00%	\$0
4155	Personnel Administration	\$32,931	\$33,634	2.13%	\$703	\$32,331	4.03%	\$1,303
4191	Planning Board	\$5,252	\$6,152	17.14%	\$900	\$5,252	17.14%	\$900
4192	Zoning Board	\$1,351	\$1,991	47.37%	\$640	\$1,351	47.37%	\$640
4194	General Govt Buildings	\$24,624	\$28,938	17.52%	\$4,314	\$24,624	17.52%	\$4,314
4195	Cemetery	\$2,990	\$2,990	0.00%	\$0	\$2,990	0.00%	\$0
4196	Insurance	\$54,250	\$53,632	-1.14%	(\$618)	\$53,632	0.00%	\$0
4199	Other General Govt	\$9,601	\$9,601	0.00%	\$0	\$9,601	0.00%	\$0
4210	Police Dept.	\$577,226	\$582,198	0.86%	\$4,972	\$583,943	-0.30%	(\$1,745)
4220	Fire Dept.	\$238,739	\$252,237	5.65%	\$13,498	\$239,683	5.24%	\$12,554
4240	Building Inspector	\$44,906	\$48,822	8.72%	\$3,916	\$48,822	0.00%	\$0
4290	Emergency Management	\$1,052	\$552	-47.53%	(\$500)	\$1,052	-47.53%	(\$500)
4291	Forestry	\$12,932	\$12,856	-0.59%	(\$76)	\$12,932	-0.59%	(\$76)
4312	Highway Dept.	\$878,757	\$908,694	3.41%	\$29,937	\$886,990	2.45%	\$21,704
4324	Solid Waste	\$276,858	\$305,853	10.47%	\$28,995	\$295,318	3.57%	\$10,535
4411	Health Officer	\$2,379	\$2,379	0.00%	\$0	\$2,379	0.00%	\$0
4415	Other Agencies	\$7,546	\$7,546	0.00%	\$0	\$7,546	0.00%	\$0
4441	Welfare	\$17,002	\$17,204	1.19%	\$202	\$17,814	-3.43%	(\$610)
4520	Recreation	\$70,901	\$72,021	1.58%	\$1,120	\$70,775	1.76%	\$1,246
4583	Town Historian	\$500	\$200	-60.00%	(\$300)	\$500	-60.00%	(\$300)
4589	Culture and Recreation	\$9,226	\$10,401	12.74%	\$1,175	\$9,226	12.74%	\$1,175
4612	Conservation	\$1,795	\$1,795	0.00%	\$0	\$1,795	0.00%	\$0
4711-4721-4723	BONDS	\$103,932	\$100,358	-3.44%	(\$3,574)	\$103,933	-3.44%	(\$3,575)
Sub- Total TOWN OPERATING BUDGET		\$2,927,391	\$3,072,751	4.97%	\$145,360	\$2,996,535	2.54%	\$76,216
			Library Trustees					
4550	Library	\$129,756	\$132,311	1.97%	\$2,555	\$129,756	1.97%	\$2,555
Total - TOWN OPERATING BUDGET + LIBRARY		\$3,057,147	\$3,205,062	4.84%	\$147,915	\$3,126,291	2.52%	\$78,771
Revenue	(Applied \$60K UFB in 2019)	\$1,289,113	\$1,075,800	-16.55%	(\$213,313)	\$1,075,800	0.00%	\$0
Tax Credits	War Service Credits & Overlay	\$112,963	\$113,000	0.03%	\$37	\$112,963	0.03%	\$37
Taxation		\$1,880,997	\$2,242,262	19.21%	\$361,265	\$2,163,454	3.64%	\$78,808
Tax Rate - Operating	Tax Rate - Operating Budget	\$4.514	\$5.380			\$5.191		
Road Maint	Article #4 - Taxation Portion	\$215,370	\$213,000	-1.10%	(\$2,370)	\$213,000		
Road Maint	Article #4 - HW Block Grant (No Taxation)	\$116,000	\$117,000	0.86%	\$1,000			
Road Maint	CRF Usage (No Taxation)	\$25,000	\$0	-100.00%	(\$25,000)			
CRF - ETF	Various Articles	\$369,000	\$330,000	-10.57%	(\$39,000)	\$330,000		
Capital Outlay Project	Article #15 - 2019 Petition Article	\$8,000	\$0	-100.00%	(\$8,000)	\$0		
Total RD / CRF / ETF	Total RD / CRF / ETF / Petition Taxation Amounts	\$592,370	\$543,000	-8.33%	(\$49,370)			
Tax Rate - RD / CRF / ETF	Tax Rate - Rd / CRF / ETF / Petition Articles	\$1.421	\$1.303	-8.33%	(\$0)			
TOTAL	Oper. Budget w/ RD / CRF / ETF	\$2,614,367	\$2,902,262	11.01%	\$287,895	\$3,669,291		
Fund Balance	Fund Balanced Used	\$275,000	\$275,000					
DRA Approved	2019 Tax Rate - Taxation	\$2,198,367	\$2,510,262	14.19%	\$311,895			
	DRA Number?	\$2,344,368						
Operating	Tax Rate Per \$1,000	\$7.49	\$6.96			\$7.50		
Total	Tax Rate Per \$1,000	\$4.61	\$5.38					

12/27/2019

Total Estimated Rate Impact	\$6.27
DRA 11/15/19	\$6.29
DRA + \$275K Fund Balance	\$5.63



New Hampshire
Department of
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Proposed Budget
New Durham

For the period beginning January 1, 2020 and ending December 31, 2020
Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: 1-27-2020

BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
David W. Swenson	Chair, Select Board	
KENNETH P. FARROW Joan G. Swenson	Budget comm. V. Budget Committee Member	Kenneth P. Farrow
Theresa H. Jarvis	Budget Comm. Chair	Theresa H. Jarvis
MARK J. SULLIVAN	" " Member	Mark J. Sullivan

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.propntax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



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Account	Purpose	Article	Actual		Selectmen's		Selectmen's		Budget	
			Expenditures for period ending 12/31/2019	Appropriations for period ending 12/31/2019	Appropriations for period ending 12/31/2020 (Recommended)	Appropriations for period ending 12/31/2020 (Not Recommended)	Committee's Appropriations for period ending 12/31/2020 (Recommended)	Committee's Appropriations for period ending 12/31/2020 (Not Recommended)		
General Government										
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive	04	\$203,756	\$204,707	\$214,399	\$0	\$0	\$214,399	\$0	\$0
4140-4149	Election, Registration, and Vital Statistics	04	\$103,588	\$107,708	\$145,225	\$0	\$0	\$145,225	\$0	\$0
4150-4151	Financial Administration	04	\$121,890	\$133,393	\$134,158	\$0	\$0	\$134,158	\$0	\$0
4152	Revaluation of Property	04	\$84,074	\$91,833	\$103,915	\$0	\$0	\$103,915	\$0	\$0
4153	Legal Expense	04	\$11,449	\$16,000	\$16,000	\$0	\$0	\$16,000	\$0	\$0
4155-4159	Personnel Administration	04	\$24,428	\$32,931	\$33,634	\$0	\$0	\$33,634	\$0	\$0
4191-4193	Planning and Zoning	04	\$3,683	\$6,603	\$8,143	\$0	\$0	\$8,143	\$0	\$0
4194	General Government Buildings	04	\$24,561	\$24,624	\$28,938	\$0	\$0	\$28,938	\$0	\$0
4195	Cemeteries	04	\$1,572	\$2,990	\$2,990	\$0	\$0	\$2,990	\$0	\$0
4196	Insurance	04	\$52,350	\$54,250	\$53,632	\$0	\$0	\$53,632	\$0	\$0
4197	Advertising and Regional Association		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4199	Other General Government	04	\$5,075	\$9,601	\$9,601	\$0	\$0	\$9,601	\$0	\$0
	General Government Subtotal		\$638,426	\$683,640	\$749,635	\$0	\$0	\$749,635	\$0	\$0
Public Safety										
4210-4214	Police	04	\$575,833	\$577,226	\$582,198	\$0	\$0	\$582,198	\$0	\$0
4215-4219	Ambulance		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4220-4229	Fire	04	\$21,770	\$238,739	\$252,237	\$0	\$0	\$252,237	\$0	\$0
4240-4249	Building Inspection	04	\$34,534	\$44,906	\$48,822	\$0	\$0	\$48,822	\$0	\$0
4290-4298	Emergency Management	04	\$6,100	\$13,984	\$13,408	\$0	\$0	\$13,408	\$0	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Public Safety Subtotal		\$638,237	\$874,855	\$896,665	\$0	\$0	\$896,665	\$0	\$0
Airport/Aviation Center										
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Airport/Aviation Center Subtotal		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Highways and Streets										



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4311	Administration		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4312	Highways and Streets	04	\$822,706	\$878,757	\$908,694	\$0	\$0	\$908,694	\$0
4313	Bridges		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4316	Street Lighting		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4319	Other		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Highways and Streets Subtotal		\$822,706	\$878,757	\$908,694	\$0	\$0	\$908,694	\$0

Sanitation									
4321	Administration		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	04	\$283,817	\$276,858	\$305,853	\$0	\$0	\$305,853	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4329	Other Sanitation		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Sanitation Subtotal		\$283,817	\$276,858	\$305,853	\$0	\$0	\$305,853	\$0

Water Distribution and Treatment									
4331	Administration		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Water Distribution and Treatment Subtotal		\$0						

Electric									
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Electric Subtotal		\$0						

Health									
4411	Administration	04	\$1,558	\$2,379	\$2,379	\$0	\$0	\$2,379	\$0
4414	Pest Control		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other	04	\$7,546	\$12,546	\$7,546	\$0	\$0	\$7,546	\$0
	Health Subtotal		\$9,104	\$14,925	\$9,925	\$0	\$0	\$9,925	\$0



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Welfare

4441-4442	Administration and Direct Assistance	04	\$11,857	\$17,002	\$17,204	\$0	\$0	\$17,204	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Welfare Subtotal		\$11,857	\$17,002	\$17,204	\$0	\$0	\$17,204	\$0

Culture and Recreation

4520-4529	Parks and Recreation	04	\$63,384	\$70,901	\$72,021	\$0	\$0	\$72,021	\$0
4550-4559	Library	04	\$123,516	\$129,756	\$132,311	\$0	\$0	\$132,311	\$0
4583	Patriotic Purposes	04	\$313	\$500	\$200	\$0	\$0	\$200	\$0
4589	Other Culture and Recreation	04	\$6,739	\$9,226	\$10,401	\$0	\$0	\$10,401	\$0
	Culture and Recreation Subtotal		\$193,952	\$210,383	\$214,933	\$0	\$0	\$214,933	\$0

Conservation and Development

4611-4612	Administration and Purchasing of Natural Resources	04	\$1,795	\$1,795	\$1,795	\$0	\$0	\$1,795	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Conservation and Development Subtotal		\$1,795	\$1,795	\$1,795	\$0	\$0	\$1,795	\$0

Debt Service

4711	Long Term Bonds and Notes - Principal	04	\$55,000	\$55,000	\$55,000	\$0	\$0	\$55,000	\$0
4721	Long Term Bonds and Notes - Interest	04	\$10,932	\$10,932	\$7,357	\$0	\$0	\$7,357	\$0
4723	Tax Anticipation Notes - Interest	04	\$0	\$1	\$1	\$0	\$0	\$1	\$0
4790-4799	Other Debt Service	04	\$37,631	\$38,000	\$38,000	\$0	\$0	\$38,000	\$0
	Debt Service Subtotal		\$103,563	\$103,933	\$100,358	\$0	\$0	\$100,358	\$0

Capital Outlay

4901	Land		\$356,370	\$356,370	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4903	Buildings		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$0	\$0	\$0	\$0	\$0	\$0



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Capital Outlay Subtotal

\$356,370

\$356,370

\$0

\$0

\$0

\$0

Operating Transfers Out

4912	To Special Revenue Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Operating Transfers Out Subtotal	\$0						

Total Operating Budget Appropriations

\$3,205,062

\$0

\$3,205,062

\$0



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Account	Purpose	Article	Selectmen's		Budget	
			Appropriations for period ending 12/31/2020 (Recommended)	Appropriations for period ending 12/31/2020 (Not Recommended)	Committee's Appropriations for period ending 12/31/2020 (Recommended)	Committee's Appropriations for period ending 12/31/2020 (Not Recommended)
4312	Highways and Streets	05	\$330,000	\$0	\$330,000	\$0
<i>Purpose: Road Projects</i>						
Total Proposed Individual Articles			\$330,000	\$0	\$330,000	\$0



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Account	Source	Article	Actual Revenues for period ending 12/31/2019	Selectmen's Estimated Revenues for period ending 12/31/2020	Budget Committee's Estimated Revenues for period ending 12/31/2020
Taxes					
3120	Land Use Change Tax - General Fund		\$0	\$0	\$0
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	04	\$100,165	\$35,000	\$35,000
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax	04	\$0	\$100	\$100
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	04	\$60,808	\$65,000	\$65,000
9991	Inventory Penalties		\$0	\$0	\$0
	Taxes Subtotal		\$160,973	\$100,100	\$100,100

Licenses, Permits, and Fees

3210	Business Licenses and Permits	04	\$28,063	\$25,000	\$25,000
3220	Motor Vehicle Permit Fees	04	\$575,100	\$575,000	\$575,000
3230	Building Permits	04	\$28,158	\$24,000	\$24,000
3290	Other Licenses, Permits, and Fees	04	\$6,312	\$5,500	\$5,500
3311-3319	From Federal Government		\$24,510	\$0	\$0
	Licenses, Permits, and Fees Subtotal		\$662,143	\$629,500	\$629,500

State Sources

3351	Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	04	\$0	\$140,000	\$140,000
3353	Highway Block Grant	05	\$116,844	\$117,000	\$117,000
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)	04	\$4,634	\$100,000	\$100,000
3379	From Other Governments		\$0	\$0	\$0
	State Sources Subtotal		\$121,478	\$357,000	\$357,000

Charges for Services



New Hampshire
 Department of
 Revenue Administration

2020
MS-737

Proposed Budget

3401-3406	Income from Departments	04	\$62,058	\$45,000	\$45,000	
3409	Other Charges	04	\$4,450	\$1,000	\$1,000	
	Charges for Services Subtotal		\$66,508	\$46,000	\$46,000	
Miscellaneous Revenues						
3501	Sale of Municipal Property	04	\$16,750	\$15,000	\$15,000	
3502	Interest on Investments		\$11,002	\$0	\$0	
3503-3509	Other	04	\$59,421	\$48,000	\$48,000	
	Miscellaneous Revenues Subtotal		\$87,173	\$63,000	\$63,000	

Interfund Operating Transfers In						
3912	From Special Revenue Funds		\$0	\$0	\$0	
3913	From Capital Projects Funds		\$0	\$0	\$0	
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0	
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0	
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0	
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0	
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0	
3915	From Capital Reserve Funds	04	\$25,000	\$40,000	\$40,000	
3916	From Trust and Fiduciary Funds	04, 11	\$5,000	\$14,400	\$14,400	
3917	From Conservation Funds		\$0	\$0	\$0	
	Interfund Operating Transfers In Subtotal		\$30,000	\$54,400	\$54,400	

Other Financing Sources						
3934	Proceeds from Long Term Bonds and Notes		\$0	\$0	\$0	
9998	Amount Voted from Fund Balance		\$275,000	\$0	\$0	
9999	Fund Balance to Reduce Taxes		\$60,000	\$0	\$0	
	Other Financing Sources Subtotal		\$335,000	\$0	\$0	
	Total Estimated Revenues and Credits		\$1,463,275	\$1,250,000	\$1,250,000	



New Hampshire
 Department of
 Revenue Administration

2020
MS-737

Proposed Budget

Item	Selectmen's		Budget Committee's	
	Period ending 12/31/2020 (Recommended)	Period ending 12/31/2020 (Recommended)	Period ending 12/31/2020 (Recommended)	Period ending 12/31/2020 (Recommended)
Operating Budget Appropriations	\$3,205,062	\$3,205,062	\$3,205,062	\$3,205,062
Special Warrant Articles	\$332,200	\$332,200	\$332,200	\$332,200
Individual Warrant Articles	\$330,000	\$330,000	\$330,000	\$330,000
Total Appropriations	\$3,867,262	\$3,867,262	\$3,867,262	\$3,867,262
Less Amount of Estimated Revenues & Credits	\$1,250,000	\$1,250,000	\$1,250,000	\$1,250,000
Estimated Amount of Taxes to be Raised	\$2,617,262	\$2,617,262	\$2,617,262	\$2,617,262



New Hampshire
 Department of
 Revenue Administration

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MS-737

Proposed Budget

1. Total Recommended by Budget Committee	\$3,867,262
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes	\$0
3. Interest: Long-Term Bonds & Notes	\$0
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions (Sum of Lines 2 through 5 above)	\$0
7. Amount Recommended, Less Exclusions (Line 1 less Line 6)	\$3,867,262
8. 10% of Amount Recommended, Less Exclusions (Line 7 x 10%)	\$386,726
Collective Bargaining Cost Items:	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
12. Bond Override (RSA 32:18-a), Amount Voted	\$0

Maximum Allowable Appropriations Voted at Meeting:
 (Line 1 + Line 8 + Line 11 + Line 12) \$4,253,988



Default Budget of the Municipality

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
General Government					
0000-0000	Collective Bargaining	\$0	\$0	\$0	\$0
4130-4139	Executive	\$204,707	\$8,291	\$0	\$212,998
4140-4149	Election, Registration, and Vital Statistics	\$107,708	\$7,950	\$0	\$115,658
4150-4151	Financial Administration	\$133,393	\$3,490	\$0	\$136,883
4152	Revaluation of Property	\$91,833	\$11,674	\$0	\$103,507
4153	Legal Expense	\$15,000	\$0	\$0	\$15,000
4155-4159	Personnel Administration	\$32,931	(\$600)	\$0	\$32,331
4191-4193	Planning and Zoning	\$6,603	\$0	\$0	\$6,603
4194	General Government Buildings	\$24,624	\$0	\$0	\$24,624
4195	Cemeteries	\$2,990	\$0	\$0	\$2,990
4196	Insurance	\$54,250	(\$618)	\$0	\$53,632
4197	Advertising and Regional Association	\$0	\$0	\$0	\$0
4199	Other General Government	\$9,601	\$0	\$0	\$9,601
General Government Subtotal		\$683,640	\$30,187	\$0	\$713,827
Public Safety					
4210-4214	Police	\$577,226	\$6,717	\$0	\$583,943
4215-4219	Ambulance	\$0	\$0	\$0	\$0
4220-4229	Fire	\$238,739	\$944	\$0	\$239,683
4240-4249	Building Inspection	\$44,906	\$3,916	\$0	\$48,822
4290-4298	Emergency Management	\$13,984	\$0	\$0	\$13,984
4299	Other (Including Communications)	\$0	\$0	\$0	\$0
Public Safety Subtotal		\$874,855	\$11,577	\$0	\$886,432
Airport/Aviation Center					
4301-4309	Airport Operations	\$0	\$0	\$0	\$0
Airport/Aviation Center Subtotal		\$0	\$0	\$0	\$0
Highways and Streets					
4311	Administration	\$0	\$0	\$0	\$0
4312	Highways and Streets	\$878,757	\$8,233	\$0	\$886,990
4313	Bridges	\$0	\$0	\$0	\$0
4316	Street Lighting	\$0	\$0	\$0	\$0
4319	Other	\$0	\$0	\$0	\$0
Highways and Streets Subtotal		\$878,757	\$8,233	\$0	\$886,990
Sanitation					
4321	Administration	\$0	\$0	\$0	\$0
4323	Solid Waste Collection	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	\$276,858	\$18,460	\$0	\$295,318
4325	Solid Waste Cleanup	\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal	\$0	\$0	\$0	\$0
4329	Other Sanitation	\$0	\$0	\$0	\$0
Sanitation Subtotal		\$276,858	\$18,460	\$0	\$295,318



Default Budget of the Municipality

Water Distribution and Treatment

4331	Administration	\$0	\$0	\$0	\$0
4332	Water Services	\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other	\$0	\$0	\$0	\$0
Water Distribution and Treatment Subtotal		\$0	\$0	\$0	\$0

Electric

4351-4352	Administration and Generation	\$0	\$0	\$0	\$0
4353	Purchase Costs	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance	\$0	\$0	\$0	\$0
4359	Other Electric Costs	\$0	\$0	\$0	\$0
Electric Subtotal		\$0	\$0	\$0	\$0

Health

4411	Administration	\$2,379	\$0	\$0	\$2,379
4414	Pest Control	\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other	\$7,546	\$0	\$0	\$7,546
Health Subtotal		\$9,925	\$0	\$0	\$9,925

Welfare

4441-4442	Administration and Direct Assistance	\$17,002	\$812	\$0	\$17,814
4444	Intergovernmental Welfare Payments	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other	\$0	\$0	\$0	\$0
Welfare Subtotal		\$17,002	\$812	\$0	\$17,814

Culture and Recreation

4520-4529	Parks and Recreation	\$70,901	(\$126)	\$0	\$70,775
4550-4559	Library	\$129,756	\$0	\$0	\$129,756
4583	Patriotic Purposes	\$500	\$0	\$0	\$500
4589	Other Culture and Recreation	\$9,226	\$0	\$0	\$9,226
Culture and Recreation Subtotal		\$210,383	(\$126)	\$0	\$210,257

Conservation and Development

4611-4612	Administration and Purchasing of Natural Resources	\$1,795	\$0	\$0	\$1,795
4619	Other Conservation	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing	\$0	\$0	\$0	\$0
4651-4659	Economic Development	\$0	\$0	\$0	\$0
Conservation and Development Subtotal		\$1,795	\$0	\$0	\$1,795

Debt Service

4711	Long Term Bonds and Notes - Principal	\$55,000	\$0	\$0	\$55,000
4721	Long Term Bonds and Notes - Interest	\$16,199	(\$5,267)	\$0	\$10,932
4723	Tax Anticipation Notes - Interest	\$1	\$0	\$0	\$1
4790-4799	Other Debt Service	\$38,000	\$0	\$0	\$38,000
Debt Service Subtotal		\$109,200	(\$5,267)	\$0	\$103,933

Capital Outlay



Default Budget of the Municipality

4901	Land	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	\$0	\$0	\$0	\$0
4903	Buildings	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings	\$0	\$0	\$0	\$0
Capital Outlay Subtotal		\$0	\$0	\$0	\$0

Operating Transfers Out

4912	To Special Revenue Fund	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric	\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water	\$0	\$0	\$0	\$0
4915	To Capital Reserve Fund	\$0	\$0	\$0	\$0
4916	To Expendable Trusts/Fiduciary Funds	\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds	\$0	\$0	\$0	\$0
Operating Transfers Out Subtotal		\$0	\$0	\$0	\$0

Total Operating Budget Appropriations	\$3,062,415	\$63,876	\$0	\$3,126,291
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Default Budget of the Municipality

Account	Explanation
4240-4249	2019 Wage Adjustments
4140-4149	2019 Wage adjustments
4130-4139	2019 Wage Adjustments
4150-4151	2019 Wage Adjustments
4220-4229	2019 Wage Adjustments
4312	2019 Wage Adjustments
4196	Lower annual premium Premium
4721	reduced interest cost
4210-4214	2019 Wage Adjustments
4152	revaluation contract
4324	Disposal contract- wage adj

NEW DURHAM DELIBERATIVE SESSION
Meeting Minutes
February 3, 2020
New Durham Elementary School



CALL TO ORDER

In accordance with the provisions of Senate Bill 2 (RSA 40:13) adopted by the Town in March 2014, the first (Deliberative) session of the 2020 Town Meeting was called to order at 7:00 p.m. by Ronald E. Cook, Town Moderator.

All in attendance rose for the Pledge of Allegiance to the flag of the United States of America.

Town Moderator Ronald E. Cook introduced himself and the Town officials present: Board of Selectmen Chair David Swenson, Selectmen Cecile Chase, Town Administrator Scott Kinmond, Town Clerk Stephanie Mackenzie, Town Counsel Walter Mitchell, Esq. and Chair of the Planning Board Jeff Allard. Selectman Dorothy Veisel was unable to attend the meeting.

The Budget Committee members were also introduced: Chair Theresa Jarvis, Ellen Phillips, Kenneth Fanjoy, and Ron Uyeno. Vice Chair Mark Sullivan and Joan Swenson had excused absences.

Chair Jarvis made a motion to open the Budget Committee meeting. Mr. Fanjoy seconded the motion. Motion passed, 4-0-0.

Chair Jarvis made a motion to recess the Budget Committee meeting to the conclusion of the Deliberative Session. Mr. Phillips seconded the motion. Motion passed, 4-0-0.

Town Moderator Cook read the new Moderator Rules for the conduct of the Deliberative Session which will be followed: unless changed by the voters at the meeting the Moderator will use the following rules of procedure to conduct the Deliberative Session:

- *New Durham is an SB2 community where Town Meeting business is conducted through two sessions.*
- *The 1st session, tonight, is termed the Deliberative Session; the 2nd session is the annual ballot vote occurring on March 10, 2020 (the 2nd Tuesday in March) from 8:00am to 7:00pm.*

NEW DURHAM DELIBERATIVE SESSION

Meeting Minutes

February 3, 2020

- *Warrant articles presented tonight are presented by the Board of Selectmen , the Planning Board, and, if filed, by petition from citizens.*
- *The voters in attendance will be provided with copies of the Town Warrant for the meeting.*
- *The Moderator is tasked with conducting the meeting, fielding questions from voters, and being the facilitator of debate.*
- *Warrant articles presented by the Planning Board are governed by NH statutes which contain public hearing provisions. Debates on the Planning Board related articles are conducted by the Planning Board during that process. The Planning Board articles go directly to the ballot and are not able to amended by the voters at today's Deliberative Session. Discussion is allowed and questions may be answered by Planning Board members.*
- *All other Warrant articles are subject to the Deliberative Session procedures.*
- *We will not be using Robert's Rules but we will be using the Moderator's Rules of Respect, Courtesy and Common Sense.*
- *Each Warrant article when announced will be acted on as follows:*
 - *The presenter of a Warrant Article is allowed up to 10 minutes to discuss the Article;*
 - *Debate will be encouraged from the voters present;*
 - *To speak, you must go to the microphone, be recognized by the moderator, and then state your name and address. All speakers will be limited to 3 minutes;*
 - *Warrant Articles may be amended from the floor, however, any amendment must be in written form and presented to the Moderator;*
 - *Amendments must be made by motion and require a second to be considered;*
 - *Amendments, if carried, will be placed on the ballot in lieu of the original Warrant Article; if an amendment is not carried, the original Warrant Article will be on the ballot;*
 - *At the conclusion of the above procedures for a given Warrant Article, the meeting will move to the next Warrant Article;*
 - *Only one amendment will be allowed at any one time;*
 - *Amendments to amendments and negative amendments are not allowed;*
 - *Amendments to financial amounts must be stated in dollar amounts to be accepted;*
 - *Voter cards will be raised by voters when voting on amendments. Close votes will be counted by assistants to the Moderator.*
- *Warrant Articles do not require a motion to be passed on to the voters; they are automatically presented as written, or amended by the voters present at today's Deliberative Session, to the March 10, 2020 Ballot Session of the Town Meeting process.*

NEW DURHAM DELIBERATIVE SESSION

Meeting Minutes

February 3, 2020

Community Recognitions for 2019

Chair Swenson stated the Boston Cane was presented to Ms. Christina Rice by the Town Historian and himself. Ms. Rice is the recipient for the third year in row.

Board of Selectmen Milestones for 2019

Chair Swenson outlined the highlights of the Board of Selectmen for 2019, explaining the Board of Selectmen has worked to maintain their commitment to taxpayer values and public safety:

Tax Payer Impact and Financial Responsibility: the Board worked to manage the tax rate; keep expenditures under budget for 2019; improved costs and efficiency through new agreements for assessing, IT, solid waste and banking; initiated new service on Town website to allow for improved transparency and access to cost comparisons.

Public Safety and Operational Related: purchased a new 10-wheel dump truck for the Department of Public Works; restructured DPW jobs for improved efficiency and market competitive wages; renewed Town Administrator agreement for five years; hired new Parks and Recreation Director; converted Town building lights to LED for improved energy efficiency and new agreement with electric energy supplier for reduced electrical costs.

Miscellaneous: completed Merrymeeting Watershed Management Plan; continued collaboration with the Town of Alton and the State of New Hampshire for cyanobacteria and milfoil mitigation in the Merry Meeting Watershed; improved and repaired Down Pond Dam; completed new culvert installation; completed collaborative acquisition with South East Land Trust to finalize the establishment of the Birch Ridge Community Forest.

Chair Swenson also presented a summary of the current tax rate, along with past years, explaining the portion of the rate which goes to the municipal budget and how much goes to the state and county school budgets.

2020 TOWN WARRANT

Moderator Cook presented the 2020 Town Warrant:

To the inhabitants of the Town of New Durham, in the County of Strafford, in said State of New Hampshire qualified to vote in Town affairs:

You are hereby notified that the Annual Town Meeting of the Town of New Durham will be held on two days as follows:

First Session of Annual Meeting – Deliberative

NEW DURHAM DELIBERATIVE SESSION

Meeting Minutes

February 3, 2020

*The first session, the Deliberative Session, of the 2020 Town Meeting shall be held on **Monday, February 3, 2020 at 7:00 P.M.** at the New Durham School Gymnasium located at 7 Old Bay Road in New Durham, NH. Snow date of Tuesday, February 4, 2020 at **7:00 P.M.** at the New Durham School Gymnasium located at 7 Old Bay Road in New Durham, NH.*

Second Session of the Annual Meeting - Voting

*The Second Session, the voting on all warrant articles shall be held on **Tuesday, March 10, 2020 from 8:00 A.M. to 7:00 P.M.** in the New Durham School Gymnasium, located at 7 Old Bay Road in New Durham, NH, where there will be voting by official ballot for the election of Town Officers and all Warrant Articles with any amendments as made at the Deliberative Session.*

Chair Swenson introduced **Article 1:** *To choose all necessary town officers for the ensuing year:*

Number of Positions	Office	Term of Office
1	Selectman	3 Years
1	Moderator	2 Years
2	Budget Committee	3 Years
1	John C. Shirley Cemetery Trustee	3 Year
1	Library Trustee	2 Years
1	Library Trustee	3 Years
2	Planning Board	3 Years
1	Supervisor of the Checklist	5 Years
1	Trustee of the Trust Funds	3 Years
2	Zoning Board of Adjustment	3 Years
1	Zoning Board of Adjustment	1 Year

No discussion on this Article.

Chair Swenson noted that Articles 2 and 3 cannot be changed at the Deliberative Session.

Jeff Allard, Chair of the Planning Board, introduced **Article 2:** *Are you in favor of the adoption of Amendment #1 as proposed by the New Durham Planning Board for the town's zoning ordinance as follows:*

Amend Article III (Definitions), Article VI (General Provisions/Use Regulations) and Article VII (Special Exceptions), to be consistent with the updated Land Use Suitability Map." (Majority vote required)

NEW DURHAM DELIBERATIVE SESSION

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February 3, 2020

The Planning Board recommends this article by a 4 to 0 vote.

Discussion:

Mr. Allard stated the proposed change to the Town's Zoning Ordinances relates to the need for a new Land Use Suitability Map. He stated the current map is hand-drawn from 1979; the new map is being redrawn by the Strafford Regional Planning Commission with all known features in their databases; the definitions were also simplified to include Developable, Not Developable or Constrained Developable. Mr. Allard stated the changes will result in language changes in the Zoning Ordinances so they correspond with the new maps.

Rudy Rosiello, resident, asked if any property owners would be impacted by the change in the maps and Zoning Ordinance. Mr. Allard replied there are none that he is aware of; the Zoning Ordinances are not being changed, only language in regards to the maps. Mr. Rosiello asked if the maps would be available for review prior to voting in March. Mr. Allard stated he will work on getting those available on the Town website.

Chair Allard presented **Article 3**: *“Are you in favor of the adoption of Amendment #2 as proposed by the New Durham Planning Board for the town's zoning ordinance as follows:*

Amend setbacks from water bodies in Article V (Dimensional Requirements) and Article XXI (Non-Conforming Buildings, Land or Uses)” (Majority vote required)

The Planning Board recommends this article by a 4 to 0 vote.

Mr. Allard stated that last year, the Planning Board was made aware of some inconsistencies among sections within the Zoning Ordinance, particularly pertaining to the definition of a “water body”. He explained the Planning Board researched and discussed this extensively, ultimately deciding to go with the definition contained within the Wetland Conservation Overlay District which defined the 75' setback as pertaining to waterbodies less than 3,000 square feet in size.

No discussion on this Article.

Chair Swenson introduced **Article 4**: *Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by the vote of the first session, for the purposes set forth therein, totaling \$3,205,062. Should this article be defeated, the default budget shall be \$3,126,291, which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the governing body may hold a special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. **Majority Vote Required***

[Note: Operating Budget & Default Budget includes the Library Budget.

NEW DURHAM DELIBERATIVE SESSION
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Estimated Tax Rate Impact – 2020 Proposed Budget: \$ 5.380 per \$1,000 assessed valuation.

Estimated Tax Rate Impact – 2020 Default Budget: \$ 5.191 per \$1,000 assessed valuation.

The Board of Selectmen recommends this article by a 3 to 0 vote.

The Budget Committee recommends this article by a 5 to 0 vote.

Discussion:

Rudy Rosiello, resident, asked how much under budget they were in 2019; how much were the increases in health benefits; what is the breakdown for other revenue and where does the \$60,000 Un Assigned Fund Balance come from. Town Administrator Kinmond stated his estimates for the amount under budget were around \$175,000; the health insurance increases was 7%, less than anticipated at 15%. Chair Swenson stated the Unassigned Fund Balance guidelines were established a few years ago and they have to maintain a level of 8%; the breakdown of revenues are available on the worksheets of the Board of Selectmen and Budget Committees.

David Bickford, resident, stated according to the DRA website, the Unassigned Fund Balance is \$335,000, not \$175,000 ; he asked what the increase in line 4155 is over 2019 and is concerned the budget for that line is not enough. Chair Swenson stated the BOS has been working to ensure wages are competitive, including in the Police Department. Town Administrator Kinmond stated a lot of work goes into preparing the budgets behind the scenes, noting the overall budget is up 4%.

Mr. Bickford made a motion to amend line 4155 by \$5,000 for a total of Article #4 of \$3,705,062. There was a discussion about the calculation for the total article amount.
Motion failed for lack of second.

Mr. Bickford made a motion to amend Article 4 to increase the total amount by \$5,000 for a total of \$3,210,062. Mr. Anthes seconded the motion. Discussion : Mr. Bickford stated they need to look at this for retaining employees. Ms. Jarvis stated \$5,000 won't go far, explaining the portions which would go towards taxes and benefits, as well as the fact that it is being added to the total budget and is not specifically assigned to the Police Department wage line. Chair Swenson stated the Board of Selectmen, Budget Committee and department heads have all looked at wages when working on the budget and confirmed that \$5,000 doesn't go to wages per se but to the total budget for them to manage. Mr. Rosiello asked if the \$15,000 in the Executive Account is for wages and suggested that is where an increase should go. Chair Swenson clarified that Article 4 is for a total budget and the amendment is not to a line item. Mr. Anthes stated he wants to see employees taken care of.

NEW DURHAM DELIBERATIVE SESSION

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Rick Goodrich made a motion to move the question as read to amend Article 4. Motion was seconded. Motion to amend Article 4, passed by majority vote with voter cards.

Selectman Chase introduced **Article 5:** *To see if the Town will vote to raise and appropriate the sum of \$330,000 for the purposes of a Road Program with \$117,000 to come from Highway Block Grant Aid and the remaining \$213,000 to come from general taxation. **Majority Vote Required***

Estimated 2020 Tax Rate Impact: \$ 0.511 per \$1,000 assessed valuation.

*The Board of Selectmen recommends this article by a **3 to 0** vote.*

*The Budget Committee recommends this article by a **5 to 0** vote.*

Discussion :

Mr. Bickford noted this amount is more than past years, which he believes is good but suggested it should be closer to \$500,000. Mr. Rosiello stated the Unassigned Fund Balance used to be applied and asked why that is no longer done. Selectman Chase stated large amounts used to go to the CRFs but less is going there and more is being assigned through warrant articles. Chair Swenson stated taxation was and still is used to raise the funds but road spending has increased so more is being raised through the direct year taxation.

Motion was made to move Article 5 as presented. Motion seconded and passed.

Chair Swenson introduced **Article 6:** *To see if the Town will vote to raise and appropriate the sum of \$197,000 to be placed in previously established Public Works related **Capital Reserve Funds** as follows with said funds to come from taxation:*

<i>Account</i>	<i>Established</i>	<i>2020</i>
<i>Highway Equipment</i>	<i>March 15, 2006, Article #12</i>	<i>\$25,000</i>
<i>Highway Trucks</i>	<i>March 4, 1988, Article #9</i>	<i>\$75,000</i>
<i>Vehicle & Equipment Maintenance</i>	<i>March 10, 2010, Article #15</i>	<i>\$22,000</i>
<i>Solid Waste Equipment</i>	<i>March 10, 2010, Article #14</i>	<i>\$20,000</i>
<i>Road Reconstruction</i>	<i>March 10, 2010, Article #5</i>	<i>\$40,000</i>
<i>Gravel</i>	<i>March 13, 2012, Article #5</i>	<i>\$15,000</i>

NEW DURHAM DELIBERATIVE SESSION

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<i>Total</i>		\$197,000
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Majority Vote Required

Estimated 2020 Tax Rate Impact: \$ 0.473 per \$1,000 assessed valuation.

The Board of Selectmen recommends this article by a 3 to 0 vote.

The Budget Committee recommends this article by a 5 to 0 vote.

Discussion:

Marc Behr, resident, stated last year the legislative body voted on a warrant article to separate the Capital Reserve accounts to separate warrant articles and asked why this was not done this year. Chair Swenson stated the petition article which was passed to separate CRF and ETF accounts, was an advisory article. He explained the Board of Selectmen worked to separate the accounts in a rational and logical manner but avoiding having a list of dozens of articles. Mr. Behr asked what about the article makes it “advisory.” Chair Swenson deferred to Town Counsel, Walter Mitchell, Esq. Mr. Mitchell explained that state statute gives the Board of Selectmen the responsibility in how warrant articles are presented, and in this case, they chose to group relative accounts together. Selectman Chase stated they discussed how to implement the warrant article which was passed by voters, and recognized the voters’ desires in separating out the accounts so they could vote on them separately but it seemed to make sense to group together the accounts as presented.

Mr. Bickford made a motion to amend Article 6 to replace the \$20,000 on the Solid Waste line with \$5,000 for a total amount of \$182,000. Mr. Anthes seconded the motion. Discussion:

Mr. Anthes stated he is concerned about the funds for the Solid Waste Equipment as voters did not approve the scale and now it seems funds are being raised to pay for it. Chair Jarvis noted the CIP was presented with budget requests totaling \$1,233,133 but after extensive review and discussion, recommended \$689,846, noting they found that all the necessary replacements for the Solid Waste Facility would require \$29,000 annually in order to stay on track. Mr. Bickford stated on page 13 of the CIP report it indicates an RFP is being developed for a scale even though the Town voted that down in the past. Chair Jarvis stated the report was drafted in August 2019, as well as pointing out that many things over the years are voted for or against by voters but including the number of full time highway employees, police officers and other items which are not upheld. Selectman Chase stated the Board of Selectmen did research and analysis of costs, noting the only annual costs for the scale is for annual certifications but the Board of Selectmen wants to equalize costs and ensure fair assessments of fees. Mr. Uyeno clarified the \$20,000 in that line was not earmarked for a scale; Chair Swenson confirmed. **Motion to amend Article 6 failed by show of voter cards.**

Chair Swenson introduced **Article 7: To see if the Town will vote to raise and appropriate the sum of \$18,000 to be placed in previously established Public Safety related *Capital Reserve Funds* as follows with said funds to come from taxation:**

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<i>Account</i>	<i>Established</i>	<i>2020</i>
<i>Police Cruisers</i>	<i>March 15, 2000, Article #7</i>	<i>\$15,000</i>
<i>FD Ancillary Equipment</i>	<i>March 10, 2015, Article #15</i>	<i>\$3,000</i>
<i>Total</i>		<i>\$18,000</i>

Majority Vote Required

Estimated 2020 Tax Rate Impact: \$ 0.043 per \$1,000 assessed valuation.

The Board of Selectmen recommends this article by a 3 to 0 vote.

The Budget Committee recommends this article by a 5 to 0 vote.

No discussion on this Article.

Chair Swenson introduced **Article 8:** *To see if the Town will vote to raise and appropriate the sum of \$20,000 to be placed in previously established Water Quality & Milfoil related Capital Reserve Funds as follows with said funds to come from taxation:*

<i>Account</i>	<i>Established</i>	<i>2020</i>
<i>New Durham Water Quality & Milfoil Treatment</i>	<i>March 9, 2009, Article #7 Amended March 12, 2019, Article #11</i>	<i>\$20,000</i>
<i>Total</i>		<i>\$20,000</i>

Majority Vote Required

Estimated 2020 Tax Rate Impact: \$ 0.048 per \$1,000 assessed valuation.

The Board of Selectmen recommends this article by a 3 to 0 vote.

The Budget Committee recommends this article by a 5 to 0 vote.

No discussion on this Article.

Chair Swenson introduced **Article 9:** *To see if the Town will vote to raise and appropriate the sum of \$35,000 to be placed in previously established Facilities related Capital Reserve Funds as follows with said funds to come from taxation:*

<i>Account</i>	<i>Established</i>	<i>2020</i>

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<i>Smith Ballfield & Equipment</i>	<i>March 13, 2000, Article #9</i>	<i>\$5,000</i>
<i>Public Safety Facility</i>	<i>March 10, 2010, Article #17</i>	<i>\$20,000</i>
<i>1772 Meetinghouse Restoration</i>	<i>March 15, 2000, Article #14</i>	<i>10,000</i>
<i>Total</i>		<i>\$35,000</i>

Majority Vote Required

Estimated 2020 Tax Rate Impact: \$ 0.096 per \$1,000 assessed valuation.

The Board of Selectmen does not recommend this article by a 2 to 1 vote.

The Budget Committee recommends this article by a 5 to 0 vote.

Selectman Chase explained 2 of the 3 Board of Selectmen felt the \$25,000 for the meeting house was appropriate.

Selectman Chase made a motion to amend Article 9 to replace \$10,000 to \$25,000 for the 1772 Meetinghouse Restoration CRF to bring the Article to a total of \$50,000.

Motion was seconded. Discussion: Cathy Allyn, 1772 Meetinghouse Committee, stated while they appreciate the \$10,000, that amount leaves them in limbo in regards to moving forward with the projects of roof repair and timber framing but with the \$25,000 they would have \$60,000 available in the account which will help them get a matching L-CHIP grant however it will take \$150,000 to complete this next phase. She stated they will be able to begin talking to contractors although most are about 2 years out with planning projects. Chair Swenson stated the Board of Selectmen and Budget Committee were in agreement with supporting the 1772 Meetinghouse project but both want to see the committee look into outside funds as well as more extensive reports outlining the plans. Janis Anthes, resident/1772 Meetinghouse Committee, stated there is a restoration plan available for review. Chair Jarvis stated when this was presented to the Budget Committee, the amount of this phase to make the building weather-tight, was \$100,000 and the \$150,000 is a new number tonight. **Motion to amend Article 4, passed by majority vote with voter cards.**

Selectman Chase introduced **Article 10:** *To see if the Town will vote to raise and appropriate the sum of \$55,000 to be placed in previously established **Expendable Trust Funds** as follows with said funds to come from taxation:*

<i>Account</i>	<i>Established</i>	<i>2020</i>
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<i>Computer Systems & Office Equipment</i>	<i>March 13, 1996, Article #11 Revised March 9, 2011, Article #26</i>	<i>\$25,000</i>
<i>Records Management</i>	<i>March 23, 1999, Article #23</i>	<i>\$10,000</i>
<i>Town Buildings & Improvements</i>	<i>March 15, 2000, Article #15</i>	<i>\$20,000</i>
Total		\$55,000

Majority Vote Required

Estimated 2020 Tax Rate Impact: \$ 0.132 per \$1,000 assessed valuation.

The Board of Selectmen recommends this article by a 3 to 0 vote.

The Budget Committee recommends this article by a 5 to 0 vote.

Discussion:

Greg Anthes, noted the amount for the Town Building Improvements CRF was \$75,000 last year and asked why it was dropped this year. Town Administrator Kinmond explained the amount was reduced as the fund balance was deemed sufficient at this point.

Selectman Chase introduced **Article 11:** *To see if the Town will vote to raise and appropriate the sum of \$7,200 for the purposes of funding contributions to Health & Other Agencies i.e. Cornerstone VNA, CAP of Strafford County, Kingswood Youth Center, Haven, Strafford Nutrition- Meals on Wheels, and Easter Seals Homemakers & Health Services, with this sum to come from authorizing the withdrawal of \$7,200 from the JC Shirley Timber Trust (Trust Fund #28). Said trust established for the purpose to “benefit of the Town of New Durham for such lawful purposes as the Town may direct at its annual meeting.”* **Majority Vote Required**

Estimated 2020 Tax Rate Impact: \$ 0.00 per \$1,000 assessed valuation.

The Board of Selectmen recommends this article by a 3 to 0 vote.

The Budget Committee recommends this article by a 5 to 0 vote.

No discussion on this Article.

Town Moderator Cook presented **Article 12:** *To see if the Town will vote to change the purpose of the existing “Gravel” Capital Reserve Fund (CRF), said purpose expanded for the exploration, mining and acquisition of Gravel for use by the New Durham Department of Public Works, and designate the Board of Selectmen as agents to expend.*

Two-Thirds Vote Required

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No tax rate impact

The Board of Selectmen recommends this article by a 3 to 0 vote.

No discussion on this Article.

Chair Swenson introduced **Article 13**: *To see if the Town will vote to adopt the following “Conflict of Interest Ordinance” pursuant to RSA 31:39-a;*

PURPOSE:

*The purpose of this **Conflict of Interest Ordinance** under RSA 31:39-a is to define and regulate conflicts of interest for local officers whether elected or appointed. The superior court shall have jurisdiction over any removal proceedings instituted under an ordinance adopted under this section.*

SECTION I: DEFINITIONS

As used in this ordinance, the following terms shall have the meanings indicated:

Public Servant: *All town officials, boards and employees of the Town of New Durham, whether elected or appointed.*

Resident: *A person whose legal address is in the Town of New Durham.*

Taxpayer: *A person or business who is subject to taxation by the Town of New Durham.*

Town: *The Town of New Durham.*

SECTION II: PROVISIONS

No Unfair Personal Use of Town Property

No public servant shall use town property, services, or labor personally, or make the same available to them unless such use is available to other residents and taxpayers upon request on equal terms.

*This ordinance exempts affected officers who are in office at the time the ordinance is adopted for a period of 90 days from the date of adoption. **Submitted by Petition.***

Majority vote required

Discussion:

Ellen Phillips, Chair of the Ethics Committee, explained the adoption of the Ethics Ordinance in 2008, carries the weight of the law. She stated the first couple years of this ordinance were hard and ultimately the ordinance was rescinded in 2011 under advice from New Hampshire Municipal Association. Ms. Phillips stated at that time, the Board of Selectmen established a committee to write policies for expectations of members of boards, committees, departments and employees, including a “Conflict of Interest” policy. She stated the policies also address how violations are handled, including review by the Ethics Committee; and asked Town Counsel how this article would affect the current ordinance.

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Mr. Mitchell, Esq., stated there would be no relationship between them; the only remedy with this ordinance is to go directly to court. Mr. Behr asked if this article would be “advisory”. Chair Swenson stated it would be an ordinance. Mr. Bickford stated that policies by the Ethics Committee are not binding and are only a guideline, not enforceable. Mr. Rosiello asked what the remediation process is under the policies. Ms. Phillips and Chair Swenson explained the review and remediation procedures within the policies, which do include provisions for dismissal. Chair Swenson stated the only option for remediation in this ordinance is to go straight to court. Chair Swenson stated it is the consensus of the Board of Selectmen that this petition article is unnecessary and potentially increases costs to taxpayers and oppose it for the following reasons: the potential for abuse is great and may invite litigation against the Town or individuals; it does not contain any standards for use by the court; New Durham already has one of the state’s most comprehensive Ethics Policy according to New Hampshire Municipal Association; passage of the article could cost the Town additional operating expense for legal fees; it passes the legal expense of someone suing the Town to all taxpayers; the current ordinances and policies allow for individuals to bring a lawsuit against a person they believe has an ethics violation. Ms. Phillips noted the Ethics Committee was not made aware of this petition prior to being presented and suggested the Town get legal advice on this prior to March; she asked if the petition signatures are a public document. Town Administrator Kinmond stated it is.

Motion was made to move Article 13 as presented. Motion seconded and passed.

Moderator Cook presented **Article 14**: *To conduct any other business which may legally come before the Town.*

Adjourn

Moderator Cook stated all Articles shall now be placed on the 2020 Town Warrant as recommended and amended.

The second session of the Town Meeting is scheduled for March 10, 2020, from 8:00am to 7:00pm at the New Durham School.

Chair Swenson made a motion to adjourn. The motion was seconded.

Moderator Cook adjourned the meeting at 10:03pm.

Respectfully Submitted, Stephanie Lisle MacKenzie, Town Clerk

TOWN OF NEW DURHAM



VOTER'S GUIDE

SESSION #2 (Referendum Session)

Tuesday, March 10, 2020

New Durham Elementary School

7 Old Bay Road

2020 VOTER GUIDE – TOWN OF NEW DURHAM

To The Residents of New Durham:

In 2014 the Town of New Durham voted to convert from the traditional Town Meeting form of government to the process described in RSA 40:13 commonly known as “SB2”. As part of the SB2 process, there are two separate and distinct events that must occur. The first event is Session #1 (the Deliberative Session) in which the voters are presented the Articles on the Warrant as proposed by the Board of Selectmen, the Budget Committee, and / or petition. The Deliberative Session is led by the Town Moderator similar to the traditional Town Meeting format. Following verbal discussion on these Warrant Articles, the attending voters at the Deliberative Session may formulate motion(s) to make changes as allowed by law to the Warrant Articles. Any legally proposed changes to the Warrant Articles, within defined New Hampshire state SB2 regulations, are then voted at the Deliberative Session. The Deliberative Session is essentially the same as the traditional Town Meeting except that there is no final vote at the Deliberative Session. The Deliberative Session for the Town of New Durham was February 03, 2020 at 7:00 p.m. at the New Durham Elementary School. (To listen to a recording of the Deliberative Session, go to www.newdurhamnh.us, click video, and select archived videos.)

Following the actions of the Deliberative Session this Voter Guide has been prepared to convey the actions to be considered at the Referendum Session and develop the 2020 Voter Guide to provide additional detail to each of the Warrant Articles. The Ballot Referendum (i.e. Voting or Referendum Session with ballots often referred to as Session #2) is the final action and decision by the voters on the various issues. During Session #2 voters in New Durham will have the opportunity to cast votes on all Warrant Articles as amended and finalized after the Deliberative Session. This voting will be done within the privacy of the voting booth. For the Town of New Durham Session #2 is on Tuesday, March 10, 2020 and the polls are open from 8:00 a.m. to 7:00 p.m. Absentee ballots can be submitted for the Ballot Referendum (Session #2) process. Please contact the Town Clerk for more information on absentee ballots, if needed.

The Board of Selectmen, Budget Committee, Planning Board, and other Town committees and entities recognize that sometimes lengthy legal language is required by law to write the Warrant Articles. This language may, at times, be confusing to voters who have not been actively involved in the discussions that created the Article(s). To help voters have a clearer understanding of each topic we have prepared this Voter Guide. This Voter Guide supplements the Annual Town Report but does not replace that important information. The Annual Town Report for New Durham will be available not later than March 09, 2020. Should you have any questions regarding your town government after reviewing these documents, please contact the Town Administrator [Scott Kinmond at (603) 859-2091 Ext 106] or any member of the Board of Selectmen.

Within this Voter Guide you will find estimated tax impact information for Articles that have financial or tax impact factors. Where there may be a tax impact the estimated tax impact information will also be listed on the ballot. We have provided it in this document to give voters an idea of the respective Warrant Article impact on their tax rate should the voters approve the respective Warrant Article. However, it should be noted that the tax rate indicated in this Voter Guide may not be the final tax rate for 2020 as the Town has additional revenue sources that also offset the tax rate. These include such revenues to the Town as motor vehicle registration and other permits and fees. These additional revenues may make the Town's tax rate lower than shown in this Voter Guide. The tax rate impact shown in this Voter Guide is an estimate based on current information at the time of the printing of this Voter Guide using information and revenue projections that are available at that time. The actual tax rate is calculated by the New Hampshire Department of Revenue Administration (DRA) and it is not set until around October or November of the fiscal year using actual data available at that time.

We urge you to consider the various issues presented in these Warrant Articles for your decision as well as those positions which will be elected within the Town by your vote. Important decisions regarding type and level of service along with the future direction for the Town will be made by you at the polls.

The Board of Selectmen, Budget Committee, and other Town officials and employees want to thank you for your ongoing concern in maintaining and improving the quality and level of Town services offered. We appreciate your interest in making informed decisions on these important Town issues and look forward to your participation in these SB2 Sessions.

TOWN of NEW DURHAM – TOWN WARRANT 2020

To the inhabitants of the Town of New Durham, in the County of Strafford, in said State of New Hampshire qualified to vote in Town affairs:

You are hereby notified that the Annual Town Meeting of the Town of New Durham will be held on two days as follows:

First Session of Annual Meeting – Deliberative

The first session, the Deliberative Session, of the 2020 Town Meeting was held on **Monday, February 03, 2020 at 7:00 P.M.** at the New Durham School Gymnasium, located at 7 Old Bay Road in New Durham, NH. Should there have been a weather related postponement the snow date would have been February 04, 2020 at 7 p.m. at the New Durham School Gymnasium at 7 Old Bay Road, New Durham, NH.

Second Session of the Annual Meeting – Referendum or Voting Session

The Second Session, the voting on all warrant articles shall be held on **Tuesday, March 10, 2020 from 8:00 a.m. to 7:00 p.m.** in the New Durham School Gymnasium located at 7 Old Bay Road, New Durham, NH where there will be voting by official ballot for the election of Town Officers and all Warrant Articles with any amendments as made at the 2020 Deliberative Session.

ARTICLE 1

To choose all necessary Town of New Durham officers for the ensuing year:

Number of Positions	Office	Term	Candidate(s) Running for Office
1	Selectman	3 Years	Cecile Chase Ron Uyeno
1	Town Moderator	2 Years	Ron Cook
2	Budget Committee	3 Years	Terry Jarvis Rudy Rosiello
1	John C. Shirley Cemetery Trustee	3 Years	Freeman R. Goodrich
1	Library Trustee	2 Years	Patrice L. Mitchell
1	Library Trustee	3 Years	Richard Leonard
2	Planning Board	3 Years	Robert Craycraft David Wessel
1	Supervisor of the Checklist	5 Years	TBD
1	Trustee of Trust Funds	3 Years	TBD
2	Zoning Board of Adjustment	3 Years	Terry Jarvis Stephanie Richard
1	Zoning Board of Adjustment	1 Year	Paul Raslavicus

Article 2: Are you in favor of the adoption of Amendment #1 as proposed by the New Durham Planning Board for the town’s zoning ordinance as follows:

Amend Article III (Definitions), Article VI (General Provisions/Use Regulations) and Article VII (Special Exceptions), to be consistent with the updated Land Use Suitability Map.

Majority Vote Required

Yes _____ No _____

The Planning Board recommends this article by a 4 to 0 vote.

YES NO

The proposed change to the Town’s Zoning ordinances is proposed by the Planning Board (PB) and relates to the need for a new Land Use Suitability Map (LUSM). The current map was hand drawn in 1979 but now is difficult to interpret and use. The PB contracted with the Strafford County Planning Commission to redraw the map using all known features in their database such as soil types, wetlands, rivers and lakes, steep slopes, and other features. The PB also simplified the definitions of whether or not land is considered suitable for development to include: Developable, Not Developable, or Constrained Developable. The new map shows property boundaries and clearly demarcates land that is or is not suitable for development. Several overlay maps provide an explanation of why land may not be suitable for development. As a result of these changes, language in the Zoning Ordinances needs to be revised to correspond to the new maps. Those changes are the subject of this Warrant Article.

A “Yes” vote would approve the Planning Board’s recommendations for changes in the Zoning ordinances to correlate with the updated / improved land use map.

A “No” vote would reject the proposed amendment(s) to the Zoning Ordinances and may result in difficulty to effectively interpret current zoning ordinances.

Article 3: Are you in favor of the adoption of Amendment #2 as proposed by the New Durham Planning Board for the town’s zoning ordinance as follows:

Amend setbacks from water bodies in Article V (Dimensional Requirements) and Article XXI (Non-Conforming Buildings, Land or Uses).

Majority Vote Required

Yes _____ No _____

The Planning Board recommends this article by a 4 to 0 vote.

YES NO

Through this Article the Planning Board (PB) addressed an issue with the Town’s Zoning Ordinance. According to New Durham Zoning Ordinance (ZO) Articles V.E. and XXI.G.2, all buildings in New Durham are subject to a 75 foot setback from “any water body”. The PB felt that requirement was too general and needed to be further defined. The PB, therefore, aligned the language in the Article referenced section with language from another section of the ZO – the Wetland Conservation Overlay District – and defined the 75 foot setback as pertaining to water bodies >3,000 square feet in size, excepting a number of man-made features such as farm ponds or fire ponds. This improvement will help both the Planning Board and the Zoning Board of Adjustment to implement the Zoning Ordinance more effectively.

A “Yes” vote would approve the Planning Board’s recommendations to implement the Town’s Zoning Ordinance more effectively and align the ZO language within the ordinances.

A “No” vote would reject the proposed amendment to the Zoning Ordinance leaving current ambiguity in place.

Article 4: Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by the vote of the first session, for the purposes set forth therein, totaling \$3,210,062. Should this article be defeated, the default budget shall be \$3,126,291, which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the governing body may hold a special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

Majority Vote Required

[Note: Operating Budget & Default Budget includes the Library Budget.]

Estimated Tax Rate Impact – 2020 Proposed Budget: \$ 5.39 per \$1,000 assessed valuation.

Estimated Tax Rate Impact – 2020 Default Budget: \$ 5.19 per \$1,000 assessed valuation.

The Board of Selectmen recommends this article by a **3 to 0** vote.

The Budget Committee recommends this article by a **5 to 0** vote.

Article 4 provides appropriations for the total operating budget for the Town of New Durham. It does not include funds for Special Warrant Articles, Capital Reserve Funds, Expendable Trust Funds, or the Road Program often understood to be paving, pavement repair, culvert repair / replacement, etc. This narrative provides details and explanations by account where significant variances occur between the 2020 and 2019 Town Operating Budgets.

The Tax Rate Impact shown in the Warrant wording is the tax rate after projected non-property tax revenues are deducted from the proposed 2020 proposed total operating budget. New Durham Select Board has estimated non-property tax revenues such as motor vehicle registration, various permits and licenses, etc. which are used to partially offset the Town's property tax rate. With only the Operating Budget amount (i.e. excluding other special Warrant Articles for Capital Reserve Funds, etc.) the projected tax rate impact would be \$5.39 per \$1,000 assessed valuation for the proposed 2020 budget compared to \$5.19 per \$1,000 assessed valuation for the 2020 Default Budget. It should be understood the tax rate shown is **not** the final tax rate for 2020 as the actual tax rate will be set by the NH Department of Revenue Administration (DRA) in late 2020. This DRA set rate would additionally include any Special Warrant Articles that are passed from the 2020 Warrant. The new DRA rate will be used for the 2nd Tax billing for 2020 Taxes and the 1st Tax billing in 2021. The tax rate setting done in October – November each year is done in conjunction with the Select Board and with New Hampshire Department of Revenue Administration (DRA) defining that final new rate. At that time the Select Board will look at actual revenues collected during 2020 and the current Town's Fund Balance amount. The Select Board can apply a portion of the unassigned fund balance to lower the Town's tax rate but the Select Board would use the Town's fund balance guidelines established in 2014 to retain sufficient reserves to operate Town services.

The Deliberative Session of February 03, 2020 approved a floor motion to increase the Operating Budget by \$5,000. Prior to this action the Operating Budget was 3,205,062. It was suggested from the floor that the \$5,000 be placed in Account 4155 Personnel Administration.

The 2020 Town Operating Budget as proposed by the Budget Committee (\$3,210,062) is higher than the 2019 voter approved Town Operating Budget by \$152,925 or 4.84%. The 2020 Default Operating Budget (\$3,126,291) is higher than the 2019 approved Town Operating Budget by \$78,771 (2.52%).

2020 Default Budget Comparison to 2019 Operating Budget

The 2020 Default Budget changes from the 2019 approved budget are due to required increases in 2020 from wage adjustments and other 2019 obligations and / or contracted Town obligations for 2020. The major contributors to the difference between the 2019 approved Operating Budget and the 2020 Default Budget are:

- Increases in Account 4140 Elections & Registrations with four (4) elections during 2020 (\$7,950);
- Higher costs in Account 4152 Assessing due to the voter's removal in 2017 of the Revaluation Capital Reserve Fund causing all of these annual expenses to be added to each year's operating budget rather than coming from an already funded Capital Reserve Fund as in prior years (\$11,674);
- Increases in Account 4240 Building Inspector due to improved economic times with more building permits and more time needed for code enforcement issues increasing the time required to perform the job and justifying the additional hours for the Deputy Building Inspector (\$3,916), and
- Higher Solid Waste costs due to new contract increases in hauling expenses and higher usage (\$18,460).

The balance of the difference between the 2020 Default and 2019 voted Operating Budgets goes across many other departments with the majority of changes derived from wage adjustments and other contracted obligations.

The difference between the proposed 2020 Operating Budget and the 2020 Default Operating Budget is 2.52% or \$78,771.

2020 Proposed Operating Budget Comparison to 2019 Operating Budget

Table 1 highlights the key contributing factors attributed to the changes in the proposed 2020 Operating Budget compared to the 2019 Operating Budget. The departmental 2020 Operating Budget and Default Budget are attached in Appendix 1. Appendix 1 also graphically shows the New Durham tax rate trend for the past 11 years and illustrates the point that the Town's 2020 operating budget compared to that of six years ago has gone down while the school portion of the New Durham tax rate has dramatically increased over that same period. It is interesting to note that the current tax rate remains below the 2014 tax rate which is indicative of careful fiscal management by the Select Board and Budget Committee of New Durham's budgets over the past three years.

A "Yes" vote approves the proposed 2020 Operating Budget as recommended by the New Durham Budget Committee for the Town's operating expenses.

A "No" vote would reject the proposed 2020 Operating Budget and require the Town to use the 2020 Default Budget for Town operating expenses.

**2020 Operating Budget –
Selected Key Contributing Factors to Proposed 2020 Operating Budget from 2019 Budget**

1	Wage adjustments to make all Town employees wage levels market competitive with cost increases spread across all budgeted departments
2	Account 4140 Elections & Registrations – Multiple elections in 2020, 2 primaries [Feb / Sept], Town [March], Fed / State [November]; Transition of Tax Collector / Deputy Town Clerk from part time to full time (\$37,517)
3	Account 4152 Assessing – Higher costs in Account 4152 Assessing due to the voter’s removal in 2017 of the Revaluation Capital Reserve Fund causing all annual expenses to be added to each year’s operating budget rather than coming from an already funded Capital Reserve Fund as in prior years; Increased revaluation costs 5-Yr requirement (\$12,082)
4	Account 4240 Building Inspector – Additional costs due to improved economy resulting in increased construction / renovation activities; Enhanced Code Enforcement costs for increased hours improving coverage / enforcement / resources (\$3,916)
5	Account 4220 Fire Department – Increase costs in vehicle maintenance [Ladder Truck rust issue], etc. (\$13,498)
6	Account 4324 Solid Waste – Additional cost in Solid Waste (Account 4324) due to new contract, increasing haul costs , etc. for 2020 (\$28,995)
7	Account 4191 / 4192 Planning Board / Zoning Board of Adjustment (ZBA) – Increases in outside contracting, additional costs due to improved economy resulting in increased construction / renovation activities (\$1,540 total)
8	Account 4194 Gen’l Government Buildings – Increases in janitorial & maintenance contracts & fuel (\$4,314)
9	Account 4589 Other Cultural / Recreational - Additional costs due to site related costs for Boodey Farmstead (\$1,175)
10	Account 4711 / 4721 – Bond costs reduced due to concluding bond terms (-\$3,574)
10	Negotiated health benefit cost increases held to a minimal change cost impact spread across all budgeted departments where health benefits are a line item
11	Deliberative Session floor motion increasing Operating Budget by \$5,000.

Note: See Appendix 1 for Comparison of 2020 Proposed Operating Budget Vs. 2020 Default Budget Vs. 2019 Budget. The detail table in Appendix 1 describes the dollar amount for each of the Town’s operating departments, total changes on the above respective accounts and all other operating budget accounts. Appendix 1 also contains a graph showing the past eleven years Tax Rate Trend for New Durham.

Article 5: To see if the Town will vote to raise and appropriate the sum of \$330,000 for the purposes of a Road Program with \$117,000 to come from Highway Block Grant Aid and the remaining \$213,000 to come from taxation.

Majority Vote Required

Estimated 2020 Tax Rate Impact: \$ 0.511 per \$1,000 assessed valuation.

The Board of Selectmen recommends this article by a **3 to 0** vote.

The Budget Committee recommends this article by a **5 to 0** vote.

Road Program funds are used for paving and pavement related repair. This Article would raise and appropriate an additional tax amount of \$213,000 and combine that with the 2020 New Hampshire Highway Block Grant to New Durham of \$117,000 for a total of \$330,000. The table below is the currently projected road construction, pavement preservation, and road maintenance projects for 2020 that includes the \$330,000 from approval of this Warrant Article. The 2020 new projects are dependent upon approval of this Warrant Article, project pricing, and bid results. This project list is subject to change based on road conditions and other factors during 2020.

Miles	Road	Type of Work	Estimated Cost
From 2018 / 2019 Road Funding – To Complete Project			
	284 So. Shore Rd.	Culvert Replacement	\$129,930
Total 2018 / 2019 Funds Used for Road Work With Completion In 2020			\$129,930
From 2020 Road Funding With Warrant Article Approval			
1.66 Mi.	Valley Rd.	Asphalt Rubber Chip Seal	\$96,450
0.95 Mi.	Berry Rd	Asphalt Rubber Chip Seal	\$57,350
Var. Amts.	Quaker Rd. / Tash Rd, Etc.	Asphalt Rubber Chip Seal	\$18,200
1.0 Mi.	Old Bay Rd (5,286 feet)	Asphalt Paving	\$92,050
0.65 Mi.	Birch Hill Rd (3,400 feet)	Asphalt Paving	\$65,950
Total Estimated New Funding for 2020 Road Work			\$ 330,000

It is of interest to note that over the past 6 years the compound growth rate in increased spending to improve New Durham’s roads from Capital Reserve Funds and direct RSMS expenditures is, on average, 25% each year. This means that, on average, Town has spent 25% more than that of five years ago to improve and maintain the Town’s roads from RSMS expenditures. This increase far exceeds any other area of Town operational tax rate impacts but it is also one of the most important responsibilities of the Town. Road improvements and maintenance contributes to public safety, convenience, and other important factors for our residents and visitors.

A “Yes” vote would allow the Town of New Durham to continue road construction and maintenance of the roads within the Town at the voted amount in this Article.

A “No” vote could cause continued degradation of the various roads within the town.

Article 6: To see if the Town will vote to raise and appropriate the sum of \$197,000 to be placed in previously established Public Works related **Capital Reserve Funds** as follows with said funds to come from taxation:

Account	Established	2019
Highway Equipment	March 15, 2006, Article #12	\$25,000
Highway Trucks	March 4, 1988, Article #9	\$75,000
Vehicle & Equipment Maintenance	March 10, 2010, Article #15	\$22,000
Solid Waste Facilities Equipment	March 10, 2010, Article #14	\$20,000
Road Construction	March 10, 2010, Article #5	\$40,000
Gravel	March 13, 2012, Article #5	\$15,000
Total		\$197,000

Majority Vote Required

Estimated 2020 Tax Rate Impact: \$ 0.473 per \$1,000 assessed valuation.

The Board of Selectmen recommends this article by a **3 to 0** vote.

The Budget Committee recommends this article by a **5 to 0** vote.

Passage of this Warrant Article places monies in the respective Public Works related Capital Reserve Funds (CRF) with an amount sufficient as proposed by the Board of Selectmen and Budget Committee to sustain these funds as needed for ongoing and future use. The Board of Selectmen and Budget Committee used information provided by the Town’s Advisory Capital Improvement Program Committee (CIP) and Planning Board to create this Warrant Article. The funding in this Warrant Article is required to provide needed capital equipment or other improvements consistent with maintaining current service levels and with the growth and development of the Town.

Each CRF description is reasonably descriptive as to its intended use. As an example Highway Trucks would be used for DPW trucks. Highway Equipment funds are used for various non-truck related equipment, such as graders, backhoes, etc., needed to maintain New Durham’s roads and other DPW related work. Vehicle & Equipment Maintenance is solely used for maintaining the Town’s vehicles and equipment. Solid Waste Facilities (SWF) Equipment is used for SWF equipment such as compactors, weigh scales to more accurately determine large dumping costs, and other SWF equipment needed to efficiently operate this service. Road Reconstruction funds are used solely to improve / maintain New Durham roads. Gravel funds are used to produce and provide gravel for use in winter maintenance and other road maintenance needs.

A floor motion at the Deliberative Session of February 03, 2020 to reduce this Warrant Article by \$15,000 by removing that amount from the Solid Waste Facilities Equipment line was not passed.

A “Yes” vote would raise and appropriate \$197,000 to the respective Capital Reserve Funds and continue to allow for needed capital equipment replacement consistent with expected service levels, growth, and development of the Town.

A “No” vote would not continue the funding contribution to the above stated Capital Reserve Funds for 2020. This may potentially cause a significant decline in the balance of each of these funds and may impede required maintenance larger than the day-to-day routine operations, delay critical equipment needs to maintain expected levels of Town services, and impair the ability to make much needed repairs to the Town’s capital equipment. Additionally, insufficient funds in any one of these CRF’s may cause additional future negative tax impacts.

Article 7: To see if the Town will vote to raise and appropriate the sum of \$18,000 to be placed in previously established Public Safety related **Capital Reserve Funds** as follows with said funds to come from taxation :

Account	Established	2020
Police Cruisers	March 15, 2000, Article #7	\$15,000
FD Ancillary Equipment	March 10, 2015, Article #15	\$3,000
Total		\$18,000

Majority Vote Required

Estimated 2020 Tax Rate Impact: \$ 0.043 per \$1,000 assessed valuation.

The Board of Selectmen recommends this article by a **3 to 0** vote.

The Budget Committee recommends this article by a **5 to 0** vote.

Passage of this Warrant Article places monies in the respective Capital Reserve Funds (CRF) with an amount sufficient as proposed by the Board of Selectmen and Budget Committee to sustain these funds as needed for ongoing and future use. The Board of Selectmen and Budget Committee used information provided by the Town’s Advisory Capital Improvement Program Committee (CIP) and Planning Board to create this Warrant Article. The funding in this Warrant Article is required to provide needed capital equipment consistent with maintaining current service levels and with the growth and development of the Town.

Again, each CRF description is reasonably descriptive as to its intended use. As an example Police Cruiser would be used for replacing Police cruisers that have exceeded their reliable usefulness. FD Ancillary Equipment funds are used for various non-vehicle Fire Department related capital equipment needed to maintain FD public safety resources in New Durham.

A “Yes” vote would raise and appropriate \$18,000 and allocate that to be placed in the previously established respective Capital Reserve Funds.

A “No” vote would not allocate any funds to the previously established Capital Reserve Funds (CRF) potentially causing a significant decline in the balance of each of these funds and may impede Town equipment replacement thereby impacting day-to-day operations, delay critical updates in equipment Town operations, and impair the ability to make much needed repairs to the Town’s equipment. Additionally, insufficient funds in any one of these CRF’s may cause additional future negative tax impacts.

Article 8: To see if the Town will vote to raise and appropriate the sum of \$20,000 to be placed in previously established Water Quality & Milfoil related **Capital Reserve Funds** as follows with said funds to come from taxation:

Account	Established	2020
New Durham Water Quality & Milfoil Treatment	March 9, 2009, Article #7 Amended March 12, 2019, Article #11	\$20,000
Total		\$20,000

Majority Vote Required

Estimated 2020 Tax Rate Impact: \$ 0.048 per \$1,000 assessed valuation.

The Board of Selectmen recommends this article by a **3 to 0** vote.

The Budget Committee recommends this article by a **5 to 0** vote.

The New Durham Water Quality Committee (NDWQC) has a mission of: “Maintaining a high water quality standard for the Town’s waterbodies consistent with the standards for the classes and use of each waterbody.”

Passage of this Warrant Article places monies in the Water Quality / Milfoil Capital Reserve Fund (CRF) with an amount sufficient as proposed by the Board of Selectmen, New Durham Water Quality Committee, and Budget Committee to sustain the funds as needed for ongoing and future use. The Board of Selectmen and Budget Committee used information provided by the Town’s Advisory Capital Improvement Program Committee (CIP) and Planning Board to create this Warrant Article. The funding in this Warrant Article is required to provide needed funds consistent with maintaining water treatment levels for the Merrymeeting River and the New Durham portion of the Merrymeeting Watershed.

For 2020, the NDWQC submitted a budget for the combined activities of water quality testing and milfoil treatment. This Milfoil CRF reflects the a key part of the 2020 activities of the NDWQC and its commitment to the Town’s waterbodies.

A “Yes” vote would raise and appropriate \$20,000 and allocate that to be placed in the previously established respective Capital Reserve Funds.

A “No” vote would not allocate any funds to the previously established Capital Reserve Funds (CRF) potentially causing a significant decline in the balance of each of these funds and may impede Town’s efforts in treating milfoil issues in the Merrymeeting River thereby impacting pollution mitigation efforts and impair the ability to make much needed water quality improvements. Additionally, insufficient funds in any one of these CRF’s may cause additional future negative tax impacts.

Article 9 : To see if the Town will vote to raise and appropriate the sum of \$50,000 to be placed in previously established Facilities related **Capital Reserve Funds** as follows with said funds to come from taxation :

Account	Established	2020
Smith Ballfield & Equipment	March 13, 2000, Article #9	\$5,000
Public Safety Facility	March 10, 2010, Article #17	\$20,000
1772 Meetinghouse Restoration	March 15, 2000, Article #14	25,000
Total		\$50,000

Majority Vote Required

Estimated 2020 Tax Rate Impact: \$ 0.12 per \$1,000 assessed valuation.

The Board of Selectmen recommends this article by a **2 to 1** vote.

The Budget Committee does not recommend this article by a **3 to 2** vote.

Passage of this Warrant Article places monies in the respective Capital Reserve Funds (CRF) with an amount sufficient as proposed by the Board of Selectmen and Budget Committee to sustain these funds as needed for ongoing and future use. The Board of Selectmen and Budget Committee used information provided by the Town’s Advisory Capital Improvement Program Committee (CIP) and Planning Board to create this Warrant Article. The funding in this Warrant Article is budgeted to provide needed capital equipment or facilities improvements consistent with maintaining current service levels and with the growth and development of the Town.

Again, each CRF description is reasonably descriptive as to its intended use. As an example Smith Ballfield & Equipment would be used for improvements in the Town’s playing fields. Public Safety Facility funds are used to address larger maintenance and building equipment needs in the Town’s Public Safety structures (Fire Department, Police Department, etc.). The Meetinghouse CRF is used to address restoration costs for that historical structure.

The 1772 Meetinghouse CRF portion of this Warrant Article provides additional funds to be used in that structure’s restoration process and it is anticipated that matching grants will be sought to accelerate the restoration activity.

The Select Board and Budget Committee believe that the Meetinghouse restoration project should have initiatives to obtain supplemental funding for this project through private fund raising programs which would also relieve some of the larger tax impacts that this project foresees. The Select Board differed from the Budget Committee in the amount to fund the Meetinghouse CRF in 2020. While both Select Board and Budget Committee unanimously concur the Meetinghouse Committee needs to initiate a variety of non-tax funded fund raising

activities the Budget Committee chose to emphasize that position by reducing the CIP recommended amount to \$10,000 and the majority of the Select Board felt that the CIP recommended amount should be budgeted. It is for this reason that there is a non-recommendation from the Select Board and a recommendation from the Budget Committee.

Both Select Board and Budget Committee unanimously feel that Smith Ballfield & Equipment and Public Safety Facility should be funded at the amount indicated in this Warrant Article.

The Deliberative Session of February 03, 2020 approved a floor motion to increase the Meetinghouse CRF funding by \$15,000 to make the total for that line \$25,000 and the total for the Warrant Article \$50,000.

A “Yes” vote would raise and appropriate \$35,000 and allocate that to be placed in the previously established respective Capital Reserve Funds.

A “No” vote would not allocate any funds to the previously established Capital Reserve Funds (CRF) potentially causing a significant decline in the balance of each of these funds and may impede Town equipment replacement thereby impacting day-to-day operations and delay improvements in Town structures. Additionally, insufficient funds in any one of these CRF’s may cause additional future negative tax impacts.

Article 10: To see if the Town will vote to raise and appropriate the sum of \$55,000 to be placed in previously established **Expendable Trust Funds** as follows with said funds to come from taxation:

Account	Established	2020
Computer Systems & Office Equipment	March 13, 1996, Article #11, Revised March 9, 2011, Article #26	\$25,000
Records Management	March 23, 1999, Article #23	\$10,000
Town Buildings & Improvements	March 15, 2000, Article #15	\$20,000
Total		\$55,000

Majority Vote Required

Estimated 2019 Tax Rate Impact: \$ 0.132 per \$1,000 assessed valuation.

The Board of Selectmen recommends this article by a **3 to 0** vote.

The Budget Committee recommends this article by a **5 to 0** vote.

This Expendable Trust Fund (ETF) request provides money for ongoing maintenance projects, non-building capital projects, and funds that may be required for unexpected Town obligations. These may include maintenance projects for Town Buildings i.e. Town Hall painting and repairs, security systems, window replacements or repair, or unforeseen maintenance expenses i.e. heating system failure which

would utilize respective ETF's. For 2020, the computer and office equipment maintenance CRF will be used to implement a significant software upgrade to our finance processes. The Records Management ETF funding would continue to build sufficient resources to begin conversion of Town records to a more paperless system which would then allow easier access to information by the Town's residents. Town Building & Improvements funding would provide needed funding to repair Town Hall or other Town buildings as part of our ongoing maintenance program for upkeep of Town properties. Additionally, the CRF would provide a reserve should unforeseen issues arise such as defective heating systems, septic systems, etc.

A "Yes" vote would raise and appropriate \$55,000 and allocate that to be placed in the previously established respective Expendable Trust Funds.

A "No" vote would not allocate any funds to the previously established Expendable Trust Funds potentially causing a significant decline in the balance of each of these funds and may impede required maintenance projects larger than the day-to-day operations, delay critical updates in IT equipment and software for Town operations, and impair the ability to make much needed repairs to the Town's facilities. Additionally, insufficient funds in any one of these ETF's may cause additional future negative tax impacts.

Article 11: To see if the Town will vote to raise and appropriate the sum of \$7,200 for the purposes of funding contributions to Health & Other Agencies i.e. Cornerstone VNA, CAP of Strafford County, Kingswood Youth Center, Haven, Strafford Nutrition- Meals on Wheels, and Easter Seals Homemakers & Health Services, with this sum to come from authorizing the withdrawal of \$7,200 from the JC Shirley Timber Trust (Trust Fund #28). Said trust established for the purpose to "benefit of the Town of New Durham for such lawful purposes as the Town may direct at its annual meeting."

Majority Vote Required

Estimated 2019 Tax Rate Impact: \$ 0.00 per \$1,000 assessed valuation.

The Board of Selectmen recommends this article by a **3 to 0** vote.

The Budget Committee recommends this article by a **5 to 0** vote.

This Article is requesting authorization from the legislative body to enable the withdrawal of \$7,200 from the interest on the JC Shirley Timber Trust. The JC Shirley Trust requires such requests for withdrawals to be authorized by the Legislative Body (voters). The requested funds will be utilized to assist with the funding of Health & Other Agencies funding requests for the benefit of New Durham residents. This request follows the requirements of the JC Shirley Trust and is consistent with the intent of the provisions of the will and use of the money from that established Trust.

A "Yes" vote would allow the withdrawal of \$7,200 from the JC Shirley Timber Trust.

A "No" vote disallow the withdrawal of any funds from the JC Shirley Timber Trust in 2020 and the loss of revenue will incur additional tax impact with higher taxes to the taxpayer.

Article 12: To see if the Town will vote to change the purpose of the existing “Gravel” Capital Reserve Fund (CRF), said purpose expanded for the exploration, mining and acquisition of Gravel for use by the New Durham Department of Public Works, and designate the Board of Selectmen as agents to expend.

Two-Thirds Vote Required

No tax rate impact

The Board of Selectmen recommends this article by a **3 to 0** vote.

Under the current Gravel Capital Reserve Fund (CRF) use of the funds is narrowly limited. The expansion in use of this CRF would allow the Town to explore, mine, and acquire gravel from Town owned property thereby reducing taxpayer costs when the Department of Public Works (DPW) needs to acquire gravel for road maintenance and other DPW uses.

A “Yes” vote would modify the current Capital Reserve Fund wording to permit use of these funds to a variety of related gravel acquisition and mining opportunities on Town owned land which have come to the public’s attention since the initial fund was established.

A “No” vote would retain the current constraints on use of this Gravel CRF and make no changes in its description.

Article 13 : To see if the Town will vote to adopt the following “Conflict of Interest Ordinance” pursuant to RSA 31:39-a;

PURPOSE:

The purpose of this **Conflict of Interest Ordinance** under RSA **31:39-a** is to define and regulate conflicts of interest for local officers whether elected or appointed. The superior court shall have jurisdiction over any removal proceedings instituted under an ordinance adopted under this section.

SECTION I: DEFINITIONS

As used in this ordinance, the following terms shall have the meanings indicated:

Public Servant: All town officials, boards and employees of the Town of New Durham, whether elected or appointed.

Resident: A person whose legal address is in the Town of New Durham.

Taxpayer: A person or business who is subject to taxation by the Town of New Durham.

Town: The Town of New Durham.

SECTION II: PROVISIONS

No Unfair Personal Use of Town Property

No public servant shall use town property, services, or labor personally, or make the same available to them unless such use is available to other residents and taxpayers upon request on equal terms.

This ordinance exempts affected officers who are in office at the time the ordinance is adopted for a period of 90 days from the date of adoption.

Submitted by Petition

Majority Vote Required

This petition article was submitted to make a very narrowly defined portion of the current Town's Ethics Policy an ordinance. Per the petitioner's opinion, ethics policies are not binding and no board (including the Board of Selectmen) has the authority to enact ethical guidelines to bind members of other boards. The petitioner has stated that New Durham's policy may be a good guideline. However, it is not enforceable in the petitioner's opinion and he cites RSA 31:39-a. In the petitioner's opinion the unfair personal use of town property needs different consequences than provided in the current Town's policies and he believes that RSA 31:39-a would act as more of a deterrent. This ordinance could cause removal from office with actual removal to be done by the NH Superior Court.

While the Board of Selectman have not taken official action on this petition article prior to the Deliberative Session they have, by consensus, indicated their position that the petition article is unnecessary and potentially increases costs to the taxpayer. This consensus position is based on several factors with the primary one being advice from Town Counsel. Factors for the Select Board position are as follows:

- 1) Town legal counsel has advised against passage of this petition article.
- 2) Should this Article pass, potential for abuse is great where it may invite litigation against either the Town or an individual seeking an individual's removal as a political strategy using an alleged ethics accusation to smear that individual.
- 3) Per Town Legal Counsel – "If this proposal is approved by the voters, there is nothing about it that would make it 'illegal'. However, my greatest concern about it is what it does not contain; specifically, it does not contain any standards for use by a court in deciding whether the judge really has any significant basis for, perhaps, removing a person from the office to which to town's voters have elected him/her. Without some reasonable standards, the court is going to be very reluctant to act unless there is some obvious and really bad behavior."
- 4) On March 9, 2011 voters of the Town of New Durham rescinded an ethics ordinance which was on the books at that time. The voters saw the wisdom of prior legal advice and jurisdictional difficulties and determined an ethics ordinance was not the best way to handle perceived ethics violations. New Durham voters at that time felt with an ethics ordinance there was opportunity for overstep by individuals with an "ax to grind" but without any real facts to successfully bring an ethics case.
- 5) The Town of New Durham already has in place one of the state's most comprehensive, well written, and enforced Ethics Policy according to legal review experts from the New Hampshire Municipal Association (NHMA). The current Ethics Policy has a well-documented and proven process for successful resolution of perceived ethics violations by elected officials or Town employees.
- 6) Passage of this petitioned Article would cost the Town additional operating expense in the form of increased legal costs and unproductive Town personnel time to address harassing and frivolous law suits brought by any number of personal agendas and personality conflicts of an individual.

- 7) Passing this Article moves the legal expenses of someone who sues the Town or an official of the Town onto all of the taxpayers rather than having it the sole cost of one who feels that an ethics issue has arisen. As an example, over the past year or so there were two ethics complaints that went through the current Town Ethics Policy process. After thorough investigation and review of all facts, statutes, ethics policy factors, etc. both complaints were found to be unwarranted. Had this petitioned article been in place it could have cost the Town over an estimated \$5,000. This would have raised the tax rate for all taxpayers.
- 8) Under current New Durham ordinances and policies, any individual who perceives an ethics violation has occurred can utilize the current New Durham Ethics Policy but also has a right to bring a law suit against that person. Therefore, this article does not increase a person's right to seek remedies to a perceived ethics violation. What it does do, as noted above, is reduce that person's legal risk in bringing such a suit by potentially spreading the costs to all Town tax payers and increases the tax rate for all taxpayers.

In conclusion, the Select Board is concerned that passage of this petitioned Warrant Article will lead to: a) potentially increased levels of harassment with inappropriate and unwarranted accusations caused by individual(s) with personal agendas and / or personality conflicts with certain Town officials and /or employees and / or volunteers, b) be a waste of Town legal costs due to frivolous required Superior Court adjudication as a result of this ordinance, c) incur possible abuses of process, and d) invite litigation against either the Town or an individual elected official, employee, or volunteer seeking that individual's removal as a political strategy.

For these reasons the Select Board feels this petitioned Warrant Article is unnecessary and should be defeated.

A "Yes" vote would make this Article part of the Town's Ordinances causing additional costs to the taxpayer.

A "No" vote would not change the current way of how the Town's current effective Ethic Policy is administered.

Article 14: To conduct any other business which may legally come before the Town.

Given under our hands and seal, this 07th day of February, in the year of our Lord, Two Thousand Twenty.

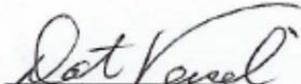
We hereby certify that on this 07th day of February, 2020, we had posted an attested copy of the warrant at the place of Meeting within named and a like copy at the New Durham Town Hall, a public place in said Town.



David W. Swenson
Select Board Chair



Cecile Chase
Select Board Vice Chair



Dorothy Veisel
Selectman

Town of New Durham, NH

APPENDIX 1

The 2020 New Durham Operating Budget with some explanatory detail is presented in Article 6 of this Voter Guide. However, the total New Durham 2020 Budget may also include various Capital Equipment Fund, Expendable Trust Fund, and new Capital Reserve and Expendable Trust Funds or expenditures depending on the voter's decisions for these special Warrant Articles.

The Voter Guide provides detail for each of these Articles. To provide the voter with additional summary information for the 2020 New Durham budget, the following table is presented showing the expected expenditures for the Operating Budget (as a total number for each account) along with projected Capital Reserve Fund and Expendable Trust Fund expenditures for New Durham in 2020 along with 2020 Default Budget information for comparison.

Comparison of 2020 Proposed Operating Budget Vs. 2020 Default Budget Vs. 2019 Budget

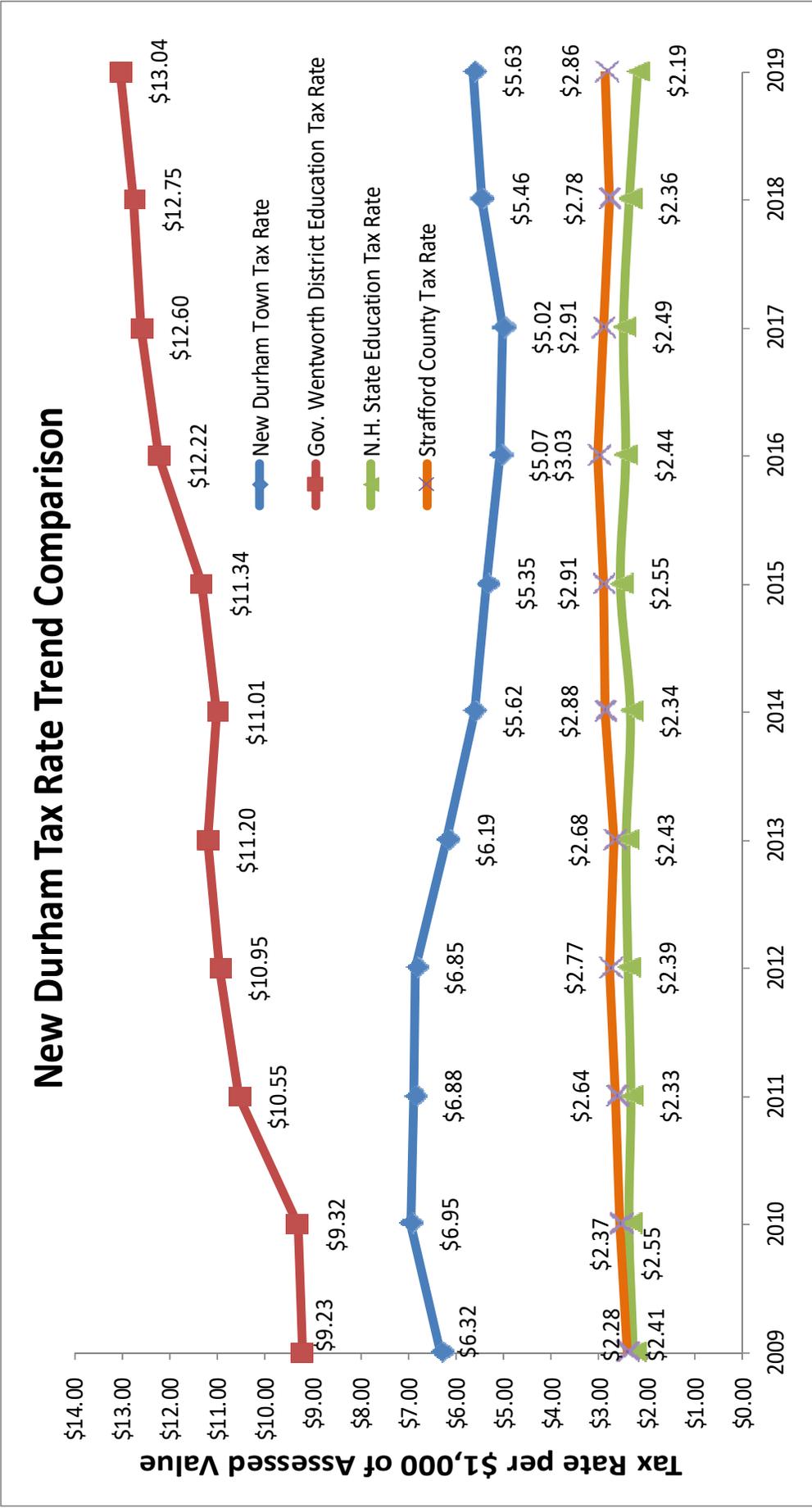
Dept. Account #	Department Account Name	2019 Budget	2020 Budg. Com. Approved	FY20- FY19 % Diff	FY20 - FY19 \$ Diff	2020 Default Budget	FY20 - FY20 Default % Diff	FY20 - FY20 Default \$ Diff
4130	Executive Office	\$204,707	\$214,399	4.73%	\$9,692	\$212,998	0.66%	\$1,401
4140	Elections & Registrations	\$107,708	\$145,225	34.83%	\$37,517	\$115,658	25.56%	\$29,567
4150	Financial Administration	\$133,393	\$134,158	0.57%	\$765	\$136,883	-1.99%	(\$2,725)
4152	Assessing	\$91,833	\$103,915	13.16%	\$12,082	\$103,507	0.39%	\$408
4153	Legal	\$15,000	\$15,000	0.00%	\$0	\$15,000	0.00%	\$0
4155	Personnel Administration	\$32,931	\$33,634	2.13%	\$703	\$32,331	4.03%	\$1,303
4191	Planning Board	\$5,252	\$6,152	17.14%	\$900	\$5,252	17.14%	\$900
4192	Zoning Board	\$1,351	\$1,991	47.37%	\$640	\$1,351	47.37%	\$640
4194	General Govt Buildings	\$24,624	\$28,938	17.52%	\$4,314	\$24,624	17.52%	\$4,314
4195	Cemetery	\$2,990	\$2,990	0.00%	\$0	\$2,990	0.00%	\$0
4196	Insurance	\$54,250	\$53,632	-1.14%	(\$618)	\$53,632	0.00%	\$0
4199	Other General Govt	\$9,601	\$9,601	0.00%	\$0	\$9,601	0.00%	\$0
4210	Police Dept.	\$577,226	\$582,198	0.86%	\$4,972	\$583,943	-0.30%	(\$1,745)
4220	Fire Dept.	\$238,739	\$252,237	5.65%	\$13,498	\$239,683	5.24%	\$12,554
4240	Building Inspector	\$44,906	\$48,822	8.72%	\$3,916	\$48,822	0.00%	\$0
4290	Emergency Management	\$1,052	\$552	-47.53%	(\$500)	\$1,052	-47.53%	(\$500)
4291	Forestry	\$12,932	\$12,856	-0.59%	(\$76)	\$12,932	-0.59%	(\$76)
4312	Highway Dept.	\$878,757	\$908,694	3.41%	\$29,937	\$886,990	2.45%	\$21,704
4324	Solid Waste	\$276,858	\$305,853	10.47%	\$28,995	\$295,318	3.57%	\$10,535
4411	Health Officer	\$2,379	\$2,379	0.00%	\$0	\$2,379	0.00%	\$0
4415	Other Agencies	\$7,546	\$7,546	0.00%	\$0	\$7,546	0.00%	\$0
4441	Welfare	\$17,002	\$17,204	1.19%	\$202	\$17,814	-3.43%	(\$610)
4520	Recreation	\$70,901	\$72,021	1.58%	\$1,120	\$70,775	1.76%	\$1,246

Dept. Account #	Department Account Name	2019 Budget	2020 Budg. Com. Approved	FY20- FY19 % Diff	FY20 - FY19 \$ Diff	2020 Default Budget	FY20 - FY20 Default % Diff	FY20 - FY20 Default \$ Diff
4583	Town Historian	\$500	\$200	-60.00%	(\$300)	\$500	-60.00%	(\$300)
4589	Culture and Recreation	\$9,226	\$10,401	12.74%	\$1,175	\$9,226	12.74%	\$1,175
4612	Conservation	\$1,795	\$1,795	0.00%	\$0	\$1,795	0.00%	\$0
4711-4721-4723	BONDS	\$103,932	\$100,358	-3.44%	(\$3,574)	\$103,933	-3.44%	(\$3,575)
Sub- Total TOWN OPERATING BUDGET		\$2,927,391	\$3,072,751	4.97%	\$145,360	\$2,996,535	2.54%	\$76,216
			Library Trustees					
4550	Library	\$129,756	\$132,311	1.97%	\$2,555	\$129,756	1.97%	\$2,555
Total - TOWN OPERATING BUDGET + LIBRARY		\$3,057,147	\$3,205,062	4.84%	\$147,915	\$3,126,291	2.52%	\$78,771
Tax Rate Oper - Pre Revenues	Tax Rate - Operating Budget - Pre Revenues	\$7,336	\$7,691			\$7,502		
Revenue	(Applied \$60K UFB in 2019)	\$1,053,296	\$1,075,800	2.14%	\$22,504	\$1,075,800	0.00%	\$0
Tax Credits	War Service Credits & Overlay	\$112,963	\$113,000	0.03%	\$37	\$112,963	0.03%	\$37
Taxation		\$2,116,814	\$2,242,262	5.93%	\$125,448	\$2,163,454	3.64%	\$78,808
Tax Rate - Operating With Revenue Proj.	Tax Rate - Operating Budget	\$5,079	\$5,380			\$5,191		

Dept. Account #	Department Account Name	2019 Budget	-	2020 Budg. Com. Approved	FY20- FY19 % Diff	FY20 – FY19 \$ Diff	-	2020 Not A Default Budget
Road (RD) Maint	Article #4 – Taxation Portion	\$215,370		\$213,000	-1.10%	(\$2,370)		\$213,000
Road Maint	Article #4 – HW Block Grant (No Taxation)	\$116,000		\$117,000	0.86%	\$1,000		\$117,000
Road Maint	CRF Usage (No Taxation)	\$25,000		\$0	-100.00%	(\$25,000)		\$0
CRF - ETF	Various Articles	\$369,000		\$330,000	-10.57%	(\$39,000)		\$330,000
Capital Outlay Project	Article #15 - 2019 Petition Article	\$8,000		\$0	-100.00%	(\$8,000)		\$0
Total RD / CRF / ETF	Total RD / CRF / ETF / Petition Taxation Amounts	\$592,370		\$543,000	-8.33%	(\$49,370)		\$543,000
Tax Rate - RD / CRF / ETF	Tax Rate - Rd / CRF / ETF / Petition Articles	\$1,421		\$1,303	-8.33%	(\$0)		\$1,303
TOTAL	Oper. Budget w/ RD / CRF / ETF	\$2,709,184		\$2,785,262	2.81%	\$76,078		\$2,706,454
Fund Balance	Fund Balanced Used	\$275,000		\$275,000				\$0
DRA Approved	2019 Tax Rate - Taxation	\$2,434,184		\$2,510,262	3.13%	\$76,078		\$2,706,454
Total Tax Summary	Tax Rate Per \$1,000 Pre UFB	\$6.63		\$6.68				\$6.49
	Tax Rate Per \$1,000 After UFB	\$5.96		\$6.02				\$6.49

2018 New Durham Property Values – Basis for Tax Rate Impact Calculations \$416,743,698

Tax Rate Trends – New Durham



**END OF
NEW DURHAM
2020 VOTER GUIDE**

Adopted “Housekeeping” Warrant Articles

The following articles were approved, until rescinded, by the voters at prior Town Meetings. The voters may reverse these decisions by a majority vote at any subsequent Town Meeting, provided an article is included on the Warrant. An article may be placed on the warrant by the Board of Selectmen or by petition {RSA 40:13 II-a (b)}.

Adopted Town Meeting 1994 Article 5:

Shall the Town vote to accept the provisions of *RSA 33:7* providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the Selectmen to borrow money in anticipation of taxes?

Adopted Town Meeting 1994 Article 6:

Shall the Town vote to accept the provisions of *RSA 31:95-b* providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the Selectmen to apply for, accept and expend, without further action by the Town Meeting, unanticipated money from a State, Federal or other governmental unit or private source which becomes available during the fiscal year.

Adopted Town Meeting 1994 Article 7:

Shall the town accept the provisions of *RSA 202-A:4-c* providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority the Public Library Trustees to apply for, accept and expend, without further action by the Town Meeting, unanticipated money from a State, Federal or other governmental unit or a private source which becomes available during the fiscal year?

Adopted Town Meeting 1994 Article 8:

To see if the town vote to authorize the Selectmen to dispose of real estate acquired by the town by tax collector’s deed. Such conveyance shall be by deed following a public auction, or the property will be sold by advertized sealed bids, or may be otherwise disposed of as justice may require which shall include, but not be limited to, the conveyance of the property to the former owner or mortgagee upon such terms as the Selectmen deem just. The authority granted to the Selectmen shall continue indefinitely, until rescinded by a further vote of town meeting.

Adopted Town Meeting 1994 Article 9:

Shall the Town vote to authorize indefinitely, until specific rescission of such authority, under *RSA 674:40-a*, the Selectmen to accept the dedication of any street shown on a subdivision plat approved by the Planning Board, provided such street has been constructed to applicable town specifications as determined by the Selectmen and their agent?

Adopted Town Meeting 1997 Article 24:

Shall the Town vote to accept the provisions of *RSA 202-A:4-d* providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the Library Trustees to accept gifts of personal property, other than money, which may be offered to the library for any public purpose, provided, however, that no acceptance of personal property by the Library Trustees shall be deemed to bind the town or the Library Trustees to raise, appropriate, or expend any public funds for the operation, maintenance, repair or replacement of such personal property?

Adopted “Housekeeping” Warrant Articles

Adopted Town Meeting 1998 Article 3:

To see if the Town will vote to accept the provisions of *RSA 31: 95-e* providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the Selectmen to accept gifts of personal property, other than money, which may be offered for any public purpose.

Adopted Town Meeting 2006 Article 18:

Shall the town vote to accept the provisions of *RSA 41:9-a* providing that any town at an annual meeting may adopt an article authorizing the Board of Selectmen indefinitely, until specific rescission of such authority, to establish or amend fees in which a license or permit is required as part of the regulatory process?

Adopted Town Meeting 2009 Article 12:

Shall the Town vote to accept the provisions of *RSA 31:19* providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the Selectmen to accept, on behalf of the Town, gifts, legacies, and devises made to the Town in trust for any public purpose?

Town of New Durham, New Hampshire



Financials

TOWN OF NEW DURHAM, NEW HAMPSHIRE

FINANCIAL REPORT

AS OF AND FOR THE YEAR ENDED
DECEMBER 31, 2018



Roberts & Greene, PLLC

INDEPENDENT AUDITOR'S REPORT

To the Members of the Board of Selectmen
Town of New Durham
New Durham, New Hampshire

We have audited the accompanying financial statements of the governmental activities, the major fund, and the aggregate remaining fund information of the Town of New Durham, as of and for the year ended December 31, 2018, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Basis for Adverse Opinion on Governmental Activities

As discussed in Note I.B.3. to the financial statements, management has not determined its total liability and related deferrals for postemployment benefits other than pensions (OPEB) in governmental activities. Accounting principles generally accepted in the United States of America require that management recognize OPEB expense for the required contributions and a liability for unpaid required contributions, which would increase the liabilities, decrease net position, and increase expenses of the governmental activities. The amount by which this departure would affect the liabilities, net position, and expenses of the governmental activities is not reasonably determinable.

Adverse Opinion

In our opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion on Governmental Activities" paragraph, the financial statements referred to above do not present fairly the financial position of the governmental activities of the Town of New Durham, as of December 31, 2018, or the changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the major fund, and the aggregate remaining fund information of the Town of New Durham, as of December 31, 2018, and the respective changes in financial position thereof and budgetary comparison of the General Fund, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the pension information on pages 28-30 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

The Town of New Durham has not presented a management's discussion and analysis. Accounting principles generally accepted in the United States of America have determined that the management's discussion and analysis is necessary to supplement, but is not required to be part of, the basic financial statements.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of New Durham's basic financial statements. The combining nonmajor and individual general fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. They are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining nonmajor and individual general fund schedules are fairly stated in all material respects in relation to the basic financial statements as a whole.

Roberts & Heene, PLLC

Concord, New Hampshire
December 12, 2019

EXHIBIT 1
TOWN OF NEW DURHAM, NEW HAMPSHIRE
Statement of Net Position
December 31, 2018

	Governmental Activities
ASSETS	
Cash and cash equivalents	\$ 6,251,774
Intergovernmental receivable	410
Other receivables, net of allowance for uncollectibles	575,604
Inventory	8,461
Prepaid items	68,873
Tax deeded property held for resale	47,174
Capital assets, not being depreciated:	
Land	312,650
Capital assets, net of accumulated depreciation:	
Land improvements	2,755,323
Buildings and building improvements	744,727
Vehicles and equipment	1,411,396
Total assets	12,176,392
 DEFERRED OUTFLOWS OF RESOURCES	
Deferred amounts related to pensions	231,948
 LIABILITIES	
Accounts payable	70,845
Accrued payroll and benefits	49,013
Accrued interest payable	6,691
Intergovernmental payable	3,382,965
Performance and escrow deposits	1,867
Noncurrent obligations:	
Due within one year:	
Bonds payable	55,000
Unamortized bond premium	1,674
Capital lease payable	33,405
Accrued landfill postclosure care costs	8,000
Due in more than one year:	
Bonds payable	250,000
Unamortized bond premium	6,691
Capital lease payable	70,925
Compensated absences liability	57,022
Accrued landfill postclosure care costs	194,000
Net pension liability	1,274,157
Total liabilities	5,462,255
 DEFERRED INFLOWS OF RESOURCES	
Unearned revenue	46,206
Deferred amounts related to pensions	258,863
Total deferred inflows of resources	305,069
 NET POSITION	
Net investment in capital assets	4,806,430
Restricted for:	
Endowments:	
Nonexpendable	35,552
Expendable	27,481
Other purposes	59,145
Unrestricted	1,712,408
Total net position	\$ 6,641,016

The notes to the financial statements are an integral part of this statement.

EXHIBIT 2
TOWN OF NEW DURHAM, NEW HAMPSHIRE
Statement of Activities
For the Year Ended December 31, 2018

	Expenses	Program Revenues			Net (Expense) Revenue and Changes in Net Position
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	
Governmental activities:					
General government	\$ 606,311	\$ 18,068	\$ -	\$ -	\$ (588,243)
Public safety	843,703	68,748	24,510	-	(750,445)
Highways and streets	1,098,121	-	-	115,250	(982,871)
Sanitation	273,340	44,055	-	-	(229,285)
Health	8,456	-	-	-	(8,456)
Welfare	17,704	-	-	-	(17,704)
Culture and recreation	242,830	19,160	-	-	(223,670)
Conservation	13,642	-	12,494	-	(1,148)
Interest on long-term debt	13,056	-	-	-	(13,056)
Capital outlay	235,706	-	-	-	(235,706)
Total primary government	\$ 3,352,869	\$ 150,031	\$ 37,004	\$ 115,250	(3,050,584)
General revenues:					
Property taxes					1,874,444
Other taxes					167,330
Licenses and permits					682,453
Grants and contributions not restricted to specific programs					133,891
Miscellaneous					26,315
Total general revenues					2,884,433
Change in net position					(166,151)
Net position, beginning					6,807,167
Net position, ending					\$ 6,641,016

The notes to the financial statements are an integral part of this statement.

EXHIBIT 3
TOWN OF NEW DURHAM, NEW HAMPSHIRE
Balance Sheet
Governmental Funds
December 31, 2018

	General	Other Governmental Funds	Total Governmental Funds
ASSETS			
Cash and cash equivalents	\$ 6,023,720	\$ 228,054	\$ 6,251,774
Receivables, net of allowance for uncollectibles:			
Taxes	527,213	-	527,213
Accounts	10,188	13,693	23,881
Intergovernmental	24,510	410	24,920
Interfund receivable	32,507	-	32,507
Inventory	8,461	-	8,461
Prepaid items	68,873	-	68,873
Tax deemed property held for resale	47,174	-	47,174
Total assets	<u>\$ 6,742,646</u>	<u>\$ 242,157</u>	<u>\$ 6,984,803</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES			
Liabilities:			
Accounts payable	\$ 70,845	\$ -	\$ 70,845
Accrued salaries and benefits	49,013	-	49,013
Intergovernmental payable	3,382,965	-	3,382,965
Interfund payable	-	32,507	32,507
Escrow and performance deposits	1,867	-	1,867
Total liabilities	<u>3,504,690</u>	<u>32,507</u>	<u>3,537,197</u>
Deferred inflows of resources:			
Deferred revenue	<u>430,206</u>	<u>5,663</u>	<u>435,869</u>
Fund balances:			
Nonspendable	124,508	35,552	160,060
Restricted	59,145	27,482	86,627
Committed	1,689,212	140,953	1,830,165
Assigned	4,263	-	4,263
Unassigned	930,622	-	930,622
Total fund balances	<u>2,807,750</u>	<u>203,987</u>	<u>3,011,737</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 6,742,646</u>	<u>\$ 242,157</u>	<u>\$ 6,984,803</u>

The notes to the financial statements are an integral part of this statement.

EXHIBIT 4
TOWN OF NEW DURHAM, NEW HAMPSHIRE
Reconciliation of Total Fund Balances of Governmental Funds to the Statement of Net Position
December 31, 2018

Total fund balances of governmental funds (Exhibit 3)		\$ 3,011,737
Amounts reported for governmental activities in the statement of net position are different because:		
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.		
Cost	\$ 8,154,561	
Less accumulated depreciation	<u>(2,930,465)</u>	5,224,096
Interfund receivables and payables between governmental funds are eliminated on the statement of net position.		
Receivables	\$ (32,507)	
Payables	<u>32,507</u>	-
Revenues that are not available to pay for current period expenditures are deferred in the funds.		
Unavailable tax revenue	\$ 384,000	
Unavailable ambulance revenue	<u>5,663</u>	389,663
Interest on long-term debt is not accrued in governmental funds.		
Accrued interest payable		(6,691)
Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the funds.		
Bonds outstanding	\$ 305,000	
Unamortized bond premium	8,365	
Capital lease outstanding	104,330	
Compensated absences payable	57,022	
Accrued landfill postclosure care costs	202,000	
Net pension liability	<u>1,274,157</u>	(1,950,874)
Deferred outflows and inflows of resources related to pensions are applicable to future periods and, therefore, are not reported in the funds.		
Deferred outflows of resources related to pensions	\$ 231,948	
Deferred inflows of resources related to pensions	<u>(258,863)</u>	(26,915)
Total net position of governmental activities (Exhibit 1)		<u><u>\$ 6,641,016</u></u>

The notes to the financial statements are an integral part of this statement.

EXHIBIT 5
TOWN OF NEW DURHAM, NEW HAMPSHIRE
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For the Year Ended December 31, 2018

	General	Other Governmental Funds	Total Governmental Funds
Revenues:			
Taxes	\$ 2,053,774	\$ -	\$ 2,053,774
Licenses, permits and fees	682,453	-	682,453
Intergovernmental	286,145	-	286,145
Charges for services	91,340	61,027	152,367
Miscellaneous	137,496	13,582	151,078
Total revenues	<u>3,251,208</u>	<u>74,609</u>	<u>3,325,817</u>
Expenditures:			
Current:			
General government	605,645	-	605,645
Public safety	799,845	2,719	802,564
Highways and streets	919,134	-	919,134
Sanitation	248,920	-	248,920
Health	8,456	-	8,456
Welfare	17,704	-	17,704
Culture and recreation	218,154	21,307	239,461
Conservation	12,642	11,000	23,642
Debt service:			
Principal	55,000	-	55,000
Interest	14,207	-	14,207
Capital outlay	607,171	-	607,171
Total expenditures	<u>3,506,878</u>	<u>35,026</u>	<u>3,541,904</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(255,670)</u>	<u>39,583</u>	<u>(216,087)</u>
Other financing sources (uses):			
Transfers in	-	590	590
Transfers out	(590)	-	(590)
Inception of capital lease	154,330	-	154,330
Total other financing sources and uses	<u>153,740</u>	<u>590</u>	<u>154,330</u>
Net change in fund balances	(101,930)	40,173	(61,757)
Fund balances, beginning	2,909,680	163,814	3,073,494
Fund balances, ending	<u>\$ 2,807,750</u>	<u>\$ 203,987</u>	<u>\$ 3,011,737</u>

The notes to the financial statements are an integral part of this statement.

EXHIBIT 6
TOWN OF NEW DURHAM, NEW HAMPSHIRE
Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund
Balances of Governmental Funds to the Statement of Activities
For the Year Ended December 31, 2018

Net change in fund balances of governmental funds (Exhibit 5)		\$ (61,757)
Amounts reported for governmental activities in the statement of activities are different because:		
Governmental funds report capital outlays as expenditures. In the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capitalized capital outlay exceeded depreciation expense in the current period.		
Capitalized capital outlay	\$ 374,404	
Depreciation expense	<u>(370,698)</u>	3,706
The net effect of the disposal of capital assets is to decrease net position.		
		(124,763)
Transfers in and out between governmental funds are eliminated on the operating statement.		
Transfers in	\$ (590)	
Transfers out	<u>590</u>	-
Revenue in the statement of activities that does not provide current financial resources is not reported as revenue in governmental funds.		
Change in unavailable tax revenue	\$ (12,000)	
Change in unavailable ambulance revenue	<u>(2,336)</u>	(14,336)
The issuance of long-term debt provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net position.		
Inception of capital lease	\$ (154,330)	
Repayment of bond principal	55,000	
Amortization of bond premium	1,674	
Repayment of capital lease principal	<u>50,000</u>	(47,656)
Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.		
Increase in accrued interest expense	\$ (523)	
Decrease in compensated absences payable	45,373	
Increase in accrued landfill postclosure care costs	<u>(31,000)</u>	13,850
Governmental funds report pension contributions as expenditures. However, in the statement of activities, the cost of pension benefits earned, net of employee contributions, is reported as pension expense.		
Town pension contributions	\$ 133,208	
Cost of benefits earned, net of employee contributions	<u>(68,403)</u>	64,805
Change in net position of governmental activities (Exhibit 2)		<u>\$ (166,151)</u>

The notes to the financial statements are an integral part of this statement.

EXHIBIT 7
TOWN OF NEW DURHAM, NEW HAMPSHIRE
General Fund
Statement of Revenues, Expenditures and Changes in Unassigned Fund Balance
Budget and Actual (Non-GAAP Budgetary Basis)
For the Year Ended December 31, 2018

	Original and Final Budget	Actual	Variance Positive (Negative)
REVENUES			
Taxes	\$ 2,292,542	\$ 2,041,774	\$ (250,768)
Licenses, permits and fees	620,995	682,453	61,458
Intergovernmental	249,207	286,145	36,938
Charges for services	43,032	91,340	48,308
Miscellaneous	39,839	113,743	73,904
Total revenues	<u>3,245,615</u>	<u>3,215,455</u>	<u>(30,160)</u>
EXPENDITURES			
Current:			
General government	645,051	602,967	42,084
Public safety	854,747	798,518	56,229
Highways and streets	854,360	846,860	7,500
Sanitation	243,388	248,920	(5,532)
Health	14,714	8,456	6,258
Welfare	12,888	17,704	(4,816)
Culture and recreation	205,943	210,666	(4,723)
Conservation	1,695	12,642	(10,947)
Debt service:			
Principal	55,000	55,000	-
Interest on long-term debt	16,199	14,207	1,992
Interest on tax anticipation note	1	-	1
Capital outlay	432,700	434,219	(1,519)
Total expenditures	<u>3,336,686</u>	<u>3,250,159</u>	<u>86,527</u>
Deficiency of revenues under expenditures	<u>(91,071)</u>	<u>(34,704)</u>	<u>56,367</u>
Other financing sources and uses:			
Transfers in	119,671	114,000	(5,671)
Transfers out	(303,600)	(304,090)	(490)
Total other financing sources and uses	<u>(183,929)</u>	<u>(190,090)</u>	<u>(6,161)</u>
Net change in fund balance	<u>\$ (275,000)</u>	(224,794)	<u>\$ 50,206</u>
Decrease in nonspendable fund balance		246,399	
Increase in restricted fund balance		(13,594)	
Unassigned fund balance, beginning		1,306,611	
Unassigned fund balance, ending		<u>\$ 1,314,622</u>	

The notes to the financial statements are an integral part of this statement.

EXHIBIT 8
TOWN OF NEW DURHAM, NEW HAMPSHIRE
Statement of Fiduciary Net Position
Fiduciary Funds
December 31, 2018

	Private Purpose Trust	Agency
Assets:		
Cash and cash equivalents	\$ 162,333	\$ 103,811
Liabilities:		
Accounts payable	-	33,932
Due to other governmental units	-	69,879
Total liabilities	-	103,811
Net position:		
Held in trust for specific purposes	\$ 162,333	\$ -

The notes to the financial statements are an integral part of this statement.

EXHIBIT 9
TOWN OF NEW DURHAM, NEW HAMPSHIRE
Statement of Changes in Fiduciary Net Position
Fiduciary Funds
For the Year Ended December 31, 2018

	Private Purpose Trust
Additions:	
Investment earnings:	
Interest and dividends	\$ 1,914
Deductions:	
Trust distributions	2,497
Change in net position	(583)
Net position, beginning	162,916
Net position, ending	\$ 162,333

The notes to the financial statements are an integral part of this statement.



New Durham
Summary Inventory of Valuation

Reports Required: RSA 21-J:34 as amended, provides for certification of valuations, appropriations, estimated revenues and such other information as the Department of Revenue Administration may require upon reports prescribed for that purpose.

Note: The values and figures provided represent the detailed values that are used in the city/towns tax assessments and sworn to uphold under Oath per RSA 75:7.

For assistance please contact:
 NH DRA Municipal and Property Division
 (603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>

Assessor
Jeff Earls (Cross Country Appraisal)

Municipal Officials		
Name	Position	Signature
David Swenson	Selectman	
Cecile Chase	Selectman	
Dorothy Veisel	Selectman	

Preparers		
Name	Phone	Email
Laura Zuzgo	859-2091	ndassessing@newdurhamnh.us
Laura Zuzgo	859-2091	ndassessing@newdurhamnh.us
Laura Zuzgo	859-2091	ndassessing@newdurhamnh.us

Preparer's Signature



Land Value Only		Acres	Valuation	
1A	Current Use RSA 79-A	18,457.00	\$975,350	
1B	Conservation Restriction Assessment RSA 79-B	317.40	\$16,948	
1C	Discretionary Easements RSA 79-C			
1D	Discretionary Preservation Easements RSA 79-D	0.06	\$1,300	
1E	Taxation of Land Under Farm Structures RSA 79-F			
1F	Residential Land	5,534.00	\$197,589,450	
1G	Commercial/Industrial Land	350.87	\$2,973,950	
1H	Total of Taxable Land	24,659.33	\$201,556,998	
1I	Tax Exempt and Non-Taxable Land	1,352.53	\$5,522,630	
Buildings Value Only		Structures	Valuation	
2A	Residential		\$195,495,280	
2B	Manufactured Housing RSA 674:31		\$4,123,600	
2C	Commercial/Industrial		\$9,012,820	
2D	Discretionary Preservation Easements RSA 79-D	2	\$25,800	
2E	Taxation of Farm Structures RSA 79-F			
2F	Total of Taxable Buildings		\$208,657,500	
2G	Tax Exempt and Non-Taxable Buildings		\$9,227,900	
Utilities & Timber			Valuation	
3A	Utilities		\$7,687,700	
3B	Other Utilities		\$0	
4	Mature Wood and Timber RSA 79:5			
5	Valuation before Exemption		\$417,902,198	
Exemptions		Total Granted	Valuation	
6	Certain Disabled Veterans RSA 72:36-a			
7	Improvements to Assist the Deaf RSA 72:38-b V			
8	Improvements to Assist Persons with Disabilities RSA 72:37-a			
9	School Dining/Dormitory/Kitchen Exemption RSA 72:23-IV			
10A	Non-Utility Water & Air Pollution Control Exemption RSA 72:12			
10B	Utility Water & Air Pollution Control Exemption RSA 72:12-a			
11	Modified Assessed Value of All Properties		\$417,902,198	
Optional Exemptions		Amount Per	Total Grant	Valuation
12	Blind Exemption RSA 72:37	\$15,000	1	\$15,000
13	Elderly Exemption RSA 72:39-a,b		15	\$1,010,000
14	Deaf Exemption RSA 72:38-b			
15	Disabled Exemption RSA 72:37-b	\$13,400	3	\$40,200
16	Wood Heating Energy Systems Exemption RSA 72:70			
17	Solar Energy Systems Exemption RSA 72:62		6	\$93,300
18	Wind Powered Energy Systems Exemption RSA 72:66			
19	Additional School Dining/Dorm/Kitchen Exemptions RSA 72:23			
20	Total Dollar Amount of Exemptions			\$1,158,500
21A	Net Valuation			\$416,743,698
21B	Less TIF Retained Value			\$0
21C	Net Valuation Adjusted to Remove TIF Retained Value			\$416,743,698
21D	Less Commercial/Industrial Construction Exemption			
21E	Net Valuation Adjusted to Remove TIF Retained Value and Comm/Ind Construction Exem			\$416,743,698
22	Less Utilities			\$7,687,700
23A	Net Valuation without Utilities			\$409,055,998
23B	Net Valuation without Utilities, Adjusted to Remove TIF Retained Value			\$409,055,998



Utility Value Appraiser

Cross Country Appraisal

The municipality **DOES NOT** use DRA utility values. The municipality **IS NOT** equalized by the ratio.

Electric Company Name	Valuation
NEW HAMPSHIRE ELECTRIC COOP	\$4,507,100
PSNH DBA EVERSOURCE ENERGY	\$3,180,600
	\$7,687,700



Veteran's Tax Credits	Limits	Number	Est. Tax Credits
Veterans' Tax Credit RSA 72:28	\$500	162	\$81,000
Surviving Spouse RSA 72:29-a	\$700	0	\$0
Tax Credit for Service-Connected Total Disability RSA 72:35	\$1,400	11	\$15,400
All Veterans Tax Credit RSA 72:28-b	\$500	9	\$4,500
Combat Service Tax Credit RSA 72:28-c	\$0	0	\$0
		182	\$100,900

Deaf & Disabled Exemption Report			
Deaf Income Limits		Deaf Asset Limits	
Single		Single	
Married		Married	
Disabled Income Limits		Disabled Asset Limits	
Single	\$26,000	Single	\$60,000
Married	\$35,000	Married	\$60,000

Elderly Exemption Report				
First-time Filers Granted Elderly Exemption for the Current Tax Year		Total Number of Individuals Granted Elderly Exemptions for the Current Tax Year and Total Number of Exemptions Granted		
Age	Number	Age	Number	Amount
65-74	0	65-74	7	\$45,000
75-79	0	75-79	1	\$65,000
80+	0	80+	7	\$90,000
			15	
				\$1,010,000
				\$1,010,000
Income Limits		Asset Limits		
Single	\$26,000	Single	\$60,000	
Married	\$35,000	Married	\$60,000	

Has the municipality adopted Community Tax Relief Incentive? (RSA 79-E)
 Granted/Adopted? No Structures:

Has the municipality adopted Taxation of Certain Chartered Public School Facilities? (RSA 79-H)
 Granted/Adopted? No Properties:

Has the municipality adopted Taxation of Qualifying Historic Buildings? (RSA 79-G)
 Granted/Adopted? No Properties:

Has the municipality adopted the optional commercial and industrial construction exemption? (RSA 72:76-78 or RSA 72:80-83)
 Granted/Adopted? No Properties:
 Percent of assessed value attributable to new construction to be exempted:
 Total Exemption Granted:

Has the municipality granted any credits under the low-income housing tax credit tax program? (RSA 75:1-a)
 Granted/Adopted? No Properties:
 Assessed value prior to effective date of RSA 75:1-a:
 Current Assessed Value:



Current Use RSA 79-A	Total Acres	Valuation
Farm Land	344.00	\$102,720
Forest Land	9,044.00	\$544,470
Forest Land with Documented Stewardship	7,993.00	\$301,080
Unproductive Land	276.00	\$6,330
Wet Land	800.00	\$20,750
	18,457.00	\$975,350

Other Current Use Statistics

Total Number of Acres Receiving 20% Rec. Adjustment	Acres:	12,281.00
Total Number of Acres Removed from Current Use During Current Tax Year	Acres:	
Total Number of Owners in Current Use	Owners:	228
Total Number of Parcels in Current Use	Parcels:	598

Land Use Change Tax

Gross Monies Received for Calendar Year		
Conservation Allocation	Percentage: 100.00%	Dollar Amount:
Monies to Conservation Fund		
Monies to General Fund		

Conservation Restriction Assessment Report RSA 79-B

	Acres	Valuation
Farm Land	0.00	\$1,680
Forest Land	94.06	\$6,540
Forest Land with Documented Stewardship	181.34	\$7,048
Unproductive Land	22.00	\$1,220
Wet Land	20.00	\$460
	317.40	\$16,948

Other Conservation Restriction Assessment Statistics

Total Number of Acres Receiving 20% Rec. Adjustment	Acres:	2,181.00
Total Number of Acres Removed from Conservation Restriction During Current Tax Year	Acres:	0.00
Owners in Conservation Restriction	Owners:	7
Parcels in Conservation Restriction	Parcels:	12



Discretionary Easements RSA 79-C	Acres	Owners	Assessed Valuation
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Taxation of Farm Structures and Land Under Farm Structures RSA 79-F

Number Granted	Structures	Acres	Land Valuation	Structure Valuation
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Discretionary Preservation Easements RSA 79-D

Owners	Structures	Acres	Land Valuation	Structure Valuation
2	2	0.06	\$1,300	\$25,800

Map	Lot	Block	%	Description
252	062		75	BARN OLD BAY ROAD (0.02 AC)
259	031		50	BARN RIDGE ROAD (0.04AC)

Tax Increment Financing District	Date	Original	Unretained	Retained	Current
<i>This municipality has no TIF districts.</i>					

Revenues Received from Payments in Lieu of Tax	Revenue	Acres
State and Federal Forest Land, Recreational and/or land from MS-434, account 3356 and 3357		
White Mountain National Forest only, account 3186		

Payments in Lieu of Tax from Renewable Generation Facilities (RSA 72:74)	Amount
<i>This municipality has not adopted RSA 72:74 or has no applicable PILT sources.</i>	

Other Sources of Payments in Lieu of Taxes (MS-434 Account 3186)	Amount
<i>This municipality has no additional sources of PILTs.</i>	

Notes



Report of Appropriations Actually Voted
New Durham

For the period beginning January 1, 2019 and ending December 31, 2019

Form Due Date: 20 Days after the Annual Meeting

GOVERNING BODY CERTIFICATION

This is to certify that the information contained in this form, appropriations actually voted by the town/city meeting, was taken from official records and is complete to the best of our knowledge and belief. Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
David W. Swenson	Chair, Select Board / Budget Officer	<i>[Signature]</i>
Dorothy L. Tevel	Select Board member	<i>[Signature]</i>

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



Appropriations

Account	Purpose	Article	Appropriations As Voted
General Government			
4130-4139	Executive	06	\$204,707
4140-4149	Election, Registration, and Vital Statistics	06	\$107,708
4150-4151	Financial Administration	06	\$133,393
4152	Revaluation of Property	06	\$91,833
4153	Legal Expense	06	\$15,000
4155-4159	Personnel Administration	06	\$32,931
4191-4193	Planning and Zoning	06	\$6,603
4194	General Government Buildings	06	\$24,624
4195	Cemeteries	06	\$2,990
4196	Insurance	06	\$54,250
4197	Advertising and Regional Association		\$0
4199	Other General Government	06	\$9,601
General Government Subtotal			\$683,640
Public Safety			
4210-4214	Police	06	\$577,226
4215-4219	Ambulance		\$0
4220-4229	Fire	06	\$238,739
4240-4249	Building Inspection	06	\$44,906
4290-4298	Emergency Management	06	\$13,984
4299	Other (Including Communications)		\$0
Public Safety Subtotal			\$874,855
Airport/Aviation Center			
4301-4309	Airport Operations		\$0
Airport/Aviation Center Subtotal			\$0
Highways and Streets			
4311	Administration		\$0
4312	Highways and Streets	06	\$878,757
4313	Bridges		\$0
4316	Street Lighting		\$0
4319	Other		\$0
Highways and Streets Subtotal			\$878,757
Sanitation			
4321	Administration		\$0
4323	Solid Waste Collection		\$0
4324	Solid Waste Disposal	06	\$276,858
4325	Solid Waste Cleanup		\$0
4326-4328	Sewage Collection and Disposal		\$0
4329	Other Sanitation		\$0
Sanitation Subtotal			\$276,858



Appropriations

Account	Purpose	Article	Appropriations As Voted
Water Distribution and Treatment			
4331	Administration		\$0
4332	Water Services		\$0
4335-4339	Water Treatment, Conservation and Other		\$0
Water Distribution and Treatment Subtotal			\$0
Electric			
4351-4352	Administration and Generation		\$0
4353	Purchase Costs		\$0
4354	Electric Equipment Maintenance		\$0
4359	Other Electric Costs		\$0
Electric Subtotal			\$0
Health			
4411	Administration	06	\$2,379
4414	Pest Control		\$0
4415-4419	Health Agencies, Hospitals, and Other	06,10	\$12,546
Health Subtotal			\$14,925
Welfare			
4441-4442	Administration and Direct Assistance	06	\$17,002
4444	Intergovernmental Welfare Payments		\$0
4445-4449	Vendor Payments and Other		\$0
Welfare Subtotal			\$17,002
Culture and Recreation			
4520-4529	Parks and Recreation	06	\$70,901
4550-4559	Library	06	\$129,756
4583	Patriotic Purposes	06	\$500
4589	Other Culture and Recreation	06	\$9,226
Culture and Recreation Subtotal			\$210,383
Conservation and Development			
4611-4612	Administration and Purchasing of Natural Resources	06	\$1,795
4619	Other Conservation		\$0
4631-4632	Redevelopment and Housing		\$0
4651-4659	Economic Development		\$0
Conservation and Development Subtotal			\$1,795
Debt Service			
4711	Long Term Bonds and Notes - Principal	06	\$55,000
4721	Long Term Bonds and Notes - Interest	06	\$10,932
4723	Tax Anticipation Notes - Interest	06	\$1
4790-4799	Other Debt Service	06	\$38,000
Debt Service Subtotal			\$103,933



Appropriations

Account	Purpose	Article	Appropriations As Voted
Capital Outlay			
4901	Land	07	\$356,370
4902	Machinery, Vehicles, and Equipment		\$0
4903	Buildings		\$0
4909	Improvements Other than Buildings		\$0
Capital Outlay Subtotal			\$356,370
Operating Transfers Out			
4912	To Special Revenue Fund		\$0
4913	To Capital Projects Fund		\$0
4914A	To Proprietary Fund - Airport		\$0
4914E	To Proprietary Fund - Electric		\$0
4914O	To Proprietary Fund - Other		\$0
4914S	To Proprietary Fund - Sewer		\$0
4914W	To Proprietary Fund - Water		\$0
4915	To Capital Reserve Fund	08,15	\$222,000
4916	To Expendable Trusts/Fiduciary Funds	09	\$155,000
4917	To Health Maintenance Trust Funds		\$0
4918	To Non-Expendable Trust Funds		\$0
4919	To Fiduciary Funds		\$0
Operating Transfers Out Subtotal			\$377,000
Total Voted Appropriations			\$3,795,518



Financial Report of the Budget

New Durham

For the period ending December 31, 2018

PREPARER'S EFILE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Tim Greene

GOVERNING BODY CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
David W. Swenson	Chair, Select Board	
Cecile Chase	Selectman	
Dorothy L. Keenel	Selectman	

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Expenditures

Account	Purpose	Voted Appropriations	Actual Expenditures
General Government			
4130-4139	Executive	\$197,877	\$184,207
4140-4149	Election, Registration, and Vital Statistics	\$107,641	\$105,106
4150-4151	Financial Administration	\$116,437	\$117,220
4152	Revaluation of Property	\$64,392	\$64,052
4153	Legal Expense	\$20,000	\$12,758
4155-4159	Personnel Administration	\$37,081	\$29,725
4191-4193	Planning and Zoning	\$6,427	\$4,015
4194	General Government Buildings	\$26,724	\$25,214
4195	Cemeteries	\$8,840	\$8,347
4196	Insurance	\$52,031	\$48,433
4197	Advertising and Regional Association	\$0	\$0
4199	Other General Government	\$7,601	\$6,568
General Government Subtotal		\$645,051	\$605,645
Public Safety			
4210-4214	Police	\$583,868	\$551,003
4215-4219	Ambulance	\$0	\$0
4220-4229	Fire	\$224,863	\$209,109
4240-4249	Building Inspection	\$31,426	\$30,823
4290-4298	Emergency Management	\$14,590	\$8,910
4299	Other (Including Communications)	\$0	\$0
Public Safety Subtotal		\$854,747	\$799,845
Airport/Aviation Center			
4301-4309	Airport Operations	\$0	\$0
Airport/Aviation Center Subtotal		\$0	\$0
Highways and Streets			
4311	Administration	\$0	\$0
4312	Highways and Streets	\$854,360	\$919,134
4313	Bridges	\$0	\$0
4316	Street Lighting	\$0	\$0
4319	Other	\$0	\$0
Highways and Streets Subtotal		\$854,360	\$919,134
Sanitation			
4321	Administration	\$0	\$0
4323	Solid Waste Collection	\$0	\$0
4324	Solid Waste Disposal	\$243,388	\$248,920
4325	Solid Waste Cleanup	\$0	\$0
4326-4328	Sewage Collection and Disposal	\$0	\$0
4329	Other Sanitation	\$0	\$0
Sanitation Subtotal		\$243,388	\$248,920



Expenditures

Account	Purpose	Voted Appropriations	Actual Expenditures
Water Distribution and Treatment			
4331	Administration	\$0	\$0
4332	Water Services	\$0	\$0
4335-4339	Water Treatment, Conservation and Other	\$0	\$0
Water Distribution and Treatment Subtotal		\$0	\$0
Electric			
4351-4352	Administration and Generation	\$0	\$0
4353	Purchase Costs	\$0	\$0
4354	Electric Equipment Maintenance	\$0	\$0
4359	Other Electric Costs	\$0	\$0
Electric Subtotal		\$0	\$0
Health			
4411	Administration	\$2,368	\$1,610
4414	Pest Control	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other	\$12,346	\$6,846
Health Subtotal		\$14,714	\$8,456
Welfare			
4441-4442	Administration and Direct Assistance	\$12,888	\$17,704
4444	Intergovernmental Welfare Payments	\$0	\$0
4445-4449	Vendor Payments and Other	\$0	\$0
Welfare Subtotal		\$12,888	\$17,704
Culture and Recreation			
4520-4529	Parks and Recreation	\$70,862	\$69,189
4550-4559	Library	\$129,756	\$124,715
4583	Patriotic Purposes	\$325	\$272
4589	Other Culture and Recreation	\$5,000	\$15,913
Culture and Recreation Subtotal		\$205,943	\$210,089
Conservation and Development			
4611-4612	Administration and Purchasing of Natural Resources	\$1,795	\$1,795
4619	Other Conservation	\$0	\$11,437
<i>Explanation: Watershed Study unanticipated grants</i>			
4631-4632	Redevelopment and Housing	\$0	\$0
4651-4659	Economic Development	\$0	\$0
Conservation and Development Subtotal		\$1,795	\$13,232



Expenditures

Account	Purpose	Voted Appropriations	Actual Expenditures
Debt Service			
4711	Long Term Bonds and Notes - Principal	\$55,000	\$55,000
4721	Long Term Bonds and Notes - Interest	\$16,199	\$14,207
4723	Tax Anticipation Notes - Interest	\$1	\$0
4790-4799	Other Debt Service	\$0	\$0
Debt Service Subtotal		\$71,200	\$69,207
Capital Outlay			
4901	Land	\$381,700	\$111,320
<i>Explanation: Balance encumbered</i>			
4902	Machinery, Vehicles, and Equipment	\$51,000	\$51,000
4903	Buildings	\$0	\$0
4909	Improvements Other than Buildings	\$0	\$290,521
<i>Explanation: Expenditures out of expendable trust funds as agents-to-expend</i>			
Capital Outlay Subtotal		\$432,700	\$452,841
Operating Transfers Out			
4912	To Special Revenue Fund	\$0	\$0
4913	To Capital Projects Fund	\$0	\$0
4914A	To Proprietary Fund - Airport	\$0	\$0
4914E	To Proprietary Fund - Electric	\$0	\$0
4914O	To Proprietary Fund - Other	\$0	\$0
4914S	To Proprietary Fund - Sewer	\$0	\$0
4914W	To Proprietary Fund - Water	\$0	\$0
4915	To Capital Reserve Fund	\$233,000	\$233,000
<i>Explanation: WA 13 transfer of \$35,000 was not made timely, reports as interfund payable.</i>			
4916	To Expendable Trusts/Fiduciary Funds	\$70,500	\$70,500
4917	To Health Maintenance Trust Funds	\$0	\$0
4918	To Non-Expendable Trust Funds	\$0	\$0
4919	To Fiduciary Funds	\$0	\$0
Operating Transfers Out Subtotal		\$303,500	\$303,500
Payments to Other Governments			
4931	Taxes Assessed for County	\$0	\$1,136,822
4932	Taxes Assessed for Village District	\$0	\$88,299
4933	Taxes Assessed for Local Education	\$0	\$5,205,740
4934	Taxes Assessed for State Education	\$0	\$957,001
4939	Payments to Other Governments	\$0	\$0
Payments to Other Governments Subtotal			\$7,387,862
Total Before Payments to Other Governments		\$3,640,286	\$3,648,573
Plus Payments to Other Governments			\$7,387,862
Plus Commitments to Other Governments from Tax Rate		\$7,387,862	
Less Proprietary/Special Funds		\$0	\$0



New Hampshire
Department of
Revenue Administration

2019
MS-535

Expenditures

Total General Fund Expenditures	\$11,028,148	\$11,036,435
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Revenues

Account	Source of Revenues	Estimated Revenues	Actual Revenues
Taxes			
3110	Property Taxes	\$0	\$9,262,306
3120	Land Use Change Tax - General Fund	\$1	\$0
3121	Land Use Change Taxes (Conservation)	\$0	\$0
3180	Resident Tax	\$0	\$0
3185	Yield Tax	\$107,000	\$115,890
3186	Payment in Lieu of Taxes	\$0	\$0
3187	Excavation Tax	\$250	\$118
3189	Other Taxes	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	\$65,000	\$51,322
9991	Inventory Penalties	\$0	\$0
Taxes Subtotal		\$172,251	\$9,429,636
Licenses, Permits, and Fees			
3210	Business Licenses and Permits	\$20,500	\$25,639
3220	Motor Vehicle Permit Fees	\$575,000	\$617,782
3230	Building Permits	\$20,000	\$30,983
3290	Other Licenses, Permits, and Fees	\$5,495	\$8,049
3311-3319	From Federal Government	\$0	\$0
Licenses, Permits, and Fees Subtotal		\$620,995	\$682,453
State Sources			
3351	Shared Revenues	\$0	\$0
3352	Meals and Rooms Tax Distribution	\$133,891	\$133,891
3353	Highway Block Grant	\$115,316	\$115,250
3354	Water Pollution Grant	\$0	\$0
3355	Housing and Community Development	\$0	\$0
3356	State and Federal Forest Land Reimbursement	\$0	\$0
3357	Flood Control Reimbursement	\$0	\$0
3359	Other (Including Railroad Tax)	\$0	\$25,567
3379	From Other Governments	\$0	\$11,437
State Sources Subtotal		\$249,207	\$286,145
Charges for Services			
3401-3406	Income from Departments	\$42,532	\$91,340
3409	Other Charges	\$500	\$0
Charges for Services Subtotal		\$43,032	\$91,340
Miscellaneous Revenues			
3501	Sale of Municipal Property	\$33,734	\$56,591
3502	Interest on Investments	\$3,000	\$9,140
3503-3509	Other	\$3,105	\$45,566
Miscellaneous Revenues Subtotal		\$39,839	\$111,297



Revenues

Account	Source of Revenues	Estimated Revenues	Actual Revenues
Interfund Operating Transfers In			
3912	From Special Revenue Funds	\$0	\$0
3913	From Capital Projects Funds	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)	\$0	\$0
3915	From Capital Reserve Funds	\$109,000	\$399,521
<i>Explanation: Includes \$290,521 of expenditures as agents-to-expend</i>			
3916	From Trust and Fiduciary Funds	\$10,671	\$7,446
3917	From Conservation Funds	\$0	\$0
Interfund Operating Transfers In Subtotal		\$119,671	\$406,967
Other Financing Sources			
3934	Proceeds from Long Term Bonds and Notes	\$0	\$0
Other Financing Sources Subtotal		\$0	\$0
Less Proprietary/Special Funds		\$0	\$0
Plus Property Tax Commitment from Tax Rate		\$9,526,715	
Total General Fund Revenues		\$10,771,710	\$11,007,838



Balance Sheet

Account	Description	Starting Balance	Ending Balance
Current Assets			
1010	Cash and Equivalents	\$3,934,633	\$4,416,470
1030	Investments	\$0	\$0
1080	Tax Receivable	\$543,405	\$397,061
1110	Tax Liens Receivable	\$109,675	\$130,152
1150	Accounts Receivable	\$25	\$10,188
1260	Due from Other Governments	\$0	\$39,845
1310	Due from Other Funds	\$197,588	\$243,755
1400	Other Current Assets	\$65,565	\$77,334
1670	Tax Deeded Property (Subject to Resale)	\$305,342	\$47,174
Current Assets Subtotal		\$5,156,233	\$5,361,979
Current Liabilities			
2020	Warrants and Accounts Payable	\$50,877	\$70,845
2030	Compensated Absences Payable	\$0	\$0
2050	Contracts Payable	\$0	\$0
2070	Due to Other Governments	\$1,429	\$2,332
2075	Due to School Districts	\$3,018,684	\$3,395,968
2080	Due to Other Funds	\$518	\$37,000
2220	Deferred Revenue	\$237,068	\$46,206
2230	Notes Payable - Current	\$0	\$0
2270	Other Payable	\$60,312	\$50,880
Current Liabilities Subtotal		\$3,368,888	\$3,603,231
Fund Equity			
2440	Non-spendable Fund Balance	\$370,907	\$124,509
2450	Restricted Fund Balance	\$103,655	\$44,975
2460	Committed Fund Balance	\$0	\$270,380
2490	Assigned Fund Balance	\$6,172	\$4,263
2530	Unassigned Fund Balance	\$1,306,611	\$1,314,621
Fund Equity Subtotal		\$1,787,345	\$1,758,748



Tax Commitment

Source	County	Village	Local Education	State Education	Other	Property Tax
MS-535	\$1,136,822	\$88,299	\$5,205,740	\$957,001	\$0	\$9,262,306
Commitment	\$1,136,822	\$88,299	\$5,205,740	\$957,001		\$9,526,715
Difference	\$0	\$0	\$0	\$0		(\$264,409)

General Fund Balance Sheet Reconciliation

Total Revenues	\$11,007,838
Total Expenditures	\$11,036,435
Change	(\$28,597)
Ending Fund Equity	\$1,758,748
Beginning Fund Equity	\$1,787,345
Change	(\$28,597)



Long Term Debt

Description (Purpose)	Original Obligation	Annual Installment	Rate	Final Payment	Start of Year	Issued	Retired	End of Year
March's Pond Dam (General)	\$594,895	\$40,000	4.08	2023	\$290,000	\$0	\$45,000	\$245,000
Sand & Salt Storage Building (General)	\$248,000	\$10,000	4.31	2024	\$70,000	\$0	\$10,000	\$60,000
	\$842,895				\$360,000	\$0	\$55,000	\$305,000



Revised Estimated Revenues Adjusted

New Durham

For the period beginning January 1, 2019 and ending December 31, 2019

In accordance with RSA 21-J:35, the department is notifying you of the following changes in the estimated revenues used in computing the tax rate.

Account	Source	Estimated Revenue	Change Amount	Estimated Revenue Adjusted
Taxes				
3120	Land Use Change Tax - General Fund	\$0	\$0	\$0
3180	Resident Tax	\$0	\$0	\$0
3185	Yield Tax	\$100,000	\$0	\$100,000
3186	Payment in Lieu of Taxes	\$0	\$0	\$0
3187	Excavation Tax	\$250	\$0	\$250
3189	Other Taxes	\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	\$70,000	\$0	\$70,000
9991	Inventory Penalties	\$0	\$0	\$0
Taxes Subtotal		\$170,250	\$0	\$170,250
Licenses, Permits, and Fees				
3210	Business Licenses and Permits	\$27,778	\$0	\$27,778
3220	Motor Vehicle Permit Fees	\$575,000	\$0	\$575,000
3230	Building Permits	\$24,000	\$0	\$24,000
3290	Other Licenses, Permits, and Fees	\$5,500	\$0	\$5,500
3311-3319	From Federal Government	\$0	\$0	\$0
Licenses, Permits, and Fees Subtotal		\$632,278	\$0	\$632,278
State Sources				
3351	Shared Revenues	\$0	\$42,511	\$42,511
3352	Meals and Rooms Tax Distribution	\$135,000	(\$1,291)	\$133,709
3353	Highway Block Grant	\$116,000	\$1,019	\$117,019
3354	Water Pollution Grant	\$0	\$0	\$0
3355	Housing and Community Development	\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	\$0	\$0	\$0
3357	Flood Control Reimbursement	\$0	\$0	\$0
3359	Other (Including Railroad Tax)	\$4,000	\$0	\$4,000
3379	From Other Governments	\$0	\$0	\$0
State Sources Subtotal		\$255,000	\$42,239	\$297,239
Charges for Services				
3401-3406	Income from Departments	\$45,000	\$0	\$45,000
3409	Other Charges	\$2,250	\$0	\$2,250
Charges for Services Subtotal		\$47,250	\$0	\$47,250



Revised Estimated Revenues Adjusted

Account	Source	Estimated Revenue	Change Amount	Estimated Revenue Adjusted
Miscellaneous Revenues				
3501	Sale of Municipal Property	\$16,750	\$0	\$16,750
3502	Interest on Investments	\$10,000	\$0	\$10,000
3503-3509	Other	\$15,000	\$0	\$15,000
Miscellaneous Revenues Subtotal		\$41,750	\$0	\$41,750
Interfund Operating Transfers In				
3912	From Special Revenue Funds	\$0	\$0	\$0
3913	From Capital Projects Funds	\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)	\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)	\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)	\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)	\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)	\$0	\$0	\$0
3915	From Capital Reserve Funds	\$25,000	\$0	\$25,000
3916	From Trust and Fiduciary Funds	\$7,346	\$0	\$7,346
3917	From Conservation Funds	\$0	\$0	\$0
Interfund Operating Transfers In Subtotal		\$32,346	\$0	\$32,346
Other Financing Sources				
3934	Proceeds from Long Term Bonds and Notes	\$0	\$0	\$0
Other Financing Sources Subtotal		\$0	\$0	\$0
Total Revised Estimated Revenues and Credits		\$1,178,874	\$42,239	\$1,221,113



Revised Estimated Revenues Summary

	Estimated	Change Amount	State Adjusted
Subtotal of Revenues	\$1,178,874	\$42,239	\$1,221,113
Unassigned Fund Balance (Unreserved)	\$0	\$1,314,621	\$1,314,621
(Less) Emergency Appropriations (RSA 32:11)	\$0	\$0	\$0
(Less) Voted from Fund Balance	\$108,000	(\$100,000)	\$8,000
(Less) Fund Balance to Reduce Taxes	\$60,000	\$0	\$60,000
Fund Balance Retained	(\$168,000)	\$1,414,621	\$1,246,621
Total Revenues and Credits	\$1,346,874	(\$57,761)	\$1,289,113
Requested Overlay	\$0	\$15,000	\$15,000

Assessment Overview

Total Appropriations	\$3,795,518
(Less) Total Revenues and Credits	\$1,289,113
Net Assessment	\$2,506,405

Explanation of Adjustments

Account	Reason for Adjustment	Warrant Number
3351	MC: State Revenue Adjustment	
3352	MC: State Revenue Adjustment	06
3353	MC: State Revenue Adjustment	,07



2019
\$23.72

Tax Rate Breakdown New Durham

Municipal Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Municipal	\$2,344,368	\$416,743,698	\$5.63
County	\$1,193,257	\$416,743,698	\$2.86
Local Education	\$5,433,282	\$416,743,698	\$13.04
State Education	\$897,418	\$409,055,998	\$2.19
Total	\$9,868,325		\$23.72

Village Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Copple Crown Village	\$89,587	\$11,726,060	\$7.64
Total	\$89,587		\$7.64

Tax Commitment Calculation	
Total Municipal Tax Effort	\$9,868,325
War Service Credits	(\$100,900)
Village District Tax Effort	\$89,587
Total Property Tax Commitment	\$9,857,012

 James P. Gerry Director of Municipal and Property Division New Hampshire Department of Revenue Administration	11/19/2019
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Appropriations and Revenues

Municipal Accounting Overview

Description	Appropriation	Revenue
Total Appropriation	\$3,795,518	
Net Revenues (Not Including Fund Balance)		(\$1,221,113)
Fund Balance Voted Surplus		(\$8,000)
Fund Balance to Reduce Taxes		(\$335,000)
War Service Credits	\$100,900	
Special Adjustment	\$0	
Actual Overlay Used	\$12,063	
Net Required Local Tax Effort	\$2,344,368	

County Apportionment

Description	Appropriation	Revenue
Net County Apportionment	\$1,193,257	
Net Required County Tax Effort	\$1,193,257	

Education

Description	Appropriation	Revenue
Net Local School Appropriations	\$0	
Net Cooperative School Appropriations	\$7,062,846	
Net Education Grant		(\$732,146)
Locally Retained State Education Tax		(\$897,418)
Net Required Local Education Tax Effort	\$5,433,282	
State Education Tax	\$897,418	
State Education Tax Not Retained	\$0	
Net Required State Education Tax Effort	\$897,418	

Valuation

Municipal (MS-1)

Description	Current Year	Prior Year
Total Assessment Valuation with Utilities	\$416,743,698	\$408,353,440
Total Assessment Valuation without Utilities	\$409,055,998	\$404,820,240
Commercial/Industrial Construction Exemption	\$0	\$0
Total Assessment Valuation with Utilities, Less Commercial/Industrial Construction Exemption	\$416,743,698	\$408,353,440

Village (MS-1V)

Description	Current Year
Copple Crown Village	\$11,726,060

New Durham

Tax Commitment Verification

2019 Tax Commitment Verification - RSA 76:10 II

Description	Amount
Total Property Tax Commitment	\$9,857,012
1/2% Amount	\$49,285
Acceptable High	\$9,906,297
Acceptable Low	\$9,807,727

If the amount of your total warrant varies by more than 1/2%, the MS-1 form used to calculate the tax rate might not be correct. The tax rate will need to be recalculated. Contact your assessors immediately and call us at 603.230.5090 before you issue the bills. See RSA 76:10, II

Commitment Amount	
Less amount for any applicable Tax Increment Financing Districts (TIF)	
Net amount after TIF adjustment	

Under penalties of perjury, I verify the amount above was the 2019 commitment amount on the property tax warrant.

Tax Collector/Deputy Signature:

Date:

Requirements for Semi-Annual Billing

Pursuant to RSA 76:15-a

76:15-a Semi-Annual Collection of Taxes in Certain Towns and Cities - I. Taxes shall be collected in the following manner in towns and cities which adopt the provisions of this section in the manner set out in RSA 76:15-b. A partial payment of the taxes assessed on April 1 in any tax year shall be computed by taking the prior year's assessed valuation times 1/2 of the previous year's tax rate; provided, however, that whenever it shall appear to the selectmen or assessors that certain individual properties have physically changed in valuation, they may use the current year's appraisal times 1/2 the previous year's tax rate to compute the partial payment.

New Durham	Total Tax Rate	Semi-Annual Tax Rate
Total 2019 Tax Rate	\$23.72	\$11.86
Associated Villages		
Copple Crown Village	\$7.64	\$3.82

Fund Balance Retention

Enterprise Funds and Current Year Bonds	\$0
General Fund Operating Expenses	\$11,319,475
Final Overlay	\$12,063

DRA has provided a reference range of fund balance retention amounts below. Please utilize these ranges in the determination of the adequacy of your municipality's unrestricted fund balance, as currently defined in GASB Statement 54. Retention amounts, as part of the municipality's stabilization fund policy [1], should be assessed dependent upon your governments own long-term forecasts and special circumstances. Please note that current best practices published by GFOA recommend, at a minimum, that "...general purpose governments, regardless of size, maintain unrestricted fund balance in their general fund of no less than two months of regular general fund operating revenues or regular general fund operating expenditures." [2],[3]

[1] The National Advisory Council on State and Local Budgeting (NACSLB), (1998), *Framework for Improved State and Local Government Budgeting: Recommended Budget Practices (4.1)*, pg. 17.
 [2] Government Finance Officers Association (GFOA), (2009), *Best Practice: Determining the Appropriate Level of Unrestricted Fund Balance in the General Fund*.
 [3] Government Finance Officers Association (GFOA), (2011), *Best Practice: Replenishing General Fund Balance*.

2019 Fund Balance Retention Guidelines: New Durham	
Description	Amount
Current Amount Retained (8.58%)	\$971,621
17% Retained <i>(Maximum Recommended)</i>	\$1,924,311
10% Retained	\$1,131,948
8% Retained	\$905,558
5% Retained <i>(Minimum Recommended)</i>	\$565,974

LIBRARY TRUSTEES RECEIPTS & EXPENSES OPERATING ACCOUNT

Beginning Balance Operating Account 01-01-19 \$2,304.98

RECEIPTS:

Town of New Durham Operating Budget 25,782.60

Miscellaneous Income 2,074.71

TOTAL RECEIPTS: 27,857.31

EXPENSES:

Books & Subscriptions 9,367.22

Computers, software 3,991.61

Dues, Fees, Memberships 175.00

Fees & Charges 1.00

Office Supplies 2,059.96

Professional Development 304.00

Programming 4,226.51

Misc. 452.11

TOTAL EXPENSES: 20,577.41

Ending Balance Operating Account 12-31-2019 \$9,584.88

Respectfully Submitted,

Richard Leonard, Library Trustee (Treasurer)



Summer Space Camp at the Library

LONG TERM DEBT SCHEDULES

2008 SERIES A NON GUARANTEED

NEW HAMPSHIRE MUNICIPAL BOND BANK

15 YEAR LEVEL DEBT SCHEDULE FOR:

TOWN OF NEW DURHAM, MARCH'S POND DAM RECONSTRUCTION

DATE PREPARED:	08/12/2008	Amount of Loan to be Paid:	\$594,895.00
BONDS DATED: 07/01/08	08/15/2008	Premium	\$25,105.00
INTEREST START DATE: 208 days	07/17/2007	Total Proceeds	\$620,000.00
FIRST INTEREST PAYMENT	02/15/2009		
NET INTEREST COST:	4.08%		

DEBT YEAR	PERIOD ENDING	PRINCIPAL OUTSTANDING	PRINCIPAL	RATE	INTEREST	TOTAL PAYMENT	CALENDAR YEAR TOTAL PAYMENT
	2/15/09				\$16,236.75	\$16,236.75	
1	5/15/09	\$594,895.00	\$29,895.00	4.000%	14,051.03	43,946.03	\$60,182.78
	2/15/10				13,453.13	13,453.13	
2	8/15/10	565,000.00	30,000.00	4.000%	13,453.13	43,453.13	56,906.26
	2/15/11				12,853.13	12,853.12	
3	8/15/11	535,000.00	30,000.00	5.000%	12,853.13	42,853.13	55,706.26
	2/15/12				12,103.13	12,103.13	
4	8/15/12	505,000.00	30,000.00	5.000%	12,103.13	42,103.13	54,206.26
	2/15/13				11,353.13	11,353.13	
5	8/15/13	475,000.00	35,000.00	5.250%	11,353.13	46,353.13	57,706.26
	2/15/14				10,434.38	10,434.38	
6	8/15/14	440,000.00	35,000.00	5.250%	10,434.38	45,434.38	55,868.76
	2/15/15				9,515.63	9,515.63	
7	8/15/15	405,000.00	35,000.00	5.250%	9,515.63	44,515.63	54,031.26
	2/15/16				8,596.88	8,596.88	
8	8/15/16	370,000.00	40,000.00	5.250%	8,596.88	48,596.88	57,193.76
	2/15/17				7,546.88	7,546.88	
9	8/15/17	330,000.00	40,000.00	5.250%	7,546.88	47,546.88	55,093.76
	2/15/18				6,496.88	6,496.88	
10	8/15/18	290,000.00	45,000.00	5.250%	6,496.88	51,496.88	57,993.76
	2/15/19				5,315.63	5,315.63	
11	8/15/19	245,000.00	45,000.00	5.000%	5,315.63	50,315.63	55,631.26
	2/15/20				4,190.63	4,190.63	
12	8/15/20	200,000.00	45,000.00	4.125%	4,190.63	49,190.63	53,381.26
	2/15/21				3,262.50	3,262.50	
13	8/15/21	155,000.00	50,000.00	4.125%	3,262.50	53,262.50	56,525.00
	2/15/22				2,231.25	2,231.25	
14	8/15/22	105,000.00	50,000.00	4.250%	\$2,231.25	\$52,231.25	\$54,462.50
	2/15/23				\$1,168.75	\$1,168.75	
15	8/15/23	55,000.00	55,000.00	4.250%	\$1,168.75	\$56,168.75	\$57,337.50
TOTALS:			594,895.00		\$247,331.64	\$842,226.64	\$842,226.64

LONG TERM DEBT SCHEDULES

SAND & SALT

2004 SERIES B NON GUARANTEED - AFTER 2012 SERIES A REFUNDING



20 YEAR DEBT SCHEDULE FOR

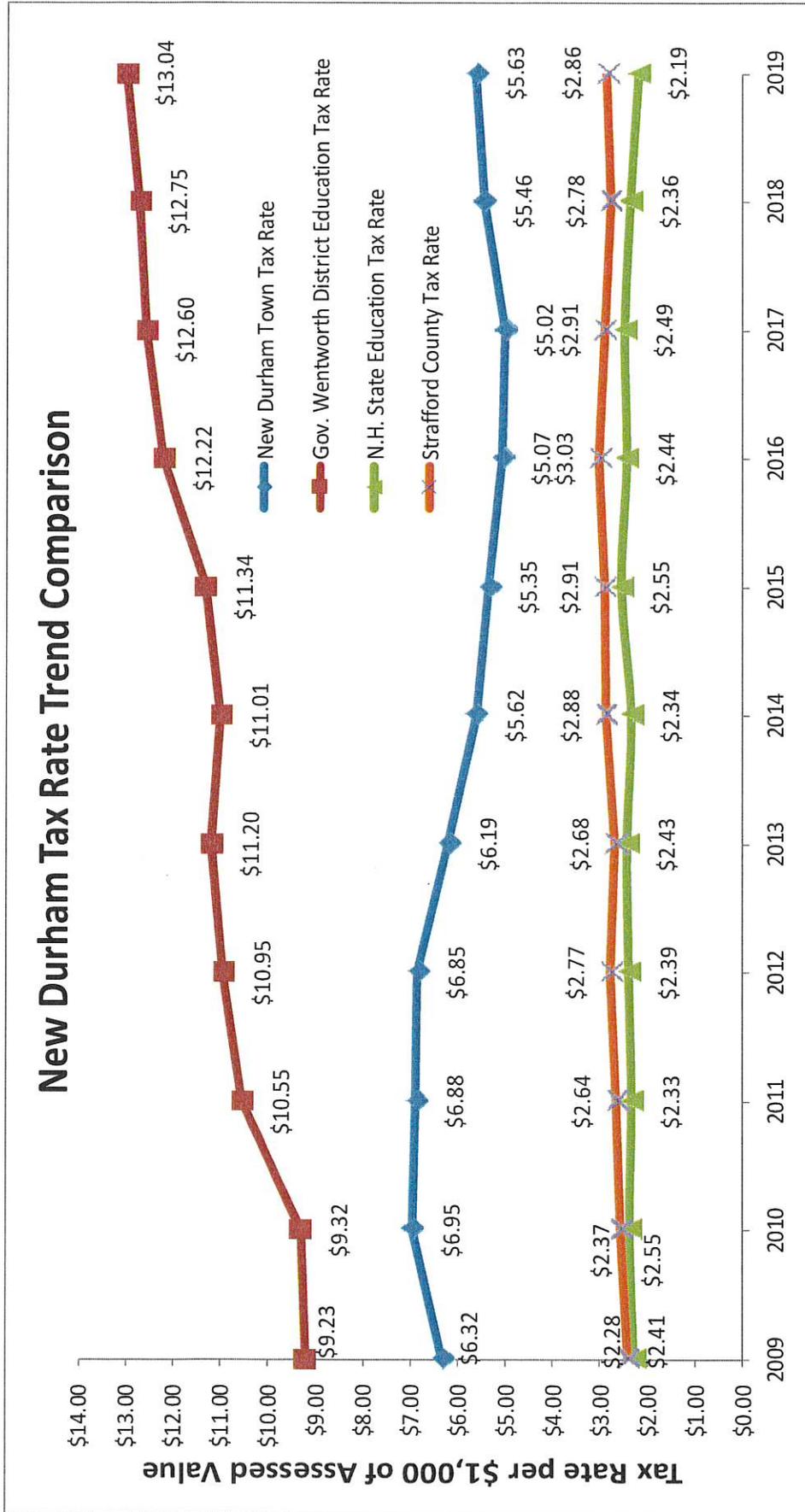
TOWN OF NEW DURHAM

NEW HAMPSHIRE MUNICIPAL BOND BANK

DATE PREPARED:	05/24/12	Amount of Loan to be Paid	\$248,800.00
BONDS DATED:	09/16/04	Premium	\$11,400.00
INTEREST START DATE: 263 days	07/22/04	Total Received	\$260,000.00
FIRST INTEREST PAYMENT:	02/15/06		
NET INTEREST COST:	4.3100%		

DEBT YEAR	PERIOD ENDING	PRINCIPAL OUTSTANDING	PRINCIPAL	RATE	INTEREST	Less 2010A Refunding	Less 2011D Refunding	Less 2012A Refunding	INTEREST after refunding	TOTAL PAYMENT	CALENDAR YEAR TOTAL PAYMENT
	02/15/06				\$6,742.98				\$6,742.98	\$6,742.98	
1	09/15/06	\$248,800.00	\$13,600.00	3.000%	6,879.00				6,979.00	19,679.00	\$26,321.98
	02/15/06				5,775.00				5,775.00	5,775.00	
2	08/15/06	235,000.00	15,000.00	4.000%	5,775.00				5,775.00	20,775.00	26,550.00
	02/15/07				6,475.00				6,475.00	5,475.00	
3	08/15/07	220,000.00	15,000.00	5.000%	5,475.00				5,475.00	20,475.00	25,950.00
	02/15/08				5,100.00				5,100.00	5,100.00	
4	08/15/08	205,000.00	15,000.00	5.000%	5,100.00				5,100.00	20,100.00	25,200.00
	02/15/09				4,725.00				4,725.00	4,725.00	
5	08/15/09	190,000.00	15,000.00	5.000%	4,725.00				4,725.00	19,725.00	24,450.00
	02/15/10				4,350.00				4,350.00	4,350.00	
6	08/15/10	175,000.00	15,000.00	5.000%	4,350.00				4,350.00	19,350.00	23,700.00
	02/15/11				3,975.00				3,975.00	3,975.00	
7	08/15/11	160,000.00	15,000.00	6.000%	3,975.00	(175.00)			3,800.00	18,000.00	22,775.00
	02/15/12				3,600.00				3,600.00	3,600.00	
8	08/15/12	145,000.00	15,000.00	6.000%	3,600.00	(175.00)			3,425.00	18,425.00	22,025.00
	02/15/13				3,225.00				3,225.00	3,225.00	
9	08/15/13	130,000.00	15,000.00	5.000%	3,225.00	(175.00)			3,050.00	18,050.00	21,275.00
	02/15/14				2,850.00				2,850.00	2,850.00	
10	08/15/14	115,000.00	15,000.00	5.000%	2,850.00	(175.00)		(200.00)	2,475.00	17,475.00	20,325.00
	02/15/15				2,475.00				2,475.00	2,475.00	
11	08/15/15	100,000.00	10,000.00	5.000%	2,475.00	(175.00)		(200.00)	2,100.00	12,100.00	14,575.00
	02/15/16				2,225.00				2,225.00	2,225.00	
12	08/15/16	90,000.00	10,000.00	5.000%	2,225.00	(175.00)			2,050.00	12,050.00	14,275.00
	02/15/17				1,975.00				1,975.00	1,975.00	
13	08/15/17	80,000.00	10,000.00	5.000%	1,975.00	(245.00)			1,730.00	11,730.00	13,705.00
	02/15/18				1,725.00				1,725.00	1,725.00	
14	08/15/18	70,000.00	10,000.00	5.000%	1,725.00	(245.00)			1,480.00	11,480.00	13,205.00
	02/15/19				1,475.00				1,475.00	1,475.00	
15	08/15/19	60,000.00	10,000.00	4.750%	1,475.00	(245.00)			1,230.00	11,230.00	12,705.00
	02/15/20				1,237.50				1,237.50	1,237.50	
16	06/15/20	50,000.00	10,000.00	4.750%	1,237.50		(221.00)		1,016.50	11,016.50	12,254.00
	02/15/21				1,000.00				1,000.00	1,000.00	
17	08/15/21	40,000.00	10,000.00	5.000%	1,000.00		(221.00)		779.00	10,779.00	11,779.00
	02/15/22				750.00				750.00	750.00	
18	08/15/22	30,000.00	10,000.00	5.000%	750.00		(220.00)		530.00	10,530.00	11,280.00
	02/15/23				500.00				500.00	500.00	
19	08/15/23	20,000.00	10,000.00	5.000%	500.00		(220.00)		280.00	10,280.00	10,780.00
	02/15/24				250.00				250.00	250.00	
20	08/15/24	10,000.00	10,000.00	5.000%	250.00			(227.00)	23.00	10,023.00	10,273.00
TOTALS			\$248,800.00		\$110,096.98	(\$1,795.00)	(\$882.00)	(\$827.00)	\$114,802.98	\$363,402.98	\$363,402.98

Tax Rate Trends – New Durham



Tax Collector's Financial Report
 Summary of Tax Lien Accounts
 Fiscal Year Ended December 31, 2019

Levies of:	2018	2017	2016	2015 and prior
DEBITS				
Unredeemed Taxes Beginning of Fiscal Year 2017:		88,026.05	36,799.06	5,302.67
Liens executed during the fiscal year	137,180.55	0	0	0
Interest and Cost After Lien Execution	2,111.28	12,683.63	9,524.57	3,391.78
Total Debits	\$139,291.83	\$100,709.68	\$46,323.63	\$8,694.45
CREDITS				
Remitted to Treasurer:				
Redemptions	50,967.71	48,467.68	20,667.93	5,302.67
Interest and Cost After Lien Execution	2,161.79	12,922.89	9,500.15	3,391.78
Abatements of Unredeemed Tax	0	0	0	0
Liens Deeded to Municipality	10,179.49	10,106.34	2,943.18	0
Unredeemed Taxes	75,982.84	29,212.77	13,212.37	0
Total Credits	\$139,291.83	\$100,709.68	\$49,323.63	\$8,694.45

Important Dates for Taxpayers:

April 30, 2020 – Any outstanding balance of the 2019 property taxes and interest must be paid in full to prevent further action by the tax lien process. The collector shall give notice to the current owner of impending liens at least 30 days prior to the execution of any lien and notices to all persons holding mortgages with 45 days from the date of execution of a lien. The interest rate changes from 8% to 12% per annum on any remaining balance that is not paid by the lien date.

July 1, 2020 - usually when the first issue of the property tax bill is due. The first bill is an estimated bill based on half of the previous year's tax bill, unless you have made improvements to your property or your assessed value has changed.

December 1, 2020 - usually when the second issue property tax bill is due. This bill is calculated using the new tax rate multiplied by the assessed value of your property as of April 1st. The tax year runs from April 1st to March 31st.

Respectfully submitted,
 Donna Young, Tax Collector
 Stephanie MacKenzie, Deputy Tax Collector

Tax Collector's Financial Report
 Summary of Tax Levy Accounts
 Fiscal Year Ended December 31, 2019

<u>Debits</u>	<u>2019</u>	<u>2018</u>
Uncollected Taxes – Beginning of Fiscal Year:		
Property Tax		375,443.51
Yield Tax		1,048.20
Property Tax Credit Balance		
Taxes Committed to Collector during Fiscal Year:		
Property Tax	9,857,074.99	0
Land Use	3,490.00	0
Yield Tax	100,164.68	0
Interest		(609.55)
Excavation Tax @ \$.02/yd	134.00	0
Other Charges	50.00	6,134.00
Overpayment Property Taxes		0
Interest and Cost	3,107.34	21,442.07
Costs Before Lien		2,231.25
Total Debits:	9,964,021.01	405,689.48

<u>Credits</u>	<u>Levy 2019</u>	<u>Levy 2018</u>
Remitted to Treasurer During Fiscal Year:		
Property Tax	9,371,132.78	254,055.21
Land Use	3,490.00	0
Yield Taxes	100,164.68	1,047.16
Interest (included lien conversion)	3,230.14	21,562.26
Excavation Tax @\$.02/yd	134.00	0
Other Taxes	0	0
Other Charges	275.00	.09
Conversion to lien (principal only)	0	127,374.35
Abatements:		
Property tax	4,428.00	2,172.00
Yield Taxes	0	0
Current Levy Deeded	4487.00	0
Uncollected Taxes – December 31, 2017		
Property Tax	491,453.73	(5,926.80)
Yield Taxes	0	1.04
Interest	(122.80)	(729.74)
Other Charges	25.00	6133.91
Property Credit Balance	(14,676.52)	0
Total Credits:	\$ 9,964,021.01	\$ 405,689.48

Town Clerk's Financial Report

<u>STATE FEES:</u>	Year 2019	Year 2018	Year 2017
Dogs	1,701.00	1,683.50	1,688.00
Marriage Licenses	645.00	516.00	860.00
OHRV	9,763.00	6,620.50	8,174.50
Vital Records	1,078.00	1,246.00	925.00
Motor Vehicle & Boat	234,938.67	230,862.87	223,630.37
<u>TOTAL PAYMENTS STATE:</u>	<u>\$ 248,125.67</u>	<u>\$ 240,928.87</u>	<u>\$ 235,277.87</u>

TOWN REVENUES:			
Aqua Therm Permits	2.50	5.00	3.50
Civil Forfeiture	875.00	1,175.00	700.00
Building Permits Fees	31,619.26	30,927.24	23,055.26
Cemetery Fees	4,450.00	2,300.00	1,800.00
Dog Licenses	3,189.00	3,150.50	3,167.50
Dog Licenses – Late Fee	291.00	352.00	275.00
Driveway Permits	150.00	190.00	90.00
Election Files	57.50	7.00	75.00
Transfer Station Decals	3,050.00	5,475.00	1,793.00
Solid Waste Disposal Coupons	1,595.00	2,562.00	1,267.00
Marriage Licenses	105.00	84.00	140.00
Motor Vehicle Registrations/Boats	616,187.60	617,125.73	581,636.40
OHRV	402.00	273.00	367.00
Fines/Fees from Other Depts.	-	40.32	250.00
Other	60.00	81.20	60.00
Photocopies	318.75	827.25	414.75
Pistol Permits	280.00	180.00	180.00
Planning Board Revenue	4,411.00	2,975.00	1,265.00
Pole License	10.00		
Police Reports and Finger Print Fees	913.00	1,026.10	452.00
Wetland Permit	75.00		
Vital Records	972.00	1,144.00	830.00
Welfare Liens	1,742.50	7,500.88	5,783.59
Zoning Board of Adjustment Revenue	1,576.00	1,620.00	902.12
<u>Total Town Revenue</u>	<u>\$ 672,332.11</u>	<u>\$ 679,021.22</u>	<u>\$ 624,507.12</u>

TOTAL TOWN REVENUE: **\$ 672,332.11** **\$ 679,021.22**

TOTAL PAID TO TREASURER: **\$ 920,457.78** **\$ 919,951.09**

Respectfully Submitted,
Stephanie Lisle MacKenzie
Town Clerk

TOWN TREASURER

YEAR ENDING 12/31/2019

<u>Account Name</u>	<u>Balance 01/01/2019</u>	<u>Receipts and Transfers During period</u>	<u>Interest/Fees During period</u>	<u>Disbursements and Transfers During period</u>	<u>Balance 12/31/2019</u>
GENERAL FUND	\$3,806,251.63	\$12,155,700.26	\$11,862.39	\$12,223,740.24	\$3,750,074.04
REVENUE HOLDING ACCOUNT	441,898.33	3,140,966.81	0.00	3,542,906.20	39,958.94
PAYROLL ACCOUNT	10,738.91	916,690.75	0.00	915,007.74	12,421.92
RECREATION ACCOUNT	24,502.89	15,114.09	8.76	24,426.60	15,199.14
AMBULANCE FUND	65,353.75	36,950.39	592.06	3,380.64	99,515.56
ESCROW DISBURSEMENT	416.84	133,007.64	0.00	133,157.61	266.87
TOTALS	\$4,349,162.35	\$16,398,429.94	\$12,463.21	\$16,842,619.03	\$3,917,436.47

TD Bank Escrow Account

Master #22022

<u>Project/Bond Account Name</u>	<u>Balance 1/1/2019</u>	<u>Deposits</u>	<u>Interest</u>	<u>Paid Out</u>	<u>12/31/2019</u>
Impact Fee / Sherback	1,765.80	-	13.00	1,778.80	0.00
Impact Fee / Demeritt	7,383.03	-	54.38	7,437.41	0.00
Impact Fee / Laurie	1,035.94	-	7.63	1,043.57	0.00
Impact Fee / McFarland	3,503.66	-	25.81	3,529.47	0.00
Impact Fee / Anthony C Eldridge	5,100.44	-	37.57	5,138.01	0.00
Impact Fee / Kevin Carter	371.72	-	2.74	374.46	0.00
Impact Fee / Freeman Goodrich	4,377.34	-	32.24	4,409.58	0.00
Impact Fee / Ackerman, James	1,174.52	-	8.65	1,183.17	0.00
Impact Fee / Clear Creek Builders LLC	5,065.81	-	37.31	5,103.12	0.00
Impact Fee / Gould/Joyce	3,056.40	-	22.51	3,078.91	0.00
Impact Fee / Bethal Builders LLC	4,998.45	-	36.82	5,035.27	0.00
Impact Fee / Fletcher Barbara	1,576.96	-	11.61	1,588.57	0.00
Impact Fee / Kovacs Frank and Pam	5,348.44	-	39.39	5,387.83	0.00
Impact Fee / Richard Waldbauer	1,694.40	-	12.48	1,706.88	0.00
Impact Fee / Andrew Croteau	3,107.03	-	22.88	3,129.91	0.00
Impact Fee / Impact Fees	19,305.51	19,470.96	186.66	27,322.72	11,640.41
Project Acct / Abraham Burtman Trust	523.95	-	6.13	-	530.08
Project Acct / Boodey House Account	30,188.84	10,597.00	397.82	-	41,183.66
Project Acct / Conservation Fund	72,881.51	9,080.00	798.38	25,000.00	57,759.89
Project Acct / Drug Forfeiture	1,589.58	-	10.39	1,229.51	370.46
Project Acct / Meetinghouse Fund	1,410.75	-	16.50	-	1,427.25
Project Acct / Merry Meeting Rd Fund	11,785.60	-	137.88	-	11,923.48
Project Acct / NDAA/Uniforms	1,202.48	-	14.07	-	1,216.55
Project Acct / Yield Tax Escrow	1,606.06	-	18.79	-	1,624.85
Project Acct / William A Day Jr & Sons LLC	1,007.68	-	3.81	1,011.49	0.00

Project/Bond Account Name	Balance 1/1/2019	Deposits	Interest	Paid Out	12/31/2019
Project Acct / Town of Middleton	1,007.35	-	11.78	-	1,019.13
Project Acct / Schulte Robert	1,006.61	-	0.24	1,006.85	0.00
Project Acct / Crawfords Logging	1,000.18	-	11.71	-	1,011.89
Project Acct / Michael Aversa	0.00	1,000.00	1.34	1,001.34	0.00
Road Bond / CCVD/Intec	2,147.34	-	25.12	-	2,172.46
Road Bond / Cardile Drainage	619.30	-	7.24	-	626.54
Road Bond / Fadden Ham Road Bond	1,171.77	-	13.70	-	1,185.47
Road Bond / McKay Road Bond	517.39	-	6.06	-	523.45
Road Bond / Northern Timber Inv	509.08	-	5.95	-	515.03
Road Bond / Thomas Aubert Escrow	1,554.47	-	18.19	-	1,572.66
Road Bond / Whitker Fadden Rd Imp	2,271.41	-	26.57	-	2,297.98
Road Bond / Amy Obrien Road Bond	0.00	1,000.00	4.68	1,004.68	0.00
Road Bond / William A Day Jr & Sons Inc	0.00	1,000.00	5.85	-	1,005.85
Road Bond / Mahala Voydatch dba Dunbarton Landclear	0.00	1,000.00	5.89	-	1,005.89
Road Bond / Bolstridge Logging LLC	0.00	500.00	2.04	-	502.04
Road Bond / Daniel Day dba 3D Logging	0.00	1,000.00	4.07	-	1,004.07
Road Bond / Royle Timber Harvesting	0.00	1,000.00	4.07	-	1,004.07
Road Bond / Boggs Logging	0.00	1,000.00	3.07	-	1,003.07
Road Bond / Paul & Robin Berry	0.00	500.00	1.09	-	501.09
Road Bond / Jake White Logging Inc	0.00	1,000.00	2.16	-	1,002.16
Road Bond / G&C W Morse & Sons Logging	0.00	1,000.00	2.03	-	1,002.03
Road Bond / Peter Farrell	0.00	1,000.00	2.03	-	1,002.03
Project Acct / New Durham Water Quality	0.00	-	-	-	0.00
Misc / Charles McKay Reclamation	13,178.98	-	154.18	-	13,333.16
Misc / E. Randell Parkquin Escrow	2,268.51	-	26.54	-	2,295.05
Misc / Green Oak Realty Develop	807.38	-	9.45	-	816.83
Timber Bond / Margaret R Wheeler	504.65	-	1.44	506.09	0.00
Timber Bond / Chuck Rose Inc	1,001.76	-	11.72	-	1,013.48
Misc / Crawfords Logging	1,335.24	809.52	21.46	-	2,166.22
Totals	\$ 221,963.32	\$ 50,957.48	\$ 2,345.12	\$ 108,007.64	\$ 167,258.28

Submitted by : Heidi Duford, Treasurer

Town of New Durham, New Hampshire



Copple Crown Village District



New Hampshire
Department of
Revenue Administration

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Proposed Budget

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2018	Appropriations for period ending 12/31/2018	Commissioner's Appropriations for period ending 12/31/2019 (Recommended)	Commissioner's Appropriations for period ending 12/31/2019 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Not Recommended)
General Government								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive	02	\$1,306	\$17,701	\$3,750	\$0	\$3,750	\$0
4140-4149	Election, Registration, and Vital Statistics		\$0	\$0	\$0	\$0	\$0	\$0
4150-4151	Financial Administration	02	\$414	\$999	\$500	\$0	\$500	\$0
4152	Revaluation of Property		\$0	\$0	\$0	\$0	\$0	\$0
4153	Legal Expense	02	\$0	\$0	\$10,000	\$0	\$10,000	\$0
4155-4159	Personnel Administration		\$303	\$1,500	\$0	\$0	\$0	\$0
4191-4193	Planning and Zoning		\$0	\$0	\$0	\$0	\$0	\$0
4194	General Government Buildings	02	\$515	\$7,500	\$2,750	\$0	\$2,750	\$0
4195	Cemeteries		\$0	\$0	\$0	\$0	\$0	\$0
4196	Insurance	02	\$7,430	\$7,700	\$7,700	\$0	\$7,700	\$0
4197	Advertising and Regional Association	02	\$563	\$600	\$600	\$0	\$600	\$0
4199	Other General Government		\$2,750	\$5,000	\$0	\$0	\$0	\$0
General Government Subtotal			\$13,281	\$41,000	\$25,300	\$0	\$25,300	\$0
Public Safety								
4210-4214	Police		\$0	\$0	\$0	\$0	\$0	\$0
4215-4219	Ambulance		\$0	\$0	\$0	\$0	\$0	\$0
4220-4229	Fire		\$0	\$0	\$0	\$0	\$0	\$0
4240-4249	Building Inspection		\$0	\$0	\$0	\$0	\$0	\$0
4290-4298	Emergency Management		\$0	\$0	\$0	\$0	\$0	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0	\$0	\$0
Public Safety Subtotal			\$0	\$0	\$0	\$0	\$0	\$0
Airport/Aviation Center								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
Airport/Aviation Center Subtotal			\$0	\$0	\$0	\$0	\$0	\$0
Highways and Streets								
4311	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4312	Highways and Streets	02	\$54,642	\$40,000	\$63,250	\$0	\$63,250	\$0
4313	Bridges		\$0	\$0	\$0	\$0	\$0	\$0



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4316	Street Lighting		\$0	\$0	\$0	\$0	\$0	\$0
4319	Other		\$0	\$0	\$0	\$0	\$0	\$0
Highways and Streets Subtotal			\$54,642	\$40,000	\$63,250	\$0	\$63,250	\$0

Sanitation

4321	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal		\$0	\$0	\$0	\$0	\$0	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0	\$0	\$0
4326- 4329	Sewage Collection, Disposal and Other		\$0	\$0	\$0	\$0	\$0	\$0
Sanitation Subtotal			\$0	\$0	\$0	\$0	\$0	\$0

Water Distribution and Treatment

4331	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$10,000	\$0	\$0	\$0	\$0
4335- 4339	Water Treatment, Conservation and Other		\$0	\$8,800	\$0	\$0	\$0	\$0
Water Distribution and Treatment Subtotal			\$0	\$18,800	\$0	\$0	\$0	\$0

Electric

4351- 4352	Administration and Generation		\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0
Electric Subtotal			\$0	\$0	\$0	\$0	\$0	\$0

Health

4411	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4414	Pest Control		\$0	\$0	\$0	\$0	\$0	\$0
4415- 4419	Health Agencies, Hospitals, and Other		\$0	\$0	\$0	\$0	\$0	\$0
Health Subtotal			\$0	\$0	\$0	\$0	\$0	\$0

Welfare

4441- 4442	Administration and Direct Assistance		\$0	\$0	\$0	\$0	\$0	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0	\$0	\$0
4445- 4449	Vendor Payments and Other		\$0	\$0	\$0	\$0	\$0	\$0
Welfare Subtotal			\$0	\$0	\$0	\$0	\$0	\$0

Culture and Recreation

4520- 4529	Parks and Recreation	02	\$823	\$2,500	\$1,000	\$0	\$1,000	\$0
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4550-4559	Library	\$0	\$0	\$0	\$0	\$0	\$0
4583	Patriotic Purposes	\$0	\$0	\$0	\$0	\$0	\$0
4589	Other Culture and Recreation	\$0	\$0	\$0	\$0	\$0	\$0
Culture and Recreation Subtotal		\$823	\$2,500	\$1,000	\$0	\$1,000	\$0

Conservation and Development

4611-4612	Administration and Purchasing of Natural Resources	\$0	\$0	\$0	\$0	\$0	\$0
4619	Other Conservation	\$0	\$0	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing	\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development	\$0	\$0	\$0	\$0	\$0	\$0
Conservation and Development Subtotal		\$0	\$0	\$0	\$0	\$0	\$0

Debt Service

4711	Long Term Bonds and Notes - Principal	\$0	\$8,000	\$0	\$0	\$0	\$0
4721	Long Term Bonds and Notes - Interest	\$0	\$0	\$0	\$0	\$0	\$0
4723	Tax Anticipation Notes - Interest	\$0	\$0	\$0	\$0	\$0	\$0
4790-4799	Other Debt Service	\$0	\$0	\$0	\$0	\$0	\$0
Debt Service Subtotal		\$0	\$8,000	\$0	\$0	\$0	\$0

Capital Outlay

4901	Land	\$0	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	\$0	\$0	\$0	\$0	\$0	\$0
4903	Buildings	\$0	\$0	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay Subtotal		\$0	\$0	\$0	\$0	\$0	\$0

Operating Transfers Out

4912	To Special Revenue Fund	\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund	\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport	\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric	\$0	\$0	\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other	\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer	\$0	\$0	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water	02	\$23,437	\$0	\$24,750	\$0	\$24,750
4918	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds	\$0	\$0	\$0	\$0	\$0	\$0
Operating Transfers Out Subtotal		\$23,437	\$0	\$24,750	\$0	\$24,750	\$0



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Proposed Budget

Total Operating Budget Appropriations	\$114,300	\$0	\$114,300	\$0
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Account	Purpose	Article	Commissioner's Appropriations for period ending 12/31/2019 (Recommended)	Commissioner's Appropriations for period ending 12/31/2019 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0

Total Proposed Special Articles	\$0	\$0	\$0	\$0
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Account	Purpose	Article	Commissioner's Appropriations for period ending 12/31/2019 (Recommended)	Commissioner's Appropriations for period ending 12/31/2019 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Not Recommended)
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Total Proposed Individual Articles	\$0	\$0	\$0	\$0
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Proposed Budget

Account	Source	Article	Actual Revenues for period ending 12/31/2018	Comissioner's Estimated Revenues for period ending 12/31/2019	Budget Committee's Estimated Revenues for period ending 12/31/2019
Taxes					
3120	Land Use Change Tax - General Fund		\$0	\$0	\$0
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax		\$0	\$0	\$0
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes		\$0	\$0	\$0
9991	Inventory Penalties		\$0	\$0	\$0
Taxes Subtotal			\$0	\$0	\$0
Licenses, Permits, and Fees					
3210	Business Licenses and Permits		\$0	\$0	\$0
3220	Motor Vehicle Permit Fees		\$0	\$0	\$0
3230	Building Permits		\$0	\$0	\$0
3290	Other Licenses, Permits, and Fees		\$50	\$0	\$0
3311- 3319	From Federal Government		\$0	\$0	\$0
Licenses, Permits, and Fees Subtotal			\$50	\$0	\$0
State Sources					
3351	Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution		\$0	\$0	\$0
3353	Highway Block Grant		\$0	\$0	\$0
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)		\$0	\$0	\$0
3379	From Other Governments		\$0	\$0	\$0
State Sources Subtotal			\$0	\$0	\$0
Charges for Services					
3401- 3406	Income from Departments		\$0	\$0	\$0
3409	Other Charges		\$0	\$0	\$0
Charges for Services Subtotal			\$0	\$0	\$0
Miscellaneous Revenues					
3501	Sale of Municipal Property		\$1,200	\$0	\$0
3502	Interest on Investments		\$0	\$0	\$0
3503-	Other		\$52,000	\$0	\$0



**New Hampshire
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Miscellaneous Revenues Subtotal		\$53,200	\$0	\$0
Interfund Operating Transfers In				
3912	From Special Revenue Funds	\$0	\$0	\$0
3913	From Capital Projects Funds	\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)	\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)	\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)	\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)	\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset) 02	\$22,050	\$24,750	\$24,750
3915	From Capital Reserve Funds	\$0	\$0	\$0
3916	From Trust and Fiduciary Funds	\$0	\$0	\$0
3917	From Conservation Funds	\$0	\$0	\$0
Interfund Operating Transfers In Subtotal		\$22,050	\$24,750	\$24,750
Other Financing Sources				
3934	Proceeds from Long Term Bonds and Notes	\$0	\$0	\$0
9998	Amount Voted from Fund Balance	\$0	\$0	\$0
9999	Fund Balance to Reduce Taxes	\$0	\$0	\$0
Other Financing Sources Subtotal		\$0	\$0	\$0
Total Estimated Revenues and Credits		\$75,300	\$24,750	\$24,750

Item	Period ending 12/31/2018	Commissioner's Period ending 12/31/2019 (Recommended)	Budget Committee's Period ending 12/31/2019 (Recommended)
Operating Budget Appropriations		\$114,300	\$114,300
Special Warrant Articles	\$0	\$0	\$0
Individual Warrant Articles	\$0	\$0	\$0
Total Appropriations	\$110,300	\$114,300	\$114,300
Less Amount of Estimated Revenues & Credits	\$22,100	\$24,750	\$24,750
Estimated Amount of Taxes to be Raised	\$88,200	\$89,550	\$89,550



Proposed Budget

1. Total Recommended by Budget Committee	\$114,300
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes	\$0
3. Interest: Long-Term Bonds & Notes	\$0
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions <i>(Sum of Lines 2 through 5 above)</i>	\$0
7. Amount Recommended, Less Exclusions (Line 1 less Line 6)	\$114,300
8. 10% of Amount Recommended, Less Exclusions <i>(Line 7 x 10%)</i>	\$11,430
Collective Bargaining Cost Items:	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
12. Bond Override (RSA 32:18-a), Amount Voted	\$0
Maximum Allowable Appropriations Voted at Meeting: (Line 1 + Line 8 + Line 11 + Line 12)	\$125,730



Copple Crown Village

The inhabitants of the District/Precinct of Copple Crown Village in the state of New Hampshire qualified to vote in District/Precinct affairs are hereby notified that the Annual District/Precinct Meeting will be held as follows:

Date: Thursday, April 4, 2019
Time: 7:00pm
Location: Copple Crown Village District
Details:

GOVERNING BODY CERTIFICATION

We certify and attest that on or before March 21, 2019, a true and attested copy of this document was posted at the place of meeting and at the Village Entrance Sign and the Town Site and that an original was delivered to Kelly Bisson, CCVD Clerk.

Name	Position	Signature
Laurence Todd	Commissioner	Laurence Todd
Virginia Skuman	Commissioner	Virginia Skuman
[Signature]	Commissioner	[Signature]



2019
WARRANT

Article 01 To Elect Committee Members

To see if the village district will vote to elect the following:

- Commissioner-1 year
- Commissioner-2 year
- Commissioner-3 year
- Secretary-1 year
- Treasurer-1 year

Yes No

Article 02 Operating Budget

To see if the village district will vote to raise and appropriate the sum of \$114,300.00 for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately. (Majority vote required)

Yes No

Article 03 Discontinue Truck Replacement CRF

To see if the village district will vote to discontinue the Truck Replacement CRF fund created in 2016. There were never any funds transferred to a trustee account so no funds are to be transferred to the municipality's general fund. (Majority vote required)

Yes No

Article 04 Discontinue Water System Upgrade Fund

To see if the village district will vote to discontinue the Water System Upgrade Fund created in 2005. Said funds were never transferred to a trustee account so therefore there are no funds to be transferred to the municipality's general fund. (Majority vote required)

Yes No

Article 05 To Sell Property

To sell Copple Crown owned property. Map 210 Lot 100(210-100-00), (.28 acres) on Mountain Drive for the sum of \$1,000.00.

Yes No

Article 06 To transact any other business

To Transact any other business

Yes No



DRA Revised/Reviewed Appropriations

Copple Crown Village

For the period beginning January 1, 2019 and ending December 31, 2019

In accordance with RSA 21-J:35, the department is notifying you of the following changes in the appropriations used in computing the tax rate.

Account	Purpose	Article	Appropriations As Voted	Change Amount	DRA Revised Appropriations
General Government					
4130-4139	Executive	02	\$3,750	\$0	\$3,750
4140-4149	Election, Registration, and Vital Statistics		\$0	\$0	\$0
4150-4151	Financial Administration	02	\$500	\$0	\$500
4152	Revaluation of Property		\$0	\$0	\$0
4153	Legal Expense	02	\$10,000	\$0	\$10,000
4155-4159	Personnel Administration		\$0	\$0	\$0
4191-4193	Planning and Zoning		\$0	\$0	\$0
4194	General Government Buildings	02	\$2,750	\$0	\$2,750
4195	Cemeteries		\$0	\$0	\$0
4196	Insurance	02	\$7,700	\$0	\$7,700
4197	Advertising and Regional Association	02	\$600	\$0	\$600
4199	Other General Government		\$0	\$0	\$0
General Government Subtotal			\$25,300	\$0	\$25,300
Public Safety					
4210-4214	Police		\$0	\$0	\$0
4215-4219	Ambulance		\$0	\$0	\$0
4220-4229	Fire		\$0	\$0	\$0
4240-4249	Building Inspection		\$0	\$0	\$0
4290-4298	Emergency Management		\$0	\$0	\$0
4299	Other (Including Communications)		\$0	\$0	\$0
Public Safety Subtotal			\$0	\$0	\$0
Airport/Aviation Center					
4301-4309	Airport Operations		\$0	\$0	\$0
Airport/Aviation Center Subtotal			\$0	\$0	\$0
Highways and Streets					
4311	Administration		\$0	\$0	\$0
4312	Highways and Streets	02	\$63,250	\$0	\$63,250
4313	Bridges		\$0	\$0	\$0
4316	Street Lighting		\$0	\$0	\$0
4319	Other		\$0	\$0	\$0
Highways and Streets Subtotal			\$63,250	\$0	\$63,250



DRA Revised/Reviewed Appropriations

Account	Purpose	Article	Appropriations As Voted	Change Amount	DRA Revised Appropriations
Sanitation					
4321	Administration		\$0	\$0	\$0
4323	Solid Waste Collection		\$0	\$0	\$0
4324	Solid Waste Disposal		\$0	\$0	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal		\$0	\$0	\$0
4326-4329	Sewage Collection, Disposal and Other		\$0	\$0	\$0
4329	Other Sanitation		\$0	\$0	\$0
Sanitation Subtotal			\$0	\$0	\$0
Water Distribution and Treatment					
4331	Administration		\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other		\$0	\$0	\$0
Water Distribution and Treatment Subtotal			\$0	\$0	\$0
Electric					
4351-4352	Administration and Generation		\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0
Electric Subtotal			\$0	\$0	\$0
Health					
4411	Administration		\$0	\$0	\$0
4414	Pest Control		\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other		\$0	\$0	\$0
Health Subtotal			\$0	\$0	\$0
Welfare					
4441-4442	Administration and Direct Assistance		\$0	\$0	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$0	\$0	\$0
Welfare Subtotal			\$0	\$0	\$0
Culture and Recreation					
4520-4529	Parks and Recreation	02	\$1,000	\$0	\$1,000
4550-4559	Library		\$0	\$0	\$0
4583	Patriotic Purposes		\$0	\$0	\$0
4589	Other Culture and Recreation		\$0	\$0	\$0
Culture and Recreation Subtotal			\$1,000	\$0	\$1,000



DRA Revised/Reviewed Appropriations

Account	Purpose	Article	Appropriations As Voted	Change Amount	DRA Revised Appropriations
Conservation and Development					
4611-4612	Administration and Purchasing of Natural Resources		\$0	\$0	\$0
4619	Other Conservation		\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0
Conservation and Development Subtotal			\$0	\$0	\$0
Debt Service					
4711	Long Term Bonds and Notes - Principal		\$0	\$0	\$0
4721	Long Term Bonds and Notes - Interest		\$0	\$0	\$0
4723	Tax Anticipation Notes - Interest		\$0	\$0	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0
Debt Service Subtotal			\$0	\$0	\$0
Capital Outlay					
4901	Land		\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$0	\$0	\$0
4903	Buildings		\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$0	\$0
Capital Outlay Subtotal			\$0	\$0	\$0
Operating Transfers Out					
4912	To Special Revenue Fund		\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0
4914O	To Proprietary Fund - Other		\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0
4914W	To Proprietary Fund - Water	02	\$24,750	\$0	\$24,750
4915	To Capital Reserve Fund		\$0	\$0	\$0
4916	To Expendable Trusts/Fiduciary Funds		\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0
Operating Transfers Out Subtotal			\$24,750	\$0	\$24,750
Total Voted Appropriations			\$114,300	\$0	\$114,300

Explanation for Adjustments

Warrant	Reason for Adjustment
	<i>No DRA adjustments made or no adjustment notes available.</i>



**2019
MS-535**

Expenditures

Account	Purpose	Voted Appropriations	Actual Expenditures
General Government			
4130-4139	Executive	\$17,701	\$4,056
4140-4149	Election, Registration, and Vital Statistics	\$0	\$0
4150-4151	Financial Administration	\$999	\$414
4152	Revaluation of Property	\$0	\$0
4153	Legal Expense	\$0	\$0
4155-4159	Personnel Administration	\$1,500	\$704
4191-4193	Planning and Zoning	\$0	\$0
4194	General Government Buildings	\$7,500	\$0
4195	Cemeteries	\$0	\$0
4196	Insurance	\$7,700	\$7,483
4197	Advertising and Regional Association	\$600	\$563
4199	Other General Government	\$5,000	\$515
General Government Subtotal		\$41,000	\$13,735
Public Safety			
4210-4214	Police	\$0	\$0
4215-4219	Ambulance	\$0	\$0
4220-4229	Fire	\$0	\$0
4240-4249	Building Inspection	\$0	\$0
4290-4298	Emergency Management	\$0	\$0
4299	Other (Including Communications)	\$0	\$0
Public Safety Subtotal		\$0	\$0
Airport/Aviation Center			
4301-4309	Airport Operations	\$0	\$0
Airport/Aviation Center Subtotal		\$0	\$0
Highways and Streets			
4311	Administration	\$0	\$0
4312	Highways and Streets	\$40,000	\$56,351
4313	Bridges	\$0	\$0
4316	Street Lighting	\$0	\$0
4319	Other	\$0	\$0
Highways and Streets Subtotal		\$40,000	\$56,351
Sanitation			
4321	Administration	\$0	\$0
4323	Solid Waste Collection	\$0	\$0
4324	Solid Waste Disposal	\$0	\$0
4325	Solid Waste Cleanup	\$0	\$0
4326-4328	Sewage Collection and Disposal	\$0	\$0
4329	Other Sanitation	\$0	\$0
Sanitation Subtotal		\$0	\$0



Expenditures

Account	Purpose	Voted Appropriations	Actual Expenditures
Water Distribution and Treatment			
4331	Administration	\$0	\$0
4332	Water Services	\$10,000	\$11,997
4335-4339	Water Treatment, Conservation and Other	\$8,800	\$4,693
Water Distribution and Treatment Subtotal		\$18,800	\$16,690
Electric			
4351-4352	Administration and Generation	\$0	\$0
4353	Purchase Costs	\$0	\$0
4354	Electric Equipment Maintenance	\$0	\$0
4359	Other Electric Costs	\$0	\$0
Electric Subtotal		\$0	\$0
Health			
4411	Administration	\$0	\$0
4414	Pest Control	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other	\$0	\$0
Health Subtotal		\$0	\$0
Welfare			
4441-4442	Administration and Direct Assistance	\$0	\$0
4444	Intergovernmental Welfare Payments	\$0	\$0
4445-4449	Vendor Payments and Other	\$0	\$0
Welfare Subtotal		\$0	\$0
Culture and Recreation			
4520-4529	Parks and Recreation	\$2,500	\$823
4550-4559	Library	\$0	\$0
4583	Patriotic Purposes	\$0	\$0
4589	Other Culture and Recreation	\$0	\$0
Culture and Recreation Subtotal		\$2,500	\$823
Conservation and Development			
4611-4612	Administration and Purchasing of Natural Resources	\$0	\$0
4619	Other Conservation	\$0	\$0
4631-4632	Redevelopment and Housing	\$0	\$0
4651-4659	Economic Development	\$0	\$0
Conservation and Development Subtotal		\$0	\$0



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MS-535

Expenditures

Account	Purpose	Voted Appropriations	Actual Expenditures
Debt Service			
4711	Long Term Bonds and Notes - Principal	\$8,000	\$4,666
	<i>DRA Notes: MC: = Long Term debt schedule</i>		
4721	Long Term Bonds and Notes - Interest	\$0	\$2,081
	<i>Explanation: Administrative fees per amortization schedule</i>		
4723	Tax Anticipation Notes - Interest	\$0	\$0
4790-4799	Other Debt Service	\$0	\$0
	Debt Service Subtotal	\$8,000	\$6,747
Capital Outlay			
4901	Land	\$0	\$0
4902	Machinery, Vehicles, and Equipment	\$0	\$0
4903	Buildings	\$0	\$0
4909	Improvements Other than Buildings	\$0	\$0
	Capital Outlay Subtotal	\$0	\$0
Operating Transfers Out			
4912	To Special Revenue Fund	\$0	\$0
4913	To Capital Projects Fund	\$0	\$0
4914A	To Proprietary Fund - Airport	\$0	\$0
4914E	To Proprietary Fund - Electric	\$0	\$0
4914O	To Proprietary Fund - Other	\$0	\$0
4914S	To Proprietary Fund - Sewer	\$0	\$0
4914W	To Proprietary Fund - Water	\$0	\$0
4915	To Capital Reserve Fund	\$0	\$0
4916	To Expendable Trusts/Fiduciary Funds	\$0	\$0
4917	To Health Maintenance Trust Funds	\$0	\$0
4918	To Non-Expendable Trust Funds	\$0	\$0
4919	To Fiduciary Funds	\$0	\$0
	Operating Transfers Out Subtotal	\$0	\$0
	Total Before Payments to Other Governments	\$110,300	\$94,346
	Plus Payments to Other Governments		
	Plus Commitments to Other Governments from Tax Rate	\$0	
	Less Proprietary/Special Funds	\$0	\$0
	Total General Fund Expenditures	\$110,300	\$94,346



Revenues

Account	Source of Revenues	Estimated Revenues	Actual Revenues
Taxes			
3110	Property Taxes	\$0	\$88,299
3120	Land Use Change Tax - General Fund	\$0	\$0
3121	Land Use Change Taxes (Conservation)	\$0	\$0
3180	Resident Tax	\$0	\$0
3185	Yield Tax	\$0	\$0
3186	Payment in Lieu of Taxes	\$0	\$0
3187	Excavation Tax	\$0	\$0
3189	Other Taxes	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	\$0	\$0
9991	Inventory Penalties	\$0	\$0
Taxes Subtotal		\$0	\$88,299
Licenses, Permits, and Fees			
3210	Business Licenses and Permits	\$0	\$0
3220	Motor Vehicle Permit Fees	\$0	\$0
3230	Building Permits	\$0	\$0
3290	Other Licenses, Permits, and Fees	\$0	\$0
3311-3319	From Federal Government	\$0	\$0
Licenses, Permits, and Fees Subtotal		\$0	\$0
State Sources			
3351	Shared Revenues	\$0	\$0
3352	Meals and Rooms Tax Distribution	\$0	\$0
3353	Highway Block Grant	\$0	\$0
3354	Water Pollution Grant	\$0	\$0
3355	Housing and Community Development	\$0	\$0
3356	State and Federal Forest Land Reimbursement	\$0	\$0
3357	Flood Control Reimbursement	\$0	\$0
3359	Other (Including Railroad Tax)	\$0	\$0
3379	From Other Governments	\$0	\$0
State Sources Subtotal		\$0	\$0
Charges for Services			
3401-3406	Income from Departments	\$22,100	\$20,779
3409	Other Charges	\$0	\$0
Charges for Services Subtotal		\$22,100	\$20,779
Miscellaneous Revenues			
3501	Sale of Municipal Property	\$0	\$0
3502	Interest on Investments	\$0	\$0
3503-3509	Other	\$0	\$53,200
<i>Explanation: Includes insurance settlement</i>			
Miscellaneous Revenues Subtotal		\$0	\$53,200



**2019
MS-535**

Revenues

Account	Source of Revenues	Estimated Revenues	Actual Revenues
Interfund Operating Transfers In			
3912	From Special Revenue Funds	\$0	\$0
3913	From Capital Projects Funds	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)	\$0	\$0
3915	From Capital Reserve Funds	\$0	\$8,014
<i>Explanation: WA 3 voted to close fund, accounting entry to show transfer to close. Only \$1,014 was ever put in t</i>			
3916	From Trust and Fiduciary Funds	\$0	\$0
3917	From Conservation Funds	\$0	\$0
Interfund Operating Transfers In Subtotal		\$0	\$8,014
Other Financing Sources			
3934	Proceeds from Long Term Bonds and Notes	\$0	\$0
Other Financing Sources Subtotal		\$0	\$0
Less Proprietary/Special Funds		\$0	\$0
Plus Property Tax Commitment from Tax Rate		\$0	
Total General Fund Revenues		\$22,100	\$170,292



Balance Sheet

Account	Description	Starting Balance	Ending Balance
Current Assets			
1010	Cash and Equivalents	\$11,422	\$93,970
<i>DRA Notes: MC: Large increase - due to: insurance reimbursement per CPA auditor. Email under "other" documents.</i>			
1030	Investments	\$0	\$0
1080	Tax Receivable	\$0	\$0
1081	Municipal Assessments Receivable	\$0	\$0
1110	Tax Liens Receivable	\$0	\$0
1150	Accounts Receivable	\$7,574	\$6,902
1260	Due from Other Governments	\$0	\$1,014
1310	Due from Other Funds	\$0	\$0
1410	Other Current Assets	\$0	\$0
1430	Prepaid Items	\$4,608	\$4,555
1999	Restricted Assets	\$0	\$0
Current Assets Subtotal		\$23,604	\$106,441
Current Liabilities			
2020	Warrants and Accounts Payable	\$18,631	\$15,866
2030	Compensated Absences Payable	\$0	\$0
2050	Contracts Payable	\$0	\$0
2070	Due to Other Governments	\$0	\$15,335
2080	Due to Other Funds	\$9,000	\$2,000
2230	Notes Payable - Current	\$0	\$0
2270	Other Payable	\$4,631	\$5,952
Current Liabilities Subtotal		\$32,262	\$39,153
Fund Equity			
2440	Non-spendable Fund Balance	\$4,608	\$4,555
2450	Restricted Fund Balance	\$0	\$0
2460	Committed Fund Balance	\$0	\$0
2490	Assigned Fund Balance	\$0	\$0
2530	Unassigned Fund Balance	(\$13,266)	\$62,733
Fund Equity Subtotal		(\$8,658)	\$67,288



2019
MS-535

Tax Commitment

Source	County	Village	Local Education	State Education	Other	Property Tax
MS-535	\$0	\$0	\$0	\$0	\$0	\$88,299
Commitment	\$0	\$0	\$0	\$0		
Difference	\$0	\$0	\$0	\$0		\$88,299

General Fund Balance Sheet Reconciliation

Total Revenues	\$170,292
Total Expenditures	\$94,346
Change	\$75,946
Ending Fund Equity	\$67,288
Beginning Fund Equity	(\$8,658)
Change	\$75,946



**2019
MS-535**

Long Term Debt

Description (Purpose)	Original Obligation	Annual Installment	Rate	Final Payment	Start of Year	Issued	Retired	End of Year
DWSRF (Water system improvements)	\$275,000	\$6,747	2.46	2036	\$106,171	\$0	\$4,666	\$101,505
	\$275,000				\$106,171	\$0	\$4,666	\$101,505



Copple Crown Village

Summary Inventory of Valuation

Reports Required: RSA 21-J:34 as amended, provides for certification of valuations, appropriations, estimated revenues and such other information as the Department of Revenue Administration may require upon reports prescribed for that purpose.

Note: The values and figures provided represent the detailed values that are used in the city/towns tax assessments and sworn to uphold under Oath per RSA 75:7.

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>

Assessor
Jeff Earls (Cross Country Appraisal)
Preparer
Laura Zuzgo <ndassessing@newdurhamnh.us>



Land Value Only	Acres	Valuation	
1A Current Use RSA 79-A	12.96	\$1,460	
1B Conservation Restriction Assessment RSA 79-B			
1C Discretionary Easements RSA 79-C			
1D Discretionary Preservation Easements RSA 79-D			
1E Taxation of Land Under Farm Structures RSA 79-F			
1F Residential Land	143.37	\$2,410,600	
1G Commercial/Industrial Land			
1H Total of Taxable Land	156.33	\$2,412,060	
1I Tax Exempt and Non-Taxable Land	62.07	\$163,500	
Buildings Value Only			
	Structures	Valuation	
2A Residential		\$9,342,900	
2B Manufactured Housing RSA 674:31			
2C Commercial/Industrial			
2D Discretionary Preservation Easements RSA 79-D			
2E Taxation of Farm Structures RSA 79-F			
2F Total of Taxable Buildings		\$9,342,900	
2G Tax Exempt and Non-Taxable Buildings		\$159,300	
Utilities & Timber		Valuation	
3A Utilities			
3B Other Utilities			
4 Mature Wood and Timber RSA 79:5			
5 Valuation before Exemption		\$11,754,960	
Exemptions			
	Total Granted	Valuation	
6 Certain Disabled Veterans RSA 72:36-a			
7 Improvements to Assist the Deaf RSA 72:38-b V			
8 Improvements to Assist Persons with Disabilities RSA 72:37-a			
9 School Dining/Dormitory/Kitchen Exemption RSA 72:23-IV			
10 Non-Utility Water & Air Pollution Control Exemption RSA			
10B Utility Water & Air Pollution Control Exemption RSA 72:12-a			
11 Modified Assessed Value of All Properties		\$11,754,960	
Optional Exemptions			
	Amount Per	Total Granted	Valuation
12 Blind Exemption RSA 72:37	\$15,000		
13 Elderly Exemption RSA 72:39-a,b			
14 Deaf Exemption RSA 72:38-b			
15 Disabled Exemption RSA 72:37-b	\$13,400	1	\$13,400
16 Wood Heating Energy Systems Exemption RSA 72:70			
17 Solar Energy Systems Exemption RSA 72:62		3	\$15,500
18 Wind Powered Energy Systems Exemption RSA 72:66			
19 Additional School Dining/Dorm/Kitchen Exemptions RSA			
20 Total Dollar Amount of Exemptions			\$28,900
21 Net Valuation			\$11,726,060
21 Less TIF Retained Value			\$0
21 Net Valuation Adjusted to Remove TIF Retained Value			\$11,726,060
22 Less Utilities			\$0



23 Net Valuation without Utilities	\$11,726,060
23 Net Valuation without Utilities, Adjusted to Remove TIF	\$11,726,060



Revised Estimated Revenues Adjusted

Copple Crown Village

For the period beginning January 1, 2019 and ending December 31, 2019

In accordance with RSA 21-J:35, the department is notifying you of the following changes in the estimated revenues used in computing the tax rate.

Account	Source	Estimated Revenue	Change Amount	Estimated Revenue Adjusted
Taxes				
3120	Land Use Change Tax - General Fund	\$0	\$0	\$0
3180	Resident Tax	\$0	\$0	\$0
3185	Yield Tax	\$0	\$0	\$0
3186	Payment in Lieu of Taxes	\$0	\$0	\$0
3187	Excavation Tax	\$0	\$0	\$0
3189	Other Taxes	\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	\$0	\$0	\$0
9991	Inventory Penalties	\$0	\$0	\$0
Taxes Subtotal		\$0	\$0	\$0
Licenses, Permits, and Fees				
3210	Business Licenses and Permits	\$0	\$0	\$0
3220	Motor Vehicle Permit Fees	\$0	\$0	\$0
3230	Building Permits	\$0	\$0	\$0
3290	Other Licenses, Permits, and Fees	\$0	\$0	\$0
3311-3319	From Federal Government	\$0	\$0	\$0
Licenses, Permits, and Fees Subtotal		\$0	\$0	\$0
State Sources				
3351	Shared Revenues	\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	\$0	\$0	\$0
3353	Highway Block Grant	\$0	\$0	\$0
3354	Water Pollution Grant	\$0	\$0	\$0
3355	Housing and Community Development	\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	\$0	\$0	\$0
3357	Flood Control Reimbursement	\$0	\$0	\$0
3359	Other (Including Railroad Tax)	\$0	\$0	\$0
3379	From Other Governments	\$0	\$0	\$0
State Sources Subtotal		\$0	\$0	\$0
Charges for Services				
3401-3406	Income from Departments	\$0	\$0	\$0
3409	Other Charges	\$0	\$0	\$0
Charges for Services Subtotal		\$0	\$0	\$0



Revised Estimated Revenues Adjusted

Account	Source	Estimated Revenue	Change Amount	Estimated Revenue Adjusted
Miscellaneous Revenues				
3501	Sale of Municipal Property	\$0	\$0	\$0
3502	Interest on Investments	\$0	\$0	\$0
3503-3509	Other	\$0	\$0	\$0
Miscellaneous Revenues Subtotal		\$0	\$0	\$0
Interfund Operating Transfers In				
3912	From Special Revenue Funds	\$0	\$0	\$0
3913	From Capital Projects Funds	\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)	\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)	\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)	\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)	\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)	\$24,750	\$0	\$24,750
3915	From Capital Reserve Funds	\$0	\$0	\$0
3916	From Trust and Fiduciary Funds	\$0	\$0	\$0
3917	From Conservation Funds	\$0	\$0	\$0
Interfund Operating Transfers In Subtotal		\$24,750	\$0	\$24,750
Other Financing Sources				
3934	Proceeds from Long Term Bonds and Notes	\$0	\$0	\$0
Other Financing Sources Subtotal		\$0	\$0	\$0
Total Revised Estimated Revenues and Credits		\$24,750	\$0	\$24,750



Revised Estimated Revenues Summary

	Estimated	Change Amount	State Adjusted
Subtotal of Revenues	\$24,750	\$0	\$24,750
Unassigned Fund Balance (Unreserved)	\$0	\$62,733	\$62,733
(Less) Emergency Appropriations (RSA 32:11)	\$0	\$0	\$0
(Less) Voted from Fund Balance	\$0	\$0	\$0
(Less) Fund Balance to Reduce Taxes	\$0	\$0	\$0
Fund Balance Retained	\$0	\$62,733	\$62,733
Total Revenues and Credits	\$24,750	\$0	\$24,750
Requested Overlay	\$0	\$0	\$0

Assessment Overview

Total Appropriations	\$114,300
(Less) Total Revenues and Credits	\$24,750
Net Assessment	\$89,550

Explanation of Adjustments

Account	Reason for Adjustment	Warrant Number

Town of New Durham, New Hampshire



General Administration

New Durham Fee Schedule

TRANSFER STATION FEES

Facility User Fee (biennial):	\$5.00
Commercial Trash Hauler Permit (annual)	\$100.00
	Bulky Waste
Mattresses and household waste	\$10.00
Tires (unmounted automobile tires)	\$3.00
Large truck or tractor tires (unmounted only)	\$15.00
Propane Tanks (20 lb.) Must be empty	\$5.00
Electronic Waste/E-Waste (televisions/monitors/computer towers and accessories)	\$15.00
Household appliances with Freon (refrigerators, freezers, air conditioners, dehumidifiers and water coolers).	\$15.00
Regular Appliances without Freon i.e. dryers, hot water heaters, stoves, dishwashers and microwaves	\$10.00
Scrap metal	No Fee
Toilets	\$2.00
Residential brush and composting materials	No Fee

Disposal of Construction and Demolition Materials

For the disposal of the following materials:

Contractors and businesses shall show a copy of a New Durham Building Permit and the homeowner's facility use decal number proving the source of construction and demolition debris or sheetrock and shingles.

A limit of four cubic yards per permit.

Contractors, businesses and home remodeling generating more than four cubic yards of construction and demolition debris or sheetrock and shingles are asked to use a waste removal service to dispose of their materials.

Construction and Demolition Debris*

Is assessed a fee of \$1.00/cubic foot/\$0.08/lb weighed on floor scale (rate is consistent with rate for truck load or cubic foot)

Includes: Painted, unpainted wood, carpets and rugs, etc.

Pickup Trucks with a 6 foot bed	\$40.00
Pickup Trucks with an 8 foot bed	\$50.00
Cab and Chassis Truck with platform and/or dump cart beds, not to exceed 17,500 GVW	\$60.00

Note: Loads exceeding the height of the manufactures' truck bed will be charged an additional fee, at \$1.00/cubic foot. Platform beds with manufacturers' rack style body will be assessed at the cubic foot rate.

Shingles or Sheetrock*

Is assessed a fee of \$2.00/cubic foot/\$0.08/lb weighed on floor scale (rate is consistent with rate for truck load or cubic foot).

Shingles must be separated from all other debris*

Pickup Trucks with 6 foot beds	\$80.00
Pickup Trucks with 8 foot beds	\$100.00
Cab and chassis truck with platform and/or dump cart beds, not to exceed 17,500 GVW	\$120.00

*- Fees assessed to be determined by the Solid Waste Attendant, for less than full truck loads.

Note: Loads exceeding the height of the manufactures' truck bed will be charged an additional fee, at \$2.00/cubic foot. Platform beds with manufactures rack style body will be assessed at the cubic foot rate.

Note: The Transfer Station does not accept cash on the premises. Check Only.

New Durham Fee Schedule

Transfer Station coupons can be purchased at the Town Clerk's office.

PLANNING and ZONING

Note: Standard Application fees include: Abutters, Newspaper, Administration and Recording Fees (if required)

Subdivision Application Fee	\$90	Newspaper Notice	\$75
Subdivision Lot Fees (each lot)	\$90	Recording Fees	variable
Lot Line Adjustment Application Fee	\$45	Site Plan Review Application	\$75-\$100
Variance Application	\$25	Home Occupation Application	\$25
Special Exemption	\$25	Excavation Application	\$50
Conditional Use Permit	\$100	Administrative Fee	\$25

Notice of Abutters (each) \$11.80 per envelope. All envelopes must be addressed by the applicant and already have all of the stamps for certified/return receipt on them. Both certified return receipt mail forms must be correctly filled out by the applicant.

BUILDING INSPECTION FEES

Calculation of value used to determine permit fee:

Residential Building	\$70 per square foot	Non-Livable Space	\$35 per square foot
Remodeling	\$30 per square foot	Porches/Decks/Sheds, etc.	\$20 per sq. foot
Manufactured/Mobile homes:	The Bill of Sale is required		
Commercial Structures/Buildings	Copy of contract required		
Building Permit			\$30 flat fee plus \$5 per \$1000 value
Electrical Permit			\$50 flat fee includes temp, permanent and upgrade
Plumbing Permit			\$50 flat fee
Re-Inspection Fee			\$25 after requiring a 3 rd inspection
Re-roof/Siding/Windows			\$25 per permit
Swimming pool Permit			\$50 flat fee
Demolition Permit			\$25 flat fee
Removal of Stop Work Order/Legal Notice			\$200 flat fee
Start work without Permit			\$200 flat fee plus two times the permit fee
Revision of Permit			\$25 flat fee
Extensions/Renewals of Permits			One half the original fee if done by expiration date
Extensions/Renewals of Permits			Full permit fee if done after expiration date
Septic Plan Review			\$25 flat fee
Sign Permit			\$25 flat fee
Required Health Inspection			\$25 flat fee
Chimney/Vent and Fireplace Permit			\$25 flat fee
Mechanical/Gas/ Chimney Permit			\$25 flat fee
Burner Replacement			\$25 flat fee
Temp C/O			\$2 per day
Impact Fee			\$2.34 per square foot

LIBRARY FEES

Copies from the computer	\$0.10	Copies (per page)	\$.15
Fax (per page – no charge for cover sheet)	\$1		

ORDINANCE and REGULATION

Zoning & Land Use Ordinance	FEES	\$1	Storm Water Management & Erosion	\$1
Telecommunications Facility Ordinance		\$1	Subdivision Regulations	\$2
Mobile Home Park Ordinance		\$2	Building Code Regulations	\$1
Roadway Related Subdivision Regulations		\$2	Excavation Regulations	\$1
Site Plan Review Regulations		\$2	Impact Fee Regulations	\$1

New Durham Fee Schedule

ASSESSING FEES

Tax Cards (8 ½" x 11")	\$1 each	Map/Lot Index (legal size)	\$35
Tax Maps (11" x 17")	\$1 each	Map/Lot Index on Disk	\$25
Full Set of Tax Maps	\$35	Map/Lot Index E-mailed	\$25

TOWN CLERK FEES

Municipal Agent Fee (State portion done at Town Hall)	\$3		
Vehicle Title Application State Fee	\$25	Vehicle Title Application Town Fee	\$2
Copy of MV Registration State Fee	\$15	Copy of MV Registration Town Fee	\$3
OHRV/Snowmobile Fee to Town	\$3	Boat Fee to Town	\$5
Transfer Station Coupons - \$1, \$5 and \$10 coupons (purchased at the Town Hall)			
Marriage License	\$50		
Copy of Vital Record	\$15	Subsequent Copies	\$10

Dog Licenses

Not Spayed/Not Neutered	\$9	Spayed/Neutered	\$6.50
Puppy (7 months or younger)	\$6.50	Group License (5 or more dogs)	\$20
Dog License Late Fee - Additional \$1 per month overdue		Dog License Civil Forfeiture	\$25
Senior Owner – one dog	\$2.00		

Returned Check	\$25	Voter's Checklist Information	\$25
Notary Fees	Free	Copy of Filmed Meeting on DVD	\$2
Photocopy \$.50 each for first 2 -\$.20 each additional		Driveway Permit	\$10
Transfer Station/Beach Decal (biennial)	\$5	Aqua-therm Permit	\$50
Blasting Permit	Free	Raffle Permit	Free
Hawkers/Peddlers Permit first time fee is \$100 per year/renewal fee \$50			
Hawkers/Peddlers Penalty: \$200 for each violation times the number of days violation occurred			

CEMETERY FEES

Adult Grave Opening (during working hours)	\$300	Burial for a Cremation Container	\$50
Child Grave Opening (during working hours)	\$100	Disinterment	\$600
Cremation Opening (during working hours)	\$50	Purchase a Lot in Sections A, B and C	\$500

Resale of purchased lots is strictly prohibited. The owner may return the space to the Town and receive compensation in the same amount the owner paid for the lot. Re-sale by the Town of returned lots will be at the current rate of \$500.

POLICE DEPARTMENT FEES

Concealed Weapons Permit	\$10	Video or Audio CD	\$20
Detail Pay (Officer and vehicle)	\$55	Diagrams	\$10
Basic Two Page Report	\$5	Finger Prints (non-criminal)	\$5
Additional Page	\$1	Photos (on CD)	\$10
Accident Report	\$15	Photos (on photo paper)	\$10
		Photos (on copy paper)	\$5

Restoration of Involuntarily Merged Lots

HB – 316 Notice

If you own real estate lots that were involuntarily merged by municipal action, you may be able to have those lots restored to their pre-merger status.

Your property may qualify if two or more contiguous lots were merged for zoning, assessing, or taxation purposes and the merger occurred:

- During your ownership, without your consent; or
- Prior to your ownership, if no previous owner consented to the merger.

To restore your property to pre-merger status, you must:

- Make a request to the local governing body
- No later than December 31, 2021.

Once restored:

- Your properties will once again become separate lots; however, they must still conform to applicable land use ordinances. Restoration does not cure non-conformity.

Read the full statute at [RSA 674:39-aa Restoration of Involuntarily Merged Lots](#).

Land & Buildings Acquired Through Tax Collector's Deed

MAP /LOT	LOCATION	AREA	DATE	BOOK/PAGE	ASSESSED
121-060-000	177 South Shore Road L&B	0.17	11/6/2017	4524-0974	\$ 145,100
204-002-000	Copplecrown Road, Land	12.8	10/3/2019	4695-1020	\$ 30,200
206-023-000	Kings Highway, Land	0.14		cemetery	\$ 4,500
209-046-000	Kings Highway, Land	54	10/19/2006	3448/0790	\$ 6,330
209-092-000	Saint Moritz Road, Land	0.5	11/6/2017	4524-0973	\$ 8,000
209-093-000	Saint Moritz Road, Land	0.47	11/6/2017	4524-0972	\$ 7,800
210-008-000	Durham Drive, Land	0.49	10/3/2019	4695-1027	\$ 7,900
210-009-000	Durham Drive, Land	0.78	10/3/2019	4695-1026	\$ 9,900
210-016-000	Ivy Lane, Land	0.83	10/3/2019	4695-1025	\$ 10,100
210-017-000	Ivy Lane, Land	0.66	10/3/2019	4695-1024	\$ 9,200
210-019-000	Ivy Lane, Land	0.69	10/3/2019	4695-1023	\$ 9,300
210-056-000	Interlaken Drive, Land	0.39	10/12/2018	4608/0120	\$ 1,500
210-059-000	Interlaken Drive, Land	0.43	10/12/2018	4608/0121	\$ 1,500
210-085-000	Franconia Drive, Land	0.34	10/10/2014	4249/0019	\$ 6,900
210-086-000	Franconia Drive, Land	34	10/12/2018	4608/0118	\$ 6,900
210-093-000	Franconia Drive, Land	0.34	10/3/2019	4695/1022	\$ 7,000
210-147-000	Garmish Drive	51	10/12/2018	4608/0119	\$ 1,600
243-009-019	Merrymeeing Road, Land	0.63	2/3/2017	4454/0780	\$ 40,900
245-025-000	48 Ham Road, L&B	5.6	10/3/2019	4695-1018	\$ 70,700
250-016-000	50 Main Street, L&B	1.03	8/31/2016	4412-0063	\$ 38,800
250-111-000	13 Birch Hill Road, L&B	0.41	3/4/2013	4103/0983	\$ 63,200
253-022-000	Old Bay Road, L&B	0.025	8/31/2016	4412-0062	\$ 2,000
260-003-000	Off Ridge Road, Land	20	10/3/2019	4695-1019	\$ 720
261-034-000	Quaker Road, Land	6.5	10/3/2019	4695-1021	\$ 41,800
TOTAL PROPERTY VALUE ACQUIRED THROUGH TAX COLLECTOR'S DEEDS					\$ 531,850

New Durham Births

<u>Date of Birth</u>	<u>Child's Name</u>	<u>Father's/Mother's//Partner's Name</u>	<u>Birth Place</u>
January 18:	Hazel Roe Lipe	Joseph Lipe Jr. Jessica Lipe	Dover
February 5:	Grady Alan Ridlon	Seth Ridlon Dawn Grant	Rochester
February 6:	Emilia Florence Dostie	Adam Dostie Margherita Giacobbi	Dover
March 13:	Norah Mackenzie Ellis	Shaun Ellis Lindsey Ellis	Dover
March 30:	Caden James Lafreniere	Luke Lafreniere Marie Lafreniere	Dover
April 12:	Augustine James West	Andrew West Jessica West	Dover
April 18:	Addison Marie Spicer	Timothy Spicer Ellen Spicer	Dover
May 25:	Maverick Trevor Williams	Ryan Williams Kayla Libby	Dover
June 6:	Quinn Virginia Couch	Christopher Couch Elizabeth Couch	Dover
June 15:	Jackson Kenneth Heed	Ethan Heed Ashley Heed	Dover
June 17:	Ellie Jane Eldridge	Daniel Eldridge Michaela Pressley	Lebanon
July 2:	Robert Woodhouse Stevens	Kevin Stevens Elizabeth Bilodeau	Rochester
July 14:	Wyatt Robert Bosse	Bradley Bosse Kristina Dube	Dover
August 4:	Ellison Linda White	Duane White Tiphonie Healey	Dover
August 7:	Nora Everly Tozier	Kurt Tozier Karin Tozier	Dover
October 3:	Athena Jane Marzerka	Michael Marzerka Savannah Merrill	Rochester
October 11:	Natalia Liliana Smith	Douglas Smith Jr. Natasha Chamberlin	Rochester
November 10:	Micah Israel Lee	Anthony Christopher Lee Jade Caines Lee	Dover

New Durham Marriages

<u>Names</u>	<u>Residence</u>	<u>Place of Marriage</u>	<u>Date</u>
MICHAEL ADKINS NICOLE WHEELWRIGHT	New Durham, NH New Durham, NH	New Durham	05/28/2019
KEVIN JOHNSON II ELIZABETH AHLIN	New Durham, NH New Durham, NH	Hampton	06/15/2019
TRAVIS SHARP MICHELLE MOREAU	New Durham, NH New Durham, NH	New Durham	07/20/2019
JUSTIN ELDRIDGE KELLY SULLIVAN	New Durham, NH New Durham, NH	New Durham	07/27/2019
THOMAS SPINKS II BONNIE ANTHONY	New Durham, NH Wolfeboro, NH	New Durham	08/10/2019
AARON EMANUS BONNIE NICHOLAS	New Durham, NH New Durham, NH	Tuftonboro	08/10/2019
SAPHSPENCER LESSARD SAMANTHA BOURQUE	New Durham, NH New Durham, NH	Walpole	09/14/2019
DANIEL ELDRIDGE MICHAELA PRESSLEY	New Durham, NH New Durham, NH	Dover	10/26/2019
NATHAN DIYORIO MARANDA SCOTT	New Durham, NH New Durham, NH	New Durham	12/05/2019
JONATHAN GRAY ASHLEY WALLACE	New Durham, NH New Durham, NH	New Durham	12/09/2019

New Durham Deaths

<u>Decedent's Name</u>	<u>Date of Death</u>	<u>Place of Death</u>
THEODORE LOSEE	01/15/2019	NEW DURHAM
CLAUDE JANSON	01/24/2019	WOLFEBORO
JOHN BORGESON	01/28/2019	ROCHESTER
AURIEL FLEMING	02/13/2019	NEW DURHAM
LINDA BLEKICKI	02/17/2019	NEW DURHAM
JAMES MEADER	03/05/2019	NEW DURHAM
EDWARD LAURION	04/29/2019	NEW DURHAM
NICHOLAS JOHANSEN	05/02/2019	NEW DURHAM
KATHLEEN PUTIS	05/18/2019	NEW DURHAM
RACHEL LINDBERG	06/18/2019	WOLFEBORO
DONNA DURKEE	06/27/2019	NEW DURHAM
BARBARA HINES	08/12/2019	DOVER
FLORENCE WATSON	08/15/2019	NEW DURHAM
THERESA HILLSGROVE	08/17/2019	NEW DURHAM
BERNARD LOUGHLIN	08/21/2019	NEW DURHAM
DOROTHY BARNET	08/23/2019	ROCHESTER
JAMES VEZINA LAVIGNE	10/08/2019	ROCHESTER
ANN CHRISLER	10/18/2019	DOVER
RAYMOND GAMBLE SR.	10/30/2019	PORTSMOUTH
ERVEN DUNCAN	11/26/2019	MANCHESTER
LOIS AYERS	12/12/2019	ROCHESTER

Property Tax Relief Programs

Abatements: Per RSA 76:16, property owners who believe that their property is assessed incorrectly or that the assessment is disproportional to other similar properties may apply to the Board of Selectmen for an abatement. Forms are available at the assessing office or www.nh.gov/btla/forms. Deadline March 1st.

Tax Exemption and Tax Credit applications must be filed with the assessing office for the tax year. The amount of a tax credit is subtracted from the property tax bill. An exemption is an amount deducted from the assessed value of the property. Forms are available at the assessing office or www.nh.gov/revenue/forms. Deadline- April 15th for the current tax year.

Veteran's Tax Credit: \$500 RSA 72:28

For those who served at least 90 days in a qualifying war or armed conflict; or earned an armed forces expeditionary medal or theater of operations medal, ribbon, or badge; or for those who was terminated from armed forces because of a service-connected disability; or the spouse of such resident *and there are other eligibility requirements*. Need a copy of DD214. Resident in NH for at least one year preceding April 1.

Veteran's Service Connected Total Disability Credit: \$1,400 RSA 72:35

Total and permanent disability that is connected to his or her service in the military, Veteran must furnish the selectmen with certification of total and permanent disability from the U.S. Department of Veterans' Affairs or the spouse of such resident *and there are other eligibility requirements*. Resident in the state for at least one year preceding April 1

Exemption for the Blind \$1,500 RSA 72:37

Person who is legally blind as determined by the Blind Services Program, Bureau of Vocational Rehabilitation of the Department of Education *and there are other eligibility requirements*.

Exemption for the Disabled: \$13,400 RSA 72:37 B

Eligible under Title 11 or Title XVI of the Federal Social Security Act
Principal home, own or occupy the real estate individually or jointly, or if the real estate is owned by a spouse, they must have been married for a least five consecutive years. Resident in the state for at least five years, net income of not more than \$26,000 if single. Net income of not more than \$35,000 if married *and there are other eligibility requirements*.

Exemption for the Elderly: RSA 72:43-f

65 years of age to 74 years	\$45,000
75 years of age to 79 years	\$65,000
80 years of age or older	\$90,000

Principal home, own or occupy the real estate individually or jointly, or if the real estate is owned by a spouse, they must have been married for a least five consecutive years. Own net assess not in excess of \$60,000, excluding the value of person's residence. Resident in the state for at least three years. Net income of not more than \$26,000 if single. Net income of not more than \$35,000 if married *and there are other eligibility requirements*.

Exemption for Solar Energy: RSA 72:63

Exempt from the assessed value solar energy system as defined in RSA 72:61 *and there are other eligibility requirements*.

Low & Moderate Income Homeowner's Property Tax Relief: The State of New Hampshire's Low and Moderate Property Tax Relief Program runs annually from May 1 – June 30. Taxpayers can receive relief of a portion of the State Education Property Tax. You may be eligible for this program if you are single with an adjusted gross income equal to or less and \$20,000; married or filing head of household with a adjusted gross income equal to or less than \$40,000; own a home subject to the State Education Property Tax; and reside in the home on April 1st of the tax year. Forms are available at the assessing office or contact 271-2192 or www.nh.gov/revenue/forms/low-mod-program. Forms are required to be filed directly with the state.

New Hampshire's Right to Know Law

“Openness in the conduct of public business is essential to a democratic society. The purpose of [RSA 91-A- the Right to Know Law] is to ensure both the greatest possible public access to the actions, discussions and records of all public bodies, and their accountability to the people.” RSA 91-A:1

Meeting Notices: Notice of a Public Meeting shall be posted with time and place at least 24 hours in advance of the meeting, in two (2) legal places- one of which can be the Town's website. **RSA 91-A:2 II**

Posting Minutes: Minutes should be available for public inspection no later than 5 business days after a public meeting. **RSA 91-A:4 IV** Non Public minutes must also be kept, unless the Board votes to **seal** them; they must be made available within 72 hours after the meeting. **RSA 91-A:3III**

A meeting is a quorum or a majority of the membership of a public body (Board, Commission, Committee) gathering in one place. Sometimes this happens by chance and that is all right as long as it was not convened for the purpose of discussing or acting upon matters of that public body. **RSA 91-A:2**

Electronic Participation: “A public body may, but is not required to, allow one or more members of the body to participate in a meeting by electronic or other means of communication for the benefit of the public and the governing body.” Example: by telephone or internet video. **RSA 91-A:2 III**

Availability: Every citizen during the regular or business hours of all public bodies or agencies, and on the regular business premises of such public bodies or agencies, has the right to inspect governmental records in the possession, custody, or control of such public bodies or agencies. There are exceptions to this law, and there is a fee associated with making copies. **RSA 91-A:4**

Statutory Reasons for going into Non Public Session:

RSA 91-A:3, II(a) The dismissal, promotion, or compensation of any public employee or the disciplining, or investigation of any charges against him or her, unless the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.

RSA 91-A:3, II(b) The hiring of any person as a public employee.

RSA 91-A:3, II(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the board, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.

RSA 91-A:3, II(d) Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.

RSA 91-A:3, II(e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against this board or any subdivision thereof, or against any member thereof because of his or her membership therein, until the claim or litigation has been fully adjudicated or otherwise settled

RSA 91-A:3, II(i) Consideration of matters relating to the preparation for and the carrying out of emergency functions

Schedule of Town Property

MAP - LOT	LOCATION	BUILDING	LAND	TOTAL
250-001-000	Land, 4&6 Main Street		65,500	65,500
	Town Hall	272,000		272,000
	Police Department Facility	204,700		204,700
	New Durham Fire Station	<u>345,700</u>		<u>345,700</u>
		822,400	65,500	887,900
250-113-000	Land, 1 Birch Hill Road		43,500	43,500
	New Durham Public Library	<u>271,900</u>		<u>271,900</u>
		271,900	43,500	315,400
252-066-000	Land, 56 Tash Road		120,400	120,400
	Highway Garage & Transfer Station	<u>521,100</u>		<u>521,100</u>
		521,100	120,400	641,500
252-067-000	Land, Tash Road		13,100	13,100
251-022-000	Cemetery, Stockbridge Corner Road	2,400	54,800	57,200
250-011-000	Ball Field, 10 Smitty's Way	35,300	67,500	102,800
232-003-000	Old Dump Lot, Merrymeeting Road		3,300	3,300
240-045-000	Old Dump Lot, Brackett Road		51,500	51,500
240-007-000	Old Dump Lot, Brackett Road		61,900	61,900
121-081-000	Land, South Shore Road		13,400	13,400
250-080-000	Water Hole, Birch Hill Road		600	600
234-082-000	Land & Marsh Pond Dam, 361 Birch Hill Road	600,000	1,800	601,800
253-044-000	Land, 207 Old Bay Road		62,200	62,200
	Town Pound & Town Meeting House	<u>60,400</u>		<u>60,400</u>
		60,400	62,200	122,600
119-035-000	Town Beach, 6 South Shore Road	500	333,300	333,800
119-044-000	Town Parking Lot, South Shore Road	200	52,600	52,800
109-059-000	Land, North Shore Road (Fletcher Lot)		3,400	3,400
265-006-000	Land, Berry Road		4,100	4,100
251-021-001	Land, Berry Road		41,300	41,300
250-017-001	Easement, Downing's Pond		100,000	100,000
209-060	Land, Innsbruck Drive		4,400	4,400
253-030	241 Old Bay Road	2,000	44,100	46,100
264-041	Land, Bennett Road		<u>56,100</u>	<u>56,100</u>
TOTAL TOWN PROPERTY				<u>\$ 3,515,000</u>
<u>CONSERVATION LANDS</u>				
251-023-000	Shirley Forest, Stockbridge Corner Road		178,900	178,900
251-021-000	Shirley Forest, Stockbridge Corner Road	7,100	236,600	243,700
252-042-000	Land, Drew Road		64,700	64,700
252-055-000	Land, Drew Road		<u>70,600</u>	<u>70,600</u>
TOTAL CONSERVATION LANDS				<u>\$ 557,900</u>

TOWN OF NEW DURHAM

P.O.Box 207, New Durham, NH 03855
ph: 603-859-2091
fx: 603-859-6644

MUNICIPAL VOLUNTEER APPLICATION

New Durham Talent Bank Application *“Good Government starts with you!”*

If you are interested in serving on a town committee or wish to volunteer for any vacancy, please complete this form and mail it to:

Board of Selectmen, Talent Bank, PO Box 207, New Durham, NH 03855.

Name Home Telephone

Address

Committee Interest

Experience

Education or Special Training

Previous Municipal Offices held, or similar volunteer experiences



Results of March 12, 2019 Town Election

To the inhabitants of the Town of New Durham, in the County of Strafford, in said State of New Hampshire qualified to vote in Town affairs:

Second Session of the Annual Meeting - Voting

The Second Session, the voting on all warrant articles shall be held on **Tuesday, March 12, 2019** from **8:00 A.M. to 7:00 P.M.** in the New Durham School Gymnasium located at 7 Old Bay Road in New Durham, NH where there will be voting by official ballot for the election of Town Officers and all Warrant Articles with any amendments as made at the Deliberative Session.

ARTICLE 1: To choose all necessary town officers for the ensuing year:

Number of Positions	Office:	Term	Candidate(s) Running for Office
1	Selectman	3 Years	David Swenson - 293
2	Budget Committee	3 Years	Mark Sullivan - 249 Joan Swenson - 179 Ronald Uyeno – 152
1	Cemetery Trustee	2 Years	Douglas F. Gilman – 332
1	Cemetery Trustee	3 Years	Darlene Checchi - 325
2	Library Trustee	3 Years	John Michaud - 322 Kelly Gibson - 23
2	Planning Board	3 Years	Scott Drummey - 318 Open
1	Supervisor of the Checklist	6 Years	Mara Kerns-Robertson - 325
1	Town Clerk	3 Years	Stephane Lisle MacKenzie - 360
1	Trustee of Trust Funds	3 Years	Fred Quimby - 351
2	Zoning Board of Adjustment	3 Years	Wendy Anderson - 314 Linda Calloway - 5

Article 2: Are you in favor of Amendment No. 1 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

Adopt as a new subsection of Article VI, General Provisions / Use Regulations, an ordinance allowing the addition of Accessory Dwelling Units on residential Properties under certain circumstances, as required by RSA 674:71-73.

(Majority Vote Required)

Yes 305 No 77

The Planning Board recommends this article by a 5 to 0 vote.

Article 3: Are you in favor of Amendment No. 2 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

Adopt as a new subsection of Article VI, General Provisions / Use Regulations, a “Dark Sky” ordinance to regulate the spillage of light onto other properties or into the sky.

(Majority Vote Required)

Yes 245 No 137

The Planning Board recommends this article by a 4 to 0 vote.

Article 4: Are you in favor of Amendment No. 3 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

Adopt as a new subsection of Article VI, General Provisions / Use Regulations, regulations to provide for the proper disposal of household waste materials to protect public health and welfare.

(Majority Vote Required)

Yes 291 No 92

The Planning Board recommends this article by a 4 to 0 vote.

Article 5: Are you in favor of Amendment No. 4 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

Adopt as a new subsection of Article VI, General Provisions / Use Regulations, regulations relating to building standards including incorporating the state building code and state fire code already in effect by state statute, and regulations relating to a Minimum Building Area, Water Supply and Sewage Systems, and Mobile Homes.

(Majority Vote Required)

Yes 286 No 92

The Planning Board recommends this article by a 4 to 0 vote.

Article 6 : Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by the vote of the first session, for the purposes set forth therein, totaling \$3,057,148. Should this article be defeated, the default budget shall be \$3,045,117, which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the governing body may hold a special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

(Majority Vote Required)

Yes 232 No 150

[Note: Operating Budget & Default Budget includes the Library Budget.]

Estimated Tax Rate Impact – 2019 Proposed Budget: \$ 4.86 per \$1,000 assessed valuation.

Estimated Tax Rate Impact – 2019 Default Budget: \$ 4.83 per \$1,000 assessed valuation.

The Board of Selectmen recommends this article by a 3 to 0 vote.

The Budget Committee recommends this article by a 7 to 0 vote.

Article 7 : To see if the Town will vote to raise and appropriate the sum of \$356,370 for the purposes of a Road Program with \$116,000 to come from Highway Block Grant Aid, \$25,000 to come from the Road Construction Capital Reserve Fund and the remaining \$215,370 to come from general taxation.

(Majority Vote Required)

Yes 293 No 90

Estimated 2019 Tax Rate Impact: \$ 0.53 per \$1,000 assessed valuation.

The Board of Selectmen recommends this article by a **3 to 0** vote.

The Budget Committee recommends this article by a **7 to 0** vote.

Article 8 : To see if the Town will vote to raise and appropriate the sum of \$214,000 to be placed in previously established **Capital Reserve Funds** as follows with said funds to come from taxation :

Account	Established	2019
Highway Equipment	March 15, 2006, Article #12	\$25,000
Highway Trucks	March 4, 1988, Article #9	\$65,000
Library Technology	March 13, 2007, Article #7	\$500
Vehicle & Equipment Maintenance	March 10, 2010, Article #15	\$20,000

Milfoil	March 9, 2009, Article #7	\$20,000
Solid Waste Equipment	March 10, 2010, Article #14	\$45,000
Police Cruiser	March 15, 2000, Article #7	\$14,000
Smith Ball Field & Equipment	March 13, 2007, Article #9	\$10,000
1772 Meetinghouse Restoration	March 15, 2000, Article #14	\$5,000
Public Safety Facilities Improvements	March 10, 2010, Article #17	\$5,000
Fire Department Ancillary Equipment	March 10, 2015, Article #5	\$2,500
Dry Hydrants	March 14, 2001, Article #10	\$2,000
Total		\$214,000

(Majority Vote Required)

Yes 265 No 118

Estimated 2019 Tax Rate Impact: \$ 0.53 per \$1,000 assessed valuation.

The Board of Selectmen recommends this article by a **3 to 0** vote.

The Budget Committee recommends this article by a **7 to 0** vote.

Article 9 : To see if the Town will vote to raise and appropriate the sum of \$155,000 to be placed in previously established **Expendable Trust Funds** as follows with said funds to come from taxation :

Account	Established	2019
Computer Systems & Office Equipment	March 13, 1996, Article #11, Revised March 9, 2011, Article #26	\$20,000
Accrued Benefits Liability	March 13, 1996, Article #16	\$20,000
Records Management	March 23, 1999, Article #23	\$10,000
Town Buildings & Improvements	March 15, 2000, Article #15	\$75,000
Dam Maintenance	March 13, 2018, Article #13	\$30,000
Total		\$155,000

(Majority Vote Required)

Yes 251 No 136

Estimated 2019 Tax Rate Impact: \$ 0.38 per \$1,000 assessed valuation.

The Board of Selectmen recommends this article by a **3 to 0** vote.

The Budget Committee recommends this article by a **7 to 0** vote.

Article 10 : To see if the Town will vote to raise and appropriate the sum of \$5,000 for the purposes of funding contributions to Health & Other Agencies i.e. Cornerstone VNA, CAP of Strafford County and Haven etc., with this sum to come from authorizing the withdrawal of \$5,000 from the JC Shirley Timber Trust (Trust Fund #28). Said trust established for the purpose to “benefit of the Town of New Durham for such lawful purposes as the Town may direct at its annual meeting.”

(Majority Vote Required)

Yes 302 No 89

Estimated 2019 Tax Rate Impact: \$ 0.00 per \$1,000 assessed valuation.

The Board of Selectmen recommends this article by a **3 to 0** vote.

The Budget Committee recommends this article by a **6 to 0** vote, with **1** abstention.

Article 11: To see if the Town will vote to change the purpose of the existing “Milfoil Treatment” Capital Reserve Fund (CRF), to the “New Durham Water Quality & Milfoil Treatment” Capital Reserve Fund, said purpose expanded for the preservation, prevention, and mitigation treatments of New Durham’s Watersheds and Water Bodies, and designate the Board of Selectmen as agents to expend.

(Two-Thirds Vote Required)

Yes 324 No 62

The Board of Selectmen recommends this article by a **3 to 0** vote.

Article 12 : To see if the Town will vote to authorize the Select Board to make a property exchange by the acceptance of real property being approximately 1.18 Acres, a portion of Tax Map 250, Lot, 112, said property to be merged with Tax Map 250, Lot 113 and in exchange for said exchange, the Select Board would transfer tax deeded property Tax Map 250, Lot 111 located at 13 Birch Hill Rd. ownership to said owner of Tax Map 250, Lot 112.

(Majority vote required)

Yes 287 No 84

The Board of Selectmen recommends this article by a **3 to 0** vote.

Estimated 2019 Tax Rate Impact: \$ 0.00 per \$1,000 assessed valuation.

Article 13: That in the future Capital Reserve Funds and Expendable Trust Funds be listed and voted on individually on the Town Warrant. **(Submitted by Petition)**

(Majority vote required)

Yes 234 No 151

The Board of Selectmen **does not** recommend this article by a **3** to **0** vote.

Estimated 2019 Tax Rate Impact: \$ 0.00 per \$1,000 assessed valuation.

Article 14: “To see if the town will vote to raise and appropriate the amount of \$100,000, to be added to the Meetinghouse Capital Reserve Fund, previously established, for urgently needed structural repair. Further, to direct the Board of Selectmen to work with the Meetinghouse Restoration Committee to find qualified restoration contractors and complete this work as soon as possible. This sum to come from the unassigned fund balance. No amount to be raised from taxation” **(Submitted by Petition)**

(Majority vote required)

Yes 175 **No 124**

The Board of Selectmen **does not** recommend this article by a **3** to **0** vote.

The Budget Committee **does not** recommend this article by a **7** to **0** vote.

Estimated 2019 Tax Rate Impact: \$ 0.00 per \$1,000 assessed valuation.

Article 15: “To see if the town will vote to raise and appropriate the amount of \$8,000 to be added to the New Durham Parks & Recreation Capital Reserve Fund, for updating and replacing the Smitty Way Playground equipment. This sum to come from unassigned fund balance. No amount to be raised from taxation.”

(Submitted by Petition)

(Majority vote required)

Yes 234 No 151

The Board of Selectmen **does not** recommend this article by a **2** to **0** vote, with **1** abstention.

The Budget Committee **does not** recommend this article by a **7** to **0** vote.

Estimated 2019 Tax Rate Impact: \$ 0.00 per \$1,000 assessed valuation.

END

NEED ASSISTANCE?

TOWN OFFICE & BOARD HOURS

Emergency Only – **Police, Fire and Ambulance** **9-1-1**

Address: **Town of New Durham**
4 Main Street
New Durham, NH 03855

Mailing Address: **PO Box 207**
New Durham, NH 03855

Web Address: **<http://www.newdurhamnh.us>**

Assessing Office: Town Hall of New Durham - 4 Main Street
Tel: 603-859-2091 ext. 9
Jeff Earls, Assessor
Email – ndassessing@newdurhamnh.us
Office Hours: Mon. & Wed. 9:00 AM- 4:00 PM,
Tues. 9:00 AM- 7:00 PM

**See the Assessing
Administrative Assistant for**

Assessors Cards
Intent to Cut Applications
Current Use Applications
Exemptions / Tax Credits
John Shirley Cemetery Plots
Scheduling appointments with the Assessor

Building Inspector: New Durham Town Hall, 4 Main Street
Code Enforcement Officer: Tel: 603-859-2091 ext. 10
John Abbott
E-mail: buildinginspector@newdurhamnh.us
Office Hours: Tuesday & Thursday- 9:00 AM to 12:00 PM

See the Building Inspector for:

All Building Permit Applications
Driveway Permit Applications
Inspection Requests
Code Enforcement

Emergency Management: New Durham Town Hall, 4 Main Street
Tel: 603-859-2091
Peter Varney, Director

Finance Officer New Durham Town Hall, 4 Main Street
Tel: 603-859-2091 ext. 4
Anina Soucy, Finance Officer

Fire Department: New Durham Fire Station, 6 Main Street
Tel: 603-859-3333 or 603-859-3473
Peter Varney Chief – ndfd@newdurhamnh.us

David Stuart – Forest Fire Warden – nddepchief@newdurhamnh.us

Health Officer: New Durham Town Hall, 4 Main Street
Tel: 603-859-2091 ext. 10
John Abbott - E-mail: buildinginspector@newdurhamnh.us
Office Hours: Tuesday & Thursday 9:00 AM TO 12:00 PM

See the Health Officer for:

Septic system failure
Water contamination
Unsanitary living conditions

Highway Department: New Durham Highway Garage, 56 Tash Road
Tel: 603-859-8000
Don Vachon, DPW Manager/Road Agent
nddpw@newdurhamnh.us
Office Hours: Monday through Friday – 7:00 AM to 3:30 PM

Historical Records: New Durham Town Hall, 4 Main Street
Tel: 603-859-4643
Catherine Orlowicz, Town Historian – cathyo@tds.net
Cheryl Cullimore, Associate

Land Use Office: Town Hall of New Durham - 4 Main Street
Tel: 603-859-2091 ext. 9
Land Use Administrative Assistant - ndassessing@newdurhamnh.us
Planning/Zoning/Conservation Office
Office Hours: Mon. & Wed. 9 AM – 4:00 PM, Tues. 9 AM to 7 PM

See the Land Use Office for:

Planning Board Applications
Zoning Board of Adjustment Applications
Conservation Applications

Library: 2 Old Bay Road
Tel: 603-859-2201 Fax: 603-859-0216
Website: <http://newdurhamlibrary.org/>
Cathy Allyn – Director - newdurhamlibrary@gmail.com
Library Hours: Monday through Thursday – 1:00 PM to 7:00 PM,
Friday – 10:00 AM to 5:00 PM, Saturday – 10:00 AM to 1:00 PM.

Police Department: New Durham Police Station, 4 Main Street, P. O. Box 207
Dispatch: 603-859-2751
Fax: 603-859-0214
Chief Shawn Bernier: 603-859-0206, sbernier@newdurhamnh.us
Sgt. Reggie Meattey: 603-859-4380, rmeattey@newdurhamnh.us
Patrol Officers: 603-859-0207, patrol@newdurhamnh.us
Tel: 603-859-2752 (Non-Emergency)
Amy Smith, Administrative Assistant, asmith@newdurhamnh.us
Office Hours: Monday through Thursday 8:00 AM to 3:00 PM

Recreation Department: New Durham Town Hall, 4 Main Street
Tel: 603-859-2091
Celeste Chasse, Director – ndrec@newdurhamnh.us
Like Us on Facebook

See the Recreation Department for:

Swimming lessons (child and adult)
Team sports information and registration (soccer, baseball, t-ball, basketball and softball).
Special event information
Town beach activities
Holiday events
Volunteer and volunteer coaching positions
Bingo and cribbage

Selectmen's Office: New Durham Town Hall, 4 Main Street
Tel: 603-859-2019
Scott Kinmond, Town Administrator – skinmond@newdurhamnh.us
David Swenson, Chairman, dswenson@newdurhamnh.us
Cecile Chase, Selectman ccchase@newdurhamnh.us
Dot Veisel, Selectman dveisel@newdurhamnh.us
Office Hours: Monday through Friday - 9:00 AM - 4 PM or by appointment

See the Selectmen's Office for:

Town Bids
Building Permission on Private and Class 6 roads
State Statutes
Raffle Permits
Blasting Permits
Hawkers Permits

Town Clerk/Tax Collector: Town Hall of New Durham - 4 Main Street
Tel: 603-859-2091 ext. 1, 2
Stephanie MacKenzie, Town Clerk/Deputy Tax Collector – ndclerk@newdurhamnh.us
Donna Young, Tax Collector/Deputy Town Clerk – ndcollector@newdurhamnh.us

Office Hours Monday, Wednesday, Thursday & Friday – 9:00 AM to 4:00 PM, Tuesday – 9 AM to 7 PM & the last Saturday of the month – 9:00 AM to 12:00 PM unless otherwise posted

See the Town Clerk for:

Motor Vehicle Registrations
Dog Licenses
Birth, Marriage, Divorce, Dissolution & Death Certificates
Voter Registrations
Election Processes
Wetlands Applications
Research & General Information
Transfer Station Stickers & Coupons
OHRV Registrations
Boat Registrations

See the Tax Collector for:

Tax Payments
Inquiries about Taxes

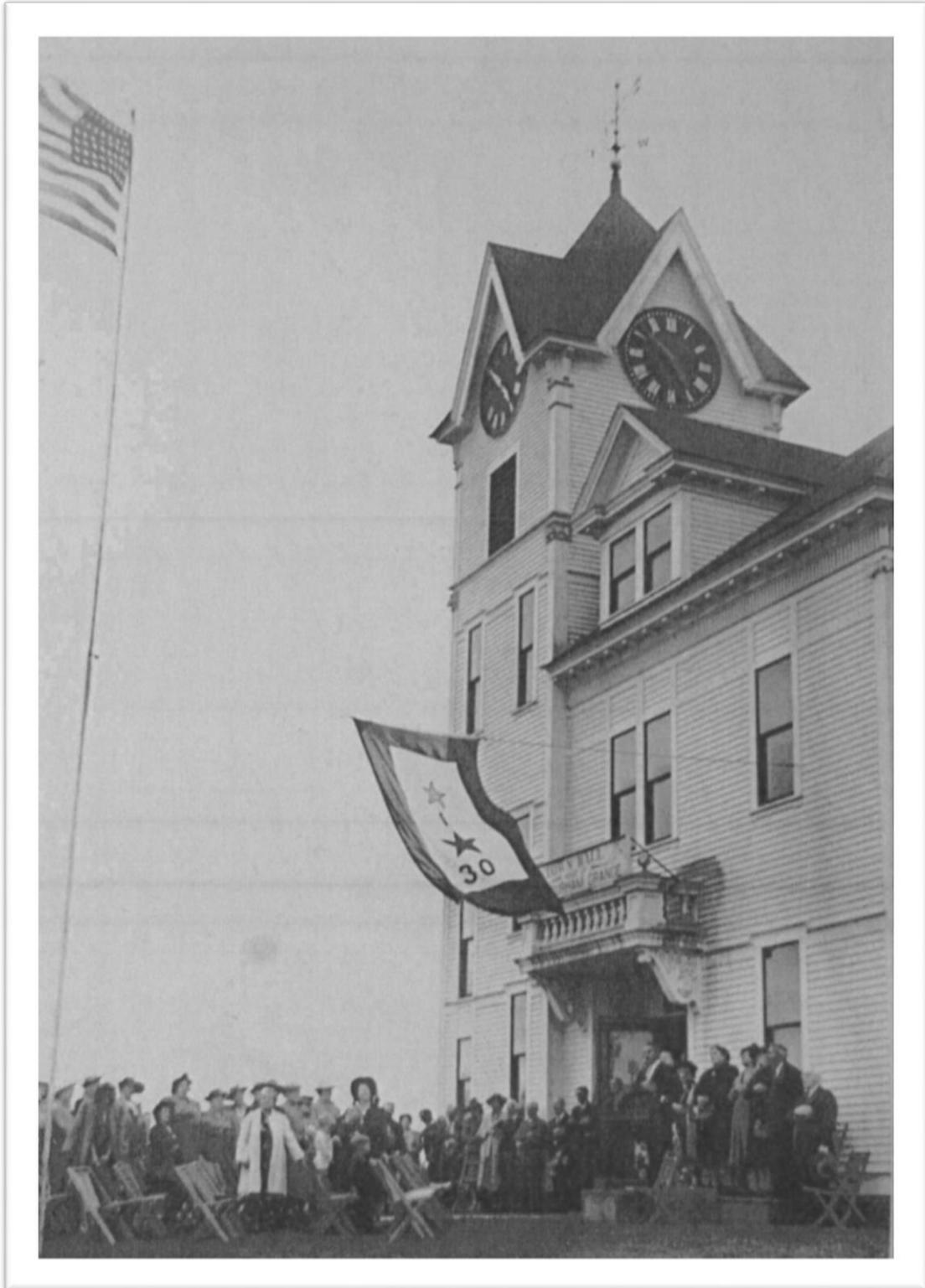
Transfer Station/Recycling Center: 56 Tash Road
Tel: 603-859-8080
Josh Johansen, Supervisor
Hours: Friday, Saturday, Sunday & Monday 8:00 AM -5:00 PM

Welfare Department: New Durham Town Hall, 4 Main Street
Tel: 603-859-2091 ext. 2
Scott Kinmond, Welfare Administrator – skinmond@newdurhamnh.us
Donna Young, Administrative Admin – ndcollector@newdurhamnh.us
Office Hours: Office Hours: Mon. – Fri. 9 AM – 4:00 PM or by appointment.

See the Welfare Department for:

Emergency aid

Town of New Durham, New Hampshire



Town Department Reports

1772 Meetinghouse Restoration Committee

What a wonderful place the 1772 Meetinghouse is; the Committee is thrilled that so many folks have visited it in 2019.

Unique among sites in the state and the country, this pre-Revolutionary War building and multi-use public park with nature trails, a vernal pool, the Early Settlers' Cemetery and historic Stone Pound will soon reclaim its vital place in town as a community center for meetings, private events, classes, educational events, displays, and rentals. The Meetinghouse is a showpiece of the original residents' determination and pride, and we need to come back to it – it's there, so let's use it!

The building is now level with a frost-free foundation, and the attractive grounds have been maintained since the volunteer brush and stump clearing last year. The oldest Town burying place has also continued to be cleared and respected, and there are now two picnic tables to enjoy the place on a different level.

At this point, we are preparing for the timber frame repairs by setting up a funding plan to ensure that grants continue to flow in. After that, the interior work can be completed; how beautiful the white plaster walls will be, set off by gleaming wood floors and wide wainscoting from the 1800s!

All of the necessary work is eligible for grants of up to fifty per cent. We are counting the days until this center of the community is once again filled with New Durham residents on a regular basis.

This year, fourth graders toured the building and participated in mock early Town meetings, with children sporting the names of actual townspeople of the era. They also enjoyed a display of toys, clothing, and tools of the mid-1800s.

The annual Halloween event, in conjunction with the Parks and Recreation Department, was an absolute hit. The Trick-or-Treating House offered a variety of activities and the Haunted Trails were the talk of the town. We're so grateful that ample off-street parking is available on site, and that so many people were able to take advantage of a fun evening.

This is our building, a place for Life's moments, left to us by the founders of our town. Let's continue the progress and grow the Restoration Fund quickly. Thanks for all of your support throughout the years.

The 1772 Meetinghouse Restoration Committee
Cathy Allyn, Robert Bickford, Robin Bickford, George Gale, Clayton Randall

ASSESSING

In 2019 appraisers from Cross Country Appraisal Group, LLC (CCAG) completed inspecting the remaining 950+- properties as part of a three-year plan to update the Town's property records. In 2020 the Town will be revalued as is required every five years by the state constitution. The revaluation process consists of updating land and building values according to sales that have occurred in the past 2 years. Property owners will receive a letter notifying them of their new assessment and instructions for scheduling an informal hearing to meet with a Cross Country appraiser to discuss their new assessment.

It is important to remember that when the assessment values are updated, the new base rates apply to all properties in the Town. Because the tax rate is calculated as the voted budget divided by the value of the town, the important thing to know is what percentage the Town total assessment changed, and what percentage an individual property assessment changed. The difference in these two percentages is the change in an individual property's tax burden: Individual assessment percentage change – Town total assessment change = tax burden change; If the number is negative the burden is reduced. If the number is zero, the burden is unchanged. If the number is positive the burden is increased.

The term "Tax Burden" is used because we cannot predict what the taxes on a given property will be: the taxes are based upon budgets that are variable from year to year. As a result, we can only express change according to "what otherwise would have been". If your tax burden decreased by 5%, your taxes will be "5% less than they otherwise would have been". It cannot be stated that your taxes will be 5% lower, just that they will be 5% lower than they otherwise would have been.

As we do annually, we will be visiting properties that have had building permits, unfinished construction or have changed since the previous year in order to bring the assessments of these properties up to date. No prior notification before the visit on these properties will be given. If nobody is home the appraisers will measure the outside of the buildings and leave a note stating that they were at the property and that the homeowner will be contacted at a later date to request an interior inspection. If you do not want an appraiser on your property, please contact the Town Office at 859-2091.

If you would like to meet with Jeff Earls or Robb Jutton the Assessors or have questions on your assessment, please call the number above to set up an appointment. The assessor is in the Town Office on the last Tuesday of the month.

Budget Committee

I am pleased to present my first Town Report as Chair of the New Durham Budget Committee.

RSA 32:16 Duties and Authority of the Budget Committee states that “In any town which has adopted the provisions of this subdivision, the budget committee shall have the following duties and responsibilities:

- I. To prepare the budget as provided in RSA 32:5, and if authorized under RSA 40:14-b, a default budget under RSA 40:13, IX(b) for submission to each annual or special meeting of the voters of the municipality, and, if the municipality is a town, the budgets of any school district or village district wholly within the town, unless the warrant for such meeting does not propose any appropriation.
- II. To confer with the governing body or bodies and with other officers, department heads and other officials, relative to estimated costs, revenues anticipated, and services performed to the extent deemed necessary by the budget committee. It shall be the duty of all such officers and other persons to furnish such pertinent information to the budget committee.
- III. To conduct the public hearings required under RSA 32:5, I.
- IV. To forward copies of the final budgets to the clerk or clerks, as required by RSA 32:5, VI, and, in addition, to deliver 2 copies of such budgets and recommendations upon special warrant articles to the respective governing body or bodies at least 20 days before the date set for the annual or special meeting, to be posted with the warrant. “

In order to carry out our statutory obligations the Budget Committee reviews ongoing expenditures and holds meetings to determine the next year’s funding levels for the operating budget, Capital Reserve Funds (CRFs), Expendable Trust Funds (ETFs). We also review all financial warrant articles where expenditures are being proposed and either recommend or not recommend their adoption. Our goal is to recommend a budget to the Legislative Body which will provide the services New Durham requires, adequately fund the CRFs and ETFs to pay for future purchases and make required payments on loans and leases.

In April Cathy Orłowicz stepped down as Budget Committee Chair having served in that capacity for three years. She continued as a member of the committee until she resigned in October. Her knowledge, experience and ability to keep the committee on task will be missed.

The opening on the Budget Committee was posted and all interested individuals were invited to the October 30 meeting of the Budget Committee. At that time the Committee conducted interviews and choose a new member. Ron Uyeno was the unanimous choice of the Budget Committee Members. He will serve until the March 2020 Town Elections are completed.

During 2019 the Budget Committee met 13 times – all of which were open to the public and televised.

- Four quarterly budget review meetings were held. The purpose of these meetings is to monitor operational income and expenses and expenditures from CRFs and ETFs. Individuals responsible for budget accounts update the Budget Committee on the status of their budgets and identify unanticipated expenses and how they will be paid within the limitations of their budget.
- Two joint meetings were held with the Board of Selectmen (BOS).
 - In August we discussed the recommendations of the Advisory Capital Improvement Program Committee (ACIPC) and developed guidance to be used by Department Heads when developing their 2020 budget requests and presentations.
 - In late October we held further discussions on the recommendations of the ACIPC and funding for CRFs and ETFs.

Budget Committee

- Starting in October the Budget Committee met six times to develop the proposed 2020 town budget. On January 15, 2020 the Budget Committee held a public hearing on the proposed 2020 town budget.

The approved 2019 Operating Budget reflected revenue of \$ 1,289,113 and expenses of \$ 3,057,147.

Major capital expenses in 2019 included:

- 10 Wheel Highway Department truck;
- Computer equipment and software upgrades;
- Updated heating system in the Library;
- Smith Ballfield upgrades and new equipment;
- Facility Space Needs Assessment and Functionality Analysis of town buildings and facilities; and
- Culvert replacement on South Shore Road.

The 2020 Operational Budget being presented by the Budget Committee reflects anticipated revenue of \$ 1,075,800 and expenses of \$ 3,205,062, an increase of \$ 147,915. Driving forces behind the increase include:

- Salary increase for town employees so as to remain competitive in a tight job market;
- Paid holidays for part time employees;
- Additional job responsibilities being assigned to the Tax Collector resulting in the position becoming full time for improved citizen service;
- Increases in the Assessing Budget as this is year five of New Durham’s five year cylindrical review. The fifth year entails an increased workload for the contract assessor;
- Contract for review and possible revisions of the town’s impact fees; and
- New contracts for removal of municipal solid waste, recyclables and construction debris.

As you review the proposed 2020 town warrant you will see listed the estimated tax impact per \$ 1,000.00 assessed valuation. Please remember these numbers reflect the “best guess” based on information available at the time the warrant was developed. The actual tax rate is not set until late fall when the Department of Revenue Administration (DRA) analyses the town’s actual financial data. Once a draft rate is received from the DRA, the BOS determine if the rate can be lowered by utilizing money from the town’s Unassigned Fund Balance.

The chart below shows the anticipated tax rate at the time the town’s Legislative Body votes on the budget (March) and the actual tax rate for the year.

Fiscal Year	Anticipated Tax Rate	Actual Tax Rate
2019	\$ 6.30	\$ 5.63
2018	\$ 6.092	\$ 5.46
2017	\$ 5.31	\$ 5.02
2016	\$ 5.67	\$ 5.07
2015	\$ 5.66	\$ 5.35

I would like to thank Town Administrator Scott Kidmond, the Department Heads, Chairs of Committees and the Budget Committee members (Vice Chair Mark Sullivan, Joan Swenson, Ellen Philips, Kenneth Fanjoy, Ron Uyeno and BOS David “Swens” Swenson) for their time and efforts in the development of the Town of New Durham 2020 budget.

Terry Jarvis, Chair
New Durham Budget Committee

Building Inspector/ Code Enforcement Officer/ Health Officer

To the Board of Selectman and the Citizens of New Durham,

2019 was a very busy year. I was appointed again in mid March. With my workload this year, the selectman appointed Jennifer Thompson as my Deputy Building Inspector. We issued a total of 231 permits; of which 72 were Electric, 64 Building, 26 Minor Building, 65 Gas/Electrical, and 30 Plumbing permits. I have been working to improve availability by accepting scanned and emailed permit applications. This will make the permit application process easier for applicants and less time consuming for the town. I have developed numerous handouts to explain code requirements, which have many illustrations.

The Goal of this department is to make applying for permits as easy as possible, but the applicant also needs to be ready with all the information to begin the permit process. All information, applications and fee schedules are online on the New Durham Town website under the Building Department to make this process easier for all applicants. Applications may be downloaded from the Town website filled out and emailed to: buildinginspector@newdurhamnh.us. If the installation requires a licensed technician for gas, electric, or plumbing, please scan and email a copy of the technician's license and photo ID. If it is a fixed fee permit, you may mail or drop off payments. Permits are issued and inspections are done during business hours. Business hours are Tuesdays and Thursdays 9am-12pm, or by previous arrangements. If applications are emailed with all appropriate paperwork and payments, I can email permits and receipts. Permit applications can also be dropped off anytime the Town Clerks Office is open.

Permits are required for any alteration, addition, new building, repair, replacement and foundation. Permits are also required for plumbing, electrical work and (gas) mechanical work. Estimated value included material and labor, contracted or done by the owner. A permit is needed for building demolition or any part there of as per guidelines set forth by NHDES.

Minimum State of New Hampshire Building Codes Building Specification Codes

International Building Code 2009

International Residential Code 2009

International Energy Code 2009

International Mechanical Code 2009

International Plumbing Code 2009

The National Electrical Code 2017

Respectfully Submitted,

John Abbot

Cell# 603-608-8124

Conservation Committee

We are pleased to present the 2019 report of the New Durham Conservation Commission. The Conservation Commission was established by Town vote nearly 50 years ago to study and protect natural resources within our borders, and is committed to broadening public awareness of the natural resources of New Durham in the belief that this will inevitably lead to a greater commitment to their careful stewardship.

Under state statute, the Conservation Commission is charged with “the proper utilization and protection of the natural resources and for the protection of watershed resources of said city or town.” In this capacity, we serve to advise other town/regional boards and committees on natural resources, wetlands, water quality and related issues. Conservation efforts in 2019 culminated with the successful completion of the Birch Ridge Community Forest project, preserving over 2,000 acres of land overlooking Merrymeeting Lake, March’s Pond, Chalk Pond and Coldrain Pond. This was a cooperative effort initiated by the Merrymeeting Lake Association and led by Southeast Land Trust (SELT) with Moose Mountains Regional Greenways (MMRG) and the Conservation Commission. Town residents and representatives of all of these groups will continue to guide the management of this wonderful community resource through its Steering Committee, and we encourage you all to get out on the trails and enjoy the views. As the year was winding down, news came that there is great potential to expand the Community Forest further by approximately 600 acres – we ask that residents support these efforts any way they can.

The Commission is always interested in supporting conservation projects that align with the priorities of our Natural Resources Inventory and the Town’s Master Plan. We also continue our important work in reviewing wetland and shoreland impact permit applications on behalf of the Town, and have provided input to the New Hampshire Department of Environmental Services on several applications in an effort to protect the town’s incredible water resources. We serve as a resource to landowners who are considering work that impacts shorefront or wetlands – please contact us or come to one of our meetings to learn more. The Conservation Commission also continues to provide ongoing stewardship of protected properties throughout town. Residents should recognize that maintaining land in an undeveloped state provides opportunities for outdoor recreation, improves property values and helps stabilize tax rates – please contact us if you are interested in ensuring a legacy of open space protection for your property.

We always look forward to welcoming new members to the Commission; our meetings are on the last Tuesday of each month if you are interested in participating. We have more important work to do in 2020.

Respectfully submitted,

Ron Gehl
Chairman

Department of Public Works

The winter of 2019 was an extremely busy season for the highway crew. During the season, the crew contended with wet snow, freezing rain, and rain which kept them very busy throughout the winter so far. Thank you to our dedicated crew for keeping our roads maintained better than other towns in the area. This summer the crew replaced a number of culverts on Birch Hill Road at the beginning of Valley Road. We oversaw the South Shore twin-pipe culvert project, which was replaced by a concrete box culvert. The road in that area, which was eighteen feet, is now, end-to-end of the box culvert, thirty-four feet with guardrails. Great job by Mike Bean!

Thank you, everyone, for your patience while work was being done. This year the crew graded roads and ditched dirt roads and raked for the spraying of calcium chloride for dust control. They also swept roads such as Old Bay from the store for one mile in preparations for shim and overlay, and from Tash Road for one mile. They also ditched Brackett Road in preparation for paving. Paving was done by R&D Paving. Chip sealing was done from the General Store to Tash Road and Valley Road from Berry Road to Alton town line toward Tash Road. Crack sealing was done on Berry Road from Valley Road to Top of Ridge and part of Valley Road. We did a joint project with the Town of Alton on Valley Road, Alton, and New Durham town line. We cut out 100 feet of pavement which was in bad shape. Alton supplied the excavator, three 10-wheelers, and gravel material and a roller. We worked very well together. A great team got it ready in one day. The next day, S&S Paving out of Rochester, paved it in with three inches of winter binder asphalt. The job came out great.

The crew took on the maintenance of the Main Street dam. They put in new splash boards, put in seven loads of rock with fabric, and seeded slopes. Many thanks to Mike Gelinis for a great job on the paver walkway for launching canoes and kayaks. Also, thanks to Fire Chief Peter Varney and crew for installing a new dry hydrant.

I would like to thank Al Greymont for donating bark mulch used to enhance the appearance of our town facilities and for transportation services for our equipment.

I would like to thank Les Leary for keeping our equipment repaired and donating his time to blow out the water lines at the cemetery.

I would like to thank Karen Kehoe for all the great work as administrative assistant at the DPW.

I would like to thank and congratulate my new division supervisor, Dave Bennett, for stepping up to the position.

I would also like to thank my staff for their hard work and dedication to the town. Also, thanks to the highway crew: Leon Smith, Meghan Bickford, Mike Gorton (seasonal employee, who has been with us for 16 years).

And many thanks to our new help: Lee Thompson III, Randy Genest, part-time Paul Nixon for doing building repairs and upkeep of the lawns. Great job, crew!

Many thanks to our new administrative assistant, Pam Ward. Thanks for all you do for DPW & SWF.

Also, a very big thank you to Town Administrator Scott Kinmond for all of his assistance through the changes that took place in the Highway Department this year. Thanks to all of you for stepping up and doing what you do to make new Durham a great town. To all the department heads and employees of the Town of New Durham, let us continue to work together and move forward as a team.

We look forward to serving the residents of the Town of New Durham in the time to come. Please contact us at the DPW office with any questions or concerns at (603) 859-8000.

Respectfully submitted, Don R. Vachon, Department of Public Works Manager/Road Agent

Dept. of Public Works/Solid Waste Facility

The Solid Waste Facility (SWF) was very busy during 2019.

Employee updates include the following: Leo Mondou retired this year. We thank him for his years of service at the Solid Waste Facility. We would like to welcome Tom Givetz, our new part-time employee. The Town will hire another part-time employee for the summertime rush.

A big change to the SWF is coming in 2020. We have signed a new contract with Zero Waste to haul our solid waste and construction and demolition debris. The previous contract was with Casella, which expired at the end of 2019. Zero Waste's bid presented the best price for the town for cost of hauling and disposal.

In the earlier part of 2020 we will be implementing changes in the way SWF handles its recyclables, as the market for loose fibers has changed significantly in 2019. These changes will allow the town to receive the best price for or pay the least amount to recycle our paper. Stay aware of sign postings at the SWF to see when the changes will take effect.

The department received 1,140.65 tons of municipal solid waste, as well as 241.64 tons of construction and demolition debris. We were very busy throughout the year with recyclables as well.

● Loose Fibers	96.81 tons
● Plastic	31.62 tons
● Cardboard	69.16 tons
● Glass	66.12 tons
● Tires	411
● Scrap Metal	109.24 tons
● Aluminum Cans	7.23 tons
● E-Waste	
● Televisions	17,949
● Misc. Electronics	355
● 4' Fluorescent bulbs	11
● 8' Fluorescent bulbs	2
● Misc. bulbs	58
● Freon units	191
● Batteries	0.87 ton
● Fire Extinguishers	15
● Freon units	191
● Propane tanks	
▪ 1-lb	361
▪ 20-lb	105
▪ 21 to 100-lb	7
▪ 250-lb	1

Dept. of Public Works/Solid Waste Facility

Total estimated revenue brought in by recyclables: \$15,004.79. Less total estimated cost of disposal, rental fees and hauling: \$25,945.01. Net loss for 2019 \$10,940.22.

Total estimated revenue for fees paid for disposal (i.e., electronics, construction and demo) \$20,042.00

Please remember you need a current SWF/Beach Parking sticker to use the SWF. Old stickers expired in 2019 (Blue) you will need to purchase a 2020-2021 sticker (Red) to continue using the facilities.

The New Year is bringing more new changes as we try to implement a new drive-on scale system to accumulate more town revenue, as fees for disposal will be more accurately charged. We look forward to this exciting step as we work to make disposal of items easier and more cost effective for the New Durham residents. If you have any questions, comments or concerns please feel free to contact me through the office at (603) 859-8000 or email at nddpw@newdurhamnh.us.

Thank you for a great 2019 and we look forward to another great year!

Respectfully submitted,

Joshua Johansen, Solid Waste Supervisor

Don Vachon, Department of Public Works Manager/Road Agent

Ethics Committee

I am pleased to present the following report of the Ethics Committee to the Citizens of New Durham.

In 2008, voters in New Durham adopted an Ethics Ordinance. An ordinance carries the weight of law, and it became apparent that the Board members had neither the legal training nor the authority to enforce the Ordinance.

In 2011 the citizens rescinded the Ordinance. They recognized, however, the need for a document that outlined expectations and standards of ethical behavior. So, a Committee was formed to revise the Ordinance into an Ethics Policy.

The purpose of the Ethics Committee is to assist New Durham residents who request guidance and education regarding potential ethical issues.

The role of the Ethics Committee is advisory and educational. We clarify for the inquirer whether the issue is an ethical, legal, or personnel issue and offer guidance about the next steps the individual may take.

In 2019 we lost another valued member of the Ethics Committee when Joan Swenson resigned for personal reasons. Her knowledge and expertise on ethical issues, as well as her strong organizational skills were so very valuable to the Committee. We thank her for the work she did to help make our policy clearer and easier to understand.

We welcomed a new member, Brad Lipe to the Committee,

In 2019, Margaret Byrnes, the President of the New Hampshire Municipal Association (NHMA) again returned to New Durham for a third year to present a continuing education session for employees, department heads, board and committee members and town volunteers. Her presentation went through our policy and discussed the issues of Nepotism Duty to Recuse, Conflict of Interest, and Acceptance of Gifts. Last year her presentation was on the Right to Know Law. . We thank her for taking the time from her very busy new position at NHMA to return to New Durham for this presentation.

The Ethic Committee had only one inquiry by mail this year. We responded in writing, with an invitation to attend our next meeting, but the inquirer appears to have settled his concern without further assistance from our Committee.

The Committee spent our meeting time this year going over the rules of procedure, to clarify some paragraphs and to assist new members to thoroughly understand those rules.

The Committee meets at least quarterly, unless there is a request for a meeting in the interim. Meeting dates and times are posted on the Town website. We welcome members of the public to attend our meeting and ask questions about the Ethics Rules of Procedure or the in Policy.

Respectfully submitted,
Ellen Phillips, Chair

Fire Department

Thank you for the opportunity to present the 2019 report for the New Durham Fire Department and for the continued support of the Citizens of New Durham.

This has been a challenging year allocating man power to cover all our calls. We are still short staffed as are all call departments across the state. The state wide volunteer and call departments are moving to shift coverage, we are not there yet as we have a small dedicated crew that put aside their personal family time to serve this community.

We have taken delivery of our new air packs. These air packs provide telemetry that communicate critical events directly with command. The ability to give command that information, without verbal communication, increases the safety in hazardous environments for our firefighters. We also can produce at the end of each emergency a time stamped report to reconstruct the progress of critical events for evaluation by officers so if necessary make adjustments in the training program.

Update on the drone: We used the drone on several occasions for smoke investigations. This has reduced the dangers of driving and looking for smoke. As I promised, the drone has reduced the time required to locate fires, allowing us to make preliminary assessments from the air to determine the resources required much sooner and before the fire has time to grow into a resource draining and time consuming incident.

The members of the fire department and I thank you for your continued support in the acquisition of the necessary and needed equipment to be able to better serve the town.

This past year we answered 311 calls for assistance and the dedicated members of the New Durham Fire Department responded to 100% of in town calls and 97.43% of all calls.

Statistics for the year of 2019 are as follows:

CALLS PER UNIT	CALLS BY TYPE
Engine 1 = 19	Fire = 124
Engine 2 = 31	EMS =154
Ladder 1 = 5	MVC/Rescues = 32
Ambulance 1 = 182	Total calls = 311
Forestry 1 = 10	
Car 1 = 191	Mutual Aid Given = 30

Respectfully submitted,
Peter R. Varney,
Fire Chief

Forest Fire Warden and State Forest Ranger

This past year we were fortunate enough to have favorable weather conditions in the spring and summer which limited the amount of wildfire activity throughout the state. Your local fire departments and the Division of Forests & Lands worked throughout the year to protect homes and the forests. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. The towers' fire detection efforts are supplemented by the NH Civil Air Patrol when the fire danger is especially high.

Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Every year New Hampshire sees fires which threaten or destroy structures, a constant reminder that wildfires burn more than just trees. Homeowners should take measures to prevent a wildfire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at www.firewise.org. Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

The Forest Protection Bureau and local fire departments were very busy this year celebrating Smokey Bear's 75th year preventing wildfires. Many events were held at local libraries, in fact, this program was so successful we will be offering it again in 2020. We were fortunate enough to partner with the Northeast Forest Fire Protection Compact and bring the Smokey Hot Air Balloon to Franconia Notch in August. The weather was fantastic and hundreds of people got the chance to ride in the balloon! Smokey's message has always been about personal responsibility – remember his ABC's: **A**lways **B**e **C**areful with fire. If you start a fire, put it out when you are done.

“Remember, Only You Can Prevent Wildfires!”

As we prepare for the 2020 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting www.NHfirepermit.com. The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES). You are encouraged to contact the local fire department or DES at 603-271-3503 or www.des.nh.gov for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at www.nh.gov/nhdfl/.

The Town of New Durham was fortunate to of had a very mild fire season, your local fire department only responded to 10 reported forestry calls for the season. These calls ranged from smoke investigations to trees and wires down. No major wildland fires were reported in the town for 2019. New Durham issued 82 brush fire permits and 309 campfire permits issued either though the online service or hand written at the station. Thank you all for a very safe fire season and please remember permits are required once snow cover is gone.

Respectfully Submitted,
David F. Stuart
Deputy Chief / Fire Warden

Friends of the Library

The Friends of the Library is a non-profit organization that promotes interest in the library, as well as supporting and assisting the library with programs and services. The organization was established by 12 volunteers in the fall of 2002. As of the end of 2019, there are 23 active members.

As in prior years, we held a Book, Bake and Plant sale to coincide with the Town's Yard Sale. All of the items for this sale are generously donated by our members and the community. This is one of our most successful fundraisers. With the proceeds from this sale, the Friends have been able to help purchase many supplies and subsidize library programming for all age groups in our community. This past year we once again supported an exceptional Summer Reading Program and provided funds and supplies, as well as baked goods for refreshments. This program has really grown over the past few years and is very well attended.

We also continue to support the library with funding for programming, to include the very popular Yoga classes for adults and Summer Passes for various local museums and attractions.

In December, we held our annual Holiday Open House party with decorations, refreshments, entertainment, and a visit from Santa and Mrs. Claus. We were delighted to have singer, songwriter, and storyteller Steve Blunt return this year to get us in the holiday spirit. We once again held our annual raffle, which has proven very popular and has expanded to more than 30 prizes and has provided considerable support to library programs.

The Friends of the Library is pleased to announce that we have also added yet another way for the community to support our library – Amazon Smile. This is a painless way for those who shop on Amazon to choose the “New Durham Friends of the Library” as their charity of choice. Once selected, a small percentage (0.5%) of any eligible purchases are matched by a retailers' Foundation and donated to our Friends of the Library account. Anyone wishing to jump on the bandwagon should stop in at the library, where easy instructions are available to get started.

We would like to thank the community for coming out to support us and the library throughout the year. Thank you for continuing to bake all the delicious goodies for our events. We couldn't do any of this without you!

The Friends of the Library are always looking for new members, either active or inactive. Our meetings are held on the third Tuesday of the month at 7 p.m. in the library, during the months of April through June and September through November. We'd love to welcome some new faces in the coming year!

Respectfully submitted,

Linda Callaway, President

Christine Hudon, Vice President

Marjorie Mohr, Secretary

Joan Goodrich, Treasurer

John C. Shirley Cemetery Trustees

All three John C. Shirley Cemetery Trustees, Doug Gilman, Darlene Checchi and Freeman Goodrich were brand new trustees during 2019. We learned much during our first year, and going forward, we are committed to continue learning and growing, for the benefit of the cemetery, and the Town of New Durham.

New Durham has continued to be a member of the New Hampshire Cemetery Association. We will continue to use this association as a resource and a source for guidance.

The Trustees would like to thank several people for their hard work in keeping the cemetery a beautiful and tranquil area of New Durham. The Highway Department has kept the grounds and buildings in beautiful condition. Thanks go to:

Paul Nixon, Town Property Groundskeeper, who has done a remarkable job of keeping the cemetery beautifully manicured.

Karen Kehoe and Pam Ward, Highway Department Administrative Assistants who worked with the bereaved families and funeral home personnel, always showing great compassion and respect, offering every assistance possible.

A special thank you to **Don Vachon**, Road Agent and Cemetery Sexton, for his knowledge and leadership in keeping the cemetery the beautiful and tranquil place it is.

In 2019 the cemetery was adorned with two new black rod iron style gates. These gates are used to close off the cemetery roads during the winter months, but they also enhance the beauty of the cemetery. It will be our goal to facilitate the continued care of the cemetery to maintain its beauty.

Losing a relative or loved one is never easy. There are steps that may be taken to ease the process. Lots may be purchased at the New Durham Town Hall during business hours.

If you own a lot, please inform your funeral director or call the New Durham Town Hall for further assistance during your time of need. Please contact the Trustees at Town Hall with family contact information or if there are changes from the original deed.

Respectfully submitted,

Doug Gilman, Chairman, Cemetery Trustees
Darlene Checchi, Cemetery Trustee
Freeman Goodrich, Cemetery Trustee

Library Director

We love being the hub of this community! The library is known for friendliness, efficiency, and for the amount and quality of programming we offer. Regarding programming, we far outpace towns of similar population, as well as much larger libraries.

In 2019, we held 135 children's programs with an attendance of 2,281. Programs for adults numbered 107, with 890 attending, for a total number of 242 programs with an overall attendance of 3,171. Last year, 2,853 people attended our programs, so we are definitely seeing an upward trend.

Also trending upward are our circulation figures: in 2011 circulation was 6,691 and this year it was 11,300.

We have approximately 15,000 items in circulation (including print material, audio books, DVDs, and CDs), and access to more than 27,000 titles from the consortium.

The addition of Microsoft Office installed on the majority of our computers, along with some new computers and a color printer, gave us our technology boost for the year. Anyone wanting to check out their family background or research the best microwave to buy is able to do so here, as we offer Ancestry.com and Consumers' Report on-line.

Regular programming includes First Steps for newborns through three years; Storytime for preschool aged children (two sessions: Thursdays and a mini-session on Fridays); Move it! Move It! for children five and under; the Summer Reading Program for elementary school aged children; 1,000 Books Before Kindergarten (23 children have completed 1,000 books since we started the program in 2016); Cribbage (a Recreation Department program); Spectrum Start-Ups for primary grade students in conjunction with the Rec Dept.; Spectrum Challengers for elementary grade students in conjunction with the Rec. Dept.; Mystery Book Club; and Book Club. This year we added Yoga and Tai Chi to our offerings.

The year 2019 saw special programming such as children's stop motion animation, Paint Nights for adults, Parent/Child Paint Nights, outreach programs at the school (monthly), Children's Literacy Foundation (CLiF) events, LEGO building, Candidates' Night, a Mindfulness workshop, basket weaving, pottery, and cookie decorating classes, art exhibits, and evening presentations.

Some of this was covered by receipt of three grants (Early Literacy Programming Revival Grant, a Summer Readers' Grant, and Arts Grant) awarded to us. Patrons were able to attend nine local museums/attractions for free.

Happily, the state's interlibrary loan system, which had been off-line for a couple of years, is once again operating, making it much easier for us to secure the materials patrons want.

Disaster did strike in 2019 - when our crawlspace flooded, we lost a host of items (decorations, artwork, photographs) stored there, but it was wonderful to see the swift and helpful response from our fire department and AAA Water.

As always, a shout out to our Friends of the Library, a marvelous group that provides supplies, equipment, and entertainment for New Durham residents of all ages.

When asked for comments during budget season, patrons called us "the mainstay of our community," "wonderful," and "fun, fun," offering "an awesome book selection," and "impressive, diverse programming for all ages."

It's gratifying to receive feedback like that, but this quote sums up what we all try so hard to accomplish here: "I have never been to a better library."

Cathy Allyn, Library Director

Library Trustees

The Library Board of Trustees is an elected body to whom your library is entrusted. The Trustees are vested with the custody and management of the library. They select the library director, approve other hires, adopt policies to govern the library's operation, and work for adequate financial support of the library.

This has been a busy and rewarding year for the Trustees, with several innovations, improvements, and programs.

Library Director Cathy Allyn and her staff managed to successfully apply for and receive an Early Literacy Revival Grant. In addition, they are to be thanked for the many innovative programs they organize, from basket weaving to Tai Chi to children's programs. Cathy and her team ensure the library patrons' needs are met and that their experience is a positive one with each visit. A major update of the customer computers was a great help there.

A well switch failure flooded the crawl space, damaging much of what was stored there.

To enhance the appearance of our facility, the story poles were lighted, a plaque installed, and the garden and drainage improved.

Respectfully submitted,

Bill Meyer, Chairman

Richard Leonard, Treasurer

Lee Newman, Member

Laura McCarthy, Secretary

John Michaud, Member



Toddlers at the Library

Water Quality Committee

Formerly the ND Milfoil and Invasive Aquatic Weeds Committee

1. Continued water quality testing. Together with the Cyanobacteria Mitigation Steering Committee's (CMSC) River testing working group, the WQC continued to test various locations in the Merrymeeting River (MMR), Merrymeeting Lake (MML), Chalk Pond, Marchs Pond, and Shaws Pond. All waterbodies except the Merrymeeting River continued to have high water quality during the year. More extensive testing in Marsh and Jones Ponds revealed significant internal phosphorus turnover and periods of anoxia at the deep water sites on these waterbodies. Each of these waterbodies also experienced cyanobacteria blooms caused by Planktothrix isothrix, and subsequently the Department of Environmental Services (NH DES) posted advisories discouraging direct contact with the water during the blooms. These blooms and the deep site internal turnover and anoxia are being caused by the discharge from the Powder Mill State Fish Hatchery (PMSFH), which has responded by developing a new temporary waste water treatment system. The cost of this year's water quality testing was \$1183.00. The data collected helped in the development of a Merrymeeting River and Lake Watershed Management plan (MMWMP). The following New Durham residents participated on the Water Quality Goals Committee which established the water quality standards for the Merrymeeting River: Fred Quimby, Mike Gelinias, Art Hoover, Bob Craycraft, and Bill Meyer. Together with representatives from NH DES and the Town of Alton, NH, this group established the future goal of no higher than 10 ug/L for total phosphorus (TP) monthly average concentration throughout the MMR. Currently monthly averages range from 43.1ug/L in Marsh Pond to 16.1ug/L at Alton Bay. The goal set for MML was 4ug/L which is the current concentration. Phosphorus is the leading nutrient responsible for excessive growth of algae, cyanobacteria and vascular plants such as variable milfoil and it derives from stormwater runoff (phosphorus bound to soil) and the hatchery discharge due to fish food and excrement.
2. Merrymeeting Watershed Management Plan. New Durham and Alton as well as NH Fish and Game (NHF&G) and the Merrymeeting Lake Association (MMLA) contributed towards the development of the MMWMP. In 2019 we saw the publication of the Merrymeeting River and Lake: Lakes Loading Response Model Report (May,2019), the Merrymeeting River and Lake Build-out Analysis Report (May,2019), and the MMWMP (September, 2019). These documents are available in the Public Library. These publications were based on surveys conducted by the WQC including: water quality data, shoreline survey, septic system survey, waterfowl survey, and the stormwater runoff survey. The final result was an Action Plan (a section of the MMWMP) which makes recommendations on how to bring the MMR back into compliance with the water quality goal of 10 ug/L monthly average.
3. Implementing the Action Plan. On August 23, 2019 Forrest Bell Environmental Associates (FBE) made a presentation for the public at the New Durham Elementary School on the development of the Action Plan and what it means. On October 28, 2019 FBE made a presentation for town officials in Alton and New Durham (held at Alton Town Hall) on how to implement the Action Plan. From this a variety of strategies were developed. The Town of New Durham (Department of Public Works) actually began a program for remediating various stormwater runoff problems as they were recognized in 2018 which included placing a new catch basin at the MML Public Beach and, together with Mike Gelinias, remediating the Town Boat Access at Marsh Pond. In 2019 the New Durham Department of Public Works (NDDPW) stabilized the banks of the MMR at the Main Street Dam and together with Mike Gelinias constructed a new canoe and kayak launching site to Downing Pond there. The WQC wrote a section 319 grant seeking federal funds to remediate a stormwater runoff problem at the intersection of MM Road and South Shore

Water Quality Committee

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Road. This grant was recently approved by the NH DES for funding by the Environmental Protection Agency (EPA). Construction to begin in 2020, approximate costs \$160,000.

4. Variable Milfoil Treatment. The State approved a plan set forward by the WQC to apply herbicide in Marsh and Jones Ponds in specific zones allowing some of the applied herbicide to move downstream and cover the entire infested area. A Fall 2019 survey by the NH DES indicated this plan worked and the milfoil was so effectively treated that herbicide application will not be necessary in 2020. In addition, Diver Assisted Suction Harvesting of milfoil also occurred on Jones and Downing Ponds. The total cost for milfoil treatment this year was \$22,366.00.
5. Powder Mill State Fish Hatchery (PMSFH). This year, to provide some relief from the phosphorus discharge, the PMSFH reduced the phosphorus in their fish food by 10%, removed 50,000 Atlantic Salmon to be raised at the Nashua National Fish Hatchery, and developed a new temporary waste water solids disposal system (NTWWSDS) which was placed onto operation in August 2019. Meanwhile the CMSC sent a copy of the Lakes Loading Response Model Report and the MMWMP to the EPA to assist them in developing a new National Pollution Discharge Elimination System (NPDES) permit. This permit would establish limits on the discharge of pollutants by the PMSFH. On December 31, 2019 the EPA published their Draft NPDES permit. This draft permit restricted phosphorus discharge to no greater than 14 ug/L from June to September and no greater than 25 ug/L from October to May. The total discharge for the year was 395 lbs. which was 208 lbs. above the limit established by the MMWMP. The WQC is preparing to respond to this draft permit in January, 2020.
6. Public Education. One recommendation of the Action Plan is to develop a Public Education Program. This year we cosponsored a lecture called Septic Sense which was held in at the Gilman Library in Alton, NH on July 30, 2019. We also cosponsored a program bringing Americorp volunteers to shoreline residents of New Durham who wanted a free and confidential assessment of their stormwater runoff problems and practical methods for dealing with it. This program was a success and we will try to replicate it in 2020. The WQC also established a “What you need to know about your watershed” section in the New Durham Public Library. This section contains all the documents mentioned in this report and 50 pamphlets and fact sheets describing various water related subjects such as wells, septic systems, stormwater runoff, fertilizer use, Agriculture Best Management Practices, and Forestry Best Management Practices. Books are available listing the best plants to use for shoreline buffers as well as easy do-it-yourself practices to eliminate stormwater runoff on your land. Cost for these public education projects was \$380.00.
7. Acknowledgements: The WQC would like to thank the following for assistance Doug Gilman, Nancy and George Haseltine, and Pat Gray who assisted Fred Quimby and Mike Gelinas on water quality surveys; Bill Malay and the MMLA water quality team who again performed the water quality surveys on MML. Bob Craycraft and his staff at UNH who performed all the water analyses. Sabina Perkins of UNH for her continued assistance in deep water surveys; her insightful M.S. Thesis describes the metalimnetic bloom of Planktothrix isothrix which plagues Marsh and Jones Ponds. Cathy Orłowicz who provided an excellent history of development on the Merrymeeting River for the MMWMP. George Haseltine, Brian Welch and Joe Wadleigh for catching and contributing yellow perch from local waterbodies to assist in documenting levels of the pollutant, mercury, in fish meat. David Neils (NHDES) who provided bathymetry for Marsh and Mill Ponds, providing water quality sondes for Marsh and Jones ponds to continuously

Water Quality Committee

Formerly the ND Milfoil and Invasive Aquatic Weeds Committee

measure water oxygen at the deep sites, and for providing April through September water quality surveys at Mill Pond (Alton): all this information went into the MMWMP. Amanda McQuaid (NHDES) for quantitating cyanobacteria a various New Durham Ponds and Rivers. Doug Gilman for assisting in the MML shoreline survey. Mike Gelinas for the many things that he does, the town of New Durham is a better place because of him. Art and Susan Hoover for their dedicated service to the WQC and its predecessor the Milfoil and Invasive Aquatic Plants Committee on which he served as the first chairman, they gave inspiration to all committee members. Tom Rogenski for his dedicated service on the WQC and the PMSFH best management practices working group which helped define the problem at the PMSFH and get the EPA on track to solve this problem. The Hoovers and Rogenskis moved away from New Durham in 2019, they are already missed.

Respectfully Submitted,

Fred Quimby, chair

Parks & Recreation Department

This year brought about some changes in the Parks and Recreation Department. Nichole Hunter resigned in August, to spend more time with her family. We thank Nichole for five years of directorship.

Traditional youth sports programming includes baseball and softball through Kingswood Cal Ripken Baseball League, track and field through Granite State Track & Field as well as soccer and basketball through leagues made up of our neighboring communities. These programs are successful in part due to volunteer coaches and we are thankful to each community member who gave their time, dedication and support to our youth players.

Outside of the sports realm, Recreation was pleased to offer various activities in collaboration with other town departments and groups including Spectrum Youth, Spectrum Challengers and the New Durham Public Library (Pumpkin Carving). On Halloween we organized a haunted trail at the 1772 Meetinghouse. Other events and programs included the spring celebration and egg hunt, swim lessons at the town beach, kids night, hikes, teen group, town-wide yard sales, open gym, walking/running, pickle ball, vendor & craft fair, senior bingo, cribbage on Tuesdays, craft sessions and more!

I would like to give a special thank you to all of the members of the Playground Committee. The following people and organizations who helped with the new playground include Dana Berry, Lon Berry, Lon Berry Jr., William Belanger III, Al Greymont, Annette Pepper Belanger, Mark D'Entremont, Susan D'Entremont, Greymont Trucking, Scott Goodspeed, Stacy Goodspeed, Greymont Earth Materials, Cadie Protor, Carl Woods, Chad Chase, Andrew Hernandez, Don Vachon, Scott Kinmond, Steven Pierce, Adam Tucker, and the Department of Public Works.

A group of town residents took on a tasks of collecting money, ordering and then assembling the playground materials down at our Smitty's Way Ball Park. The new structures are favorites of the children of New Durham. Thank you volunteers for all you hard work and dedication!

Thank you to all those who participated in 2019 events as well as to our greater New Durham Community including fantastic volunteers and business sponsors. Much gratitude to all those who helped including the Parks and Recreation Commission, New Durham Public Library, New Durham Transfer Station, New Durham Police Department, New Durham Fire Department, New Durham Elementary School, New Durham Food Pantry, New Durham Charitable Fund, Boodey Farmstead Committee, Farmington Fishing & Game Club, Merrymeeting Lake Association, New Durham Town Clerk's office, Finance officer, and Town Administrator and all other partners and sponsors. Additional thanks to our neighboring town recreation departments and youth organizations.

We look forward to 2020!

Sincerely, Celeste Chasse, Parks & Recreation Director

Planning Board

The Planning Board remained active in 2019. A number of changes to the Zoning Ordinance were adopted by the voters in March and included a major revision on how we regulate Accessory Dwelling Units. This was necessary to bring our Zoning Ordinance into compliance with New Hampshire state law. We made the regulations as broad as possible and allowed attached, detached and stand-alone ADUs. We also revised the regulations to include a Dark Skies ordinance, something many other New Hampshire towns have adopted. We also amended the Zoning Ordinance to require proper disposal of household waste, and we moved the building regulations out of the Subdivision Regulations and into the Zoning Ordinance which gives the town the ability to pursue violators in District Court at a lower cost.

The makeup of the Planning Board underwent change in 2018. We voted to make David Wessel a member. Jennifer Thompson joined us as an alternate for a time, but ultimately had to resign due to other commitments. We were fortunate however to have David Bickford join the Planning Board as an Alternate. David brings many years of experience in town and state government which gives him a knowledge of state law that will serve the Planning Board well.

Again this year several applications came before the board from around Merrymeeting Lake to demolish and rebuild older homes. This is a continuing trend, and we expect this to continue in the future. However, no site applications were received by the Planning Board to build new homes on land that had not previously been built on. This is somewhat surprising given the level of construction in other areas; however, the number of new home construction permits in New Hampshire reached a peak at over 9000 in 2003-2005, but in 2018 – the most recent year with complete records – was still only slightly over 4000.

In 2019 we worked primarily on revising the Land Use Suitability map. This is a map of our town that represents areas most suitable for development, least suitable for development, and a number of categories in between. The current map was hand drawn in the 1970s and was based primarily on soil types. We contracted with the Strafford Regional Planning Commission to redevelop the Land Use Suitability Map using modern technology and the ability to overlay water features, aquifers, steep slopes, roads, cemeteries and wetlands. Based on these features, we redrew the map and narrowed the number of categories to suitable, not suitable and constrained developable. The new maps will be made available electronically on the town web site. This will be of help to both the Planning Board and the Zoning Board of Adjustment.

We also addressed setbacks from water bodies. In two places in the Zoning Ordinance it currently states that setbacks are 75 feet from “any water body”. We felt that was too broad. We therefore borrowed language from another section of the Ordinance, the Wetland Conservation Overlay District, to clarify the size and type of water body that requires a 75 foot setback. This will improve our ability to appropriately review site plans.

We have an ambitious agenda for 2020. We plan to revise the table of soil types in our ordinance as it is currently outdated. Similarly, our Impact Fees need to be updated and we will take that on in 2020. We will also form a subcommittee to review the issue of commercial development in New Durham. The goals of this committee will be to survey town attitudes, develop a vision for commercial development in our town that correlates with the Master Plan, and develop an action plan for how to implement the vision. We expect this to be a complex and long term effort.

Respectfully submitted,
W. Jeffrey Allard, Chair

Police Department

2019 was another busy year for the New Durham Police Department as we were dealing with 4 different “drug houses” in Town. The Department stepped up patrols in those areas of Town with contacts, traffic stops and arrests. With assistance from the Federal level all of these drug areas of Town have been shut down. Serious crimes and investigations took a lot of Officer hours with traveling out of Town to complete these investigations. Incidents involving knives and drug overdoses took place in Town. On two occasions Officers were exposed to various drugs and had to be checked out by medical staff for decontamination. On several occasions “use of force” was used involving the Department’s Tasers to take arrestees into custody. As we move into 2020, Officers will be sent to advanced training ranging from active shooters to clandestine lab investigations.

K9 Izzy was used on several arrests in town and assisted Federal Officers on two search warrants. She also did demos for the senior citizens and the library. Officers partnered with Dollar General in Alton along with the Food Pantry to conduct a toy drive for “wish upon a star” program, which was a big success. Officers also delivered meals for the senior citizen dinner held at the school. Officers from the Department conduct welfare checks, directed speed patrols and assist on Civil Issues, Town Beach patrols/Residency checks/sticker checks at the landfill. The majority of the Town Ordinances are enforced by New Durham Police Officers.

Remember citizens are urged to place house numbers at the end of their driveways to improve public safety response times. The following is a breakdown of calls for service conducted by the New Durham Police Department in 2019:

- | | |
|---------------------------------|------------------------------------|
| 1) 1156 Vehicle Stops | 12) 71 Assist Other Agencies |
| 2) 162 Property Checks | 13) 124 Complaints from Citizens |
| 3) 196 Paperwork Services | 14) 165 Medical Emergencies |
| 4) 615 Directed Patrols | 15) 9 Assaults |
| 5) 165 Business Checks | 16) 27 Disturbances |
| 6) 340 Follow Ups | 17) 35 Serve Warrants |
| 7) 41 Domestic | 18) 334 Message Deliveries |
| 8) 108 Police Services | 19) 31 Summons Issued |
| 9) 118 Motor Vehicle Complaints | 20) 10 Criminal Mischiefs |
| 10) 62 Welfare Checks | 21) 131 Suspicious Person/Activity |
| 11) 91 Burglar Alarms | Total calls for service: 5221 |

Respectfully submitted,

Shawn C. Bernier, Police Chief

Tax Collector

Greetings from the tax office to the residents of New Durham. 2019 has gone and it was another successful year of tax activity.

The Tax Collector's Office is open Monday through Friday, from 9:00 a.m. until 4:00 p.m., Tuesday night until 7:00 p.m. and the last Saturday of each month from 9:00 a.m. until 12:00 p.m. (unless a holiday weekend and we would be open on the 3rd Saturday of the month).

Our new 2019 tax rate is \$23.72 per thousand dollars of assessed value. The town rate is \$5.63, the county rate is \$2.86, the local education rate is \$13.04 and state education rate is \$2.19. The overall increase on the total rate from last year's rate is 1%. Copple Crown Village rate adds \$7.64 per thousand to the overall town rate. In 2019, the first tax billing was due July 1, 2019 and the second billing was due December 20, 2019. The 2019 warrant was \$9,875,074.99 and 9,371,132.78 (95%) had been collected by the end of 2019. The unpaid taxes of 2018 and interest were converted to a \$176,302.07 tax lien on June 24, 2019.

The Tax Collector is responsible for accepting warrants and collecting revenue for property, yield tax (timber), excavation gravel taxes, and current use (land use change) penalties. Records for the collection of taxes are kept in a format set by the Department of Revenue and are remitted to the Town Treasurer on a weekly basis, for all taxes due and all revenues collected, abated and refunded. We also report uncollected taxes, manage the process of setting the dates for carrying out the tax lien and tax deed processes and making the proper recordings with the Registry of Deeds as required by RSA's in the tax procedure laws. Our work requires interoffice communication with the Assessing Department in regard to property changes as well as the Board of Selectmen in regard to tax deeding procedure. Other duties include responding to inquiries from banks, tax service companies, mortgage companies, attorney's offices and the general public. Annual workshops and conferences, sponsored by NHTCA (New Hampshire Tax Collectors Association) and the NHCTCA (New Hampshire Tax Collectors & City and Town Clerks Association) and DRA (Department of Revenue) as well as NHMA (New Hampshire Municipal Association), allow the Tax Collector to learn the tax collecting processes and to stay current with any changes in laws and procedures. Attending such conferences, classes and workshops is important, not only for learning changes and modifications to laws and procedures and receiving legislative updates in maintaining our certification, but also for networking with collectors from other cities and towns.

The one message I would like all to know is that (although full payment is expected when the tax bills are due) if you are unable to make payment in full, please pay what you are able or start a budget plan to pay smaller amounts towards taxes on weekly or monthly payments. This will help with interest and fees. Please do not hesitate to stop in town hall or call me 859-2091 ext. 2, if I can be of assistance to you.

Respectfully submitted,

Donna Young, Tax Collector

Town Clerk

The year 2019 was a busy one at the Town Clerk's office. We collected \$672,332.11 in Town Revenue. This is a slight decrease (\$6,689.11) from 2018. We processed 851 dog licenses. We took in \$31,619.26 in Building Permit Fees and sold 611 Transfer Station/Beach Parking Decals. We sold thirty Marriage Intentions and 304 Birth, Marriage, Divorce and Death certificates. You can read more financial information by turning to the Town Clerk's Financial Report in the Finance section of this Town Report.

Both Donna Young (Tax Collector/Deputy Town Clerk/Welfare Officer and I are Notaries and Justices of the Peace.

A Notary's duty is to screen the signers of important documents — such as property deeds, wills and powers of attorney — for their true identity, their willingness to sign without duress or intimidation, and their awareness of the contents of the document or transaction. Some notarizations also require the Notary to put the signer under an oath, declaring under penalty of perjury that the information contained in a document is true and correct. Impartiality is the foundation of the Notary's public trust. They are duty-bound not to act in situations where they have a personal interest. The public trusts that the Notary's screening tasks have not been corrupted by self-interest. And impartiality dictates that a Notary never refuse to serve a person due to race, nationality, religion, politics, sexual orientation or status as a non-customer.

POWERS OF A JUSTICE OF THE PEACE RSA 456-B

- Acknowledgements
- Oaths and affirmations
- Jurats
- Depositions
- Copy Certifications
- Witnessing or attesting signatures
- Protests
- Perform marriage ceremonies

Couples interested in a nearly free wedding (excluding the State's \$50.00 Intention and \$15.00 license fees) can make an appointment to marry at the Town Hall during our office hours. There are no waiting times, blood tests or witnesses in order to marry in New Hampshire.

I thank our Tax Collector and Deputy Town Clerk Donna Young. Also, many thanks to our Town Administrator Scott Kinmond, Finance Officer Anina Soucy, Building Inspector John Abbott and Jennifer Thompson, Deputy Building Inspector. We are a team!

It's an honor to serve you as your Town Clerk and I thank the residents of New Durham for the opportunity. As always, I am committed to giving the residents my best customer service, implementing greater efficiencies and fulfilling my responsibilities to the fullest.

Respectfully submitted,
Stephanie Lisle MacKenzie,
Town Clerk

Town Historian

It is an honor to present this Annual Report of my activities for the year 2019, as Town Historian.

Assisting with requests for local family histories, local landmarks and about lifestyles from a time gone by, involved many hours of research. At the close of 2019, I have recorded 290 hours spent supporting requests for assistance, these volunteer hours also include time with replacing worn flags from veteran's graves, and care for the Town's historical collections.

I would like to thank Susan Rose, Bill Meyers and those who assist with replacing worn flags from all "known" veteran's graves. It is a privilege to continue this annual activity, honoring those who have served our country during times of conflict. Veterans from the French and Indian, Revolutionary, War of 1812, War of the Rebellion, WW I, WW II, Korean, and Vietnam conflicts rest in internal peace in New Durham.

I would like to express a word of thanks and appreciation to the girl scouts from Troop 10475. Once again they cared for two family graveyards located on the Birch Hill Road. They cleared away overgrown brush and cleaned the grounds of wood debris. New Durham is very fortunate to have young ladies who volunteer their time with the beautification of these graveyards.

It still is amazing to me how small the world really is, and how the circles overlap. This has been my experience with requests for information this year. For whatever the reasons, all the requests focused in two areas of the town. Birch Hill and Birch Ridge, and Merrymeeting Lake. Family history was provided to researchers for the following: Coburn, Burnham, Aspinwall, Chamberlin, Burley, Walker, Downings, and Durgin families. These families all had connections with the Lake and/or Birch Hill areas of Town. The requests came from different individuals, many who no longer live in the area. Requests for businesses: Coburn Knife Manufacture, and businesses that operated along the Merrymeeting River and Lake.

Representatives from the Town of Alton Historical Society asked for assistance searching for descendants of the Rollins family. They were seeking to connect with a descendant, for their assistance with preserving the location of the Steven/Rollins old family graveyard. New Durham was home for many Rollins family members. Review and research of New Durham's historic records provided family history information and possible leads.

I supported a request, and wrote a report titled "History of Settlement of Merrymeeting Lake and River". This report summarized activities, events, and operations along these waterways. The period covered from the earliest of users, the Native American, to present days users. This report is included in the "Watershed Management Plan".

A presentation titled "History of Merrymeeting Lake" was presented at the monthly meeting of the conservation branch for the Merrymeeting Lake Association, to 120 plus attendees. Images of old maps, photographs and documents helped tell the history for the area and the changes that have taken place. The presentation was received with enthusiasm and many shared their knowledge about the area. Strong interest was expressed about collecting current history about lake life and the area.

Town Historian

I was invited to share area history for Birch Ridge, at two events. One event was a hiking event to celebrate the successful conservation of “Birch Ridge Community Forest”. Guests were treated to a narrative “hiking” tour regarding the local history for Birch Hill and those who called this area home. A visit to the Aspinwall old graveyard was a lovely setting to share what is known about those buried there. The second event was held during the Merrymeeting Conservation Committee monthly meeting. The focus of this event was about the hiking trails. Points of interest along the hiking trail system were shared.

“The Early History of New Durham” was presented to the fourth-grade students at New Durham Elementary School. This annual event consists of two afternoons of classroom time. Photographs are shared regarding early history, local landmarks, and about early settlement of New Durham. The third day is a bus tour. We visit some of the landmarks they have learned about. I make it a point to visit lost landmarks. I really enjoy the enthusiasm of the children and their ability to retain so much information given to them over a short period of time. It is always a pleasure to be a part of this program.

During the time spent researching for these requests for information, I am forever grateful to those before me who saw the importance to preserve our history. We are so fortunate to have so much of our past collected. I am grateful to the citizens who support the preservation of these records.

I would like to thank Kyle Rose, who donated old topo maps of New Durham and surrounding areas, to the historic collection.

I would like to thank Chrissy and Michael Carter, of Camp Birch Hill for their donation of photographs and history regarding Camp Birch Hill. (Some may remember this as Easter Seals.) The Carter’s contacted me with a request for anything we could share about the area or about Camp Birch Hill. Unfortunately, the Town’s collection had very little information about Camp Birch Hill. There is a family graveyard on their property. The information they shared provided links to who is buried in the graveyard, and their connection to the Coburn family. I am grateful for their willingness to share the information they have collected.

I would like to encourage anyone who may be sorting their “collections” to consider donating them to the Town Historical Collection. If you are uncertain as to what to do with items or have other historical questions, please feel free to contact Catherine Orlowicz at 859-4643 for assistance.

Respectfully Submitted:

Catherine Orlowicz,
Town Historian

Birch Ridge Community
Forest Celebration
July 13, 2019



Trustees of the Trust Fund

Per the New Hampshire Department of Justice, Office of the Attorney General, the responsibilities of the Trustees of Trust Funds are defined as the following:

Trustees of Trust Funds are the custodian of the town's perpetual care funds, charitable trusts, and capital reserve/expendable trust funds. Trustees of Trust Funds make the decisions regarding expenditure from these funds based on the wishes of the donor in the case of privately donated funds. The Trustees distribute capital reserve funds and expendable trust funds to the appropriate government officials upon request. Trustees of Trust Funds make the decisions on how these funds are to be invested based on the investment policy adopted by the Trustees. Trustees of Trust Funds must submit annually to the Department of Revenue Administration and the Charitable Trusts Unit annual reports with respect to their trust funds.

Your duly elected Trustees of Trust Funds accomplish these tasks by reviewing all requests for disbursement of funds to ensure:

- a) The requestors are the legal agents to expend the funds,
- b) The reason for expenditure meets the purpose for which the fund was created,
- c) The request is accompanied by complete and proper documentation, and d) that there are sufficient monies in the fund to meet the request.

In addition, the Trustees work with the Town Administrator and Board of Selectmen to ensure monies earmarked for any of the Capital Reserve or Expendable Trust Funds by a vote of the Town are transferred to the appropriate fund accounts in a timely manner and meet the deadline imposed by the Department of Revenue Administration. The Bookkeeper of the Trustee maintains and reconciles the bank balances for each fund and prepares the appropriate annual reports to the Department of Revenue Administration and the Charitable Trust Unit in the forms of the MS-9 and MS-10 reports. The Trustees invest the funds placed in their care according to the Uniform Prudent Investor Act using the guidelines from the originators of the fund in the case of Capital Reserve or Expendable Trust Funds and the donors in the case of Charity Trusts. The Trustees meet on an as-required basis to address requests for fund withdrawals.

In 2019 the Trustees met on five occasions, and after careful review of the submitted requests and supporting documentation, voted to transfer a total of \$597,241.64 from various Capital Reserve, Expendable, and Charitable Trust Funds in support of capital projects, expenses, and charities as voted on by the Town. Breakdowns of specific amounts may be found in the minutes of Trustee of Trust Funds meetings on the town website.

Respectfully submitted,

David Allyn
Trustee, Trustees of Trust Funds
Town of New Durham

Welfare Office

Under RSA 165 “Whenever a person in any town is poor and unable to support himself, he shall be maintained by the overseers of public welfare of such town, whether or not he has residence there.”

In the Welfare Office, we provide assistance to individuals, families and households who temporarily lack the adequate resources to meet their basic needs. We work as facilitators to direct those in need to federal, state and non-profit relief agencies, and continue to work with clients on budgeting and other self-supporting steps. These steps help reduce the financial burden on our department’s budget, as well as on the taxpayers of New Durham. While providing assistance, we strive to promote self-reliance, independence and self-sufficiency for our clients.

The state provides a **2-1-1** help line. This help line can provide information on who should be contacted for help with a particular need.

This year has seen an increase in requests for assistance, mainly for housing Assistance received through the Fuel Assistance Program was enough to help residents make it through the winter without having to receive assistance from the Town.

Please remember that the Welfare Office is here to help and provide emergency assistance but the Town does place a lien on property or requires a payment arrangement be made as soon as the recipient is financially able.

Assistance Statistics 2019

Fuel Assistance	\$ 123.45
Utility Assistance	\$ 7,098.86
Rent Assistance	\$ 2,107.00
Medical Prescriptions Assistance	\$ 000.00
Other miscellaneous	\$ 583.78
Total	\$ 9,913.09

In 2019, Welfare Administrative Assistant Laura Zuzgo, left her position for full time employment in Alton and we wish her well. Donna Young, has assumed the Welfare Administrative Assistant position, and is available Mon- Friday at the Town Hall.

Respectfully Submitted
Scott Kinmond, CPM
Town Administrator- Welfare Officer

Zechariah Boodey Farmstead Committee

The Zechariah Boodey Farmstead Committee is honored to present this Annual Report, summarizing 2019 activities, to the citizens of New Durham.

Successfully received Land Use Regulatory approvals and septic design approval

- Contracted with Norway Plains Associates for septic and site plan designs and professional representation during land use board reviews.
- Granted land use regulatory boards' approvals for site plan design.
- Granted septic design approval from the State of New Hampshire.

Successfully completed assessment of Boodey timber frame

- Contracted service for assessment of the timber frame for the Boodey House. Written assessment report is pending completion, middle of January 2020.

Successful Fundraising events

- Annual Site Celebration
- Annual Lasagna Dinner
- Annual Alton Home Show
- Monthly Bingo food sales
- Annual ND Craft Fair
- Annual campaign appeal letter

Issued spring and fall editions of "The Boodey Chronicle". The spring edition features an article about Zechariah Boodey's family history; progress regarding the septic and site plans; site celebration plans; and bios about committee members. Articles in the fall edition updated readers regarding the land use process; the assessment of the house timber frame; the site celebration event; and more about the committee members. Newsletters are available by email, the town's website, by paper or on the Boodey Facebook page.

With the support of the community, volunteers, businesses, donors and the committee we have successfully completed the above phase for this project.

The numbers:

- Funds in the Boodey House Fund: (Account to hold private money)
 - Since 2010 to 2019: total income \$44,910.26
 - Funds raised 2019: \$10,579.00
- Funds received from Town: (Operating budget)
 - Since 2011 to 2019: total funds \$20,928.00
 - Funds for 2019: \$7,626.00

For every one dollar invested by the town, the committee has raised two dollars toward this project.

Zechariah Boodey Farmstead Committee

Summary of volunteer support:

- Committee members volunteer hours during 2019: 928 hours
 - Value of Committee members volunteer hours 2019: \$23,588.87
- Value of donated items (Non-monetary) to support fundraising activities: \$3,714.00
- In-kind service (Non-monetary) donated by vendors 2019: \$1,907.00
- Donation of goods (Non-monetary) by Committee members 2019: \$626.18

For Fiscal Year 2020, the Committee has set a goal for the development of construction drawings for this project. This would include elevations, 3D models, scaled drawings, and detailed drawings, utilizing the services of an architect.

Completion of this phase will place the project in a position to develop firmer construction costs and bring the project closer to going out to a competitive bid process and ultimately breaking ground.

The committee will continue to advance accessibility and uses of the historical Zechariah Boodey Farmstead facility. Response from the community has demonstrated their support for the value of “preserving our past to support future needs”.

More information regarding this project or to learn how you may help can be found on the Zechariah Boodey Farmstead webpage located in the Town’s website www.newdurham.us/boodey-farmstead-committee.

Respectful Submitted:

Catherine Orlowicz, Chair
Frances Frye, Vice Chair
Cheryl Cullimore, Secretary
Tatiana Cicuto, Member

Scott Drummey, Member
Christine C. Evans, Associate Member & Family Representative
Rick Fogg, Associate Member

Wallpaper from inside the Boodey House. Paper dates between late 1840 to mid 1860.



Zoning Board of Adjustment

The New Durham Zoning Board of Adjustment (ZBA) is authorized to hear the following four types of cases: Appeals of Administrative Officials; Requests for Variances; Requests for Special Exceptions; and Requests for Equitable Waivers of Dimensional Requirements. If you submit an application please read the Zoning Ordinances to identify all Variances, Special Exceptions and Equitable Waivers you must request. The ZBA Procedures (available at <https://www.newdurham.us/zoning-board-adjustment>) explain what must be submitted with your application. If your application is incomplete you may be required to pay additional fees and or your public hearing may be delayed at least a month.

The March 2019 Town Elections saw ZBA Alternate Linda Callaway elected to three year term as a regular member. In August, Art Hoover submitted his resignation from the ZBA as he would be moving out of town to enjoy a well-earned retirement. Art's legal knowledge, analytical abilities and decision making skills will be missed particularly by the Chair. Paul Raslavicus, Alternate Member, was appointed by the ZBA to be a regular member until after the March 2020 Town Elections. At this time the ZBA is looking for four alternate members.

2019 was another busy year for the ZBA which met 12 times. We heard 10 cases requesting a total of 54 variances. In five cases all of the variances were granted while in one cases all of the requested variances were denied. There were two cases where some of the variances were granted while others were denied. One application was withdrawn while another application was still incomplete at the conclusion of the December 2019 ZBA meeting. Variance requests which were approved had up to eight conditions attached to the approval.

The ZBA also heard one request for an Appeal of a Decision of an Administrative Official and one request for Special Exceptions. Both these requests were granted.

There was one request for a Motion for Rehearing which was denied. The applicants appealed the decision of the ZBA to the Strafford County Superior Court claiming the ZBA's decision was "unlawful or unreasonable". In October the Court affirmed the decision of the ZBA.

All cases are evaluated on their own merits. The ZBA is particularly concerned when requests would make a non-conforming lot more non-conforming or the requests will increase the amount of impervious surface.

	Summary of Ordinance	Number Requested	Number Granted	Number Denied	Number Postponed
V C	Specifies minimum road frontage.	1	1		
V D	Building must be at least 20 feet from the road and 15 feet from the property line.	2	1		1
V E	No new buildings, except water related structures, located in a flood hazard, must be at least 75 feet from the water.	5	2	3	
Article & Section	Summary of Ordinance	Number Requested	Number Granted	Number Denied	Number Postponed
VI C.3.a	Septic tank must be at least 125 feet from the water and 75 feet from a well or dwelling.	3	3		
VI C.3.a.1	Septic tank must be at least 125 feet from the water.	1	1		
VI C.3.b.	Leach field must be at least 20 ft from the property line.	5	3	1	1 Application Withdrawn
VII A	Allowing a commercial use in a Residential-Agricultural-Rural area.	1	1		

Zoning Board of Adjustment

XII E	Allowing a commercial use in the Aquifer Protection Overlay District.	1	1		
XIV C.1.b.	Buildings must be at least 75 feet from the normal high water mark.	7	4	3	
XIV C.1.c.	Leach fields must be set back a minimum of 125 feet from the normal high water level.	2	2		
XIV C.1.E	Buildings shall not cover more than 15% of the area of a lot. Maximum of 20% of the lot area can be covered by impervious surfaces.	1	1		
XXI C.1	Non-conforming property can be used for new buildings or structures, altered or expanded provided they conform to non-conforming setbacks and height.	5	4	1	
XXI C.2.	Non-conforming property can be expanded so long as the expansion does not make any existing lot, structure, or use more non-conforming.	5	4	1	
XXI F	For any existing building less than fifty (50) feet from the normal high water an open deck can be a maximum of 12 feet from the water.	1	ZBA determined variance not required.		
Article & Section	Summary of Ordinance	Number Requested	Number Granted	Number Denied	Number Postponed
XXI G.1.a	Leach fields must be at least 10 feet from a lot line.	1			1 Application Withdrawn
XXI G.1.b.	Leach fields must be at least 75 ft. from open surface water.	2	2		
XXI G.1.c.	Leach fields shall be at least 10 ft. from the road frontage property line	1	1		
XXI G.2.b.	No new building shall be in a flood hazard area or less than 75 feet from the water	6	3	3	
XXI G.2.c.	Total square footage of all buildings shall not exceed 15 % of the area of a lot	1	1		
XXI G.2.e	No new building shall be less than 15 ft. from the property line of an abutter.	1	1		

I would like to thank the members of the ZBA for their hard work and dedication balancing the rights of property owners while maintaining the goals of New Durham's Zoning Ordinance and Master Plan. Current members are Vice Chair Wendy Anderson, Members Stephanie Richard, Linda Callaway, Paul Raslavicus and Alternate Member David Wessel. Terry Jarvis, Chair

Town of New Durham, New Hampshire



Regional & Non-Profit Agency Reports



We deeply appreciate the Town of New Durham’s ongoing support of Cornerstone VNA, your local independent nonprofit visiting nurse association serving Strafford, Belknap, Carroll and Rockingham Counties in NH and York County in ME. Being mission driven, we are committed to bringing services *to people of all ages regardless of their ability to pay*, so that families can stay together at home, even when facing the challenges of aging, surgical recovery, chronic or life-threatening illnesses or end of life care. We provide advanced care at home through five programs: **Home Care, Hospice Care, Palliative Care, Life Care-Private Duty, and Community Care.**

With an increasing number of people receiving care at home, no matter the degree of their illness, the level of skill needed to care for patients is very important. As a result, Cornerstone VNA continues to invest in certifying our clinicians and providing advanced technology, such as Telehealth, to meet the needs of our patients. Although our industry is faced with ongoing challenges due to changing payment models, the aging population and the shortage of health professionals, funding from local towns helps Cornerstone VNA continue serving residents while working to meet those challenges. We are pleased to highlight several accomplishments and achievements over the past year:

- Most notable has been the growth of **Palliative Care**, a program that provides specialized medical care for people with a serious illness, with a focus on providing symptom management and patient education. Although Palliative Care is underfunded, Cornerstone VNA believes in this program because it provides improved quality of life and decreases the need for emergency room visits or re-hospitalizations. A third Nurse Practitioner was added in 2019 to meet the growing demand for this important program.
- Our Hospice and Palliative Care Director, Kelly Doherty, RN-C, MSN, ARNP-BC, ACHPN, successfully achieved **Certification in Hospice and Palliative Care for the Advanced Practice Registered Nurse**. Ms. Doherty is one of only twenty certified palliative care nurse practitioners in the State of New Hampshire.
- To further support family caregivers, we added a third monthly **Caregiver Café** in Alton, which is in addition to our Caregiver Café groups that meet at the local libraries in Farmington and Newington.
- In 2019, over 60 **volunteers** gave 6,000+ hours of their time as balance coach, companion, pet companion, senior companion, caregiver café facilitator, outreach, event, board, office, pet peace of mind, and hospice volunteers.
- 2019 Awards and Recognition
 - Business NH Magazine 2019 Health Care Business of the Year
 - Greater Barrington Chamber of Commerce 2019 Business Leader of the Year
 - Best of the Seacoast Award Winner, 2019 Best Home Health Care
 - 2019 Telehealth Honors awarded to Anne Carle, RN by Health Recovery Solutions
 - 2019 HomeCare Elite Top Agency

It is our privilege provide trusted, compassionate and expert health care to members of your community and we are pleased to share the number of visits by program in **2019**.

Service	Town of New Durham	Strafford County	Total Agency
Home Care/Perinatal	1,141	44,637	57,517
Hospice Care	421	14,629	17,983
Life Care/Support Services	153	7052	7806
Palliative Care	18	495	639

The impact of your support is significant. Your continued investment in our organization enables us to provide care to your residents, regardless of their ability to pay for services and to purchase special equipment for patients in need. Along with access to care, your support funds free community clinics, patient education and allows us to launch innovative program and services. We encourage the residents of New Durham to call Cornerstone VNA at 800-691-1133 if they have any questions. We are here to help you or your loved ones receive expert care at home. Thank you once again for your generous support.

Respectfully,

Julie Reynolds, RN, MS, Chief Executive Officer

Established by state legislation in 1969 the regional planning commissions serve in an advisory role to local governments and community organizations. Strafford Regional Planning Commission's (SRPC) mission is to assure that the region is responsive to the needs of its residents through cooperative actions with municipalities and federal and state agencies, through the implementation of regional plans, and through local planning assistance. The Commission's professional staff provide transportation, land use, economic development, hazard mitigation, water, public health, and natural resource planning services; geographic information services (GIS); data collection and analysis; facilitation; and project management.

2019 Accomplishments:

(Value of each service provided at no cost to the town is included in parenthesis)

- Conducted 5 supplemental traffic counts to support local planning efforts. (\$750)
- Worked with the town on a land use suitability analysis. (\$1995)
- Worked with municipal staff to create road treatment plan as part of the Road Surface Management Systems (RSMS) program. (\$2292)
- Provided support and technical assistance as the co-chair of the board of directors for Explore Moose Mountains, an initiative to promote Brookfield, Farmington, Middleton, Milton, New Durham, Wakefield, and Wolfeboro. (\$4,050 for all six communities).
- Ordered *New Hampshire Planning and Land Use Regulation* books for local land use boards. (\$151)

2019 Regional Accomplishments:

- Received program funding for Strafford Economic Development District from the Economic Development Administration (EDA).
- Earned the 2019 Source Water Sustainability Award at the New Hampshire Department of Environmental Services Drinking Water Conference.
- Received funding from the Environmental Protection Agency (EPA) to continue the Strafford Economic Development District's Brownfield program.
- Earned the 'Excellence in MPO coordination and partnership' award from the Association of Metropolitan Planning Organizations (AMPO).
- Completed regional co-occurrence maps which helps identify the presence of multiple key natural resources-based criteria important for conservation.
- Drafted a recreation inventory map for each regional community for the Pathways to Play project.

Goals for 2020:

- Complete the mapping products for the town's land use suitability analysis.
- Reassess road conditions and update the RSMS road treatment plan in 2020.
- In 2020 SRPC will update the regional Long-Range Transportation Plan, Comprehensive Economic Development Strategy, and Housing Needs Assessment, providing valuable information and data for local planning efforts.

Commissioners:

- The Town does not currently have any appointed Commissioners.

STATE OF NEW HAMPSHIRE

Executive Council

MICHAEL J. CRYANS
Executive Councilor
District One



State House Room 207
107 North Main Street
Concord, NH 03301
WWW.NH.GOV/COUNCIL
(603) 271-3632

2019 Year End Report from Councilor Michael Cryans

On January 3, 2019, I passed my one-year anniversary serving on the Executive Council for District One.

This District is made up of over 100 towns and four cities (Berlin, Claremont, Laconia and Lebanon). It covers up to ½ of the land area from Tilton to Pittsburg.

The Council, which has 5 members, each represent approximately 275,000 constituents. The Council meets approximately every 2 weeks and most of the meetings are held in Concord, except for the 6 meetings during the summer. These summer meetings are held in the five Council Districts along with one hosted by the Governor. I chose Littleton and will be looking for a community to host the meeting next summer.

The Executive Council votes on all contracts with the state over \$10,000 as well as appointments to Boards and Commissions. Fifty-four persons from District One were confirmed to various positions on State Boards and Commissions this year. The Council also votes on Commissioners and Deputy Commissioners of State Agencies as well as confirms the appointment of judges to serve in New Hampshire District, Supreme and Superior Courts.

I have traveled to all the towns and cities as well as the seven counties in this District. The function that I enjoy the most is constituent service. I like to assist, if I can, with the issues that arise from individual concerns to general issues in towns and cities in the District. You can always reach out to me with issues of concern.

This year I hosted the Department of Transportation GACIT Meetings in Lebanon, Claremont, Berlin and North Conway. GACIT stands for The Governor's Advisory Commission on Intermodal Transportation. This Commission is required to propose a plan for improvements to our state transportation system every two years, ultimately creating what is known as the Ten Year Highway Plan.

If you wish to serve on any Boards or Commissions, please submit your resume to me and Jonathan Melanson of the Governor's office. The Boards and Commissions, along with the qualifications needed, can be reviewed at <http://sos.nh.gov/GC2.aspx>.

Please feel free to contact me if you feel I can be helpful. My contact information is Michael.Cryans@NH.gov or 603-443-1901 or PO Box 999, Hanover, NH 03755.

Remember, I am here to serve you.

Sincerely,
Michael Cryans
Executive Councilor, District One

Entire Counties of Coos and Grafton, the incorporated place of Hale's Location, the towns of Albany, Alton, Andover, Bartlett, Brookfield, Center Harbor, Chatham, Conway, Cornish, Croydon, Danbury, Eaton, Effingham, Freedom, Gilford, Grantham, Hart's Location, Hill, Jackson, Madison, Meredith, Middleton, Milton, Moultonborough, New Durham, New Hampton, New London, Newport, Ossipee, Plainfield, Sanbornton, Sandwich, Springfield, *Sunapee*, Tamworth, Tilton, Tuftonboro, Wakefield, Wilmot and Wolfeboro, and the cities of Claremont and Laconia

New Durham Food Pantry

5 Main Street
P.O. Box 156
Open Every Saturday
9:00 – 10:00 AM

“A Charitable Agency”

To the Citizens of New Durham:

The past year has been very productive one for the New Durham Food Pantry as we fully settled into the 5 Main Street property that many of you helped us purchase in 2018, and we began the process of renovating and repairing the building. We have a ways to go, but initial work began with the replacement of windows, doors, insulation and plans for siding.

Although there has been changes in our client base in 2019, during a typical week the Food Pantry assisted an average of 10 to 12 households that represents an average of 32 individuals. The Food Pantry has continued to experience a decrease in the number of children under 18 being served, but an increase in the number of senior citizens above the age of 60. This past year was another strong financial year for the Food Pantry due to the generosity of New Durham residents, businesses and organizations. In addition, many employees of Liberty Mutual have chosen the New Durham Food Pantry as their charity to support in the “Give with Liberty” program, while Maxfield Real Estate employees have included the Pantry in their “We Care” program.

The New Durham Food Pantry also maintains its affiliation with the New Hampshire Food Bank in Manchester, as well as Hannafords Supermarket in Alton. The Pantry’s food supplies come from locally donated canned and dry goods; materials purchased through the NH Food Bank, federal surplus food supplies and products that are purchased at commercial vendors by the New Durham Food Pantry. Through the community's generous donations and the help of many volunteers, we were able to provide:

- * Ongoing food assistance for an average of 100 residents monthly including 36 seniors (age 60 or older) and 15 children (age 18 or under).
- * Approximately 40 holiday food baskets provided at both Thanksgiving and Christmas.
- * "Wish Upon A Star" Christmas gift program ensured nearly 80 children and seniors did not go without this Holiday season.

We would like to take the opportunity to thank everyone in and around our community who continue to not only make the operation of the Food Pantry possible, but an overwhelming success. The New Durham Food Pantry relies solely on donations of individuals, businesses and civic organizations, in addition to federal food subsidies.

And our special thanks to so many for their year round assistance who donate so much of their time: Joan & David Swenson, Chris & Bill Housel, Dana Berry and Sherri Brulotte. We also want to mark the passing of a long-time member of the Food Pantry’s Board of Directors, Rachel Lindberg, during 2019. Rachel is sorely missed by the Pantry and her family and friends.

If you are in need of assistance or know of anyone in need, please call Winnie Berry at 817-0372. You do not have to be on local welfare to be eligible for assistance and all calls are confidential.

Respectfully submitted;

Eileen Berry, President, Board of Directors

Secretary: Terry Jarvis, Treasurer: William G. Herman, CPM

Directors: Dana Berry, Joan Swenson, Christine Housel

Scholarships Available to New Durham Residents

**“Elmer C. Smith Scholarship” Administered by the Trustees of the Trust Funds
Trustees of Trust Funds
PO Box 207
New Durham, NH 03855**

Criteria: The student must be a resident of New Durham and under the age of 21. Funds will be administered after the Trustees of Trust Funds receive confirmation that the student has passed his/her first semester, after he/she has been notified of being awarded the scholarship. Also, the student is required to write a brief paragraph stating his/her reasons for attending college and why he/she should be a recipient of this scholarship. Application deadline is April 1st. Application can be found online at www.newdurhamnh.us under “Boards and Committees” and go to Trustees of the Trust funds.

**Civil War Memorial Scholarship
PO Box 396
New Durham, NH 03855**

Criteria: The student must be a resident of New Durham and aged 17-22, and graduating senior from high school, or equivalent schooling or a holder of a GED. After the student has been notified of being awarded the scholarship, funds will be administered after the New Durham Historical Society receives written confirmation of his/her passing grades from the first semester of college. Also, the student must write a brief essay on “How the Civil War has made a Difference in the Year 2018”. Application deadline is August 31st. Application can be found at www.newdurhamhistory.org on the home page at the bottom.

**Chief Douglas J. Scruton Memorial Scholarship Trust
P. O. Box 207
New Durham, NH 03855**

Criteria: The applicant must be a resident of New Durham and under the age of 23 and graduating senior from high school or a holder of a GED. The scholarship is open to students from New Durham who wish to further their education beyond the 12th grade and is administered by the Alton Centennial Rotary Club. After the student has been notified of being awarded the scholarship, funds will be administered after the Association receives written confirmation of his/her passing grades from the first semester of college. The student must write a brief paragraph stating his/her reasons for attending college and why he/she feels that he/she should be a recipient of the scholarship. Application deadline is April 28th. Application can be found online at www.altonrotary.org.

All scholarship application forms can be obtained at the Town Clerk’s office in the Town Hall.

INFORMATION DIRECTORY

Emergency Only – Police (Dispatch)	Police, Fire and Ambulance Dispatch	9-1-1 859-2752 opt. 2
For Queries:	Call the:	Telephone Number:
Administration & Selectmen.....	Town Administrator.....	859-2091
Animal Control Officer	Police Department.....	859-2752
Assessments/Current Use/Exemptions	Assessing Clerk.....	859-2091
Birth, Marriages &Deaths.....	Town Clerk.....	859-2091
Building Permit/Code Enforcement	Building Inspector.....	859-2091
Burn Permit.....	Forest Fire Warden.....	859-3333/859-3473
Dogs – Licenses.....	Town Clerk.....	859-2091
Finance.....	Finance Officer.....	859-2091
Fire Department.....	Fire Station.....	859-3333/859-3473
NH Fish & Game	State of NH dispatch line	271-3361
Elections, Voter Registration.....	Town Clerk.....	859-2091
Health – Complaints & Inspections...	Health Officer	859-2091
Library.....	Library Director.....	859-2201
Occupancy Permit.....	Building Inspector.....	859-2091
Police (Routine).....	Police Department.....	859-2752 opt. 2
Police Chief	Police Department	859-0206
Police Sergeant	Police Department	859-4380
Police – Patrol Officer	Police Department	859-0207
Police Dept. Fax		859-0214
Post Office.....	New Durham Post Office	859-5200
Recreation.....	Parks and Recreation Director...	859-5666
Registrations: MV, Boats & OHRVs	Town Clerk.....	859-2091
Road Maintenance.....	Road Agent.....	859-8000
School Registration: K-6 th Grade.....	New Durham Elementary School....	859-2061
School Registration 7 th to 8 th Grade...	Kingswood Regional Middle School	569-3689
School Registration: 9 th to 12 th Grade	Kingswood Regional High School...	569-2055
Taxes.....	Tax Collector.....	859-2091
Transfer Station/Recycling Center	Transfer Station.....	859-8080
Volunteering.....	Town Administrator.....	859-2091
Welfare Assistance.....	Welfare Administrator.....	859-2091
Zoning, Planning & Land Use.....	Land Use Administrative Assistant	859-2091

VISIT THE TOWN WEBSITE: [HTTP://WWW.NEWDURHAMNH.US](http://www.newdurhamnh.us)