

TOWN  
OF  
NEW DURHAM, NH



ANNUAL REPORT  
FOR THE YEAR ENDING  
DECEMBER 31, 2018

# 2019 Deliberative Session & Town Election

## DELIBERATIVE SESSION OF THE TOWN MEETING

**When: Monday, February 4, 2019**

**Time: 7:00 p.m.**

**Place: New Durham Elementary School Gymnasium**

## TOWN ELECTION

**When: Tuesday, March 12, 2019**

**Time: 8:00 a.m. to 7:00 p.m.**

**Place: New Durham Elementary School Gymnasium**

Senate Bill #2 (SB2) provides for absentee voting on all warrant articles as well as the town and school district officers. Any person who is absent from the town in which he or she is registered to vote on the day of the election or has a religious commitment or a physical disability may request an absentee ballot. No additions can be made to the checklist after February 28, but voters may register at the polls on Election Day.

**Wednesday, January 23, 2019** is the first day for candidates in towns with non-partisan official ballot system to file declarations of candidacy with town clerk [RSA 669:19; 652:20; 40:13, VII]

**Friday, February 1, 2019** is the last day for filing declaration of candidacy with town clerk in towns with non-partisan official ballot system. town clerk's office must be open at least from 3:00 p.m. to 5:00 p.m. [RSA 669:19-:21; 652:20; 40:13]

**Tuesday, February 5, 2019** is the last day for 2% of the voters of a town to petition selectmen to place referendum on ballot to increase or decrease membership of board of selectmen. [RSA 41:8:-b,8-d]. Last day for 25 or more voters or 2% of the voters, whichever is less, in the town to apply to selectmen to include a warrant article. [RSA 39:3]

**Tuesday, February 12, 2019** last day for the Supervisors to post current town election checklist at Town Clerk's office or at Town Hall; notice of day, hour and place of upcoming checklist sessions must be posted with checklist. [RSA 654:26, 27, 669:5]

**Saturday, March 2, 2019** last day for town clerk/supervisors to accept voter registration applications. *No additions or corrections shall be made to the checklist after this session*, until election day, except as provided in RSA 659:23. RSA 654:8II

**Friday, March 8, 2019** Last day for supervisors to post final corrected checklist, on or before midnight. [RSA 654:28]

**Tuesday, March 12, 2019** Town Election at the New Durham School from 8:00 a.m. to 7:00 p.m.

**Friday, March 15, 2019** is the last day for any person for whom a vote was cast to request a recount of votes cast at Town Election. [RSA 669:30 652:20]

**Tuesday, March 19, 2019** is the last day for 10 voters of a town to petition clerk to recount ballots on any question printed on official ballot. Clerk must be available at least between 3:00-5:00 p.m. [RSA 40:4-c]

**Front cover design by Stephanie Lisle MacKenzie**

**Front cover photograph "Main Street Dam, New Durham, NH" by Linda Murphy-Randall.**

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# Town of New Durham, New Hampshire



Introduction



# About New Durham



## Now the Elmer C. Smith Ballfields

Today, both the young and old citizens of this community enjoy recreation activities at the Elmer C. Smith Ballfields. The ballfields and play areas are built upon the largest sawdust pile in New Durham. How did all that sawdust get there? The area was once the location of a thriving business that manufactured brushes and wooden handles.

The Edward E. Rice Handle Factory began at Downing's Pond in 1881 and was incorporated in 1893 as the Rice Manufacturing Company of New Durham. Mr. Rice held many patents for designs of machinery related to this business. He utilized water for power. Some of the items manufactured were fly-brush killers patented for 1900 and sink and small brushes, wire brushes and handles of all kinds. The mills consisted of wire brush works, wood working mill and an enameling facility. A saw mill was located at the dam for sawing the logs, that were floated down into Downing's pond.

1906 the factory was purchased by Osborn Company when they decided to expand their operations and product lines. Osborn Manufacturing operated until sometime between 1914 and 1919 when the business changed ownership. Mr. Joe E. Berry purchased the business. It appears Mr. George H. Jones was involved during this time. He is connected to the brickyards in Gonic and was shipping wood, by rail to Gonic to fire his furnaces used to cure bricks.

Ownership changed again in 1919 when Mr. Dean Allen purchased the handle factory. During his time of ownership, he employed 75 hands for wood turning and enameling operations. A merger with Rogers Company out of Laconia, NH opened a larger market for the sale of brushes and handles. The Allen MFG Company of Main Street would suffer a disastrous fire October 1931. The loss was estimated to be \$100,000. The loss was too great and the decision was made to move the operations to Laconia instead of rebuilding. The Allen-Rogers Company ceased operations in 1999. Today, along Main Street, some of the original builds are still standing.

Thanks to the generosity of Elmer C. Smith the community has a grand place for recreational activities and family fun at the ballfield and play area.

Respectfully submitted,  
Catherine Orlowicz, Town Historian

# New Durham Profile



Community Contact	Town of New Durham Scott Kinmond, Town Administrator 4 Main Street, PO Box 207 New Durham, NH 03855
Telephone	(603) 859-2091
Fax	(603) 859-6644
E-mail	skinmond@newdurhamnh.us
Web Site	<a href="http://www.newdurhamnh.us">www.newdurhamnh.us</a>
Town Office Hours	Monday through Friday, 9 am - 4 pm; Town Clerk, Tax Collector: Monday, Wednesday, Thursday, Friday, 9 am - 4 pm, Tuesday, 9 am - 7 pm, last Saturday, 9 am - 12 noon; Solid Waste Facility: Friday, Saturday, Sunday, Monday, 8 am - 5 pm
County	Strafford
Labor Market Area	Rochester-Dover NH-ME Metro- NECTA, NH Portion
Tourism	Region Lakes
Planning Commission	Strafford Regional
Regional Development	Wentworth Economic Development Corp.
Election Districts:	District 1
US Congress	District 1
Executive Council	District 6
State Senate	Strafford County District 3
State Representative	

## **Incorporated: 1762**

**Origin:** Granted in 1749 as Cocheco, New Durham was first settled almost entirely by colonists from Durham, New Hampshire. Colonel Thomas Tash, who had fought in England's Seven Years War against France and was granted land in reward for his service, was appointed proprietor's clerk and called the first town meeting. The town was incorporated as New Durham in 1762. An early minister in the town, Reverend Benjamin Randall, founded a new religious denomination called the "Free-Will Baptists," later known as Free Baptists.

**Villages and Place Names:** Coppolecrown Village District

**Population, Year of the First Census Taken:** 554 residents in 1790

**Population Trends:** Population change for New Durham totaled 2,176 over 55 years, from 474 in 1960, to 2,675 in 2017. The largest decennial percent change was a 103 percent increase between 1970 and 1980, followed by a 65 percent increase between 1980 and 1990. The 2017 Census estimate for New Durham was 2,675 residents, which ranked 114<sup>th</sup> among New Hampshire's incorporated cities and towns.

## **Population Density and Land Area, 2017 (US Census Bureau):**

64.6 persons per square mile of land area, which tied with Whitefield. New Durham contains 41.3 square miles of land area and 2.4 square miles of inland water area.



# New Durham Profile

Economic & Labor Market Information Bureau, NH Employment Security, August 2016. Community Response Received May 2016

## Municipal Services

Type of Government: Selectmen  
Zoning Ordinance: 1971 updated 2015  
Master Plan: 2017  
Capital Improvement Plan: Yes  
Industrial Plans: Reviewed by Strafford Regional Planning Commission

## Boards and Commissions

Elected: Selectmen; Library; Cemetery; Trust Funds; Planning; Zoning and Budget.  
Appointed: Conservation; Parks & Recreation; Ethics; Milfoil: 1772 Meetinghouse, Capital Improvement & Boodey House.  
Public Library: New Durham Public

## Emergency Services

Police Department: Full-time  
Fire Department: On Call  
Emergency Medical Service: On Call  
Nearest Hospital: Frisbie Memorial, Rochester 15 miles 96 beds



New Durham Town Hall Clock Tower  
Photograph courtesy of Kristin Wilson

## Utilities

Electric Supplier: Eversource Energy; NH Electric Coop  
Water Supply: Private wells  
Sanitation: Private septic  
Solid Waste Disposal: Private Curbside Trash Pickup/ Mandatory Recycling Program  
Telephone Company: Comcast, TDS Telecom & Metrocast  
Cellular Telephone Access : Yes  
Cable Television Access: Yes  
Public Access Television Station: Yes  
High Speed Internet Service: Business and Residential: Yes

## Property Taxes (NH Dept. of Revenue Administration)

2018 Total Tax Rate (per \$1000 of value)	\$23.35
2018 Coplee Crown Village District Total Tax Rate (per \$1000 of value)	\$30.97
2018 Equalization Ratio	83.7%

## 2016 Percent of Local Assessed Valuation by Property Type

Residential Land and Buildings	96.2%
Commercial Land and Buildings	2.8%
Public Utilities, Current Use, and Other	1.0%

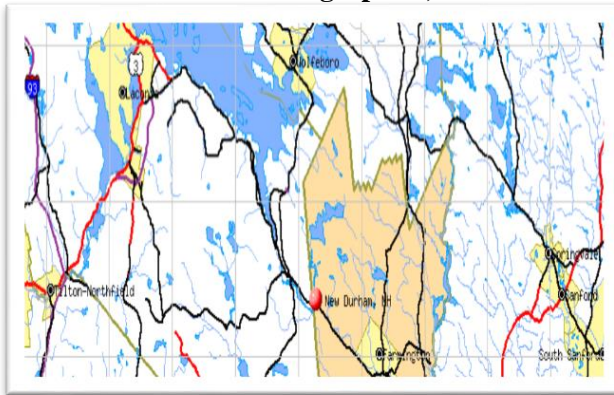
## Housing Supply (NH Office of Energy and Planning)

Total Housing Units	1,601
Single-Family Units	1,514
Multi-Family Units	14
Mobile Homes and Other Housing Units	73

# New Durham Profile

Year	DEMOGRAPHICS (US Census Bureau)	
	New Durham Population	County Population
2017	2,675	128,613
2010	2,638	123,143
2000	2,236	112,676
1990	1,948	104,348
1980	1,183	85,324
1970	583	70,431

## Demographics, American Community Survey (ACS) 2012-2016



Population by Gender	
Male:	1,309
Female:	1,358
Population by age group	
Under age 5	158
Age 5 to 19	487
Age 20 to 34	388
Age 35 to 54	824
Age 55 to 64	429
Age 65 and over	381
<b>Median Age</b>	<b>45.2 years</b>

### Educational Attainment, population 25 years and over

High school graduate or higher	94.3%
Bachelor's degree or higher	25.7%

### Income, Inflation Adjusted \$ (ACS 2012-2016)

Median 4-person family income: \$95,179	Median household income \$79,853
Median Earnings, full-time, year-round workers	Individuals below the poverty level 3.1%
Female \$42,976      Male \$53,234	Per Capita Income \$35,116

### Labor Force (New Hampshire Employment Security - Economic and Labor Market Information NHES – ELMI);

Annual Average:	2007	2017
Civilian labor force:	1,435	1,525
Employed:	1,386	1,483
Unemployed:	49	42
Unemployment rate:	3.4%	2.8%

### Employment & Wages (NHES – ELMI):

Annual Average Covered Employment	2006	2016
<b>Goods Producing Industries</b>		
Average Employment:	\$34	\$21
Average Weekly Wage:	\$542	\$747
<b>Service Providing Industries</b>		
Average Employment:	\$213	\$138
Average Weekly Wage:	\$620	\$641
<b>Total Private Industry</b>		
Average Employment:	\$247	\$159
Average Weekly Wage	\$609	\$655

# New Durham Profile

## Government (Federal, State, and Local)

Average Employment	\$85	\$100
Average Weekly Wage:	\$609	\$655

## Total, Private Industry plus Government

Average Employment:	\$332	\$259
Average Weekly Wage:	\$609	\$639

## Education and Child Care (NH Dept. of Education)

Schools students attend: Grades K thru 12 are part of Governor Wentworth Regional School District (Brookfield, Effingham, Middleton, New Durham, Ossipee, Tuftonboro & Wolfeboro)

District: SAU 49

Career Technology Center: Region 9 Vocational Technical Center, Wolfeboro Region: 9

Educational Facilities: Elementary, Middle High & High School

Number of Schools: 1

Grade Levels: P K 1-6

Total Enrollment: 164

2017 NH Licensed Child Care Facilities (DHHS – Bureau of Child Care Licensing):

Total Facilities: 2 Total Capacity: 54

Nearest Community College: Great Bay Community College, Granite State College

Nearest Colleges or Universities: University of New Hampshire

<b>Largest Businesses Product/Service:</b>	<b>Employees</b>	<b>Established</b>
Johnson's Dairy Bar Restaurant :	50+	2005
Town of New Durham Municipal Services:	55	1762
New Durham School:	19	
State of New Hampshire Fish Hatchery:	12	1940's

## Driving Distance to Select Cities:

Manchester, NH:	46 miles
Portland, Maine:	63 miles
Boston, Mass.:	88 miles
New York City, NY:	298 miles
Montreal, Quebec:	259 miles

## Commuting to Work:

### Workers 16 years & over (ACS 2012-2016)

Drove alone, car/truck/van:	87.3%	<b>Percent of Working Residents:</b>	
Carpooled, car/truck/van:	6.6%	Working in community of residence:	11.3%
Public transportation:	0.0%	Commuting to another NH community:	81.1%
Walked:	2.2%	Commuting out-of-state:	7.6%
Other means:	0.0%	Mean Travel Time to Work	34.4 minutes
Worked at home:	3.8%		

## Recreation, Attractions, and Events

Municipal Park – Jones Brook Wildlife Management Area

Golf Course – Lake Winnepesaukee Golf Course

Water bodies for boating, swimming, fishing, etc. include Merrymeeting Lake, Merrymeeting River, March's Pond, Chalk Pond, Jones Pond, Cold Rain Pond, Shaws Pond, Downings Pond and Club Pond.

Youth Organizations include Scouts, 4-H and Fire Department Explorer Post.

Youth Sports include T-Ball, baseball, soccer, football, basketball, skiing etc.

There are Snowmobile Trails, Bicycle Trails, Cross Country Skiing, hiking and OHRV Trails.

Overnight or Day Camps include Birch Hill Summer Camp, Lion's Pride Camp & Camp Maranatha Inc.

Nearest Down Hill Ski Area is Gunstock (18.5 miles).

## Boston Post Cane Recipient



### **Christina Rice receiving the Boston Post Cane from Selectman David “Swens” Swenson.**

Selectman David “Swens” Swenson presented Christina Rice with the Boston Post Cane Award for the second year in a row during the Holiday Senior Celebration.

Ninety-seven years ago Mrs. Rice was born Christina Berry in New Durham. Her parents owned land on Prospect Mountain, where Christina and her siblings helped her father harvest the low bush blueberries. Christina served in the Navy. It was during her tour in the Navy that she met her husband Kenneth Rice. They raised two boys in Burbank, California. But Christina and her family came to New Durham every August to help her father Roy with the blueberry harvest.

Mrs. Rice is famous in New Durham for her roadside flower beds that border the stone walls on her property along Berry and Valley roads. Every summer she toils from dawn to dusk maintaining her beautiful perennial flower beds. She mows her extensive lawn and still drives her car.

The Post Cane was a famous Boston Post institution. The custom began in 1909, when the ebony cane with the gold head was distributed by the newspaper to officials in 431 communities. Only one cane was given to each community.

Etched on the gold head of the cane are the following words: “Presented by the Boston Post to the Oldest Citizen of New Durham”.

# Senior Citizen of the Year

This year's Senior Citizen of the year is Sharon Doherty who is best known as the secretary of New Durham School. However to the students, parents, staff and community she was not only the face but also the heartbeat of the school.

Sharon's efficient manner and excellent skill set won her the award of Outstanding Secretary of the year by the Governor Wentworth Regional School District for many consecutive years. Her warm welcome set the tone for all who entered the building. Sharon often turned her back on her busy schedule to greet newcomers to town and patiently answer their questions and concerns. To the children of this community she was a trusted adult who could "magically" transform the confusion of a sudden school dismissal into a process that assured every single student had a safe place to go. Along with amazing professional skills, she also brought the heart of a mother to her job treating each child as her own.

Sharon's service to this community reached beyond the school community. She was a member of the Parks and Recreation Commission, organized and ran the Christmas Fair, and organized fund raisers to support youth athletics.

Sharon Doherty retired this past June to spend time with her grandchildren. She takes with her the best wishes, love, and heartfelt gratitude of our children and the families of New Durham.



# Board of Selectmen – Annual Report

In 2018 the New Durham Select Board was joined by a newly elected member (Ms. Dorothy Veisel). Following Town elections in March the Board continued its work to create a work culture that values each taxpayer, resident, visitor and all Town employees.

In 2017 the Planning Board, along with input from the Select Board and others, developed a New Durham Master Plan “Opportunities for Excellence 2025” which outlined a forward looking blueprint for New Durham specifically addressing taxpayer value for desired Town service levels while advancing initiatives to provide increased opportunities to an enhanced quality of life for New Durham residents and visitors. In this Master Plan are specific goals and responsibilities for various Town offices and departments. The Select Board believes its actions should periodically be measured against the goals defined in this Master Plan. Included in this Select Board Annual Report section is a table of the relevant Select Board Master Plan defined strategies and tactics and comments on the milestones achieved by the Select Board during this year.

For 2018 the Board of Selectmen maintained the public vision encapsulated in a set of priorities that revolved around four major initiatives: 1) Taxpayer Value, 2) Fiscal Responsibility with Accountability, 3) Operational Improvements, and 4) Public Safety. A brief Overview of Selected 2018 Actions by the Select Board is provided in a table at the end of this section of the Annual Report.

## Taxpayer Value

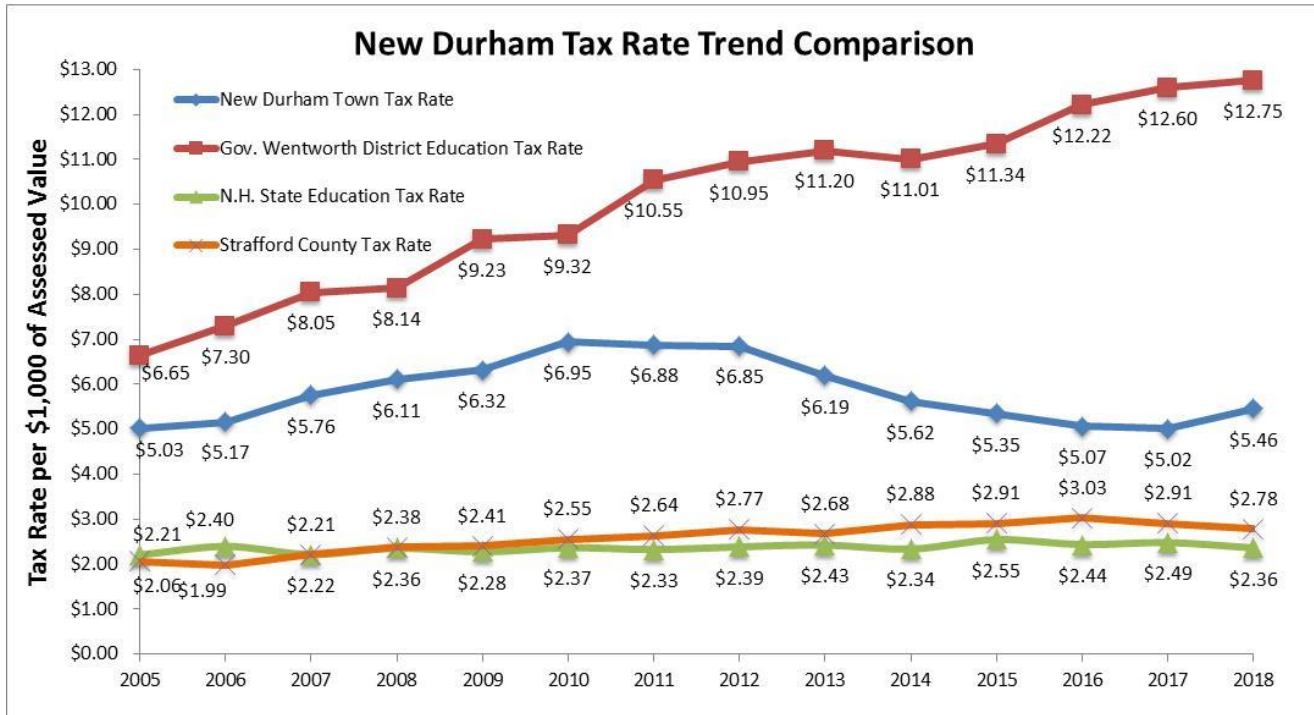
Taxpayer value includes the types of services from all town provided and taxpayer funded entities. The key issue is whether the services provided are the ones valued by the taxpayer and at the level desired for the cost required to provide the desired services. The vision is for New Durham to be an organizational model for providing cost effective and efficient Town services.

## Fiscal Responsibilities With Accountability

Perhaps the greatest responsibility of an elected official is to be responsible and prudent stewards of the taxes and other revenues received. The total property tax rate you pay is composed of four different elements: 1) Town operating and special warrant expenses; 2) Governor Wentworth Regional School District taxes; 3) Strafford County taxes; and 4) State of New Hampshire Education taxes. The Select Board only have jurisdiction over the Town’s operating and special warrant expenses. The following graph provides the tax rate trends for these various elements. Perhaps the most important point to conclude from this graph is the dramatic tax rate reduction trend for New Durham compared to the large upward trend from the Governor Wentworth Schools.

Two important factors contributed to the town tax rate this year. First, the Department Heads, Board of Selectmen, and Budget Committee all worked collaboratively to present a budget that would manage the increases in Town operational costs to be offset through projected additional non-property revenues while concurrently assuring that there was no reduction in services. Secondly, in 2018 the Board of Selectmen applied \$275,000 from the Town’s Unassigned Fund Balance to your tax rate which accounts for a reduction in the tax rate of approximately \$0.67 per thousand dollar assessed valuation. As the Board of Selectmen developed this tax rate reduction approach it was critical that we would be confident in maintaining the Town’s fund balance in accordance with fund balance reserve guidelines established by the Board in 2014.

# Board of Selectmen – Annual Report



## Operational Improvements & Public Safety

Operational improvement plays an enormous role in driving cost containment, service excellence, and taxpayer value. The key is to ensure intelligent use of limited resources. Key changes in 2018 include new safety equipment for the fire department, replacement vehicle for the Police Department, approval for a more operationally effective truck for Department of Public Works (Highway), etc. Other Select Board key actions can be found in the New Durham Board of Selectmen – Overview of Selected 2018 Actions table.

## **Conclusion**

The Select Board believes 2018 has been a successful year advocating on the Town resident’s behalf with fiscal responsibility, effective planning, prudent utilization of technology, and development of innovative ideas to responsibly manage the Town’s government with an eye towards cost effective value. Through the effective delivery of services, proper planning, fiscal responsibility, and a balanced respect for our environment New Durham strives to be a diverse, attractive community resulting in a highly desirable location for people to live.

The Board of Selectmen want to thank the Town employees, all volunteers who sit on the Town’s boards, committees, and commissions; and the many other volunteers who strive to improve the quality of life for New Durham residents. The Selectmen are pleased to collaboratively work with all in helping to maintain and improve the quality of service offered to you at the most cost efficient level.

Respectfully submitted,

David W. Swenson  
Chair, Select Board

Cecile Chase  
Vice Chair, Select Board

Dot Veisel  
Selectman

# Board of Selectmen – Annual Report

## New Durham Board of Selectmen – Overview of Selected 2018 Actions

### **Tax Payer Impact and Fiscal Responsibility**

- 1) Tax rate reduction – tax rate reductions to provide a lower tax rate; Tax rate lower than that of 5 years ago; Applied \$275K of Unassigned Fund Balance to 2018 / 2019 tax rate while preserving Town’s guideline fund balance / cash reserves
- 2) Completed development of a new Human Resources Policy Manual with significant advantages to both the employee (full payout of differential accrued benefits and holiday pay for part time employees, etc.) and taxpayers (reduced long term potential financial obligations on accrued benefits) at no cost to Town
- 3) Expenditures under budget for 2018 while maintaining full Town services
- 5) Sale of Town owned tax deeded property over the past three years reducing these non-productive Town assets from \$1.378 million in 2013 to less than \$425,000 at the end of 2018 and returning all sold tax deeded properties involved back to tax producing private properties
- 6) Clean audit for 2017 other than the usual determination of liability or annual cost for postemployment benefits which the Select Board for the past ten years have determined to be not cost effective to do

### **Public Safety & Operational Related**

- 7) New ambulance in full operation with expanded features to improve service to New Durham residents; Enhanced cardiac monitoring and CPR systems purchased; New state-of-the-art Self-Contained Breathing Apparatus (SCBA) providing greater safety to firefighters and command awareness
- 8) New police cruiser per Town’s Capital Improvement Policy replacing older vehicle
- 9) Full budgeted staffing for Police, Public Works, Town Hall, Fire, Finance, etc.
- 10) Approved purchase of new 10-wheel truck, plow equipment, dump body, & spreader body for DPW providing a more operationally efficient and effective vehicle for Department of Public Works activities
- 11) Installation of improved walkway entrance to library providing safer access to building

### **Other**

- 12) Continued collaborative effort with Town of Alton to address water quality (cyanobacteria) in Merrymeeting River and other public water bodies; Initiated the first ever Merrymeeting River Watershed Management Plan development to be completed in 2019
- 13) Approval of an enhanced public boat launch area using Town owned property along the Merrymeeting River; installation done by volunteer labor with minimal cost to Town
- 14) Conservation easement approved for Widowmaker Farm on Meaderboro Road



# Board of Selectmen – Annual Report

## Master Plan Defined Strategies & Tactics for New Durham Select Board With Comments on 2018 Milestones Achieved by Select Board

Master Plan Section	Goal	Strategy	Tactics	Responsibility	Measure(s) of Achievement	Select Board 2018 Relevant Actions
Community Well Being	Provide quality lifestyle opportunities for all residents	Encourage Citizen Participation	Assure all committees, boards, commissions to be composed of a broad range of citizens representing a variety of the Town's geographic regions and ideals	Board of Selectmen, Town Administrator, Planning Board	Full committee / board appointments made while all volunteer applications considered without bias with success measured by average vacancies during the year	Timely appointments for multiple committees including Ethics, Boodey Farmstead, CIP, etc.
Community Well Being	Provide quality lifestyle opportunities for all residents	Optimize Government Performance	Require Town leaders to attend workshops / training that will increase their capacity and skillsets to serve New Durham	Board of Selectmen, Depart Heads, all Board / Committee Chairs	Develop minimal training requirements; Budget and assure annual training requirements met for both employees and volunteers	NHMA training for employees / committee / board members on Right To Know, Meeting Disruptions, Budget; Speciality training for Firefighters including new CPR equipment, new ambulance, SCBA, etc.; Police Academy for three Officers; Road Scholar for DPW employee; Budgeted training

# Board of Selectmen – Annual Report

Master Plan Section	Goal	Strategy	Tactics	Responsibility	Measure(s) of Achievement	Select Board 2018 Relevant Actions
						in multiple departments
Community Well Being	Provide quality lifestyle opportunities for all residents	Build Regional Collaborations	Define specific areas where collaboration is advantageous	Town Admin., Board of Selectmen, All Boards / Commissions	Criteria developed and publicized on collaborative participation rationale within two months of identified collaborative opportunity	Primary collaborative initiative is Cyanobacteria Mitigation Steering Committee (CMSC)
Community Well Being	Provide quality lifestyle opportunities for all residents	Build Regional Collaborations	Create agreements to achieve defined collaborative benefit	Town Administrator, Board of Selectmen, Department Heads	Create an agreement ("boiler plate") and revise for at least one specific collaboration initiative within 3 months of collaborative opportunity identified	Merrymeeting Watershed Management Plan initiated; Budget Comparative Data software populated
Housing	Enable equitable housing opportunities for all	Provide diversity in housing opportunities	Enhance existing residential neighborhoods (Town Center, Copples Hill, Merrymeeting Lake, Birch Hill, Ridge, etc.) to promote the health, safety, and	Board of Selectmen / Planning Board	Plan formalized (one region per year) for Town Center, etc. with full costs, design, etc. and implementation strategy documented	Copples Hill and other Town owned tax decreed property returned to productive use; Support for Birch Ridge conservation potential; New Durham Days

# Board of Selectmen – Annual Report

Master Plan Section	Goal	Strategy	Tactics	Responsibility	Measure(s) of Achievement	Select Board 2018 Relevant Actions
			welfare of the residents			inclusive of Lake, ridge, etc.
<b>Land Use</b>	Encourage a managed diverse land use	Control land use utilization through managed growth of residential, recreational, commercial, industrial, & farm land development	Encourage federal, state, & regional efforts to increase infrastructure capacity for energy supplies	Town Admin. / Board of Selectmen / Planning Board	Energy supply data developed in collaboration with local energy companies within four years following Master Plan approval	No activity during period reviewed
<b>Natural Resources</b>	Preserve New Durham's natural resources and rural landscape for the sustainable health, safety, and welfare of current and future generations	Preserve rural landscapes, scenic views, hilltop profiles, forests, and other highly visible resources that might be aesthetically degraded by incompatible development or land use	Determine advantages of placing a conservation easement on all Town forest properties; If determined advantageous implement this opportunity	Board of Selectmen	Conservation easements implemented on mutually agreed Town forest properties within first five years following Master Plan approval and biennial reviews thereafter	Support for Birch Ridge conservation potential; Increased involvement in opportunity from Parks / Rec & volunteered work from Town residents

## Board of Selectmen – Annual Report

Master Plan Section	Goal	Strategy	Tactics	Responsibility	Measure(s) of Achievement	Select Board 2018 Relevant Actions
Town Appearance & Character	Value New Durham's colonial architecture, upland forest landscape, & lakefront character	Advance accessibility and use of New Durham Town Center	Promote sidewalks and / or walking paths to enhance safety & security; Include bike access from elementary school to ballfield	Board of Selectmen	Targeted feet of sidewalk lanes documented and yards of new sidewalk / paths installed per year along with bike path established from elementary school to Smith Ballfield	No activity during period reviewed
Town Appearance & Character	Value New Durham's colonial architecture, upland forest landscape, & lakefront character	Advance accessibility and use of New Durham Town Center	Establish the Route 11 / Depot Road intersection as an inviting gateway to New Durham's businesses, residential, and recreational resources	Board of Selectmen	Identify, document needed improvements to intersection within first three years following Master Plan approval and implement improvements within three years thereafter	Stafford Regional Planning Commission (SRPC) transportation study - early stages
Town Appearance & Character	Value New Durham's colonial architecture, upland forest landscape, & lakefront character	Advance accessibility and use of New Durham Town Center	Install new artwork, benches, & street lights enhancing Town Center appearance and use	Board of Selectmen	Number of new benches, artwork and street lights installed per year is measured	Improved Library walkway; Library art display; No street light info during period reviewed
Town Appearance & Character	Value New Durham's colonial architecture, upland forest landscape, & lakefront character	Retain New Hampshire Traditional Architectural Style and appearance in	Develop in collaboration with local business owners marketing opportunities and signage design to	Board of Selectmen	Number of businesses retained and / or attracted in New Durham per year annually defined	Continued growth for Lakes Region Auto, Johnsons, Rines Electric, etc.; Monthly chat with Town officials at

## Board of Selectmen – Annual Report

Master Plan Section	Goal	Strategy	Tactics	Responsibility	Measure(s) of Achievement	Select Board 2018 Relevant Actions
	lakefront character	the design of all business areas	attract more business while maintaining ND character			Corner Store; Doggie Day Care support for Town; Daycare growth, etc.
Town Facilities & Services	Ensure valued, affordable services & infrastructure for New Durham	Align infrastructure with development planning	Align infrastructure & service needs with natural resources, land use, transportation, etc.	Board of Selectmen	Provide rationale including a natural resource impact analysis and business case where appropriate for Town's infrastructure / services activities within first two years following Master Plan approval and review biennially thereafter	Business case developed for new DPW truck inclusive of service levels / cost / payback; Preliminary data on comparative services budget being developed
Town Facilities & Services	Ensure valued, affordable services & infrastructure for New Durham	Align infrastructure with development planning	Plan and implement the repair / replacement of aging infrastructure, i.e. roads, Town owned dams, buildings, etc. according to fiscally & use responsible schedules	Board of Selectmen	Annual project planning review and budget assessment of all repair / replacement of infrastructure is completed each year for the following 1 - 3 years	DPW truck analysis developed as basis for purchase decision; Boodey Farmstead & Meetinghouse budget assessments; All CIP work
Town Facilities & Services	Ensure valued, affordable services & infrastructure	Ensure New Durham's facilities & infrastructure appropriately	Define service levels for public safety, i.e. police coverage, fire department & emergency services,	Board of Selectmen	Collaboratively developed expected service level definitions are completed within the first 2 years following	No activity during period reviewed; Goal for 2019

## Board of Selectmen – Annual Report

Master Plan Section	Goal	Strategy	Tactics	Responsibility	Measure(s) of Achievement	Select Board 2018 Relevant Actions
	for New Durham	reflect Town needs	road winter maintenance, etc.		Master Plan approval with PD, FD, DPW, TA, etc. and are available to the public; Systematically reviewed every two years	
Town Facilities & Services	Ensure valued, affordable services & infrastructure for New Durham	Ensure New Durham's facilities & infrastructure appropriately reflect Town needs	Require any Town service changes are fully evaluated both strategically & financially assuring fiscal advantages; Require advantageous service levels compared to current levels to assure enhanced value; Generate majority Town support for any of these potential service source changes	Board of Selectmen	TA and all Department Heads provide full financial impact to accompany any significant Town service change / investment recommendations and provide full public communication	HR Policy Manual and significant policy changes therein effective 01/01/19; DPW truck analysis developed as basis for purchase decision; Budget development for 2018 & 2019
Town Facilities & Services	Ensure valued, affordable services & infrastructure for New Durham	Ensure New Durham's facilities & infrastructure appropriately	Establish 3-year appointments to CIP Committee (rotation & continuity)	Board of Selectmen	An initial rotating 3-year appointment system is developed & then adhered to through timely appointments by the BoS	CIP appointments completed; Modified term length of appointment for improved

## Board of Selectmen – Annual Report

<b>Master Plan Section</b>	<b>Goal</b>	<b>Strategy</b>	<b>Tactics</b>	<b>Responsibility</b>	<b>Measure(s) of Achievement</b>	<b>Select Board 2018 Relevant Actions</b>
		reflect Town needs				continuity; Timely appointments achieved
<b>Town Facilities &amp; Services</b>	Ensure valued, affordable services & infrastructure for New Durham	Ensure New Durham's facilities & infrastructure appropriately reflect Town needs	Enhance / maintain multi-modal transportation infrastructure	Board of Selectmen	Plan to enhance multi-modal transportation opportunities created within first three years following Master Plan approval and implementation recommendations are developed	No activity during period reviewed
<b>Town Facilities &amp; Services</b>	Ensure valued, affordable services & infrastructure for New Durham	Ensure New Durham's facilities & infrastructure appropriately reflect Town needs	Maintain Town "anchors" such as Town Hall, Library, etc. assuring full maintenance & improvements	Board of Selectmen	In collaboration with TA & DPW Director all Town "anchors" are maintained appropriately and appropriate improvements are identified and completed with BoS / PB annual review of actions taken	Library improvements to walkway / art; RFP developed & planned / budgeted 2019 painting of Town Hall
<b>Town Facilities &amp; Services</b>	Ensure valued, affordable services & infrastructure for New Durham	Provide Town services that specifically address public safety & demographic needs	Assure continuous monitoring and efficacious mitigation, when necessary, of at risk natural resources (i.e. Merrymeeting River & Lake,	Board of Selectmen	In collaboration with Conservation Commission and others, continuous monitoring of at risk natural resources is completed with results developed annually and publicly available; where	Cyanobacteria Mitigation Steering Committee (CMSC) work, Birch Ridge conservation potential; Merrymeeting

## Board of Selectmen – Annual Report

Master Plan Section	Goal	Strategy	Tactics	Responsibility	Measure(s) of Achievement	Select Board 2018 Relevant Actions
			various New Durham ponds & streams, etc.)		necessary, develop recommended mitigation strategies and provide funding mechanisms to appropriately address identified issues	Watershed Management Plan being developed
Transportation	Assure safe, convenient multi-modal transportation opportunities to access local and regional residential, business, and natural resources	Multi-modal transportation access to local and regional areas of interest (shopping, medical, etc.)	Support robust reliable multi-modal transportation including public transportation	Board of Selectmen	SRPC collaboration established and public transportation made available for New Durham residents	SRPC membership budgeted; Culvert study completed 2018; No activity on public transportation opportunities

Note: Master Plan Section, Goals, Strategies, Tactics, & Measure(s) of Success as described in the New Durham Master Plan “Opportunities for Excellence 2025”



# Town Administrator

As many of you know; I come from a municipal employee and department head background with over 32 years of municipal work experience. This experience has assisted me greatly in supporting the excellent work of our department heads and their staff. I feel that the Town has great employees, all of whom are very dedicated and have a genuine care for the community they serve.

Many of the projects and accomplishments during the past year are in direct alignment with the Town's Master Plan. Below I have highlighted some of the many accomplishments this year.

The DPW Department (Department of Public Works) carried out an evaluation process to show the efficiency and cost effectiveness of purchasing a 10-wheel dump truck with plow gear equipment. The truck will be delivered in 2019, and will replace an all-wheel drive plow truck.

The Police Department took delivery of a 2019 Dodge Ram 4x4 4-door pick-up truck including the police package. The new truck features in-bed storage compartments and a 6' bed for transporting bulky articles such as the department's ATV (which is used for trail patrols). The pickup allows for greater versatility for the department, eliminates the department's ATV trailer, and provides the department with another 4x4 vehicle.

Both the DPW dump truck and the Police pickup truck were purchased using revolving funds or capital reserve funds and are supported by the Master Plan for municipal service levels for these two departments.

The DPW worked with our contracted Town Engineers to complete the permitting and bid documents for the replacement of two culverts on South Shore Road. The bid was awarded to M.A. Bean Associates of Sanbornton, NH. This work will be completed during 2019.

Completing the South Shore Culvert projects resulted in the annual road program to be reduced to pavement preservation treatments.

This is the first year that the town applied rubberized chip seal coating to some of the roads. The coating was used on Tash and Davis Crossing roads. The rubber chip seal wears better than the old chip seal and is more flexible during the winter freeze and thaw weather. This flexibility extends the road surface life from five to seven years.

Strafford County was one of the counties included in the Federal Disaster Declaration after the March 2018 heavy snowstorm. This allowed for the town to be reimbursed for snow removal and de-icing for 48 hours during the storm. The Town has applied for and has already received notice that it will receive approximately \$24,000 in Federal reimbursement in early 2019. This reimbursement was possible because of the excellent record keeping by the DPW Administration.

The old crumbling walkway in front of the Library was replaced. This project was undertaken by a local contractor with the support and assistance of the Building Inspector, a local tradesman and the DPW.

Our volunteer projects were active and supported by the community and private donors. The following are a few of the 2018 volunteer projects.

The Meetinghouse Restoration Committee utilized funding from the Meetinghouse Capital Reserve fund, and funds from LCHIP to complete the building's foundation reconstruction, which included jacking, removal of the existing foundation, excavation to ledge for the installation of a concrete pinned footer, concrete foundation to grade and stone foundation to sills. There were also other concrete footers installed beneath the structure and floor carrier

# Town Administrator

beams replaced. This project is the first phase of the restoration. The next phase will be to restore the structure and replace the roof.

The Zechariah Boodey Farmstead Committee raised over \$20,000 in private donations. The Committee also received Town Meeting approval to accept the donation of an 18<sup>th</sup> century barn. This barn has been dismantled and stored until it can be reconstructed as part of the Boodey Farmstead located on the corner of Stockbridge Corner and Berry roads. The Zechariah Boodey Farmstead Committee has also used private funds and town operating funds to prepare for permitting, land Use Board approvals with contracting with professionals to develop a septic plan for the facility and a site plan. This work is expected to be completed in 2019.

The Town DPW crew worked with volunteers from the New Durham Water Quality Committee to make improvements to the Marsh Pond boat access on Merrymeeting Road. These improvements were spearheaded by Mike Gelinas. Mike prepared and obtained the wetlands permits, raised funds for the materials and coordinated the work. This work has eliminated one of the identified storm water erosion locations leading to on the pond and Merrymeeting watershed.

The Fall & Winter Senior Luncheons continue to be a success. Between 25 and 40 seniors attend the luncheons at the Community Room for a hot lunch prepared by volunteers, and usually include a community or social program as well as live music. This effort again shows a great sense of community and good will for the residents of New Durham.

This year the Select Board and I completely rewrote the Human Resource Policies; which took effect on January 1, 2019. This re-write is more user friendly to employees and converts sick and vacation time to paid time off "PTO" which allows for greater flexibility for employees.

The Town did lose some employees this year. Some retired, some left for the private sector and more competitive employment. The Town has struggled (as have many employers in New Hampshire) due to the less than 2% unemployment rate. The low employment rate as well as budget challenges have changed some workforce positions from full time to part time, in the hope of enhancing workforce hours and assist the Town in managing costs. The Town Departments have all worked hard to maintain the high level of service, while also containing costs. This has kept the annual operating budget at approximately 5% annually. Much of the increases are due to wages and benefits of our current staff.

As I complete my third year with the Town, I want to thank the Select Board, Elected Officials, Department Heads, Town Employees, Town Committee Volunteers and residents for their support. My position is the facilitator of communications between the Select Board, departments, committees, and residents. Please contact me at any time should you have any questions or concerns. My email is [skinmond@newdurhamnh.us](mailto:skinmond@newdurhamnh.us) and the office number is 859-2091 ext. #106.

Respectfully Submitted,

Scott D. Kinmond, CPM  
Town Administrator

# Government Information

## FEDERAL GOVERNMENT

### UNITED STATES SENATORS:

**Maggie Hassan** (Democrat)  
330 Hart Senate Office Building  
Washington, DC 20510

Tel: (202) 224-3324  
Web: [www.hassan.senate.gov](http://www.hassan.senate.gov)

**Jean Shaheen** (Democrat)  
506 Hart Senate Office Building  
Washington, DC 20510

Tel: (202) 224-2841  
Web: [www.shaheen.senate.gov](http://www.shaheen.senate.gov)

### UNITED STATES REPRESENTATIVE (District 1):

**Christopher Pappas** (Democrat)  
323 Cannon HOB  
Washington, DC 20515

Tel: (202) 225-5456  
Web: [info@chrispappas.org](mailto:info@chrispappas.org)

## STATE GOVERNMENT

### EXECUTIVE BRANCH

#### GOVERNOR:

**Chris Sununu** (Republican)  
State House  
107 North Main Street  
Concord, NH 03301

Tel: (603) 271-2121  
Fax: (603) 271-7640  
Web: [www.governor.nh.us](http://www.governor.nh.us)

#### EXECUTIVE COUNCILOR (District 1):

**Michael J. Cryans** (Democrat)  
PO Box 999  
Hanover, NH 03755

Tel: Office: (603) 271-3632  
Tel: Cell: (603) 443-1901  
E-mail: [Michael.Cryans@nh.gov](mailto:Michael.Cryans@nh.gov)

## LEGISLATIVE BRANCH

### STATE SENATOR (DISTRICT 6):

**James Gray** (Republican)  
33 North State Street  
Leg. Office Building Room 103A  
Concord, NH 03301

Tel: Office: (603) 271-2111  
E-mail: [james.gray@leg.state.nh.us](mailto:james.gray@leg.state.nh.us)

### STATE REPRESENTATIVES (DISTRICT 3):

**Michael Harrington** (Republican)  
82 Garland Road  
Strafford, NH 03844

Tel: (603) 942-8691  
E-Mail: [michael.harrington@leg.state.nh.us](mailto:michael.harrington@leg.state.nh.us)

**Kurt Wuelper** (Republican)  
1336 Parker Mountain Road  
Strafford, NH 03884

Tel: (603) 644-2927  
E-Mail: [kurt.wuelper@leg.state.nh.us](mailto:kurt.wuelper@leg.state.nh.us)

# Government Information

## **STRAFFORD COUNTY GOVERNMENT**

### **STRAFFORD COUNTY JUDICIAL BRANCH**

#### **STRAFFORD SUPERIOR COURT**

William A. Grimes Justice & Administration Building  
259 County Farm Road, Suite 301  
Dover, NH 03820

**Clerk: Kimberly Myers**  
Tel: (855) 212-1234

#### **7<sup>TH</sup> CIRCUIT COURT- PROBATE DIVISION**

William A Grimes Justice & Administration Building  
259 County Farm Road, Suite 203  
Dover, NH 03820

**Circuit Clerk: Cheryl Andrews**  
Tel: (855-212-1234)

#### **ROCHESTER DISTRICT COURT**

76 North Main Street  
Rochester, NH 03867-1905

**Circuit Clerk: Cheryl Andrews**  
Tel: (855) 212-1234

#### **STRAFFORD COUNTY COMMISSIONERS:**

**George Maglaras, Chair     Robert J Watson, Vice Chair**

259 County Farm Road, Suite 204  
Dover, NH 03820

Tel: (603) 742-1458

#### **STRAFFORD COUNTY ATTORNEY:**

**Thomas P. Velardi**

Strafford County Attorney's Office  
259 County Farm Road, Suite 201  
Dover, NH 03820

Tel: (603) 749-2808

#### **STRAFFORD COUNTY TREASURER:**

**Pamela J. Arnold**

259 County Farm Road, Suite 204  
Dover, NH 03820

Tel: (603) 742-1458

#### **STRAFFORD COUNTY REGISTER OF DEEDS:**

**Catherine A. Berube**

259 County Farm Road, Suite 202  
Dover, NH 03820

Tel: (603) 742-1741  
Web: [www.nhdeeds.com](http://www.nhdeeds.com)

#### **STRAFFORD COUNTY REGISTER OF PROBATE:**

**Cynthia Sweeney**

259 County Farm Road, Suite 203  
Dover, NH 03820

Tel: (855) 212-1234

#### **STRAFFORD COUNTY SHERIFF:**

**David G. Dubois**

259 County Farm Road, Suite 105  
Dover, NH 03820

Tel: (603) 742-4960

# Town Officers and Officials

## December 31, 2018

**Selectmen:**

David “Swens” Swenson, Chair	2019
Cecile Chase	2020
Dorothy Veisel	2021

**Town Administrator:**

Scott Kinmond

**Auditors:**

Roberts & Greene PLLC.

**Assessor:**

Jeff Earl, Assessor – (Cross Country Appraisal Group, LLC)	Laura Zuzgo, Assessing Administrative Assistant
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**Budget Committee:**

Catherine Orlowicz, Chair	2020	Ellen Phillips	2021
Mark Sullivan	2019	Joan Swenson	2019
Theresa Jarvis	2020	David Swenson-Selectmen’s Rep	
Kenneth Fanjoy	2021		

**Building Inspector/ Code Enforcement:**

John Abbott	Jennifer Thompson, Deputy Bldg. Insp.
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**Capital Improvement Plan Committee:**

Bill Meyer, Member	2020	Dot Viesel, Planning Board Rep,
Terry Jarvis, Chair	2019	Ellen Phillips, Budget Comm. Rep.
Cecile Chase, Selectmen’s Rep.		

**John C. Shirley Cemetery Trustees:**

Michele Kendrick, Chair (deceased)	2019	Jennifer Bourassa, Secretary (resigned)
Denis Martin, Treasurer	2020	

**Conservation Commission:**

Ron Gehl, Chair	2020	Mark Sullivan	2019
Curtis Richard, Vice Chair	2020	Heather Freeman	2019
Robert Craycraft, Alternate		William Malay, Alternate	

**Copple Crown Village District:**

Virginia Skinner, Commissioner	2019	Cindy Wheeler, Treasurer	2019
Laurene Todd, Commissioner	2019	Kelly Bisson, Secretary	2019
Mark David, Commissioner	2019		

**Emergency Management:**

Peter Varney, Director	2019
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# Town Officers and Officials

## December 31, 2018

**Cyanobacteria Mitigation Steering Committee**

Fred Quimby, Chair	Cecile Chase, ND Selectmen Rep. Alt.
Ray Howard, NH House Rep.	David Swenson, ND Selectmen's Rep.
Philip Whittmann, Alton Selectmen Rep.	Mark Sullivan, Conservation Comm.
Bill Mannion, Alton	Bob Craycraft, NH LLMP
Gene Young, Alton	Director Normandeau, NH F&G
Bill Meyer, Milfoil	David Swenson, New Durham
David Neils, NH DES	Tom Rogenski, Engineer
Jason Smith, Dir. Inland Fisheries	Doug Gilman, New Durham

**Ethics Committee:**

Ellen Phillips	2020	Carol Allen	2018
Joan Swenson	2019	John Laurie	2021
Judith Wessell	2019		

**Finance Officer:**

Anina Soucy

**Fire Department:**

Peter Varney, Fire Chief	Vicky Hersom, EMT
Kevin Ruel, Assistant Chief	Josh Olszewski, Firefighter/AEMT
David Stuart, Deputy Chief	Debra Beaupre, EMT
Michael Varney, Captain	Paul Carrier, AEMT
Marc Behr, Captain	Stephen Burrows, EMT
Neal Burns, Lieutenant	Samuel Jenckes, Firefighter/AEMT
Chris Waite, Firefighter/EMT	Sean Edeman, EMT
Kevin Johnson, EMT	David Silbernagel, Firefighter/EMT

**Health Officer:**

John Abbott	Laura Zuzgo, Administrative Assistant
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**Highway Department:**

Don Vachon, DPW Manager/Road Agent	Karen Kehoe, Administrative Assistant
David Bennett, Light Equipment Operator	Meghan Bickford, Facilities/Grounds Maint.
Leon Smith, Light Equipment Operator	Scott Obrien, Facilities/Grounds Maint.
Mike Gorton Sr., Winter Part Time	

**Highway Safety Committee:**

Don Vachon-DPW Manager/Road Agent	2019	Shawn Bernier-Police Chief	2019
Scott Kinmond-Town Administrator	2019		

**Inspectors of Elections:**

Richard McCormack (resigned)	2018	Richard Leonard	2019
Fred Quimby	2019	Angela Pruitt, Alt.	2019

# Town Officers and Officials

## December 31, 2018

Howard Allen, Alt.	2019	Cynthia Quimby, Alt	2019
Shirley McCormack, Alt.(resigned)	2018	David Shagoury, Alt.	2019
Stephanie MacKenzie, Alt.	2019	Joan Swenson, Alt.	2019
Marjorie Mohr, Alt.	2019	Grace Gelinas, Alt.	2019
Tatiana Cicuto, Alt.	2019	Wendi Fenderson, Alt.	2019
Shirley Currier, Alt. (resigned)	2018	Richard Currier, Alt. (resigned)	2018
Theresa Jarvis, Alt.	2019	Jennifer Thompson, Alt.	2019
Linda Calloway, Alt.	2019	Donna Young, Alt.	2019

**Joint Loss Management Committee:**

Leon Smith, Chair	Peter Varney, Vice Chair
Nichole Hunter, Vice Chair	Scott Kinmond
Laura Zuzgo	Amy Smith

**Land Use Administrative Assistant:**

Laura Zuzgo

**Library:**

Cathy Allyn, Director	Lisa Nicol, Library Assistant
Sheryl Bansfield, Library Assistant	Nichole Hunter, Emerging Technologies Asst.
Mara Kerns-Robertson, Library Assistant	

**Library Trustees:**

William Meyer, Chair	2021	William Kendrick, Member	2019
Richard Leonard, Treasurer	2019	Lee Newman, Member	2021
Laura McCarthy, Recording Secretary	2020		

**1772 Meetinghouse Restoration Committee:**

Cathy Allyn, Secretary	George Gale, Chairman
Robert Craycraft	Clayton Randall
Robert Bickford	Robin Bickford

**Milfoil & Invasive Aquatic Weeds Committee:**

Fred Quimby, Chair	William Meyer
Penny Meyer	Cynthia Quimby
Arthur W. Hoover	Tom Rogenski
Susan Hoover	

**Moderator:**

Richard Leonard (resigned)	2018
Ron Cook	2020

**Health & Safety Council of Strafford County:**

Theresa Jarvis

**Recreation Department:**

Nichole Hunter, Director	Allison Perkins
Georgianna Nason	David Gray

# Town Officers and Officials

## December 31, 2018

**Parks & Recreation Commission:**

Douglas Perkins	2020	Mark D'Entremont	2020
Patricia Luckern	2019		
Andrew Hernandez	2019		

**Planning Board:**

Jeffrey Allard, Chair	2021	Dorothy Veisel, Selectmen's Rep.	
Bob Craycraft, Vice Chair	2020	David Wessel, Alt.	2021
Freeman Goodrich	2020	Scott Drummey	2019

**Police Department:**

Shawn C. Bernier, Chief	Amy Smith, Administrative Assistant
Reginald Meattey, Sergeant	Jameson Young, Officer
Taylor Griffin, Officer	Jason Roy, Part-Time Officer
Brian Crockwell, Officer	James Saltzman, Part-Time Officer
Andrew Croteau, Part-Time Officer	Jason Durrance, Part-Time Officer
Jessica Haskins, Part-Time Officer	

**Rural District Visiting Nurse Association:**

Position Vacant

**Strafford Regional Planning Commission:**

Theresa Chabot

**Solid Waste Facility Transfer Station:**

Joseph Bloskey, Retired-SWF Supervisor	Karen Kehoe, Administrative Assistant
Joshua Johansen, SWF Supervisor	Ron Adjutant, Part-Time Attendant
Leo Mondou, Part-Time Attendant	



# Town Officers and Officials

## December 31, 2018

**Supervisors of the Checklist:**

Cheryl Cullimore	2024	Tatiana Cicuto	2020
Patricia Grant	2022		

**Tax Collector:**

Donna Young		Stephanie MacKenzie, Deputy	
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**Town Clerk:**

Stephanie MacKenzie	2019	Donna Young, Deputy	
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**Town Historian:**

Catherine Orlowicz		Cheryl Cullimore, Associate	
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**Treasurer:**

Heidi Duford	2019		
Ann Brady, Deputy	2019		

**Trustee of Trust Funds:**

Fred Quimby	2019	Angela Pruitt, Treasurer	2020
David Allyn	2021		

**Welfare:**

Scott Kinmond, Officer		Laura Zuzgo, Administrative Assistant	
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**Zechariah Boodey Farmstead**

**Committee:**

Cathy Orlowicz, Chair		Cheryl Cullimore, Secretary	
Tatiana Cicuto, Member		Frances “Fran” Frye, Vice Chair	
Rick Fogg, Associate Member		Scott Drummey, Member	
Crissa C. Evans, Associate Member		Rick Fogg	

**Zoning Board of Adjustment:**

Terry Jarvis, Chair	2020	Art Hoover, Member	2021
Wendy Anderson, Vice-Chair	2019	David Wessel, Alternate	2021
Stephanie Richard, Member	2020	Paul Raslavicus, Alternate	2020
Joan Martin, Member	2019	Linda Callaway, Alternate	2021



# Town of New Durham, New Hampshire



Warrant & Budget 2017





**TOWN of NEW DURHAM**

**2019 TOWN WARRANT**

To the inhabitants of the Town of New Durham, in the County of Strafford, in said State of New Hampshire qualified to vote in Town affairs:

You are hereby notified that the Annual Town Meeting of the Town of New Durham will be held on two days as follows:

**First Session of Annual Meeting – Deliberative**

The first session, the Deliberative Session, of the 2019 Town Meeting shall be held on **Monday, February 4, 2019 at 7:00 P.M.** at the New Durham School Gymnasium located at 7 Old Bay Road in New Durham, NH. Snow date of February 5, 2019 at 7:00 P.M. at the New Durham School Gymnasium located at 7 Old Bay Road in New Durham, NH.

**Second Session of the Annual Meeting - Voting**

The Second Session, the voting on all warrant articles shall be held on **Tuesday, March 12, 2019 from 8:00 A.M. to 7:00 P.M.** in the New Durham School Gymnasium located at 7 Old Bay Road in New Durham, NH where there will be voting by official ballot for the election of Town Officers and all Warrant Articles with any amendments as made at the Deliberative Session.

**ARTICLE 1:** To choose all necessary town officers for the ensuing year:

<b>Number of Positions</b>	<b>Office</b>	<b>Term of Office</b>
1	Selectman	3 Years
2	Budget Committee	3 Years
1	John C. Shirley Cemetery Trustee	2 Years
1	John C. Shirley Cemetery Trustee	3 Years
2	Library Trustees	3 Years
2	Planning Board	3 Years
1	Supervisor of the Checklist	6 Years
1	Town Clerk	3 Years
1	Trustee of the Trust Funds	3 Years
2	Zoning Board of Adjustment	3 Years

**Article 2:** Are you in favor of Amendment No. 1 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

Adopt as a new subsection of Article VI, General Provisions / Use Regulations, an ordinance allowing the addition of Accessory Dwelling Units on residential Properties under certain circumstances, as required by RSA 674:71-73.

**(Majority vote required)**

Yes \_\_\_\_\_ No \_\_\_\_\_

**The Planning Board recommends this article by a 5 to 0 vote.**

**Article 3:** Are you in favor of Amendment No. 2 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

Adopt as a new subsection of Article VI, General Provisions / Use Regulations, a “Dark Sky” ordinance to regulate the spillage of light onto other properties or into the sky.

**(Majority vote required)**

Yes \_\_\_\_\_ No \_\_\_\_\_

**The Planning Board recommends this article by a 4 to 0 vote.**

**Article 4:** Are you in favor of Amendment No. 3 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

Adopt as a new subsection of Article VI, General Provisions / Use Regulations, regulations to provide for the proper disposal of household waste materials to protect public health and welfare.

**(Majority vote required)**

Yes \_\_\_\_\_ No \_\_\_\_\_

**The Planning Board recommends this article by a 4 to 0 vote.**

**Article 5:** Are you in favor of Amendment No. 4 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

Adopt as a new subsection of Article VI, General Provisions / Use Regulations, regulations relating to building standards including incorporating the state building code and state fire code already in effect by state statute, and regulations relating to a Minimum Building Area, Water Supply and Sewage Systems, and Mobile Homes.

**(Majority vote required)**

Yes \_\_\_\_\_ No \_\_\_\_\_

**The Planning Board recommends this article by a 4 to 0 vote.**

**Article 6 :** Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by the vote of the first session, for the purposes set forth therein, totaling \$3,057,148. Should this article be defeated, the default budget shall be \$3,045,117, which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the governing body may hold a special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

**Majority Vote Required**

[Note: Operating Budget & Default Budget includes the Library Budget.]

Estimated Tax Rate Impact – 2019 Proposed Budget: \$ 4.86 per \$1,000 assessed valuation.

Estimated Tax Rate Impact – 2019 Default Budget: \$ 4.83 per \$1,000 assessed valuation.

The Board of Selectmen recommends this article by a **3 to 0** vote.

The Budget Committee recommends this article by a **7 to 0** vote.

**Article 7 :** To see if the Town will vote to raise and appropriate the sum of \$356,370 for the purposes of a Road Program with \$116,000 to come from Highway Block Grant Aid, \$25,000 to come from the Road Construction Capital Reserve Fund and the remaining \$215,370 to come from general taxation.

**Majority Vote Required**

Estimated 2019 Tax Rate Impact: \$ 0.53 per \$1,000 assessed valuation.

The Board of Selectmen recommends this article by a **3 to 0** vote.

The Budget Committee recommends this article by a **7 to 0** vote.

**Article 8 :** To see if the Town will vote to raise and appropriate the sum of \$214,000 to be placed in previously established **Capital Reserve Funds** as follows with said funds to come from taxation :

<b>Account</b>	<b>Established</b>	<b>2019</b>
Highway Equipment	March 15, 2006, Article #12	\$25,000
Highway Trucks	March 4, 1988, Article #9	\$65,000
Library Technology	March 13, 2007, Article #7	\$500
Vehicle & Equipment Maintenance	March 10, 2010, Article #15	\$20,000
Milfoil	March 9, 2009, Article #7	\$20,000
Solid Waste Equipment	March 10, 2010, Article #14	\$45,000
Police Cruiser	March 15, 2000, Article #7	\$14,000

Smith Ball Field & Equipment	March 13, 2007, Article #9	\$10,000
1772 Meetinghouse Restoration	March 15, 2000, Article #14	\$5,000
Public Safety Facilities Improvements	March 10, 2010, Article #17	\$5,000
Fire Department Ancillary Equipment	March 10, 2015, Article #5	\$2,500
Dry Hydrants	March 14, 2001, Article #10	\$2,000
<b>Total</b>		<b>\$214,000</b>

**Majority Vote Required**

Estimated 2019 Tax Rate Impact: \$ 0.53 per \$1,000 assessed valuation.

The Board of Selectmen recommends this article by a **3 to 0** vote.

The Budget Committee recommends this article by a **7 to 0** vote.

**Article 9 :** To see if the Town will vote to raise and appropriate the sum of \$155,000 to be placed in previously established **Expendable Trust Funds** as follows with said funds to come from taxation :

<b>Account</b>	<b>Established</b>	<b>2019</b>
Computer Systems & Office Equipment	March 13, 1996, Article #11, Revised March 9, 2011, Article #26	\$20,000
Accrued Benefits Liability	March 13, 1996, Article #16	\$20,000
Records Management	March 23, 1999, Article #23	\$10,000
Town Buildings & Improvements	March 15, 2000, Article #15	\$75,000
Dam Maintenance	March 13, 2018, Article #13	\$30,000
<b>Total</b>		<b>\$155,000</b>

**Majority Vote Required**

Estimated 2019 Tax Rate Impact: \$ 0.38 per \$1,000 assessed valuation.

The Board of Selectmen recommends this article by a **3 to 0** vote.



The Budget Committee recommends this article by a **7 to 0** vote.

**Article 10 :** To see if the Town will vote to raise and appropriate the sum of \$5,000 for the purposes of funding contributions to Health & Other Agencies i.e. Cornerstone VNA, CAP of Strafford County and Haven etc., with this sum to come from authorizing the withdrawal of \$5,000 from the JC Shirley Timber Trust (Trust Fund #28). Said trust established for the purpose to “benefit of the Town of New Durham for such lawful purposes as the Town may direct at its annual meeting.”

**Majority Vote Required**

Estimated 2019 Tax Rate Impact: \$ 0.00 per \$1,000 assessed valuation.

The Board of Selectmen recommends this article by a **3 to 0** vote.

The Budget Committee recommends this article by a **6 to 0** vote, with **1** abstention.

**Article 11:** To see if the Town will vote to change the purpose of the existing “Milfoil Treatment” Capital Reserve Fund (CRF), to the “New Durham Water Quality & Milfoil Treatment” Capital Reserve Fund, said purpose expanded for the preservation, prevention, and mitigation treatments of New Durham’s Watersheds and Water Bodies, and designate the Board of Selectmen as agents to expend.

**Two-Thirds Vote Required**

The Board of Selectmen recommends this article by a **3 to 0** vote.

**Article 12 :** To see if the Town will vote to authorize the Select Board to make a property exchange by the acceptance of real property being approximately 1.18 Acres, a portion of Tax Map 250, Lot, 112, said property to be merged with Tax Map 250, Lot 113 and in exchange for said exchange, the Select Board would transfer tax deeded property Tax Map 250, Lot 111 located at 13 Birch Hill Rd. ownership to said owner of Tax Map 250, Lot 112.

**(Majority vote required)**

The Board of Selectmen recommends this article by a **3 to 0** vote.

Estimated 2019 Tax Rate Impact: \$ 0.00 per \$1,000 assessed valuation.

**Article 13:** That in the future Capital Reserve Funds and Expendable Trust Funds be listed and voted on individually on the Town Warrant. **(Submitted by Petition)**

**(Majority vote required)**

The Board of Selectmen **does not** recommend this article by a **3 to 0** vote.

Estimated 2019 Tax Rate Impact: \$ 0.00 per \$1,000 assessed valuation.

**Article 14:** “To see if the town will vote to raise and appropriate the amount of \$100,000, to be added to the Meetinghouse Capital Reserve Fund, previously established, for urgently needed structural repair. Further, to

direct the Board of Selectmen to work with the Meetinghouse Restoration Committee to find qualified restoration contractors and complete this work as soon as possible. This sum to come from the unassigned fund balance. No amount to be raised from taxation” **(Submitted by Petition)**

**(Majority vote required)**

The Board of Selectmen **does not** recommend this article by a **3 to 0** vote.

The Budget Committee **does not** recommend this article by a **7 to 0** vote.

Estimated 2019 Tax Rate Impact: \$ 0.00 per \$1,000 assessed valuation.

**Article 15:** “To see if the town will vote to raise and appropriate the amount of \$8,000 to be added to the New Durham Parks & Recreation Capital Reserve Fund, for updating and replacing the Smitty Way Playground equipment. This sum to come from unassigned fund balance. No amount to be raised from taxation.”

**(Submitted by Petition)**

**(Majority vote required)**

The Board of Selectmen **does not** recommend this article by a **2 to 0** vote, with **1** abstention.

The Budget Committee **does not** recommend this article by a **7 to 0** vote.

Estimated 2019 Tax Rate Impact: \$ 0.00 per \$1,000 assessed valuation.

**Article 16 :** To conduct any other business which may legally come before the Town.

Given under our hands and seal, this \_\_\_\_ day of January, in the year of our Lord, Two Thousand nineteen.

We hereby certify that on this \_\_\_\_ day of January, 2019, we had posted an attested copy of the warrant at the place of Meeting within named and a like copy at the New Durham Town Hall, a public place in said Town.

\_\_\_\_\_  
David W. Swenson, Chairman

\_\_\_\_\_  
Cecile Chase, Vice Chair.

\_\_\_\_\_  
Dorothy Veisel, Selectman  
Town of New Durham, NH.

**Final / Posted on \_\_\_\_\_ By: \_\_\_\_\_**

Posted: New Durham School- Polling Place  
New Durham Town Hall & Website  
New Durham Post Office



**Proposed Budget  
New Durham**

For the period beginning January 1, 2019 and ending December 31, 2019

Form Due Date: **20 Days after the Annual Meeting**

This form was posted with the warrant on: \_\_\_\_\_

**BUDGET COMMITTEE CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

**For assistance please contact:**  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>



Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2018	Appropriations for period ending 12/31/2018	Selectmen's Appropriations for period ending 12/31/2019 (Recommended)	Selectmen's Appropriations for period ending 12/31/2019 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Not Recommended)
<b>General Government</b>								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive	06	\$185,262	\$197,877	\$204,707	\$0	\$204,707	\$0
4140-4149	Election, Registration, and Vital Statistics	06	\$105,529	\$107,641	\$107,708	\$0	\$107,708	\$0
4150-4151	Financial Administration	06	\$113,512	\$116,437	\$133,393	\$0	\$133,393	\$0
4152	Revaluation of Property	06	\$65,103	\$64,392	\$91,833	\$0	\$91,833	\$0
4153	Legal Expense	06	\$12,136	\$20,000	\$15,000	\$0	\$15,000	\$0
4155-4159	Personnel Administration	06	\$29,669	\$37,081	\$32,931	\$0	\$32,931	\$0
4191-4193	Planning and Zoning	06	\$3,698	\$6,427	\$6,603	\$0	\$6,603	\$0
4194	General Government Buildings	06	\$23,001	\$26,724	\$24,624	\$0	\$24,624	\$0
4195	Cemeteries	06	\$8,347	\$8,840	\$2,990	\$0	\$2,990	\$0
4196	Insurance	06	\$48,433	\$52,031	\$54,250	\$0	\$54,250	\$0
4197	Advertising and Regional Association		\$0	\$0	\$0	\$0	\$0	\$0
4199	Other General Government	06	\$6,568	\$7,601	\$9,601	\$0	\$9,601	\$0
	<b>General Government Subtotal</b>		<b>\$601,259</b>	<b>\$645,051</b>	<b>\$683,640</b>	<b>\$0</b>	<b>\$683,640</b>	<b>\$0</b>
<b>Public Safety</b>								
4210-4214	Police	06	\$549,387	\$583,868	\$577,226	\$0	\$577,226	\$0
4215-4219	Ambulance		\$0	\$0	\$0	\$0	\$0	\$0
4220-4229	Fire	06	\$209,936	\$224,863	\$238,739	\$0	\$238,739	\$0
4240-4249	Building Inspection	06	\$30,816	\$31,426	\$44,906	\$0	\$44,906	\$0
4290-4298	Emergency Management	06	\$8,910	\$14,590	\$13,984	\$0	\$13,984	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Public Safety Subtotal</b>		<b>\$799,049</b>	<b>\$854,747</b>	<b>\$874,855</b>	<b>\$0</b>	<b>\$874,855</b>	<b>\$0</b>
<b>Airport/Aviation Center</b>								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Airport/Aviation Center Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2018	Appropriations for period ending 12/31/2018	Selectmen's Appropriations for period ending 12/31/2019 (Recommended)	Selectmen's Appropriations for period ending 12/31/2019 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Not Recommended)
<b>Highways and Streets</b>								
4311	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4312	Highways and Streets	06	\$866,722	\$854,360	\$878,757	\$0	\$878,757	\$0
4313	Bridges		\$0	\$0	\$0	\$0	\$0	\$0
4316	Street Lighting		\$0	\$0	\$0	\$0	\$0	\$0
4319	Other		\$0	\$0	\$0	\$0	\$0	\$0
<b>Highways and Streets Subtotal</b>					<b>\$854,360</b>	<b>\$878,757</b>	<b>\$0</b>	<b>\$878,757</b>
<b>Sanitation</b>								
4321	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	06	\$254,022	\$243,388	\$276,858	\$0	\$276,858	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal		\$0	\$0	\$0	\$0	\$0	\$0
4329	Other Sanitation		\$0	\$0	\$0	\$0	\$0	\$0
<b>Sanitation Subtotal</b>					<b>\$243,388</b>	<b>\$276,858</b>	<b>\$0</b>	<b>\$276,858</b>
<b>Water Distribution and Treatment</b>								
4331	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other		\$0	\$0	\$0	\$0	\$0	\$0
<b>Water Distribution and Treatment Subtotal</b>					<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Electric</b>								
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0
<b>Electric Subtotal</b>					<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2018	Appropriations for period ending 12/31/2018	Selectmen's Appropriations for period ending 12/31/2019 (Recommended)	Selectmen's Appropriations for period ending 12/31/2019 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Not Recommended)
<b>Health</b>								
4411	Administration	06	\$161,023	\$2,368	\$2,379	\$0	\$2,379	\$0
4414	Pest Control		\$0	\$0	\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other	06	\$6,846	\$12,346	\$7,546	\$0	\$7,546	\$0
	<b>Health Subtotal</b>		<b>\$167,869</b>	<b>\$14,714</b>	<b>\$9,925</b>	<b>\$0</b>	<b>\$9,925</b>	<b>\$0</b>
<b>Welfare</b>								
4441-4442	Administration and Direct Assistance	06	\$17,704	\$12,888	\$17,002	\$0	\$17,002	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Welfare Subtotal</b>		<b>\$17,704</b>	<b>\$12,888</b>	<b>\$17,002</b>	<b>\$0</b>	<b>\$17,002</b>	<b>\$0</b>
<b>Culture and Recreation</b>								
4520-4529	Parks and Recreation	06	\$69,625	\$70,862	\$70,901	\$0	\$70,901	\$0
4550-4559	Library	06	\$124,048	\$129,756	\$129,756	\$0	\$129,756	\$0
4583	Patriotic Purposes	06	\$272	\$325	\$500	\$0	\$500	\$0
4589	Other Culture and Recreation	06	\$4,200	\$5,000	\$9,226	\$0	\$9,226	\$0
	<b>Culture and Recreation Subtotal</b>		<b>\$198,145</b>	<b>\$205,943</b>	<b>\$210,383</b>	<b>\$0</b>	<b>\$210,383</b>	<b>\$0</b>
<b>Conservation and Development</b>								
4611-4612	Administration and Purchasing of Natural Resources	06	\$1,795	\$1,795	\$1,795	\$0	\$1,795	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Conservation and Development Subtotal</b>		<b>\$1,795</b>	<b>\$1,795</b>	<b>\$1,795</b>	<b>\$0</b>	<b>\$1,795</b>	<b>\$0</b>



Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2018	Appropriations for period ending 12/31/2018	Selectmen's Appropriations for period ending 12/31/2019 (Recommended)	Selectmen's Appropriations for period ending 12/31/2019 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Not Recommended)
<b>Debt Service</b>								
4711	Long Term Bonds and Notes - Principal	06	\$55,000	\$55,000	\$55,000	\$0	\$55,000	\$0
4721	Long Term Bonds and Notes - Interest	06	\$14,207	\$16,199	\$10,932	\$0	\$10,932	\$0
4723	Tax Anticipation Notes - Interest	06	\$0	\$1	\$1	\$0	\$1	\$0
4790-4799	Other Debt Service	06	\$0	\$0	\$38,000	\$0	\$38,000	\$0
<b>Debt Service Subtotal</b>					<b>\$71,200</b>	<b>\$103,933</b>	<b>\$0</b>	<b>\$103,933</b>
<b>Capital Outlay</b>								
4901	Land		\$381,700	\$381,700	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$51,000	\$51,000	\$0	\$0	\$0	\$0
4903	Buildings		\$0	\$0	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$0	\$0	\$0	\$0	\$0
<b>Capital Outlay Subtotal</b>					<b>\$432,700</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Operating Transfers Out</b>								
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0	\$0	\$0
<b>Operating Transfers Out Subtotal</b>					<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Operating Budget Appropriations</b>					<b>\$3,057,148</b>	<b>\$0</b>	<b>\$3,057,148</b>	<b>\$0</b>



Special Warrant Articles

Account	Purpose	Article	Selectmen's Appropriations for period ending 12/31/2019 (Recommended)	Selectmen's Appropriations for period ending 12/31/2019 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other	10	\$5,000	\$0	\$5,000	\$0
		<i>Purpose: Trust Acct withdrawal</i>				
4901	Land	07	\$356,370	\$0	\$356,370	\$0
		<i>Purpose: Road Program</i>				
4915	To Capital Reserve Fund	08	\$214,000	\$0	\$214,000	\$0
		<i>Purpose: Capital Reserve Funds</i>				
4915	To Capital Reserve Fund	14	\$0	\$100,000	\$0	\$100,000
		<i>Purpose: CRF-Meetinghouse- Petition</i>				
4915	To Capital Reserve Fund	15	\$0	\$8,000	\$0	\$8,000
		<i>Purpose: CRF-P&amp;R Petition</i>				
4916	To Expendable Trusts/Fiduciary Funds	09	\$155,000	\$0	\$155,000	\$0
		<i>Purpose: Expendable Trust Funds</i>				
<b>Total Proposed Special Articles</b>			<b>\$730,370</b>	<b>\$108,000</b>	<b>\$730,370</b>	<b>\$108,000</b>





**2019**  
**MS-737**

**Individual Warrant Articles**

Account	Purpose	Article	Selectmen's Appropriations for period ending 12/31/2019 (Recommended) (Not Recommended)	Selectmen's Appropriations for period ending 12/31/2019 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended) (Not Recommended)
<b>Total Proposed Individual Articles</b>			\$0	\$0	\$0	\$0



Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2018	Selectmen's Estimated Revenues for period ending 12/31/2019	Budget Committee's Estimated Revenues for period ending 12/31/2019
<b>Taxes</b>					
3120	Land Use Change Tax - General Fund		\$0	\$0	\$0
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	06	\$110,069	\$100,000	\$100,000
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax	06	\$118	\$250	\$250
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	06	\$166,628	\$70,000	\$70,000
9991	Inventory Penalties		\$0	\$0	\$0
<b>Taxes Subtotal</b>			<b>\$276,815</b>	<b>\$170,250</b>	<b>\$170,250</b>
<b>Licenses, Permits, and Fees</b>					
3210	Business Licenses and Permits	06	\$24,759	\$21,000	\$21,000
3220	Motor Vehicle Permit Fees	06	\$617,115	\$575,000	\$575,000
3230	Building Permits	06	\$30,927	\$20,000	\$20,000
3290	Other Licenses, Permits, and Fees	06	\$8,047	\$5,500	\$5,500
3311-3319	From Federal Government		\$0	\$0	\$0
<b>Licenses, Permits, and Fees Subtotal</b>			<b>\$680,848</b>	<b>\$621,500</b>	<b>\$621,500</b>
<b>State Sources</b>					
3351	Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	06	\$133,891	\$135,000	\$135,000
3353	Highway Block Grant	07	\$115,250	\$116,000	\$116,000
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)		\$0	\$0	\$0
3379	From Other Governments		\$0	\$0	\$0
<b>State Sources Subtotal</b>			<b>\$249,141</b>	<b>\$251,000</b>	<b>\$251,000</b>



Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2018	Selectmen's Estimated Revenues for period ending 12/31/2019	Budget Committee's Estimated Revenues for period ending 12/31/2019
<b>Charges for Services</b>					
3401-3406	Income from Departments	06	\$75,614	\$45,000	\$45,000
3409	Other Charges	06	\$8,800	\$1,000	\$1,000
	<b>Charges for Services Subtotal</b>		<b>\$84,414</b>	<b>\$46,000</b>	<b>\$46,000</b>
<b>Miscellaneous Revenues</b>					
3501	Sale of Municipal Property	06	\$55,141	\$20,000	\$20,000
3502	Interest on Investments	06	\$1,722	\$5,000	\$5,000
3503-3509	Other	06	\$17,368	\$3,000	\$3,000
	<b>Miscellaneous Revenues Subtotal</b>		<b>\$74,231</b>	<b>\$28,000</b>	<b>\$28,000</b>
<b>Interfund Operating Transfers In</b>					
3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds		\$3,900	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds	07	\$58,000	\$25,000	\$25,000
3916	From Trust and Fiduciary Funds	06, 10	\$7,346	\$7,346	\$7,346
3917	From Conservation Funds		\$0	\$0	\$0
	<b>Interfund Operating Transfers In Subtotal</b>		<b>\$69,246</b>	<b>\$32,346</b>	<b>\$32,346</b>
<b>Other Financing Sources</b>					
3934	Proceeds from Long Term Bonds and Notes		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	15, 14	\$0	\$108,000	\$108,000
9999	Fund Balance to Reduce Taxes	06	\$0	\$60,000	\$60,000
	<b>Other Financing Sources Subtotal</b>		<b>\$0</b>	<b>\$168,000</b>	<b>\$168,000</b>
	<b>Total Estimated Revenues and Credits</b>		<b>\$1,434,695</b>	<b>\$1,317,096</b>	<b>\$1,317,096</b>



**Budget Summary**

Item	Period ending 12/31/2018	Selectmen's Period ending 12/31/2019 (Recommended)	Budget Committee's Period ending 12/31/2019 (Recommended)
Operating Budget Appropriations		\$3,057,148	\$3,057,148
Special Warrant Articles	\$742,200	\$730,370	\$730,370
Individual Warrant Articles	\$0	\$0	\$0
Total Appropriations	\$3,641,286	\$3,787,518	\$3,787,518
Less Amount of Estimated Revenues & Credits	\$1,146,761	\$1,317,096	\$1,317,096
<b>Estimated Amount of Taxes to be Raised</b>	<b>\$2,494,525</b>	<b>\$2,470,422</b>	<b>\$2,470,422</b>



Supplemental Schedule

<b>1. Total Recommended by Budget Committee</b>	<b>\$3,787,518</b>
<b>Less Exclusions:</b>	
2. Principal: Long-Term Bonds & Notes	\$0
3. Interest: Long-Term Bonds & Notes	\$0
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions ( <i>Sum of Lines 2 through 5 above</i> )	\$0
<b>7. Amount Recommended, Less Exclusions (Line 1 less Line 6)</b>	<b>\$3,787,518</b>
8. 10% of Amount Recommended, Less Exclusions ( <i>Line 7 x 10%</i> )	\$378,752
<b>Collective Bargaining Cost Items:</b>	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
<b>12. Bond Override (RSA 32:18-a), Amount Voted</b>	<b>\$0</b>
<b>Maximum Allowable Appropriations Voted at Meeting: (Line 1 + Line 8 + Line 11 + Line 12)</b>	
	<b>\$4,166,270</b>



**Default Budget of the Municipality**

**New Durham**

For the period beginning January 1, 2019 and ending December 31, 2019

*RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.*

This form was posted with the warrant on: \_\_\_\_\_

**GOVERNING BODY CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

**For assistance please contact:**  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>



Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
<b>General Government</b>					
0000-0000	Collective Bargaining	\$0	\$0	\$0	\$0
4130-4139	Executive	\$197,877	\$7,557	\$0	\$205,434
4140-4149	Election, Registration, and Vital Statistics	\$107,641	\$703	\$0	\$108,344
4150-4151	Financial Administration	\$116,437	\$13,747	\$0	\$130,184
4152	Revaluation of Property	\$64,392	\$27,825	\$0	\$92,217
4153	Legal Expense	\$20,000	\$0	\$0	\$20,000
4155-4159	Personnel Administration	\$37,081	\$0	\$0	\$37,081
4191-4193	Planning and Zoning	\$6,427	\$0	\$0	\$6,427
4194	General Government Buildings	\$26,724	\$0	\$0	\$26,724
4195	Cemeteries	\$8,840	\$0	\$0	\$8,840
4196	Insurance	\$52,031	\$2,219	\$0	\$54,250
4197	Advertising and Regional Association	\$0	\$0	\$0	\$0
4199	Other General Government	\$7,601	\$0	\$0	\$7,601
<b>General Government Subtotal</b>		<b>\$645,051</b>	<b>\$52,051</b>	<b>\$0</b>	<b>\$697,102</b>
<b>Public Safety</b>					
4210-4214	Police	\$583,868	\$2,612	\$0	\$586,480
4215-4219	Ambulance	\$0	\$0	\$0	\$0
4220-4229	Fire	\$224,863	\$10,980	\$0	\$235,843
4240-4249	Building Inspection	\$31,426	\$13,480	\$0	\$44,906
4290-4298	Emergency Management	\$14,590	\$0	\$0	\$14,590
4299	Other (Including Communications)	\$0	\$0	\$0	\$0
<b>Public Safety Subtotal</b>		<b>\$854,747</b>	<b>\$27,072</b>	<b>\$0</b>	<b>\$881,819</b>
<b>Airport/Aviation Center</b>					
4301-4309	Airport Operations	\$0	\$0	\$0	\$0
<b>Airport/Aviation Center Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Highways and Streets</b>					
4311	Administration	\$0	\$0	\$0	\$0
4312	Highways and Streets	\$854,360	\$2,394	\$0	\$856,754
4313	Bridges	\$0	\$0	\$0	\$0
4316	Street Lighting	\$0	\$0	\$0	\$0
4319	Other	\$0	\$0	\$0	\$0
<b>Highways and Streets Subtotal</b>		<b>\$854,360</b>	<b>\$2,394</b>	<b>\$0</b>	<b>\$856,754</b>



Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
<b>Sanitation</b>					
4321	Administration	\$0	\$0	\$0	\$0
4323	Solid Waste Collection	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	\$243,388	\$31,742	\$0	\$275,130
4325	Solid Waste Cleanup	\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal	\$0	\$0	\$0	\$0
4329	Other Sanitation	\$0	\$0	\$0	\$0
<b>Sanitation Subtotal</b>		<b>\$243,388</b>	<b>\$31,742</b>	<b>\$0</b>	<b>\$275,130</b>
<b>Water Distribution and Treatment</b>					
4331	Administration	\$0	\$0	\$0	\$0
4332	Water Services	\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other	\$0	\$0	\$0	\$0
<b>Water Distribution and Treatment Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Electric</b>					
4351-4352	Administration and Generation	\$0	\$0	\$0	\$0
4353	Purchase Costs	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance	\$0	\$0	\$0	\$0
4359	Other Electric Costs	\$0	\$0	\$0	\$0
<b>Electric Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Health</b>					
4411	Administration	\$2,368	\$0	\$0	\$2,368
4414	Pest Control	\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other	\$7,346	\$0	\$0	\$7,346
<b>Health Subtotal</b>		<b>\$9,714</b>	<b>\$0</b>	<b>\$0</b>	<b>\$9,714</b>
<b>Welfare</b>					
4441-4442	Administration and Direct Assistance	\$12,888	\$114	\$0	\$13,002
4444	Intergovernmental Welfare Payments	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other	\$0	\$0	\$0	\$0
<b>Welfare Subtotal</b>		<b>\$12,888</b>	<b>\$114</b>	<b>\$0</b>	<b>\$13,002</b>
<b>Culture and Recreation</b>					
4520-4529	Parks and Recreation	\$70,862	(\$76)	\$0	\$70,786
4550-4559	Library	\$129,756	\$0	\$0	\$129,756
4583	Patriotic Purposes	\$325	\$0	\$0	\$325
4589	Other Culture and Recreation	\$5,000	\$0	\$0	\$5,000
<b>Culture and Recreation Subtotal</b>		<b>\$205,943</b>	<b>(\$76)</b>	<b>\$0</b>	<b>\$205,867</b>





**Appropriations**

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
<b>Conservation and Development</b>					
4611-4612	Administration and Purchasing of Natural Resources	\$1,795	\$0	\$0	\$1,795
4619	Other Conservation	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing	\$0	\$0	\$0	\$0
4651-4659	Economic Development	\$0	\$0	\$0	\$0
<b>Conservation and Development Subtotal</b>		<b>\$1,795</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,795</b>
<b>Debt Service</b>					
4711	Long Term Bonds and Notes - Principal	\$55,000	\$0	\$0	\$55,000
4721	Long Term Bonds and Notes - Interest	\$16,199	(\$5,266)	\$0	\$10,933
4723	Tax Anticipation Notes - Interest	\$1	\$0	\$0	\$1
4790-4799	Other Debt Service	\$0	\$38,000	\$0	\$38,000
<b>Debt Service Subtotal</b>		<b>\$71,200</b>	<b>\$32,734</b>	<b>\$0</b>	<b>\$103,934</b>
<b>Capital Outlay</b>					
4901	Land	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	\$0	\$0	\$0	\$0
4903	Buildings	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings	\$0	\$0	\$0	\$0
<b>Capital Outlay Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Operating Transfers Out</b>					
4912	To Special Revenue Fund	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric	\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water	\$0	\$0	\$0	\$0
4915	To Capital Reserve Fund	\$0	\$0	\$0	\$0
4916	To Expendable Trusts/Fiduciary Funds	\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds	\$0	\$0	\$0	\$0
<b>Operating Transfers Out Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Operating Budget Appropriations</b>		<b>\$2,899,086</b>	<b>\$146,031</b>	<b>\$0</b>	<b>\$3,045,117</b>



**Reasons for Reductions/Increases & One-Time Appropriations**

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<b>Account</b>	<b>Explanation</b>
4441-4442	Wages & Benefits
4240-4249	Wages & Benefits
4140-4149	Wages & Benefits
4130-4139	Wages & Benefits
4150-4151	Wages & Benefits
4220-4229	Wages & Benefits
4312	Wages & Benefits
4196	Multi Year Contract
4721	Decrease Interest on debt
4790-4799	SCBA Multi Yr Lease
4520-4529	Contract costs ended
4210-4214	Wages & Benefits
4152	Assessing Revaluation Contract
4324	SW 3 year Contract, Wages & Benefits

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# New Durham Deliberative Session

## Meeting Minutes

### February 4, 2019

#### New Durham Elementary School

#### **CALL TO ORDER**

In accordance with the provisions of Senate Bill 2 (RSA 40:13) adopted by the Town in March 2014, the first (Deliberative) session of the 2019 Town Meeting was called to order at 7:00 pm by Ronald E. Cook, Town Moderator.

All in attendance rose to Pledge of Allegiance to the flag of the United States of America.

Town Moderator Ronald E. Cook introduced himself and the Town officials present: Board of Selectmen Chair David Swenson, Selectmen Cecile Chase, Town Administrator Scott Kinmond, Town Clerk Stephanie Mackenzie, Town Counsel Walter Mitchell, Chair of the Planning Board Jeff Allard.

Selectman Dorothy Viesel was unable to attend the meeting.

The Budget Committee was also introduced: Chair Cathy Orlowicz, Vice Chair Terry Jarvis, Ellen Phillips, Kenneth Fanjoy, Joan Swenson.

Town Moderator Cook read the new Moderator Rules for the conduct of the Deliberative Session which will be followed: unless changed by the voters at the meeting the Moderator will use the following rules of procedure to conduct the Deliberative Session:

1. We will not be using Robert's Rules but we will be using the Moderator's Rules of Respect, Courtesy and Common Sense.
2. Any voter who wishes to address the meeting will come to the microphone, be recognized by the moderator, and then state his or her name and address.
3. All questions to the Board of Selectmen, other Town officials, or other meeting participants will be directed through the moderator.
4. Each voter who desires to speak on an article will be given a chance to do so before any voter is given a second opportunity to speak on the same issue.
5. With exception of the initial presentation on Articles, which the Moderator requests are kept to no more than 10 minutes, all speakers will be limited to 3 minutes.
6. Reasonable discussion will be allowed.
7. Each amendment will be stated by the moderator before being voted upon.
8. Only one amendment to an article will be allowed on the floor at any one time. No amendment to an amendment will be allowed; such proposals will be dealt with as subsequent amendments after the first amendment has been voted upon.
9. Negative amendments will not be allowed, for instance an article that would raise and appropriate \$2,500 for equipment purchase cannot be amended to read NOT raise and appropriate \$2,500 for equipment purchase.
10. Any amendment to financial amounts must be stated in dollars. Percentage figures must be converted to dollar amounts to be accepted.
11. Voter cards will be raised by voters when voting on amendments rather than a voice vote. If the vote looks to be close assistant moderators will count the raised voter cards.

12. A motion to pass over an article until a specific time or until action has been taken on some other designated article will be accepted.
13. Upon appeal of any ruling of the moderator, a majority vote will prevail.
14. At any time during the meeting these rules may be altered by majority vote.

**Community Recognitions for 2018**

Chair Swenson stated the Boston Cane was presented to Ms. Christina Rice by the Town Historian and himself. Ms. Rice is the recipient for the second year in row.

**Board of Selectmen Milestones for 2018**

Chair Swenson outlined the highlights of the Board of Selectmen for 2018, explaining these were in the areas of financial responsibility, public safety and miscellaneous:

Financial Responsibility: the Board worked to reduce the tax rate; developed a revised and comprehensive Human Resource Policy Manual; reduced the tax deeded properties, valued at \$1.3 million, down to approximately \$425,000, through mergers and public sales.

Public Safety: purchased a 10-wheel dump truck for the Department of Public Works; purchased SCBAs for the Fire Department; purchased a new cruiser for the Police Department, per the CIP Replacement policy; approved installation of a new walkway at the library.

Miscellaneous: worked collaboratively with the Town of Alton and the State of New Hampshire for cynobacteria and milfoil mitigation in the Merry Meeting Watershed; enhanced the public boat launch; worked collaboratively with Moose Mountain Regional Greenways, LCHIP and South East Land Trust to finalize the establishment of the Birch Ridge Community Forest and the Widowmaker Farm land conservation.

Chair Swenson also presented a summary of the current tax rate, along with past years, explaining the portion of the rate which goes to the municipal budget and how much goes to the state and county school budgets.

**ARTICLE 1**

Town Moderator Cook presented Article 1:

*To choose all necessary town officers for the ensuing year:*

<b>Number of Positions</b>	<b>Office</b>	<b>Term of Office</b>
1	Selectman	3 Years
2	Budget Committee	3 Years
1	John C. Shirley Cemetery Trustee	2 Years
1	John C. Shirley Cemetery Trustee	3 Years
2	Library Trustees	3 Years
2	Planning Board	3 Years
1	Supervisor of the Checklist	6 Years
1	Town Clerk	3 Years
1	Trustee of the Trust Funds	3 Years
2	Zoning Board of Adjustment	3 Years

**ARTICLE 2**

Jeff Allard, Chair of the Planning Board introduced Article 2:

*Article 2: Are you in favor of Amendment No. 1 as proposed by the Planning Board for the Town Zoning Ordinance as follows:*

*Adopt as a new subsection of Article VI, General Provisions/Use Regulations, an ordinance allowing the addition of Accessory Dwelling Units on residential Properties under certain circumstances, as required by RSA 674:71-73.*

***(Majority vote required)***

Yes \_\_\_\_\_ No \_\_\_\_\_

***The Planning Board recommends this article by a 5 to 0 vote.***

Mr. Allard explained the changes are mandated by the State of New Hampshire and the Town must allow accessory dwelling units (ADUs), although the structures must still meet all the building codes including setbacks, water supply and septic systems. He explained these changes would allow all property owners to be entitled to adding an ADU and further clarify the Town’s current regulations. A conditional use permit will also be required before constructing an ADU.

**ARTICLE 3**

Mr. Allard introduced Article 3:

*Article 3: Are you in favor of Amendment No. 2 as proposed by the Planning Board for the Town Zoning Ordinance as follows:*

*Adopt as a new subsection of Article VI, General Provisions/Use Regulations, a “Dark Sky” ordinance to regulate the spillage of light onto other properties or into the sky.*

***(Majority vote required)***

Yes \_\_\_\_\_ No \_\_\_\_\_

***The Planning Board recommends this article by a 4 to 0 vote.***

Mr. Allard stated this amendment is a simple, common sense requirements proposed by the Planning Board, basically requiring that outdoor lighting be aimed down and shielded from going into a neighbor’s yard.

**Discussion**

Greg Anthes, resident, asked who determines the “spillage” and how will complaints be handled. Mr. Anthes stated there needs to be more specifics as well as who has the final say.

Mr. Allard replied the language is pretty straightforward in determining the requirements, as lights simply need to be kept down and off neighbor's yards. He noted the language comes from the State handbook and simply indicates one must keep the light to their own property.

**ARTICLE 4**

Mr. Allard introduced Article 4:

*Article 4: Are you in favor of Amendment No. 3 as proposed by the Planning Board for the Town Zoning Ordinance as follows:*

*Adopt as a new subsection of Article VI, General Provisions/Use Regulations, regulations to provide for proper disposal of household waste materials to protect public health and welfare.*

***(Majority vote required)***

Yes \_\_\_\_\_ No \_\_\_\_\_

***The Planning Board recommends this article by a 4 to 0 vote.***

Mr. Allard stated there have been problems with issues and household trash in Town and this amendment will be a general guideline for handling and encouragement for people to properly store and properly dispose of household trash. He explained the ordinance will apply to household waste only and requires that waste be placed in closed weather tight containers; properly constructed and maintained compost piles would be exempt from the ordinance.

**ARTICLE 5**

Mr. Allard introduced Article 5:

*Article 5: Are you in favor of Amendment No. 4 as proposed by the Planning Board for the Town Zoning Ordinance as follows:*

*Adopt as a new subsection of Article VI, General Provisions/Use Regulations, regulations relating to building standards including incorporating the state building code and state fire code already in effect by state statute, and regulations relating to a Minimum Building Area, Water Supply and Sewage Systems, and Mobile Homes.*

***(Majority vote required)***

Yes \_\_\_\_\_ No \_\_\_\_\_

***The Planning Board recommends this article by a 4 to 0 vote.***

Mr. Allard stated there is no change being made to the building standards or fire code. By moving the building standards to within the Town's Zoning Ordinance, it will save time

and expense to the Town and allow for enforcement to be handled through local district court instead of superior court, which requires legal representation.

## **ARTICLE 6**

Chair Swenson introduced Article 6:

*Article 6 : Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by the vote of the first session, for the purposes set forth therein, totaling \$3,057,148. Should this article be defeated, the default budget shall be \$3,045,117, which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the governing body may hold a special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.*

### ***Majority Vote Required***

*[Note: Operating Budget & Default Budget includes the Library Budget.]*

*Estimated Tax Rate Impact – 2019 Proposed Budget: \$ 4.86 per \$1,000 assessed valuation.*

*Estimated Tax Rate Impact – 2019 Default Budget: \$ 4.83 per \$1,000 assessed valuation.*

*The Board of Selectmen recommends this article by a 3 to 0 vote.*

*The Budget Committee recommends this article by a 7 to 0 vote.*

Chair Swenson noted the increases are reflected in lines for Other Agencies, Financial Administration, Fire Department, Building Inspector, Solid Waste, Assessing, employee wages and interest on notes and bonds. Reductions are noted in the lines for the Cemetery and Legal.

### **Discussion**

Greg Anthes presented an amendment to Article 2 and this was reviewed by the Board of Selectmen, Budget Committee, Town Administrator and Town Counsel.

**Mr. Anthes made a motion to amend Article 2 to read: Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by the vote of the first session, for the purposes set forth therein, totaling \$2,978,204. Should this article be defeated, the default budget shall be \$2,978,204, which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the governing body may hold a special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. David Bickford seconded the motion. Discussion:** Town Counsel stated the way the amendment is written is not legal. The legislative body does

not have the authority to change the default budget amount; that is the responsibility of the Board of Selectmen and must be calculated by them, per state statute. **Mr. Anthes withdrew his motion.**

**Mr. Anthes made a motion to amend Article 2 to read: *Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by the vote of the first session, for the purposes set forth therein, totaling \$2,978,204. Should this article be defeated, the default budget shall be \$3,045,117, which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the governing body may hold a special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.* David Bickford seconded the motion. Discussion:** Fred

Quimby, resident, asked Mr. Anthes to explain the lines that he proposes to be reduced to meet the amended budget amount. Mr. Anthes replied he would not do that, as it is the job of the Board of Selectmen and the Budget Committee to balance the lines. Mr. Quimby stated if changes were made, they wouldn't know what they are voting on in March. Mr. Bickford stated after voting, the budget becomes a lump sum of money to be used by the Board of Selectmen and they are not bound by the budget lines presented. Pat Grant, resident, stated they have the Budget Committee and Board of Selectmen for a reason and if someone has questions about the budget they should go to the numerous public meetings.

Vote taken by show of voting cards: **Amendment failed.**

## **ARTICLE 7**

Selectman Chase introduced Article 7:

*Article 7 : To see if the Town will vote to raise and appropriate the sum of \$356,370 for the purposes of a Road Program with \$116,000 to come from Highway Block Grant Aid, \$25,000 to come from the Road Construction Capital Reserve Fund and the remaining \$215,370 to come from general taxation.*

### ***Majority Vote Required***

*Estimated 2019 Tax Rate Impact: \$ 0.53 per \$1,000 assessed valuation.*

*The Board of Selectmen recommends this article by a 3 to 0 vote.*

*The Budget Committee recommends this article by a 7 to 0 vote.*

### **Discussion**

Mr. Bickford noted the budget from 2018 to 2019 is down by 7% although the average increase is 15%. He asked if enough is being appropriated, noting SB38 grant monies are supposed to be in addition to Town funds. He asked what was done with last year's funds.



Town Administrator Kinmond outlined the roadwork projects for 2018 which included paving/chip seal treatments and culvert work.

**ARTICLE 8**

Chair Swenson introduced Article 8:

*Article 8 : To see if the Town will vote to raise and appropriate the sum of \$214,000 to be placed in previously established **Capital Reserve Funds** as follows with said funds to come from taxation :*

<b>Account</b>	<b>Established</b>	<b>2019</b>
Highway Equipment	March 15, 2006, Article #12	\$25,000
Highway Trucks	March 4, 1988, Article #9	\$65,000
Library Technology	March 13, 2007, Article #7	\$500
Vehicle & Equipment Maintenance	March 10, 2010, Article #15	\$20,000
Milfoil	March 9, 2009, Article #7	\$20,000
Solid Waste Equipment	March 10, 2010, Article #14	\$45,000
Police Cruiser	March 15, 2000, Article #7	\$14,000
Smith Ball Field & Equipment	March 13, 2007, Article #9	\$10,000
1772 Meetinghouse Restoration	March 15, 2000, Article #14	\$5,000
Public Safety Facilities Improvements	March 10, 2010, Article #17	\$5,000
Fire Department Ancillary Equipment	March 10, 2015, Article #5	\$2,500
Dry Hydrants	March 14, 2001, Article #10	\$2,000
<b>Total</b>		<b>\$214,000</b>

***Majority Vote Required***

*Estimated 2019 Tax Rate Impact: \$ 0.53 per \$1,000 assessed valuation.*

*The Board of Selectmen recommends this article by a 3 to 0 vote.*

*The Budget Committee recommends this article by a 7 to 0 vote.*

**Discussion**

Mr. Anthes questioned the increase for the Solid Waste Facility from \$10,000 to \$45,000. Chair Swenson explained the CIP, Board of Selectmen and Budget Committees had extensive discussions regarding the proposal by the Solid Waste facility to purchase a scale. He explained the cost analysis and research from surrounding communities, which shows a cost benefit and the Solid Waste facility also outlined the rising costs of trucking and disposal, particularly for large items and construction waste. Town Administrator Kinmond explained extensive research was done by himself and the Solid Waste facility in determining the payback and return on the investment, in comparison to the trucking and disposal costs, which are continually rising. Mr. Anthes suggested a committee to research the issue as well as hold a public hearing, noting the scale was a warrant article item a few years ago and it was voted down at that time. Mr. Anthes asked how many towns have scales. That information is not known at this time.

Janis Anthes, resident, stated she attended a Budget Committee meeting and asked questions about the scale but no information was given at that time. She suggested having a public hearing before purchasing the scale.

Terry Jarvis, vice chair of the Budget Committee, stated the discussion of a scale for the Solid Waste Facility is not new and has been ongoing for many years. She stated the CIP looked at it last year and it was not a high enough priority until this year with the rising costs of trucking and disposal. She stated the CIP Committee looked at the cost benefits ration and made the recommendation to fund the CRF. She stated the Alton Transfer Station began seeing a return on their investment of a scale in three years.

Josh Johansen, Solid Waste Facility Supervisor, stated the cost analyses they have done show that the scale could be paid for in 5.2 years with the income that would be generated.

Mr. Bickford suggested the scale be a warrant article.

**ARTICLE 9**

Selectman Chase introduced Article 9.

*Article 9 : To see if the Town will vote to raise and appropriate the sum of \$155,000 to be placed in previously established **Expendable Trust Funds** as follows with said funds to come from taxation :*

<b>Account</b>	<b>Established</b>	<b>2019</b>
Computer Systems & Office Equipment	March 13, 1996, Article #11, Revised March 9, 2011, Article #26	\$20,000
Accrued Benefits Liability	March 13, 1996, Article #16	\$20,000

Records Management	March 23, 1999, Article #23	\$10,000
Town Buildings & Improvements	March 15, 2000, Article #15	\$75,000
Dam Maintenance	March 13, 2018, Article #13	\$30,000
<b>Total</b>		<b>\$155,000</b>

***Majority Vote Required***

*Estimated 2019 Tax Rate Impact: \$ 0.38 per \$1,000 assessed valuation.*

*The Board of Selectmen recommends this article by a 3 to 0 vote.*

*The Budget Committee recommends this article by a 7 to 0 vote.*

Selectman Chase explained the Expendable Trust Funds provide money for ongoing maintenance projects as well as benefit liabilities. These can include projects for town buildings, equipment as well costs incurred when an employee leaves.

**Discussion**

There was no discussion on Article 9.

**ARTICLE 10**

Selectman Chase introduced Article 10:

*Article 10 : To see if the Town will vote to raise and appropriate the sum of \$5,000 for the purposes of funding contributions to Health & Other Agencies i.e. Cornerstone VNA, CAP of Strafford County and Haven etc., with this sum to come from authorizing the withdrawal of \$5,000 from the JC Shirley Timber Trust (Trust Fund #28). Said trust established for the purpose to “benefit of the Town of New Durham for such lawful purposes as the Town may direct at its annual meeting.”*

***Majority Vote Required***

*Estimated 2019 Tax Rate Impact: \$ 0.00 per \$1,000 assessed valuation.*

*The Board of Selectmen recommends this article by a 3 to 0 vote.*

*The Budget Committee recommends this article by a 6 to 0 vote, with 1 abstention.*

**Discussion**

There was no discussion on Article 10.

**ARTICLE 11**

Selectman Chase introduced Article 11:

**Article 11:** *To see if the Town will vote to change the purpose of the existing “Milfoil Treatment” Capital Reserve Fund (CRF), to the “New Durham Water Quality & Milfoil Treatment” Capital Reserve Fund, said purpose expanded for the preservation, prevention, and mitigation treatments of New Durham’s Watersheds and Water Bodies, and designate the Board of Selectmen as agents to expend.*

**Two-Thirds Vote Required**

*The Board of Selectmen recommends this article by a 3 to 0 vote.*

**Discussion**

There was no discussion on Article 11.

**ARTICLE 12**

Chair Swenson introduced Article 12:

**Article 12 :** *To see if the Town will vote to authorize the Select Board to make a property exchange by the acceptance of real property being approximately 1.18 Acres, a portion of Tax Map 250, Lot, 112, said property to be merged with Tax Map 250, Lot 113 and in exchange for said exchange, the Select Board would transfer tax deeded property Tax Map 250, Lot 111 located at 13 Birch Hill Rd. ownership to said owner of Tax Map 250, Lot 112.*

**(Majority vote required)**

*The Board of Selectmen recommends this article by a 3 to 0 vote.*

*Estimated 2019 Tax Rate Impact: \$ 0.00 per \$1,000 assessed valuation.*

Chair Swenson stated the property in this article is immediately adjacent to the library; the current owner is in agreement to exchange this lot for a tax-deeded property which is also adjacent to the property owner’s lot. He stated this will allow the library to have additional space if needed in the future for potential uses such as a septic system replacement, additional parking or storage needs. It is also advantageous to the Town, as it will put a non-tax generating lot back on the tax rolls.

**Discussion**

There was no discussion on Article 12.

**ARTICLE 13**

Chair Swenson introduced Article 13:

**Article 13:** *That in the future Capital Reserve Funds and Expendable Trust Funds be listed and voted on individually on the Town Warrant. (Submitted by Petition)*

**(Majority vote required)**

*The Board of Selectmen does not recommend this article by a 3 to 0 vote.*

*Estimated 2019 Tax Rate Impact: \$ 0.00 per \$1,000 assessed valuation.*

Chair Swenson stated the current method of presenting the CRF and ETFs is presented and approved by the New Hampshire Department of Revenue; he stated the article is

requesting that all these account lines be listed as individual warrant articles, making the voting ballot long and cumbersome. Chair Swenson explained the budget review process by both the Board of Selectmen and the Budget Committee provide ample opportunity for voters to ask questions and offer input on the CRF and ETF account lines. He stated that the current process through the Deliberative Session allows voters to make changes to funding levels for any single CRF or ETF line.

### **Discussion**

Mr. Bickford stated that separating the account lines would give voters more control over each fund.

### **ARTICLE 14**

Chair Swenson introduced Article 14:

*Article 14: “To see if the town will vote to raise and appropriate the amount of \$100,000, to be added to the Meetinghouse Capital Reserve Fund, previously established, for urgently needed structural repair. Further, to direct the Board of Selectmen to work with the Meetinghouse Restoration Committee to find qualified restoration contractors and complete this work as soon as possible. This sum to come from the unassigned fund balance. No amount to be raised from taxation” (Submitted by Petition)*

*(Majority vote required)*

*The Board of Selectmen **does not** recommend this article by a 3 to 0 vote.*

*The Budget Committee **does not** recommend this article by a 7 to 0 vote.*

*Estimated 2019 Tax Rate Impact: \$ 0.00 per \$1,000 assessed valuation.*

Chair Swenson stated in 2018 over \$67,000 was spent from the CRF for foundation work as well as interior and exterior projects, noting the Board of Selectmen has worked to fund the CRF in a balanced way to avoid tax spikes; if the funds are used from the unassigned fund balance, they may not be able to maintain the approved guideline of 8%. He noted if Article 8 passes, \$50,000 will already be going into the CRF and even with the additional \$100,000, the balance will not be enough to complete the project.

### **Discussion**

Bob Bickford, Meetinghouse Committee, stated this project was first started in 1884 and outlined the support for preservation of the historical building over the years by townspeople, noting it is listed on the National Registry of Historic Places, which makes it eligible for matching grant funding. He also suggested use of the timber tax towards funding this project.

Chair Swenson noted some of the timber tax was already used to reduce the take rates and the Board of Selectmen cannot allow the unassigned fund balance to fall below the 8% guideline.

Cathy Allyn, Meetinghouse Committee, explained this project has been going on for decades; she stated the project is in “structural failure” and while the use of the unassigned fund balance is not usual, this request is, due to the urgent need to repair the

structure. Ms. Allyn explained the process for receiving LCHIP grants, and the Town must contribute a matching amount to the CRF in order to receive matching grant funds.

## **ARTICLE 15**

Selectman Chase introduced Article 15:

***Article 15:** “To see if the town will vote to raise and appropriate the amount of \$8,000 to be added to the New Durham Parks & Recreation Capital Reserve Fund, for updating and replacing the Smitty Way Playground equipment. This sum to come from unassigned fund balance. No amount to be raised from taxation.” (Submitted by Petition)*

*(Majority vote required)*

*The Board of Selectmen **does not** recommend this article by a 2 to 0 vote, with 1 abstention.*

*The Budget Committee **does not** recommend this article by a 7 to 0 vote.*

*Estimated 2019 Tax Rate Impact: \$ 0.00 per \$1,000 assessed valuation.*

### **Discussion**

Mark D’Entremont, resident, stated the town’s kids need a place to play when not participating in sports. This playground has been a collaborative effort between a group of parents and the Parks and Recreation Committee, and they have done planning and research to develop a proposal for a playground that could meet the needs of various age groups and be constructed with durable and long-lasting materials.

Mr. Bickford noted the town voted last year to approve \$15,000 to purchase playground equipment and asked how much would be needed.

Chair Swenson stated plans were presented when the \$15,000 was approved and consisted of a more natural approach in materials, with work to be done in 2019.

Nichole Hunter, Director of the Parks and Recreation Commission, stated she presented the plans to CIP for a playground at Smitty’s Way. At that time, some of the public weren’t happy with the proposal plans and she worked with them to develop a mutually agreeable proposal. She stated the new proposal is over the \$15,000 budget, totaling approximately \$29,400 and confirmed the proposal meets the guidelines she gave them for safety, liability and to meet the needs of various ages. Ms. Hunter explained that the intention years ago was to have a more naturally based, lower cost playground but townspeople stepped up, did the work and research and presented what they want and what will help present the Town in the best light.

Janis Anthes, resident, noted the CRF should be \$25,000 if Article 8 is passed, and stated this article would be an additional \$8,000. Ms. Hunter clarified that there is additional work to be done at the Smith Ballfield including repairs to the shed roof, guardrail in the parking lot, repair to the irrigation system, and without Article 15 funds, there would not be enough left to do the playground.

Annette Belanger, resident, stated something needs to be done with the area to improve its use and the new proposal will meet the needs of town children, as well as being long-lasting. She stated her husband has offered to do the excavation work for the project and that itself is a huge savings.

Dana Berry, resident, explained the extensive work and research the group of parents have put into developing the proposal, as well as working with contractors and the playground company.

Mr. Bickford suggested having these volunteer committee meetings televised.

Ms. Berry stated all meetings were made known and held publicly in the library.

### **ARTICLE 16**

Chair Swenson presented Article 16 :

*Article 16 : To conduct any other business which may legally come before the Town.*

### **Discussion**

Chair Swenson thanked all who were involved throughout the budget process.

Chair Swenson stated State Representative Michael Harrington is sponsoring a House Bill, HB516, to raise funds for the Merrymeeting watershed issues. The public hearing is scheduled for February 5, 2019 at the New Hampshire House of Representatives.

Mr. Quimby gave an update on the Merrymeeting Watershed project. He stated notification was recently received from NH Fish and Game, presenting three proposals to address the discharge from the Powder Mill hatchery in to the watershed. These include removal of all salmon from the mill and moving them the Nashua hatchery; hire the top waste water engineers to develop a plan for handling the solid waste from the hatchery; develop a system onsite to remove all solids by vacuum with disposal at the hatchery. Mr. Quimby noted all proposals are viewed as favorable by the committee.

Mr. Allard stated the Birch Ridge timbering project with the South East Land Trust has been completed and the area is now a town forest.

Mr. Quimby stated he is looking into beginning the process for moving the Town back to the traditional Town Hall form of meeting and suggested anyone is interested in supporting this change to contact him.

### **Adjourn**

Moderator Cook stated all Articles shall now be placed on the 2019 Town Warrant as recommended.

The second session of the Town Meeting is scheduled for March 12, 2019, from 8:00am to 7:00pm at the New Durham School.

### **Moderator Cook adjourned the meeting at 9:50pm**

Respectfully Submitted, Stephanie Lisle MacKenzie, Town Clerk

# TOWN OF NEW DURHAM



## VOTER'S GUIDE

### SESSION #2 (Referendum Session)

**Tuesday, March 12, 2019**

**New Durham Elementary School**

**7 Old Bay Road**



# 2019 VOTER GUIDE – TOWN OF NEW DURHAM

To The Residents of New Durham:

In 2014 the Town of New Durham voted to convert from the traditional Town Meeting form of government to the process described in RSA 40:13 commonly known as “SB2”. As part of the SB2 process, there are two separate and distinct events that must occur. The first event is Session #1 (the Deliberative Session) in which the voters are presented the Articles on the Warrant as proposed by the Board of Selectmen, the Budget Committee, or petition. The Deliberative Session is led by the Town Moderator similar to the traditional Town Meeting format. Following verbal discussion on these Warrant Articles, the attending voters at the Deliberative Session may formulate motion(s) to make changes as allowed by law to the Warrant Articles. Any legally proposed changes to the Warrant Articles, within defined New Hampshire state SB2 regulations, are then voted at the Deliberative Session. The Deliberative Session is essentially the same as the traditional Town Meeting except that there is no final vote at the Deliberative Session. The Deliberative Session for the Town of New Durham was February 4, 2019 at 7:00 p.m. at the New Durham Elementary School. (To view a recording of the Deliberative Session, go to [www.newdurhamnh.us](http://www.newdurhamnh.us)., click video, and select archived videos.)

Following the actions of the Deliberative Session this Voter Guide has been prepared to convey the actions from the Deliberative Session and develop the 2019 Voter Guide to provide additional detail to each of the Warrant Articles. The Ballot Referendum (i.e. Voting or Referendum Session with ballots often referred to as Session #2) is the final action and decision by the voters on the various issues. During Session #2 voters in New Durham will have the opportunity to cast votes on all Warrant Articles as amended and finalized after the Deliberative Session. This voting will be done within the privacy of the voting booth. For the Town of New Durham Session #2 is on Tuesday, March 12, 2019 and the polls are open from 8:00 a.m. to 7:00 p.m. Absentee ballots can be submitted for the Ballot Referendum (Session #2) process. Please contact the Town Clerk for more information on absentee ballots, if needed.

The Board of Selectmen, Budget Committee, Planning Board, and other Town committees and entities recognize that sometimes lengthy legal language is required by law to write the Warrant Articles. This language may, at times, be confusing to voters who have not been actively involved in the discussions that created the Article(s). To help voters have a clearer understanding of each topic we have prepared this Voter Guide. This Voter Guide supplements the Annual Town Report but does not replace that important information. The Annual Town Report for New Durham will be available not later than March 5, 2019. Should you have any questions regarding your town government after reviewing these documents, please contact the Town Administrator [Scott Kinmond at (603) 859-2091 Ext 106] or any member of the Board of Selectmen.

Within this Voter Guide you will find estimated tax impact information for Articles that have financial or tax impact factors. Where there may be a tax impact the estimated tax impact information will also be listed on the ballot. We have provided it in this document to give voters an idea of the respective Warrant Article impact on their tax rate should the voters approve the respective Warrant Article. However, it should be noted that the tax rate indicated in this Voter Guide may not be the final tax rate for 2019 as the Town has additional revenue sources that also offset the tax rate. These include such revenues to the Town as motor vehicle registration and other permit and fees. These additional revenues may make the Town's tax rate lower than shown in this Voter Guide. The tax rate impact shown in this Voter Guide is an estimate based on current information at the time of the printing of this Voter Guide using information and revenue projections that are available at that time. The actual tax rate is calculated by the New Hampshire Department of Revenue Administration (DRA) and it is not set until around October or November of the fiscal year using actual data available at that time.

We urge you to consider the various issues presented in these Warrant Articles for your decision as well as those positions which will be elected within the Town by your vote. Important decisions regarding type and level of service along with the future direction for the Town will be made by you at the polls.

The Board of Selectmen, Budget Committee, and other Town officials and employees want to thank you for your ongoing concern in maintaining and improving the quality and level of Town services offered. We appreciate your interest in making informed decisions on these important Town issues and look forward to your participation in these SB2 Sessions.

## TOWN of NEW DURHAM – TOWN WARRANT 2019

To the inhabitants of the Town of New Durham, in the County of Strafford, in said State of New Hampshire qualified to vote in Town affairs:

You are hereby notified that the Annual Town Meeting of the Town of New Durham will be held on two days as follows:

### **First Session of Annual Meeting – Deliberative**

The first session, the Deliberative Session, of the 2019 Town Meeting shall be held on **Monday, February 4, 2019 at 7:00 P.M.** at the New Durham School Gymnasium, located at 7 Old Bay Road in New Durham, NH. Should there be a weather related postponement the snow date is February 5, 2019 at 7 p.m. at the New Durham School Gymnasium at 7 Old Bay Road, New Durham, NH.

### **Second Session of the Annual Meeting – Referendum or Voting Session**

The Second Session, the voting on all warrant articles shall be held on **Tuesday, March 12, 2019 from 8:00 a.m. to 7:00 p.m.** in the New Durham School Gymnasium located at 7 Old Bay Road, New Durham, NH where there will be voting by official ballot for the election of Town Officers and all Warrant Articles with any amendments as made at the 2019 Deliberative Session.

### **ARTICLE 1**

To choose all necessary Town of New Durham officers for the ensuing year:

<b>Number of Positions</b>	<b>Office:</b>	<b>Term</b>	<b>Candidate(s) Running for Office</b>
1	Selectman	3 Years	David Swenson
2	Budget Committee	3 Years	Mark Sullivan, Joan Swenson, Ronald Uyeno
1	Cemetery Trustee	2 Years	Douglas F. Gilman
1	Cemetery Trustee	3 Years	Darlene Checchi
2	Library Trustee	3 Years	John Michaud*
2	Planning Board	3 Years	Scott Drummey*
1	Supervisor of the Checklist	6 Years	Mara Kerns-Robertson
1	Town Clerk	3 Years	Stephane Lisle MacKenzie
1	Trustee of Trust Funds	3 Years	Fred Quimby
2	Zoning Board of Adjustment	3 Years	Wendy Anderson*
			*- Open Seats Available

**Article 2:** Are you in favor of Amendment #1 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

Adopt as a new subsection of Article VI, General Provisions / Use Regulations, an ordinance allowing the addition of Accessory Dwelling Units on residential properties under certain circumstances, as required by RSA 674:71-73.

**(Majority vote required)**

**The Planning Board recommends this article by a 5 to 0 vote.**

YES NO

The state of New Hampshire voted recently to add new regulations requiring all municipalities to allow Accessory Dwelling Units (ADU’s) by right in all districts where residential dwellings are permitted. ADU’s are small dwelling units subordinate to the primary residence. The purpose of this legislation was to allow seniors to age in place, to provide affordable housing to students, and to provide additional workforce housing.

Current New Durham zoning requirements are largely in conformance with this new legislation but some New Durham zoning requirements need modification to comply with the N.H. statutes. The proposed changes presented in the Warrant Article are in agreement with the new State requirements and will further clarify the Town’s current regulations. This Warrant Article provides for owners of all lots of record in New Durham to be entitled to add an attached ADU. On nonconforming lots only attached ADU’s will be allowed while detached and standalone ADU’s may be allowed on conforming lots. All ADU’s will be subject to current requirements for setbacks, water supply, and septic systems. Other requirements will apply and ADU’s will require a Conditional Use Permit from the Planning Board prior to constructing the ADU.

A “Yes” vote would approve the Planning Board’s recommendations for Accessory Dwelling Units and to comply with State statute.

A “No” vote would reject the proposed amendment to the Zoning Ordinance and have New Durham out of compliance with new state Accessory Dwelling Unit regulations.

**Article 3:** Are you in favor of Amendment #2 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

Adopt as a new subsection of Article VI, General Provisions / Use Regulations, a “Dark Sky” ordinance to regulate the spillage of light onto other properties or into the sky.

**(Majority vote required)**

**The Planning Board recommends this article by a 4 to 0 vote.**

YES NO

Preservation of dark skies and related lighting requirements has been debated in New Durham in recent years. The Planning Board believes this proposed change to the New Durham Zoning Ordinance would provide a simple and common sense approach to preserve dark skies within New Durham while allowing homeowners to place lights for safety at night. The proposed changes would allow walkway, porch, and driveway lighting. All other illumination should be directed downward so as not to intrude on neighbor's properties – what has been termed "light trespass". This approach will allow homeowners to maintain safe lighting but high intensity lighting must be directed downward and not trespass onto a neighbor's property. Exceptions are provided for public safety, nighttime construction, holiday lighting, and flagpole illumination.

A "Yes" vote would approve the Planning Board's recommendations to regulate lighting requirements to maintain a dark skies environment for New Durham.

A "No" vote would reject the proposed amendment to the Zoning Ordinance and leave this portion Town of New Durham Zoning Ordinance unchanged.

**Article 4:** Are you in favor of Amendment #3 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

Adopt as a new subsection of Article VI, General Provisions / Use Regulations, regulations to provide for the proper disposal of household waste materials to protect public health and welfare.

**(Majority vote required)**

**The Planning Board recommends this article by a 4 to 0 vote.**

YES

NO

The purpose of this proposed change to the New Durham Zoning Ordinance is to provide for public health and welfare and help prevent the spread of disease. This proposed ordinance change relates to household waste only and requires that waste be placed in closed weather-tight containers and that all waste be disposed of properly. Properly constructed and maintained compost piles are exempt from these requirements.

A "Yes" vote would approve the Planning Board's recommendations to modify the current ordinance and require waste to be placed in closed weather tight containers and disposed of properly.

A "No" vote would reject the proposed amendment to the Zoning Ordinance and leave this portion of the Town of New Durham Zoning Ordinance unchanged.

**Article 5:** Are you in favor of Amendment #4 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

Adopt as a new subsection of Article VI, General Provisions / Use Regulations, regulations relating to building standards including incorporating the state building code and state fire code already in effect by state statute, and regulations relating to a Minimum Building Area, Water Supply and Sewage Systems, and Mobile Homes.

**(Majority vote required)**

**The Planning Board recommends this article by a 4 to 0 vote.**

YES

NO

The Planning Board has been informed that if Building Standards are placed in the Town's Building Regulations, as they are currently in New Durham, enforcement requires appearance in Superior Court which further requires the services of an attorney. However, if the Building Standards are placed in the Zoning Ordinance they can be enforced via appearance at District Court and legal representation is not required. To save time and expense for the Town the Planning Board proposes through this Warrant Article to move the Building Standards en masse to the Town's Zoning Ordinance. No substantial changes are proposed in the Town's Building Standards although some language has been changed for clarity.

A "Yes" vote would approve the Planning Board's recommendations to move the Town's Building Standards from the Town's Building Regulations to the Town's Zoning Ordinances thereby making enforcement less costly to the Town.

A "No" vote would reject the proposed amendment to moving the Building Standards to the Town's Zoning Ordinance and leave this portion of the Town of New Durham Zoning Ordinance unchanged.

**Article 6:** Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by the vote of the first session, for the purposes set forth therein, totaling \$3,057,148. Should this article be defeated, the default budget shall be \$3,045,117, which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the governing body may hold a special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

**Majority Vote Required**

[Note: Operating Budget & Default Budget includes the Library Budget.]

Estimated Tax Rate Impact – 2019 Proposed Budget: \$ 4.86 per \$1,000 assessed valuation.

Estimated Tax Rate Impact – 2019 Default Budget: \$ 4.83 per \$1,000 assessed valuation.

The Board of Selectmen recommends this article by a **3** to **0** vote.

The Budget Committee recommends this article by a **7** to **0** vote.

YES

NO

Article 6 provides appropriations for the total operating budget for the Town of New Durham. It does not include funds for Special Warrant Articles, Capital Reserve Funds, Expendable Trust Funds, or the Road Program often understood to be paving, pavement repair, culvert repair / replacement, etc. This narrative provides details and explanations by account where significant variances occur between the 2019 and 2018 Town Operating Budgets.

The Tax Rate Impact shown in the Warrant wording is the tax rate after projected non-property tax revenues are deducted from the proposed 2019 proposed total operating budget. New Durham has estimated non-property tax revenues such as motor vehicle registration, various permits and licenses, etc. which are used to partially offset the Town’s property tax rate. When only the Operating Budget amount is used (i.e. excluding other special Warrant Articles for Capital Reserve Funds, etc.) the projected tax rate impact would be \$4.86 per \$1,000 assessed valuation for the proposed 2019 budget compared to \$4.83 per \$1,000 assessed valuation for the 2019 Default Budget. It should be understood the tax rate shown is **not** the final tax rate for 2019 as the actual tax rate will be set by the NH Department of Revenue Administration (DRA) in late 2019. This rate would additionally include any Special Warrant Articles that are passed from this Warrant. The new DRA rate will be used for the 2<sup>nd</sup> Tax billing for 2019 Taxes and the 1<sup>st</sup> Tax billing in 2020. The tax rate setting done in October – November each year is done in conjunction with the Select Board and with New Hampshire Department of Revenue Administration (DRA) defining that final new rate. At that time the Select Board will look at actual revenues collected during 2019 and the current Town’s Fund Balance amount. The Select Board can apply a portion of the unassigned fund balance to lower the Town’s tax rate but would use the fund balance guidelines established in 2014 to retain sufficient reserves to operate Town services.

The 2019 Town Operating Budget as proposed by the Budget Committee (\$3,057,148) is higher than the 2018 voter approved Town Operating Budget by \$158,062 or 5.5%. The 2019 Default Operating Budget (\$3,045,117) is higher than the 2018 approved Town Operating Budget by \$146,030 (5.1%).

### **2019 Default Budget Comparison to 2018 Budget**

The 2019 Default Budget changes from the 2018 approved budget are due to required increases in 2019 from wage adjustments and other 2018 obligations and / or contracted Town obligations for 2019. The major contributors to the difference between the 2018 approved Operating Budget and the 2019 Default Budget are:

- Increased costs in Account 4152 Assessing due to the voter's removal in 2017 of the Revaluation Capital Reserve Fund causing all of these annual expenses to be added to each year's operating budget rather than coming from an already funded Capital Reserve Fund as in prior years (increase to 2019 operating budget of \$27,825);
- Changes in Account 4150 Finance Administration with the transition during 2018 to a full time Finance Manager (\$13,965);
- Increases in Account 4240 Building Inspector due to improved economic times with more building permits and more time needed for building enforcement issues increasing the time required to perform the job and justifying the addition of a Deputy Building Inspector (\$13,480),
- Increased Fire Department costs due to wage adjustments and vehicle maintenance (\$10,980),
- Higher Solid Waste costs due to contracted increase in hauling expenses and higher usage (\$25,742), and
- Increase in Account 4721 Interest / Lease payments as the result of the voters in 2018 approving a lease agreement for upgrading Fire Department SCBA equipment (\$32,780).

The balance of the difference between the 2019 Default and 2018 voted Operating Budgets goes across many other departments with the majority of changes derived from wage adjustments and other contracted obligations.

The difference between the proposed 2019 Operating Budget and the 2019 Default Operating Budget is \$12,031.

### **2019 Proposed Operating Budget Comparison to 2018 Operating Budget**

Table 1 highlights the key contributing factors attributed to the changes in the proposed 2019 Operating Budget compared to the 2018 Operating Budget. The departmental 2019 Operating Budget and Default Budget are attached in Appendix 1. Appendix 1 also graphically shows the New Durham tax rate trend for the past 14 years and illustrates the point that the Town's 2019 operating budget compared to that of five years has gone down while the school portion of the New Durham tax rate has dramatically increased over that same period. It is interesting to note that the current tax rate remains below the 2014 tax rate which is indicative of careful fiscal management by the Select Board and Budget Committee of Town budgets over the past 5 years.



A “Yes” vote approves the proposed 2019 Operating Budget for Town operating expenses.

A “No” vote would reject the proposed 2019 Operating Budget and require the Town to use the 2019 Default Budget for Town operating expenses.

<b>TABLE 1</b>	
<b>2019 Operating Budget –</b>	
<b>Selected Key Contributing Factors to Proposed 2019 Operating Budget from 2018 Budget</b>	
1	Wage adjustments in past 1 - 2 years to make all Town employees wage levels market competitive with cost increases spread across all budgeted departments
2	Increased Assessing costs (Account 4152) due to elimination of the Revaluation CRF from the 2017 Warrant Article # 8 vote (\$27,441)
3	Changes in Finance Administration (Account 4150) with the transition during 2018 to a full time Finance Manager (\$16,955)
4	Enhanced Code Enforcement Office costs (Account 4240) for improved coverage / enforcement / resources (\$13,480)
5	Additional costs in DPW (Account 4312 Highway) for salt, road maintenance, vehicle maintenance costs, etc. (\$24,397)
6	Additional cost in Solid Waste (Account 4324) due to contracted haul cost increase and larger number of hauls projected for 2019 (\$27,470)
7	Increased Fire Department costs (Account 4220) due to wage adjustments, increased vehicle maintenance, etc. (\$13,866)
8	Increased costs in Lease / Interest lines (Account 4721) for new Fire Department Self-Contained Breathing Apparatus (SCBA) per 2018 voter approved Warrant (\$32,730)
9	Additional costs for Other Culture / Recreational (Account 4589) due to engineering work and other site related costs for Boodey Farmstead (\$4,226)
10	Reduced costs for Cemetery (Account 4195) due to contracted mowing services brought in-house for 2019 (-\$5,850)
11	Further reduced Legal fees (Account 4153) as prior outstanding lawsuit cases now settled (-\$5,000)
12	Negotiated health benefit cost increases held to a minimal change cost impact spread across all budgeted departments where health benefits are a line item

**Note: See Appendix 1 for Comparison of 2019 Proposed Operating Budget Vs. 2019 Default Budget Vs. 2018 Budget. The detail table in Appendix 1 describes the dollar amount for each of the Town’s operating departments, total changes on the above respective accounts and all other operating budget accounts. Appendix 1 also contains a graph showing the past fourteen years Tax Rate Trend for New Durham.**

**Article 7:** To see if the Town will vote to raise and appropriate the sum of \$356,370 for the purposes of a Road Program with \$116,000 to come from Highway Block Grant Aid, \$25,000 to come from the Road Construction Capital Reserve Fund, and the remaining \$215,370 to come from taxation.

**Majority Vote Required**

Estimated 2019 Tax Rate Impact: \$ 0.53 per \$1,000 assessed valuation.

The Board of Selectmen recommends this article by a **3** to **0** vote.

The Budget Committee recommends this article by a **7** to **0** vote.

YES

NO

**Road Program** funds are used for paving and pavement related repair. This Article would raise and appropriate an additional tax amount of \$215,370 and combine that with the 2019 New Hampshire Highway Block Grant to New Durham of \$116,000, and use the New Durham Road Capital Reserve amounts for a total of \$356,370. During 2018, the Town used the remaining SB38 additional Highway Block Grant monies which were received in 2017 for the use of road maintenance on various road projects and encumbered some for use in culvert repair to be completed in 2019. The table below is the currently projected road construction, pavement preservation, and road maintenance projects for 2019. This is the planned road related projects for 2019 that include the \$356,370 from approval of this Warrant Article for planned New Durham road spending along with completion of projects begun using 2018 funding but with completion in 2019. The 2019 new projects are dependent upon approval of this Warrant Article, project pricing, and bid results. This project list is subject to change based on road conditions and other factors during 2019.

Miles	Road	Type of Work	Estimated Cost
<b>From 2018 Road Funding – To Complete Project</b>			
	130 So. Shore Rd	Culvert Replacement	\$122,750
	284 So. Shore Rd.	Culvert Replacement	\$125,485
	Engineering / Proj. Mgmt.	Culvert Replacement	\$ 22,779
	<b>Total 2018 Funds Used for Road Work With Completion In 2019</b>		\$271,014
<b>From 2019 Road Funding With Warrant Article Approval – To Complete Project</b>			
1 Mi.	Valley Road	Asphalt Rubber Chip Seal	\$60,000
0.66 Mi.	Old Bay Rd.	Asphalt Rubber Chip Seal	\$40,000
	Old Bay Rd.	1” Overlay	\$35,000
1.9 Mi.	Ham Road	Shim & Overlay	\$183,370
	Valley Rd. / New Durham Line	Pavement Repair	\$30,000
	Middleton Rd. Engineering	Wetland Permit, Etc.	\$8,000
	<b>Total Estimated Cost</b>		<b>\$ 356,370</b>

It is of interest to note that over the past 5 years the compound growth rate in increased spending to improve New Durham’s roads from Capital Reserve Funds and direct RSMS expenditures is, on average, 15% each year. This means that, on average, each year over the past five years the Town has spent 15% more than the prior year to improve and maintain the Town’s roads from RSMS expenditures. This

increase far exceeds any other area of Town operational tax rate impacts but it is also one of the most important responsibilities of the Town. Road improvements and maintenance contributes to public safety, convenience, and other important factors for our residents and visitors.

A “Yes” vote would allow the Town of New Durham to continue road construction and maintenance of the roads within the Town at the voted amount in this Article.

A “No” vote could cause continued degradation of the various roads within the town.

**Article 8:** To see if the Town will vote to raise and appropriate the sum of \$214,000 to be placed in previously established **Capital Reserve Funds** as follows with said funds to come from taxation:

<b>Account</b>	<b>Established</b>	<b>2019</b>
Highway Equipment	March 15, 2006, Article #12	\$25,000
Highway Trucks	March 4, 1988, Article #9	\$65,000
Library Technology	March 13, 2007, Article #7	\$500
Vehicle & Equipment Maintenance	March 10, 2010, Article #15	\$20,000
Milfoil	March 9, 2009, Article #7	\$20,000
Solid Waste Facilities Equipment	March 10, 2010, Article #14	\$45,000
Police Cruiser	March 15, 2000, Article #7	\$14,000
Smith Ball Field & Equipment	March 13, 2007, Article #9	\$10,000
1772 Meetinghouse Restoration	March 15, 2000, Article #14	\$5,000
Public Safety Facilities Improvements	March 10, 2010, Article #17	\$5,000
Fire Department Ancillary Equipment	March 10, 2015, Article #5	\$2,500
Dry Hydrants	March 14, 2001, Article #10	\$2,000
<b>Total</b>		<b>\$214,000</b>

**Majority Vote Required**

Estimated 2019 Tax Rate Impact: \$ 0.53 per \$1,000 assessed valuation.

The Board of Selectmen recommends this article by a **3 to 0** vote.

The Budget Committee recommends this article by a **7 to 0** vote.

YES

NO

Passage of this Warrant Article places monies in the respective Capital Reserve Funds (CRF) with an amount sufficient as proposed by the Board of Selectmen and Budget Committee to sustain these funds as needed for ongoing and future use. The Board of Selectmen and Budget Committee used information provided by the Town’s Advisory Capital Improvement Program Committee (CIP) and Planning Board to create this Warrant Article. The funding in this Warrant Article is required to provide needed capital

equipment or facilities improvements consistent with maintaining current service levels and with the growth and development of the Town.

Each CRF description is reasonably descriptive as to its intended use. As an example Highway Trucks would be used for DPW trucks. Highway Equipment funds are used for various non-truck related equipment, such as graders, etc., needed to maintain New Durham’s roads and other DPW related work. Library Technology funds are for computer and other IT capital related needs for the Library. Vehicle & Equipment Maintenance is solely used for maintaining the Town’s vehicles and equipment. Milfoil funds are for maintaining a high water quality standard for the Town’s waterbodies consistent with the standards for the classes and use of each of the Town’s waterbodies. This could include water quality mitigation, milfoil treatment, developing watershed management plans, and other treatment or work for New Durham’s water bodies. Solid Waste Facilities (SWF) Equipment is used for SWF equipment such as compactors, weigh scales to more accurately determine large dumping costs, and other SWF equipment needed to efficiently operate the service. Police Cruisers fund is used solely to systematically replace police cruisers over planned use periods. Smith Ballfield & Equipment is used for Parks / Recreation major non- routine improvements/maintenance and other enhancements such as playground equipment, etc. Meetinghouse Restoration is to continue restoring over a planned period the 1772 Meetinghouse. Public Safety Improvements funds are used for various projects and / or equipment for public safety purposes. Fire Department Ancillary Equipment is used for non- vehicle Fire Department capital equipment such as partial payment for the recently purchased Self-Contained Breathing Apparatus purchased in 2018. Dry Hydrant funds are used to replace and create dry hydrants in strategic locations within the Town to be prepared for potential fire issues.

A “Yes” vote would raise and appropriate \$214,000 to the respective Capital Reserve Funds and continue to allow for needed capital facilities or equipment replacement consistent with expected service levels, growth and development of the Town.

A “No” vote would not continue the funding contribution to the above stated Capital Reserve Funds for 2019. This may potentially cause a significant decline in the balance of each of these funds and may impede required maintenance larger than the day-to-day routine operations, delay critical equipment needs to maintain expected levels of Town services, and impair the ability to make much needed repairs to the Town’s facilities. Additionally, insufficient funds in any one of these CRF’s may cause additional future negative tax impacts.

**Article 9:** To see if the Town will vote to raise and appropriate the sum of \$155,000 to be placed in previously established **Expendable Trust Funds** as follows with said funds to come from taxation:

<b>Account</b>	<b>Established</b>	<b>2019</b>
Computer Systems & Office Equipment	March 13, 1996, Article #11, Revised March 9, 2011, Article #26	\$20,000
Accrued Benefits Liability	March 13, 1996, Article #16	\$20,000
Records Management	March 23, 1999, Article #23	\$10,000
Town Buildings & Improvements	March 15, 2000, Article #15	\$75,000

<b>Account</b>	<b>Established</b>	<b>2019</b>
Dam Maintenance	March 13, 2018, Article #13	\$30,000
<b>Total</b>		<b>\$155,000</b>

**Majority Vote Required**

Estimated 2019 Tax Rate Impact: \$ 0.38 per \$1,000 assessed valuation.

The Board of Selectmen recommends this article by a **3 to 0** vote.

The Budget Committee recommends this article by a **7 to 0** vote.

YES

NO

This Expendable Trust Fund (ETF) request provides money for ongoing maintenance projects and also funds benefit liabilities that may be required for unexpected Town obligations. There are maintenance projects for Town Buildings i.e. Town Hall painting and repairs, security systems, window replacements or repair, or unforeseen maintenance expenses i.e. heating system failure which would utilize respective ETF's. For 2019, the computer and office equipment maintenance projects include replacement of the Town Hall and Police Department computer network servers. The Accrued Liability funds would replenish that ETF to provide funds when an employee may leave Town employment for any reason and is owed various paid time off and other earned obligations from the Town. The Records Management ETF funding would continue to build sufficient resources to begin conversion of Town records to a more paperless system which would then allow easier access to information by the Town's residents. Town Building & Improvements funding would provide needed funding to repair damaged siding and repaint the Town Hall as part of our ongoing maintenance program for upkeep of Town properties. Additionally, it would provide a reserve should unforeseen issues arise such as defective heating systems, septic systems, etc. The Dam Maintenance funding is needed to fulfill our state required upkeep of the Town owned Dam on Main Street, etc. This work will be ongoing during 2019.

A "Yes" vote would raise and appropriate \$155,000 and allocate that to be placed in the previously established respective Expendable Trust Funds.

A "No" vote would not allocate any funds to the previously established Expendable Trust Funds potentially causing a significant decline in the balance of each of these funds and may impede required maintenance projects larger than the day-to-day operations, delay critical updates in IT equipment and software for Town operations, and impair the ability to make much needed repairs to the Town's facilities. Additionally, insufficient funds in any one of these ETF's may cause additional future negative tax impacts.

**Article 10:** To see if the Town will vote to raise and appropriate the sum of \$5,000 for the purposes of funding contributions to Health & Other Agencies I.e. Cornerstone VNA, Strafford County CAP and Haven etc., with this sum to come from authorizing the withdrawal of \$5,000 from the JC Shirley Timber Trust (Trust Fund #28). Said trust established for the purpose to “benefit of the Town of New Durham for such lawful purposes as the Town may direct at its annual meeting.”

**Majority Vote Required**

Estimated 2019 Tax Rate Impact: \$ 0.00 per \$1,000 assessed valuation.

The Board of Selectmen recommends this article by a **3** to **0** vote.

The Budget Committee recommends this article by a **6** to **0** vote with **1** abstention.

YES

NO

This Article is requesting authorization from the legislative body to enable the withdrawal of \$5,000 from the interest on the JC Shirley Timber Trust. The JC Shirley Trust requires such requests for withdrawals to be authorized by the Legislative Body (voters). The requested funds will be utilized to assist with the funding of Health & Other Agencies funding requests for the benefit of New Durham residents. This request follows the requirements of the JC Shirley Trust and is consistent with the intent of the provisions of the will and use of the money from that established Trust.

A “Yes” vote would allow the withdrawal of \$5,000 from the JC Shirley Timber Trust.

A “No” vote disallow the withdrawal of any funds from the JC Shirley Timber Trust in 2019 and the loss of revenue will incur additional tax impact with higher taxes to the taxpayer.

**Article 11:** To see if the Town will vote to change the purpose of the existing “Milfoil Treatment” Capital Reserve Fund (CRF) to the “New Durham Water Quality & Milfoil Treatment” Capital Reserve Fund, said purpose expanded for the preservation, prevention, and mitigation treatments of New Durham’s Watersheds and Water Bodies, and designate the Board of Selectmen as agents to expend.

**(Two-thirds vote required)**

The Board of Selectmen recommends this article by a **3** to **0** vote.

YES

NO

At their September 6, 2017 meeting the New Durham Milfoil and Invasive Aquatic Weeds Committee officially changed the name and mission of the committee to better reflect the responsibilities they had acquired during the previous year. The Committee changed their name to the New Durham Water Quality Committee (NDWQC) with a mission of: “Maintaining a high water quality standard for the Town’s waterbodies consistent with the standards for the classes and use of each waterbody.”

For 2018, the NDWQC submitted a budget for the combined activities of water quality testing, milfoil treatment, and developing a watershed management plan. This change in the name and mission of the Milfoil CRF reflects the current activities of the NDWQC and its commitment to the Town's waterbodies. However, a formal name change is required to better describe the purpose and use of the Capital Reserve Funds to align with the NDWQC mission.

A "Yes" vote would modify the current Capital Reserve Fund wording to permit use of these funds to a variety of related water quality issues which have come to the public's attention since the initial fund was established.

A "No" vote would retain the current name for the CRF and make no changes in its description.

**Article 12:** To see if the Town will vote to authorize the Select Board to make a property exchange by the acceptance of real property being approximately 1.18 Acres, a portion of Tax Map 250, Lot, 112, said property to be merged with Tax Map 250, Lot 113 and in exchange for said exchange, the Select Board would transfer tax deeded property Tax Map 250, Lot 111 located at 13 Birch Hill Rd. ownership to said owner of Tax Map 250, Lot 112.

**(Majority vote required)**

The Board of Selectmen recommends this article by a **3 to 0** vote.

Estimated 2019 Tax Rate Impact: \$ 0.00 per \$1,000 assessed valuation.

YES

NO

Approval of this Article would be advantageous for the Town in that it would exchange a currently Town owned, non-tax generating property for a property immediately adjacent (i.e. abutting) the Library. This would allow the Town to better prepare for and have advantageous options for potential library uses such as if there were requirements for septic replacement requiring larger area for septic system, additional parking and / or storage needs, and other potential future Library operations.

Current assessed value of Map 250, Lot 112 of 3.6 acres is \$106,200; current assessed value of the Town owned Map 250, Lot 111 is \$63,200.

The current owner of the abutting property to the Library is willing to make this land swap as it has mutually beneficial advantages to both the Town and the current owner of Map 250 Lot 112.

A "Yes" vote would allow the Town to initiate the property exchange and provide improved future opportunities for Library and / or other Town usage of the Town's abutting current property Map 250, Lot 113.

A "No" vote would not provide for the property exchange and continue to constrain future Town / Library opportunities.

**Article 13:** That in the future Capital Reserve Funds and Expendable Trust Funds be listed and voted on individually on the Town Warrant. **(Submitted by Petition)**

**(Majority vote required)**

The Board of Selectmen **does not** recommend this article by a **3 to 0** vote.

Estimated 2019 Tax Rate Impact: \$ 0.00 per \$1,000 assessed valuation.

YES

NO

Under state statute the Select Board has authority on each Warrant Article statement within state statute requirements and constraints. The current method in which the Warrant Articles are written and presented are fully approved by the State as NH Department of Revenue Administration reviews and approves the wording of the Town's final Warrant prior to printing and Town voting. This petition article was submitted as a request for the Select Board in the future to list each Capital Reserve Fund (CRF) and Expendable Trust Fund (ETF) line item separately.

According to the petitioner, the purpose of this Article is to separate all CRF and ETF lines (those that appear in Articles 8 and 9 in this Warrant) into separate Articles for each line that appears in the respective Article's table. This means that should this Article 13 pass the petition requests that instead of Article 8 being one Article on which the voter would vote it would take 12 separate Articles for the voter to vote; similarly, for Article 9 in this Warrant should this Article 13 pass the petition request that instead of the one Article 9 in this year's Warrant it would take 5 separate Articles for the voter to vote. The petitioner believes that this separation provides greater opportunity for voters to choose which CRF / ETF items they wish to support.

Each year during the Select Board and Budget Committee process there is ample opportunity provided for the public to offer input, ask questions, and obtain as much information in detail as requested for each CRF and ETF. Additionally, each year the Deliberative Session offers the voter an opportunity to review, obtain more information in detail, and ask any questions for each Warrant Article including each Capital Reserve Fund and Expendable Trust Fund, and also provides a process to express their opinion and vote for funding level changes in any single CRF / ETF line. Should a majority of voters at Deliberative Session agree with changes from the floor to any single CRF / ETF line, these changes would appear in the Warrant for final voter approval at the March Referendum or final voting Session. Therefore, this opportunity for voters to choose which CRF / ETF items they wish to support is already in place with this petitioned Warrant Article.

**The Select Board has voted unanimously to not recommend this Article for the following reasons:**

- 1) The New Durham Deliberative Session already provides an opportunity for the voter to choose which individual CRF / ETF items they wish to support by expressing their opinions and also provides a process for the voter to change the CRF / ETF support funding level to one which the Deliberative Session majority vote would approve.



- 2) Passing this Article would cause a much longer ballot each year. As an example, if this Article were in force in 2019 the ballot for 2019 rather than the current 16 Articles the ballot would have 31 Warrant Articles or about double the size of the current ballot.
- 3) Passage of this Article would cost the Town additional operating expense to prepare the longer ballot, print the longer ballot, calibrate and operate the voting machine for a longer ballot, and a longer time to tabulate and validate the longer ballot.
- 4) Passage of this Article would entail a much longer time in the voting booth for each voter, likely cause longer wait times for each voter as the booths may not be as readily available for the next voter while the current voter has to spend a longer time voting, etc. As an example, a typical voter would spend almost twice as long as currently spent voting due to almost twice as many Warrant Articles that would need to be listed, read, and voted.

A “Yes” vote would request that future ballots have each Capital Reserve Fund and Expendable Trust Fund line item be listed separately on the ballot.

A “No” vote would not change the current way of how the Capital Reserve Funds and Expendable Trust Funds appear on the ballot.

**Article 14:** “To see if the town will vote to raise and appropriate the amount of \$100,000, to be added to the Meetinghouse Capital Reserve Fund, previously established, for urgently needed structural repair. Further, to direct the Board of Selectmen to work with the Meetinghouse Restoration Committee to find qualified restoration contractors and complete this work as soon as possible. This sum to come from the unassigned fund balance. No amount to be raised from taxation” **(Submitted by Petition)**

**(Majority vote required)**

The Board of Selectmen **does not** recommend this article by a **3 to 0** vote.

The Budget Committee **does not** recommend this article by a **7 to 0** vote.

Estimated 2019 Tax Rate Impact: \$ 0.00 per \$1,000 assessed valuation.

YES

NO

The petitioner wishes to have \$100,000 moved from the Town’s Unassigned Fund Balance to the named Capital Reserve Fund for use at some point in the future to partially restore the 1772 Meetinghouse.

In 2018 the Town spent over \$67,000 in foundation work and other exterior and interior work in a continuing effort to buttress the structural components and make the structure more secure. This funding source was from the long established 1772 Meetinghouse Restoration Capital Reserve Fund (CRF) which has been funded with various amounts throughout the years since its establishment in 2000. The Select Board and voters have systematically planned balanced funding over the years so that there would not be spikes each year in the tax rate and unwanted

tax rate increases. This planned funding approach has allowed the fund to build up and be used over that period of time to improve and stabilize the structure. The objective for this approach has been to minimize the large tax rate impact fluctuations when unneeded Warrant Articles such as this arise while still providing support for planned work to continue in restoration of this historical structure.

**Both the Select Board and the Budget Committee have voted unanimously to not recommend this Article for the following reasons:**

- 1) The Town has established guidelines for Unassigned Fund Balance (UFB) reserves to allow the Town to make timely payments. This UFB guideline of 8% of the operational budget allows for appropriate cash flow needs such as when the school and county tax payments are due and to respond to potential emergencies that may arise in the Town for unplanned issues such as dam failure, weather caused emergencies, etc. Use of the UFB for this Article 14 may not allow the Town to adhere to its approved UFB guidelines.
- 2) As noted, for 2019 there may not be sufficient Unassigned Fund Balance to maintain the approved guideline amounts to remove the petitioned \$100,000. This could cause the Town to have to unnecessarily increase the tax rate due to borrowing needs for a Tax Anticipation Note (TAN) if cash reserves are not sufficient to pay ongoing school and county bills in the time required or pay for unforeseen emergency issues.
- 3) While the tax rate for 2019 may not change as a result of passage of this Article, passing this Article 14 would cause a much higher tax rate in 2020 and future years. If this Article were to pass, there would likely be no or not as much Unassigned Fund Balance for the Select Board to utilize in lowering the tax rate for those years. Passage of this Article impedes the opportunity for tax rate reductions in 2020 and beyond.
- 4) This Warrant, should Article 8 pass, already has money going to the 1772 Meetinghouse CRF and, when combined with the current balance of that fund in 2019 without this petition Article 14 passing would have over \$50,000 available for continued restoration of the structure in 2019. This amount exceeds the funding expenditure planned for 2019. The Select Board believes no further funding is needed for 2019.
- 5) During 2018 the Select Board approved expenditures for this project of over \$67,000 and the work completed during this year, while very beneficial to the structure, overloaded Town's resources with the amount of work able to be performed in an organized fashion. Spending more on this project in a given year may be beyond the capability of the Town's resources. Should this happen, it could have a severe impact on future operational costs and future tax rates.
- 6) The petitioners have stated that unexpected revenue from 2018 and 2019 such as the Timber Tax revenue could be used to fund their petition Warrant Article. This is misleading and they may not understand that the 2018 Timber Tax has already been fully spent to reduce the current tax rate. In addition, the majority of the projected 2019 Timber Tax revenue has already been budgeted for use to calculate the tax rate shown in Article 6 Operating Budget impact. Therefore, these Timber Tax revenues are not available for use on this petitioned Warrant Article.
- 7) Should this Article 14 pass it is critical that the voter understand that even the amount being requested in this petition Article 14 is not anywhere near sufficient to complete the restoration project. The voter will be repeatedly asked for more and more funds each year thereby dramatically increasing their tax bill for activities that do not improve or enhance necessary Town services such as roads, solid waste, fire, and police.

8) Finally, the Select Board believes that this project could have initiatives by the petitioners to obtain supplemental funded for this project through private fund raising programs which would relieve some of the larger tax impacts that this project foresees.

**In summary, the Select Board unanimously believes there is sufficient money going into the fund and the balance of the fund in 2019 is sufficient to complete all work planned for 2019. The Meetinghouse Committee confirmed this in their public statements during the Deliberative Session.**

**Perhaps more importantly, the Select Board is concerned that should Article 14 pass it would jeopardize the Unassigned Fund Balance levels in previously unplanned ways and put at risk the Town’s cash flow situation for 2019 and significantly increase the tax rate for the November 2019 and June 2020 tax billing.**

A “Yes” vote would remove \$100,000 from the Town’s fund balance making it unavailable for emergencies or future tax rate reductions and assign it to a CRF.

A “No” vote would not remove \$100,000 from the Town’s fund balance and thereby provide a more planned cash flow and opportunities for future tax rate reductions.

**Article 15:** “To see if the town will vote to raise and appropriate the amount of \$8,000 to be added to the New Durham Parks & Recreation Capital Reserve Fund, for updating and replacing the Smitty Way Playground equipment. This sum to come from unassigned fund balance. No amount to be raised from taxation.” **(Submitted by Petition)**

**(Majority vote required)**

The Board of Selectmen **does not** recommend this article by a 2 to **0** vote with **1** abstention.

The Budget Committee **does not** recommend this article by a **7** to **0** vote.

Estimated 2019 Tax Rate Impact: \$ 0.00 per \$1,000 assessed valuation.

YES

NO

The petitioner wishes to have \$8,000 moved from the Town’s Unassigned Fund Balance to a named Capital Reserve Fund for use at some point in the future to use for “Smitty Way Playground equipment”.

Over the past several years the Select Board and voters have added \$15,000 to the Capital Reserve Fund to be used for improvements and specifically new playground equipment. This amount was the amount requested by Parks & Recreation to purchase new playground equipment and was for equipment that would be environmentally, safety, and structurally advanced to provide greatly improved play opportunities for New Durham children. To date this has not been spent but continues to be available for this appointed use.

The Capital Reserve Fund (CRF) for the Smith Ballfield has been funded with various amounts throughout the years since its establishment in 2007. The Select Board and voters have systematically planned funding over the years so that there would not be spikes each year in the tax rate and unnecessary tax rate increases. This planned funding approach has allowed the fund to build up and be used over that period of time to improve equipment and facilities at this Town resource. The objective for this approach has been to minimize large tax rate impact fluctuations when unneeded Warrant Articles such as this one arises while still providing support for planned work to continue in supporting and supplying equipment and facilities for our children.

**Both the Select Board and the Budget Committee have voted unanimously to not recommend this Article for the following reasons:**

- 1) The Town has established guidelines for Unassigned Fund Balance (UFB) reserves to allow the Town to make timely payments. This UFB guideline of 8% of the operational budget allows for appropriate cash flow needs such as when the school and county tax payments are due and to respond to potential emergencies that may arise in the Town for unplanned issues such as dam failure, weather caused emergencies, etc. Use of the UFB for this Article 15 may not allow the Town to adhere to approved UFB guidelines.
- 2) As noted, for 2019 there may not be sufficient Unassigned Fund Balance to maintain the approved guideline amounts to remove the petitioned \$8,000. This could cause the Town to have to unnecessarily increase the tax rate due to borrowing needs for a Tax Anticipation Note (TAN) if cash reserves are not sufficient to pay ongoing school and county bills in the time required or pay for unforeseen emergency issues.
- 3) While the tax rate for 2019 may not change as a result of passage of this Article, passing this Article would likely cause a higher tax rate in 2020 and future years. If this Article were to pass, there would likely be no or not as much Unassigned Fund Balance for the Select Board to utilize in lowering the tax rate for those years. Passage of this Article impedes the opportunity for tax rate reductions in 2020 and beyond.
- 4) This Warrant, should Article 8 pass, has money going to the Smith Ballfield CRF. When combined with the current balance of that fund in 2019 and without this petition Article 15 passing would have over \$28,000 available for continued equipment and facilities improvements in 2019. The Select Board believes no further funding is needed for 2019.
- 5) Finally, the Select Board believes that this project could have initiatives by the petitioners to obtain supplemental funded for this project through private fund raising programs which would relieve some of the larger tax impacts that this project foresees.

In summary, the Select Board unanimously believes there is sufficient money going into the capital reserve fund and the balance of the fund in 2019 is sufficient to complete all work planned for 2019. Additionally, the Select Board is concerned that should Article 15 pass it would jeopardize the Unassigned Fund Balance levels in previously unplanned ways and put at risk the Town's cash flow situation for 2019 and potentially increase the tax rate for 2020.

A "Yes" vote would remove \$8,000 from the Town's fund balance making it unavailable for emergencies or future tax rate reductions and assign it to a petition named Capital Reserve Fund.

A "No" vote would not remove \$8,000 from the Town's fund balance and thereby provide a more planned cash flow and opportunities for future tax rate reductions.

**Article 16:** To conduct any other business which may legally come before the Town.

Given under our hands and seal, this 25<sup>th</sup> day of January, in the year of our Lord, Two Thousand Nineteen.

We hereby certify that on this 25th day of January, 2019, we had posted an attested copy of the warrant at the place of Meeting within named and a like copy at the New Durham Town Hall, a public place in said Town.

\_\_\_\_\_  
David W. Swenson  
Select Board Chair

\_\_\_\_\_  
Cecile Chase  
Select Board Vice Chair

\_\_\_\_\_  
Dorothy Veisel  
Selectman

Town of New Durham, NH

## **APPENDIX 1**

The 2019 New Durham Operating Budget with some explanatory detail is presented in Article 6 of this Voter Guide. However, the total New Durham 2019 Budget may also include various Capital Equipment Fund, Expendable Trust Fund and new Capital Reserve and Expendable Trust Funds or expenditures depending on the voter's decisions for these special Warrant Articles.

The Voter Guide provides detail for each of these Articles. To provide the voter with additional summary information for the 2019 New Durham budget, the following table is presented showing the expected expenditures for the Operating Budget (as a total number for each account) along with projected Capital Reserve Fund and Expendable Trust Fund expenditures for New Durham in 2019.

## Comparison of 2019 Proposed Operating Budget Vs. 2019 Default Budget Vs. 2018 Budget

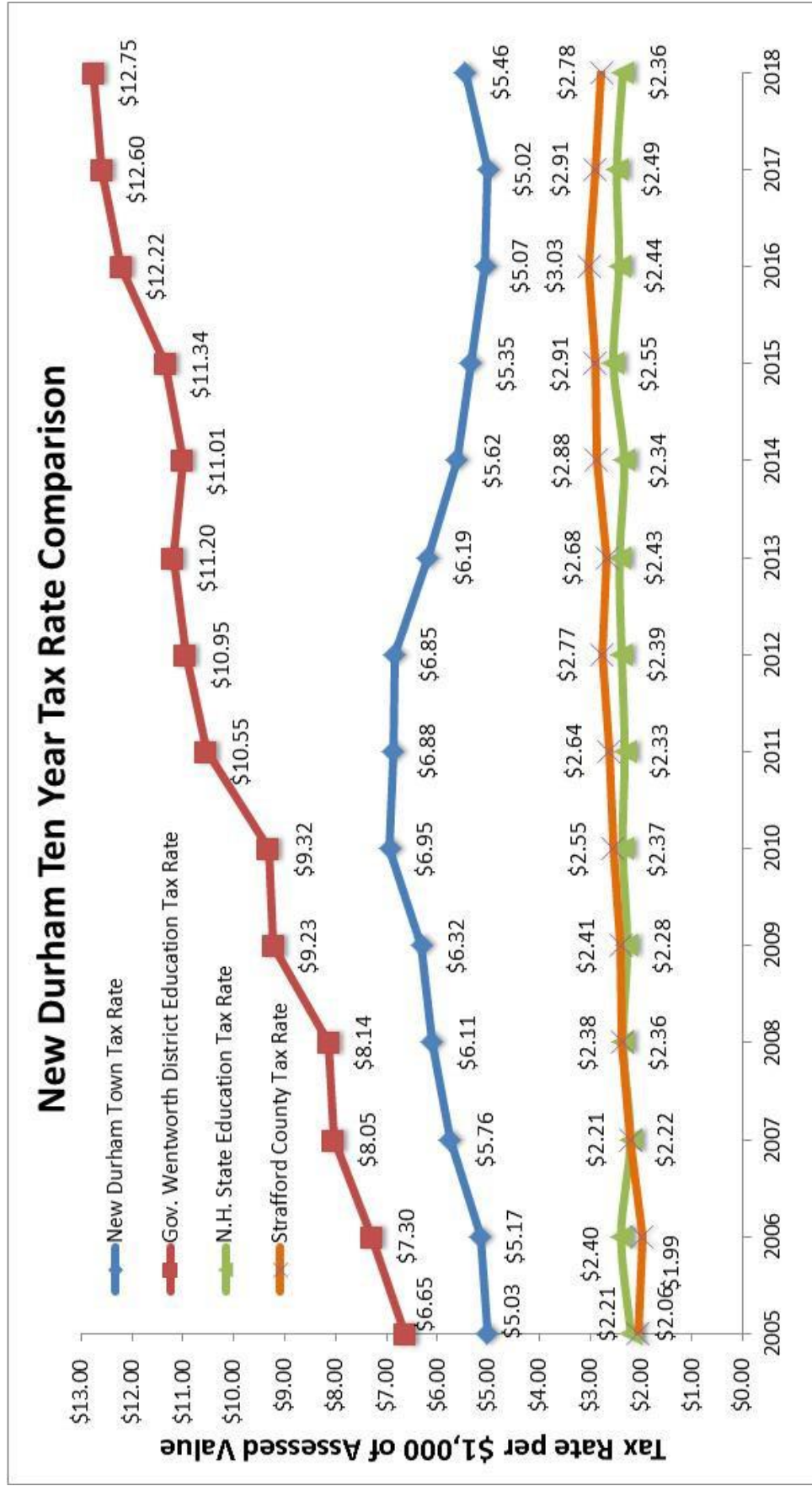
Dept. Account #	Department Account Name	2018 Approved Budget	FY19 Proposed Budget	FY19 vs. FY18 % Diff	FY19 - FY18 \$ Diff	FY19 Default (Def) Budget	FY19 Prop. - FY19 Def % Diff	FY19 Prop. - FY19 Def \$ Diff
4130	Executive Office	\$197,877	\$204,707	3.5%	\$6,830	\$205,434	0.4%	\$727
4140	Elections & Registrations	\$107,641	\$107,708	0.1%	\$67	\$108,344	0.6%	\$636
4150	Financial Administration	\$116,438	\$133,393	14.6%	\$16,955	\$130,185	(2.4%)	(\$3,208)
4152	Assessing	\$64,392	\$91,833	42.6%	\$27,441	\$92,217	0.4%	\$384
4153	Legal	\$20,000	\$15,000	(25.0%)	(\$5,000)	\$20,000	33.3%	\$5,000
4155	Personnel Administration	\$37,081	\$32,931	(11.2%)	(\$4,150)	\$37,081	12.6%	\$4,150
4191	Planning Board	\$5,076	\$5,252	3.5%	\$176	\$5,076	(3.4%)	(\$176)
4192	Zoning Board	\$1,351	\$1,351	0.0%	\$0	\$1,351	0.0%	\$0
4194	General Gov't Buildings	\$26,724	\$24,624	(7.9%)	(\$2,100)	\$26,724	8.5%	\$2,100
4195	Cemetery	\$8,840	\$2,990	(66.2%)	(\$5,850)	\$8,840	195.7%	\$5,850
4196	Insurance	\$52,031	\$54,250	4.3%	\$2,219	\$54,250	0.0%	\$0
4199	Other General Gov't	\$7,601	\$9,601	26.3%	\$2,000	\$7,601	(20.8%)	(\$2,000)
4210	Police Dept.	\$583,868	\$577,226	(1.1%)	(\$6,642)	\$586,480	1.6%	\$9,254
4220	Fire Dept.	\$224,863	\$238,739	6.2%	\$13,876	\$235,843	(1.2%)	(\$2,896)
4240	Building Inspector	\$31,426	\$44,906	42.9%	\$13,480	\$44,906	0.0%	\$0
4290	Emergency Management	\$1,052	\$1,052	0.0%	\$0	\$1,052	0.0%	\$0
4291	Forestry	\$13,538	\$12,932	(4.5%)	(\$606)	\$13,538	4.7%	\$606
4312	Highway Dept.	\$854,360	\$878,757	2.9%	\$24,397	\$856,754	(2.5%)	(\$22,003)
4324	Solid Waste	\$243,388	\$276,858	13.8%	\$33,470	\$275,130	(0.6%)	(\$1,728)
4411	Health Officer	\$2,368	\$2,379	0.5%	\$11	\$2,368	(0.5%)	(\$11)
4415	Other Agencies	\$7,346	\$7,546	2.7%	\$200	\$7,346	(2.7%)	(\$200)
4441	Welfare	\$12,888	\$17,002	31.9%	\$4,114	\$13,002	(23.5%)	(\$4,000)
4520	Recreation	\$70,862	\$70,901	0.1%	\$39	\$70,786	(0.2%)	(\$115)
4583	Town Historian	\$325	\$500	53.8%	\$175	\$325	(35.0%)	(\$175)

Dept. Account #	Department Account Name	2018 Approved Budget	FY19 Proposed Budget	FY19 vs. FY18 % Diff	FY19 - FY18 \$ Diff	FY19 Default (Def) Budget	FY19 Prop. - FY19 Def % Diff	FY19 Prop. - FY19 Def \$ Diff
4589	Culture and Recreation	\$5,000	\$9,226	84.5%	\$4,226	\$5,000	(45.8%)	(\$4,226)
4612	Conservation	\$1,795	\$1,795	0.0%	\$0	\$1,795	0.0%	\$0
4711-4721-4723	Bonds / Interest / Lease Payments	\$71,200	\$103,933	46.0%	\$32,733	\$103,933	0.0%	\$0
	<b>Total Town Operating Budget Excl. Library</b>	<b>\$2,769,331</b>	<b>\$2,927,392</b>	<b>5.7%</b>	<b>\$158,061</b>	<b>\$2,915,361</b>	<b>(0.4%)</b>	<b>(\$12,031)</b>
4550	Library	\$129,756	\$129,756	0.0%	\$0	\$129,756	0.0%	\$0
	<b>Total- Town Operating Budget Incl. Library</b>	<b>\$2,899,087</b>	<b>\$3,057,148</b>	<b>5.5%</b>	<b>\$158,061</b>	<b>\$3,045,117</b>	<b>(0.4%)</b>	<b>(\$12,031)</b>
Article Description	Warrant Article	2018 Proposed Budget	FY19 Proposed Budget	FY19 vs. FY18 % Diff	FY19 - FY18 \$ Diff	FY19 Default (Def) Budget	FY19 Prop. - FY19 Def % Diff	FY19 Prop. - FY19 Def \$ Diff
<b>CRF - ETF Budget</b>								
Road Maint.	2019 Article # 7	\$381,700	\$356,370	(6.6%)	(\$25,330)	N/A	N/A	N/A
CRF / ETF Totals	2019 Article # 8 & 9	\$303,500	\$369,000	21.6%	\$65,500	N/A	N/A	N/A
New Capital Projects	2018 Article # 12	\$1,000	\$0		(\$1,000)	N/A	N/A	N/A
<b>Total with CRF / ETF Funds</b>		<b>\$3,585,287</b>	<b>\$3,782,518</b>	<b>5.5%</b>	<b>\$197,231</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>
Revenue Budget		\$1,131,761	\$1,194,296	5.5%	\$62,535	N/A	N/A	N/A
<b>Net Taxation To Be Raised</b>		<b>\$2,453,526</b>	<b>\$2,588,222</b>	<b>5.5%</b>	<b>\$134,696</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>

2018 New Durham Property Values – Basis for Tax Rate Impact Calculations **\$408,353,440**



# Tax Rate Trends – New Durham



**END OF  
NEW DURHAM  
2019 VOTER GUIDE**

# Adopted “Housekeeping” Warrant Articles

**The following articles were approved, until rescinded, by the voters at prior Town Meetings. The voters may reverse these decisions by a majority vote at any subsequent Town Meeting, provided an article is included on the Warrant. An article may be placed on the warrant by the Board of Selectmen or by petition {RSA 40:13 II-a (b)}.**

**Adopted Town Meeting 1994 Article 5:**

Shall the Town vote to accept the provisions of *RSA 33:7* providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the Selectmen to borrow money in anticipation of taxes?

**Adopted Town Meeting 1994 Article 6:**

Shall the Town vote to accept the provisions of *RSA 31:95-b* providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the Selectmen to apply for, accept and expend, without further action by the Town Meeting, unanticipated money from a State, Federal or other governmental unit or private source which becomes available during the fiscal year.

**Adopted Town Meeting 1994 Article 7:**

Shall the town accept the provisions of *RSA 202-A:4-c* providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority the Public Library Trustees to apply for, accept and expend, without further action by the Town Meeting, unanticipated money from a State, Federal or other governmental unit or a private source which becomes available during the fiscal year?

**Adopted Town Meeting 1994 Article 8:**

To see if the town vote to authorize the Selectmen to dispose of real estate acquired by the town by tax collector’s deed. Such conveyance shall be by deed following a public auction, or the property will be sold by advertized sealed bids, or may be otherwise disposed of as justice may require which shall include, but not be limited to, the conveyance of the property to the former owner or mortgagee upon such terms as the Selectmen deem just. The authority granted to the Selectmen shall continue indefinitely, until rescinded by a further vote of town meeting.

**Adopted Town Meeting 1994 Article 9:**

Shall the Town vote to authorize indefinitely, until specific rescission of such authority, under *RSA 674:40-a*, the Selectmen to accept the dedication of any street shown on a subdivision plat approved by the Planning Board, provided such street has been constructed to applicable town specifications as determined by the Selectmen and their agent?

**Adopted Town Meeting 1997 Article 24:**

Shall the Town vote to accept the provisions of *RSA 202-A:4-d* providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the Library Trustees to accept gifts of personal property, other than money, which may be offered to the library for any public purpose, provided, however, that no acceptance of personal property by the Library Trustees shall be deemed to bind the town or the Library Trustees to raise, appropriate, or expend any public funds for the operation, maintenance, repair or replacement of such personal property?

# Adopted “Housekeeping” Warrant Articles

## **Adopted Town Meeting 1998 Article 3:**

To see if the Town will vote to accept the provisions of *RSA 31: 95-e* providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the Selectmen to accept gifts of personal property, other than money, which may be offered for any public purpose.

## **Adopted Town Meeting 2006 Article 18:**

Shall the town vote to accept the provisions of *RSA 41:9-a* providing that any town at an annual meeting may adopt an article authorizing the Board of Selectmen indefinitely, until specific rescission of such authority, to establish or amend fees in which a license or permit is required as part of the regulatory process?

## **Adopted Town Meeting 2009 Article 12:**

Shall the Town vote to accept the provisions of *RSA 31:19* providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the Selectmen to accept, on behalf of the Town, gifts, legacies, and devises made to the Town in trust for any public purpose?

# Town of New Durham, New Hampshire



Financials



# TOWN OF NEW DURHAM, NEW HAMPSHIRE

FINANCIAL REPORT

AS OF AND FOR THE YEAR ENDED  
DECEMBER 31, 2017



# Roberts & Greene, PLLC

## INDEPENDENT AUDITOR'S REPORT

To the Members of the Board of Selectmen  
Town of New Durham  
New Durham, New Hampshire

We have audited the accompanying financial statements of the governmental activities, the major fund, and the aggregate remaining fund information of the Town of New Durham, as of and for the year ended December 31, 2017, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### ***Basis for Adverse Opinion on Governmental Activities***

As discussed in Note I.B.3. to the financial statements, management has not determined its liability or annual cost for postemployment benefits other than pensions (OPEB) in governmental activities. Accounting principles generally accepted in the United States of America require that management recognize OPEB expense for the required contributions and a liability for unpaid required contributions, which would increase the liabilities, decrease net position, and increase expenses of the governmental activities. The amount by which this departure would affect the liabilities, net position, and expenses of the governmental activities is not reasonably determinable.

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**Adverse Opinion**

In our opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion on Governmental Activities" paragraph, the financial statements referred to above do not present fairly the financial position of the governmental activities of the Town of New Durham, as of December 31, 2017, or the changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

**Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the major fund, and the aggregate remaining fund information of the Town of New Durham, as of December 31, 2017, and the respective changes in financial position thereof and budgetary comparison of the major fund, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

**Other Matters**

*Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the pension information on pages 29-31 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

The Town of New Durham has not presented a management's discussion and analysis. Accounting principles generally accepted in the United States of America have determined that the management's discussion and analysis is necessary to supplement, but is not required to be part of, the basic financial statements.

*Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of New Durham's basic financial statements. The combining nonmajor and individual general fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. They are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining nonmajor and individual general fund schedules are fairly stated in all material respects in relation to the basic financial statements as a whole.

*Roberts & Heine, PLLC*

Concord, New Hampshire  
August 15, 2018

**BASIC FINANCIAL STATEMENTS**

**EXHIBIT 1**  
**TOWN OF NEW DURHAM, NEW HAMPSHIRE**  
**Statement of Net Position**  
**December 31, 2017**

	Governmental Activities
<b>ASSETS</b>	
Cash and cash equivalents	\$ 5,811,395
Intergovernmental receivable	410
Other receivables, net of allowance for uncollectibles	663,151
Inventory	12,975
Prepaid items	52,590
Tax deeded property held for resale	305,342
Capital assets, not being depreciated:	
Land	302,650
Capital assets, net of accumulated depreciation:	
Land improvements	2,753,413
Buildings and building improvements	752,563
Machinery, vehicles and equipment	1,536,527
Total assets	12,191,016
 <b>DEFERRED OUTFLOWS OF RESOURCES</b>	
Deferred amounts related to pensions	196,529
 <b>LIABILITIES</b>	
Accounts payable	50,877
Accrued payroll and benefits	60,312
Accrued interest payable	6,168
Intergovernmental payable	3,020,113
Noncurrent obligations:	
Due within one year:	
Bonds payable	55,000
Unamortized bond premium	1,674
Accrued landfill postclosure care costs	8,000
Due in more than one year:	
Bonds payable	305,000
Unamortized bond premium	8,365
Compensated absences payable	102,395
Accrued landfill postclosure care costs	163,000
Net pension liability	1,218,089
Total liabilities	4,998,993
 <b>DEFERRED INFLOWS OF RESOURCES</b>	
Unearned revenue	237,068
Deferred amounts related to pensions	344,317
Total deferred inflows of resources	581,385
 <b>NET POSITION</b>	
Net investment in capital assets	4,975,113
Restricted for:	
Endowments:	
Nonexpendable	35,552
Expendable	26,746
Other purposes	49,522
Unrestricted	1,720,234
Total net position	\$ 6,807,167

The notes to the financial statements are an integral part of this statement.

**EXHIBIT 2**  
**TOWN OF NEW DURHAM, NEW HAMPSHIRE**  
**Statement of Activities**  
**For the Year Ended December 31, 2017**

	Expenses	Program Revenues			Net (Expense) Revenue and Changes in Net Position
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	
Governmental activities:					
General government	\$ 527,222	\$ 51,323	\$ 213	\$ -	\$ (475,686)
Public safety	822,949	64,163	1,232	-	(757,554)
Highways and streets	1,061,549	-	-	113,166	(948,383)
Sanitation	252,696	36,164	-	-	(216,532)
Health	8,103	-	-	-	(8,103)
Welfare	12,469	-	-	-	(12,469)
Culture and recreation	196,523	14,428	-	-	(182,095)
Conservation	1,567	-	-	-	(1,567)
Interest on long-term debt	15,155	-	-	-	(15,155)
Capital outlay	522,019	-	-	-	(522,019)
Total primary government	<u>\$ 3,420,252</u>	<u>\$ 166,078</u>	<u>\$ 1,445</u>	<u>\$ 113,166</u>	<u>(3,139,563)</u>
General revenues:					
Property taxes					1,938,676
Other taxes					103,899
Licenses and permits					632,832
Grants and contributions not restricted to specific programs					231,135
Miscellaneous					52,052
Total general revenues					<u>2,958,594</u>
Change in net position					(180,969)
Net position, beginning, as restated, see Note III.D.					6,988,136
Net position, ending					<u>\$ 6,807,167</u>

The notes to the financial statements are an integral part of this statement.

**EXHIBIT 3**  
**TOWN OF NEW DURHAM, NEW HAMPSHIRE**  
**Balance Sheet**  
**Governmental Funds**  
**December 31, 2017**

	General	Other Governmental Funds	Total Governmental Funds
<b>ASSETS</b>			
Cash and cash equivalents	\$ 5,635,635	\$ 175,760	\$ 5,811,395
Receivables, net of allowance for uncollectibles:			
Taxes	653,080	-	653,080
Accounts	25	10,046	10,071
Intergovernmental	-	410	410
Interfund receivable	14,921	518	15,439
Inventory	12,975	-	12,975
Prepaid items	52,590	-	52,590
Tax deeded property held for resale	305,342	-	305,342
Total assets	<u>\$ 6,674,568</u>	<u>\$ 186,734</u>	<u>\$ 6,861,302</u>
<b>LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES</b>			
Liabilities:			
Accounts payable	\$ 50,877	\$ -	\$ 50,877
Accrued salaries and benefits	60,312	-	60,312
Intergovernmental payable	3,020,113	-	3,020,113
Interfund payable	518	14,921	15,439
Total liabilities	<u>3,131,820</u>	<u>14,921</u>	<u>3,146,741</u>
Deferred inflows of resources:			
Deferred revenue	633,068	7,999	641,067
Fund balances:			
Nonspendable	370,907	35,552	406,459
Restricted	121,796	26,746	148,542
Committed	1,500,194	101,516	1,601,710
Assigned	6,172	-	6,172
Unassigned	910,611	-	910,611
Total fund balances	<u>2,909,680</u>	<u>163,814</u>	<u>3,073,494</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 6,674,568</u>	<u>\$ 186,734</u>	<u>\$ 6,861,302</u>

The notes to the financial statements are an integral part of this statement.

**EXHIBIT 4**  
**TOWN OF NEW DURHAM, NEW HAMPSHIRE**  
**Reconciliation of Total Fund Balances of Governmental Funds to the Statement of Net Position**  
**December 31, 2017**

Total fund balances of governmental funds (Exhibit 3)		\$	3,073,494
Amounts reported for governmental activities in the statement of net position are different because:			
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.			
Cost		\$	8,189,772
Less accumulated depreciation			<u>(2,844,619)</u>
			5,345,153
Interfund receivables and payables between governmental funds are eliminated on the statement of net position.			
Receivables		\$	(15,439)
Payables			<u>15,439</u>
			-
Revenues that are not available to pay for current period expenditures are deferred in the funds.			
Unavailable tax revenue		\$	396,000
Unavailable ambulance revenue			<u>7,999</u>
			403,999
Interest on long-term debt is not accrued in governmental funds.			
Accrued interest payable			(6,168)
Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the funds.			
Bonds outstanding		\$	360,000
Unamortized bond premium			10,039
Compensated absences payable			102,395
Accrued landfill postclosure care costs			171,000
Net pension liability			<u>1,218,089</u>
			(1,861,523)
Deferred outflows and inflows of resources related to pensions are applicable to future periods and, therefore, are not reported in the funds.			
Deferred outflows of resources related to pensions		\$	196,529
Deferred inflows of resources related to pensions			<u>(344,317)</u>
			(147,788)
Total net position of governmental activities (Exhibit 1)		\$	<u><u>6,807,167</u></u>

The notes to the financial statements are an integral part of this statement.

**EXHIBIT 5**  
**TOWN OF NEW DURHAM, NEW HAMPSHIRE**  
**Statement of Revenues, Expenditures and Changes in Fund Balances**  
**Governmental Funds**  
**For the Year Ended December 31, 2017**

	General	Other Governmental Funds	Total Governmental Funds
<b>Revenues:</b>			
Taxes	\$ 2,206,575	\$ -	\$ 2,206,575
Licenses, permits and fees	632,832	-	632,832
Intergovernmental	345,533	-	345,533
Charges for services	115,162	45,128	160,290
Miscellaneous	55,520	2,345	57,865
Total revenues	<u>3,355,622</u>	<u>47,473</u>	<u>3,403,095</u>
<b>Expenditures:</b>			
<b>Current:</b>			
General government	547,471	-	547,471
Public safety	762,449	3,110	765,559
Highways and streets	823,934	-	823,934
Sanitation	252,874	-	252,874
Health	8,103	-	8,103
Welfare	12,469	-	12,469
Culture and recreation	174,381	20,874	195,255
Conservation	1,567	-	1,567
<b>Debt service:</b>			
Principal	50,000	-	50,000
Interest	17,803	-	17,803
Capital outlay	562,929	289,288	852,217
Total expenditures	<u>3,213,980</u>	<u>313,272</u>	<u>3,527,252</u>
Excess (deficiency) of revenues over (under) expenditures	<u>141,642</u>	<u>(265,799)</u>	<u>(124,157)</u>
<b>Other financing sources (uses):</b>			
Transfers in	69	228	297
Transfers out	(228)	(69)	(297)
Total other financing sources and uses	<u>(159)</u>	<u>159</u>	<u>-</u>
Net change in fund balances	141,483	(265,640)	(124,157)
Fund balances, beginning, as restated, see Note III.D.	2,768,197	429,454	3,197,651
Fund balances, ending	<u>\$ 2,909,680</u>	<u>\$ 163,814</u>	<u>\$ 3,073,494</u>

The notes to the financial statements are an integral part of this statement.

**EXHIBIT 6**  
**TOWN OF NEW DURHAM, NEW HAMPSHIRE**  
**Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund**  
**Balances of Governmental Funds to the Statement of Activities**  
**For the Year Ended December 31, 2017**

Net change in fund balances of governmental funds (Exhibit 5)		\$ (124,157)
Amounts reported for governmental activities in the statement of activities are different because:		
Governmental funds report capital outlays as expenditures. In the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which depreciation expense exceeded capitalized capital outlay in the current period.		
Capitalized capital outlay	\$ 330,198	
Depreciation expense	<u>(333,041)</u>	(2,843)
The net effect of the disposal of capital assets is to decrease net position.		
		(5,600)
Transfers in and out between governmental funds are eliminated on the operating statement.		
Transfers in	\$ (297)	
Transfers out	<u>297</u>	
Revenue in the statement of activities that does not provide current financial resources is not reported as revenue in governmental funds.		
Change in unavailable tax revenue	\$ (164,000)	
Change in unavailable ambulance revenue	<u>5,788</u>	(158,212)
The repayment of the principal of long-term debt consumes the current financial resources of governmental funds, but has no effect on net position.		
Repayment of bond principal	\$ 50,000	
Amortization of bond premium	<u>1,674</u>	51,674
Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.		
Decrease in accrued interest expense	\$ 974	
Increase in compensated absences payable	(13,101)	
Decrease in accrued landfill postclosure care costs	<u>8,000</u>	(4,127)
Governmental funds report pension contributions as expenditures. However, in the statement of activities, the cost of pension benefits earned, net of employee contributions, is reported as pension expense.		
Town pension contributions	\$ 113,960	
Cost of benefits earned, net of employee contributions	<u>(51,664)</u>	
Change in net position of governmental activities (Exhibit 2)		<u>62,296</u> <u>\$ (180,969)</u>

The notes to the financial statements are an integral part of this statement.



**EXHIBIT 7**  
**TOWN OF NEW DURHAM, NEW HAMPSHIRE**  
**General Fund**  
**Statement of Revenues, Expenditures and Changes in Unassigned Fund Balance**  
**Budget and Actual (Non-GAAP Budgetary Basis)**  
**For the Year Ended December 31, 2017**

	Original Budget	Final Budget	Actual	Variance Positive (Negative)
<b>REVENUES</b>				
Taxes	\$ 2,017,226	\$ 2,017,226	\$ 2,042,575	\$ 25,349
Licenses, permits and fees	615,600	615,600	632,832	17,232
Intergovernmental	248,808	345,508	345,533	25
Charges for services	105,500	105,500	115,162	9,662
Miscellaneous	17,100	17,100	42,911	25,811
Total revenues	<u>3,004,234</u>	<u>3,100,934</u>	<u>3,179,013</u>	<u>78,079</u>
<b>EXPENDITURES</b>				
Current:				
General government	618,384	605,813	551,116	54,697
Public safety	775,128	781,818	763,616	18,202
Highways and streets	834,893	840,231	823,934	16,297
Sanitation	246,536	246,681	252,874	(6,193)
Health	8,855	8,855	8,103	752
Welfare	12,208	12,208	12,469	(261)
Culture and recreation	185,701	186,101	173,451	12,650
Conservation	1,795	1,567	1,567	-
Debt service:				
Principal	50,000	50,000	50,000	-
Interest on long-term debt	17,732	17,732	17,803	(71)
Interest on tax anticipation note	1	1	-	1
Capital outlay	330,000	426,700	349,720	76,980
Total expenditures	<u>3,081,234</u>	<u>3,177,706</u>	<u>3,004,653</u>	<u>173,053</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(77,000)</u>	<u>(76,772)</u>	<u>174,360</u>	<u>251,132</u>
Other financing sources (uses):				
Transfers in	162,000	162,000	316,469	154,469
Transfers out	(235,000)	(235,228)	(235,228)	-
Total other financing sources and uses	<u>(73,000)</u>	<u>(73,228)</u>	<u>81,241</u>	<u>154,469</u>
Net change in fund balance	<u>\$ (150,000)</u>	<u>\$ (150,000)</u>	255,601	<u>\$ 405,601</u>
Increase in nonspendable fund balance			(4,108)	
Increase in restricted fund balance			(75,981)	
Unassigned fund balance, beginning			<u>1,131,099</u>	
Unassigned fund balance, ending			<u>\$ 1,306,611</u>	

The notes to the financial statements are an integral part of this statement.

**EXHIBIT 8**  
**TOWN OF NEW DURHAM, NEW HAMPSHIRE**  
*Statement of Fiduciary Net Position*  
*Fiduciary Funds*  
**December 31, 2017**

	Private Purpose Trust	Agency
<b>Assets:</b>		
Cash and cash equivalents	\$ 162,916	\$ 71,146
<b>Liabilities:</b>		
Accounts payable	-	35,210
Due to other governmental units	-	35,936
Total liabilities	-	71,146
<b>Net position:</b>		
Held in trust for specific purposes	\$ 162,916	\$ -

The notes to the financial statements are an integral part of this statement.

**EXHIBIT 9**  
**TOWN OF NEW DURHAM, NEW HAMPSHIRE**  
**Statement of Changes in Fiduciary Net Position**  
**Fiduciary Funds**  
**For the Year Ended December 31, 2017**

	Private Purpose Trust
Additions:	
Investment earnings:	
Interest and dividends	\$ 556
Deductions:	
Trust distributions	150
Change in net position	406
Net position, beginning	162,510
Net position, ending	\$ 162,916

The notes to the financial statements are an integral part of this statement.



## REPORT OF TRUST AND CAPITAL RESERVE FUNDS

For the period ending:

This form is due **March 1st (Calendar Year) or September 1st (Fiscal Year)**

### Instructions

#### Cover Page

- Select the Municipality name from the pull down menu
- Enter the preparer's information

#### Reporting:

- Complete all fields as necessary for the *Report of Trust Funds* and *Principal Only* sections.
- INVESTMENT POLICY - RSA 31:25 requires the trustees to adopt an investment policy and review and confirm this policy at least annually. A copy of this policy must be filed with the Director of Charitable Trusts (RSA 31:25, 34, 35:9).
- PROFESSIONAL BANKING AND BROKERAGE ASSISTANCE - RSA 31:38-a enables you to have a professional banking or brokerage firm assist you in performing your trustee duties. Refer to the law for further information. Attributable expenses may be charged against the trust fund involved, however, please be advised the fees can be taken from income only and not from principal.
- WEB SITE - A trustee handbook can be downloaded from the website for the Attorney General's Charitable Trust Division at [www.doj.nh.gov/charitable](http://www.doj.nh.gov/charitable)
- FAIR VALUE - Use this section to disclose the fair value (market value) of principal only. This information may be obtained from financial publications or from your professional banker or broker.
- CAPITAL RESERVE FUND - Must be kept in a separate account and not intermingled with any other funds of the municipality (RSA 35:9).
- WHEN and WHERE TO FILE - By March 1 if filing for a calendar year and by September 1 if filing for optional fiscal year. See instructions and address on the last page of this form. If you hold funds for the school, the school business administrator will also need a copy for the school's financial report.

A hard copy of this form, as well as the signature page, must be sent to:

Department of Justice  
Office of the Attorney General  
33 Capitol Street  
Concord, NH 03301-6397

#### For Assistance Please Contact:

NH DRA Municipal and Property Division  
Phone: (603) 230-5090  
Fax: (603) 230-5947  
<http://www.revenue.nh.gov/mun-prop/>

### ENTITY'S INFORMATION

Municipality:  County:  Total of All Funds:

### PREPARER'S INFORMATION

First Name  Last Name   
Street No.  Street Name  Phone Number   
Email (optional)



Report of The Trust Funds for the Period Ending Dec 31, 2017

	Trust Fund 1	Trust Fund 2	Trust Fund 3	Trust Fund 4	Trust Fund 5
Date of Creation	4/1/1990	9/03/1976	4/15/1988	4/11/1994	7/22/2000
Name of Trust Fund	OLD CEMETARY PERPETUAL	JC SHIRLEY CEMETARY	HIGHWAY TRUCK	JC SHIRLEY SITE IMPROVEMENT	POLICE CRUISER
Type of Fund	Trust Fund	Trust Fund	Capital Reserve Fund	Capital Reserve Fund	Capital Reserve Fund
Purpose of Trust	Cemetery Perpetual Care	Cemetery Perpetual Care	Other (Enter Below) HIGHWAY TRUCK	Other (Enter Below) JC SHIRLEY SITE IMPROVEMENT	Other (Enter Below) POLICE CRUISER
How Invested	Common Fund	Common Fund	Common Fund	Common Fund	Common Fund
Balance Beginning of Year	\$3,775.00	\$5,677.00	\$171,196.00	\$1,673.00	\$67,186.00
New Funds Created					\$12,500.00
Cash Gains or Losses on Securities					
Withdrawals		(\$69.35)			
Balance End of Year	\$3,775.00	\$5,607.65	\$171,196.00	\$1,673.00	\$79,686.00
Balance Beginning of Year	\$9,135.00	\$12,146.00	\$12,970.00	\$69.00	\$1,437.00
Income During Year (Amount)	\$44.34	\$61.03	\$631.63	\$5.98	\$238.96
Expended During Year					
Balance at End of Year	\$9,179.34	\$12,207.03	\$13,601.63	\$74.98	\$1,675.96
<b>Grand Total Principal &amp; Income End of Year</b>	<b>\$12,954.34</b>	<b>\$17,814.68</b>	<b>\$184,797.63</b>	<b>\$1,747.98</b>	<b>\$81,361.96</b>



**New Hampshire**  
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	Trust Fund 6	Trust Fund 7	Trust Fund 8	Trust Fund 9	Trust Fund 10
Date of Creation	7/22/2000	7/22/2000	8.9/2001	11/1/2003	3/14/2006
Name of Trust Fund	REVALUATION	1772 MEETING HOUSE	DRY HYDRANT	FIRE TRUCK	HWY EQUIP PURCHASE
Type of Fund	Capital Reserve Fund	Capital Reserve Fund	Capital Reserve Fund	Capital Reserve Fund	Capital Reserve Fund
Purpose of Trust	Other (Enter Below)	Other (Enter Below)	Other (Enter Below)	Other (Enter Below)	Other (Enter Below)
How Invested	REVALUATION	1772 MEETING HOUSE	DRY HYDRANT WATER SYSTEMS	FIRE TRUCK	HIGHWAY EQUIP PURCHASE
Balance Beginning of Year	\$146,734.00	\$50,713.00	\$12,500.00	\$385,658.00	\$124,950.00
New Funds Created		\$55,000.00		\$50,000.00	\$7,000.00
Cash Gains or Losses on Securities					
Withdrawals	(\$162,549.79)			(\$58,429.00)	(\$4,600.00)
Balance End of Year	<b>(\$15,815.79)</b>	<b>\$105,713.00</b>	<b>\$12,500.00</b>	<b>\$377,229.00</b>	<b>\$127,350.00</b>
Balance Beginning of Year	\$15,274.00	\$2,227.00	\$68.00	\$10,669.00	\$2,221.00
Income During Year (Amount)	\$540.78	\$321.76	\$43.13	\$1,370.36	\$438.18
Expended During Year					
Balance at End of Year	<b>\$15,814.78</b>	<b>\$2,548.76</b>	<b>\$111.13</b>	<b>\$12,039.36</b>	<b>\$2,659.18</b>
<b>Grand Total Principal &amp; Income End of Year</b>	<b>(\$1.01)</b>	<b>\$108,261.76</b>	<b>\$12,611.13</b>	<b>\$389,268.36</b>	<b>\$130,009.18</b>



**New Hampshire**  
 Department of  
 Revenue Administration

**2018**  
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	Trust Fund 11	Trust Fund 12	Trust Fund 13	Trust Fund 14	Trust Fund 15
Date of Creation	3/14/2007	3/14/2007	3/14/2007	3/12/2008	3/12/2008
Name of Trust Fund	LIBRARY FACILITIES IMPR	LIBRARY TECHNOLOGY	PURCH EQUIP TRANSFER STAT	SMITH BALLFIELD	LAND ACQUISITION
Type of Fund	Capital Reserve Fund	Capital Reserve Fund	Capital Reserve Fund	Capital Reserve Fund	Capital Reserve Fund
Purpose of Trust	Library	Library	Other (Enter Below) EQUIP PURCHASE FOR TRANSFER STATION	Other (Enter Below) IMPROVEMENTS	Other (Enter Below) MUNICIPAL FACILITY LAND ACQUISITION
How Invested	Common Fund	Common Fund	Common Fund	Common Fund	Common Fund
Balance Beginning of Year	\$4,839.00	\$6,902.00	\$3,745.00	\$9,800.00	\$49,000.00
New Funds Created	\$13,000.00		\$5,000.00	\$7,500.00	\$5,000.00
Cash Gains or Losses on Securities					
Withdrawals	(\$11,947.16)				
Balance End of Year	\$5,891.84	\$6,902.00	\$8,745.00	\$17,300.00	\$54,000.00
Balance Beginning of Year	\$146.00	\$149.00	\$468.00	\$78.00	\$648.00
Income During Year (Amount)	\$19.55	\$24.22	\$15.50	\$36.08	\$171.94
Expended During Year					
Balance at End of Year	\$165.55	\$173.22	\$483.50	\$114.08	\$819.94
<b>Grand Total Principal &amp; Income End of Year</b>	<b>\$6,057.39</b>	<b>\$7,075.22</b>	<b>\$9,228.50</b>	<b>\$17,414.08</b>	<b>\$54,819.94</b>



New Hampshire  
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	Trust Fund 16	Trust Fund 17	Trust Fund 18	Trust Fund 19	Trust Fund 20
Date of Creation	3/11/2009	3/11/2009	3/11/2009	3/10/2010	3/10/2010
Name of Trust Fund	MILFOIL TREATMENT	SHIRLEY CEMETARY IMPRVMT	TOWN MASTER PLAN	PUBLIC SAFETY FACILITIES	SOLID WASTE FACILITIES
Type of Fund	Capital Reserve Fund	Capital Reserve Fund	Capital Reserve Fund	Capital Reserve Fund	Capital Reserve Fund
Purpose of Trust	Other (Enter Below)	Other (Enter Below)	Other (Enter Below)	Other (Enter Below)	Other (Enter Below)
How Invested	MILFOIL TREATMENT	JC SHIRLEY CEMETARY IMPROVEMENTS	TOWN MASTER PLAN	PUBLIC SAFETY FACILITIES	SOLID WASTE FACILITIES
Balance Beginning of Year	\$28,761.00	\$5,000.00	\$8,000.00	\$97,777.00	\$22,821.00
New Funds Created				\$5,000.00	
Cash Gains or Losses on Securities					
Withdrawals	(\$3,845.00)		(\$1,984.26)	(\$2,980.00)	
Balance End of Year	\$24,916.00	\$5,000.00	\$6,015.74	\$99,797.00	\$22,821.00
Balance Beginning of Year	\$84.00	\$51.00	\$65.00	\$868.00	\$115.00
Income During Year (Amount)	\$98.54	\$17.35	\$27.48	\$339.87	\$78.77
Expended During Year					
Balance at End of Year	\$182.54	\$68.35	\$92.48	\$1,207.87	\$193.77
<b>Grand Total Principal &amp; Income End of Year</b>	<b>\$25,098.54</b>	<b>\$5,068.35</b>	<b>\$6,108.22</b>	<b>\$101,004.87</b>	<b>\$23,014.77</b>





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	Trust Fund 21	Trust Fund 22	Trust Fund 23	Trust Fund 24	Trust Fund 25
Date of Creation	3/10/2010	3/10/2010	3/14/2012	9/02/1985	7/18/1986
Name of Trust Fund	VEHICLE EQUIPMENT MAINTENANCE	ROAD CONSTRUCTION	GRAVEL	FD SCHOLARSHIP TRUST	EC SMITH SCHOLARSHIP
Type of Fund	Capital Reserve Fund	Capital Reserve Fund	Capital Reserve Fund	Capital Reserve Fund	Capital Reserve Fund
Purpose of Trust	Other (Enter Below) VEHICLE EQUIPMENT MAINTENANCE	Other (Enter Below) ROAD CONSTRUCTION	Other (Enter Below) GRAVEL	Scholarship	Scholarship
How Invested	Common Fund	Common Fund	Common Fund	Common Fund	Common Fund
Balance Beginning of Year	\$8,301.00	\$169,415.00	\$25,000.00	\$19,090.00	\$120,000.00
New Funds Created		\$50,000.00			
Cash Gains or Losses on Securities					
Withdrawals	(\$6,528.52)	(\$162,000.00)			
Balance End of Year	\$1,772.48	\$57,415.00	\$25,000.00	\$19,090.00	\$120,000.00
Balance Beginning of Year	\$188.00	\$877.00	\$145.00	\$218.00	\$2,643.00
Income During Year (Amount)	\$28.36	\$581.61	\$86.36	\$66.31	\$420.83
Expended During Year					(\$150.00)
Balance at End of Year	\$216.36	\$1,458.61	\$231.36	\$284.31	\$2,913.83
<b>Grand Total Principal &amp; Income End of Year</b>	<b>\$1,988.84</b>	<b>\$58,873.61</b>	<b>\$25,231.36</b>	<b>\$19,374.31</b>	<b>\$122,913.83</b>

PRINCIPAL

INCOME



**New Hampshire**  
 Department of  
 Revenue Administration

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	Trust Fund 26	Trust Fund 27	Trust Fund 28	Trust Fund 29	Trust Fund 30
Date of Creation	10/03/1986	UNCARED FOR GRAVEYARD TRUST	6/4/1961	10/4/1982	9/16/1988
Name of Trust Fund	SMITH GARDEN TRUST	T	JC SHIRLEY TIMBER FUND	VIETNAM MMEMORIAL FUND	SHIRLEY CEMETARY GENERAL FUND
Type of Fund	Trust Fund	Trust Fund	Expendable Trust (RSA 31:19-a)	Expendable Trust (RSA 31:19-a)	Expendable Trust (RSA 31:19-a)
Purpose of Trust	Other (Enter Below) SMITH GAEDEN TRUST	Cemetery Trust - Other	Other (Enter Below) JC SHIRLEY TIMBER	Other (Enter Below) VIETNAM MMEMORIAL	Cemetery Trust - Other
How Invested	Common Fund	Common Fund	Common Fund	Common Fund	Common Fund
Balance Beginning of Year	\$26,027.00	\$17,600.00	\$34,376.00	\$245.00	\$82,432.00
New Funds Created					
Cash Gains or Losses on Securities					
Withdrawals					(\$369.60)
Balance End of Year	\$26,027.00	\$17,600.00	\$34,376.00	\$245.00	\$82,062.40
Balance Beginning of Year	\$5,395.00	\$8,609.00	\$7,715.00	\$513.00	\$10,102.00
Income During Year (Amount)	\$107.92	\$90.01	\$144.57	\$2.61	\$316.84
Expended During Year					
Balance at End of Year	\$5,502.92	\$8,699.01	\$7,859.57	\$515.61	\$10,418.84
<b>Grand Total Principal &amp; Income End of Year</b>	<b>\$31,529.92</b>	<b>\$26,299.01</b>	<b>\$42,235.57</b>	<b>\$760.61</b>	<b>\$92,481.24</b>



**New Hampshire**  
 Department of  
 Revenue Administration

**2018**  
**MS-9**

	Trust Fund 31	Trust Fund 32	Trust Fund 33	Trust Fund 34	Trust Fund 35
Date of Creation	12/31/1992	5/30/1996	12/01/1999	7/22/2000	8/9/2001
Name of Trust Fund	ACCRUED BENEFIT LIABILITY	COMPUTER & OFFICE EQUIP	RECORD MGMT	TOWN BLDG IMPROVEMENT	SURPLUS VEHICLE EQUIP
Type of Fund	Expendable Trust (RSA 31:19-a)	Expendable Trust (RSA 31:19-a)	Expendable Trust (RSA 31:19-a)	Expendable Trust (RSA 31:19-a)	Expendable Trust (RSA 31:19-a)
Purpose of Trust	Other (Enter Below) EXP ACCRUED BENEFITS	Other (Enter Below) COMPUTER & OFFICE EQUIPMENT MAINTENANCE	Other (Enter Below) RECORDS MGMT	Other (Enter Below) TOWN BLDG IMPROVEMENTS	Other (Enter Below) SURPLUS VEHICLES & EQUIP
How Invested	Common Fund	Common Fund	Common Fund	Common Fund	Common Fund
Balance Beginning of Year	\$14,030.00	\$11,351.00	\$5,019.00	\$82,232.00	\$1,900.00
New Funds Created	\$25,000.00	\$10,000.00		\$30,000.00	
Cash Gains or Losses on Securities					
Withdrawals					
Balance End of Year	\$39,030.00	\$21,351.00	\$5,019.00	\$112,232.00	\$1,900.00
Balance Beginning of Year	\$1,042.00	\$306.00	\$169.00	\$3,036.00	\$424.00
Income During Year (Amount)	\$45.39	\$42.18	\$17.83	\$301.96	\$7.99
Expended During Year					
Balance at End of Year	\$1,087.39	\$348.18	\$186.83	\$3,337.96	\$431.99
<b>Grand Total Principal &amp; Income End of Year</b>	<b>\$40,117.39</b>	<b>\$21,699.18</b>	<b>\$5,205.83</b>	<b>\$115,569.96</b>	<b>\$2,331.99</b>



**New Hampshire**  
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	Trust Fund 36	Trust Fund 37	Trust Fund 38	Trust Fund 39	Trust Fund 40
Date of Creation	3/14/2012	11/28/2003	8/21/2016	06/13/2017	7/9/1957
Name of Trust Fund	EMERGENCY MGMT	FOREST FIRE CONTROL	FD ANCILLARY EQUIP	URANIAUM TREATMENT FUND	JC SHIRLEY TRUST
Type of Fund	Expendable Trust (RSA 31:19-a)	Expendable Trust (RSA 31:19-a)	Capital Reserve Fund	Capital Reserve Fund	Trust Fund
Purpose of Trust	Other (Enter Below)	Other (Enter Below)	Other (Enter Below)	Other (Enter Below)	Parks and/or Recreation
How Invested	EMERGENCY MGMT EXPENSE	FOREST FIRE CONTROL	FIRE DEPT EQUIPMENT	URANIUM TREATMENT FUND	
	Common Fund	Common Fund	Common Fund	Common Fund	Common Fund
Balance Beginning of Year	\$6,469.00	\$23,600.00	\$51,000.00		\$13,878.00
New Funds Created			\$10,000.00	\$1,000.00	
Cash Gains or Losses on Securities					
Withdrawals			(\$5,000.00)		
Balance End of Year	\$6,469.00	\$23,600.00	\$56,000.00	\$1,000.00	\$13,878.00
Balance Beginning of Year	\$38.00	\$686.00	\$28.00		\$6,682.00
Income During Year (Amount)	\$22.34	\$83.38	\$176.25	\$1.10	\$68.27
Expended During Year					
Balance at End of Year	\$60.34	\$769.38	\$204.25	\$1.10	\$6,750.27
<b>Grand Total Principal &amp; Income End of Year</b>	<b>\$6,529.34</b>	<b>\$24,369.38</b>	<b>\$56,204.25</b>	<b>\$1,001.10</b>	<b>\$20,628.27</b>



Principal Only for the Period Ending Dec 31, 2017

Fund No.	Beginning of Year Fair Value	Unrealized Annual Gains	End of Year Fair Value
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
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22			
23			
24			
25			
26			
27			



*New Hampshire*  
Department of  
Revenue Administration

**2018**  
**MS-9**

Fund No.	Beginning of Year Fair Value	Unrealized Annual Gains	End of Year Fair Value
28			
29			
30			
31			
32			
33			
34			
35			
36			
37			
38			
39			
40			



**NEW DURHAM (325)**

**1. CERTIFY THIS FORM**  
Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name	Preparer's Last Name	Date
ANGELA	PRUITT	2/27/2018

**2. SAVE AND EMAIL THIS FORM**  
Please save and e-mail the completed PDF form to your Municipal Services Advisor.

**3. PRINT, SIGN, AND UPLOAD THIS FORM**  
This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

**TRUSTEE CERTIFICATION**  
Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

 Trustee of Trust Funds Signature	Trustee of Trust Funds Signature
 Trustee of Trust Funds Signature	Trustee of Trust Funds Signature
 Trustee of Trust Funds Signature	Trustee of Trust Funds Signature
Trustee of Trust Funds Signature	Trustee of Trust Funds Signature
Trustee of Trust Funds Signature	Trustee of Trust Funds Signature
Trustee of Trust Funds Signature	Trustee of Trust Funds Signature
Trustee of Trust Funds Signature	Trustee of Trust Funds Signature

*Per RSA 31:38, copies of this report must also be provided to the governing body of the municipality and to the Attorney General at the following address:*

Department of Justice  
Office of the Attorney General  
33 Capitol Street  
Concord, NH 03301-6397



## REPORT OF COMMON TRUST FUND INVESTMENTS

For the period ending: 12/31/2017

This form is due **March 1st (Calendar Year) or September 1st (Fiscal Year)**

### Instructions

#### Cover Page

- Select the Municipality name from the pull down menu
- Enter the entities contact information
- Enter the preparer's information

#### Reporting:

- Please complete all fields as necessary for the *Report of the Common Trust Funds Investments, For the Year Ending, and Principal Only* sections

A hard copy of this form, as well as the signature page, must be sent to:

Department of Justice  
Office of the Attorney General  
33 Capitol Street  
Concord, NH 03301-6397

#### For Assistance Please Contact:

NH DRA Municipal and Property Division  
Phone: (603) 230-5090  
Fax: (603) 230-5947  
<http://www.revenue.nh.gov/mun-prop/>

### ENTITY'S INFORMATION

Municipality: NEW DURHAM

County: STRAFFORD

### PREPARER'S INFORMATION

First Name	Last Name	
ANGELA	PRUITT	
Street No.	Street Name	Phone Number
4	POWDER MILL RD	(603) 859-5838
Email (optional)		
APRUITT@TDS.NET		





**New Hampshire**  
 Department of  
 Revenue Administration

2018  
 MS-10

**Report of The Common Trust Funds Investments For the Period Ending 12/31/2017**

	Trust Fund 1	Trust Fund 2	Trust Fund 3	Trust Fund 4	Trust Fund 5
<b>How Invested</b>	12,954.34 TD BANK	17,814.68 TD BANK			
# of Shares or Other Units (Names of Banks, Stocks, Bonds, etc.) Put * by any de-listed securities held pursuant to RSA 31:25-a & explain.					
Explanation for de-listed securities held pursuant to RSA 31:25-a					
<b>PRINCIPAL</b>					
Balance Beginning of Year	\$3,775.00	\$5,677.00			
Purchases					
Cash Capital Gains					
Proceeds from Sales					
Gains/Losses from Sales		(\$69.35)			
Balance End of Year	<b>\$3,775.00</b>	<b>\$5,607.65</b>			
<b>INCOME</b>					
Balance Beginning of Year	\$9,135.00	\$12,146.00			
Income During Year	\$44.34	\$61.03			
Expended During Year					
Balance at End of Year	<b>\$9,179.34</b>	<b>\$12,207.03</b>			
Grand Total Principal & Income End of Year	<b>\$12,954.34</b>	<b>\$17,814.68</b>			



**Principal Only for the Period Ending 12/31/2017**

Fund No.	Beginning of Year Fair Value	Unrealized Annual Gains	End of Year Fair Value
1			
2			
3			
4			
5			

**Fees and Expenses paid for Professional Banking and/or Brokerage Assistance (RSA 31:38-a, IV) for the Period Ending 12/31/2017**

	Entity 1	Entity 2	Entity 3	Entity 4
Name of Bank, Brokerage Firm, or Investment Adviser				
Fees Paid				
Expenses Paid				



**NEW DURHAM (325)**

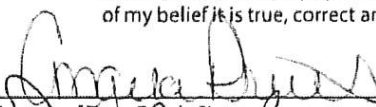
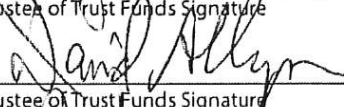
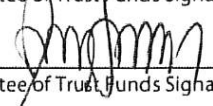
**1. CERTIFY THIS FORM**  
Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name	Preparer's Last Name	Date
ANGELA	PRUITT	2/27/2018

**2. SAVE AND EMAIL THIS FORM**  
Please save and e-mail the completed PDF form to your Municipal Services Advisor.

**3. PRINT, SIGN, AND UPLOAD THIS FORM**  
This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

**TRUSTEE CERTIFICATION**  
Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

 Trustee of Trust Funds Signature	_____
 Trustee of Trust Funds Signature	_____
 Trustee of Trust Funds Signature	_____
_____	_____
_____	_____
_____	_____
_____	_____

*Per RSA 31:38, copies of this report must also be provided to the governing body of the municipality and to the Attorney General at the following address:*

Department of Justice  
Office of the Attorney General  
33 Capitol Street  
Concord, NH 03301-6397



DRA Revised/Reviewed Appropriations

New Durham

For the period beginning January 1, 2018 and ending December 31, 2018

In accordance with RSA 21-J:35, the department is notifying you of the following changes in the appropriations used in computing the tax rate.

Account	Purpose	Article	Appropriations As Voted	Change Amount	DRA Revised Appropriations
<b>General Government</b>					
4130-4139	Executive	08	\$197,877	\$0	\$197,877
4140-4149	Election, Registration, and Vital Statistics	08	\$107,641	\$0	\$107,641
4150-4151	Financial Administration	08	\$116,437	\$0	\$116,437
4152	Revaluation of Property	08	\$64,392	\$0	\$64,392
4153	Legal Expense	08	\$20,000	\$0	\$20,000
4155-4159	Personnel Administration	08	\$37,081	\$0	\$37,081
4191-4193	Planning and Zoning	08	\$6,427	\$0	\$6,427
4194	General Government Buildings	08	\$26,724	\$0	\$26,724
4195	Cemeteries	08	\$8,840	\$0	\$8,840
4196	Insurance	08	\$52,031	\$0	\$52,031
4197	Advertising and Regional Association		\$0	\$0	\$0
4199	Other General Government	08	\$7,601	\$0	\$7,601
<b>General Government Subtotal</b>			<b>\$645,051</b>	<b>\$0</b>	<b>\$645,051</b>
<b>Public Safety</b>					
4210-4214	Police	08	\$583,868	\$0	\$583,868
4215-4219	Ambulance		\$0	\$0	\$0
4220-4229	Fire	08	\$224,863	\$0	\$224,863
4240-4249	Building Inspection	08	\$31,426	\$0	\$31,426
4290-4298	Emergency Management	08	\$14,590	\$0	\$14,590
4299	Other (Including Communications)		\$0	\$0	\$0
<b>Public Safety Subtotal</b>			<b>\$854,747</b>	<b>\$0</b>	<b>\$854,747</b>
<b>Airport/Aviation Center</b>					
4301-4309	Airport Operations		\$0	\$0	\$0
<b>Airport/Aviation Center Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Highways and Streets</b>					
4311	Administration		\$0	\$0	\$0
4312	Highways and Streets	08	\$854,360	\$0	\$854,360
4313	Bridges		\$0	\$0	\$0
4316	Street Lighting		\$0	\$0	\$0
4319	Other		\$0	\$0	\$0
<b>Highways and Streets Subtotal</b>			<b>\$854,360</b>	<b>\$0</b>	<b>\$854,360</b>



DRA Revised/Reviewed Appropriations

Account	Purpose	Article	Appropriations As Voted	Change Amount	DRA Revised Appropriations
<b>Sanitation</b>					
4321	Administration		\$0	\$0	\$0
4323	Solid Waste Collection		\$0	\$0	\$0
4324	Solid Waste Disposal	08	\$243,388	\$0	\$243,388
4325	Solid Waste Cleanup		\$0	\$0	\$0
4326-4329	Sewage Collection, Disposal and Other		\$0	\$0	\$0
<b>Sanitation Subtotal</b>			<b>\$243,388</b>	<b>\$0</b>	<b>\$243,388</b>
<b>Water Distribution and Treatment</b>					
4331	Administration		\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other		\$0	\$0	\$0
<b>Water Distribution and Treatment Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Electric</b>					
4351-4352	Administration and Generation		\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0
<b>Electric Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Health</b>					
4411	Administration	08	\$2,368	\$0	\$2,368
4414	Pest Control		\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other	08,16	\$12,346	\$0	\$12,346
<b>Health Subtotal</b>			<b>\$14,714</b>	<b>\$0</b>	<b>\$14,714</b>
<b>Welfare</b>					
4441-4442	Administration and Direct Assistance	08	\$12,888	\$0	\$12,888
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$0	\$0	\$0
<b>Welfare Subtotal</b>			<b>\$12,888</b>	<b>\$0</b>	<b>\$12,888</b>
<b>Culture and Recreation</b>					
4520-4529	Parks and Recreation	08	\$70,862	\$0	\$70,862
4550-4559	Library	08	\$129,756	\$0	\$129,756
4583	Patriotic Purposes	08	\$325	\$0	\$325
4589	Other Culture and Recreation	08	\$5,000	\$0	\$5,000
<b>Culture and Recreation Subtotal</b>			<b>\$205,943</b>	<b>\$0</b>	<b>\$205,943</b>



DRA Revised/Reviewed Appropriations

Account	Purpose	Article	Appropriations As Voted	Change Amount	DRA Revised Appropriations
<b>Conservation and Development</b>					
4611-4612	Administration and Purchasing of Natural Resources	08	\$1,795	\$0	\$1,795
4619	Other Conservation		\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0
<b>Conservation and Development Subtotal</b>			<b>\$1,795</b>	<b>\$0</b>	<b>\$1,795</b>
<b>Debt Service</b>					
4711	Long Term Bonds and Notes - Principal	08	\$55,000	\$0	\$55,000
4721	Long Term Bonds and Notes - Interest	08	\$16,199	\$0	\$16,199
4723	Tax Anticipation Notes - Interest	08	\$1	\$0	\$1
4790-4799	Other Debt Service		\$0	\$0	\$0
<b>Debt Service Subtotal</b>			<b>\$71,200</b>	<b>\$0</b>	<b>\$71,200</b>
<b>Capital Outlay</b>					
4901	Land	09	\$381,700	\$0	\$381,700
4902	Machinery, Vehicles, and Equipment	07	\$51,000	\$0	\$51,000
4903	Buildings		\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$0	\$0
<b>Capital Outlay Subtotal</b>			<b>\$432,700</b>	<b>\$0</b>	<b>\$432,700</b>
<b>Operating Transfers Out</b>					
4912	To Special Revenue Fund		\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0
4914O	To Proprietary Fund - Other		\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0
4915	To Capital Reserve Fund	14	\$233,000	\$0	\$233,000
4916	To Expendable Trusts/Fiduciary Funds	13,15	\$70,500	\$0	\$70,500
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0
<b>Operating Transfers Out Subtotal</b>			<b>\$303,500</b>	<b>\$0</b>	<b>\$303,500</b>
<b>Total Voted Appropriations</b>			<b>\$3,640,286</b>	<b>\$0</b>	<b>\$3,640,286</b>

Explanation for Adjustments

Warrant	Reason for Adjustment
	<i>No DRA adjustments made or no adjustment notes available.</i>



**2018**  
**\$23.35**

## Tax Rate Breakdown New Durham

Municipal Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Municipal	\$2,227,152	\$408,353,440	<b>\$5.46</b>
County	\$1,136,822	\$408,353,440	<b>\$2.78</b>
Local Education	\$5,205,740	\$408,353,440	<b>\$12.75</b>
State Education	\$957,001	\$404,820,240	<b>\$2.36</b>
<b>Total</b>	<b>\$9,526,715</b>		<b>\$23.35</b>

Village Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Copple Crown Village	\$88,299	\$11,587,760	<b>\$7.62</b>
<b>Total</b>	<b>\$88,299</b>		<b>\$7.62</b>

Tax Commitment Calculation	
Total Municipal Tax Effort	\$9,526,715
War Service Credits	(\$94,500)
Village District Tax Effort	\$88,299
<b>Total Property Tax Commitment</b>	<b>\$9,520,514</b>

Thomas Hughes Assistant Director of Municipal and Property Division New Hampshire Department of Revenue Administration	11/16/2018
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## Appropriations and Revenues

### Municipal Accounting Overview

Description	Appropriation	Revenue
Total Appropriation	\$3,640,286	
Net Revenues (Not Including Fund Balance)		(\$1,244,995)
Fund Balance Voted Surplus		\$0
Fund Balance to Reduce Taxes		(\$275,000)
War Service Credits	\$94,500	
Special Adjustment	\$0	
Actual Overlay Used	\$12,361	
<b>Net Required Local Tax Effort</b>	<b>\$2,227,152</b>	

### County Apportionment

Description	Appropriation	Revenue
Net County Apportionment	\$1,136,822	
<b>Net Required County Tax Effort</b>	<b>\$1,136,822</b>	

### Education

Description	Appropriation	Revenue
Net Local School Appropriations	\$0	
Net Cooperative School Appropriations	\$6,764,364	
Net Education Grant		(\$601,623)
Locally Retained State Education Tax		(\$957,001)
<b>Net Required Local Education Tax Effort</b>	<b>\$5,205,740</b>	
State Education Tax	\$957,001	
State Education Tax Not Retained	\$0	
<b>Net Required State Education Tax Effort</b>	<b>\$957,001</b>	

## Valuation

### Municipal (MS-1)

Description	Current Year	Prior Year
Total Assessment Valuation with Utilities	\$408,353,440	\$408,217,101
Total Assessment Valuation without Utilities	\$404,820,240	\$404,521,240

### Village (MS-1V)

Description	Current Year
Copple Crown Village	\$11,587,760



## New Durham

### Tax Commitment Verification

#### 2018 Tax Commitment Verification - RSA 76:10 II

Description	Amount
Total Property Tax Commitment	\$9,520,514
1/2% Amount	\$47,603
Acceptable High	\$9,568,117
Acceptable Low	\$9,472,911

If the amount of your total warrant varies by more than 1/2%, the MS-1 form used to calculate the tax rate might not be correct. The tax rate will need to be recalculated. Contact your assessors immediately and call us at 603.230.5090 before you issue the bills. See RSA 76:10, II

<b>Commitment Amount</b>	
Less amount for any applicable Tax Increment Financing Districts (TIF)	
<b>Net amount after TIF adjustment</b>	

**Under penalties of perjury, I verify the amount above was the 2018 commitment amount on the property tax warrant.**

**Tax Collector/Deputy Signature:**

**Date:**

### Requirements for Semi-Annual Billing

#### Pursuant to RSA 76:15-a

76:15-a Semi-Annual Collection of Taxes in Certain Towns and Cities - I. Taxes shall be collected in the following manner in towns and cities which adopt the provisions of this section in the manner set out in RSA 76:15-b. A partial payment of the taxes assessed on April 1 in any tax year shall be computed by taking the prior year's assessed valuation times 1/2 of the previous year's tax rate; provided, however, that whenever it shall appear to the selectmen or assessors that certain individual properties have physically changed in valuation, they may use the current year's appraisal times 1/2 the previous year's tax rate to compute the partial payment.

New Durham	Total Tax Rate	Semi-Annual Tax Rate
Total 2018 Tax Rate	\$23.35	\$11.68
Associated Villages		
Copple Crown Village	\$7.62	\$3.81

## Fund Balance Retention

<b>Enterprise Funds and Current Year Bonds</b>	<b>\$0</b>
<b>General Fund Operating Expenses</b>	<b>\$10,939,849</b>
<b>Final Overlay</b>	<b>\$12,361</b>

DRA has provided a reference range of fund balance retention amounts below. Please utilize these ranges in the determination of the adequacy of your municipality's unrestricted fund balance, as currently defined in GASB Statement 54. Retention amounts, as part of the municipality's stabilization fund policy [1], should be assessed dependent upon your governments own long-term forecasts and special circumstances. Please note that current best practices published by GFOA recommend, at a minimum, that "...general purpose governments, regardless of size, maintain unrestricted fund balance in their general fund of no less than two months of regular general fund operating revenues or regular general fund operating expenditures." [2],[3]

[1] The National Advisory Council on State and Local Budgeting (NACSLB), (1998), *Framework for Improved State and Local Government Budgeting: Recommended Budget Practices (4.1)*, pg. 17.

[2] Government Finance Officers Association (GFOA), (2009), *Best Practice: Determining the Appropriate Level of Unrestricted Fund Balance in the General Fund*.

[3] Government Finance Officers Association (GFOA), (2011), *Best Practice: Replenishing General Fund Balance*.

2018 Fund Balance Retention Guidelines: New Durham	
Description	Amount
<b>Current Amount Retained (9.43%)</b>	<b>\$1,031,611</b>
17% Retained <i>(Maximum Recommended)</i>	\$1,859,774
10% Retained	\$1,093,985
8% Retained	\$875,188
5% Retained <i>(Minimum Recommended)</i>	\$546,992



**Revised Estimated Revenues Adjusted**

**New Durham**

For the period beginning January 1, 2018 and ending December 31, 2018

*In accordance with RSA 21-J:35, the department is notifying you of the following changes in the estimated revenues used in computing the tax rate.*

Account	Source	Estimated Revenue	Change Amount	Estimated Revenue Adjusted
<b>Taxes</b>				
3120	Land Use Change Tax - General Fund	\$1	\$0	\$1
3180	Resident Tax	\$0	\$0	\$0
3185	Yield Tax	\$107,000	\$0	\$107,000
3186	Payment in Lieu of Taxes	\$0	\$0	\$0
3187	Excavation Tax	\$250	\$0	\$250
3189	Other Taxes	\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	\$65,000	\$0	\$65,000
9991	Inventory Penalties	\$0	\$0	\$0
<b>Taxes Subtotal</b>		<b>\$172,251</b>	<b>\$0</b>	<b>\$172,251</b>
<b>Licenses, Permits, and Fees</b>				
3210	Business Licenses and Permits	\$20,500	\$0	\$20,500
3220	Motor Vehicle Permit Fees	\$575,000	\$0	\$575,000
3230	Building Permits	\$20,000	\$0	\$20,000
3290	Other Licenses, Permits, and Fees	\$5,495	\$0	\$5,495
3311-3319	From Federal Government	\$1	(\$1)	\$0
<b>Licenses, Permits, and Fees Subtotal</b>		<b>\$620,996</b>	<b>(\$1)</b>	<b>\$620,995</b>
<b>State Sources</b>				
3351	Shared Revenues	\$1	(\$1)	\$0
3352	Meals and Rooms Tax Distribution	\$130,000	\$3,891	\$133,891
3353	Highway Block Grant	\$114,700	\$616	\$115,316
3354	Water Pollution Grant	\$0	\$0	\$0
3355	Housing and Community Development	\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	\$0	\$0	\$0
3357	Flood Control Reimbursement	\$2	(\$2)	\$0
3359	Other (Including Railroad Tax)	\$1	(\$1)	\$0
3379	From Other Governments	\$0	\$0	\$0
<b>State Sources Subtotal</b>		<b>\$244,704</b>	<b>\$4,503</b>	<b>\$249,207</b>
<b>Charges for Services</b>				
3401-3406	Income from Departments	\$42,532	\$0	\$42,532
3409	Other Charges	\$500	\$0	\$500
<b>Charges for Services Subtotal</b>		<b>\$43,032</b>	<b>\$0</b>	<b>\$43,032</b>



Revised Estimated Revenues Adjusted

Account	Source	Estimated Revenue	Change Amount	Estimated Revenue Adjusted
<b>Miscellaneous Revenues</b>				
3501	Sale of Municipal Property	\$33,734	\$0	\$33,734
3502	Interest on Investments	\$3,000	\$0	\$3,000
3503-3509	Other	\$3,105	\$0	\$3,105
<b>Miscellaneous Revenues Subtotal</b>		<b>\$39,839</b>	<b>\$0</b>	<b>\$39,839</b>
<b>Interfund Operating Transfers In</b>				
3912	From Special Revenue Funds	\$0	\$0	\$0
3913	From Capital Projects Funds	\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)	\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)	\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)	\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)	\$0	\$0	\$0
3915	From Capital Reserve Funds	\$109,000	\$0	\$109,000
3916	From Trust and Fiduciary Funds	\$10,671	\$0	\$10,671
3917	From Conservation Funds	\$0	\$0	\$0
<b>Interfund Operating Transfers In Subtotal</b>		<b>\$119,671</b>	<b>\$0</b>	<b>\$119,671</b>
<b>Other Financing Sources</b>				
3934	Proceeds from Long Term Bonds and Notes	\$0	\$0	\$0
<b>Other Financing Sources Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Revised Estimated Revenues and Credits</b>		<b>\$1,240,493</b>	<b>\$4,502</b>	<b>\$1,244,995</b>



**Revised Estimated Revenues Summary**

	Estimated	Change Amount	State Adjusted
<b>Subtotal of Revenues</b>	<b>\$1,240,493</b>	<b>\$4,502</b>	<b>\$1,244,995</b>
Unassigned Fund Balance (Unreserved)	\$0	\$1,306,611	\$1,306,611
(Less) Emergency Appropriations (RSA 32:11)	\$0	\$0	\$0
(Less) Voted from Fund Balance	\$0	\$0	\$0
(Less) Fund Balance to Reduce Taxes	\$0	\$0	\$0
Fund Balance Retained	\$0	\$1,306,611	\$1,306,611
<b>Total Revenues and Credits</b>	<b>\$1,240,493</b>	<b>\$4,502</b>	<b>\$1,244,995</b>
<b>Requested Overlay</b>	<b>\$0</b>	<b>\$15,000</b>	<b>\$15,000</b>

**Assessment Overview**

Total Appropriations	\$3,640,286
(Less) Total Revenues and Credits	\$1,244,995
<b>Net Assessment</b>	<b>\$2,395,291</b>

**Explanation of Adjustments**

Account	Reason for Adjustment	Warrant Number
3311-3319	MC:Municipality Adjustment	08
3351	MC: State revenue adjustment	08
3352	MC: State revenue adjustment	08
3353	MC: State revenue adjustment	,09
3357	MC: State revenue adjustment	08
3359	MC: State revenue adjustment	08



## New Durham Summary Inventory of Valuation

**Reports Required:** RSA 21-J:34 as amended, provides for certification of valuations, appropriations, estimated revenues and such other information as the Department of Revenue Administration may require upon reports prescribed for that purpose.

**Note:** The values and figures provided represent the detailed values that are used in the city/towns tax assessments and sworn to uphold under Oath per RSA 75:7.

**For assistance please contact:**  
 NH DRA Municipal and Property Division  
 (603) 230-5090

<http://www.revenue.nh.gov/mun-prop/>

Assessor
Jeffrey Earls (Cross-Country Appraisal)

Municipal Officials		
Name	Position	Signature
David Swenson	Selectman	
Cecile Chase	Selectman	
Dorothy Veisel	Selectman	

Preparers		
Name	Phone	Email
Laura Zuzgo	859-2091	ndassessing@newdurhamnh.us
Laura Zuzgo	859-2091	ndassessing@newdurhamnh.us
Laura Zuzgo	859-2091	ndassessing@newdurhamnh.us

Preparer's Signature



<b>Land Value Only</b>		<b>Acres</b>	<b>Valuation</b>	
1A	Current Use RSA 79-A	18,497.37	\$945,720	
1B	Conservation Restriction Assessment RSA 79-B	266.00	\$13,620	
1C	Discretionary Easements RSA 79-C			
1D	Discretionary Preservation Easements RSA 79-D	0.06	\$1,300	
1E	Taxation of Land Under Farm Structures RSA 79-F	0.00	\$0	
1F	Residential Land	5,591.96	\$197,618,550	
1G	Commercial/Industrial Land	350.87	\$3,023,850	
<b>1H</b>	<b>Total of Taxable Land</b>	<b>24,706.26</b>	<b>\$201,603,040</b>	
1I	Tax Exempt and Non-Taxable Land	1,369.71	\$5,614,610	
<b>Buildings Value Only</b>		<b>Structures</b>	<b>Valuation</b>	
2A	Residential		\$192,558,230	
2B	Manufactured Housing RSA 674:31		\$4,120,500	
2C	Commercial/Industrial		\$7,708,170	
2D	Discretionary Preservation Easements RSA 79-D	2	\$25,800	
2E	Taxation of Farm Structures RSA 79-F	0	\$0	
<b>2F</b>	<b>Total of Taxable Buildings</b>		<b>\$204,412,700</b>	
2G	Tax Exempt and Non-Taxable Buildings		\$9,100,200	
<b>Utilities &amp; Timber</b>			<b>Valuation</b>	
3A	Utilities		\$3,533,200	
3B	Other Utilities		\$0	
4	Mature Wood and Timber RSA 79:5			
<b>5</b>	<b>Valuation before Exemption</b>		<b>\$409,548,940</b>	
<b>Exemptions</b>		<b>Total Granted</b>	<b>Valuation</b>	
6	Certain Disabled Veterans RSA 72:36-a			
7	Improvements to Assist the Deaf RSA 72:38-b V			
8	Improvements to Assist Persons with Disabilities RSA 72:37-a			
9	School Dining/Dormitory/Kitchen Exemption RSA 72:23-IV			
10A	Non-Utility Water & Air Pollution Control Exemption RSA 72:1			
10B	Utility Water & Air Pollution Control Exemption RSA 72:12-a			
<b>11</b>	<b>Modified Assessed Value of All Properties</b>		<b>\$409,548,940</b>	
<b>Optional Exemptions</b>		<b>Amount Per</b>	<b>Total Granted</b>	<b>Valuation</b>
12	Blind Exemption RSA 72:37	\$15,000	2	\$30,000
13	Elderly Exemption RSA 72:39-a,b		15	\$1,055,000
14	Deaf Exemption RSA 72:38-b			
15	Disabled Exemption RSA 72:37-b	\$13,400	3	\$40,200
16	Wood Heating Energy Systems Exemption RSA 72:70			
17	Solar Energy Systems Exemption RSA 72:62		6	\$70,300
18	Wind Powered Energy Systems Exemption RSA 72:66			
19	Additional School Dining/Dorm/Kitchen Exemptions RSA 72:2			
<b>20</b>	<b>Total Dollar Amount of Exemptions</b>			<b>\$1,195,500</b>
<b>21A</b>	<b>Net Valuation</b>			<b>\$408,353,440</b>
<b>21B</b>	<b>Less TIF Retained Value</b>			<b>\$0</b>
<b>21C</b>	<b>Net Valuation Adjusted to Remove TIF Retained Value</b>			<b>\$408,353,440</b>
<b>22</b>	<b>Less Utilities</b>			<b>\$3,533,200</b>
<b>23A</b>	<b>Net Valuation without Utilities</b>			<b>\$404,820,240</b>
<b>23B</b>	<b>Net Valuation without Utilities, Adjusted to Remove TIF Retained Value</b>			<b>\$404,820,240</b>



**Utility Value Appraiser**

New Hampshire Department of Revenue Administration

The municipality **DOES** use DRA utility values. The municipality **IS** equalized by the ratio.

<b>Electric Company Name</b>	<b>Valuation</b>
NEW HAMPSHIRE ELECTRIC COOP	\$1,993,000
PSNH DBA EVERSOURCE ENERGY	\$1,540,200
	<b>\$3,533,200</b>





Veteran's Tax Credits	Limits	Number	Est. Tax Credits
Veterans' Tax Credit RSA 72:28	\$500	153	\$76,500
Surviving Spouse RSA 72:29-a	\$700	0	
Tax Credit for Service-Connected Total Disability RSA 72:35	\$1,400	10	\$14,000
All Veterans Tax Credit RSA 72:28-b	\$500	8	\$4,000
		<b>171</b>	<b>\$94,500</b>

Deaf & Disabled Exemption Report			
<b>Deaf Income Limits</b>		<b>Deaf Asset Limits</b>	
<b>Single</b>		<b>Single</b>	
<b>Married</b>		<b>Married</b>	
<b>Disabled Income Limits</b>		<b>Disabled Asset Limits</b>	
<b>Single</b>	\$26,000	<b>Single</b>	\$60,000
<b>Married</b>	\$35,000	<b>Married</b>	\$60,000

Elderly Exemption Report						
First-time Filers Granted Elderly Exemption for the Current Tax Year		Total Number of Individuals Granted Elderly Exemptions for the Current Tax Year and Total Number of Exemptions Granted				
<b>Age</b>	<b>Number</b>	<b>Age</b>	<b>Number</b>	<b>Amount</b>	<b>Maximum</b>	<b>Total</b>
<b>65-74</b>	2	<b>65-74</b>	6	\$45,000	\$270,000	\$270,000
<b>75-79</b>		<b>75-79</b>	1	\$65,000	\$65,000	\$65,000
<b>80+</b>		<b>80+</b>	8	\$90,000	\$720,000	\$720,000
			<b>15</b>		<b>\$1,055,000</b>	<b>\$1,055,000</b>
<b>Income Limits</b>		<b>Asset Limits</b>				
<b>Single</b>	\$26,000	<b>Single</b>		\$60,000		
<b>Married</b>	\$35,000	<b>Married</b>		\$60,000		

**Has the municipality adopted Community Tax Relief Incentive? RSA 79-E**  
 Adopted? No Number of Structures:

**Has the municipality adopted Taxation of Certain Chartered Public School Facilities? RSA 79-H**  
 Adopted? No Number of Properties:

**Has the municipality adopted Taxation of Qualifying Historic Buildings? RSA 79-G**  
 Adopted? No Number of Properties:



<b>Current Use RSA 79-A</b>	<b>Total Acres</b>	<b>Valuation</b>
Farm Land	483.82	\$102,720
Forest Land	8,957.24	\$516,540
Forest Land with Documented Stewardship	7,980.72	\$301,540
Unproductive Land	275.83	\$5,780
Wet Land	799.76	\$19,140
	<b>18,497.37</b>	<b>\$945,720</b>

<b>Other Current Use Statistics</b>		
Total Number of Acres Receiving 20% Rec. Adjustment	<b>Acres:</b>	12,211.96
Total Number of Acres Removed from Current Use During Current Tax Year	<b>Acres:</b>	5.00
Total Number of Owners in Current Use	<b>Owners:</b>	246
Total Number of Parcels in Current Use	<b>Parcels:</b>	372

<b>Land Use Change Tax</b>		
Gross Monies Received for Calendar Year		\$5,016
Conservation Allocation	<b>Percentage:</b> 100.00 %	<b>Dollar Amount:</b>
Monies to Conservation Fund		\$5,016
Monies to General Fund		\$0

<b>Conservation Restriction Assessment Report RSA 79-B</b>	<b>Acres</b>	<b>Valuation</b>
Farm Land	0.00	
Forest Land	94.00	\$6,710
Forest Land with Documented Stewardship	152.00	\$6,490
Unproductive Land		
Wet Land	20.00	\$420
	<b>266.00</b>	<b>\$13,620</b>

<b>Other Conservation Restriction Assessment Statistics</b>		
Total Number of Acres Receiving 20% Rec. Adjustment	<b>Acres:</b>	18.20
Total Number of Acres Removed from Conservation Restriction During Current Tax Year	<b>Acres:</b>	0.00
Owners in Conservation Restriction	<b>Owners:</b>	5
Parcels in Conservation Restriction	<b>Parcels:</b>	8



<b>Discretionary Easements RSA 79-C</b>	<b>Acres</b>	<b>Owners</b>	<b>Assessed Valuation</b>
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**Taxation of Farm Structures and Land Under Farm Structures RSA 79-F**

Number Granted	Structures	Acres	Land Valuation	Structure Valuation
0	0	0.00	\$0	\$0

**Discretionary Preservation Easements RSA 79-D**

Owners	Structures	Acres	Land Valuation	Structure Valuation
2	2	0.06	\$1,300	\$25,800

Map	Lot	Block	%	Description
252	062		75	Barn Old Bay Road (0.02 AC)
259	031		50	Barn Ridge Road (0.04 AC)

Tax Increment Financing District	Date	Original	Unretained	Retained	Current
<i>This municipality has no TIF districts.</i>					

Revenues Received from Payments in Lieu of Tax	Revenue	Acres
State and Federal Forest Land, Recreational and/or land from MS-434, account 3356 and 3357		
White Mountain National Forest only, account 3186		

Payments in Lieu of Tax from Renewable Generation Facilities (RSA 72:74)	Amount
<i>This municipality has not adopted RSA 72:74 or has no applicable PILT sources.</i>	

Other Sources of Payments in Lieu of Taxes (MS-434 Account 3186)	Amount
<i>This municipality has no additional sources of PILTs.</i>	



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**Notes**

# LONG TERM DEBT SCHEDULES

2008 SERIES A NON GUARANTEED

## NEW HAMPSHIRE MUNICIPAL BOND BANK

15 YEAR LEVEL DEBT SCHEDULE FOR:

TOWN OF NEW DURHAM, MARCH'S POND DAM RECONSTRUCTION

DATE PREPARED:	08/12/2008	Amount of Loan to be Paid:	\$594,895.00
BONDS DATED: 07/01/08	08/15/2008	Premium	\$25,105.00
INTEREST START DATE: 208 days	07/17/2007	Total Proceeds	\$620,000.00
FIRST INTEREST PAYMENT	02/15/2009		
NET INTEREST COST:	4.08%		

DEBT YEAR	PERIOD ENDING	PRINCIPAL OUTSTANDING	PRINCIPAL	RATE	INTEREST	TOTAL PAYMENT	CALENDAR YEAR TOTAL PAYMENT
	2/15/09				\$16,236.75	\$16,236.75	
1	5/15/09	\$594,895.00	\$29,895.00	4.000%	14,051.03	43,946.03	\$60,182.78
	2/15/10				13,453.13	13,453.13	
2	8/15/10	565,000.00	30,000.00	4.000%	13,453.13	43,453.13	56,906.26
	2/15/11				12,853.13	12,853.12	
3	8/15/11	535,000.00	30,000.00	5.000%	12,853.13	42,853.13	55,706.26
	2/15/12				12,103.13	12,103.13	
4	8/15/12	505,000.00	30,000.00	5.000%	12,103.13	42,103.13	54,206.26
	2/15/13				11,353.13	11,353.13	
5	8/15/13	475,000.00	35,000.00	5.250%	11,353.13	46,353.13	57,706.26
	2/15/14				10,434.38	10,434.38	
6	8/15/14	440,000.00	35,000.00	5.250%	10,434.38	45,434.38	55,868.76
	2/15/15				9,515.63	9,515.63	
7	8/15/15	405,000.00	35,000.00	5.250%	9,515.63	44,515.63	54,031.26
	2/15/16				8,596.88	8,596.88	
8	8/15/16	370,000.00	40,000.00	5.250%	8,596.88	48,596.88	57,193.76
	2/15/17				7,546.88	7,546.88	
9	8/15/17	330,000.00	40,000.00	5.250%	7,546.88	47,546.88	55,093.76
	2/15/18				6,496.88	6,496.88	
10	8/15/18	290,000.00	45,000.00	5.250%	6,496.88	51,496.88	57,993.76
	2/15/19				5,315.63	5,315.63	
11	8/15/19	245,000.00	45,000.00	5.000%	5,315.63	50,315.63	55,631.26
	2/15/20				4,190.63	4,190.63	
12	8/15/20	200,000.00	45,000.00	4.125%	4,190.63	49,190.63	53,381.26
	2/15/21				3,262.50	3,262.50	
13	8/15/21	155,000.00	50,000.00	4.125%	3,262.50	53,262.50	56,525.00
	2/15/22				2,231.25	2,231.25	
14	8/15/22	105,000.00	50,000.00	4.250%	\$2,231.25	\$52,231.25	\$54,462.50
	2/15/23				\$1,168.75	\$1,168.75	
15	8/15/23	55,000.00	55,000.00	4.250%	\$1,168.75	\$56,168.75	\$57,337.50
<b>TOTALS:</b>			<b>594,895.00</b>		<b>\$247,331.64</b>	<b>\$842,226.64</b>	<b>\$842,226.64</b>

# LONG TERM DEBT SCHEDULES

## SAND & SALT

2004 SERIES B NON GUARANTEED - AFTER 2012 SERIES A REFUNDING



20 YEAR DEBT SCHEDULE FOR

TOWN OF NEW DURHAM

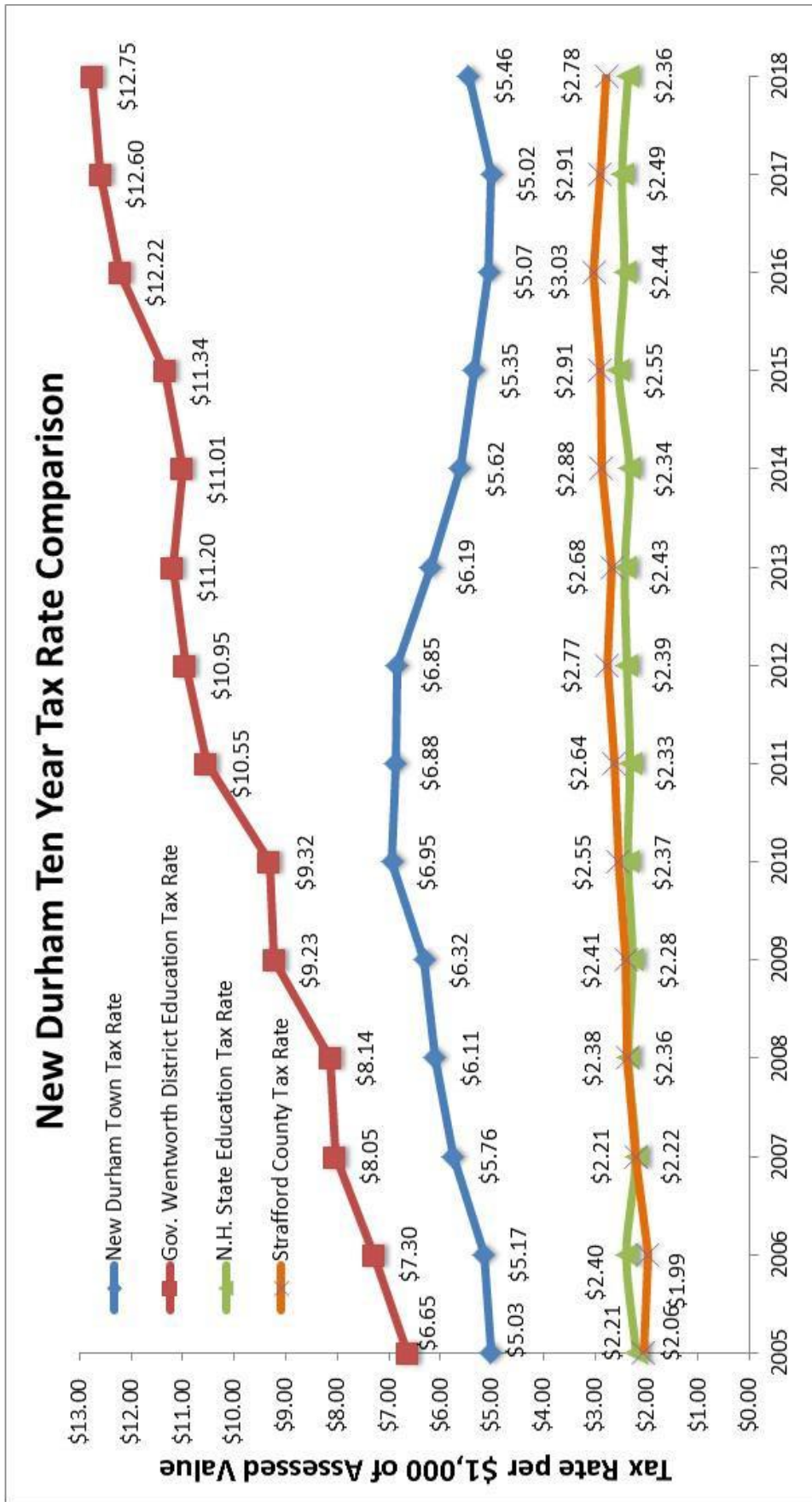
NEW HAMPSHIRE MUNICIPAL BOND BANK

DATE PREPARED:	05/24/12	Amount of Loan to be Paid	\$248,800.00
BONDS DATED:	08/16/04	Premium	\$11,400.00
INTEREST START DATE: 203 days	07/22/04	Total Received	\$280,000.00
FIRST INTEREST PAYMENT:	02/15/06		
NET INTEREST COST:	4.3100%		

DEBT YEAR	PERIOD ENDING	PRINCIPAL OUTSTANDING	PRINCIPAL	RATE	INTEREST	Less 2010A Refunding	Less 2011D Refunding	Less 2012A Refunding	INTEREST after refunding	TOTAL PAYMENT	CALENDAR YEAR TOTAL PAYMENT
	02/15/06				\$8,742.88				\$8,742.88	\$8,742.88	
1	08/15/06	\$248,800.00	\$13,800.00	3.000%	6,979.00				6,979.00	19,679.00	\$28,321.88
	02/15/08				6,775.00				6,775.00	6,775.00	
2	08/15/08	236,000.00	15,000.00	4.000%	6,775.00				6,775.00	20,775.00	28,580.00
	02/15/07				6,475.00				6,475.00	6,475.00	
3	08/15/07	220,000.00	15,000.00	5.000%	6,475.00				6,475.00	20,475.00	25,950.00
	02/15/08				6,100.00				6,100.00	6,100.00	
4	08/15/08	205,000.00	15,000.00	5.000%	6,100.00				6,100.00	20,100.00	25,200.00
	02/15/09				4,725.00				4,725.00	4,725.00	
5	08/15/09	190,000.00	15,000.00	5.000%	4,725.00				4,725.00	19,725.00	24,450.00
	02/15/10				4,350.00				4,350.00	4,350.00	
6	08/15/10	175,000.00	15,000.00	5.000%	4,350.00				4,350.00	19,350.00	23,700.00
	02/15/11				3,975.00				3,975.00	3,975.00	
7	08/15/11	160,000.00	15,000.00	6.000%	3,975.00	(175.00)			3,800.00	18,800.00	22,775.00
	02/15/12				3,600.00				3,600.00	3,600.00	
8	08/15/12	145,000.00	15,000.00	6.000%	3,600.00	(175.00)			3,425.00	18,425.00	22,025.00
	02/15/13				3,225.00				3,225.00	3,225.00	
9	08/15/13	130,000.00	15,000.00	5.000%	3,225.00	(175.00)			3,050.00	18,050.00	21,275.00
	02/15/14				2,850.00				2,850.00	2,850.00	
10	08/15/14	115,000.00	15,000.00	5.000%	2,850.00	(175.00)		(200.00)	2,475.00	17,475.00	20,325.00
	02/15/16				2,475.00				2,475.00	2,475.00	
11	08/15/16	100,000.00	10,000.00	5.000%	2,475.00	(175.00)		(200.00)	2,100.00	12,100.00	14,575.00
	02/15/18				2,225.00				2,225.00	2,225.00	
12	08/15/18	90,000.00	10,000.00	5.000%	2,225.00	(175.00)			2,050.00	12,050.00	14,275.00
	02/15/17				1,975.00				1,975.00	1,975.00	
13	08/15/17	80,000.00	10,000.00	5.000%	1,975.00	(245.00)			1,730.00	11,730.00	13,705.00
	02/15/19				1,725.00				1,725.00	1,725.00	
14	08/15/19	70,000.00	10,000.00	5.000%	1,725.00	(245.00)			1,480.00	11,480.00	13,205.00
	02/15/19				1,475.00				1,475.00	1,475.00	
15	08/15/19	60,000.00	10,000.00	4.750%	1,475.00	(245.00)			1,230.00	11,230.00	12,705.00
	02/15/20				1,237.50				1,237.50	1,237.50	
16	08/15/20	50,000.00	10,000.00	4.750%	1,237.50		(221.00)		1,016.50	11,016.50	12,254.00
	02/15/21				1,000.00				1,000.00	1,000.00	
17	08/15/21	40,000.00	10,000.00	5.000%	1,000.00		(221.00)		779.00	10,779.00	11,779.00
	02/15/22				750.00				750.00	750.00	
18	08/15/22	30,000.00	10,000.00	5.000%	750.00		(220.00)		530.00	10,530.00	11,280.00
	02/15/23				500.00				500.00	500.00	
19	08/15/23	20,000.00	10,000.00	5.000%	500.00		(220.00)		280.00	10,280.00	10,780.00
	02/15/24				250.00				250.00	250.00	
20	08/15/24	10,000.00	10,000.00	5.000%	250.00			(227.00)	23.00	10,023.00	10,273.00
<b>TOTALS</b>			<b>\$248,800.00</b>		<b>\$118,096.98</b>	<b>(\$1,795.00)</b>	<b>(\$892.00)</b>	<b>(\$827.00)</b>	<b>\$114,892.88</b>	<b>\$363,402.98</b>	<b>\$363,402.98</b>

25 TRIANGLE PARK DRIVE, SUITE 102 • CONCORD, NEW HAMPSHIRE 03301 • (603) 271-2595 or 1 (800) 393-6422 • FAX (603) 271-3837  
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# New Durham Ten Year Tax Rate Comparison



Tax Collector's Financial Report  
 Summary of Tax Lien Accounts  
 Fiscal Year Ended December 31, 2018

Levies of:	2017	2016	2015	2014 and prior
<b>DEBITS</b>				
Unredeemed Taxes Beginning of Fiscal Year 2017:		86,485.11	22,439.55	439.87
Liens executed during the fiscal year	214,877.06	0	0	0
Interest and Cost After Lien Execution	7.15	9887.37	4987.01	0
<b>Total Debits</b>	<b>\$214,884.21</b>	<b>\$96,372.48</b>	<b>\$27,426.56</b>	<b>\$439.87</b>
<b>CREDITS</b>				
Remitted to Treasurer:				
Redemptions	123,965.66	43,015.17	16,627.06	0
Interest and Cost After Lien Execution	1,744.46	15,305.17	4,987.01	0
Abatements of Unredeemed Tax	617.40	602.32	0	0
Liens Deeded to Municipality	525.64	650.76	949.69	0
Unredeemed Taxes	88,031.05	36,799.06	4,862.80	439.87
<b>Total Credits</b>	<b>\$214,884.21</b>	<b>\$96,372.48</b>	<b>\$27,426.56</b>	<b>\$439.87</b>

Important Dates for Taxpayers:

**April 30, 2019** – Any outstanding balance of the 2017 property taxes and interest must be paid in full to prevent further action by the tax lien process. The collector shall give notice to the current owner of impending liens at least 30 days prior to the execution of any lien and notices to all persons holding mortgages with 45 days from the date of execution of a lien. The interest rate changes from 12 % to 18% per annum on any remaining balance that is not paid by the lien date.

**July 1, 2019** - usually when the first issue of the property tax bill is due. The first bill is an estimated bill based on half of the previous year's tax bill, unless you have made improvements to your property or your assessed value has changed.

**December 1, 2019** - usually when the second issue property tax bill is due. This bill is calculated using the new tax rate multiplied by the assessed value of your property as of April 1<sup>st</sup>. The tax year runs from April 1<sup>st</sup> to March 31<sup>st</sup>.

Respectfully submitted,  
 Donna Young, Tax Collector  
 Stephanie MacKenzie, Deputy Tax Collector



Tax Collector's Financial Report  
 Summary of Tax Levy Accounts  
 Fiscal Year Ended December 31, 2018

<u>Debits</u>	<u>2018</u>	<u>2017</u>
<b>Uncollected Taxes – Beginning of Fiscal Year:</b>		
Property Tax		297,902.06
Yield Tax		899.44
Property Tax Credit Balance	(5,606.50)	
<b>Taxes Committed to Collector during Fiscal Year:</b>		
Property Tax	9,546,370.94	601.38
Land Use	8516.49	0
Yield Tax	115,890.34	0
Interest		121.31
Excavation Tax @ \$.02/yd	118.00	0
Other Charges	150.00	0
Overpayment Property Taxes	3979.94	0
Interest and Cost	4445.78	22,538.63
Costs Before Lien		4163.00
<b>Total Debits:</b>	<b>9,673,864.99</b>	<b>326,225.82</b>

<u>Credits</u>	<u>Levy 2018</u>	<u>Levy 2017</u>
<b>Remitted to Treasurer During Fiscal Year:</b>		
Property Tax	9,157,538.25	108,735.80
Land Use	8,516.49	0
Yield Taxes	114,732.14	861.59
Interest (included lien conversion)	5055.33	23,074.99
Excavation Tax @ \$.02/yd	118.00	0
Other Taxes	0	0
Other Charges	(5984.00)	0
Conversion to lien (principal only)	0	191,994.61
<b>Abatements:</b>		
Property tax	8599.94	2,577.05
Yield Taxes	110.00	0
Current Levy Deeded	476.00	0
<b>Uncollected Taxes – December 31, 2017</b>		
Property Tax	398,458.31	(398.40)
Yield Taxes	1048.20	37.85
Interest	(609.55)	(657.67)
Other Charges	6134.00	0
Property Credit Balance	(20,328.12)	0
<b>Total Credits:</b>	<b>\$ 9,673,864.99</b>	<b>\$ 326,225.82</b>

# Town Clerk's Financial Report

<b><u>STATE FEES:</u></b>	<b>Year 2018</b>	<b>Year 2017</b>	<b>Year 2016</b>
Dogs	1,683.50	1,688.00	1,703.50
Marriage Licenses	516.00	860.00	387.00
OHRV	6,620.50	8,174.50	9,131.00
Vital Records	1,246.00	925.00	715.00
Motor Vehicle & Boat	230,862.87	223,630.37	217,484.83
<b><u>TOTAL PAYMENTS STATE:</u></b>	<b><u>\$ 240,928.87</u></b>	<b><u>\$ 235,277.87</u></b>	<b><u>\$ 229,421.33</u></b>

<b>TOWN REVENUES:</b>			
Aqua Therm Permits	5.00	3.50	5.00
Civil Forfeiture	1,175.00	700.00	625.00
Building Permits Fees	30,927.24	23,055.26	16,534.10
Cemetery Fees	2,300.00	1,800.00	650.00
Dog Licenses	3,150.50	3,167.50	3,182.50
Dog Licenses – Late Fee	352.00	275.00	252.00
Driveway Permits	190.00	90.00	70.00
Election Files	7.00	75.00	
Transfer Station Decals	5,475.00	1,793.00	999.00
Solid Waste Disposal Coupons	2,562.00	1,267.00	1,091.00
Marriage Licenses	84.00	140.00	63.00
Motor Vehicle Registrations/Boats	617,125.73	581,636.40	574,286.53
OHRV	273.00	367.00	414.00
Fines/Fees from Other Depts.	40.32	250.00	1,684.57
Other	81.20	60.00	
Photocopies	827.25	414.75	530.75
Pistol Permits	180.00	180.00	1,380.00
Planning Board Revenue	2,975.00	1,265.00	
Police Reports and Finger Print Fees	1,026.10	452.00	
UCC/Fed & State Liens			195.00
Vital Records	1,144.00	830.00	645.00
Welfare Liens	7,500.88	5,783.59	683.13
Zoning Board of Adjustment Revenue	1,620.00	902.12	
<b><u>Total Town Revenue</u></b>	<b><u>\$ 679,021.22</u></b>	<b><u>\$ 624,507.12</u></b>	<b><u>\$ 603,290.58</u></b>

<b><u>TOTAL TOWN REVENUE:</u></b>	<b><u>\$ 679,017.22</u></b>	<b><u>\$ 624,507.12</u></b>	<b><u>\$ 603,290.58</u></b>
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<b><u>TOTAL PAID TO TREASURER:</u></b>	<b><u>\$ 919,951.09</u></b>	<b><u>\$ 859,784.99</u></b>	<b><u>\$ 832,711.91</u></b>
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Respectfully Submitted,  
Stephanie Lisle MacKenzie  
Town Clerk

# TOWN TREASURER

YEAR ENDING 12/31/2018

Account Name	Balance 01/01/2018	Receipts and Transfers During period	Interest/Fees During period	Disbursements and Transfers During period	Balance 12/31/2018
GENERAL FUND	\$3,931,213.43	\$11,093,395.98	\$8,856.24	\$11,227,214.02	\$3,806,251.63
REVENUE HOLDING ACCOUNT	150,721.11	3,364,807.78	0.00	3,073,630.56	441,898.33
PAYROLL ACCOUNT	4,698.11	996,430.20	0.00	990,389.40	10,738.91
RECREATION ACCOUNT	11,590.63	23,558.39	10.46	10,656.59	24,502.89
AMBULANCE FUND	29,921.21	35,883.51	263.60	714.57	65,353.75
ESCROW DISBURSEMENT	410.24	7,609.72	0.00	7,603.12	416.84
<b>TOTALS</b>	<b>\$4,128,554.73</b>	<b>\$15,521,685.58</b>	<b>\$9,130.30</b>	<b>\$15,310,208.26</b>	<b>\$4,349,162.35</b>

## TD Bank Escrow Account

Master #22022

Project/Bond Account Name	Balance 1/1/2018	Deposits	Interest	Paid Out	Balance 12/31/2018
Impact Fee / Babcock	0.52	-	-	0.52	0.00
Impact Fee / Sherback	1,753.16	-	12.64	-	1,765.80
Impact Fee / Demeritt	7,330.20	-	52.83	-	7,383.03
Impact Fee / Laurie	1,028.53	-	7.41	-	1,035.94
Impact Fee / McFarland	3,478.59	-	25.07	-	3,503.66
Impact Fee / Laurie & Thomas Smith	0.38	-	-	0.38	0.00
Impact Fee / Anthony C Eldridge	2,539.29	2,531.88	29.27	-	5,100.44
Impact Fee / Kevin Carter	369.06	-	2.66	-	371.72
Impact Fee / Freeman Goodrich	4,346.01	-	31.33	-	4,377.34
Impact Fee / Ackerman, James	1,166.12	-	8.40	-	1,174.52
Impact Fee / Clear Creek Builders LLC	5,029.56	-	36.25	-	5,065.81
Impact Fee / Gould/Joyce	3,034.52	-	21.88	-	3,056.40
Impact Fee / Bethal Builders LLC	3,291.91	1,675.44	31.10	-	4,998.45
Impact Fee / Fletcher Barbara	1,565.68	-	11.28	-	1,576.96
Impact Fee / Kovacs Frank and Pam	0.00	5,311.80	36.64	-	5,348.44
Impact Fee / Richard Waldbauer	0.00	1,684.80	9.60	-	1,694.40
Impact Fee / Andrew Croteau	0.00	3,091.14	15.89	-	3,107.03
Impact Fee / Impact Fees	0.00	19,263.84	41.67	-	19,305.51
Project Acct / Abraham Burtman Trust	520.20	-	3.75	-	523.95
Project Acct / Boodey House Account	17,040.76	12,974.31	173.77	-	30,188.84
Project Acct / Conservation Fund	69,063.80	3,315.00	502.71	-	72,881.51
Project Acct / Drug Forfeiture	1,732.70	-	11.43	154.55	1,589.58
Project Acct / Meetinghouse Fund	900.70	500.00	10.05	-	1,410.75
Project Acct / Merry Meeting Rd Fund	11,701.26	-	84.34	-	11,785.60
Project Acct / NDAA/Uniforms	2,290.73	-	11.75	1,100.00	1,202.48

<b>Project/Bond Account Name</b>	<b>Balance 1/1/2018</b>	<b>Deposits</b>	<b>Interest</b>	<b>Paid Out</b>	<b>Balance 12/31/2018</b>
Project Acct / PB Grants/Donations	5.66	-	0.02	5.68	0.00
Project Acct / Yield Tax Escrow	1,594.57	-	11.49	-	1,606.06
Project Acct / William A Day Jr & Sons LLC	1,000.47	-	7.21	-	1,007.68
Project Acct / Town of Middleton	1,000.14	-	7.21	-	1,007.35
Project Acct / Schulte Robert	0.00	1,000.00	6.61	-	1,006.61
Project Acct / Crawfords Logging	0.00	1,000.00	0.18	-	1,000.18
Road Bond / Berry	520.44	-	0.08	520.52	0.00
Road Bond / CCVD/Intec	2,131.97	-	15.37	-	2,147.34
Road Bond / Cardile Drainage	614.86	-	4.44	-	619.30
Road Bond / Fadden Ham Road Bond	1,163.38	-	8.39	-	1,171.77
Road Bond / McKay Road Bond	513.69	-	3.70	-	517.39
Road Bond / Northern Timber Inv	505.43	-	3.65	-	509.08
Road Bond / Thomas Aubert Escrow	1,543.35	-	11.12	-	1,554.47
Road Bond / Whitker Fadden Rd Imp	2,255.15	-	16.26	-	2,271.41
Misc / New Durham Water Quality	0.00	-	-	-	0.00
Misc / Charles McKay Reclamation	13,084.67	-	94.31	-	13,178.98
Misc / E. Randell Parkquin Escrow	2,252.27	-	16.24	-	2,268.51
Misc / Green Oak Realty Develop	801.60	-	5.78	-	807.38
Misc / Pierce Logging	1,000.56	-	0.53	1,001.09	0.00
Misc / Weigle	1,000.57	-	3.78	1,004.35	0.00
Timber Bond / Margaret R Wheeler	0.00	502.50	2.15	-	504.65
Misc / Chuck Rose Inc	0.00	1,000.00	1.76	-	1,001.76
Misc / Crawfords Logging	0.00	1,335.00	0.24	-	1,335.24
Misc / Whites Logging	1,000.56	-	0.15	1,000.71	0.00
Misc / Fort Mountain Trucking Co Inc	1,816.15	-	3.62	1,819.77	0.00
Misc / CJ Logging	1,000.14	-	2.12	1,002.26	0.00
<b>Totals</b>	<b>\$ 172,989.31</b>	<b>\$ 55,185.71</b>	<b>\$ 1,398.13</b>	<b>\$ 7,609.83</b>	<b>\$ 221,963.32</b>

Submitted by : Heidi Duford, Treasurer

# Town of New Durham, New Hampshire



Copple Crown Village District



# Copple Crown Village District

Unfortunately, CCVD had a tumultuous 2018.

At the start of the second quarter, all three elected Commissioners resigned but before they officially resigned, they assigned three new Commissioners: Virginia Skinner, Mark David & Laurene Todd. During this time, we worked closely with the NHMA to ensure a smooth and legal transition of duties. The new Commissioners took office October 2018 and will only serve until the next election which is scheduled for April of 2019.

CCVD continues to struggle with only a handful of residents engaged in helping to maintain the village. Lack of support from the Town of New Durham contributes to lack of or mix messaging among the residents and property owners.

Some highlights:

We were successful with the help of a CCVD resident, Chuck Todd, in securing insurance settlements as a result of the misallocation/misappropriation of funds by our previous Commissioner, Chris LaPierre.

We obtained various quotes for road repair and hoping the next group of Commissioners will continue this project and execute on some much-needed road repairs.

We focused on improving communication with the residents and property owners of CCVD and with the help of Leona (Leigh) LaBlanc, CCVD now has an email distribution list.

We used this email tool as well as posted signs to enforce some basic processes and/or rules in regard to snow removal, parking, building permits, village meetings, property maintenance in preparation for snow, reminders as to water bills due, etc.

The Commissioners negotiated with an Electrician to work with Eversource to install electricity to the shed that houses our snow removal equipment. The Electrician along with Steve Mraz are donating their time and our Treasurer, Cindy Wheeler, donated commercial lights for this project. It's still not completed but we thank all of those who are helping to light and power up the shed.

Kudos to Fred Skinner who worked tirelessly to clear brush from the sides of Mountain Drive. We would also like to thank Mike Bedard who assisted with clearing brush on St Moritz.

We spent time speaking with the New Hampshire DES and the engineering firm of Dubois & King regarding our water system to validate previous work performed on pump station as well as justify costs. Once again, we hope the Commissioners that will be elected in April continue the research and maintenance needed for the CCVD Water system. Note: approx. 30 residents remain on the water system. Majority of residents are now on well water.

We created a separate Budget line item for the Water System to ensure that residents and property owners not on the Water System are not paying for the water system maintenance and repairs. The new Enterprise account will allow for improved accounting methods and tracking for those property owners utilizing the system.

Commissioners visited with ND Bldg Inspector, John Abbott, to ensure those with building permits were in compliance and if not, inquired how we can help. It is vital that the CCVD work closely with the Town on new building permits. It is the suggestion of the current CCVD Commissioners that the Town of ND engage with the CCVD Commissioners during the permit process.



2018  
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**Proposed Budget  
Coppie Crown Village**

For the period beginning January 1, 2018 and ending December 31, 2018

Form Due Date: **20 Days after the Annual Meeting**

This form was posted with the warrant on: \_\_\_\_\_

**BUDGET COMMITTEE CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Catherini Orlowice	Chair	<i>C. Orlowice</i>
Theresa Jarvis	Vice Chair	<i>T. Jarvis</i>
Ellen Phyllips	member	<i>Ellen Phyllips</i>
JOAN SWENSON	member	<i>Joan Swenson</i>
David W. Swenson	Select Board Rept to Budget	<i>David W. Swenson</i>
Kenneth P. FANJUY	member	<i>Kenneth P. Fany</i>

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

**For assistance please contact:**  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>





New Hampshire  
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2018  
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Proposed Budget

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Expenditures Prior Year	Commissioner's Appropriations Ensuing FY (Recommended)	Commissioner's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
<b>General Government</b>								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive	02	\$3,750	\$4,815	\$17,701	\$0	\$17,701	\$0
4140-4149	Election, Registration, and Vital Statistics		\$0	\$0	\$0	\$0	\$0	\$0
4150-4151	Financial Administration	02	\$1,000	\$0	\$999	\$0	\$999	\$0
4152	Revaluation of Property		\$0	\$0	\$0	\$0	\$0	\$0
4153	Legal Expense		\$1,000	\$0	\$0	\$0	\$0	\$0
4155-4159	Personnel Administration	02	\$750	\$0	\$1,500	\$0	\$1,500	\$0
4191-4193	Planning and Zoning		\$0	\$0	\$0	\$0	\$0	\$0
4194	General Government Buildings	02	\$7,000	\$0	\$7,500	\$0	\$7,500	\$0
4195	Cemeteries		\$0	\$0	\$0	\$0	\$0	\$0
4196	Insurance	02	\$7,300	\$7,535	\$7,700	\$0	\$7,700	\$0
4197	Advertising and Regional Association	02	\$500	\$552	\$600	\$0	\$600	\$0
4199	Other General Government	02	\$0	\$8,915	\$5,000	\$0	\$5,000	\$0
<b>General Government Subtotal</b>			<b>\$21,300</b>	<b>\$21,817</b>	<b>\$41,000</b>	<b>\$0</b>	<b>\$41,000</b>	<b>\$0</b>
<b>Public Safety</b>								
4210-4214	Police		\$0	\$0	\$0	\$0	\$0	\$0
4215-4219	Ambulance		\$0	\$0	\$0	\$0	\$0	\$0
4220-4229	Fire		\$0	\$0	\$0	\$0	\$0	\$0
4240-4249	Building Inspection		\$0	\$0	\$0	\$0	\$0	\$0
4290-4298	Emergency Management		\$0	\$0	\$0	\$0	\$0	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0	\$0	\$0
<b>Public Safety Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Airport/Aviation Center</b>								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
<b>Airport/Aviation Center Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Highways and Streets</b>								
4311	Administration		\$10,000	\$0	\$0	\$0	\$0	\$0
4312	Highways and Streets	02	\$20,000	\$37,443	\$40,000	\$0	\$40,000	\$0
4313	Bridges		\$0	\$0	\$0	\$0	\$0	\$0
4316	Street Lighting		\$0	\$0	\$0	\$0	\$0	\$0



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4319	Other		\$0	\$0	\$0	\$0	\$0	\$0
<b>Highways and Streets Subtotal</b>			<b>\$30,000</b>	<b>\$37,443</b>	<b>\$40,000</b>	<b>\$0</b>	<b>\$40,000</b>	<b>\$0</b>
<b>Sanitation</b>								
4321	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal		\$0	\$0	\$0	\$0	\$0	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0	\$0	\$0
4326- 4329	Sewage Collection, Disposal and Other		\$0	\$0	\$0	\$0	\$0	\$0
<b>Sanitation Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Water Distribution and Treatment</b>								
4331	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4332	Water Services	02	\$10,000	\$9,837	\$10,000	\$0	\$10,000	\$0
4335- 4339	Water Treatment, Conservation and Other	02	\$5,000	\$8,931	\$8,800	\$0	\$8,800	\$0
<b>Water Distribution and Treatment Subtotal</b>			<b>\$15,000</b>	<b>\$18,768</b>	<b>\$18,800</b>	<b>\$0</b>	<b>\$18,800</b>	<b>\$0</b>
<b>Electric</b>								
4351- 4352	Administration and Generation		\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0
<b>Electric Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Health</b>								
4411	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4414	Pest Control		\$0	\$0	\$0	\$0	\$0	\$0
4415- 4419	Health Agencies, Hospitals, and Other		\$0	\$0	\$0	\$0	\$0	\$0
<b>Health Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Welfare</b>								
4441- 4442	Administration and Direct Assistance		\$0	\$0	\$0	\$0	\$0	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0	\$0	\$0
4445- 4449	Vendor Payments and Other		\$0	\$0	\$0	\$0	\$0	\$0
<b>Welfare Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Culture and Recreation</b>								
4520- 4529	Parks and Recreation	02	\$4,000	\$2,291	\$2,500	\$0	\$2,500	\$0
4550- 4559	Library		\$0	\$0	\$0	\$0	\$0	\$0



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4583	Patriotic Purposes	\$0	\$0	\$0	\$0	\$0	\$0
4589	Other Culture and Recreation	\$0	\$0	\$0	\$0	\$0	\$0
<b>Culture and Recreation Subtotal</b>		<b>\$4,000</b>	<b>\$2,291</b>	<b>\$2,500</b>	<b>\$0</b>	<b>\$2,500</b>	<b>\$0</b>
<b>Conservation and Development</b>							
4611-4612	Administration and Purchasing of Natural Resources	\$0	\$0	\$0	\$0	\$0	\$0
4619	Other Conservation	\$0	\$0	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing	\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development	\$0	\$0	\$0	\$0	\$0	\$0
<b>Conservation and Development Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Debt Service</b>							
4711	Long Term Bonds and Notes - Principal 02	\$52,000	\$54,197	\$8,000	\$0	\$8,000	\$0
4721	Long Term Bonds and Notes - Interest	\$3,500	\$2,034	\$0	\$0	\$0	\$0
4723	Tax Anticipation Notes - Interest	\$0	\$0	\$0	\$0	\$0	\$0
4790-4799	Other Debt Service	\$0	\$0	\$0	\$0	\$0	\$0
<b>Debt Service Subtotal</b>		<b>\$55,500</b>	<b>\$56,231</b>	<b>\$8,000</b>	<b>\$0</b>	<b>\$8,000</b>	<b>\$0</b>
<b>Capital Outlay</b>							
4901	Land	\$0	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	\$1,000	\$44,725	\$0	\$0	\$0	\$0
4903	Buildings	\$0	\$0	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings	\$0	\$0	\$0	\$0	\$0	\$0
<b>Capital Outlay Subtotal</b>		<b>\$1,000</b>	<b>\$44,725</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Operating Transfers Out</b>							
4912	To Special Revenue Fund	\$1,000	\$1,000	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund	\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport	\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric	\$0	\$0	\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other	\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer	\$0	\$0	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water	\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds	\$0	\$0	\$0	\$0	\$0	\$0
<b>Operating Transfers Out Subtotal</b>		<b>\$1,000</b>	<b>\$1,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Operating Budget Appropriations</b>		<b>\$127,800</b>	<b>\$182,275</b>	<b>\$110,300</b>	<b>\$0</b>	<b>\$110,300</b>	<b>\$0</b>



**New Hampshire**  
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**Proposed Budget**

<b>Account</b>	<b>Purpose</b>	<b>Article</b>	<b>Appropriations Prior Year as Approved by DRA</b>	<b>Expenditures Prior Year</b>	<b>Commissioner's Appropriations Ensuig FY (Recommended)</b>	<b>Commissioner's Appropriations Ensuig FY (Not Recommended)</b>	<b>Budget Committee's Appropriations Ensuig FY (Recommended)</b>	<b>Budget Committee's Appropriations Ensuig FY (Not Recommended)</b>
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Proposed Special Articles</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



**New Hampshire**  
 Department of  
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**2018**  
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**Proposed Budget**

<b>Account</b>	<b>Purpose</b>	<b>Article</b>	<b>Appropriations Prior Year as Approved by DRA</b>	<b>Expenditures Prior Year</b>	<b>Commissioner's Appropriations Ensuing FY (Recommended)</b>	<b>Commissioner's Appropriations Ensuing FY (Not Recommended)</b>	<b>Budget Committee's Appropriations Ensuing FY (Recommended)</b>	<b>Budget Committee's Appropriations Ensuing FY (Not Recommended)</b>
<b>Total Proposed Individual Articles</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



**New Hampshire**  
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**Proposed Budget**

Account	Source	Article	Actual Revenues Prior Year	Commissioner's Estimated Revenues	Budget Committee's Estimated Revenues
<b>Taxes</b>					
3120	Land Use Change Tax - General Fund		\$0	\$0	\$0
3180	Resident Tax		\$115,374	\$0	\$0
3185	Yield Tax		\$0	\$0	\$0
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes		\$0	\$0	\$0
9991	Inventory Penalties		\$0	\$0	\$0
<b>Taxes Subtotal</b>			<b>\$115,374</b>	<b>\$0</b>	<b>\$0</b>
<b>Licenses, Permits, and Fees</b>					
3210	Business Licenses and Permits		\$0	\$0	\$0
3220	Motor Vehicle Permit Fees		\$0	\$0	\$0
3230	Building Permits		\$0	\$0	\$0
3290	Other Licenses, Permits, and Fees		\$0	\$0	\$0
3311- 3319	From Federal Government		\$0	\$0	\$0
<b>Licenses, Permits, and Fees Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>State Sources</b>					
3351	Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution		\$0	\$0	\$0
3353	Highway Block Grant		\$0	\$0	\$0
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)		\$0	\$0	\$0
3379	From Other Governments		\$0	\$0	\$0
<b>State Sources Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Charges for Services</b>					
3401- 3406	Income from Departments	02	\$21,700	\$22,100	\$22,100
3409	Other Charges		\$0	\$0	\$0
<b>Charges for Services Subtotal</b>			<b>\$21,700</b>	<b>\$22,100</b>	<b>\$22,100</b>
<b>Miscellaneous Revenues</b>					
3501	Sale of Municipal Property		\$0	\$0	\$0
3502	Interest on Investments		\$0	\$0	\$0
3503- 3509	Other		\$90,000	\$0	\$0



**New Hampshire**  
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<b>2018</b> <b>MS-737</b>
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**Proposed Budget**

<b>Miscellaneous Revenues Subtotal</b>	<b>\$90,000</b>	<b>\$0</b>	<b>\$0</b>
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**Interfund Operating Transfers In**

3912	From Special Revenue Funds	\$0	\$0	\$0
3913	From Capital Projects Funds	\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)	\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)	\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)	\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)	\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)	\$0	\$0	\$0
3915	From Capital Reserve Funds	\$0	\$0	\$0
3916	From Trust and Fiduciary Funds	\$0	\$0	\$0
3917	From Conservation Funds	\$0	\$0	\$0
<b>Interfund Operating Transfers In Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Other Financing Sources**

3934	Proceeds from Long Term Bonds and Notes	\$0	\$0	\$0
9998	Amount Voted from Fund Balance	\$0	\$0	\$0
9999	Fund Balance to Reduce Taxes	\$0	\$0	\$0
<b>Other Financing Sources Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>Total Estimated Revenues and Credits</b>	<b>\$227,074</b>	<b>\$22,100</b>	<b>\$22,100</b>
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**New Hampshire**  
 Department of  
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**2018**  
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**Proposed Budget**

<b>Item</b>	<b>Prior Year</b>	<b>Commissioner's Ensuing FY (Recommended)</b>	<b>Budget Committee's Ensuing FY (Recommended)</b>
Operating Budget Appropriations	\$129,800	\$110,300	\$110,300
Special Warrant Articles	\$1,000	\$0	\$0
Individual Warrant Articles	\$0	\$0	\$0
<b>Total Appropriations</b>	<b>\$130,800</b>	<b>\$110,300</b>	<b>\$110,300</b>
Less Amount of Estimated Revenues & Credits	\$20,500	\$22,100	\$22,100
<b>Estimated Amount of Taxes to be Raised</b>	<b>\$110,300</b>	<b>\$88,200</b>	<b>\$88,200</b>





**Proposed Budget**

<b>1. Total Recommended by Budget Committee</b>	<b>\$110,300</b>
<b>Less Exclusions:</b>	
2. Principal: Long-Term Bonds & Notes	\$0
3. Interest: Long-Term Bonds & Notes	\$0
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions <i>(Sum of Lines 2 through 5 above)</i>	\$0
<b>7. Amount Recommended, Less Exclusions (Line 1 less Line 6)</b>	<b>\$110,300</b>
8. 10% of Amount Recommended, Less Exclusions <i>(Line 7 x 10%)</i>	\$11,030
<b>Collective Bargaining Cost Items:</b>	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
<b>12. Bond Override (RSA 32:18-a), Amount Voted</b>	<b>\$0</b>
<b>Maximum Allowable Appropriations Voted at Meeting: <i>(Line 1 + Line 8 + Line 11 + Line 12)</i></b>	<b>\$121,330</b>

Village District of Copple Crown Village  
New Hampshire  
Warrant  
2018

To the inhabitants of Copple Crown Village in the County of Strafford in the state of New Hampshire qualified to vote in village district affairs are hereby notified and warned of the Annual Meeting will be held as follows:

Date: April 7, 2018  
Time: 7:00 PM  
Location: Copple Crown Club House  
Details: Annual Meeting and Voting

**Article 01: To Elect Committee Members**

To see if the village district will vote to elect the following:

Commissioner-1 year  
Commissioner-1 year  
Secretary-1 year  
Treasurer-1 year

Yes       No

**Article 02: Operating Budget**

To see if the village district will vote to raise and appropriate the sum of \$110,300.00 for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately. (Majority vote required)

Yes       No

**Article 03: To terminate Uranium Fund**

To see if the Village District will vote to discontinue the Uranium Fund. Said funds, with accumulated interest to be transferred to the municipality's general fund. (Majority vote required)

Yes       No

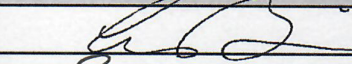

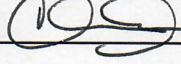
**Article 04: To transact any other business**

To Transact any other business

Yes       No

**Given under our hands, 3-30-2018**

We certify and attest that on or before 3-31-2018, we posted a true and attested copy of the within Warrant at the place of meeting, and like copies at the entrance sign and the mailboxes at the lodge, and delivered the original to the

Printed Name	Position	Signature
Corey Bisson	Commissioner	
Steve Mraz	Commissioner	
CHRISTOPHER GIBBS	COMMISSIOAER	



**DRA Revised/Reviewed Appropriations**

**Copple Crown Village**

For the period beginning January 1, 2018 and ending December 31, 2018

*In accordance with RSA 21-J:35, the department is notifying you of the following changes in the appropriations used in computing the tax rate.*

Account	Purpose	Article	Appropriations As Voted	Change Amount	DRA Revised Appropriations
<b>General Government</b>					
4130-4139	Executive	02	\$17,701	\$0	\$17,701
4140-4149	Election, Registration, and Vital Statistics		\$0	\$0	\$0
4150-4151	Financial Administration	02	\$999	\$0	\$999
4152	Revaluation of Property		\$0	\$0	\$0
4153	Legal Expense		\$0	\$0	\$0
4155-4159	Personnel Administration	02	\$1,500	\$0	\$1,500
4191-4193	Planning and Zoning		\$0	\$0	\$0
4194	General Government Buildings	02	\$7,500	\$0	\$7,500
4195	Cemeteries		\$0	\$0	\$0
4196	Insurance	02	\$7,700	\$0	\$7,700
4197	Advertising and Regional Association	02	\$600	\$0	\$600
4199	Other General Government	02	\$5,000	\$0	\$5,000
<b>General Government Subtotal</b>			<b>\$41,000</b>	<b>\$0</b>	<b>\$41,000</b>
<b>Public Safety</b>					
4210-4214	Police		\$0	\$0	\$0
4215-4219	Ambulance		\$0	\$0	\$0
4220-4229	Fire		\$0	\$0	\$0
4240-4249	Building Inspection		\$0	\$0	\$0
4290-4298	Emergency Management		\$0	\$0	\$0
4299	Other (Including Communications)		\$0	\$0	\$0
<b>Public Safety Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Airport/Aviation Center</b>					
4301-4309	Airport Operations		\$0	\$0	\$0
<b>Airport/Aviation Center Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Highways and Streets</b>					
4311	Administration		\$0	\$0	\$0
4312	Highways and Streets	02	\$40,000	\$0	\$40,000
4313	Bridges		\$0	\$0	\$0
4316	Street Lighting		\$0	\$0	\$0
4319	Other		\$0	\$0	\$0
<b>Highways and Streets Subtotal</b>			<b>\$40,000</b>	<b>\$0</b>	<b>\$40,000</b>



DRA Revised/Reviewed Appropriations

Account	Purpose	Article	Appropriations As Voted	Change Amount	DRA Revised Appropriations
<b>Sanitation</b>					
4321	Administration		\$0	\$0	\$0
4323	Solid Waste Collection		\$0	\$0	\$0
4324	Solid Waste Disposal		\$0	\$0	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0
4326-4329	Sewage Collection, Disposal and Other		\$0	\$0	\$0
<b>Sanitation Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Water Distribution and Treatment</b>					
4331	Administration		\$0	\$0	\$0
4332	Water Services	02	\$10,000	\$0	\$10,000
4335-4339	Water Treatment, Conservation and Other	02	\$8,800	\$0	\$8,800
<b>Water Distribution and Treatment Subtotal</b>			<b>\$18,800</b>	<b>\$0</b>	<b>\$18,800</b>
<b>Electric</b>					
4351-4352	Administration and Generation		\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0
<b>Electric Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Health</b>					
4411	Administration		\$0	\$0	\$0
4414	Pest Control		\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other		\$0	\$0	\$0
<b>Health Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Welfare</b>					
4441-4442	Administration and Direct Assistance		\$0	\$0	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$0	\$0	\$0
<b>Welfare Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Culture and Recreation</b>					
4520-4529	Parks and Recreation	02	\$2,500	\$0	\$2,500
4550-4559	Library		\$0	\$0	\$0
4583	Patriotic Purposes		\$0	\$0	\$0
4589	Other Culture and Recreation		\$0	\$0	\$0
<b>Culture and Recreation Subtotal</b>			<b>\$2,500</b>	<b>\$0</b>	<b>\$2,500</b>



**DRA Revised/Reviewed Appropriations**

Account	Purpose	Article	Appropriations As Voted	Change Amount	DRA Revised Appropriations
<b>Conservation and Development</b>					
4611-4612	Administration and Purchasing of Natural Resources		\$0	\$0	\$0
4619	Other Conservation		\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0
<b>Conservation and Development Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Debt Service</b>					
4711	Long Term Bonds and Notes - Principal	02	\$8,000	\$0	\$8,000
4721	Long Term Bonds and Notes - Interest		\$0	\$0	\$0
4723	Tax Anticipation Notes - Interest		\$0	\$0	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0
<b>Debt Service Subtotal</b>			<b>\$8,000</b>	<b>\$0</b>	<b>\$8,000</b>
<b>Capital Outlay</b>					
4901	Land		\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$0	\$0	\$0
4903	Buildings		\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$0	\$0
<b>Capital Outlay Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Operating Transfers Out</b>					
4912	To Special Revenue Fund		\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0
4914O	To Proprietary Fund - Other		\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0
4915	To Capital Reserve Fund		\$0	\$0	\$0
4916	To Expendable Trusts/Fiduciary Funds		\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0
<b>Operating Transfers Out Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Voted Appropriations</b>			<b>\$110,300</b>	<b>\$0</b>	<b>\$110,300</b>

**Explanation for Adjustments**

Warrant	Reason for Adjustment
<i>No DRA adjustments made or no adjustment notes available.</i>	



Financial Report of the Budget

Copple Crown Village

For the period ending December 31, 2017

PREPARER'S EFILE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Tim Greene		

GOVERNING BODY CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Virginia Skinner	Commissioner	
Mark David	Commissioner	
Lauren Todd	Commissioner	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

For assistance please contact:  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>



Expenditures

Account	Purpose	Voted Appropriations	Actual Expenditures
<b>General Government</b>			
4130-4139	Executive	\$3,750	\$15,783
4140-4149	Election, Registration, and Vital Statistics	\$0	\$0
4150-4151	Financial Administration	\$1,000	\$1,223
<i>Explanation: Office Supplies</i>			
4152	Revaluation of Property	\$0	\$0
4153	Legal Expense	\$1,000	\$0
4155-4159	Personnel Administration	\$750	\$3,555
4191-4193	Planning and Zoning	\$0	\$0
4194	General Government Buildings	\$7,000	\$0
4195	Cemeteries	\$0	\$0
4196	Insurance	\$7,300	\$7,415
<i>Explanation: Premium Increase</i>			
4197	Advertising and Regional Association	\$500	\$552
<i>Explanation: Actual Cost 2017</i>			
4199	Other General Government	\$0	\$0
<b>General Government Subtotal</b>		<b>\$21,300</b>	<b>\$28,528</b>
<b>Public Safety</b>			
4210-4214	Police	\$0	\$0
4215-4219	Ambulance	\$0	\$0
4220-4229	Fire	\$0	\$0
4240-4249	Building Inspection	\$0	\$0
4290-4298	Emergency Management	\$0	\$0
4299	Other (Including Communications)	\$0	\$0
<b>Public Safety Subtotal</b>		<b>\$0</b>	<b>\$0</b>
<b>Airport/Aviation Center</b>			
4301-4309	Airport Operations	\$0	\$0
<b>Airport/Aviation Center Subtotal</b>		<b>\$0</b>	<b>\$0</b>
<b>Highways and Streets</b>			
4311	Administration	\$10,000	\$15,074
<i>Explanation: Cost of Snow Removal and Sanding. More storms than anticipated</i>			
4312	Highways and Streets	\$20,000	\$22,370
<i>Explanation: Extensive unanticipated Repairs needed for plow truck</i>			
4313	Bridges	\$0	\$0
4316	Street Lighting	\$0	\$0
4319	Other	\$0	\$0
<b>Highways and Streets Subtotal</b>		<b>\$30,000</b>	<b>\$37,444</b>





**Expenditures**

Account	Purpose	Voted Appropriations	Actual Expenditures
<b>Sanitation</b>			
4321	Administration	\$0	\$0
4323	Solid Waste Collection	\$0	\$0
4324	Solid Waste Disposal	\$0	\$0
4325	Solid Waste Cleanup	\$0	\$0
4326-4329	Sewage Collection, Disposal and Other	\$0	\$0
<b>Sanitation Subtotal</b>		<b>\$0</b>	<b>\$0</b>
<b>Water Distribution and Treatment</b>			
4331	Administration	\$0	\$0
4332	Water Services	\$10,000	\$9,837
4335-4339	Water Treatment, Conservation and Other	\$5,000	\$7,842
<b>Water Distribution and Treatment Subtotal</b>		<b>\$15,000</b>	<b>\$17,679</b>
<b>Electric</b>			
4351-4352	Administration and Generation	\$0	\$0
4353	Purchase Costs	\$0	\$0
4354	Electric Equipment Maintenance	\$0	\$0
4359	Other Electric Costs	\$0	\$0
<b>Electric Subtotal</b>		<b>\$0</b>	<b>\$0</b>
<b>Health</b>			
4411	Administration	\$0	\$0
4414	Pest Control	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other	\$0	\$0
<b>Health Subtotal</b>		<b>\$0</b>	<b>\$0</b>
<b>Welfare</b>			
4441-4442	Administration and Direct Assistance	\$0	\$0
4444	Intergovernmental Welfare Payments	\$0	\$0
4445-4449	Vendor Payments and Other	\$0	\$0
<b>Welfare Subtotal</b>		<b>\$0</b>	<b>\$0</b>
<b>Culture and Recreation</b>			
4520-4529	Parks and Recreation	\$4,000	\$2,291
4550-4559	Library	\$0	\$0
4583	Patriotic Purposes	\$0	\$0
4589	Other Culture and Recreation	\$0	\$0
<b>Culture and Recreation Subtotal</b>		<b>\$4,000</b>	<b>\$2,291</b>



**Expenditures**

Account	Purpose	Voted Appropriations	Actual Expenditures
<b>Conservation and Development</b>			
4611-4612	Administration and Purchasing of Natural Resources	\$0	\$0
4619	Other Conservation	\$0	\$0
4631-4632	Redevelopment and Housing	\$0	\$0
4651-4659	Economic Development	\$0	\$0
<b>Conservation and Development Subtotal</b>		<b>\$0</b>	<b>\$0</b>
<b>Debt Service</b>			
4711	Long Term Bonds and Notes - Principal	\$52,000	\$206,446
<i>Explanation: Doesn't match debt schedule because \$7,975 in principal is forgiven each year.</i>			
4721	Long Term Bonds and Notes - Interest	\$3,500	\$9,287
4723	Tax Anticipation Notes - Interest	\$0	\$0
4790-4799	Other Debt Service	\$0	\$0
<b>Debt Service Subtotal</b>		<b>\$55,500</b>	<b>\$215,733</b>
<b>Capital Outlay</b>			
4901	Land	\$0	\$0
4902	Machinery, Vehicles, and Equipment	\$1,000	\$47,164
<i>Explanation: Bought a New Plow truck, plow, sander, and tires</i>			
4903	Buildings	\$0	\$0
4909	Improvements Other than Buildings	\$0	\$0
<b>Capital Outlay Subtotal</b>		<b>\$1,000</b>	<b>\$47,164</b>
<b>Operating Transfers Out</b>			
4912	To Special Revenue Fund	\$0	\$0
4913	To Capital Projects Fund	\$0	\$0
4914A	To Proprietary Fund - Airport	\$0	\$0
4914E	To Proprietary Fund - Electric	\$0	\$0
4914O	To Proprietary Fund - Other	\$0	\$0
4914S	To Proprietary Fund - Sewer	\$0	\$0
4914W	To Proprietary Fund - Water	\$0	\$0
4915	To Capital Reserve Fund	\$3,000	\$0
<i>Explanation: This fund was never set up and never funded. It was to put money aside to buy a truck. The truck was</i>			
4916	To Expendable Trusts/Fiduciary Funds	\$0	\$0
4917	To Health Maintenance Trust Funds	\$0	\$0
4918	To Non-Expendable Trust Funds	\$0	\$0
4919	To Fiduciary Funds	\$0	\$0
<b>Operating Transfers Out Subtotal</b>		<b>\$3,000</b>	<b>\$0</b>
<b>Total Before Payments to Other Governments</b>		<b>\$129,800</b>	<b>\$348,839</b>
<b>Plus Payments to Other Governments</b>			
<b>Plus Commitments to Other Governments from Tax Rate</b>		<b>\$0</b>	
<b>Less Proprietary/Special Funds</b>		<b>\$0</b>	<b>\$0</b>
<b>Total General Fund Expenditures</b>		<b>\$129,800</b>	<b>\$348,839</b>



**New Hampshire**  
Department of  
Revenue Administration

**2018**  
**MS-535**

**Expenditures**

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**Revenues**

<b>Account</b>	<b>Source of Revenues</b>	<b>Estimated Revenues</b>	<b>Actual Revenues</b>
<b>Taxes</b>			
3110	Property Taxes	\$0	\$115,374
3120	Land Use Change Tax - General Fund	\$0	\$0
3121	Land Use Change Taxes (Conservation)	\$0	\$0
3180	Resident Tax	\$0	\$0
3185	Yield Tax	\$0	\$0
3186	Payment in Lieu of Taxes	\$0	\$0
3187	Excavation Tax	\$0	\$0
3189	Other Taxes	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	\$0	\$0
9991	Inventory Penalties	\$0	\$0
<b>Taxes Subtotal</b>		<b>\$0</b>	<b>\$115,374</b>
<b>Licenses, Permits, and Fees</b>			
3210	Business Licenses and Permits	\$0	\$0
3220	Motor Vehicle Permit Fees	\$0	\$0
3230	Building Permits	\$0	\$0
3290	Other Licenses, Permits, and Fees	\$0	\$0
3311-3319	From Federal Government	\$0	\$0
<b>Licenses, Permits, and Fees Subtotal</b>		<b>\$0</b>	<b>\$0</b>
<b>State Sources</b>			
3351	Shared Revenues	\$0	\$0
3352	Meals and Rooms Tax Distribution	\$0	\$0
3353	Highway Block Grant	\$0	\$0
3354	Water Pollution Grant	\$0	\$0
3355	Housing and Community Development	\$0	\$0
3356	State and Federal Forest Land Reimbursement	\$0	\$0
3357	Flood Control Reimbursement	\$0	\$0
3359	Other (Including Railroad Tax)	\$0	\$159,500
3379	From Other Governments	\$0	\$0
<b>State Sources Subtotal</b>		<b>\$0</b>	<b>\$159,500</b>
<b>Charges for Services</b>			
3401-3406	Income from Departments	\$14,500	\$21,454
<i>Explanation: Mistake on Estimated Revenue</i>			
3409	Other Charges	\$0	\$150
<b>Charges for Services Subtotal</b>		<b>\$14,500</b>	<b>\$21,604</b>



**Revenues**

<b>Account</b>	<b>Source of Revenues</b>	<b>Estimated Revenues</b>	<b>Actual Revenues</b>
<b>Miscellaneous Revenues</b>			
3501	Sale of Municipal Property	\$0	\$100
3502	Interest on Investments	\$0	\$1
3503-3509	Other	\$0	\$90,000
<i>Explanation: Insurance Money</i>			
<b>Miscellaneous Revenues Subtotal</b>		<b>\$0</b>	<b>\$90,101</b>
<b>Interfund Operating Transfers In</b>			
3912	From Special Revenue Funds	\$0	\$0
3913	From Capital Projects Funds	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)	\$0	\$0
3915	From Capital Reserve Funds	\$0	\$0
3916	From Trust and Fiduciary Funds	\$0	\$0
3917	From Conservation Funds	\$0	\$0
<b>Interfund Operating Transfers In Subtotal</b>		<b>\$0</b>	<b>\$0</b>
<b>Other Financing Sources</b>			
3934	Proceeds from Long Term Bonds and Notes	\$0	\$0
<b>Other Financing Sources Subtotal</b>		<b>\$0</b>	<b>\$0</b>
<b>Less Proprietary/Special Funds</b>		<b>\$0</b>	<b>\$0</b>
<b>Plus Property Tax Commitment from Tax Rate</b>		<b>\$0</b>	
<b>Total General Fund Revenues</b>		<b>\$14,500</b>	<b>\$386,579</b>



**Balance Sheet**

Account	Description	Starting Balance	Ending Balance
<b>Current Assets</b>			
1010	Cash and Equivalents	\$12,520	\$11,422
1030	Investments	\$0	\$0
1080	Tax Receivable	\$0	\$0
1081	Municipal Assessments Receivable	\$0	\$0
1110	Tax Liens Receivable	\$0	\$0
1150	Accounts Receivable	\$5,610	\$7,574
1260	Due from Other Governments	\$0	\$0
1310	Due from Other Funds	\$0	\$0
1410	Other Current Assets	\$0	\$0
1430	Prepaid Items	\$3,648	\$4,608
1999	Restricted Assets	\$0	\$0
<b>Current Assets Subtotal</b>		<b>\$21,778</b>	<b>\$23,604</b>
<b>Current Liabilities</b>			
2020	Warrants and Accounts Payable	\$53,466	\$18,631
2030	Compensated Absences Payable	\$0	\$0
2050	Contracts Payable	\$0	\$0
2070	Due to Other Governments	\$0	\$0
2080	Due to Other Funds	\$10,000	\$9,000
2230	Notes Payable - Current	\$0	\$0
2270	Other Payable	\$4,710	\$4,631
<b>Current Liabilities Subtotal</b>		<b>\$68,176</b>	<b>\$32,262</b>
<b>Fund Equity</b>			
2440	Non-spendable Fund Balance	\$3,648	\$4,608
2450	Restricted Fund Balance	\$0	\$0
2460	Committed Fund Balance	\$0	\$0
2490	Assigned Fund Balance	\$0	\$0
2530	Unassigned Fund Balance	(\$50,046)	(\$13,266)
<b>Fund Equity Subtotal</b>		<b>(\$46,398)</b>	<b>(\$8,658)</b>



**2018**  
**MS-535**

**Tax Commitment**

Source	County	Village	Local Education	State Education	Other	Property Tax
MS-535	\$0	\$0	\$0	\$0	\$0	\$115,374
Commitment	\$0	\$0	\$0	\$0		
Difference	\$0	\$0	\$0	\$0		\$115,374

**General Fund Balance Sheet Reconciliation**

Total Revenues	\$386,579
Total Expenditures	\$348,839
Change	<b>\$37,740</b>
Ending Fund Equity	(\$8,658)
Beginning Fund Equity	(\$46,398)
Change	<b>\$37,740</b>



**Long Term Debt**

Description (Purpose)	Original Obligation	Annual Installment	Rate	Final Payment	Start of Year	Issued	Retired	End of Year
DWSRF (Water system improvements)	\$275,000	\$6,747	2.46	2036	\$275,000	\$0	\$168,829	\$106,171
Road Bond (Road improvements)	\$350,000	\$35,000	4.95	2017	\$37,617	\$0	\$37,617	\$0
	<b>\$625,000</b>				<b>\$312,617</b>	<b>\$0</b>	<b>\$206,446</b>	<b>\$106,171</b>





## Copple Crown Village Summary Inventory of Valuation

**Reports Required:** RSA 21-J:34 as amended, provides for certification of valuations, appropriations, estimated revenues and such other information as the Department of Revenue Administration may require upon reports prescribed for that purpose.

**Note:** The values and figures provided represent the detailed values that are used in the city/towns tax assessments and sworn to uphold under Oath per RSA 75:7.

**For assistance please contact:**  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>

Assessor
Jeffrey Earls (Cross-Country Appraisal)
Preparers
Laura Zuzgo <ndassessing@newdurhamnh.us>
Laura Zuzgo <ndassessing@newdurhamnh.us>



<b>Land Value Only</b>	<b>Acres</b>	<b>Valuation</b>	
1A Current Use RSA 79-A	24.00	\$860	
1B Conservation Restriction Assessment RSA 79-B			
1C Discretionary Easements RSA 79-C			
1D Discretionary Preservation Easements RSA 79-D			
1E Taxation of Land Under Farm Structures RSA 79-F			
1F Residential Land	135.00	\$2,344,000	
1G Commercial/Industrial Land		\$0	
<b>1H Total of Taxable Land</b>	<b>159.00</b>	<b>\$2,344,860</b>	
1I Tax Exempt and Non-Taxable Land	85.00	\$224,880	
<b>Buildings Value Only</b>	<b>Structures</b>	<b>Valuation</b>	
2A Residential		\$9,271,800	
2B Manufactured Housing RSA 674:31			
2C Commercial/Industrial			
2D Discretionary Preservation Easements RSA 79-D			
2E Taxation of Farm Structures RSA 79-F			
2F Total of Taxable Buildings		\$9,271,800	
2G Tax Exempt and Non-Taxable Buildings		\$122,500	
<b>Utilities &amp; Timber</b>		<b>Valuation</b>	
3A Utilities			
3B Other Utilities			
4 Mature Wood and Timber RSA 79:5			
<b>5 Valuation before Exemption</b>		<b>\$11,616,660</b>	
<b>Exemptions</b>	<b>Total Granted</b>	<b>Valuation</b>	
6 Certain Disabled Veterans RSA 72:36-a			
7 Improvements to Assist the Deaf RSA 72:38-b V			
8 Improvements to Assist Persons with Disabilities RSA 72:37-a			
9 School Dining/Dormitory/Kitchen Exemption RSA 72:23-IV			
10 Non-Utility Water & Air Pollution Control Exemption RSA			
10B Utility Water & Air Pollution Control Exemption RSA 72:12-a			
<b>11 Modified Assessed Value of All Properties</b>		<b>\$11,616,660</b>	
<b>Optional Exemptions</b>	<b>Amount Per</b>	<b>Total Granted</b>	<b>Valuation</b>
12 Blind Exemption RSA 72:37	\$15,000		
13 Elderly Exemption RSA 72:39-a,b			
14 Deaf Exemption RSA 72:38-b			
15 Disabled Exemption RSA 72:37-b	\$13,400	1	\$13,400
16 Wood Heating Energy Systems Exemption RSA 72:70			
17 Solar Energy Systems Exemption RSA 72:62		3	\$15,500
18 Wind Powered Energy Systems Exemption RSA 72:66			
19 Additional School Dining/Dorm/Kitchen Exemptions RSA			
<b>20 Total Dollar Amount of Exemptions</b>			<b>\$28,900</b>
<b>21 Net Valuation</b>			<b>\$11,587,760</b>
<b>21 Less TIF Retained Value</b>			<b>\$0</b>
<b>21 Net Valuation Adjusted to Remove TIF Retained Value</b>			<b>\$11,587,760</b>
<b>22 Less Utilities</b>			<b>\$0</b>



**New Hampshire**  
Department of  
Revenue Administration

**2018**  
**MS-1V**

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<b>23 Net Valuation without Utilities</b>	<b>\$11,587,760</b>
<b>23 Net Valuation without Utilities, Adjusted to Remove TIF</b>	<b>\$11,587,760</b>

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# Town of New Durham, New Hampshire



General Administration



# New Durham Fee Schedule

## TRANSFER STATION FEES

<b>Facility User Fee (biennial):</b>	<b>\$5.00</b>
<b>Commercial Trash Hauler Permit (annual)</b>	<b>\$100.00</b>
	<b>Bulky Waste</b>

Mattresses & household waste	\$10.00
Tires (unmounted automobile tires)	\$3.00
Large truck or tractor tires (unmounted only)	\$15.00
Propane Tanks (20 lb.) Must be empty	\$5.00
Electronic Waste/E-Waste (televisions/monitors/computer towers & accessories)	\$15.00
Household appliances with Freon (refrigerators, freezers, air conditioners, dehumidifiers & water coolers).	\$15.00
Regular Appliances without Freon i.e. dryers, hot water heaters, stoves, dishwashers & microwaves	\$10.00
Scrap metal	No Fee
Toilets	\$2.00
Residential brush & composting materials	No Fee

### Disposal of Construction & Demolition Materials

#### For the disposal of the following materials:

Contractors & businesses shall show a copy of a New Durham Building Permit & the homeowner's facility use decal number proving the source of construction & demolition debris or sheetrock & shingles.

A limit of four cubic yards per permit.

Contractors, businesses & home remodeling generating more than four cubic yards of construction & demolition debris or sheetrock & shingles are asked to use a waste removal service to dispose of their materials.

### Construction & Demolition Debris\*

Is assessed a fee of \$1.00/cubic foot/\$0.08/lb weighed on floor scale (rate is consistent with rate for truck load or cubic foot)

Includes: Painted, unpainted wood, carpets & rugs, etc.

Pickup Trucks with a 6 foot bed	\$40.00
Pickup Trucks with an 8 foot bed	\$50.00
Cab & Chassis Truck with platform &/or dump cart beds, not to exceed 17,500 GVW	\$60.00

**Note:** Loads exceeding the height of the manufactures' truck bed will be charged an additional fee, at \$1.00/cubic foot. Platform beds with manufacturers' rack style body will be assessed at the cubic foot rate.

### Shingles or Sheetrock\*

Is assessed a fee of \$2.00/cubic foot/\$0.08/lb weighed on floor scale (rate is consistent with rate for truck load or cubic foot).

#### Shingles must be separated from all other debris\*

Pickup Trucks with 6 foot beds	\$80.00
Pickup Trucks with 8 foot beds	\$100.00
Cab & chassis truck with platform &/or dump cart beds, not to exceed 17,500 GVW	\$120.00

\*- Fees assessed to be determined by the Solid Waste Attendant, for less than full truck loads.

**Note:** Loads exceeding the height of the manufactures' truck bed will be charged an additional fee, at \$2.00/cubic foot. Platform beds with manufactures rack style body will be assessed at the cubic foot rate.

**Note:** The Transfer Station does not accept cash on the premises. Check Only. Transfer Station coupons can be purchased at the Town Clerk's office.

# New Durham Fee Schedule

## PLANNING & ZONING

**Note: Standard Application fees include: Abutters, Newspaper, Administration & Recording Fees (if required)**

Subdivision Application Fee	\$90	Newspaper Notice	\$75
Subdivision Lot Fees (each lot)	\$90	Recording Fees	variable
Lot Line Adjustment Application Fee	\$45	Site Plan Review Application	\$75-\$100
Variance Application	\$25	Home Occupation Application	\$25
Special Exemption	\$25	Excavation Application	\$50
Conditional Use Permit	\$100	Administrative Fee	\$25

Notice of Abutters (each) \$5 per envelope. All envelopes must be addressed by the applicant & already have all of the stamps for certified/return receipt on them. Both certified return receipt mail forms must be correctly filled out by the applicant.

## BUILDING INSPECTION FEES

Calculation of value used to determine permit fee:

Residential Building \$70 per square foot	Non-Livable Space \$35 per square foot
Remodeling \$30 per square foot	Porches/Decks/Sheds, etc. \$20 per sq. foot
Manufactured/Mobile homes: The Bill of Sale is required	
Commercial Structures/Buildings Copy of contract required	
Building Permit	\$30 flat fee plus \$5 per \$1000 value
Electrical Permit	\$50 flat fee includes temp, permanent & upgrade
Plumbing Permit	\$50 flat fee
Re-Inspection Fee	\$25 after requiring a 3 <sup>rd</sup> inspection
Re-roof/Siding/Windows	\$25 per permit
Swimming pool Permit	\$50 flat fee
Demolition Permit	\$25 flat fee
Removal of Stop Work Order/Legal Notice	\$200 flat fee
Start work without Permit	\$200 flat fee plus two times the permit fee
Revision of Permit	\$25 flat fee
Extensions/Renewals of Permits	One half the original fee if done by expiration date
Extensions/Renewals of Permits	Full permit fee if done after expiration date
Septic Plan Review	\$25 flat fee
Sign Permit	\$25 flat fee
Required Health Inspection	\$25 flat fee
Chimney/Vent & Fireplace Permit	\$25 flat fee
Mechanical/Gas/ Chimney Permit	\$25 flat fee
Burner Replacement	\$25 flat fee
Temp C/O	\$2 per day
Impact Fee	\$2.34 per square foot

## LIBRARY FEES

Copies from the computer	\$0.10	Copies (per page)	\$0.15
Fax (per page – no charge for cover sheet)	\$1		

## ORDINANCE & REGULATION FEES

Zoning & Land Use Ordinance	\$1	Storm Water Management & Erosion	\$1
Telecommunications Facility Ordinance	\$1	Subdivision Regulations	\$2
Mobile Home Park Ordinance	\$2	Building Code Regulations	\$1
Roadway Related Subdivision Regulations	\$2	Excavation Regulations	\$1
Site Plan Review Regulations	\$2	Impact Fee Regulations	\$1



# New Durham Fee Schedule

## ASSESSING FEES

Tax Cards (8 1/2" x 11")	\$1 each	Map/Lot Index (legal size)	\$35
Tax Maps (11" x 17")	\$1 each	Map/Lot Index on Disk	\$25
Full Set of Tax Maps	\$35	Map/Lot Index E-mailed	\$25

## TOWN CLERK FEES

Municipal Agent Fee (State portion done at Town Hall)	\$3		
Vehicle Title Application State Fee	\$25	Vehicle Title Application Town Fee	\$2
Copy of MV Registration State Fee	\$15	Copy of MV Registration Town Fee	\$3
OHRV/Snowmobile Fee to Town	\$3	Boat Fee to Town	\$5
Transfer Station Coupons - \$1, \$5 & \$10 coupons (purchased at the Town Hall)			
Marriage License	\$50		
Copy of Vital Record	\$15	Subsequent Copies	\$10
Dog License			
Not Spayed/Not Neutered	\$9	Spayed/Neutered	\$6.50
Puppy (7 months or younger)	\$6.50	Group License (5 or more dogs)	\$20
Dog License Late Fee - Additional \$1 per month overdue		Dog License Civil Forfeiture	\$25
Returned Check	\$25	Voter's Checklist Information	\$25
Notary Fees	Free	Copy of Filmed Meeting on DVD	\$2
Photocopy \$.50 each for first 2 -\$.20 each additional		Driveway Permit	\$10
Transfer Station/Beach Decal (biennial)	\$5	Aqua-therm Permit	\$.50
Blasting Permit	Free	Raffle Permit	Free
Hawkers/Peddlers Permit first time fee is \$100 per year/renewal fee \$50			
Hawkers/Peddlers Penalty: \$200 for each violation times the number of days violation occurred			

## CEMETERY FEES

Adult Grave Opening (during working hours)	\$300	Burial for a Cremation Container	\$50
Child Grave Opening (during working hours)	\$100	Disinterment	\$600
Cremation Opening (during working hours)	\$50	Purchase a Lot in Sections A, B & C	\$500

Resale of purchased lots is strictly prohibited. The owner may return the space to the Town & receive compensation in the same amount the owner paid for the lot. Re-sale by the Town of returned lots will be at the current rate of \$500.

## POLICE DEPARTMENT FEES

Concealed Weapons Permit (Four	\$10	Video or Audio CD	\$20
Detail Pay ( Officer & vehicle per	\$55	Diagrams	\$10
Basic Two Page Report	\$5	Finger Prints (non-criminal)	\$5
Additional Page	\$1	Photos (on CD)	\$10
Accident Report	\$15	Photos (on photo paper)	\$10
		Photos (on copy paper)	\$5

# Restoration of Involuntarily Merged Lots

## HB – 316 Notice

If you own real estate lots that were involuntarily merged by municipal action, you may be able to have those lots restored to their pre-merger status.

Your property may qualify if two or more contiguous lots were merged for zoning, assessing, or taxation purposes and the merger occurred:

- During your ownership, without your consent; or
- Prior to your ownership, if no previous owner consented to the merger.

To restore your property to pre-merger status, you must:

- Make a request to the local governing body
- No later than December 31, 2021.

Once restored:

- Your properties will once again become separate lots; however, they must still conform to applicable land use ordinances. Restoration does not cure non-conformity.

*Read the full statute at [RSA 674:39-aa Restoration of Involuntarily Merged Lots](#).*

# Land and Buildings Acquired Through Tax Collector's Deed

MAP /LOT	LOCATION	AREA	DATE	BOOK/PAGE	ASSESSED
121-060-000	177 South Shore Road L&B	7	11/6/2017	4524/0974	\$ 145,100
206-023-000	Kings Highway, Land	0.14		-	\$ 4,500 ery
209-046-000	Kings Highway, Land	54	10/19/2006	3448/0790	\$ 6,330
209-063-000	Innsbruck Drive, Land	0.45	3/4/2013	4103/0980	\$ 4,500
209-064-000	Innsbruck Drive, Land	0.504	11/7/2013	4178/0658	\$ 4,600
209-092-000	Saint Moritz Road, Land	0.5	11/6/2017	4524/0973	\$ 8,000
209-093-000	Saint Moritz Road, Land	0.47	11/6/2017	4524/0972	\$ 7,800
210-056-000	Interlaken Drive, Land	0.39	10/12/2018	4608/0120	\$ 1,500
210-058-000	Interlaken Drive, Land	14.14	10/19/2006	3448/0788	\$ 3,080
210-059-000	Interlaken Drive, Land	0.43	10/12/2018	4608/0121	\$ 1,500
210-084-000	Franconia Drive, Land	0.34	10/10/2014	4249/0018	\$ 6,900
210-085-000	Franconia Drive, Land	0.34	10/10/2014	4249/0019	\$ 6,900
210-086-000	Franconia Drive, Land	34	10/12/2018	4608/0118	\$ 6,900
210-097-000	Franconia Drive, Land	0.521	7/11/2002	2541/0490	\$ 7,300
210-103-000	Mountain Drive, Land	0.513	12/5/1995	1836/0121	\$ 4,000
210-114-000	Innsbruck Drive, Land	0.529	10/10/2014	4249/0017	\$ 1,600
210-147-000	Garmish Drive	51	10/12/2018	4608/0119	\$ 1,600
243-009-019	Merrymeeting Road, Land	0.63	2/3/2017	4454/0780	\$ 40,900
250-016-000	50 Main Street, L&B	1.03	8/31/2016	4412-0063	\$ 38,800
250-111-000	13 Birch Hill Road, L&B	0.41	3/4/2013	4103/0983	\$ 63,200
253-022-000	Old Bay Road, L&B	0.025	8/31/2016	4412/0062	\$ 2,000
<b>TOTAL PROPERTY VALUE ACQUIRED THROUGH TAX COLLECTOR'S DEEDS</b>					<b>\$ 367,010</b>



## Births



<u>Date of Birth</u>	<u>Child's Name</u>	<u>Father's/Mother's//Partner's Name</u>	<u>Birth Place</u>
January 16:	Madelyn Rose David	Mark David Jessica David	Dover
February 24:	Caleb Michael Richard	Curtis Richard Stephanie Richard	Dover
April 12:	Maria Guadalupe Edmunds	Joseph Boyce Keturah Edmunds	Rochester
April 18:	Rowan Dorothy Jean Rushing	Ian Rushing Stephanie Vice	Rochester
June 20:	Angelina Everly Davis	Austin Davis Jacinda Davis	Concord
June 21:	Onyx Zion King Anthony Lee	Anthony Lee Jade Lee	Dover
July 22:	Avalynne Marie Doane	Earl Doane III Angelina Adams	Rochester
August 1:	Kane Parker Davis	Evan Davis Ashley Davis	Rochester
August 15:	Jamison John Grady	John Grady Jr. Elizabeth Grady	Derry
August 22:	Emma Charlotte Rogers	Bart Rogers Danielle Rogers	Dover
September 24:	Kiara Grace Fowler	Tristram Fowler Jr. Christina Fowler	Dover
October 10:	Lincoln Taylor Morrissey	Michael Morrissey Gabrielle Donnelly	Dover
October 27:	Annabelle Kate Weldon	Allen Weldon Marcie Jenkins	Concord
December 12:	Maverick Joshua Morgan	Joshua Morgan Sarah Morgan	Dover



## Marriages

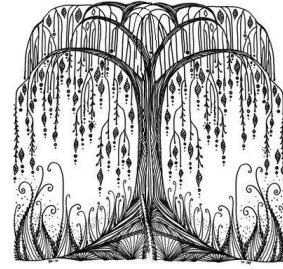


<u>Names</u>	<u>Residence</u>	<u>Place of Marriage</u>	<u>Date</u>
JAMES I MYERS III SARA M MCREDMOND	New Durham, NH Plymouth, NH	New Durham	01/10/2018
CHRISTOPHER A COUCH ELIZABETH M HOYT	New Durham, NH New Durham, NH	Wolfeboro	06/02/2018
DOUGLAS A HORNE JR. DESERE E AUGUSTINE	New Durham, NH New Durham, NH	Farmington	07/26/2018
DARRYL W GOULDEN ANDREA CYR SHIELDS	New Durham, NH New Durham, NH	Alton	08/18/2018
KURT R TOZIER KARIN M READER	New Durham, NH New Durham, NH	New Durham	08/25/2018
WESLEY B BICKFORD JR CATHERINE M KING	New Durham, NH New Durham, NH	New Durham	08/25/2018
CHRISTOPHER B BURKE ROSANNE CHALSON	New Durham, NH New Durham, NH	New Durham	09/20/2018
DAVID M CORSO LAUREN M. CARTIER	New Durham, NH New Durham, NH	New Durham	10/27/2018

# New Durham Deaths



## Deaths



<u>Decedent's Name</u>	<u>Date of Death</u>	<u>Place of Death</u>
PAMELA FOOTE	01/01/2018	DOVER
ROBERT COLLINS	02/08/2018	NEW DURHAM
DENNIS GRABAUSKAS	02/13/2018	NEW DURHAM
THOMAS KRAWCZYK	02/18/2018	NEW DURHAM
JEAN SMERIGLIO	02/25/2018	WOLFEBORO
AUTUMN CLEMENT	03/24/2018	NEW DURHAM
ELOISE AUCOIN	04/02/2018	NEW DURHAM
GARY PURINGTON	04/27/2018	NEW DURHAM
BRANDY HUNT	04/28/2018	NEW DURHAM
ELAINE WILKES	05/09/2018	NEW DURHAM
JONATHON DRAKE	05/23/2018	CHICHESTER
RICHARD DECHAIINE	06/01/2018	NEW DURHAM
CALVIN DAVIS	06/28/2018	EPSOM
MICHELE BELL-KENDRICK	07/07/2018	LACONIA
THOMAS PERILLO	08/04/2018	CONCORD
PETER LEPENE	08/12/2018	NEW DURHAM
ROBERT GELINAS	08/20/2018	NEW DURHAM
ROBERT SNOW	08/23/2018	NEW DURHAM
GEORGE BICKFORD	10/09/2018	OSSIPEE
WILLIAM MULLEADY	11/19/2018	LEBANON
KELLY FITZPATRICK	11/21/2018	DOVER
CECIL WILLIAMS	12/17/2018	MERRIMACK
LOIS CROWLEY	12/22/2018	ROCHESTER

# Property Tax Relief Programs

**Abatements:** Per RSA 76:16, property owners who believe that their property is assessed incorrectly or that the assessment is disproportional to other similar properties may apply to the Board of Selectmen for an abatement. Forms are available at the assessing office or [www.nh.gov/btla/forms](http://www.nh.gov/btla/forms). Deadline March 1<sup>st</sup>.

Tax Exemption and Tax Credit applications must be filed with the assessing office for the tax year. The amount of a tax credit is subtracted from the property tax bill. An exemption is an amount deducted from the assessed value of the property. Forms are available at the assessing office or [www.nh.gov/revenue/forms](http://www.nh.gov/revenue/forms). Deadline- April 15<sup>th</sup> for the current tax year.

**Veteran's Tax Credit: \$500**

RSA 72:28

For those who served at least 90 days in a qualifying war or armed conflict; or earned an armed forces expeditionary medal or theater of operations medal, ribbon, or badge; or for those who was terminated from armed forces because of a service-connected disability; or the spouse of such resident *and there are other eligibility requirements*. Need a copy of DD214. Resident in NH for at least one year preceding April 1.

**Veteran's Service Connected Total Disability Credit: \$1,400**

RSA 72:35

Total and permanent disability that is connected to his or her service in the military, Veteran must furnish the selectmen with certification of total and permanent disability from the U.S. Department of Veterans' Affairs or the spouse of such resident *and there are other eligibility requirements*. Resident in the state for at least one year preceding April 1

**Exemption for the Blind \$1,500**

RSA 72:37

Person who is legally blind as determined by the Blind Services Program, Bureau of Vocational Rehabilitation of the Department of Education *and there are other eligibility requirements*.

**Exemption for the Disabled: \$13,400**

RSA 72:37 B

Eligible under Title 11 or Title XVI of the Federal Social Security Act

Principal home, own or occupy the real estate individually or jointly, or if the real estate is owned by a spouse, they must have been married for a least five consecutive years. Resident in the state for at least five years, net income of not more than \$26,000 if single. Net income of not more than \$35,000 if married *and there are other eligibility requirements*.

**Exemption for the Elderly:**

RSA 72:43-f

65 years of age to 74 years	\$45,000
75 years of age to 79 years	\$65,000
80 years of age or older	\$90,000

Principal home, own or occupy the real estate individually or jointly, or if the real estate is owned by a spouse, they must have been married for a least five consecutive years. Own net assess not in excess of \$60,000, excluding the value of person's residence. Resident in the state for at least three years. Net income of not more than \$26,000 if single. Net income of not more than \$35,000 if married *and there are other eligibility requirements*.

**Exemption for Solar Energy:**

RSA 72:63

Exempt from the assessed value solar energy system as defined in RSA 72:61 *and there are other eligibility requirements*.

**Low & Moderate Income Homeowner's Property Tax Relief:** The State of New Hampshire's Low and Moderate Property Tax Relief Program runs annually from May 1 – June 30. Taxpayers can receive relief of a portion of the State Education Property Tax. You may be eligible for this program if you are single with an adjusted gross income equal to or less and \$20,000; married or filing head of household with a adjusted gross income equal to or less than \$40,000; own a home subject to the State Education Property Tax; and reside in the home on April 1<sup>st</sup> of the tax year. Forms are available at the assessing office or contact 271-2192 or [www.nh.gov/revenue/forms/low-mod-program](http://www.nh.gov/revenue/forms/low-mod-program). Forms are required to be filed directly with the state.

# New Hampshire's Right to Know Law

*“Openness in the conduct of public business is essential to a democratic society. The purpose of [RSA 91-A- the Right to Know Law] is to ensure both the greatest possible public access to the actions, discussions and records of all public bodies, and their accountability to the people.” RSA 91-A:1*

**Meeting Notices:** Notice of a Public Meeting shall be posted with time and place at least 24 hours in advance of the meeting, in two (2) legal places- one of which can be the Town's website. **RSA 91-A:2 II**

**Posting Minutes:** Minutes should be available for public inspection no later than 5 business days after a public meeting. **RSA 91-A:4 IV** Non Public minutes must also be kept, unless the Board votes to **seal** them; they must be made available within 72 hours after the meeting. **RSA 91-A:3III**

**A meeting** is a quorum or a majority of the membership of a public body (Board, Commission, Committee) gathering in one place. Sometimes this happens by chance and that is all right as long as it was not convened for the purpose of discussing or acting upon matters of that public body. **RSA 91-A:2**

**Electronic Participation:** “A public body may, but is not required to, allow one or more members of the body to participate in a meeting by electronic or other means of communication for the benefit of the public and the governing body.” Example: by telephone or internet video. **RSA 91-A:2 III**

**Availability:** Every citizen during the regular or business hours of all public bodies or agencies, and on the regular business premises of such public bodies or agencies, has the right to inspect governmental records in the possession, custody, or control of such public bodies or agencies. There are exceptions to this law, and there is a fee associated with making copies. **RSA 91-A:4**

## **Statutory Reasons for going into Non Public Session:**

**RSA 91-A:3, II(a)** The dismissal, promotion, or compensation of any public employee or the disciplining, or investigation of any charges against him or her, unless the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.

**RSA 91-A:3, II(b)** The hiring of any person as a public employee.

**RSA 91-A:3, II(c)** Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the board, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.

**RSA 91-A:3, II(d)** Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.

**RSA 91-A:3, II(e)** Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against this board or any subdivision thereof, or against any member thereof because of his or her membership therein, until the claim or litigation has been fully adjudicated or otherwise settled

**RSA 91-A:3, II(i)** Consideration of matters relating to the preparation for and the carrying out of emergency functions



# Schedule of Town Property

<b>MAP - LOT</b>	<b>LOCATION</b>	<b>BUILDING</b>	<b>LAND</b>	<b>TOTAL</b>
250-001-000	Land, 4&6 Main Street		65,500	65,500
	Town Hall	272,000		272,000
	Police Department Facility	204,700		204,700
	New Durham Fire Station	<u>345,700</u>		<u>345,700</u>
		822,400	65,500	887,900
250-113-000	Land, 1 Birch Hill Road		43,500	43,500
	New Durham Public Library	<u>271,900</u>		<u>271,900</u>
		271,900	43,500	315,400
252-066-000	Land, 56 Tash Road		120,400	120,400
	Highway Garage & Transfer Station	<u>521,100</u>		<u>521,100</u>
		521,100	120,400	641,500
252-067-000	Land, Tash Road		13,100	13,100
251-022-000	Cemetery, Stockbridge Corner Road	2,400	54,800	57,200
250-011-000	Ball Field, 10 Smitty's Way	35,300	67,500	102,800
232-003-000	Old Dump Lot, Merrymeeting Road		3,300	3,300
240-045-000	Old Dump Lot, Brackett Road		51,500	51,500
240-007-000	Old Dump Lot, Brackett Road		61,900	61,900
121-081-000	Land, South Shore Road		13,400	13,400
250-080-000	Water Hole, Birch Hill Road		600	600
234-082-000	Land & Marsh Pond Dam, 361 Birch Hill Road	600,000	1,800	601,800
253-044-000	Land, 207 Old Bay Road		62,200	62,200
	Town Pound & Town Meeting House	<u>60,400</u>		<u>60,400</u>
		60,400	62,200	122,600
119-035-000	Town Beach, 6 South Shore Road	500	333,300	333,800
119-044-000	Town Parking Lot, South Shore Road	200	52,600	52,800
109-059-000	Land, North Shore Road (Fletcher Lot)		3,400	3,400
265-006-000	Land, Berry Road		4,100	4,100
251-021-001	Land, Berry Road		41,300	41,300
250-017-001	Easement, Downing's Pond		100,000	100,000
209-060	Land, Innsbruck Drive		4,400	4,400
253-030	241 Old Bay Road	2,000	44,100	46,100
264-041	Land, Bennett Road		<u>56,100</u>	<u>56,100</u>
<b>TOTAL TOWN PROPERTY</b>				<b><u>\$ 3,515,000</u></b>
<b><u>CONSERVATION LANDS</u></b>				
251-023-000	Shirley Forest, Stockbridge Corner Road		178,900	178,900
251-021-000	Shirley Forest, Stockbridge Corner Road	7,100	236,600	243,700
252-042-000	Land, Drew Road		64,700	64,700
252-055-000	Land, Drew Road		<u>70,600</u>	<u>70,600</u>
<b>TOTAL CONSERVATION LANDS</b>				<b><u>\$ 557,900</u></b>

# TOWN OF NEW DURHAM

P.O.Box 207, New Durham, NH 03855  
ph: 603-859-2091  
fx: 603-859-6644

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## MUNICIPAL VOLUNTEER APPLICATION

### New Durham Talent Bank Application *“Good Government starts with you!”*

If you are interested in serving on a town committee or wish to volunteer for any vacancy, please complete this form and mail it to:

**Board of Selectmen, Talent Bank, PO Box 207, New Durham, NH 03855.**

\_\_\_\_\_  
Name

\_\_\_\_\_  
Home Telephone

\_\_\_\_\_  
Address

\_\_\_\_\_  
Committee Interest

\_\_\_\_\_  
Experience

\_\_\_\_\_  
Education or Special Training

\_\_\_\_\_  
Previous Municipal Offices held, or similar volunteer experiences

OFFICIAL BALLOT  
ANNUAL TOWN ELECTION  
NEW DURHAM, NH  
MARCH 13, 2018

**FOR SELECTMEN**

Vote for not more than one

3 years

**Dorothy Veisel - 207**

Write In - 19

Blanks - 42

**FOR BUDGET COMMITTEE**

Vote for not more than one

1 year

**Joan Swenson - 211**

Write In - 7

Blanks - 50

**FOR BUDGET COMMITTEE**

Vote for not more than two

3 years

**Kenneth P. Fanjoy - 195**

**Ellen Phillips - 182**

Write In - 3

Blanks - 156

**FOR CEMETERY TRUSTEES**

Vote for not more than one

3 years

**Jennifer Bourassa - 233**

Write In - 1

Blanks - 34

**FOR LIBRARY TRUSTEES**

Vote for not more than two

3 years

**Lee Newman - 122**

**Bill Meyer - 147**

Robert Montgomery - 121

Blanks - 146

FOR MODERATOR

Vote for not more than one

2 years

**Ron Cook – 217**

Blanks - 51

FOR PLANNING BOARD

Vote for not more than one

3 years

**Jeffrey Allard – 228**

Blanks - 40

FOR SUPERVISORS OF THE CHECKLIST

Vote for not more than one

6 years

**Cheryl E. Cullimore – 227**

Blanks - 41

FOR TRUSTEE OF TRUST FUNDS

Vote for not more than one

3 years

**David Allyn – 217**

Write In - 2

Blanks - 49

FOR ZONING BOARD OF ADJUSTMENT

Vote for not more than one

3 years

**Arthur W. Hoover – 222**

Write In - 3

Blanks - 43

## ARTICLES

**Article 2:** Are you in favor of Amendment No. 1 to the New Durham Zoning Ordinance as proposed by the Planning Board as follows: Modify Article III by adding definitions of Obsolescence, Remodel, Repair, and Woodlot/Agricultural Lot.

Obsolescence: A reduction in usefulness, desirability or a failure to meet current building codes because of an outdated design feature that cannot be easily changed without incurring an unreasonable expense. (Note: Grandfather status of obsolescence is lost if rebuilding of structure is not completed 2 years after demolition.)

Remodel: Modification of architectural design, color, features, or materials of a building. Remodel does not allow the total demolition of a structure.

Repair: Replacement or mending of parts, existing but in a state of deterioration, with equivalent materials and for the purpose of maintaining their quality. Repair does not allow the total demolition of a structure.

Woodlot or Agricultural Lot: A type of non-residential lot that can be used for sustainable forestry and agricultural practices. Woodlots/Agricultural lots may not meet the minimal standards for designation as a residential lot. No dwellings are permitted on such lots, but campers and camp trailers may be present for a period no longer than 60 days when the land is in active use. Best management practices apply.

**Majority vote required**

The Planning Board recommends this article by a 5 to 0 vote.

**YES – 157**

**PASSED**

NO – 91

Blanks – 20

**Article 3:** Are you in favor of Amendment No. 2 to the New Durham Zoning Ordinance as proposed by the Planning Board as follows: Modify Articles VI and XIV by adding regulations regarding the storage of recreational vehicles to limit the number of recreational vehicles which may be stored on a property depending on lot size and location; require that RVs meet all setback requirements; prohibit the use of RVs for residential or business occupation except during the reconstruction of a home; limit sleeping in RVs to 14 nights per calendar month without a permit; and permit sleeping in RVs from May to October with a permit, provided appropriate septic is provided.

**Majority vote required**

The Planning Board recommends this article by a 5 to 0 vote.

**YES – 141**

**PASSED**

NO – 121

Blanks - 6

**Article 4:** Are you in favor of Amendment No. 3 to the New Durham Zoning Ordinance as proposed by the Planning Board as follows: Modify Article XVIII to add a reference map for the Merrymeeting Lake Watershed Overlay District and clarify that indirect and shielded outdoor lighting is required in that district in order to maintain a dark sky.

**Majority vote required**

The Planning Board recommends this article by a 5 to 0 vote.

**YES - 160**

**PASSED**

NO – 102

Blanks - 6

**Article 5:** Are you in favor of Amendment No. 4 to the New Durham Zoning Ordinance as proposed by the Planning Board as follows: Modify Articles V and XXI, to regulate woodlots/agricultural lots which may continue to be used for harvesting of timber or agriculture without meeting frontage requirements provided that a 50 foot wide deeded right of way is provided for access to those lots. No houses or camps may be constructed on woodlots, however campers and camp trailers may be present for no longer than 60 days when the land is in active use. A woodlot designation may be removed provided the lot complies with the zoning ordinance.

**Majority vote required**

The Planning Board recommends this article by a 5 to 0 vote.

**YES – 166 PASSED**

NO - 94

Blanks - 8

**Article 6:** Are you in favor of Amendment No. 5 to the New Durham Zoning Ordinance as proposed by the Planning Board as follows: Modify Article XX by increasing the number of permitted off site directional signs per harvesting season for agricultural products from one to four. Permission of the Landowner is needed to place signs on private property.

**Majority vote required**

The Planning Board recommends this article by a 5 to 0 vote.

**YES – 188 PASSED**

NO – 71

Blanks - 9

**Article 7:** To see if the Town will vote to authorize the Selectmen to enter into a long-term lease / purchase agreement in the amount of \$157,000 payable over a term of 3 years for replacement of the Fire Department's Self Contained Breathing Apparatus (SCBA) and to raise and appropriate with the down payment amount of \$51,000 to come from the Fire Department Ancillary Capital Reserve Fund.

**Three/fifths ballot vote required**

Estimated 2018 Tax Rate Impact: \$0.00 per \$1,000 assessed valuation.

The Board of Selectmen recommends this article by a **3** to **0** vote.

The Budget Committee recommends this article by a **7** to **0** vote.

**YES – 206 PASSED**

NO – 56

Blanks - 6

**Article 8:** Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by the vote of the first session, for the purposes set forth therein, totaling \$2,899,086. Should this article be defeated, the default budget shall be \$2,769,786, which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the governing body may hold a special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

**Majority Vote Required**

[Note: Operating Budget & Default Budget includes the Library Budget.]

Estimated Tax Rate Impact – 2018 Proposed Budget: \$ 4.84 per \$1,000 assessed valuation.

Estimated Tax Rate Impact – 2018 Default Budget: \$ 4.52 per \$1,000 assessed valuation.

The Board of Selectmen recommends this article by a **3** to **0** vote.

The Budget Committee recommends this article by a **7** to **0** vote.

**YES – 133**

**PASSED**

NO – 130

Blanks - 5

**Article 9:** To see if the Town will vote to raise and appropriate the sum of \$381,700 for the purposes of a **Road Program** with \$114,700 to come from Highway Block Grant Aid, \$209,000 to come from taxation, and the remainder of \$58,000 to come from the Road Construction Capital Reserve Fund.

**Majority Vote Required**

Estimated 2018 Tax Rate Impact: \$ 0.51 per \$1,000 assessed valuation.

The Board of Selectmen recommends this article by a **3 to 0** vote.

The Budget Committee recommends this article by a **7 to 0** vote.

**YES – 183**

**PASSED**

NO – 80

Blanks - 5

**Article 10:** To see if the town will vote to adopt RSA 41:14-a, to allow the Selectmen by majority vote to acquire or sell land, buildings or both; provided, however, they shall first submit any such proposed acquisition or sale to the planning board and to the conservation commission for review and recommendation by those bodies. This article will remain in effect until rescinded by majority vote.

[Note: After the Selectmen receive the recommendation of the Planning Board and the Conservation Commission or both exist, they shall hold 2 public hearings at least 10 but not more than 14 days apart on the proposed acquisition or sale; provided, however, upon the written petition of 50 registered voters presented to the Selectmen, prior to the Selectmen's vote, the proposed acquisition or sale will be inserted in an article in the warrant for the next Town Meeting.]

**Majority vote required**

The Board of Selectmen Recommends the article by a **3 to 0** vote.

YES - 109

**NO – 153**

**FAILED**

Blanks - 6

**Article 11:** To see if the Town will vote to accept a gift of real property being a 42' x 42' barn for use by the Boodey Farmstead Project, said barn being a gift to the Town of New Durham.

**Majority vote required**

The Board of Selectmen recommends this article by a **3 to 0** vote.

Estimated 2018 Tax Rate Impact: \$ 0.00 per \$1,000 assessed valuation.

**YES – 137**

**PASSED**

NO - 123

Blanks - 1

**Article 12:** To see if the town will vote to establish a Boodey Farmstead Project Capital Reserve Fund under the provisions of RSA 35:1 for the design and construction of the Zechariah Boodey Farmstead project and to raise and appropriate the sum of \$1,000 to be deposited into that fund. Further, to name the Board of Selectmen as agents to expend from said fund.

**Majority Vote Required**

Estimated 2018 Tax Rate Impact: \$0.002 per \$1,000 assessed valuation.

The Board of Selectmen recommends this article by a **3 to 0** vote.

The Budget Committee recommends this article by a **6 to 0** vote. (1- abstention)

YES - 110

**NO – 150                                    FAILED**

Blanks - 1

**Article 13:** To see if the town will vote to establish a Town of New Durham Dam Maintenance Expendable Trust Fund per RSA 31:19-a, for the maintenance of the Town's dams and to raise and appropriate the sum of \$35,000 to be deposited in that fund with this amount to come from taxation; further to name the Board of Selectmen as agents to expend from said fund.

**(Majority vote required)**

Estimated 2018 Tax Rate Impact: \$0.08 per \$1,000 assessed valuation.

The Board of Selectmen recommends this article by a **3 to 0** vote.

The Budget Committee recommends this article by a **7 to 0** vote.

**YES – 197                                    PASSED**

NO – 64

Blanks - 0

**Article 14:** To see if the Town will vote to raise and appropriate the sum of \$233,000 to be placed in previously established **Capital Reserve Funds** as follows with said funds to come from taxation:

<b>Account</b>	<b>Established</b>	<b>2018</b>
Highway Equipment	March 15, 2006, Article #12	\$20,000
Highway Trucks	March 4, 1988, Article #9	\$35,000
Library Facilities	March 13, 2007, Article #7	\$2,500
Vehicle & Equipment Maintenance	March 10, 2010, Article #15	\$10,000
Milfoil	March 9, 2009, Article #7	\$5,000
Solid Waste Facilities Improvement	March 10. 2010, Article #14	\$2,000
Solid Waste Equipment	March 10, 2010, Article #14	\$10,000



Police Cruiser	March 15, 2000, Article #7	\$12,000
Smith Ball Field & Equipment	March 13, 2007, Article #9	\$1,500
1772 Meetinghouse Restoration	March 15, 2000, Article #14	\$5,000
Fire Truck	March 12, 2003, Article #11	\$40,000
Public Safety Facilities Improvements	March 10, 2010, Article #17	\$5,000
Road Reconstruction	March 10, 2010, Article #5	\$75,000
Fire Department Ancillary Equipment	March 10, 2015, Article #5	\$10,000
<b>Total</b>		<b>\$233,000</b>

**Majority Vote Required**

Estimated 2018 Tax Rate Impact: \$ 0.57 per \$1,000 assessed valuation.

The Board of Selectmen recommends this article by a **3 to 0** vote.

The Budget Committee recommends this article by a **7 to 0** vote.

**YES – 200**

**PASSED**

NO – 61

Blanks - 0

**Article 15:** To see if the Town will vote to raise and appropriate the sum of \$35,500 to be placed in previously established **Expendable Trust Funds** as follows with said funds to come from taxation:

<b>Account</b>	<b>Established</b>	<b>2018</b>
Computer Systems & Office Equipment	March 13, 1996, Article #11, Revised March 9, 2011, Article #26	\$7,500
Accrued Benefits Liability	March 13, 1996, Article #16	\$10,000
Records Management	March 23, 1999, Article #23	\$6,000
Town Buildings & Improvements	March 15, 2000, Article #15	\$12,000
<b>Total</b>		<b>\$35,500</b>

**Majority Vote Required**

Estimated 2018 Tax Rate Impact: \$ 0.09 per \$1,000 assessed valuation.

The Board of Selectmen recommends this article by a **3 to 0** vote.  
The Budget Committee recommends this article by a **7 to 0** vote.

**YES – 85 PASSED**

NO – 66

Blanks - 10

**Article 16:** To see if the Town will vote to raise and appropriate the sum of (\$5,000) for the purposes of funding contributions to Health & Other Agencies i.e. Cornerstone VNA, Strafford County CAP and Homemaker of Strafford County etc., with this sum to come from authorizing the withdrawal of Five Thousand Dollars (\$5,000) from the JC Shirley Timber Trust (Trust Fund #28). Said trust established for the purpose to “benefit of the Town of New Durham for such lawful purposes as the Town may direct at its annual meeting.”

**Majority Vote Required**

Estimated 2018 Tax Rate Impact: \$ 0.00 per \$1,000 assessed valuation.

The Board of Selectmen recommends this article by a **3 to 0** vote.

The Budget Committee recommends this article by a **7 to 0** vote.

**YES – 194 PASSED**

NO - 57

Blanks - 10

**Article 17:** To see if the Town will vote to adopt the provisions of RSA 72:28-b, All Veterans’ Tax Credit? If adopted, the credit will be available to any resident, or the spouse or surviving spouse of any resident who served not less than 90 days on active service in the armed forces of the United States and was honorably discharged or an officer honorably separated from services and is not eligible for or receiving a credit under RSA 72:28 or RSA 72:35. If adopted, the credit granted will be \$500.00 the same amount as the standard or optional veterans’ tax credit voted by the Town of New Durham under RSA 72:28.

**Majority vote required**

The Board of Selectmen recommends this article by a **3 to 0** vote.

**YES – 223 PASSED**

NO – 29

Blanks – 9

**Respectfully submitted,**

**Stephanie Lisle MacKenzie**

**Town Clerk**

# NEED ASSISTANCE? TOWN OFFICE & BOARD HOURS

**Emergency Only –** **Police, Fire and Ambulance** **9-1-1**

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**Address:** **Town of New Durham**  
**4 Main Street**  
**New Durham, NH 03855**

**Mailing Address:** **PO Box 207**  
**New Durham, NH 03855**

**Web Address:** **<http://www.newdurhamnh.us>**

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**Assessing Office:** Town Hall of New Durham - 4 Main Street  
Tel: 603-859-2091  
Jeff Earls, Assessor  
Laura Zuzgo, Administrative Asst. – [ndassessing@newdurhamnh.us](mailto:ndassessing@newdurhamnh.us)  
Office Hours: Mon. & Wed. 9:00 AM- 4:00 PM,  
Tues. 9:00 AM- 7:00 PM

**See the Assessing  
Administrative Assistant for**

Assessors Cards  
Intent to Cut Applications  
Current Use Applications  
Exemptions / Tax Credits  
John Shirley Cemetery Plots  
Scheduling appointments with the Assessor

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**Building Inspector:** New Durham Town Hall, 4 Main Street  
**Code Enforcement Officer:** Tel: 603-859-2091  
John Abbott  
E-mail: [buildinginspector@newdurhamnh.us](mailto:buildinginspector@newdurhamnh.us)  
Office Hours: Tuesday & Thursday- 9:00 AM to 12:00 PM

**See the Building Inspector for:**

All Building Permit Applications  
Driveway Permit Applications  
Inspection Requests  
Code Enforcement

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**Dept. of Public Works:** New Durham Highway Garage, 56 Tash Road  
Tel: 603-859-8000  
[@newdurhamnh.us](mailto:@newdurhamnh.us)  
Office Hours: Monday through Friday – 7:00 AM to 3:30 PM

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**Emergency Management:** New Durham Town Hall, 4 Main Street  
Tel: 603-859-2091  
Peter Varney, Director  
E-mail: [pvarney@newdurhamnh.us](mailto:pvarney@newdurhamnh.us)

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<b>Finance Officer</b>	New Durham Town Hall, 4 Main Street Tel: 603-859-2091 Anina , Finance Officer ndfunds@newdurhamnh.us
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<b>Fire Department:</b>	New Durham Fire Station, 6 Main Street Tel: 603-859-3333 or 603-859-3473 Peter Varney Chief – ndfd@newdurhamnh.us David Stuart – Forest Fire Warden – nddepchief@newdurhamnh.us
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<b>Health Officer:</b>	New Durham Town Hall, 4 Main Street Tel: 603-859-2091 John Abbott - E-mail: buildinginspector@newdurhamnh.us Office Hours: Tuesday & Thursday 9:00 AM TO 12:00 PM
<b>See the Health Officer for:</b>	Septic system failure Water contamination Unsanitary living conditions

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<b>Historical Records:</b>	New Durham Town Hall, 4 Main Street Tel: 603-859-4643 Catherine Orlowicz, Town Historian – cathyo@tds.net Cheryl Cullimore, Associate
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<b>Land Use Office:</b>	Town Hall of New Durham - 4 Main Street Tel: 603-859-2091 Laura Zuzgo, Land Use Administrative Assistant - ndassessing@newdurhamnh.us Planning/Zoning/Conservation Office Office Hours: Mon. & Wed. 9 AM – 4:00 PM, Tues. 9 AM to 7 PM
<b>See the Land Use Office for:</b>	Planning Board Applications Zoning Board of Adjustment Applications Conservation Applications

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<b>Library:</b>	2 Old Bay Road Tel: 603-859-2201 Website: <a href="http://newdurhamlibrary.org/">http://newdurhamlibrary.org/</a> Cathy Allyn – Director - newdurhamlibrary@gmail.com Library Hours: Monday through Thursday – 1:00 PM to 7:00 PM, Friday – 10:00 AM to 5:00 PM, Saturday – 10:00 AM to 1:00 PM.
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**Police Department:** New Durham Police Station, 4 Main Street  
Chief Shawn Bernier: 603-859-0206, [sbernier@newdurhamnh.us](mailto:sbernier@newdurhamnh.us)  
Sgt. Reggie Meattay: 603-859-4380, [rmeattay@newdurhamnh.us](mailto:rmeattay@newdurhamnh.us)  
Patrol Officers: 603-859-0207, [patrol@newdurhamnh.us](mailto:patrol@newdurhamnh.us)  
Tel: 603-859-2752 (Non-Emergency)  
Amy Smith, Administrative Assistant, [asmith@newdurhamnh.us](mailto:asmith@newdurhamnh.us)  
Office Hours: Monday through Thursday 8:00 AM to 3:00 PM

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**Recreation Department:** New Durham Town Hall, 4 Main Street  
Tel: 603-859-5666  
Nichole Hunter, Director – [ndrec@newdurhamnh.us](mailto:ndrec@newdurhamnh.us)  
Like Us on Facebook

**See the Recreation Department for:**

Swimming lessons (child and adult)  
Team sports information and registration (soccer, baseball, t-ball, basketball and softball).  
Special event information  
Town beach activities  
Holiday events  
Volunteer and volunteer coaching positions  
Bingo and cribbage

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**Selectmen's Office:** New Durham Town Hall, 4 Main Street  
Tel: 603-859-2019  
Scott Kinmond, Town Administrator – [skinmond@newdurhamnh.us](mailto:skinmond@newdurhamnh.us)  
David Swenson, Chair [dswenson@newdurhamnh.us](mailto:dswenson@newdurhamnh.us)  
Cecile Chase, Selectman  
Rodney Doherty, Selectman  
Office Hours: Monday through Friday - 9:00 AM - 4 PM or by appointment

**See the Selectmen's Office for:**

Town Bids  
Building Permission on Private and Class 6 roads  
State Statutes  
Raffle Permits  
Blasting Permits  
Hawkers Permits

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**Town Clerk/Tax Collector:** Town Hall of New Durham - 4 Main Street  
Tel: 603-859-2091  
Stephanie MacKenzie, Town Clerk/Deputy Tax Collector – [ndclerk@newdurhamnh.us](mailto:ndclerk@newdurhamnh.us)  
Donna Young, Tax Collector/Deputy Town Clerk – [ndcollector@newdurhamnh.us](mailto:ndcollector@newdurhamnh.us)  
Office Hours Monday, Wednesday, Thursday & Friday – 9:00 AM to 4:00 PM, Tuesday – 9 AM to 7 PM & the last Saturday of the month – 9:00 AM to 12:00 PM unless otherwise posted

**See the Town Clerk for:**

Motor Vehicle Registrations  
Dog Licenses  
Birth, Marriage, Divorce, Dissolution & Death Certificates  
Voter Registrations  
Election Processes  
Wetlands Applications  
Research & General Information  
Transfer Station Stickers & Coupons  
OHRV Registrations  
Boat Registrations

**See the Tax Collector for:**

Tax Payments  
Inquiries about Taxes

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**Transfer Station/Recycling Center:** 56 Tash Road  
Tel: 603-859-8080  
Joseph Bloskey, Foreman  
Hours: Friday, Saturday, Sunday & Monday 8:00 AM -5:00 PM

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**Welfare Department:** New Durham Town Hall, 4 Main Street  
Tel: 603-859-2091  
Scott Kinmond, Welfare Administrator – [skinmond@newdurhamnh.us](mailto:skinmond@newdurhamnh.us)  
Laura Zuzgo, Administrative Asst.– [ndassessing@newdurhamnh.us](mailto:ndassessing@newdurhamnh.us)  
Office Hours: Tuesday through Friday – 9:00 AM to 1:00 PM.  
Emergency: 603-859-2091

**See the Welfare Department for:**

Emergency aid

# Town of New Durham, New Hampshire



Town Department Reports





# 1772 Meetinghouse Restoration Committee

It has been a fantastic year for the oldest remaining building of its type in town! Progress started for the 1772 Meetinghouse with Clean-up Days when volunteers from all over town showed up to clear brush and stumps. The grounds have taken on a new vitality.

One volunteer has “adopted” the cemetery, keeping the oldest Town burying place cleared and respected.

Channel 9’s NH Chronicle paid a surprise visit to the site to feature our community’s historic building, as Fritz Weatherbee described the history of the place as “palpable.” We agree! There are a host of elements that make the place matchless, from the wide wainscoting inside to the stone pound outside.

Our annual Open House on New Durham Day offered the unique opportunity of seeing the bones of the building, as the floor was pulled up in preparation for the foundation work. Visitors were also welcome to tour the Mouradian House, across the street, to see the amazing murals that adorn its walls.

Once again in conjunction with the Parks and Recreation Department, we held a fantastic Halloween Haunting for kids of all ages. By popular demand, it has become an annual event.

After many years of delay, the foundation work is now completed, funded in part by an LCHIP grant. The building is no longer out of level by several inches and the restored historically accurate fieldstone foundation is fully frost-proof. Poured concrete footings are pinned to ledge every 12-24 inches where ledge is present around the entirety of the building. This is a foundation with teeth, and it is set and ready for the structural repairs that will turn this building once again into a vibrant community center. All of the necessary work is eligible for LCHIP grants of up to fifty per cent!

This building is a place of shared experience. The town founders built it for the moments of humankind, and it was used as a place to govern, worship, celebrate, grieve, and gather. The Meetinghouse made New Durham an official town, per the town grant, and it instills a sense of history and place to current residents, serving as a showpiece of the early settlers’ determination and pride.

We’re excited to start it on its new path – imagine it soon with gleaming floors, white plastered walls, and filled with the sounds of life as the people of New Durham come back to it. This vision is a close reality and we thank you for your support throughout the years.

Respectfully submitted,

Cathy Allyn, Robert Bickford, Robin Bickford, Robert Craycraft, George Gale, Clayton Randall

# Assessor

In 2019 appraisers from Cross Country Appraisal Group, LLC (CCAG) are currently scheduled to visit the remaining 950+- properties as part of a three-year plan to update the Town's property records. In 2020 the Town will be revalued as is required every five years by the state constitution.

The appraisers are there to measure the exterior of all buildings on the property and if the homeowner or occupant is home will ask to walk through the interior of the house. If nobody is home the appraisers will measure the outside of the buildings and leave a note stating that they were at the property and that the homeowner will be contacted at a later date to request an interior inspection.

Items of interest to the appraiser will be type of heat, flooring, walls, number of bedrooms and bathrooms, the age of the roof, windows, furnace, carpet and the last time the kitchen or baths were updated. The homeowner should point out any problems with the property such as wet basement, leaky roof, and inoperable fireplaces.

All appraisers have ID badges and signs on their cars. A list of the appraisers with their pictures and license information is available at the Town Office and Police Station. The appraisers will only enter a property if there is a person 18 years of age or older to show them through the property. Entrance to the property is not mandatory but it will help insure that your next assessment will be accurate. If you do not want an appraiser going on your property, please contact Laura Zuzgo at the Town Office at 859-2091.

Also, as we do annually we will be visiting properties that have had building permits, unfinished construction or have changed since the previous year in order to bring the assessments of these properties up to date. No prior notification before the visit on these properties will be given. If nobody is home the appraisers will measure the outside of the buildings and leave a note stating that they were at the property and that the homeowner will be contacted at a later date to request an interior inspection.

If you would like to meet with Jeff Earls or Robb Jutton the Assessors or have questions on your assessment please call the number above to set up an appointment. The assessor is in the Town Office on the last Wednesday of the month.

# Budget Committee

On behalf of the *Elected* Budget Committee (Committee), I respectfully submit the following 2018 Annual Report to the citizens of New Durham. Members elected; Vice - Chair Theresa Jarvis, Mark Sullivan, Joan Swenson, Ellen Philips, Kenneth Fanjoy, Select Board Representative David “Swens” Swenson, and Chair Catherine Orlowicz.

According to RSA 32:1, the purpose of the budget committee is “to assist voters in the prudent appropriation of public funds”. We are tasked with holding hearings for the operating budget and on all money warrant articles being proposed. Additionally, the committee completes quarterly reviews of current year expenditures, with input provided by those responsible for their budgets.

*Our goal is to present a budget for voter approval that will provide essential services in our town, and adequately fund our reserve accounts for the future. Preparing a budget that addresses current as well as future needs, while keeping tax increases as low as possible is our responsibility, but it is also our challenge.*

During 2018 the Committee held fourteen meetings, all are televised, recorded on video and minutes are written. Activities during four of these meetings focused on quarterly review of current year expenditures. Those responsible for their budgets or their designees discussed the status of their budget and any remediation/recovery plans being taken to remain within the approved town budget. The balance of the remaining meetings focused on review of proposed budgets and preparation for the budget hearings and town meeting. In September the Select Board and Budget Committee met to collectively set forth goals and objectives. The goal set forth was to hold the FY2019 budget and CRF/ETF requests to within 1 or 2 % of the FY2018 budget, while maintaining a certain level of service that the residents of New Durham have come to expect and our current needs. The budget review schedule was set and published during our October 10<sup>th</sup> meeting. Budget presentations began October 24<sup>th</sup> and the process concluded with the Public Hearing held January 9<sup>th</sup>, 2019.

During the review process for the proposed FY2019 Budget requests the following information was considered:

## For 2019 Appropriations and Expenditures to Capital Reserve and Expendable Trust Funds

- During the Capital Improvement Program (CIP) review - Departments/Boards/Committees proposed future capital investment projects and costs of \$1,346,212.
- The Advisory CIP Committee reviewed proposed future capital investment projects and costs, and recommended funding \$940,520 for FY2019.
- December 31, 2018 projected trust funds balance \$1,235,133.
- Select Board reviewed the above information, determined projects to be funded for FY2019, looked at all possible funding sources and recommended appropriations to the trust funds of \$369,000. Proposed expenditures from trust funds for FY2019 capital investment projects is \$1,119,500.
- Road Maintenance projects \$356,370.
- December 31, 2019 projected trust funds balance \$890,168.
- The Budget Committee is recommending appropriations for FY2019 trust funds at \$369,000. Road Maintenance projects at \$356.370.

## For 2019 Operating Budget

- 2019 Departments/Committees/Boards operating budget request for \$3,085,908.
- Select Board initial review of operating budget request and proposed operating budget request for \$3,029,347.
- The Select Board reviewed recommendations made by the Budget Committee for change to a few accounts and approved those recommendations. Select Board proposed operating request \$3,057,148.
- Budget Committee reviewed operating budget request and proposed operating budget for \$3,057,148.

# Budget Committee

FY2019 Operating Budget has increased by **5.45%** over FY2018 *Operating Budget*. The increase amount is approximately \$158,061. The following is a summary of FY2019 *Operating Budget* increase impacts:

- The Assessing Department reflects an increase of approximately 43% (\$27,441), revaluation contract fees are now reported within the operating budget. This change resulted from the vote to close the CRF for revaluation during town meeting 2017.
- The Other General Government budget reflects an increase of 26% (\$2,000), related to increase in the frequency and number of water bodies to be tested for water quality.
- The Code Enforcement Office reflects an increase of 43% (\$13,480) will support the hours and wages for a deputy position. The Deputy position will provide manpower to respond to the increasing request for code compliance inspections and investigations.
- The Welfare Department budget increased by 32% (\$17,002) as a result of the town's responsibility to assist homeless families.
- The Town Historian budget increased 54% (\$175.00). The request is to replace the inventory of flags and standards for veterans' graves. Inventory was exhausted in 2018 to replace missing flags and standards from the John Shirley Cemetery.
- The Culture and Recreation budget increased by 85% (\$5,000), related to contribution toward contracting professional engineering services for the town owned Zechariah Boodey Farmstead project.
- The Solid Waste Department has increased by 14% (\$33,470) due to a significant increase in the number of hauls and cost to dispose of construction/bulky debris and recycling over last year.
- Payment for Bonds increased by 46% (\$32,733) as this will be the first-year payment for the "Self-Contained Breathing Apparatus" (SCBA).
- The Financial Administration Department budget request increased by 15% (\$16,955), related to personnel position changed from part time to full time. Contracted position was eliminated.

The proposed **total** Town Budget for FY2019 has increased by approximately **5.40%** when compared to FY2018 budget requests.

FY2019 total Town Budget request is \$3,782,518. Off-setting projected revenues for 2019 are \$1,194,296. The revenue amount will off-set the amount to be raised by taxation to \$2,588,222 for FY2019. To compare FY2018 funds to be raised by taxation was \$2,453,526.

It is important to understand, during budget presentation, the Select Board proposed their desire to use a portion of the Unassigned Fund Balance to further off-set the amount to be raised by taxation. However, this may all change dependent on the outcome for the vote regarding two warrant articles to use these funds for other purposes.

The difference between Proposed FY2019 Operating Budget and the 2019 Default Budget is approximately \$12,000 less. The 2019 Default Budget would not fund any of the trust funds as proposed in the FY2019 Town Budget.

I would like to thank all department heads, their support people, Boards and Committee Chairs, Town Administrator Scott Kinmond, Finance Officer Anina Soucy, the Select Board, the CIPC members, and the members of the public whom provided feedback. Thank you to the members of the Budget Committee for their time and efforts given toward balancing the *wants* from the *needs* during this challenging budget *process*.

The Budget Committee's FY2019 Budget is being presented to the voters with good-faith recommendations from which to approve this budget. In the end, the voters are the ones who will decide what the budget will be.

Respectfully Submitted;  
Catherine Orlowicz, Chair 2018

Definitions:  
CRF/ETF = Capital Reserve Fund/Expendable Trust Fund  
RSA = Revised Statute Annotated

# Building Inspector/Code Enforcement Officer/Health Officer

To the Board of Selectman and the Citizens of New Durham,

The year 2018 was a very busy one. I was appointed again in mid-March. Due to my increased workload this year, the selectman appointed Jennifer Thompson as my Deputy Building Inspector. We issued a total of 243 permits; of which 53 were Electric, 29 Building, 22 Minor Building, 127 Gas/Electrical, and 27 Plumbing permits. This was an increase of over 50% from 2017. I have been working to improve availability by accepting scanned and emailed permit applications. This will make the permit application process easier for applicants and less time consuming for the town. I have developed numerous handouts to explain code requirements, which have many illustrations.

The Goal of this department is to make applying for permits as easy as possible, but the applicant also needs to be ready with all the information to begin the permit process. All information, applications and fee schedules are online on the New Durham Town website under the Building Department to make this process easier for all applicants. Applications may be downloaded from the Town website filled out and emailed to: [buildinginspector@newdurhamnh.us](mailto:buildinginspector@newdurhamnh.us). If the installation requires a licensed technician for gas, electric, or plumbing, please scan and email a copy of the technician's license and photo ID. If it is a fixed fee permit, you may mail or drop off payments. Permits are issued and inspections are done during business hours. Business hours are Tuesdays and Thursdays 9am-12pm, or by previous arrangements. If applications are emailed with all appropriate paperwork and payments, I can email permits and receipts. Permit applications can also be dropped off anytime the Town Clerks Office is open.

Permits are required for any alteration, addition, new building, repair, replacement and foundation. Permits are also required for plumbing, electrical work and (gas) mechanical work. Estimated value included material and labor, contracted or done by the owner. A permit is needed for building demolition or any part there of as per guidelines set forth by NHDES.

2018 - 243 Permits were issued for construction and/or renovations

## Minimum State of New Hampshire Building Codes

### Building Specification Codes

International Building Code 2009

International Residential Code 2009

International Energy Code 2009

International Mechanical Code 2009

International Plumbing Code 2009

The National Electrical Code 2017

Respectfully Submitted,

John Abbott, BI, CEO, HO

Cell# 603-608-8124

# Conservation Commission

We are pleased to present the 2018 report of the New Durham Conservation Commission. The Conservation Commission was established by Town vote nearly 50 years ago to study and protect natural resources within our borders, and is committed to broadening public awareness of the natural resources of New Durham in the belief that this will inevitably lead to a greater commitment to their careful stewardship.

Under state statute, the Conservation Commission is charged with “the proper utilization and protection of the natural resources and for the protection of watershed resources of said city or town.” In this capacity, we serve to advise other town/regional boards and committees on natural resources, wetlands, water quality and related issues. After Commission members provided input for Moose Mountains Regional Greenways’ (MMRG) efforts in developing a regional Conservation Action Plan (CAP), the Plan highlighted the thousands of acres surrounding Merrymeeting Lake, Chalk Pond, March’s Pond and Shaws Pond as highest priority for conservation in the region. The CAP is bearing fruit as the Southeast Land Trust (SELT) leads a cooperative effort between SELT, MMRG and the Merrymeeting Lake Association to preserve over 2,000 acres of land overlooking Merrymeeting Lake. The project secured all necessary funding near the end of 2018, including a donation from the Town’s Conservation Fund, and Commission members serve on its Steering Committee. Another preservation success was the completion of the WidowMaker Farm conservation easement project at the southern tip of town with Town support. The Commission also provided support to the restoration efforts for the boat launch at Marsh Pond on the Merrymeeting River; we thank Mike Gelinis for spearheading this effort.

The Commission is always interested in supporting conservation projects that align with the priorities of our Natural Resources Inventory and the Town’s Master Plan. We also continue our important work in reviewing wetland and shoreland impact permit applications on behalf of the Town, and have provided input to the New Hampshire Department of Environmental Services on several applications in an effort to protect the town’s incredible water resources. We serve as a resource to landowners who are considering work that impacts shorefront or wetlands – please contact us or come to one of our meetings to learn more. The Conservation Commission also continues to provide ongoing stewardship of protected properties throughout town. Residents should recognize that maintaining land in an undeveloped state provides opportunities for outdoor recreation, improves property values and helps stabilize tax rates – please contact us if you are interested in ensuring a legacy of open space protection for your property.

We always look forward to welcoming new members to the Commission; our meetings are on the last Tuesday of each month if you are interested in participating. We’re looking forward to more important work in 2019.

Respectfully submitted,

Ron Gehl  
Chairman

# Department of Public Works

The winter of 2018 was an extremely busy season for the Highway crew. During the season the crew contended with heavy wet snow and freezing rain which kept them very busy throughout the winter. Thank you to our dedicated crew for keeping our roads maintained better than any other town in the area.

This year the town forewent paving operations as we were working on the South Shore Culvert Project figures and information. Unsure of the amount of money the project would cost we held off on paving in hopes of having funding for the project. Crack sealing was done on Upper Valley Road (from Alton town line to Berry Rd intersection), Wentworth Rd, Davis Crossing Road and Tash Road. Chip sealing was done on Davis Crossing and Tash Road as well to preserve the road. The crew has replaced more than 360 feet of road culverts throughout the town for better drainage. We replaced culverts on Davis Crossing Rd, Brackett Road and installed a box culvert on Tash Road. The crew installed 100 feet of underdrain on Middleton Road along with rock/ledge removal and road widening to better the visibility. The crew ditched Davis Crossing Rd and Tash Rd ahead of chip sealing. The crew installed a dry well at the Town Beach to aid in erosion control. The crew cleared brush and removed rocks on Merrymeeting Lake Rd for the boat launch. Gravel was hauled in and graded out so that slabs could be put down to access at boat launch. A dry well was installed at the Town Beach to help aid with the storm water run off and help prevent beach erosion. The crew also painted all dugouts, bleachers and concession stand at the ballfields. The old swing set was removed from ballfields to prevent safety issues. Trees were limbed and cut back on Smittys Way to help aid with visibility. Grading and raking operations were done to dirt roads to prepare for the spraying of calcium chloride for dust control. Tree removal operations took place on Kings Highway for safety visibility, along with the Shaws Pond entrance that was cleared up as well.

I would like to thank Matthew Ingham for his 19 years of service to the Town of New Durham. We wish him the best of luck in future endeavors.

I would also like to thank the following: Al Greymont for donating bark mulch used to enhance the appearance of our Town Facilities and transportation services for our equipment and Scott Obrien, highway part time general laborer for joining the town and helping with mowing of the ballfields and cemetery. Also, thank you to Mrs. Thayer for her continued work on the weeding and bark mulch on the center island in town, the library and the town hall. Thank you very much for your services.

I would also like to thank my division supervisors and staff for their hard work and dedication to the Town. Also, thanks to my Highway Crew; Matt Ingham (Supervisor), Leon Smith, David Bennett, Meghan Bickford, John Vatalaro, Scott OBrien and our Seasonal Employee Mike Gorton (who has been with us for 15 years). Many thanks to our Administrative Assistant Karen Kehoe for her hard work during budget season, CIP season and all year long. Thank you to our outside mechanical contractor Les Leary for another year of service to the Town. Thank you for providing our vehicle maintenance so our equipment is kept up-to-date and running safely. Also, I thank Les Leary for his donation of services to the Town. It is greatly appreciated!!

Also, a very big thank you to the Town Administrator Scott Kinmond for all of his assistance throughout the year. Thanks to all for stepping up and doing what you do to make The Town of New Durham a great town. To all the Department heads of the town let us continue to work together to keep the town running smoothly.

We look forward to serving the residents of the Town of New Durham in the years to come. Please contact us at the DPW office with any questions or concerns at (603)859-8000 or via email at [nddpw@newdurhamnh.us](mailto:nddpw@newdurhamnh.us).

Respectfully submitted,

Don R. Vachon,

Department of Public Works Manager/Road Agent

# Department of Public Works

## Solid Waste Facility

This year was another busy year for the Solid Waste Facility. The Town of New Durham bid farewell to Joseph Bloskey-Solid Waste Foreman. Mr. Bloskey retired after 32 years of service to the Town. He will be greatly missed. We are however excited to welcome Joshua Johansen as the new Solid Waste Facility Supervisor. We are looking forward to another great year.

The department received 1,155.86 tons of Municipal Solid Waste as well as 236.65 tons of Construction and Demolition Debris. We remained busy throughout the year with recyclables as well.

• Loose Fibers	66.98 tons
• Plastic	27.10 tons
• Cardboard	58.26 tons
• Glass	79.22 tons
• Tires	6.74 tons
• Televisions	9.64 tons
• Scrap Metal	102.28 tons
• Aluminum Cans	6.98 tons
• E-Waste	
○ Fluorescent bulbs	0.05 tons
○ Misc. bulbs	0.02 tons
○ Freon units	58 units
○ Batteries	0.62 tons

Total estimated Revenue brought in by recyclables: \$18,552.69. Less total estimated cost of disposal, rental fees and hauling: \$21,501.38. Net loss from 2018 \$2,948.69

Total estimated revenue for fees paid for disposal (i.e.; electronics, construction and demo) \$20,068.00

Per the Solid Waste Ordinance recycling is mandatory and the residents have been doing a great job again this year keeping up with this and their efforts are greatly appreciated. Thank you to all the Solid Waste Staff that help the Department run safely, smoothly and efficiently.

2018 brought many changes as we implemented a new dump sticker purchase. If you have not done so please see the staff at the Town Hall to purchase your new dump sticker. Stickers are **required** in order to dispose of materials at the New Durham Transfer Station. Also, commercial haulers are **required** to have a commercial hauler permit on file with the Town.

The New Year is bringing more new changes in as we try to implement a new drive on scale system to accumulate more town revenue as fees for disposal will be more accurately charged. We look forward to this exciting step as we work to make disposal of items easier and more cost effective for the New Durham residents. If you have any questions, comments or concerns please feel free to contact me through the office at (603)859-8000 or email at [nddpw@newdurhamnh.us](mailto:nddpw@newdurhamnh.us).

Thank you for a great 2018 and we look forward to another great year!

Respectfully submitted,

Joshua Johansen-Solid Waste Supervisor

Don Vachon-Department of Public Works Manager/Road Agent



# Ethics Committee

As Chair of your Ethics Committee, I am pleased to present the following report to the Citizens of New Durham.

2018 was a quiet year for the Committee as there were no inquiries seeking our assistance on ethical matters concerning the town.

There were several personnel changes to Committee membership during the year: Dot Veisel, Chair of the Committee since its inception, stepped down from our Ethics Committee to take on a role as a member of the town's Board of Selectmen. It would have been inappropriate for her to continue in both roles.

We also accepted the resignation of Carol Allen as Committee member. Carol stepped down because of increased family commitments.

We are saddened to lose the services of both of these members and thank them sincerely for their service to the Community.

In their places we are fortunate to have two new volunteer Committee members, Polly Wessel and John Laurie, appointed to the Committee by the Board of Selectmen. We still have one vacancy on the Committee which we hope will be filled later this year.

In June we sponsored a workshop, which took place in the Community Room, on the "Right to Know" law. The well informed presenter was Margaret Byrnes of the New Hampshire Municipal Association. The event was well attended by town department heads, committee members, board members, plus several other interested citizens of New Durham. Attorney Byrnes also did a thorough review of the New Durham Ethics Policy for us, and stated that it could serve as a model for other towns. We intend to sponsor another workshop during 2019. The topic is still under discussion.

The Committee members reviewed the Ethics Committee Rules and Procedures and made several edits to improve the understanding.

We do not necessarily meet every month but will, of course, convene whenever there is an ethics inquiry to consider and when policy issues need to be discussed and potentially revised.

Meeting dates will be posted on the town's website. Please contact Ellen Phillips, the new Committee Chair, with any questions or concerns at [ezphillips@yahoo.com](mailto:ezphillips@yahoo.com).

Respectfully submitted,  
Ellen Phillips  
Chair

# Fire Department

Thank you for the opportunity to present the 2018 report for the New Durham Fire Department and for the continued support of the Citizens of New Durham.

This has been a challenging year allocating man power to cover all our calls. We are still short staffed as are all call departments across the state. The state wide volunteer and call departments are moving to shift coverage, we are not there yet as we have a small dedicated crew that put aside their personal family time to serve this community.

We have taken delivery of our new air packs. These air packs provide telemetry that communicate critical events directly with command. The ability to give command that information, without verbal communication, increases the safety in hazardous environments for our firefighters. We also can produce at the end of each emergency a time stamped report to reconstruct the progress of critical events for evaluation by officers so if necessary make adjustments in the training program.

Update on the drone: We used the drone on several occasions for smoke investigations. This has reduced the dangers of driving and looking for smoke. As I promised, the drone has reduced the time required to locate fires, allowing us to make preliminary assessments from the air to determine the resources required much sooner and before the fire has time to grow into a resource draining and time consuming incident.

I and the members of the fire department thank you for your continued support in the acquisition of the necessary and needed equipment to be able to better serve the town.

This past year we answered 311 calls for assistance and the dedicated members of the New Durham Fire Department responded to 100% of in town calls and 97.43% of all calls.

Statistics for the year of 2018 are as follows:

<b>CALLS PER UNIT</b>	<b>CALLS BY TYPE</b>
Engine 1 = 19	Fire = 124
Engine 2 = 31	EMS =154
Ladder 1 = 5	MVC/Rescues = 32
Ambulance 1 = 182	Total calls = 311
Forestry 1 = 10	
Car 1 = 191	Mutual Aid Given = 30

Respectfully submitted,  
Peter R. Varney, Fire Chief

## Forest Fire Warden and State Forest Ranger

This past year we were fortunate enough to have favorable weather conditions in the spring and summer which limited the amount of wildfire activity throughout the state. Your local fire departments and the Division of Forests & Lands worked throughout the year to protect homes and the forests. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. Our fire lookouts are credited with keeping many fires small due to their quick and accurate spotting capabilities. The towers' fire detection efforts were supplemented by the NH Civil Air Patrol when the fire danger was especially high.

Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires during the 2018 season threatened structures and one structure was destroyed, a constant reminder that wildfires burn more than just trees. Homeowners should take measures to prevent a wildfire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at [www.firewise.org](http://www.firewise.org). Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

In 2019, we will be recognizing Smokey Bear's 75th birthday! Dressed in a ranger's hat, belted blue jeans, and carrying a shovel, he has been the recognized wildfire prevention symbol since 1944. The NH Forest Protection Bureau and local fire departments will be celebrating Smokey Bear's 75 years of wildfire prevention throughout the year. Smokey's message has always been about personal responsibility – remember his ABC's: Always Be Careful with fire. If you start a fire, put it out when you are done. "Remember, Only You Can Prevent Wildfires!"

As we prepare for the 2019 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting [www.NHfirepermit.com](http://www.NHfirepermit.com). The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES). You are encouraged to contact the local fire department or DES at 603-271-3503 or [www.des.nh.gov](http://www.des.nh.gov) for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at [www.nhdf.org](http://www.nhdf.org).

The Town of New Durham as well experienced very low fire danger throughout the 2018 year. Your local Fire department only responded to a few incidents in the town most of which involved the burning of illegal material and or oversize material. Fire Permits can be obtained online for seasonal campfires all other brush permits will require a written permit to be picked up at the fire station.

The Town of New Durham issued 315 camp fire permits and 66 Brush fire permits for 2018.

New Durham was fortunate enough to be granted a Volunteer Assistance Grant to obtain radio communication equipment for our 4x4 utility vehicle. This will greatly increase our ability to communicate with command and advise of any changing fire conditions or if a medical assistance may be needed.

Thank you again for all of your support in keeping New Durham fire safe.

Respectfully submitted,  
Dave Stuart – Fire Warden / Deputy Fire Chief New Durham NH

# Friends of the Library

The Friends of the Library is a non-profit organization that promotes interest in the library, as well as supporting and assisting the library with programs and services. The organization was established by twelve volunteers in the fall of 2002. As of the end of 2018, there are twelve active members.

Our Book, Bake, and Plant sale was another success in June. The items for this sale are generously donated by our members and the community. This is our largest fundraiser and with the proceeds we were able to support the Summer Reading Program with supplies and programs. We also contributed funds to purchase items for the story time programs and classes such as yoga.

In December, we held our annual Holiday Open House party with entertainment, a visit from Santa, and refreshments. We collected food items at the party to be donated to the End 68 Hours of Hunger Program at New Durham School. We also had a raffle with over 45 items that were generously donated and it was a great success.

We would like to thank the community for coming out to support us and the library. We couldn't do any of this without you.

The Friends of the Library are always looking for new members. Any level of commitment makes a difference. You can come to meetings when you can, or just help at our events. We meet at the library on the third Tuesday of the month at 7:00, during the months of April through June and September through November.

Respectfully submitted,

Heather Wingate, President  
Donna Swett, Vice President  
Joan Goodrich, Treasurer  
Majorie Mohr, Secretary

# John C. Shirley Cemetery Trustees

## In Memoriam

Michele Kendrick, who was New Durham's go-to person for all things cemetery, sadly passed away in July of 2018 after a courageous battle with cancer. Michele will be greatly missed by everyone who interacted with her. She always had a smile on her face and was wonderful dealing with people. We would like to recognize her achievements and thank her for her valuable service to the Town of New Durham.



## John C. Shirley Cemetery Trustees Report

Denis Martin, Jennifer Bourassa and Michele Kendrick were trustees during 2018 and are thanked for their hard work. New Durham has continued to be a member of the New Hampshire Cemetery Association.

The John C. Shirley Trustees would like to thank several people for their contribution in keeping the cemetery a beautiful and tranquil area of New Durham. The Highway Department has kept the grounds and buildings in great condition. Don Vachon, Cemetery Sexton and Karen Kehoe, Highway Dept. Administrative Assistant have worked with bereaved families and funeral home personnel and shown great respect with offering every assistance possible. Stephanie MacKenzie, Town Clerk and Donna Young, Deputy Town Clerk have assisted residents as well as many residents with research, purchase assistance and information.

One of the achievements of 2018 was the installation and completion of the Scattering Garden.

Losing a relative or loved one is never an easy time. There are steps that may be taken to ease the process. Lots may be purchased at the New Durham Town Hall during business hours. If you own a lot, please inform your funeral director or call town hall for further assistance during your time of need.

Respectfully submitted,

Scott Kinmond, Town Administrator

# New Durham Public Library

Wow, what a great year! It's hard to know where to start with all of the good news.

Circulation hit an all-time high, especially as more and more patrons have discovered the marvelous options on Overdrive; you can download e-books, audiobooks, and magazines from the coziness of your own home.

As our collections of juvenile graphic novels and audio books continue to build up, we've added even more bookcases to the Children's Room. You can also find a yoga section and a Spanish section there.

Younger children appreciate the influx of equipment we've had in 2018, all purchased with an eye toward mastering physical skills necessary for early literacy.

To go along with the face-lift of new paint and carpeting last year, we now have an attractive walkway and our beautiful Story Poles public art in place to greet everyone at the front of the building.

Made possible by the New Hampshire Council on the Arts and the National Endowment for the Arts, the Library Trustees, and Friends of the New Durham Public Library, this remarkable community art project included New Durham residents from kindergarten through adults. The tiles nestled among plants used by indigenous people in this area and poles with their fired clay modules showcase the beauty of our natural resources, touch upon Abenaki culture and local history, and impart the idea of community.

Grants have also provided the means for new classes such as stop motion animation and art. Music shone this year with keyboard classes for young kids and guitar lessons for all ages.

Come in to use a computer, borrow the telescope, make some copies, join a book club, check-out the latest fiction, or take a class – you'll find we have everything you need! Activities range from yoga to baby classes, photography to painting. With help from our stalwart volunteers and talented instructors, we continue to expand and offer more programs all of the time.

Don't miss a single event! Like us at New Durham Library on Facebook, check the calendar at [www.newdurhamlibrary.com](http://www.newdurhamlibrary.com), watch the local newspaper, and make sure we have your email address for our e-newsletter.

Respectfully submitted,  
Cathy Allyn, Library Director

# Library Trustees

The Library Board of Trustees is a group of citizens to whom your library is entrusted. The trustees are vested with the entire custody and management of the library. They select the library director, adopt policies to govern the library's operation, and work for adequate financial support of the library.

This has been a busy and rewarding year for the Trustees, with several innovations, improvements, and programs.

Re-organization of the Children's Room has greatly enhanced its functionality. We have received many positive comments on the new walkway and the innovative story poles! If you haven't seen them, stop by for a look.

Our Library Director, Cathy Allyn and her team continue to improve upon and add to existing programs. Yoga classes and the Story Pole project are but two outstanding examples of this. Cathy and her staff ensure the library patrons' needs are met and that their experience is a positive one with each visit.

The library continues to be the social hub of this community, with meetings, events, parties, and the like.

Respectfully submitted,

Bill Kendrick, Member  
Bill Meyer, Chairman

Rich Leonard, Treasurer  
Lee Newman, Member

Laura McCarthy, Secretary

# New Durham Water Quality Committee

The Merrymeeting River Watershed (MRW) includes 23,669 acres (36.5 square miles) of land, lakes, rivers and streams arising in New Durham around Merrymeeting Lake (MML) and continuing via the lakes outflow into the Merrymeeting River (MMR) through New Durham into Lake Winnepesaukee. Along this route the MMR picks up other major tributaries including Coffin Brook and Mill Pond in Alton New Hampshire. In 2017 this system was known to have a point source of phosphorus pollution at the Powder Mill State Fish Hatchery (PMSFH) as well as a number of non-point sources. An effort was made in 2018, via the Merrymeeting River Watershed Management Plan (MRWMP), to examine the tributaries in both New Durham and Alton in order to identify causation of the non-point sources (NPS). This report will include the findings for New Durham only.

Among the problems arising in the MRW, associated with nutrient and suspended solids deposition, are intractable variable milfoil, cyanobacteria blooms, overgrowth of filamentous green algae (and associated high chlorophyll-a concentrations and reduced water transparency) and a growing awareness of anoxia deep in the water column.

In 2018 variable milfoil continued to be a problem throughout the MRW. MML does not have variable milfoil and this is due, in part, to an active boat inspection program sponsored by the Merrymeeting Lake Association. However, MML also provides the PMSFH with 7 million gallons a day of fresh water with an average phosphorus concentration of 5 ug/L (micrograms per liter or parts per billion-ppb). After flowing through the hatchery, the MMR is highly enriched for phosphorus, nitrogen, and total suspended solids. The solids have contributed to a deep (up to 3 feet deep) layer of nutrient enriched sediment, in the bottom of the river, conducive to the growth of variable milfoil and many other plants. Immediately, downstream from the PMSFH is Marsh Pond, a natural pond within the river. Variable milfoil was documented for the first time (in 2018) in this pond and continues to grow through Jones Pond and Downing Pond, the next two impoundments downstream from Marsh Pond. In 2018 the Diver Assisted Suction Harvester (DASH) operators servicing Jones and Downing Ponds have noticed an increasing deep layer of filamentous green algae which covers the milfoil, making it difficult for scuba divers to visualize. As a result, over the past two years of DASH operations, variable milfoil has actually spread and become more dense in these treatment areas; requiring chemical treatment in 2019. Phosphorus is the major limiting nutrient for plant growth in fresh water; suspended solids settle and form a deep and nutrient rich sediment which promotes the growth of plants; overgrowth of algae, increases in chlorophyll and subsequent reduction in water transparency all hinder attempts to control variable milfoil. Treatment of Variable Milfoil in 2018 involved Diver Assisted Suction Harvesting (DASH) only at a total cost of \$4542. In 2019, due the difficulty of visualizing milfoil through the thick layer of green algae, the State has recommended a combination of chemical treatment in Spring of over 27 acres of water followed in the Fall by DASH operations. The cost of this combined treatment is \$25,061 with the State awarding the Town with a 25% matching grant. The town will thus need to raise \$18,796.

Cyanobacteria blooms were documented in Jones and Downing Ponds since 2015 and both ponds are listed on the 303(d) list of impaired waterbodies by NH Department of Environmental Services (NH DES) for cyanobacteria and hepatotoxins. In 2018, cyanobacteria blooms were documented for the first time in Marsh Pond. In fact, the Oscillatoria bloom in Marsh Pond caused an advisory to be posted in July 27, 2018 which continued to October 10, 2018. Unlike previous years, there were no reported human health problems resulting from these blooms in 2018. Cyanobacteria, promoted by phosphorus in the water, is diminishing the recreational value of the Merrymeeting River and this will only get worse until remediation of phosphorus pollution is instituted.

Research conducted by the NH DES show that NH Lakes with phosphorus concentrations of 12.5 ug/L or higher promote the growth of algae and cause elevated chlorophyll-a concentrations. Virtually all lakes



# New Durham Water Quality Committee

with phosphorus concentrations above 20 ug/L were designated as impaired for chlorophyll-a and swimming was discouraged (1). Similarly, phosphorus concentrations above 12.5 ug/L were shown to promote the growth of cyanobacteria. With this in mind, we measured total phosphorus (TP) concentrations and loads throughout the MRW in 2018 (see Table 1). Merrymeeting Lake is oligotrophic and is fed by 11 brooks (9 continuous) which varied in TP concentration from 4.3-30.8 ug/L (mean 10.3 ug/L) throughout the year. The single brook having 30.8 ug/L was a discontinuous brook and greatly skewed the mean concentration. The TP concentrations of these brooks has not changed significantly since they were last surveyed in 1993. Merrymeeting Lake itself has an average TP concentration of 3.4 ug/L. Marsh Pond is a natural pond within the Merrymeeting River that sits about a half mile from the PMSFH discharge. There are six known tributaries to Marsh Pond, excluding the PMSFH. These tributaries had phosphorus concentrations ranging from 3.4-12.0 ug/L with a mean concentration of 7.2ug/L. Hatchery discharge is diluted by two of these tributaries, Bear Pond Brook and MML (each with 4-5 ug/L TP) before entering Marsh Pond at the Town Boat Access where the concentrations varied from 12.7-60.4 ug/L. Marsh Pond then receives water from 4 additional brooks and the resulting Marsh Pond TP concentration, sampled from its deepest point, is 17-46 ug/L (at the surface) and 14-257.7ug/L (at 4.5 meters). Since all these tributaries are intermittent, typically in the summer months all the river water in Marsh Pond comes from the PMSFH and the TP concentrations are highest during this period. Further downstream in Jones and later in Downing Ponds the TP concentrations decrease due to dilution, however, most of the tributaries entering the MMR in this stretch are also low in TP. One exception is a small stream draining a peat bog where the TP concentration was 17.7 ug/L. Peat bogs are known natural sources high in phosphorus, low in pH, and high in conductivity due to the natural degradation of plant and other organic matter in the system.

Previous studies have shown that snow melt and stormwater runoff contribute to elevations of phosphorus from non-point sources in NH waterbodies (2). We thus wanted to measure phosphorus loads entering the MRW during snow melt, storms and dry conditions to better understand the impact of non-point sources on total phosphorus loads in the MRW. Water flows (in million of gallons per day-MGD) were measured at 8 sites throughout the MMR from MML to Alton Bay. When flows were used to calculate phosphorus loads ( lbs./day), we found that while the PMSFH contributed 1.12 lbs./day to the Marsh Pond subwatershed, the increased flow from tributaries seen during the Spring snow melt brought phosphorus into the system from non-point sources (NPS)( see Table 1-Marsh Pond outlet). August 2018 set a NH record for August rainfall and once again stormwater runoff contributed phosphorus into the MMR; however, the PMSFH and Coffin Brook made significant phosphorus contributions to the total load in the MRW. The phosphorus load entering Alton Bay was 12.23 lbs./day, a substantial amount. Later in the year, after a dry spell, again the PMSFH and Coffin Brook made significant contributions to the MRW, but the TP load entering Alton Bay was 7.88 lbs./day. A roadside storm water erosion survey identified 78 sites along MMR where storm water improvements would help reduce phosphorus entering Lake Winnepesaukee. And it should be noted that during a dry period, for instance August of 2017, the load from the hatchery contributed nearly 100% of the load measured at New Durham Main Street Dam.

The PMSFH is registered with the United States Environmental Protection Agency (US EPA) as a concentrated aquatic animal production facility. While the US EPA is charged with limiting the discharge of pollutants from these facilities by issuing NPDES (National Pollutant Discharge Elimination System) discharge permits, until now the US EPA has not imposed any discharge limit on nitrogen, phosphorus or total suspended solids at the PMSFH. The PMSFH permit expired in 2016 and it has been operating under an expired permit ever since this date. The PMSFH has been in operation since 1947 but between the years 2015-2018 the PMSFH has dumped 72,672 lbs. of solids, 48,972 lbs. of nitrogen and 2857 lbs. of phosphorus into the MMR contributing to the problems described above.

# New Durham Water Quality Committee

In July, 2018 the Water Quality Working Group met with New Hampshire Fish and Game (NH F&G) in New Durham to discuss possible ways to reduce the phosphorus from being discharged into the MMR. Mike Gelinis proposed an on-site facility where solids, collected from raceways during the day, could be dumped and allowed to leach into the ground. Throughout the Summer and Fall of 2018 numerous attempts were made by the Alton/New Durham Cyanobacteria Mitigation Steering Committee and the Town of New Durham to set a discharge limit on suspended solids and phosphorus to no avail. On October 25, 2018 representatives from NH DES and the US EPA met with the public in New Durham to discuss the current status of the PMSFH and future limitation on the discharge of phosphorus. Overall the public seemed discouraged at the inability of the US EPA to develop this standard despite the US EPA conducting an extensive survey of water quality in the MMR in 2017. It was recommended that the MRWMP currently being developed serve as the scientific basis upon which the phosphorus limit would be determined. While the MRWMP will present typical phosphorus loads, identify sources of phosphorus, develop mitigation plans to correct the NPS of pollution, develop a water quality standard for Marsh Pond (as well as the other ponds throughout the MRW) and recommend the hatchery load reduction necessary to meet this standard, in fact, it will be the NH DES and US EPA who make the final determination for the phosphorus discharge limit at the hatchery. No specific time for re-issuance of a new discharge permit could be set by the US EPA. The community also asked the NH DES and NH Fish and Game Department what could be done now to reduce the hatchery phosphorus discharge and the response was that a plan presented by the Town of New Durham in August was under consideration. In this plan the Town proposed the PMSFH collect all its daily cleaning water, containing fish manure and uneaten food, and deliver it directly to a town-owned sand pit where it can be safely sequestered from the MMR. However, in a letter dated November 30, 2018, Jason Smith, Director of Inland Fisheries for NH F&G, proposed three changes which he felt would serve as good interim measures. These included: having the US Fish and Wildlife Service raise the 50,000 salmon needed by the State each year thus reducing the phosphorus arising from this venture at the PMSFH; reducing the phosphorus contained in grower feed in 2019 from 1.2% to 0.9% this decreasing the total phosphorus introduced into the system; and hiring an aquatic engineering group to create a 15% engineering design for a new waste water treatment facility at the PMSFH with a target phosphorus concentration of 20ug/L at the point of discharge. On January 17, 2019 Jason Smith added an additional interim solution which involved creating an on-site leach field to dump the daily collected solids. The Gelinis idea was making an impression. At this same meeting David Neils (NHDES) suggested to Jason Smith that a better target concentration for phosphorus discharge from the PMSFH was 12ug/L, a figure more consistent with calculations made by the New Durham/Alton Cyanobacteria Mitigation Steering Committee.

In 2019 the NDWQC has requested additional funds to monitor both the MMR and all other swimmable New Durham Ponds. The total cost, including toxin analyses for cyanobacteria toxins is \$6500.

Acknowledgement: the author would like to thank Bob Craycraft for collecting samples and conducting all the phosphorus analyses cited in this report except those from the Powder Mill State Fish Hatchery. Others who volunteered to collect samples include: Nancy and George Haseltine, Doug Gilman, Bill Meyer, Sabina Perkins, Bill Malay and Mike Gelinis. Amanda MacQuaid at the NH DES provided expert quantitative analyses of cyanobacteria and their identification.

- (1) Burack, TS, Stewart, HT and Trowbridge, P. Assessment of Chlorophyll-a and Phosphorus in New Hampshire Lakes for Nutrient Criteria Development. NH DES R-WD-09-29, 2009.
- (2) Water Resources and Managing Stormwater: A Bird's Eye View For Communities in New Hampshire and Throughout New England. UNH Cooperative Extension, 2010.

Respectfully submitted,  
Fred Quimby, Chair, New Durham Water Quality Committee

# New Durham Water Quality Committee

TABLE 1  
Merrymeeting River Total Phosphorus Concentrations (TPC) and Phosphorus Loads (PL)\*

Sample Location lbs./day)(4/4/18)	TP(ug/L)range		TPC(mean)	N	PL (
	PL(8/14/18)	PL(10/10/18)			
MM Lake outflow <0.1	0.88	3.1-7.5	4.36	13	ND
PMSFH outfall 2.71+	3.15	20-90**	IDY		1.12
Marsh Pond outflow *** 6.34	7.29	13.1-47.2	24.34	13	2.99
Main Street Dam 14.2	7.89	12.1-34.7	21.25	13	5.45
Rt.11 Landing (MM WMA) 9.76	9.75	13.3-38.6	23.28	13	5.15
Coffin Brook at Rt.28 8.14	1.40	10.1-42.7	19.45	11	1.378
MMR at Rt.28 (Alton) 12.0	6.98	10.8-23.5	16.6	11	ND
MMR at Rt.140 14.0	5.64	11.2-21.8	15.45	11	4.17
MMR at Alton Bay Rt.11 12.23	7.88	11.9-21.2	16.03	11	ND

\*Load date 4/4 was during the spring snow melt, 8/14 after days of rainfall, 10/10 relatively dry but during the MML drawdown; ND is not done; IDY increases as the year progresses.\*\* data collected by the hatchery staff during 2017 from each outfall separately. \*\*\* This sampling site is different from the deep site mentioned in the text. + estimated based on data reported in the EPA/ECHO data base.

# Parks & Recreation Department

2018 was a wonderful year for Parks and Recreation here in New Durham. The department is thankful to have been able to continue traditional programming, participate in community collaborations and work with residents toward future goals.

Traditional youth sports programming included baseball and softball through Kingswood Cal Ripken Baseball League, track and field through Granite State Track & Field as well as soccer and basketball through leagues made up of our neighboring communities. Such programs are successful in great part due to volunteer coaches and we are thankful to each community member who gave their time, dedication and support to our youth players. In addition, Recreation was able to offer an intro to karate program with United Martial Arts Academies and a youth basketball clinic with Coach Place of Kingswood High.

Outside of the sports realm, Recreation was pleased to offer various activities in collaboration with other town departments and groups including Marvelous Matinees and Pumpkin Carving with the New Durham Public Library, Community Swap with the NDS PTO, Halloween Happenings with the 1772 Meetinghouse and town-wide clean ups with the New Durham Transfer Station. Other programming included the Spring Celebration & Egg Hunt, Swim Lessons at the Town Beach, kids nights, hikes, field trips, Town-Wide Yard Sales, Open Gym Walking/Running, Open Gym Basketball, Vendor & Craft Fairs, Winter Market, Senior BINGO, Cribbage Tuesdays, craft sessions and more!

Other events included the 2018 Celebrate New Durham event, Senior Holiday Celebration and New Durham Backpacks Program. Each of these programs was successful in large part due to the partnership and participation of other New Durham departments, committees, volunteer groups, businesses and individuals. New Durham community members are encouraged to reach out to the Recreation Department on ways they'd like to be involved in future endeavors.

Special thanks to all those who participated in 2018 events as well as to our greater New Durham Community including fantastic volunteers and sponsoring businesses. Much gratitude to all those who helped including the Parks and Recreation Commission, New Durham Public Library, New Durham Town Clerks' Office, New Durham Public Works, New Durham Police Department, New Durham Fire Department, New Durham Elementary School, New Durham Food Pantry, New Durham Charitable Fund, Boodey Farmstead Committee, Farmington Fish & Game Club, Merrymeeting Lake Association and all other partners and sponsors. Additional thanks to our neighboring town recreation departments and youth organizations.

We look forward to 2019!

Sincerely,  
Nichole Hunter, Parks & Recreation Director

# Planning Board

The Planning Board remained active in 2018. A number of changes to the Zoning Ordinance were adopted by the voters in March and included new regulations on Travel Trailers and RVs to limit the number of RVs to be stored according to lot size and to limit their use over the summer months. We also clarified the removal of woodlot status for lands so designated, and we addressed the number of signs allowed to advertise agricultural activities.

The makeup of the Planning Board underwent change in 2018. Scott Drummey provided our town with distinguished service as Chairman of the Planning Board for many years, but decided to step down from that post this year. The Board voted Jeff Allard as the new Chair. Due to the resignation of Dot Veisel from the Planning Board to become a New Durham Selectman, the Planning Board voted to make Freeman (Rick) Goodrich a Member. David Wessel also joined as an alternate.

Several applications came before the board from around Merrymeeting Lake to demolish and rebuild older homes, or to construct new homes on existing lots. This is an increasing trend and we expect this to continue into the future. It is of note that no site applications were received by the Planning Board to build new homes on land that had not previously been built on. This does not include building permits issued by the Building Inspector for applications that do not require Planning Board review. We do not expect this trend to continue and we expect to see applications for new home construction in the future.

The Planning Board held two Public Forums on Commercial Development to provide guidance to the Board in the design of commercial development toward the types of businesses that the citizens of our town prefer. This is a complex topic and we agreed to form a Committee that will include members beyond the Planning Board to develop a proposed plan for commercial development that will harmonize with the Master Plan, and the needs and desires of the citizens of the town. We expect this to be a long-term effort and will require collaboration with many different resources around the Granite State for information and guidance.

The Planning Board also prepared four proposed changes to the Zoning Ordinance. We updated and extended the ADU regulations to comply with new legislation from the State. Our approach was to allow different types of ADUs wherever it makes sense while requiring that ADUs conform to other requirements such as setbacks, septic and water supply. We agreed that New Durham should allow stand alone ADUs on conforming properties and that ADUs should be owner occupied and leased on a 30-day basis.

We also proposed a new section to the Zoning Ordinance to regulate outdoor lighting. We took a simple and common sense approach that allows the use of walkway, porch and driveway lighting but other outdoor lighting should be aimed downward and not trespass on neighboring properties. The Planning Board also developed proposed regulations to regulate household waste to require that waste be stored in secure, weathertight containers and be disposed of properly.

The topic of short term rentals and AirBnB properties has come before the Board over the last few years. We concluded that current State requirements of licensing and collection of Rooms and Meals taxes remain the provenance of the state. We await further guidance from the state before we attempt new regulations on short term rentals.

The current Land Use Suitability Map was hand drawn in the 1970s and needs to be updated to reflect current conditions. The Planning Board is working with Strafford Regional Planning Commission to redraw the Land Use Suitability Map to designate areas of town best suited to commercial, industrial (if any), residential and agricultural uses. This is an important guide for the Planning Board as we consider proposed new subdivisions or commercial businesses.

Our plans for 2019 include completion of a revised Land Use Suitability Map, formation of a committee to study Commercial Development in our town, and study of new development and redevelopment on the shorelines of our town waterbodies. We need to better understand the best practices to protect our waterbodies from stormwater runoff and other potentially harmful activities while maintaining our history of respecting land owners rights.

Respectfully submitted,  
W. Jeffrey Allard, Chair

# Police Department

2018 was another busy year for the New Durham Police Department with an increase in investigations. These investigations are time consuming and take Officers out of Town for long periods of time with the following agencies: Division of Youth and Family Services, Grand Jury, County Attorney's Office, Drug Enforcement, Sexual Assault investigations, Superior Court, and District Court.

The Department has had a shortage of finding good Officer candidates which is a National Crisis across the Country. I can assure the citizens of New Durham we will keep looking for suitable candidates to handle the public's safety needs.

Officer Brian Crockwell started with the Department in November 2018 and brings three years of Public Safety with him. Please welcome him to our Town. K-9 Izzy has been certified through the United States Police Canine Association in her short time working for the Department. Izzy currently has her Police Dog 1 title and Police Dog Tracking title. Both Izzy and Chief Bernier train at the Working Dog Foundation. On occasion you will see several cruisers in Town training.

In closing the Police Department performs many functions that can be utilized by its citizens: property checks, alarm checks, welfare checks, destruction of prescription drugs, pistol permits, civil standbys and directed patrols. Please remember the business Office is open Monday through Thursday 0800-1500 and closed on Holidays. The Dispatch is in Dover, NH. In case of an emergency please dial 911.

Below is a breakdown of 2018 activity for the New Durham Police Department:

## TOTAL CALLS FOR SERVICE: 4842

RESTRAINING ORDERS: 11

FOUND/LOST PROPERTY: 32

ANIMAL COMPLAINTS: 87

ARRESTS: 69

ALARMS: 150

SEX OFFENDER REGISTRY: 26

WARRANT ARRESTS: 14

SERVICES RENDERED: 2475

ASSIST CITIZENS: 23

SUSPICIOUS VEHICLES: 34

MESSAGE FROM OFFICER: 299

PAPER WORK SERVICE: 261

BUSINESS CHECKS: 163

DISTURBANCE: 23

COMPLAINT: 61

WARNINGS/SUMMONSES: 1236

BUILDING CHECKS: 228

WELFARE CHECKS: 71

THEFT OF SERVICES: 15

SERVE WARRANTS: 33

DIRECTED PATROLS: 428

ACCIDENTS: 47

FOLLOW UP INVESTIGATIONS: 244

Respectfully Submitted,

Shawn C. Bernier  
Police Chief

# Tax Collector

The Tax Collector's Office is open Monday, Wednesday, Thursday and Friday from 9:00 a.m. until 4:00 p.m., Tuesday's from 9:00 a.m. until 7:00 p.m. and the last Saturday of each month from 9:00 a.m. until 12:00 p.m. (unless a holiday weekend and we would be open on the 3<sup>rd</sup> Saturday of the month).

Our new 2018 tax rate is \$23.35 per thousand dollars of assessed value. The town rate is \$5.46, the county rate is \$2.78, the local education rate is \$12.75 and state education rate is \$2.36. The overall increase on the total rate from last years rate is 1%. Copple Crown Village rate adds \$7.62 per thousand to the overall town rate. In 2018, the first tax billing was due July 3, 2018 and the second billing was due December 19, 2018.

The 2018 warrant was \$9,425,018.92 and 9,095,812.20 (97%) had been collected by the end of 2018. The unpaid taxes of 2017 and interest were converted to a \$212,951.20 tax lien on June 07, 2018.

The Tax Collector is responsible for accepting warrants and collecting revenue for property, yield tax (timber), excavation gravel taxes, and current use (land use change) penalties. Records for the collection of taxes are kept in a format set by the Department of Revenue and are remitted to the Town Treasurer on a weekly basis, for all taxes due and all revenues collected, abated and refunded. We also report uncollected taxes, manage the process of setting the dates for carrying out the tax lien and tax deed processes and making the proper recordings with the Registry of Deeds as required by RSA's in the tax procedure laws. Our work requires interoffice communication with the Assessing Department in regard to property changes as well as the Board of Selectmen in regard to tax deeding procedure. Other duties include responding to inquiries from banks, tax service companies, mortgage companies, attorney's offices and the general public. Annual workshops and conferences, sponsored by NHTCA (New Hampshire Tax Collectors Association) and the NHCTCA (New Hampshire Tax Collectors & City and Town Clerks Association) and DRA (Department of Revenue) as well as NHMA (New Hampshire Municipal Association), allow the Tax Collector to learn the tax collecting processes and to stay current with any changes in laws and procedures. Attending such conferences, classes and workshops is important, not only for learning changes and modifications to laws and procedures and receiving legislative updates in maintaining our certification, but also for networking with collectors from other cities and towns.

The one message I would like all to know is that (although full payment is expected when the tax bills are due) if you are unable to make payment in full, please pay what you are able or start a budget plan to pay smaller amounts towards taxes on a weekly or monthly payments. This will help with interest and fees.

Please do not hesitate to stop in town hall or call me 859-2091, if I can be of assistance to you.

Respectfully submitted,  
Donna Young, Town of New Durham Tax Collector

# Town Clerk

The year 2018 was an especially busy one at the Town Clerk's office. Donna and I collected \$679,021.22 in Town Revenue. This is an increase of \$54,514.10 from 2017. We processed 836 dog licenses. We took in \$30,927.24 in Building Permit Fees (last year the amount was \$23,055.26), sold 1,096 Transfer Station/Beach Parking Decals "dump stickers" which brought the Town \$5,475. We sold twenty four Marriage Intentions. We also sold 376 Birth, Marriage, Divorce and Death certificates, which is almost triple the amount that we sold last year. You can read more financial information by turning to the Town Clerk's Financial Report in the Finance section of this Town Report.

As usual, this year we held the State Primary and State Election as well as the Town Deliberative Session and the Town Election in the New Durham Elementary School. During the State Election an employee of the Secretary of State's office came to the school in order to observe our election procedures. I am very proud to write to you that the Secretary of State's examiner told me that our Town of New Durham was an A+ town for our election procedures. He also suggested that we make a few procedural changes that we will use during future elections in order to improve even more.

The following is excerpted from a letter written by Secretary of State William M. Gardner:

'Our state has fair, impartial, and well-run elections where qualified individuals cast ballots that are accurately counted because of you, our Moderators, Clerks, Supervisors of the Checklist, Inspectors of Election, and other election officials. Thank you for your hard work and attention to detail. Your work addressing cyber security, using best practices to protect your local electronic systems and ElectioNet log-in credentials, properly handling e-mails and attachments which might pose risks, and supporting our work to keep all our systems secure is important and appreciated. Your efforts to protect the right to vote and the integrity of our elections are essential and are a major contribution to the strength of our democracy. Research from Professor Norris at the Kennedy School of Government at Harvard University concluded that New Hampshire's election officials rank first in our nation in your impartiality, transparency, distributing information to the public, and your performance. This academic assessment of your work confirms my experience with you, that the voters of New Hampshire are very well served by their local election officials. Our elections work well because of your effort and ethics.'

I would like to add to Secretary of State Gardner's praise by adding my praise to our own election workers. I greatly appreciate the professionalism and dedication of all of our election workers. I thank our Town Moderators Richard Leonard (retired) and Ron Cook for their respect and care of the election procedures and laws. Also, I am very proud of our Supervisors Cheryl Cullimore, Pat Grant and Tatiana Cicuto as well as all of our Ballot Clerks and our three Selectmen for the excellent care that they take to be accurate as well as their knowledge of the law. I also thank the New Durham Elementary School Head Custodian Marcia Berry and Darlene Douglas and Julie Stevens custodians, who are so helpful and who never complain about staying late night after the election.

I thank our Tax Collector and Deputy Town Clerk Donna Young. Also, many thanks to our Town Administrator Scott Kinmond, Finance Officer Anina Soucy, Land Use Clerk/Welfare Laura Zuzgo, Building Inspector John Abbott and Jennifer Thompson, Deputy Building Inspector. We are a team!

It's an honor to serve you as your Town Clerk and I thank the residents of New Durham for the opportunity. As always, I am committed to giving the residents my best customer service, implementing greater efficiencies and fulfilling my responsibilities to the fullest.

Respectfully submitted,  
Stephanie Lisle MacKenzie,  
Town Clerk



# Town Historian

I am pleased to present the following 2018 Annual Report summarizing activities.

It is a natural curiosity to wonder about those whom lay in their eternal resting places in the old family graveyards. As is the way of today's world the original settling families of New Durham have moved away and the land around the old graveyard changes ownership. This past year has seen much change in ownership of the land, and I received several requests, from the newest owners, regarding the history of their older homes and information about those buried in the old family graveyards. Information was provided for Willey, Davis and Evan families.

I assisted Michael S Runnals with researching information of his ancestors who lived in New Durham as early as the 1780s. Mr. Runnals was so pleased to see the original documents with the recorded births, marriages and deaths of his ancestors. It was with great pride to share with him the support from the Town and the efforts to preserve our history, to ensure it would be available for future generations. It is a testament, to those involved with researching history, there is nothing as equal as seeing the "original" vs. an electronic copy.

My annual spring ventures to visit all known veteran's graves to place fresh flags on their graves, was different this season. While at the current Town cemetery, Shirley Cemetery, several flags and standards were missing or damaged. I did receive a few phone calls from family members asking why the flags had been removed from their loved one's graves. At this time, there is no explanation as to what occurred, a report has been filed with the police. All flags and standards have been replaced. This unexpected event has exhausted our inventory of flags and standards. Inventory will be ordered for 2019.

I would like to thank Sue Rose for her enjoyable company and assistance with replacing the worn flags on all **known** veterans' graves in time for traditional Memorial Day. It requires two full days to complete the task. Sue enjoyed going to places in our community she had not seen.

I would like to thank two young ladies, from Girls Scout Troop 10475, Cadie Foynes and Victoria Hicks (pictured below) for their help, and company with replacing the worn flags on all known veterans' graves in time for traditional Memorial Day. Their interest was to learn about those buried near their homes. New Durham is so fortunate to have young ladies who are working to make our community a nicer place.

A slide presentation titled "Veterans Buried in New Durham from the French and Indian War, Revolutionary War and War of 1812" was presented during a New Durham Historical Society meeting. The presentation was given in the as a tour, traveling the old roads and focused on the **known** veterans of those conflicts buried in New Durham, information about their service, contributions made to our community, their family history and images of their gravestones and their homes.

I would like to encourage anyone who may be sorting their "collections" to consider donating them to the Town Historical Collection. If you are uncertain as to what to do with items or have other historical questions, please feel free to contact Catherine Orlowicz at 859-4643 for assistance.

Respectfully Submitted:

Catherine Orlowicz,  
Town Historian



## Trustees of Trust Funds

Per the New Hampshire Department of Justice, Office of the Attorney General, the responsibilities of the Trustees of Trust Funds are defined as the following:

*Trustees of Trust Funds are the custodian of the town's perpetual care funds, charitable trusts, and capital reserve/expendable trust funds. Trustees of Trust Funds make the decisions regarding expenditure from these funds based on the wishes of the donor in the case of privately donated funds. The Trustees distribute capital reserve funds and expendable trust funds to the appropriate government officials upon request. Trustees of Trust Funds make the decisions on how these funds are to be invested based on the investment policy adopted by the Trustees. Trustees of Trust Funds must submit annually to the Department of Revenue Administration and the Charitable Trusts Unit annual reports with respect to their trust funds.*

Your duly elected Trustees of Trust Funds accomplish these tasks by reviewing all requests for disbursement of funds to ensure a) the requestors are the legal agents to expend the funds, b) the reason for expenditure meets the purpose for which the fund was created, and c) that there are sufficient monies in the fund to meet the request. In addition, the Trustees work with the Town Administrator and Board of Selectmen to ensure monies earmarked for any of the Capital Reserve or Expendable Trust Funds by a vote of the Town are transferred to the appropriate fund accounts in a timely manner and meet the deadline imposed by the Department of Revenue Administration. The Bookkeeper of the Trustee maintains and reconciles the bank balances for each fund and prepares the appropriate annual reports to the Department of Revenue Administration and the Charitable Trust Unit in the forms of the MS-9 and MS-10 reports. The Trustees invest the funds placed in their care according to the Uniform Prudent Investor Act using the guidelines from the originators of the fund in the case of Capital Reserve or Expendable Trust Funds and the donors in the case of Charity Trusts. The Trustees meet on an as-required basis to address requests for fund withdrawals.

In 2018 the Trustees met on five occasions, and after careful review of the submitted requests and supporting documentation, voted to transfer a total of \$319,492.90 from various Capital Reserve, Expendable, and Charitable Trust Funds in support of capital projects, expenses, and charities as voted on by the Town. Breakdowns of specific amounts may be found in the minutes of Trustee of Trust Funds meetings on the town website.

Respectfully submitted,

David Allyn

Trustee, Trustees of Trust Funds

# Welfare Office

*Under RSA 165 “Whenever a person in any town is poor and unable to support himself, he shall be maintained by the overseers of public welfare of such town, whether or not he has residence there.”*

In the Welfare Office, we provide assistance to individuals, families and households who temporarily lack the adequate resources to meet their basic needs. We work as facilitators to direct those in need to federal, state and non-profit relief agencies, and continue to work with clients on budgeting and other self-supporting steps. These steps help reduce the financial burden on our department’s budget, as well as on the taxpayers of New Durham. While providing assistance, we strive to promote self-reliance, independence and self-sufficiency for our clients.

The state provides a **2-1-1** help line. This help line can provide information on who should be contacted for help with a particular need.

This year has seen an increase in requests for assistance, mainly for housing. Assistance received through the Fuel Assistance Program was enough to help residents make it through the winter without having to receive assistance from the Town.

Please remember that the Welfare Office is here to help and provide emergency assistance but the Town does place a lien on property or requires a payment arrangement be made as soon as the recipient is financially able.

This past year the Town has received **\$7,500.88** from lien releases, reimbursement payments and work program.

## Assistance Statistics 2018

Fuel Assistance .....	\$ 000.00
Utility Assistance .....	\$ 1554.26
Rent Assistance .....	\$ 15,454.00
Medical Prescriptions Assistance .....	\$ 000.00
Other miscellaneous .....	\$ 516.54
<b>Total .....</b>	<b>\$ 17,524.80</b>

Respectfully Submitted  
Laura Zuzgo, Welfare Administrative Assistant

# Zechariah Boodey Farmstead Committee

It is an honor to present this Annual Report summarizing the 2018 activities for the Zechariah Boodey Farmstead Committee to the citizens of New Durham.

## **Successfully completed the “Barn Raising for the Zechariah Boodey Farmstead Project” Campaign**

- Researched various methods to relocate the barn, chose the most cost-effective approach – Disassemble and storage.
- Attended 18 area events for building awareness for the project through educational/fundraising activities.
- Successfully gained majority voter support during 2018 Town Meeting, to accept the gifting of the Barn to the Town, to be used as part of the Zechariah Boodey Farmstead Project.
- Successfully exceeded fundraising goal of \$20,000.00 to cover the expenses associated with the disassembly of the barn. Received donations totaling \$20,500.00.
- Successfully disassembled the barn located at 221 Chestnut Cove Road. All work was completed within budget. Total expenditures \$13,073.00.
  - Dollar value for in-kind volunteer labor hours - **\$18,891.18!** \*Source IndependentSector.org NH 2017 rate \$25.52
  - Total in-kind volunteer labor hours – **740.25** hours.
  - Dollar value for in-kind services - **\$6,455.00!** \*Value if we had to pay.
  - In-kind services donated– dumpster transportation fees; use of excavator, bobcat and operator; crane and operator; rental fees for storage trailer; transportation of storage trailer.

The Committee, with the support of community volunteers, businesses and donors, successfully completed the “Barn Raising” Campaign. Your response was overwhelming! Thank you for believing in this project and deeming it worthy of your valuable support and time.

## **University of New Hampshire Senior Capstone Civil Engineering Students**

- Received final presentation and report titled “Final Design Report Zechariah Boodey Farmstead Project” from the Civil Engineering Team. Report contains:
  - Site Plan showing all regulated setbacks can be met; parking area; building footprint; septic system proposed location; well location; final floorplan which includes requirements made by the State Fire Marshall Office; preliminary 3-D rendering of the farmstead.
  - Students prepared a “Construction Cost Template”. Total projected Project Cost \$341,276.00.
- Received final presentation and booklet from University of New Hampshire Senior Civil Engineering Independent Study Student.
  - Efforts resulting with a published booklet titled “Architecture & Culture, Understanding a Society through its Built Environment”. Documentary movie and slide show presentation accompany and support the booklet.
  - The Zechariah Boodey Farmstead Project was a case study used by comparing and contrasting structures of Norway and the New England region, the aesthetics, materials, and form of each building were explored to reveal the values of the surrounding culture, their beliefs, their history, and their interest in preserving the past.

# Zechariah Boodey Farmstead Committee

**Issued the first edition of “Boodey Chronicle” newsletter. Completed annual fall campaign mailing.**

**Completed process to secure engineering services for septic design/approval and site-plan design.**

## **2019 Goals- Breaking Ground 2020 to rebuild the Barn and Addition**

The Committee has proposed reconstruction of the barn and the addition as the first phase for the project. The following are some of the tasks required to achieve this goal.

- Finalize concept of the floorplan and appearance and design of the facility, for final construction plans.
- Secure professional engineering service for development of construction drawings.
- Well located on site - test water to determine need for filter system.
- Install temporary electric service to support electrical needs during construction. Talk with the two providers who service the area. Utility services will be placed underground.
- Consider retaining professional services.
  - Development of project task list and project schedule.
    - Zoning Board of Adjustment
    - Planning Board
    - Code Enforcement
    - State Fire Marshall
  - Develop a strategy for raising funds, capital campaign and donations.
    - Review and update Marketing/Business Plan.
  - Go out to bid.
    - Develop RFP for contracting the reconstruction of the barn and addition.

The committee will continue to advance accessibility and uses of the historical Zechariah Boodey Farmstead facility. Response from the community has demonstrated their support for the value of “preserving our past to support future needs”.

More information regarding this project or to learn how you may help can be found on the Zechariah Boodey Farmstead webpage located in the Town’s website [www.newdurham.us/boodey-farmstead-committee](http://www.newdurham.us/boodey-farmstead-committee).

Respectful Submitted,

Catherine Orlowicz, Chair  
Frances Frye, Vice Chair  
Cheryl Cullimore, Secretary  
Tatiana Cicuto, Member  
Scott Drummey, Member  
Christine C. Evans, Associate  
Member & Family Representative  
Rick Fogg, Associate Member



Volunteers loading barn into storage trailer.

## Zoning Board of Adjustment

In 2016 the Legislative Body voted that all regular members of the New Durham Zoning Board of Adjustment (ZBA) would be elected by the voters. 2017 saw the first two members being elected to a three year term. One member was elected in 2018. The 2019 elections will result in all regular ZBA members being elected officials. Alternates are now appointed by ZBA members rather than by the Board of Selectmen.

The ZBA is authorized to hear the following four types of cases: Appeals of Administrative Decision, Requests for Variances, Requests for Special Exceptions and Requests for Equitable Waivers of Dimensional Requirements. If you are submitting an application please read the Zoning Ordinances to identify all the variances you must request, read the applicant instructions and complete all relevant sections of the application. (Available at <https://www.newdurhamnh.us/zoning-board-adjustment>.) When the ZBA reviews the application if it is incomplete in most cases the Public Hearing is delayed at least a month.

The ZBA had another very busy year meeting twelve times, conducting three site walks and considering 10 cases. The cases requested a total of 36 variances from the Zoning Ordinance ranging from one to seven variances per case. Seven cases were decided in favor of the applicant, one was denied and two were postponed until 2019, in 1 case at the request of the applicant. Six of the seven cases had up to seven conditions attached to the variance approvals.

All cases are evaluated on their own merit. The ZBA is particularly concerned when requests would make a non-conforming lot more non-conforming or it increases the amount of impervious surface

The following chart summarizes the ZBA's 2018.

<b>Article &amp; Section</b>	<b>Summary of Ordinance</b>	<b>Number Requested</b>	<b>Number Granted</b>	<b>Number Denied</b>	<b>Number Postponed</b>
5 B1	All lots shall have frontage on a Class V road.	1	1		
5 C	Specifies minimum road frontage.	3	2		1
5 D	Building must be a least 20 feet from the road and 15 feet from the property line.	1	1		
5 E	No new buildings, except water related structures, located in a flood hazard area, must be at least 75 feet from any water.	5	3	1	1
6 C3a	Septic tank must be at least 125 feet from the water and 75 feet from a well or dwelling.	2	2		
6 C3a1	Septic tank must be at least 125 feet from the water.	1	1		
6 C3a2	Septic tank must be at least 75 feet from any well or dwelling.	1	1		
6 C3b	Leach field must be at least 20 feet from the property line.	1	1		

## Zoning Board of Adjustment

14 C1b	Buildings must be at least 75 feet from the normal high water level.	6	3	1	2
21 A	All non-conforming properties in active use when this ordinance is passed and adopted may continue in their present use.	1	1		
21 C1	You can alter, expand or build on non-conforming property provided you conform to non-conforming setbacks and height requirements.	3	2		1
21 C2	While you can alter, expand or build on non-conforming property you cannot make a non-conforming lot, structure or use more nonconforming.	3	1	1	1
21 E2b	Constructing a building within 75 feet of the lake.	2	2		
21 G1a	Leach fields must be at least 10 feet from a lot line.	1	1		
21 G2a	A building must be at least 20 feet from the road frontage property line.	4	2	1	1

In July the ZBA accepted the resignation of David Shagoury with regret. Dave served as an alternate for over six years. His historical knowledge of New Durham and especially the Merrymeeting Lake area will be missed.

Dave's departure left the ZBA with 1 alternate – Paul Raslavicus. Through outreach efforts the ZBA were able to welcome 2 alternates, David Wessel in October and Linda Callaway in December. I would like to thank the ZBA members and alternates for all of their hard work. They are: Wendy Anderson, Vice Chair, Stephanie Richard, Joan Martin, Art Hoover, alternates Paul Raslavicus, David Wessel and Linda Calloway. The ZBA has room for two more alternates.

Respectfully submitted,

Theresa Jarvis, Chair





# Town of New Durham, New Hampshire



Regional & Non-Profit Agency Reports





We deeply appreciate the Town of New Durham’s ongoing support of Cornerstone VNA, a nonprofit home health and hospice care organization serving Strafford, Belknap, Carroll and Rockingham Counties in NH and York County in ME.

Being mission driven, we are committed to bringing services *to people of all ages regardless of their ability to pay*, so that families can stay together at home, even when facing the challenges of aging, surgical recovery, chronic or life-threatening illnesses or end of life care. We provide skilled nursing, physical, occupational and speech therapies, social work, and volunteer & support services through five distinct programs: **Home Care, Hospice Care, Life Care-Private Duty, and Community Care.**

Cornerstone VNA is proud to be a leader in the home care industry and has received numerous awards for positively impacting the lives of families through our high quality care. As a non-profit, our greatest challenge, along with the reduction in Medicare reimbursements and rising costs of operation, is having the funding available to advance our mission and to reach those in need of our programs and services. As healthcare trends are moving care back into the home, no matter the degree of a patient’s illness, the level of skill needed is increasingly important. As a result, Cornerstone VNA continues to invest in certifying our clinicians to ensure excellence and implement new technology, such as Telehealth, to create efficiencies and better meet the needs of our patients. Although the future of home health care will be challenging due to changing payment models, the aging population and the shortage of health care professionals, funding from local towns help Cornerstone VNA continue serving residents in need while working to meet those challenges. We are pleased to share our accomplishments over the past year:

- Our annual **Caregivers Connect** event, which provides education and support for family caregivers, was attended by 45 caregivers. To further support caregivers, we added a second monthly **Caregiver Café** in Newington, which is in addition to the Farmington Caregiver Café.
- We successfully implemented “**A Matter of Balance**” program, which is designed to reduce the fear of falling and increase activity levels in older adults. Volunteer Balance Coaches held 8-week community classes in Farmington, Dover and Rochester in 2018.
- We hosted two **Healthy Livings Expos** for the community at the YMCA in Portsmouth and Rochester.
- Through our **Educational Series**, we provided 38 educational programs to businesses, assisted living facilities and community groups.
- Through our monthly **Wellness Clinics**, our Nurse provided free clinics in 20 different locations.
- Our Hospice program achieved a Level Three status with the **We Honor Veterans** program. This recognition reflects our commitment to ensuring veterans have access to quality end-of-life care.
- In 2018, our 60+ **volunteers** gave over 6,000 hours of their time as balance, companion, pet companion, senior companion, outreach, event, board, office, pet peace of mind, and hospice volunteers.

It is our privilege provide trusted, compassionate and expert health care to members of your community and we are pleased to share the number of visits by program in **2018**.

Service	Town of New Durham	Strafford County	Total Agency
<b>Home Care/Perinatal</b>	<b>1,072</b>	<b>38,147</b>	<b>49,103</b>
<b>Hospice Care</b>	<b>98</b>	<b>13,046</b>	<b>15,247</b>
<b>Life Care/Support Services</b>	<b>120</b>	<b>6,292</b>	<b>6,864</b>
<b>Palliative Care</b>	<b>3</b>	<b>286</b>	<b>23</b>

The impact of your support is significant! Your continued investment in our organization enables us to provide care to your residents, regardless of their ability to pay for services and to purchase special equipment for patients in need. Along with access to care, your support funds free community clinics, patient education and allows us to launch innovative program and services. We encourage the residents of New Durham to call Cornerstone VNA at 800-691-1133 if they have any questions about our programs and services. We are here to help you or your loved ones to heal at home. Thank you once again for your generous support.

Respectfully,

*Julie Reynolds*, RN, MS, Chief Executive Officer

# Strafford Regional Planning Commission



Established by state legislation in 1969, New Hampshire's regional planning commissions serve in an advisory role to local governments and community organizations. The mission of the Strafford Regional Planning Commission (SRPC) is to ensure that the needs of the region's residents are responded to through cooperative actions with municipalities and federal and state agencies, through the implementation of regional plans, and through local planning assistance. The Commission's professional staff provides transportation, land use, economic development, hazard mitigation, water, public health, and natural resource planning services; geographic information services (GIS); data collection and analysis; facilitation; and project management.

## 2018 Accomplishments in New Durham

(Value of each service provided at no cost to the town is shown in parentheses.)

- Continued efforts to develop a Statewide Asset Data Exchange System (SADES) Road Surface Management System (RSMS) inventory of existing road conditions. This work is ongoing (see 2019 Goals, bullet 1). (\$838.00)
- Conducted seven supplemental traffic counts to support local planning efforts. (\$850.00)
- Completed quality assurance/quality control review of assessment data for culverts in the Town of New Durham. (\$150.00)
- Responded to a data request for the town relative to feature classes and layer files from 2015 map update. (\$537.50)
- Attended a town select board meeting to discuss potential expansion of the Branch River Scenic Byway. (\$120.00)
- Responded to a Route 11 corridor study data request. (\$25.00)
- Finalized aquifer transmissivity map for the town planning board. (\$125.00)
- Completed Local Update of Census Addresses (LUCA) process for the 2020 census. (\$862.50)
- Provided support as a member of the board of directors for Explore Moose Mountains, an initiative to promote Brookfield, Farmington, Middleton, Milton, New Durham, and Wolfeboro, including assisting with website creation and maintenance and outreach materials development. (\$5,575 for all six communities)
- Distributed *New Hampshire Planning and Land Use Regulation* books to local land use boards. (\$141)
- Met with the planning board to discuss the spatial data available for the New Durham Land Suitability Analysis Project. We also presented the ArcGIS online project where the information and analysis were described. (\$150.00)
- Standardized GIS layers for the town. (\$225.00)

## 2018 Regional Accomplishments

- Adopted the 2017 Annual Update to the Comprehensive Economic Development Strategy.
- Continued to administer Strafford Economic Development District's EPA Brownfields program.
- Adopted the 2017 – 2040 Strafford Metropolitan Transportation Plan (includes projects in the Town of New Durham).
- Completed the 2017 Annual Building Permit Inventory Report (includes data for the Town of New Durham).

## Upcoming Initiatives

- Work with town officials and the highway department to develop an RSMS forecasting report.

# Strafford Regional Planning Commission



- Continue to provide support to Explore Moose Mountains.
- Maintain an open line of communication with the town by scheduling a yearly appointment to speak with key decision makers and town staffers about ways in which the town and SRPC can work together.
- Complete a map of publicly funded recreational spaces and facilities, with additional demographic and transportation infrastructure data, in all of SRPC's 18 communities. This will be completed through SRPC's Pathways to Play: A Roadmap for Active Recreation project (funded by the NH Children's Health Foundation). The information will be available online, and each community will receive a copy of its map.
- Complete a series of tasks to serve as the base mapping, resource development, and demonstration projects needed to develop a Long-Term Drinking Water Supply Plan for Southeastern New Hampshire. Tasks include 1) preparing a set of regional maps showing the location of drinking water supplies and providing contextual details to better communicate potential threats to drinking water sources and opportunities for their protection, 2) developing a decision-making tool to help municipalities identify and select drinking water protection actions tailored to their needs, and 3) conducting a pilot project to demonstrate one of the water resource protection tools.

## Commissioners

- There is an opportunity for two residents to represent the town as SRPC Commissioners.

## NEW DURHAM FOOD PANTRY

5 Main Street  
P.O. Box 156  
Open Every Saturday  
9:00 – 10:00 AM

### *“A Charitable Agency”*

To the Citizens of New Durham:

The past year has been perhaps the most exciting one yet for the New Durham Food Pantry as we completed the purchase and took possession of the 5 Main Street property that we have been operating out of since 2009. In the Spring of 2019, we will begin with needed improvements to the building including new windows, doors, insulation and siding.

Although there were some fluctuations in 2018, during a typical week the Food Pantry assisted an average of 10 to 14 households that represents an average of 32 individuals. The Food Pantry has experienced a decrease in the number of children under 18 being served, but an increase in the number of senior citizens above the age of 60. This past year was another strong financial year for the Food Pantry due to the generosity of New Durham residents, businesses and organizations. In addition, many employees of Liberty Mutual have chosen the New Durham Food Pantry as their charity to support in the “Give with Liberty” program, while Maxfield Real Estate employees have included the Pantry in their “We Care” program.

The New Durham Food Pantry maintains its affiliation with the New Hampshire Food Bank in Manchester, as well as Hannafords Supermarket in Alton. The Pantry’s food supplies come from locally donated canned and dry goods; materials purchased through the NH Food Bank, federal surplus food supplies and products that are purchased at commercial vendors by the New Durham Food Pantry. Through the community's generous donations and the help of many volunteers, we were able to provide:

- \* Ongoing food assistance for an average of 118 residents monthly including 47 seniors (age 60 or older) and 18 children (age 18 or under).
- \* Approximately 40 holiday food baskets provided at both Thanksgiving and Christmas.
- \* "Wish Upon A Star" Christmas gift program ensured nearly 80 children and seniors did not go without this Holiday season.
- \* The Food Pantry also partnered with other organizations and the Parks & Recreation Department to co-sponsor a Senior Holiday Luncheon for the Christmas season.

We would like to take the opportunity to thank everyone in and around our community who continue to not only make the operation of the Food Pantry possible, but an overwhelming success. The New Durham Food Pantry relies solely on donations of individuals, businesses and civic organizations, in addition to federal food subsidies.

And our special thanks to so many for their year round assistance who donate so much of their time: Darlene & Dan DeMeritt, David & Joan Swenson, Marisa Rosiello, Bill Housel and Dana Berry. As 2018 came to a close, we would be remiss if we didn’t acknowledge the decision of Carol Allen and Dorothy Veisel to “retire” from the Board of Directors of the New Durham Food Pantry after many years of dedicated service.

If you are in need of assistance or know of anyone in need, please call Winnie Berry at 817-0372. You do not have to be on local welfare to be eligible for assistance and all calls are confidential.

Respectfully submitted;

*Eileen Berry*  
*President, Board of Directors*

*Secretary: Dorothy Veisel*

*Directors: Terry Jarvis Rachel Lindberg*

*Treasurer: William G. Herman, CPM*

*Carol Allen Darlene DeMeritt*

The New Durham Food Pantry has been designated as a 501 (c) (3) Public Charity by the U.S. Internal Revenue Service. Donations to the Pantry are tax deductible.

# Scholarships Available to New Durham Residents

**“Elmer C. Smith Scholarship” Administered by the Trustees of the Trust Funds  
Trustees of Trust Funds  
PO Box 207  
New Durham, NH 03855**

**Criteria:** The student must be a resident of New Durham and under the age of 21. Funds will be administered after the Trustees of Trust Funds receive confirmation that the student has passed his/her first semester, after he/she has been notified of being awarded the scholarship. Also, the student is required to write a brief paragraph stating his/her reasons for attending college and why he/she should be a recipient of this scholarship. Application deadline is April 1<sup>st</sup>. Application can be found online at [www.newdurhamnh.us](http://www.newdurhamnh.us) under “Boards and Committees” and go to Trustees of the Trust funds.

**Civil War Memorial Scholarship  
PO Box 396  
New Durham, NH 03855**

**Criteria:** The student must be a resident of New Durham and aged 17-22, and graduating senior from high school, or equivalent schooling or a holder of a GED. After the student has been notified of being awarded the scholarship, funds will be administered after the New Durham Historical Society receives written confirmation of his/her passing grades from the first semester of college. Also, the student must write a brief essay on “How the Civil War has made a Difference in the Year 2018”. Application deadline is August 31<sup>st</sup>. Application can be found at [www.newdurhamhistory.org](http://www.newdurhamhistory.org) on the home page at the bottom.

**Chief Douglas J. Scruton Memorial Scholarship Trust  
P. O. Box 207  
New Durham, NH 03855**

**Criteria:** The applicant must be a resident of New Durham and under the age of 23 and graduating senior from high school or a holder of a GED. The scholarship is open to students from New Durham who wish to further their education beyond the 12<sup>th</sup> grade and is administered by the Alton Centennial Rotary Club. After the student has been notified of being awarded the scholarship, funds will be administered after the Association receives written confirmation of his/her passing grades from the first semester of college. The student must write a brief paragraph stating his/her reasons for attending college and why he/she feels that he/she should be a recipient of the scholarship. Application deadline is April 28<sup>th</sup>. Application can be found online at [www.altonrotary.org](http://www.altonrotary.org).

**All scholarship application forms can be obtained at the Town Clerk’s office in the Town Hall.**

# INFORMATION DIRECTORY

<b>Emergency Only – Police (Dispatch)</b>	<b>Police, Fire and Ambulance Dispatch</b>	<b>9-1-1 859-2752 opt. 2</b>
<b>For Queries:</b>	<b>Call the:</b>	<b>Telephone Number:</b>
Administration & Selectmen.....	Town Administrator.....	859-2091
Animal Control Officer .....	Police Department.....	859-2752
Assessments/Current Use/Exemptions	Assessing Clerk.....	859-2091
Birth, Marriages & Deaths.....	Town Clerk.....	859-2091
Building Permit/Code Enforcement	Building Inspector.....	859-2091
Burn Permit.....	Forest Fire Warden.....	859-3333/859-3473
Dogs – Licenses.....	Town Clerk.....	859-2091
Finance.....	Finance Officer.....	859-2091
Fire Department.....	Fire Station.....	859-3333/859-3473
NH Fish & Game	State of NH dispatch line	271-3361
Elections, Voter Registration.....	Town Clerk.....	859-2091
Health – Complaints & Inspections...	Health Officer .....	859-2091
Library.....	Library Director.....	859-2201
Occupancy Permit.....	Building Inspector.....	859-2091
Police (Routine).....	Police Department.....	859-2752 opt. 2
Police Chief	Police Department	859-0206
Police Sergeant	Police Department	859-4380
Police – Patrol Officer	Police Department	859-0207
Police Dept. Fax		859-0214
Post Office.....	New Durham Post Office .....	859-5200
Recreation.....	Parks and Recreation Director...	859-5666
Registrations: MV, Boats & OHRVs	Town Clerk.....	859-2091
Road Maintenance.....	Road Agent.....	859-8000
School Registration: K-6 <sup>th</sup> Grade.....	New Durham Elementary School....	859-2061
School Registration 7 <sup>th</sup> to 8 <sup>th</sup> Grade...	Kingswood Regional Middle School	569-3689
School Registration: 9 <sup>th</sup> to 12 <sup>th</sup> Grade	Kingswood Regional High School...	569-2055
Taxes.....	Tax Collector.....	859-2091
Transfer Station/Recycling Center	Transfer Station.....	859-8080
Volunteering.....	Town Administrator.....	859-2091
Welfare Assistance.....	Welfare Administrator.....	859-2091
Zoning, Planning & Land Use.....	Land Use Administrative Assistant	859-2091

**VISIT THE TOWN WEBSITE: [HTTP://WWW.NEWDURHAMNH.US](http://www.newdurhamnh.us)**