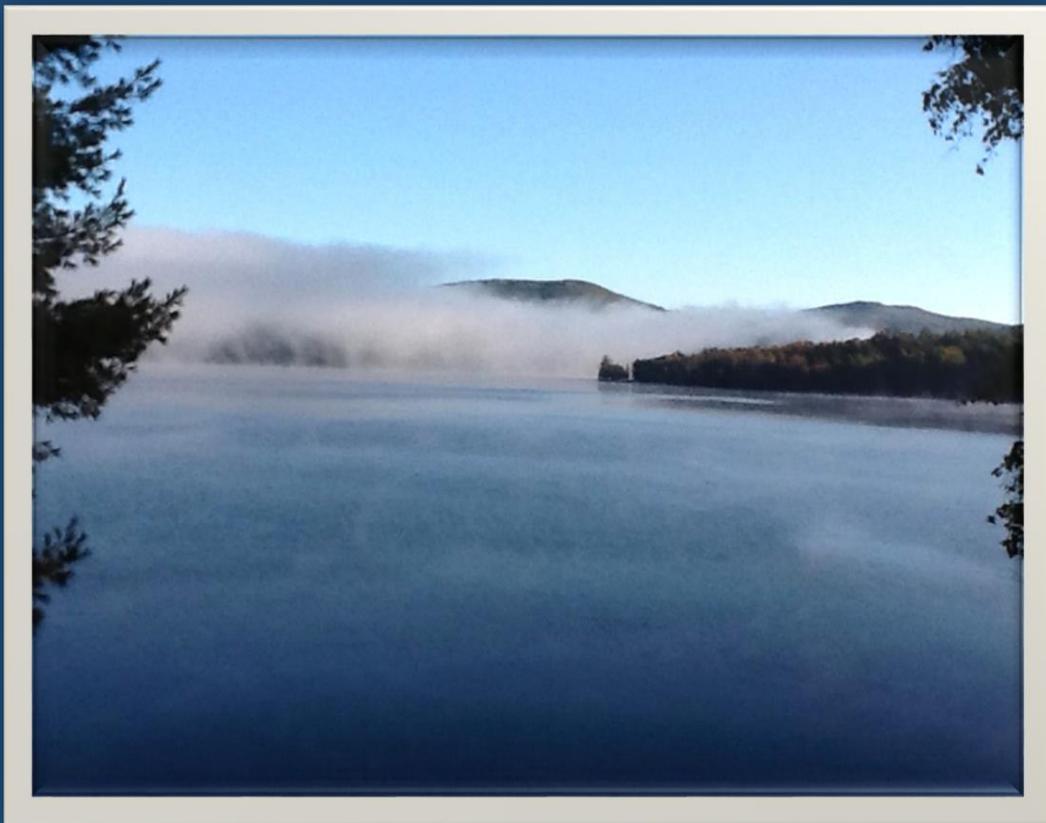


TOWN  
OF  
NEW DURHAM, NH



ANNUAL REPORT  
FOR THE YEAR ENDING  
DECEMBER 31, 2017

# 2018 Deliberative Session & Town Election

## DELIBERATIVE SESSION OF THE TOWN MEETING

**When: Monday, February 5, 2018**

**Time: 7:00 p.m.**

**Place: New Durham Elementary School Gymnasium**

## TOWN ELECTION

**When: Tuesday, March 13, 2018**

**Time: 8:00 a.m. to 7:00 p.m.**

**Place: New Durham Elementary School Gymnasium**

Senate Bill #2 (SB2) provides for absentee voting on all warrant articles as well as the town and school district officers. Any person who is absent from the town in which he or she is registered to vote on the day of the election or has a religious commitment or a physical disability may request an absentee ballot. No additions can be made to the checklist after February 28, but voters may register at the polls on Election Day.

**Wednesday, January 24, 2018** is the first day for candidates in towns with non-partisan official ballot system to file declarations of candidacy with town clerk [RSA 669:19; 652:20; 40:13, VII]

**Friday, February 2, 2018** is the last day for filing declaration of candidacy with town clerk in towns with non-partisan official ballot system. town clerk's office must be open at least from 3:00 p.m. to 5:00 p.m. [RSA 669:19-:21; 652:20; 40:13]

**Tuesday, February 6, 2018** is the last day for 2% of the voters of a town to petition selectmen to place referendum on ballot to increase or decrease membership of board of selectmen. [RSA 41:8:-b,8-d]. Last day for 25 or more voters or 2% of the voters, whichever is less, in the town to apply to selectmen to include a warrant article. [RSA 39:3]

**Sunday, February 11, 2018** Clerks and supervisors of the checklist to use Voter Registration Form B to register voters through election. [RSA 654:7]

**Tuesday, February 13, 2018** last day for the Supervisors to post current town election checklist at Town Clerk's office or at Town Hall; notice of day, hour and place of upcoming checklist sessions must be posted with checklist. [RSA 654:26, 27, 669:5]

**Saturday, March 3, 2018** last day for town clerk/supervisors to accept voter registration applications. *No additions or corrections shall be made to the checklist after this session*, until election day, except as provided in RSA 659:23. RSA 654:8II

**Friday, March 9, 2018** Last day for supervisors to post final corrected checklist, on or before midnight. [RSA 654:28]

**Tuesday, March 13, 2018** Town Election at the New Durham School from 8:00 a.m. to 7:00 p.m.

**Friday, March 16, 2018** is the last day for any person for whom a vote was cast to request a re-count of votes cast at Town Election. [RSA 669:30 652:20]

**Tuesday, March 20, 2018** is the last day for 10 voters of a town to petition clerk to recount ballots on any question printed on official ballot. Clerk must be available at least between 3:00-5:00 p.m. [RSA 40:4-c]

**Front cover design by Stephanie Lisle MacKenzie**

**Front cover photograph "Morning on Merrymeeting Lake" by David "Swens" Swenson.**

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# Town of New Durham, New Hampshire



Introduction



# About New Durham

## Devil's Den

NEW DURHAM — Long before the first Abenaki roamed the mountains by Merrymeeting Lake, a lightning bolt tore from the sky, splitting a rock near the future hardscrabble homes of New Durham farmers, and unleashing the Devil from his underworld habitat. Fire and whirling sulfur carved out the rock's center, where the fiend could then hole up. Anyone brave enough to squeeze into the dank depths of the fissure can see his hoof prints, so you know it's true. Maybe we're getting carried away. Devil's Den, a natural cavity between rock slabs on a rise of just over 1,000 feet in New Durham near Mount Bet, certainly wasn't blasted into existence by lightning.

That's a more compelling scenario, though, than the mundane movement of a glacier dropping a boulder that cracked in response to centuries of rain, heat and cold, or of the collapse of a block of stone from its progenitor crag.

One thing is for sure – on dark nights, the wind carries off the moans of shackled prisoners, hidden away down in the depths of the cave. These poor souls were colonists captured during the French and Indian War. Or, if not, they were certainly British soldiers who guarded the King's pines destined for masts being brought to Portsmouth along King's Highway. Or, redcoats during the Revolutionary War, ambushed and imprisoned by crafty New Durham residents.

Wait, we're getting carried away again. Town Historian Cathy Orlowicz says she has never been able to confirm the folklore of prisoners being detained there.

But if the conditions are right, you can stand above the narrow rift that leads to the cave proper, and smell the whiskey from a broken cask smuggled down from Canada and stashed alongside the Devil in his den, far from the prying eyes of authorities. Even more likely, it came from one of New Durham's infamous and free flowing stills of the 1930s.

No, no; the stills weren't imaginary, but hiding moonshine or Canadian liquor on the side of the mountain might have been.

Start again. An old Native American cave, also used as a lookout, was dubbed Devil's Den, a common name in the state, because....

Okay, who knows why, what, or even when?

Certain things we do know.

Once, Devil's Den was a popular tourist spot with a road that led horse and buggies right to its base. Families picnicked and enjoyed the views of the Ossipee Range, Lake Winnepesaukee, and Merrymeeting Lake.

Pictures exist from the late 1800s of a church group's visit to the mountain. One imagines those women in the photographs, clambering over the ledges while laden down with petticoats and long dresses were more intrepid than the rock climbers that now frequent the granite faces. Chesley Corner was the section of town closest to Devil's Den and weed choked holes and foundations are the remnants of those farms now.

Resident David Shagoury, who scampered in and around the cave since he was seven while visiting relatives, wound up living about as close as possible to his childhood haunt. He describes the area as a "whole different world then."

Sheep, the only farm animals that could find things to eat on the rocky hills, grazed in abundance. But when many farmers failed to return after the Civil War and the demand for wool fell off, that changed.

If not bustling, this section of town was at least busy, with the four Chesley homes, their

# About New Durham

neighbors, a store, sawmill, itinerant charcoal makers, loggers, and the Mount Bet Sportsmen's Club. Guides led duck hunting expeditions and the area played host to other hunters who swarmed the mountainsides hoping to collect bounty on bobcats, lynx, bears, and porcupines. One industrious neighbor put up a steel gate and charged admission to enter the cave. The price was a quarter. "There are still some pin holes in the rock where the gate was pinned," he says. His guess is that the entrepreneurship occurred in the 1920s. But the Chesley homes were moved to South Wolfeboro by oxen in 1918 and the sportsmen's club closed around 1930. The only signs today of the activity of the late 1800s and early 1900s are rotted and rusted pieces of vehicles and household items. Shagoury once found an old meat scale.

Blueberry fields next blanketed the Devil's Den area and then logging firms bought up the land. The well-marked trails of yesteryear are also a thing of the past. Diane Thayer, who led numerous groups to the site as part of the adult education group Explore for Grown-Ups, says many folks who make the trek report they cannot find the cave.

She notes that there are numerous trails to the top but the actual cave isn't there; it is off to the side of the mountain. At its rank of 1,245th highest mountain in the state it's not the most ambitious climb.

Anyone heading out to squeeze and crouch inside, though, needs to bring a flashlight or headlamp and wear sturdy shoes. The cave cuts into the mountain at least 30 feet, and carved niches can be seen, perhaps that once held candles.

Rock climbers make use of the four main cliff areas of Devil's Den ranging from 40-75 feet and have named them the Cave Wall, Slab Wall, Outback Wall and Land of Overhangs. The Slab Wall offers excellent ice climbs in winter.

Thayer says the rocks have shifted over time as several people used to be able to enter the base of the den at one time. This movement resulted from the spirits of those claimed by Satan roiling in turmoil and pressing against the molten rock above them in a futile attempt at escape. Well, probably not.

At any rate, today it is just a very narrow passage and to go up the decrepit ladder one must turn sideways.

Listed in Marianne O'Connor's book "Haunted Hikes of New Hampshire," Devil's Den is a permanent part of New Durham's history and an excellent day's outing, despite being a far cry from its heyday as a tourist spot.

Porcupines claim the real estate there now. Finally free of bounty hunters they live among the ledges watching for the occasional hiker.

But if you're reading this you survived the ghosts and goblins of All Hallows Eve. If you think your luck will hold out, you might feel safe scheduling a hike to Devil's Den.

Article by Cathy Allyn, printed here with permission of the the *Baysider*, first published 11/04/2014

# New Durham Profile



Community Contact	Town of New Durham Scott Kinmond, Town Administrator 4 Main Street, PO Box 207 New Durham, NH 03855
Telephone	(603) 859-2091
Fax	(603) 859-6644
E-mail	skinmond@newdurhamnh.us
Web Site	<a href="http://www.newdurhamnh.us">www.newdurhamnh.us</a>
Town Office Hours	Monday through Friday, 9 am - 4 pm; Town Clerk, Tax Collector: Monday, Wednesday, Thursday, Friday, 9 am - 4 pm, Tuesday, 9 am - 7 pm, last Saturday, 9 am - 12 noon; Solid Waste Facility: Friday, Saturday, Sunday, Monday, 8 am - 5 pm
County	Strafford
Labor Market Area	Rochester-Dover NH-ME Metro- NECTA, NH Portion
Tourism	Region Lakes
Planning Commission	Strafford Regional
Regional Development	Wentworth Economic Development Corp.
Election Districts:	District 1
US Congress	District 1
Executive Council	District 6
State Senate	Strafford County District 3
State Representative	

## **Incorporated: 1762**

**Origin:** Granted in 1749 as Cochecho, New Durham was first settled almost entirely by colonists from Durham, New Hampshire. Colonel Thomas Tash, who had fought in England's Seven Years War against France and was granted land in reward for his service, was appointed proprietor's clerk and called the first town meeting. The town was incorporated as New Durham in 1762. An early minister in the town, Reverend Benjamin Randall, founded a new religious denomination called the "Free-Will Baptists," later known as Free Baptists.

**Villages and Place Names:** Coppolecrown Village District

**Population, Year of the First Census Taken:** 554 residents in 1790

**Population Trends:** Population change for New Durham totaled 2,176 over 55 years, from 474 in 1960, to 2,648 in 2014. The largest decennial percent change was a 103 percent increase between 1970 and 1980, followed by a 65 percent increase between 1980 and 1990. The 2015 Census estimate for New Durham was 2,653 residents, which ranked 115<sup>th</sup> among New Hampshire's incorporated cities and towns.

## **Population Density and Land Area, 2015 (US Census Bureau):**

64.1 persons per square mile of land area. New Durham contains 41.4 square miles of land area and 2.5 square miles of inland water area.

# New Durham Profile

**Economic & Labor Market Information Bureau, NH Employment Security, August 2016. Community Response Received May 2016**

## **Municipal Services**

Type of Government: Selectmen  
Zoning Ordinance: 1971 updated 2015  
Master Plan: 2017  
Capital Improvement Plan: Yes  
Industrial Plans: Reviewed by Strafford Regional Planning Commission

## **Boards and Commissions**

Elected: Selectmen; Library; Cemetery; Trust Funds; Planning; Zoning and Budget.  
Appointed: Conservation; Parks & Recreation; Ethics; Milfoil: 1772 Meetinghouse, Capital Improvement & Boodey House.  
Public Library: New Durham Public

## **Emergency Services**

Police Department: Full-time  
Fire Department: On Call  
Emergency Medical Service: On Call  
Nearest Hospital: Frisbie Memorial, Rochester 15 miles 96 beds



**New Durham Town Hall Clock Tower**  
Photograph courtesy of Kristin Wilson

## **Utilities**

Electric Supplier: Eversource Energy; NH Electric Coop  
Water Supply: Private wells  
Sanitation: Private septic  
Solid Waste Disposal: Private Curbside Trash Pickup/ Mandatory Recycling Program  
Telephone Company: Comcast, TDS Telecom & Metrocast  
Cellular Telephone Access : Yes  
Cable Television Access: Yes  
Public Access Television Station: Yes  
High Speed Internet Service: Business and Residential: Yes

## **Property Taxes (NH Dept. of Revenue Administration)**

2017 Total Tax Rate (per \$1000 of value)	\$23.02
2017 Copple Crown Village District Total Tax Rate (per \$1000 of value)	\$32.77
2016 Equalization Ratio	91.1%

## **2016 Percent of Local Assessed Valuation by Property Type**

Residential Land and Buildings	96.2%
Commercial Land and Buildings	2.8%
Public Utilities, Current Use, and Other	1.0%

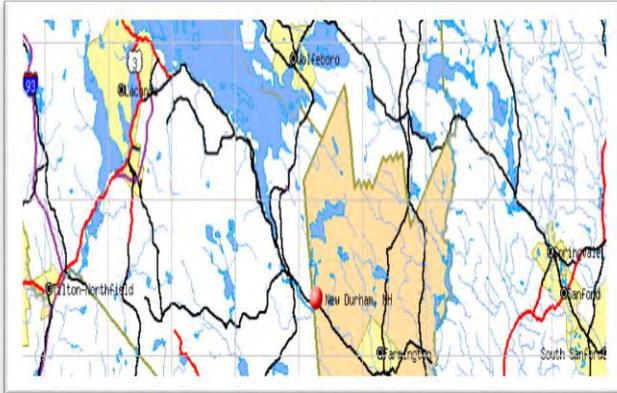
## **Housing Supply (NH Office of Energy and Planning)**

Total Housing Units	1,562
Single-Family Units	1,497
Multi-Family Units	15
Mobile Homes and Other Housing Units	50

# New Durham Profile

Year	DEMOGRAPHICS (US Census Bureau)	
	New Durham Population	County Population
2015	2,653	125,273
2010	2,638	123,143
2000	2,236	112,676
1990	1,948	104,348
1980	1,183	85,324
1970	583	70,431

## Demographics, American Community Survey (ACS) 2011-2015



Population by Gender	
Male:	1,389
Female:	1,264
Population by age group	
Under age 5	128
Age 5 to 19	517
Age 20 to 34	363
Age 35 to 54	837
Age 55 to 64	464
Age 65 and over	344
<b>Median Age</b>	<b>45.4 years</b>

### Educational Attainment, population 25 years and over

High school graduate or higher	93.7%
Bachelor's degree or higher	26.9%

### Income, Inflation Adjusted \$ (ACS 2011-2015)

Median 4-person family income: \$90,391	Median household income \$82,000
Median Earnings, full-time, year-round workers	Individuals below the poverty level 2.8%
Female \$42,716      Male \$51,711	Per Capita Income \$35,168

### Labor Force (New Hampshire Employment Security - Economic and Labor Market Information NHES – ELMI);

Annual Average:	2006	2016
Civilian labor force:	1,410	1,524
Employed:	1,361	1,480
Unemployed:	49	44
Unemployment rate:	3.5%	2.9%

### Employment & Wages (NHES – ELMI):

Annual Average Covered Employment	2006	2016
<b>Goods Producing Industries</b>		
Average Employment:	34	21
Average Weekly Wage:	\$542	\$747
<b>Service Providing Industries</b>		
Average Employment:	213	138
Average Weekly Wage:	\$620	\$641
<b>Total Private Industry</b>		
Average Employment:	247	159
Average Weekly Wage:	\$609	\$655

# New Durham Profile

## Government (Federal, State, and Local)

Average Employment	85	100
Average Weekly Wage:	\$610	\$614

## Total, Private Industry plus Government

Average Employment:	332	259
Average Weekly Wage:	\$609	\$639

## Education and Child Care (NH Dept. of Education)

Schools students attend: Grades K thru 12 are part of Governor Wentworth Regional School District (Brookfield, Effingham, New Durham, Ossipee, Tuftonboro & Wolfeboro)

District: SAU 49

Career Technology Center: Region 9 Vocational Technical Center, Wolfeboro Region: 9

Educational Facilities: Elementary, Middle High & High School

Number of Schools: 1

Grade Levels: P K 1-6

Total Enrollment: 165

2016 NH Licensed Child Care Facilities (DHHS – Bureau of Child Care Licensing):

Total Facilities: 3 Total Capacity: 90

Nearest Community College: Great Bay Community College, Granite State College

Nearest Colleges or Universities: University of New Hampshire

<b>Largest Businesses Product/Service:</b>	<b>Employees</b>	<b>Established</b>
Johnson's Dairy Bar Restaurant :	50+	2005
Town of New Durham Municipal Services:	55	1762
New Durham School:	19	
State of New Hampshire Fish Hatchery:	12	1940's

## Driving Distance to Select Cities:

Manchester, NH:	46 miles
Portland, Maine:	63 miles
Boston, Mass.:	88 miles
New York City, NY:	298 miles
Montreal, Quebec:	259 miles

## Commuting to Work:

### Workers 16 years & over (ACS 2011-2015)

Drove alone, car/truck/van:	82.3%	<b>Percent of Working Residents:</b>	
Carpooled, car/truck/van:	9.1%	Working in community of residence:	15.1%
Public transportation:	0.0%	Commuting to another NH community:	76.6%
Walked:	2.1%	Commuting out-of-state:	8.32%
Other means:	0.0%	Mean Travel Time to Work	35.1 minutes
Worked at home:	6.5%		

## Recreation, Attractions, and Events

Municipal Park – Jones Brook Wildlife Management Area

Golf Course – Lake Winnepesaukee Golf Course

Water bodies for boating, swimming, fishing, etc. include Merrymeeting Lake, Merrymeeting River, March's Pond, Chalk Pond, Jones Pond, Cold Rain Pond, Shaws Pond, Downings Pond and Club Pond.

Youth Organizations include Scouts, 4-H and Fire Department Explorer Post.

Youth Sports include T-Ball, baseball, soccer, football, basketball, skiing etc.

There are Snowmobile Trails, Bicycle Trails, Cross Country Skiing, hiking and OHRV Trails.

Overnight or Day Camps include Birch Hill Summer Camp, Lion's Pride Camp & Camp Maranatha Inc.

Nearest Down Hill Ski Area is Gunstock (18.5 miles).

# Boston Post Cane Recipient



## **Christina Rice receiving the Boston Post Cane from Selectman David “Swens” Swenson.**

Selectman David “Swens” Swenson presented Christina Rice with the Boston Post Cane Award during the Holiday Senior Celebration.

Ninety-six years ago Mrs. Rice was born Christina Berry in New Durham. Her parents owned land on Prospect Mountain, where Christina and her siblings helped her father harvest the low bush blueberries. Christina served in the Navy. It was during her tour in the Navy that she met her husband Kenneth Rice. They raised two boys in Burbank, California. But Christina and her family came to New Durham every August to help her father Roy with the blueberry harvest.

Mrs. Rice is famous in New Durham for her roadside flower garden that border the stone walls on her property along Berry and Valley roads. Every summer she toils from dawn to dusk maintaining her beautiful perennial flower beds. She mows her extensive lawn and still drives her car.

The Post Cane was a famous Boston Post institution. The custom began in 1909, when the ebony cane with the gold head was distributed by the newspaper to officials in 431 communities. Only one cane was given to each community.

Etched on the gold head of the cane are the following words: “Presented by the Boston Post to the Oldest Citizen of New Durham”.

# Senior Volunteer of the Year



## Fred Quimby, Senior Volunteer of the Year

We are pleased to honor Fred Quimby as the New Durham Senior Citizen of the year. Fred's history of volunteer service includes service as Library Trustee and a supportive contributor of the Recreation Department and the New Durham Food Pantry.

Fred is an example of the energy, dedication and expertise that seniors freely donate to this community. He worked on the Milfoil Committee for many years to address the threat milfoil infestation in area lakes and rivers. As a retired professor at Cornell University he brings extensive knowledge and an expertise to issue.

Last year when a concern about increased Cyanobacteria levels in Downings Pond resulted in declaring the pond unsafe for recreational activity, Fred stepped up to work with other volunteers from New Durham to address this issue. His leadership has resulted in the establishment of a collaborative partnership between New Durham and Alton. This task force is meeting with local and State officials to find solutions to mitigate this potential threat to our shared waterways.

From a grateful community, thank you Fred Quimby.

# Board of Selectmen – Annual Report

During 2017 New Durham experienced a rare transition in Select Board structure with a unique confluence of events. These events specifically included the opportunity for the voters to restructure the New Durham Select Board with the election of a new Selectman (Cecile Chase replacing incumbent David Bickford) combined with an unexpected resignation of Mr. Greg Anthes from the Board (March 23, 2017) following that election. Mr. Anthes' unexpected resignation resulted in the remaining Select Board members (Swenson and Chase) to follow the process outlined in State RSA 652 and 669 in making an appointment of a person to complete the remaining one year of Mr. Anthes' term. The Select Board received interest from four (4) different individuals to fill that remaining term vacated by Mr. Anthes. On April 6, 2017 the Board voted Mr. Rod Doherty as the person to fill the remaining Select Board term. These operational changes allowed, what most voters have agreed, a much improved governing process and operational/strategic decisions for New Durham than in the more recent prior years.

Upon review of the Select Board's actions since these changes, New Durham has been able to create a work culture that values the worker based on positive performance, make multiple changes in operations that provide increased productivity, further develop forward looking initiatives, and continue the creation of a sustainable reduced tax rate while delivering efficient Town operations and providing Town services resulting in the desired level of service and taxpayer value.

With a unique set of resources and assets that can be leveraged for stronger local and regional economic growth, New Durham has made significant positive changes during 2017.

The Board of Selectmen developed a public vision for the year encapsulated in a set of priorities that can be continued into 2018. These priorities revolved around four major initiatives: 1) Taxpayer Value, 2) Fiscal Responsibility with Accountability, 3) Operational Improvements, and 4) Public Safety. A brief overview of the Selectmen's key actions for 2017 other than those described in this narrative is provided in the table at the end of this section of the Town's Annual Report.

## Taxpayer Value

Taxpayer value includes the types of services from all town provided and taxpayer funded entities. The key issue is whether the services provided are the ones valued by the taxpayer and at the level desired for the cost required to provide the desired services.

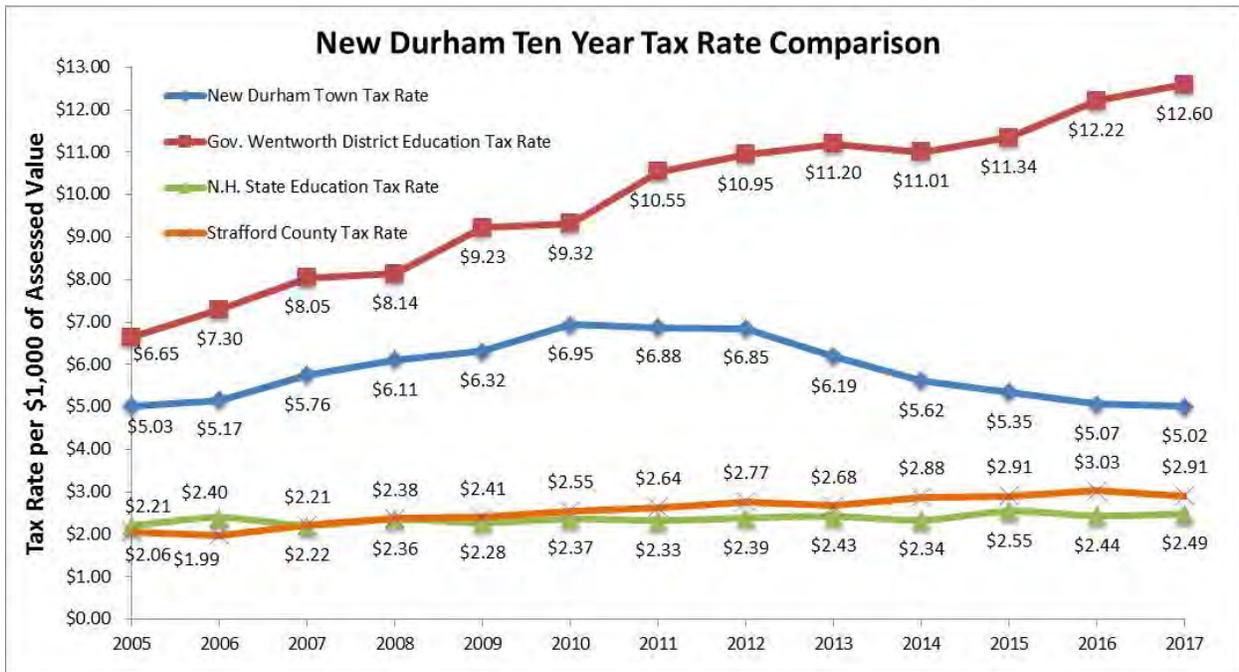
The Board of Selectmen periodically benchmark best practices and cost value for the respective Town services provided. This will continue to be developed during 2018 and used to determine appropriate changes in both cost containment and service enhancements. The vision is for New Durham to be an organizational model for providing effective and efficient Town services.

## Fiscal Responsibilities With Accountability

Perhaps the greatest responsibility of an elected official is to be responsible and prudent stewards of the taxes and other revenues received. In 2017 the Board of Selectmen not only maintained the lower tax rate trend initiated in 2013 but voted an even lower tax rate. All of this was done while further enhancing both the quantity and quality of Town services.

# Board of Selectmen – Annual Report

The total property tax rate you pay is composed of four different elements: 1) Town operating and special warrant expenses; 2) Governor Wentworth Regional School District taxes; 3) Strafford County taxes; and 4) State of New Hampshire Education taxes. The Selectmen only have jurisdiction over the town operating and special warrant expenses. Therefore, while the Town’s tax rate has gone down over the past several years, the total tax rate has not gone down because the other three elements have often increased each year. The following graph provides the tax rate detail for these various elements for the past ten years. Perhaps the most important point to conclude from this graph is to note the dramatic tax rate reductions for the Town compared to the large upward trends from the Governor Wentworth School District and virtually all other elements of the total tax rate.



Two important factors contributed to the town tax rate reduction this year. First, the Department Heads, Board of Selectmen, and Budget Committee all worked collaboratively to present a budget that would manage most of the increases in the Town operational costs to be offset through projected additional non-property revenues while concurrently assuring that there was no reduction in services for the Town. Secondly, in 2017 the Board of Selectmen applied \$150,000 from the Town’s Unassigned Fund Balance to your tax rate which accounts for a reduction in the tax rate of approximately \$0.37 per thousand dollar assessed valuation on your property. As the Board of Selectmen developed this tax rate reduction approach it was critical that we would be confident in maintaining the Town’s fund balance in accordance with fund balance reserve guidelines established in by the Board in 2014.

## Operational Improvements & Public Safety

Operational improvement plays an enormous role in driving cost containment, service excellence, and taxpayer value. The key is to ensure intelligent use of limited resources.

# Board of Selectmen – Annual Report

Due to either departures of various Town employees or planned service level enhancements, during 2017 the Town hired a part time Finance Assistant (Anina Soucy), a part time Office Clerk (Jennifer Thompson), a full time police officer (Andrew Croteau), a full time Department of Public Works Light Equipment Operator (John Vatalaro), a part time Department of Public Works Facilities & Grounds Maintainer (Meghan Bickford), and a part time Code Enforcement Officer / Health Officer (John Abbott). Additionally, two police officers hired in 2016 successfully completed their Police Academy training and transitioned to full time New Durham police officers (Taylor Griffin & Jameson Young). We look forward to these newer employees along with the longer tenured Town employees teaming to provide the excellent service expected in these important functions.

## **Conclusion**

Advocating on the Town resident's behalf, the Selectmen must be responsible in budgeting, provide effective planning, have prudent utilization of technology, and develop innovative ideas to responsibly manage the Town's government with an eye towards cost effective value. Through the effective delivery of services, proper planning, fiscal responsibility, and a balanced respect for our environment New Durham strives to be a diverse, attractive community resulting in a highly desirable location for people to live.

The Board of Selectmen want to thank the Town employees, all volunteers who sit on the Town's boards, committees, and commissions; and the many other volunteers who strive to improve the quality of life for New Durham residents. The Selectmen are pleased to collaboratively work with all in helping to maintain and improve the quality of service offered to you at the most cost efficient level.

Respectfully submitted,

David W. Swenson  
Chair,

Cecile Chase  
Select Board Vice Chair,

Rod Doherty  
Select Board Selectman

# Board of Selectmen – Annual Report

## **Tax Payer Impact and Fiscal Responsibility**

1) Tax rate reduction – continued the largest tax rate reduction starting from the 2013 Board of Selectmen actions with an even lower rate in 2017; applied \$150K of Unassigned Fund Balance to 2017 / 2018 tax rate while preserving Town’s guideline fund balance / cash reserves

2) Receipt of SB38 additional highway funding (\$96,699) for use in previously needed but unscheduled road projects enabling delayed road projects to proceed

3) Expenditures under budget for 2017 while maintaining full Town services

4) Settlement of all legal issues carried over from prior years

5) Change in Solid Waste permitting fees and operational hours

## **Public Safety & Operational Related**

6) Purchased new ambulance with state-of-the-art features to improve service to New Durham residents; Enhanced cardiac monitoring and CPR systems purchased 8) New legal & audit firms

7) New legal & audit firms competitively sought & contracted improving level of service

8) Full staffing for Police, Public Works, Town Hall, Fire

9) Completion of a new Master Plan

## **Other**

10) Created collaborative effort with Town of Alton to address water quality (cyanobacteria) in Merrymeeting River and other public water New Durham / Alton water bodies; Renamed New Durham Milfoil Committee to New Durham Water Quality Committee

11) New policy for Sale of Tax Deeded Property developed; Revised policy for public participation at Select Board meetings; Renamed New Durham Community Room & revised administrative policies increasing its use opportunities; Developed / approved operational guidelines for New Durham Select Board

12) Moved Capital Improvement Plan Committee (CIPC) to two year appointments assuring better continuity & moved their work to pre-budget schedule to assure more timely consideration of recommendations

13) Policy Review Committee, a mediated mandate from 2016 lawsuits, completed work providing recommendations – recommendations currently being implemented.

# Town Administrator

Reflecting on 2017 and comparing it to 2016 I noted the past year was different with respects to the town's sense of "community."

This change for the positive was helped along by new volunteers willing to serve on various boards, committees and commissions.

This change is also coupled with momentum in two important committees related to the town's history. The 1772 Meetinghouse Restoration Project has committed to a new foundation for the building with a contract award and the committee is working on the next restoration phases. The Zechariah Boodey Farmstead Committee's ongoing fundraising efforts in support of the donation of a historic barn for inclusion in the overall project is moving forward. The committee is also getting volunteer help from University of New Hampshire students' part of what is called the Capstone Program as part of the school's Engineering Program.

Another exciting program instituted by a volunteer effort is a monthly "Senior Luncheon" for town senior citizens. This function is spearheaded by Town Clerk Stephanie MacKenzie and Tax Collector Donna Young and supported by many of the town hall staff and community volunteers. These few highlights are just an example of how the sense of "community" momentum has begun and is marching on into 2018.

Also added to this year's effort to involve the community is the "Coffee with the Town" which started in September. On the first Wednesday of the month a Board of Selectman member, School Board member or department head will spend an hour visiting with town folk at the New Durham General Store from 9 a.m. to 10 a.m. Residents are encouraged to stop by to ask questions, voice concerns and express new ideas.

Yet another ongoing project is the town website. The site went through a redesign and remains a work in progress. We are hopeful the new format is user friendly and allows for easier access to documents and information.

Department heads continue to provide weekly reports to the town administrator helping to keep residents aware of town information. These reports are distributed to all departments and posted at Town Hall. I began posting these reports at the beginning of 2018 to the Town Administrator Webpage for the public to view on the website. The weekly reports provide a summary of activities for the previous week. This is a great way to get a snapshot as to the activities ongoing within the departments. In addition, department heads meet monthly and the town staff receive training sessions each year on department policies, employee benefits and wellness and safety training from our Joint Loss Management Committee.

The town staff annually selects town employees for "Most Valuable Employee" and "Most Customer Service Employee." I am humbled to have received the "Most Valuable Employee" award for 2017 and Fire Chief Peter Varney received the "Customer Service Award." The awards were presented at the employee appreciation gathering in late October.

Town departments saw some changes in staff and operations this past year.

Finance & Administration Administrative Assistant II, Jen Nadeau, left our employ in May for a position with the City of Portsmouth's Finance Department. We began a search which brought to us Anina Soucy of Alton. Anina worked in the private sector with experience in customer service, finance and various administrative and human resources support functions. We also had a changing of the guard in the Building & Code Enforcement Department. Fire Chief Peter

# Town Administrator

Varney, changed his status to Deputy Building Inspector/Code Enforcement Officer when John Abbott of Barnstead was hired as the Building Inspector/Code Enforcement & Health Officer. John has great knowledge and experience. He has been in the Plumbing, Electrical and Construction trades for many years and currently also serves the Town of Barrington as a Deputy Building Inspector/Code Enforcement Officer and is IRC certified. Many thanks to Fire Chief Varney for his service during our time of need.

The town hall lost an office staffer when Office Clerk Amanda Noyes took a clerical position with the Planning & Building Department of the Town of Barrington. Amanda had supported all town hall departments which was a great help. In December we were able to fill the position with Jennifer Thompson of New Durham who will provide part time clerical support for all the town hall departments.

The Police Department hired a fifth Police Officer in September. Before signing on full time here Officer Andrew Croteau served as a part time officer in New Durham while a full time Barrington Police Officer. He has six years of experience and is a member of the Strafford County Special Response Team. Officer Croteau's experience and specialized training is a great asset to the department. The addition of the fifth officer has enabled the department to increase police coverage times and enhance enforcement patrols as needed.

The Public Works Department saw some management changes. After Director Mike Gingras departed in April the department was reorganized to create a management team approach utilizing current staff. The team now has Don Vachon as the DPW Manager/Road Agent, Matthew Ingham, Highway Supervisor/Heavy Equipment Operator and Karen Kehoe, Administrative Assistant I. This team has nearly 45 years of experience in road maintenance and winter operations. In addition the department was able to hire John Vatalaro of Wolfeboro as a Light Equipment Operator in December to fill the full time vacancy left by the reorganization. John comes to the department with eight years of public works experience as an equipment operator.

The Fire Department maintained a consistent roster of well-trained call company members. Nearly 90 percent have EMT level training. The Department received some lifesaving equipment this year with the delivery of its new 2017 Dodge 4500 4x4 modular ambulance. The ambulance is licensed at an Advanced Life Support (ALS) level. The fire department also acquired an automated CPR device which allows for uninterrupted CPR while transporting a patient. This life saving tool is a significant asset to the department allowing them to use this device for early cardiac arrest intervention.

The Recreation Department along with the Recreation Commission put together a great "Celebrate New Durham Day" which included many different events throughout the day. The department continues to work to stay diverse between the youth and seniors of the community. They accomplish this by providing activities such as sports, cribbage and bingo to mention just to name a few.

I want to thank all the Select Board, department heads, town staff, town volunteers- committees, boards, commissions and trustees for all their support, and I look forward to a prosperous 2018. If you ever have a question or concern please feel free to contact me at the Town Hall, 859-2091 ext. 106, or email [skinmond@newdurhamnh.us](mailto:skinmond@newdurhamnh.us).

Respectfully submitted,  
Scott Kinmond

# Government Information

## FEDERAL GOVERNMENT

### UNITED STATES SENATORS:

**Maggie Hassan** (Democrat)  
B85 Russell Senate Building  
Washington, DC 20510

Tel: (202) 224-3324  
Web: [www.hassan.senate.gov](http://www.hassan.senate.gov)

**Jean Shaheen** (Democrat)  
520 Hart Senate Office Building  
Washington, DC 20510

Tel: (202) 224-2841  
Web: [www.shaheen.senate.gov](http://www.shaheen.senate.gov)

### UNITED STATES REPRESENTATIVE (District 1):

**Carol Shea-Porter** (Democrat)  
1530 Longworth House Office Building  
Washington, DC 20515

Tel: (202) 225-5456  
Web: <https://shea-porter.house.gov>

## STATE GOVERNMENT

### EXECUTIVE BRANCH

#### GOVERNOR:

**Chris Sununu** (Republican)  
State House  
107 North Main Street  
Concord, NH 03301

Tel: (603) 271-2121  
Fax: (603) 271-7640  
Web: [www.governor.nh.us](http://www.governor.nh.us)

#### EXECUTIVE COUNCILOR (District 1):

**Joseph D. Kenney** (Republican)  
PO Box 201  
Union, NH 03887

Tel: Office: (603) 271-3632  
Tel: Cell: (603) 581-8780  
E-mail: [joseph.kenney@nh.gov](mailto:joseph.kenney@nh.gov)

## LEGISLATIVE BRANCH

#### STATE SENATOR (DISTRICT 6):

**James Gray** (Republican)  
State House Room 302  
107 North Main Street  
Concord, NH 03301

Tel: Office: (603) 271-2111  
E-mail: [james.gray@leg.state.nh.us](mailto:james.gray@leg.state.nh.us)

#### STATE REPRESENTATIVES (DISTRICT 3):

**Michael Harrington** (Republican)  
82 Garland Road  
Strafford, NH 03844

Tel: (603) 942-8691  
E-Mail: [michael.harrington@leg.state.nh.us](mailto:michael.harrington@leg.state.nh.us)

**Kurt Wuelper** (Republican)  
1336 Parker Mountain Road  
Strafford, NH 03884

Tel: (603) 644-2927  
E-Mail: [kurt.wuelper@leg.state.nh.us](mailto:kurt.wuelper@leg.state.nh.us)

# Government Information

## STRAFFORD COUNTY GOVERNMENT

### STRAFFORD COUNTY JUDICIAL BRANCH

#### STRAFFORD SUPERIOR COURT

William A. Grimes Justice & Administration Building  
259 County Farm Road, Suite 301  
Dover, NH 03820

**Clerk: Kimberly Myers**  
Tel: (855) 212-1234

#### 7<sup>TH</sup> CIRCUIT COURT- PROBATE DIVISION

William A Grimes Justice & Administration Building  
259 County Farm Road, Suite 203  
Dover, NH 03820 Tel:

**Judge: Hon. Robert Foley**  
Circuit Clerk: Cheryl Andrews  
Tel: (855) 212-1234

#### ROCHESTER DISTRICT COURT

76 North Main Street  
Rochester, NH 03867-1905

**Special Justice: Hon. Susan W. Ashley**  
Tel: (855) 212-1234

#### STRAFFORD COUNTY COMMISSIONERS:

**George Maglaras, Chair     Robert J Watson, Vice Chair**

259 County Farm Road, Suite 204  
Dover, NH 03820

Tel: (603) 742-1458

#### STRAFFORD COUNTY ATTORNEY:

**Thomas P. Velardi**  
Strafford County Attorney's Office  
259 County Farm Road, Suite 201  
Dover, NH 03820

Tel: (603) 749-2808

#### STRAFFORD COUNTY TREASURER:

**Pamela J. Arnold**  
259 County Farm Road, Suite 204  
Dover, NH 03820

Tel: (603) 742-1458

#### STRAFFORD COUNTY REGISTER OF DEEDS:

**Catherine A. Berube**  
259 County Farm Road, Suite 202  
Dover, NH 03820

Tel: (603) 742-1741  
Web: [www.nhdeeds.com](http://www.nhdeeds.com)

#### STRAFFORD COUNTY REGISTER OF PROBATE:

**Nancy Sirois**  
259 County Farm Road, Suite 203  
Dover, NH 03820

Tel: (855) 212-1234

#### STRAFFORD COUNTY SHERIFF:

**David G. Dubois**  
259 County Farm Road, Suite 105  
Dover, NH 03820

Tel: (603) 742-4960

# Town Officers and Officials

## December 31, 2017

**Selectmen:**

David “Swens” Swenson, Chair	2019
Rod Doherty	2018
Cecile Chase	2020

**Town Administrator:**

Scott Kinmond

**Auditors:**

Roberts & Greene PLLC.

**Assessor:**

Jeff Earl, Assessor – (Cross Country Appraisal Group, LLC)	Laura Zuzgo, Assessing Administrative Assistant
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**Budget Committee:**

Catherine Orlowicz, Chair	2020	Ellen Phillips	2018
David Shagoury	2018	Joan Swenson	2018
Mark Sullivan	2019	David Swenson-Selectmen’s Rep	
Theresa Jarvis	2020		

**Building Inspector/ Code Enforcement:**

John Abbott	Jennifer Thompson, Office Clerk
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**Capital Improvement Plan Committee:**

Terry Jarvis, Chair	2018	Dorothy Veisel, Planning Board Rep,	
Bill Meyer, Member	2018	Ellen Phillips, Budget Comm. Rep.	
Cecile Chase, Selectmen’s Rep.	2018		

**John C. Shirley Cemetery Trustees:**

Michele Kendrick, Chair	2019	Jennifer Bourassa, Secretary	2018
Denis Martin, Treasurer	2020		

**Conservation Commission:**

Ron Gehl, Chair	2020	Heather Freeman	2019
Curtis Richard, Vice Chair	2020	William Malay, Alternate	
Mark Sullivan	2019	Robert Craycraft, Alternate	

# Town Officers and Officials

## December 31, 2017

**Copple Crown Village District:**

Steve Mraz, Commissioner	2018	Cindy Wheeler, Treasurer	2018
Corey Bisson, Commissioner	2020	Kelly Bisson, Secretary	2018
Chris Gibbs, Commissioner	2018		

**Emergency Management:**

Peter Varney, Director	2018		
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**Ethics Committee:**

Ellen Phillips	2020	Dorothy Veisel	2018
Joan Swenson	2018	Carol Allen	2018

**Finance Officer:**

Anina Soucy		Jen Correia, Contracted Finance	
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**Fire Department:**

Peter Varney, Fire Chief		George Drew, Driver/Operator	
Kevin Ruel, Assistant Chief		Josh Olszewski, Firefighter/AEMT	
David Stuart, Deputy Chief		Kevin Jenckes, Firefighter/Paramedic	
Michael Varney, Captain		Paul Carrier, AEMT	
Marc Behr, Captain		Russell Lewis, Firefighter/EMR	
Neal Burns, Lieutenant		Samuel Jenckes, Firefighter/AEMT	
Chris Waite, Firefighter/EMT		Sean Edeman, EMT	
Debra Beaupre, EMT		Stephen Burrows, EMT	
Eric Giles, Firefighter		Vicky Hersom, EMT	

**Health Officer:**

John Abbott		Jennifer Thompson, Office Clerk	
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**Highway Department:**

Don Vachon DPW Manager/Road Agent		Leon Smith, Light Equipment Operator	
Matthew C. Ingham, Supervisor/Heavy Equip. Op		John Vatalaro, Light Equipment Operator	
Mike Gorton Sr., Winter Part Time			
David A. Horne, Light Equipment Operator/Mechanic		Karen Kehoe, Administrative Assistant	

**Highway Safety Committee:**

Don Vachon-DPW Director	2018	Shawn Bernier-Police Chief	2018
Scott Kinmond-Town Administrator	2018		

# Town Officers and Officials

## December 31, 2017

**Inspectors of Elections:**

Richard McCormack	2018	Donna Young	2018
Fred Quimby	2018	Angela Pruitt, Alt.	2018
Howard Allen, Alt.	2018	Cynthia Quimby, Alt.	2018
Shirley McCormack, Alt.	2018	David Shagoury, Alt.	2018
Stephanie MacKenzie, Alt.	2018	Joan Swenson, Alt.	2018
Marjorie Mohr, Alt.	2018	Grace Gelinas, Alt.	2018
Tatiana Cicuto, Alt.	2018	Wendi Fenderson, Alt.	2018
Shirley Currier, Alt.	2018	Theresa Jarvis, Alt.	2018

**Joint Loss Management Committee:**

Leon Smith, Chair	Peter Varney, Vice Chair
Nichole Hunter, Vice Chair	Scott Kinmond
Laura Zuzgo	Amy Smith

**Land Use Administrative Assistant:**

Laura Zuzgo

**Library:**

Cathy Allyn, Director	Lisa Nicol, Library Assistant
Sheryl Bansfield, Library Assistant	Nichole Hunter, Emerging Technologies Asst.
Susan Carroll, Library Substitute	Annie Hannah, Library Substitute

**Library Trustees:**

Lee Newman, Chair	2018	William Kendrick, Member	2019
Richard Leonard, Recording Secretary	2019	Joan Martin, Member	2018
Laura McCarthy	2020		

**1772 Meetinghouse Restoration Committee:**

Cathy Allyn, Chairman	George Gale
Robert Craycraft	Clayton Randall
Kathleen King	

**New Durham Water Quality Committee:**

Fred Quimby, Chair	William Meyer
Aline M. Goss	Cynthia Quimby
Arthur W. Hoover	Tom Rogenski
Susan Hoover	

**Moderator:**

Cecile Chase - Resigned	
Richard Leonard	2018

# Town Officers and Officials

## December 31, 2017

### Health & Safety Council of Strafford County:

Theresa Jarvis

### Recreation Department:

Nichole Hunter, Director  
Georgianna Nason

Allison Perkins  
David Gray

### Parks & Recreation Commission:

Douglas Perkins	2020	Mark D'Entremont	2020
Patricia Luckern	2019	Dorothy Veisel	2018
Andrew Hernandez	2019		

### Planning Board:

Scott Drummey, Chair	2019	Dorothy Veisel	2019
Bob Craycraft, Vice Chair	2020	Rod Doherty, Selectmen's Rep.	
Freeman Goodrich	2020	Jeffrey Allard	2018

### Police Department:

Shawn C. Bernier, Chief  
Reginald Meattey, Sergeant  
Taylor Griffin, Officer  
Andrew Croteau, Officer  
Jessica Haskins, Part-Time Officer  
Michael Joy, Part-Time Officer

Amy Smith, Administrative Assistant  
Jameson Young, Officer  
Jason Roy, Part-Time Officer  
James Saltzman, Part-Time Officer  
Jason Durrance, Part-Time Officer

### Policy Review Committee:

Neal Burns  
Sue Randall  
Rod Doherty, Selectmen's Representative

Ron Cook  
Corinne Waldron

### Rural District Visiting Nurse Association:

Position Vacant

### Strafford Regional Planning Commission:

Theresa Chabot

### Solid Waste Facility Transfer Station:

Joseph Bloskey, Foreman  
Karen Kehoe, Administrative Assistant

Leo Mondou, Part-Time Attendant  
Ron Adjutant, Seasonal Attendant

# Town Officers and Officials

## December 31, 2017

**Supervisors of the Checklist:**

Cheryl Cullimore	2018	Anneleen Loughlin	2020
Patricia Grant	2022		

**Tax Collector:**

Donna Young		Stephanie MacKenzie, Deputy	
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**Town Clerk:**

Stephanie MacKenzie	2019	Donna Young, Deputy	
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**Town Historian:**

Catherine Orlowicz		Cheryl Cullimore, Associate	
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**Treasurer:**

Heidi Duford	2018		
Ann Brady, Deputy	2018		

**Trustee of Trust Funds:**

David Allyn, Chair	2019	Angela Pruitt, Treasurer	2020
Fred Quimby, Secretary	2018		

**Welfare:**

Scott Kinmond, Officer		Laura Zuzgo, Administrative Assistant	
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**Zechariah Boodey Farmstead Committee:**

Cathy Orlowicz, Chair		Frances "Fran" Frye	
Cheryl E. Cullimore, Vice Chair		Scott Drummey	
Tatiana Cicuto		Crissa Evans, Associate Member	
Jess Boodey-Evans, Associate Member			

**Zoning Board of Adjustment:**

Wendy Anderson, Vice-Chair	2019	Arthur Hoover, Member	2018
Terry Jarvis, Chair	2020	David Shagoury, Alternate	2018
Stephanie Richard, Member	2020	Paul Raslavicius, Alternate	2020
Joan Martin, Member	2019		



# Town of New Durham, New Hampshire



Warrant & Budget 2017





**TOWN of NEW DURHAM**

**2018 TOWN WARRANT**

To the inhabitants of the Town of New Durham, in the County of Strafford, in said State of New Hampshire qualified to vote in Town affairs:

You are hereby notified that the Annual Town Meeting of the Town of New Durham will be held on two days as follows:

**First Session of Annual Meeting – Deliberative**

The first session, the Deliberative Session, of the 2018 Town Meeting shall be held on **Monday, February 5, 2018 at 7:00 P.M.** at the New Durham School Gymnasium located at 7 Old Bay Road in New Durham, NH. Snow date of February 7, 2018.

**Second Session of the Annual Meeting - Voting**

The Second Session, the voting on all warrant articles shall be held on **Tuesday, March 13, 2018 from 8:00 A.M. to 7:00 P.M.** in the New Durham School Gymnasium, located at 7 Old Bay Road in New Durham, NH, where there will be voting by official ballot for the election of Town Officers and all Warrant Articles with any amendments as made at the Deliberative Session.

**ARTICLE 1:** To choose all necessary town officers for the ensuing year:

<u>Office</u>	<u>Term of</u>
(1) Selectman	3 Years
(1) Moderator	2 Years
(2) Budget Committee	3 Years
(1) Budget Committee	1 Year
(1) Cemetery Trustee	3 Years
(2) Library Trustee	3 Years
(1) Planning Board	3 Years
(1) Trustee of Trust Funds	3 Years
(1) Zoning Board of Adjustment	3 Years

**Article 2:** Are you in favor of Amendment No. 1 to the New Durham Zoning Ordinance as proposed by the Planning Board as follows: Modify Article III by adding definitions of Obsolescence, Remodel, Repair, and Woodlot/Agricultural Lot.

Obsolescence: A reduction in usefulness, desirability or a failure to meet current building codes because of an outdated design feature that cannot be easily changed without incurring an unreasonable expense. (Note: Grandfather status of obsolescence is lost if rebuilding of structure is not completed 2 years after demolition.)

Remodel: Modification of architectural design, color, features, or materials of a building. Remodel does not allow the total demolition of a structure.

Repair: Replacement or mending of parts, existing but in a state of deterioration, with equivalent materials and for the purpose of maintaining their quality. Repair does not allow the total demolition of a structure.

Woodlot or Agricultural Lot: A type of non-residential lot that can be used for sustainable forestry and agricultural practices. Woodlots/Agricultural lots may not meet the minimal standards for designation as a residential lot. No dwellings are permitted on such lots, but campers and camp trailers may be present for a period no longer than 60 days when the land is in active use. Best management practices apply.

**(Majority vote required)**

Yes \_\_\_\_\_ No \_\_\_\_\_

**The Planning Board recommends this article by a 5 to 0 vote.**

**Article 3:** Are you in favor of Amendment No. 2 to the New Durham Zoning Ordinance as proposed by the Planning Board as follows: Modify Articles VI and XIV by adding regulations regarding the storage of recreational vehicles to limit the number of recreational vehicles which may be stored on a property depending on lot size and location; require that RVs meet all setback requirements; prohibit the use of RVs for residential or business occupation except during the reconstruction of a home; limit sleeping in RVs to 14 nights per calendar month without a permit; and permit sleeping in RVs from May to October with a permit, provided appropriate septic is provided.

**(Majority vote required)**

Yes \_\_\_\_\_ No \_\_\_\_\_

**The Planning Board recommends this article by a 5 to 0 vote.**

**Article 4:** Are you in favor of Amendment No. 3 to the New Durham Zoning Ordinance as proposed by the Planning Board as follows: Modify Article XVIII to add a reference map for the Merrymeeting Lake Watershed Overlay District and clarify that indirect and shielded outdoor lighting is required in that district in order to maintain a dark sky.

**(Majority vote required)**

Yes \_\_\_\_\_ No \_\_\_\_\_

**The Planning Board recommends this article by a 5 to 0 vote.**

**Article 5:** Are you in favor of Amendment No. 4 to the New Durham Zoning Ordinance as proposed by the Planning Board as follows: Modify Articles V and XXI, to regulate woodlots/agricultural lots which may

continue to be used for harvesting of timber or agriculture without meeting frontage requirements provided that a 50 foot wide deeded right of way is provided for access to those lots. No houses or camps may be constructed on woodlots, however campers and camp trailers may be present for no longer than 60 days when the land is in active use. A woodlot designation may be removed provided the lot complies with the zoning ordinance.

**(Majority vote required)**

Yes \_\_\_\_\_ No \_\_\_\_\_

**The Planning Board recommends this article by a 5 to 0 vote.**

**Article 6:** Are you in favor of Amendment No. 5 to the New Durham Zoning Ordinance as proposed by the Planning Board as follows: Modify Article XX by increasing the number of permitted off site directional signs per harvesting season for agricultural products from one to four. Permission of the Landowner is needed to place signs on private property.

**(Majority vote required)**

Yes \_\_\_\_\_ No \_\_\_\_\_

**The Planning Board recommends this article by a 5 to 0 vote.**

**Article 7:** To see if the Town will vote to authorize the Selectmen to enter into a long-term lease / purchase agreement in the amount of \$157,000 payable over a term of 3 years for replacement of the Fire Department's Self Contained Breathing Apparatus (SCBA) and to raise and appropriate with the down payment amount of \$51,000 to come from the Fire Department Ancillary Capital Reserve Fund.

**(3/5 ballot vote required)**

Estimated 2018 Tax Rate Impact: \$0.00 per \$1,000 assessed valuation.

The Board of Selectmen recommends this article by a 3 to 0 vote.

The Budget Committee recommends this article by a 7 to 0 vote.

**Article 8:** Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by the vote of the first session, for the purposes set forth therein, totaling \$2,899,086. Should this article be defeated, the default budget shall be \$2,769,786, which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the governing body may hold a special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

**Majority Vote Required**

[Note: Operating Budget & Default Budget includes the Library Budget.]

Estimated Tax Rate Impact – 2018 Proposed Budget: \$ 4.84 per \$1,000 assessed valuation.

Estimated Tax Rate Impact – 2018 Default Budget: \$ 4.52 per \$1,000 assessed valuation.

The Board of Selectmen recommends this article by a **3 to 0** vote.

The Budget Committee recommends this article by a **7 to 0** vote.

**Article 9:** To see if the Town will vote to raise and appropriate the sum of \$381,700 for the purposes of a **Road Program** with \$114,700 to come from Highway Block Grant Aid, \$209,000 to come from taxation, and the remainder of \$58,000 to come from the Road Construction Capital Reserve Fund.

**Majority Vote Required**

Estimated 2018 Tax Rate Impact: \$ 0.51 per \$1,000 assessed valuation.

The Board of Selectmen recommends this article by a **3 to 0** vote.

The Budget Committee recommends this article by a **7 to 0** vote.

**Article 10:** To see if the town will vote to adopt RSA 41:14-a, to allow the Selectmen by majority vote to acquire or sell land, buildings or both; provided, however, they shall first submit any such proposed acquisition or sale to the planning board and to the conservation commission for review and recommendation by those bodies. This article will remain in effect until rescinded by majority vote.

[Note: After the Selectmen receive the recommendation of the Planning Board and the Conservation Commission or both exist, they shall hold 2 public hearings at least 10 but not more than 14 days apart on the proposed acquisition or sale; provided, however, upon the written petition of 50 registered voters presented to the Selectmen, prior to the Selectmen's vote, the proposed acquisition or sale will be inserted in an article in the warrant for the next Town Meeting.]

**(Majority vote required)**

The Board of Selectmen Recommends the article by a **3 to 0** vote.

**Article 11:** To see if the Town will vote to accept a gift of real property being a 42' x 42' barn for use by the Boodey Farmstead Project, said barn being a gift to the Town of New Durham.

**(Majority vote required)**

The Board of Selectmen recommends this article by a **3 to 0** vote.

Estimated 2018 Tax Rate Impact: \$ 0.00 per \$1,000 assessed valuation.

**Article 12:** To see if the town will vote to establish a Boodey Farmstead Project Capital Reserve Fund under the provisions of RSA 35:1 for the design and construction of the Zechariah Boodey Farmstead project and to raise and appropriate the sum of \$1,000 to be deposited into that fund. Further, to name the Board of Selectmen as agents to expend from said fund.

**(Majority Vote Required)**

Estimated 2018 Tax Rate Impact: \$0.002 per \$1,000 assessed valuation.

The Board of Selectmen recommends this article by a **3 to 0** vote.

The Budget Committee recommends this article by a **6 to 0** vote. (1- abstention)

**Article 13:** To see if the town will vote to establish a Town of New Durham Dam Maintenance Expendable Trust Fund per RSA 31:19-a, for the maintenance of the Town's dams and to raise and appropriate the sum of \$35,000 to be deposited in that fund with this amount to come from taxation; further to name the Board of Selectmen as agents to expend from said fund.

**(Majority vote required)**

Estimated 2018 Tax Rate Impact: \$0.08 per \$1,000 assessed valuation.

The Board of Selectmen recommends this article by a **3 to 0** vote.

The Budget Committee recommends this article by a **7 to 0** vote.

**Article 14:** To see if the Town will vote to raise and appropriate the sum of \$233,000 to be placed in previously established **Capital Reserve Funds** as follows with said funds to come from taxation:

<b>Account</b>	<b>Established</b>	<b>2018</b>
Highway Equipment	March 15, 2006, Article #12	\$20,000
Highway Trucks	March 4, 1988, Article #9	\$35,000
Library Facilities	March 13, 2007, Article #7	\$2,500
Vehicle & Equipment Maintenance	March 10, 2010, Article #15	\$10,000
Milfoil	March 9, 2009, Article #7	\$5,000
Solid Waste Facilities Improvement	March 10, 2010, Article #14	\$2,000
Solid Waste Equipment	March 10, 2010, Article #14	\$10,000
Police Cruiser	March 15, 2000, Article #7	\$12,000
Smith Ball Field & Equipment	March 13, 2007, Article #9	\$1,500
1772 Meetinghouse Restoration	March 15, 2000, Article #14	\$5,000
Fire Truck	March 12, 2003, Article #11	\$40,000
Public Safety Facilities Improvements	March 10, 2010, Article #17	\$5,000

Road Reconstruction	March 10, 2010, Article #5	\$75,000
Fire Department Ancillary Equipment	March 10, 2015, Article #5	\$10,000
<b>Total</b>		<b>\$233,000</b>

**Majority Vote Required**

Estimated 2018 Tax Rate Impact: \$ 0.57 per \$1,000 assessed valuation.

The Board of Selectmen recommends this article by a **3 to 0** vote.

The Budget Committee recommends this article by a **7 to 0** vote.

**Article 15:** To see if the Town will vote to raise and appropriate the sum of \$35,500 to be placed in previously established **Expendable Trust Funds** as follows with said funds to come from taxation:

<b>Account</b>	<b>Established</b>	<b>2018</b>
Computer Systems & Office Equipment	March 13, 1996, Article #11, Revised March 9, 2011, Article #26	\$7,500
Accrued Benefits Liability	March 13, 1996, Article #16	\$10,000
Records Management	March 23, 1999, Article #23	\$6,000
Town Buildings & Improvements	March 15, 2000, Article #15	\$12,000
<b>Total</b>		<b>\$35,500</b>

**Majority Vote Required**

Estimated 2018 Tax Rate Impact: \$ 0.09 per \$1,000 assessed valuation.

The Board of Selectmen recommends this article by a **3 to 0** vote.

The Budget Committee recommends this article by a **7 to 0** vote.

**Article 16:** To see if the Town will vote to raise and appropriate the sum of (\$5,000) for the purposes of funding contributions to Health & Other Agencies i.e. Cornerstone VNA, Strafford County CAP and Homemaker of Strafford County etc., with this sum to come from authorizing the withdrawal of Five Thousand Dollars (\$5,000) from the JC Shirley Timber Trust (Trust Fund #28). Said trust established for the purpose to “benefit of the Town of New Durham for such lawful purposes as the Town may direct at its annual meeting.”

**Majority Vote Required**

Estimated 2018 Tax Rate Impact: \$ 0.00 per \$1,000 assessed valuation.

The Board of Selectmen recommends this article by a **3 to 0** vote.

The Budget Committee recommends this article by a **7 to 0** vote.

**Article 17:** To see if the Town will vote to adopt the provisions of RSA 72:28-b, All Veterans' Tax Credit? If adopted, the credit will be available to any resident, or the spouse or surviving spouse of any resident who served not less than 90 days on active service in the armed forces of the United States and was honorably discharged or an officer honorably separated from services and is not eligible for or receiving a credit under RSA 72:28 or RSA 72:35. If adopted, the credit granted will be \$500.00 the same amount as the standard or optional veterans' tax credit voted by the Town of New Durham under RSA 72:28.

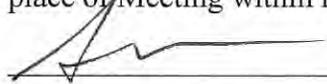
**(Majority vote required)**

The Board of Selectmen recommends this article by a **3 to 0** vote.

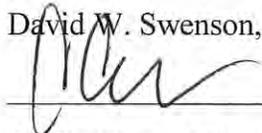
**Article 18:** To conduct any other business which may legally come before the Town.

Given under our hands and seal, this 29<sup>th</sup> day of January, in the year of our Lord, Two Thousand Eighteen.

We hereby certify that on this 29<sup>th</sup> day of January, 2018, we had posted an attested copy of the warrant at the place of Meeting within named and a like copy at the New Durham Town Hall, a public place in said Town.



David W. Swenson, Chairman



Cecile Chase, Vice Chair.



Rodney Doherty, Selectman  
Town of New Durham, NH.

**Final / Posted on** 1-29-18 **By:** sdk/sm

Posted: New Durham School- Polling Place  
New Durham Town Hall & Website  
New Durham Post Office



New Hampshire  
Department of  
Revenue Administration

2018  
MS-737

Proposed Budget

New Durham

For the period beginning January 1, 2018 and ending December 31, 2018

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: 1-29-18

**BUDGET COMMITTEE CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Theresa A. Jarvis	Vice Chair	<i>Theresa A. Jarvis</i>
David W. Swenson	Select Board Rep to Budget Committee	<i>David W. Swenson</i>
JOAN G. SWENSON	Budget Committee Member	<i>Joan G. Swenson</i>
David Shugoury	Budget Committee member	<i>David Shugoury</i>
Ellen Phillips	Budget Comm. member	<i>Ellen Phillips</i>
Catherine Roberson	Chair	<i>Catherine Roberson</i>
MARK SULLIVAN	BUDGET Comm member	<i>Mark Sullivan</i>

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

For assistance please contact:  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>



Appropriations

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Expenditures Prior Year	Selectment's Appropriations Ensuing FY (Recommended)	Selectment's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
<b>General Government</b>								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive	08	\$222,373	\$198,956	\$197,877	\$0	\$197,877	\$0
4140-4149	Election, Registration, and Vital Statistics	08	\$100,072	\$95,192	\$107,641	\$0	\$107,641	\$0
4150-4151	Financial Administration	08	\$100,471	\$101,051	\$116,437	\$0	\$116,437	\$0
4152	Revaluation of Property	08	\$43,705	\$48,358	\$64,392	\$0	\$64,392	\$0
4153	Legal Expense	08	\$30,000	\$13,078	\$20,000	\$0	\$20,000	\$0
4155-4159	Personnel Administration	08	\$38,803	\$5,315	\$37,081	\$0	\$37,081	\$0
4191-4193	Planning and Zoning	08	\$4,076	\$2,214	\$6,427	\$0	\$6,427	\$0
4194	General Government Buildings	08	\$27,656	\$27,135	\$26,724	\$0	\$26,724	\$0
4195	Cemeteries	08	\$4,000	\$2,172	\$8,840	\$0	\$8,840	\$0
4196	Insurance	08	\$52,000	\$50,096	\$52,031	\$0	\$52,031	\$0
4197	Advertising and Regional Association		\$0	\$0	\$0	\$0	\$0	\$0
4199	Other General Government	08	\$7,800	\$7,556	\$7,601	\$0	\$7,601	\$0
	<b>General Government Subtotal</b>		<b>\$630,956</b>	<b>\$551,123</b>	<b>\$645,051</b>	<b>\$0</b>	<b>\$645,051</b>	<b>\$0</b>
<b>Public Safety</b>								
4210-4214	Police	08	\$501,120	\$502,941	\$583,868	\$0	\$583,868	\$0
4215-4219	Ambulance		\$0	\$0	\$0	\$0	\$0	\$0
4220-4229	Fire	08	\$220,995	\$216,482	\$224,863	\$0	\$224,863	\$0
4240-4249	Building Inspection	08	\$32,070	\$30,972	\$31,426	\$0	\$31,426	\$0
4290-4298	Emergency Management	08	\$14,252	\$13,120	\$14,590	\$0	\$14,590	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Public Safety Subtotal</b>		<b>\$768,437</b>	<b>\$763,515</b>	<b>\$854,747</b>	<b>\$0</b>	<b>\$854,747</b>	<b>\$0</b>
<b>Airport/Aviation Center</b>								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Airport/Aviation Center Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



Appropriations

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
<b>Highways and Streets</b>								
4311	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4312	Highways and Streets	08	\$829,556	\$837,057	\$854,360	\$0	\$854,360	\$0
4313	Bridges		\$0	\$0	\$0	\$0	\$0	\$0
4316	Street Lighting		\$0	\$0	\$0	\$0	\$0	\$0
4319	Other		\$0	\$0	\$0	\$0	\$0	\$0
<b>Highways and Streets Subtotal</b>					<b>\$829,556</b>	<b>\$837,057</b>	<b>\$854,360</b>	<b>\$0</b>
<b>Sanitation</b>								
4321	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	08	\$246,392	\$254,871	\$243,388	\$0	\$243,388	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0	\$0	\$0
4326-4329	Sewage Collection, Disposal and Other		\$0	\$0	\$0	\$0	\$0	\$0
<b>Sanitation Subtotal</b>					<b>\$246,392</b>	<b>\$254,871</b>	<b>\$243,388</b>	<b>\$0</b>
<b>Water Distribution and Treatment</b>								
4331	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other		\$0	\$0	\$0	\$0	\$0	\$0
<b>Water Distribution and Treatment Subtotal</b>					<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Electric</b>								
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0
<b>Electric Subtotal</b>					<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



Appropriations

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
<b>Health</b>								
4411	Administration	08	\$2,355	\$1,603	\$2,368	\$0	\$2,368	\$0
4414	Pest Control		\$0	\$0	\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other	08	\$6,500	\$6,500	\$7,346	\$1,000	\$7,346	\$500
	<b>Health Subtotal</b>		<b>\$8,855</b>	<b>\$8,103</b>	<b>\$9,714</b>	<b>\$1,000</b>	<b>\$9,714</b>	<b>\$500</b>
<b>Welfare</b>								
4441-4442	Administration and Direct Assistance	08	\$12,208	\$12,456	\$12,888	\$0	\$12,888	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Welfare Subtotal</b>		<b>\$12,208</b>	<b>\$12,456</b>	<b>\$12,888</b>	<b>\$0</b>	<b>\$12,888</b>	<b>\$0</b>
<b>Culture and Recreation</b>								
4520-4529	Parks and Recreation	08	\$61,182	\$55,302	\$70,862	\$0	\$70,862	\$0
4550-4559	Library	08	\$123,430	\$117,894	\$129,756	\$0	\$129,756	\$0
4583	Patriotic Purposes	08	\$175	\$0	\$325	\$0	\$325	\$0
4589	Other Culture and Recreation	08	\$515	\$277	\$5,000	\$0	\$5,000	\$0
	<b>Culture and Recreation Subtotal</b>		<b>\$185,302</b>	<b>\$173,473</b>	<b>\$205,943</b>	<b>\$0</b>	<b>\$205,943</b>	<b>\$0</b>
<b>Conservation and Development</b>								
4611-4612	Administration and Purchasing of Natural Resources	08	\$1,795	\$1,567	\$1,795	\$0	\$1,795	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Conservation and Development Subtotal</b>		<b>\$1,795</b>	<b>\$1,567</b>	<b>\$1,795</b>	<b>\$0</b>	<b>\$1,795</b>	<b>\$0</b>



Appropriations

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
<b>Debt Service</b>								
4711	Long Term Bonds and Notes - Principal	08	\$50,000	\$50,000	\$55,000	\$0	\$55,000	\$0
4721	Long Term Bonds and Notes - Interest	08	\$17,732	\$17,803	\$16,199	\$0	\$16,199	\$0
4723	Tax Anticipation Notes - Interest	08	\$1	\$0	\$1	\$0	\$1	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0	\$0	\$0
<b>Debt Service Subtotal</b>					<b>\$67,803</b>	<b>\$71,200</b>	<b>\$0</b>	<b>\$71,200</b>
<b>Capital Outlay</b>								
4901	Land		\$335,000	\$326,637	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$87,000	\$87,000	\$0	\$0	\$0	\$0
4903	Buildings		\$28,000	\$28,000	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$50,000	\$50,000	\$0	\$0	\$0	\$0
<b>Capital Outlay Subtotal</b>					<b>\$491,637</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Operating Transfers Out</b>								
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
<b>Operating Transfers Out Subtotal</b>					<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Operating Budget Appropriations</b>					<b>\$3,251,234</b>	<b>\$2,899,086</b>	<b>\$1,000</b>	<b>\$2,899,086</b>
								<b>\$500</b>



Special Warrant Articles

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other	16	\$0	\$0	\$5,000	\$0	\$5,000	\$5,000
			<i>Purpose: Special Trust Fund withdrawal</i>					
4901	Land	09	\$0	\$0	\$381,700	\$0	\$381,700	\$0
			<i>Purpose: Road Surface Management System</i>					
4902	Machinery, Vehicles, and Equipment	07	\$0	\$0	\$51,000	\$0	\$51,000	\$0
			<i>Purpose: FD SCBA Lease</i>					
4915	To Capital Reserve Fund	12	\$0	\$0	\$1,000	\$0	\$1,000	\$0
			<i>Purpose: Establish CRF- Boodey Farmstead Project</i>					
4915	To Capital Reserve Fund	14	\$0	\$0	\$233,000	\$0	\$233,000	\$0
			<i>Purpose: Capital Reserve Funds</i>					
4916	To Expendable Trusts/Fiduciary Funds	13	\$0	\$0	\$35,000	\$0	\$35,000	\$0
			<i>Purpose: EFT- Dam Maintenance</i>					
4916	To Expendable Trusts/Fiduciary Funds	15	\$0	\$0	\$35,500	\$0	\$35,500	\$0
			<i>Purpose: Expendable Trust Funds</i>					
<b>Total Proposed Special Articles</b>			<b>\$0</b>	<b>\$0</b>	<b>\$742,200</b>	<b>\$0</b>	<b>\$742,200</b>	<b>\$5,000</b>



**2018**  
**MS-737**

**Individual Warrant Articles**

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
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Total Proposed Individual Articles



Revenues

Account	Source	Article	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Estimated Revenues
<b>Taxes</b>					
3120	Land Use Change Tax - General Fund	08	\$0	\$1	\$1
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	08	\$17,662	\$35,000	\$35,000
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax	08	\$92	\$250	\$250
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	08	\$85,427	\$65,000	\$65,000
9991	Inventory Penalties		\$0	\$0	\$0
			<b>\$103,181</b>	<b>\$100,251</b>	<b>\$100,251</b>
<b>Taxes Subtotal</b>					
<b>Licenses, Permits, and Fees</b>					
3210	Business Licenses and Permits	08	\$21,671	\$20,500	\$20,500
3220	Motor Vehicle Permit Fees	08	\$581,209	\$575,000	\$575,000
3230	Building Permits	08	\$23,055	\$20,000	\$20,000
3290	Other Licenses, Permits, and Fees	08	\$7,233	\$5,495	\$5,495
3311-3319	From Federal Government	08	\$0	\$1	\$1
			<b>\$633,168</b>	<b>\$620,996</b>	<b>\$620,996</b>
<b>Licenses, Permits, and Fees Subtotal</b>					
<b>State Sources</b>					
3351	Shared Revenues	08	\$0	\$1	\$1
3352	Meals and Rooms Tax Distribution	08	\$134,435	\$130,000	\$130,000
3353	Highway Block Grant	09	\$113,166	\$114,700	\$114,700
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement	08	\$0	\$2	\$2
3359	Other (Including Railroad Tax)	08	\$0	\$1	\$1
3379	From Other Governments		\$0	\$0	\$0
			<b>\$247,601</b>	<b>\$244,704</b>	<b>\$244,704</b>
<b>State Sources Subtotal</b>					



Revenues

Account	Source	Article	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Estimated Revenues
<b>Charges for Services</b>					
3401-3406	Income from Departments	08	\$66,122	\$42,532	\$42,532
3409	Other Charges	08	\$1,800	\$500	\$500
	<b>Charges for Services Subtotal</b>		<b>\$67,922</b>	<b>\$43,032</b>	<b>\$43,032</b>
<b>Miscellaneous Revenues</b>					
3501	Sale of Municipal Property	08	\$0	\$10,002	\$10,002
3502	Interest on Investments	08	\$5,794	\$5,000	\$5,000
3503-3509	Other	08	\$14,604	\$3,105	\$3,105
	<b>Miscellaneous Revenues Subtotal</b>		<b>\$20,398</b>	<b>\$18,107</b>	<b>\$18,107</b>
<b>Interfund Operating Transfers In</b>					
3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds	07, 09	\$414,864	\$109,000	\$109,000
3916	From Trust and Fiduciary Funds	08, 16	\$0	\$10,671	\$10,671
3917	From Conservation Funds		\$0	\$0	\$0
	<b>Interfund Operating Transfers In Subtotal</b>		<b>\$414,864</b>	<b>\$119,671</b>	<b>\$119,671</b>
<b>Other Financing Sources</b>					
3934	Proceeds from Long Term Bonds and Notes		\$0	\$0	\$0
9998	Amount Voted from Fund Balance		\$0	\$0	\$0
9999	Fund Balance to Reduce Taxes		\$150,000	\$0	\$0
	<b>Other Financing Sources Subtotal</b>		<b>\$150,000</b>	<b>\$0</b>	<b>\$0</b>
	<b>Total Estimated Revenues and Credits</b>		<b>\$1,637,134</b>	<b>\$1,146,761</b>	<b>\$1,146,761</b>



**Budget Summary**

Item	Prior Year	Selectmen's Enacting FY (Recommended)	Budget Committee's Enacting FY (Recommended)
Operating Budget Appropriations	\$2,751,234	\$2,899,086	\$2,899,086
Special Warrant Articles	\$565,000	\$742,200	\$742,200
Individual Warrant Articles	\$0	\$0	\$0
Total Appropriations	\$3,316,234	\$3,641,286	\$3,641,286
Less Amount of Estimated Revenues & Credits	\$1,073,194	\$1,146,761	\$1,146,761
<b>Estimated Amount of Taxes to be Raised</b>	<b>\$2,243,040</b>	<b>\$2,494,525</b>	<b>\$2,494,525</b>



Supplemental Schedule

<b>1. Total Recommended by Budget Committee</b>	<b>\$3,641,286</b>
<b>Less Exclusions:</b>	
2. Principal: Long-Term Bonds & Notes	\$0
3. Interest: Long-Term Bonds & Notes	\$0
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions ( <i>Sum of Lines 2 through 5 above</i> )	\$0
<b>7. Amount Recommended, Less Exclusions (Line 1 less Line 6)</b>	<b>\$3,641,286</b>
8. 10% of Amount Recommended, Less Exclusions ( <i>Line 7 x 10%</i> )	\$364,129
<b>Collective Bargaining Cost Items:</b>	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
<b>12. Bond Override (RSA 32:18-a), Amount Voted</b>	<b>\$0</b>
<b>Maximum Allowable Appropriations Voted at Meeting:</b>	
( <i>Line 1 + Line 8 + Line 11 + Line 12</i> )	<b>\$4,005,415</b>



Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
<b>General Government</b>					
0000-0000	Collective Bargaining	\$0	\$0	\$0	\$0
4130-4139	Executive	\$222,373	\$2,132	\$0	\$224,505
4140-4149	Election, Registration, and Vital Statistics	\$100,072	\$1,825	\$0	\$101,897
4150-4151	Financial Administration	\$100,471	\$0	\$0	\$100,471
4152	Revaluation of Property	\$43,705	\$0	\$0	\$43,705
4153	Legal Expense	\$30,000	\$0	\$0	\$30,000
4155-4159	Personnel Administration	\$38,803	(\$16,165)	\$0	\$22,638
4191-4193	Planning and Zoning	\$4,076	\$0	\$0	\$4,076
4194	General Government Buildings	\$27,656	\$0	\$0	\$27,656
4195	Cemeteries	\$4,000	\$0	\$0	\$4,000
4196	Insurance	\$52,000	\$0	\$0	\$52,000
4197	Advertising and Regional Association	\$0	\$0	\$0	\$0
4199	Other General Government	\$7,800	\$0	\$0	\$7,800
<b>General Government Subtotal</b>		<b>\$630,956</b>	<b>(\$12,208)</b>	<b>\$0</b>	<b>\$618,748</b>
<b>Public Safety</b>					
4210-4214	Police	\$501,120	\$20,394	\$0	\$521,514
4215-4219	Ambulance	\$0	\$0	\$0	\$0
4220-4229	Fire	\$220,995	\$0	\$0	\$220,995
4240-4249	Building Inspection	\$32,070	\$0	\$0	\$32,070
4290-4298	Emergency Management	\$14,252	\$0	\$0	\$14,252
4299	Other (Including Communications)	\$0	\$0	\$0	\$0
<b>Public Safety Subtotal</b>		<b>\$768,437</b>	<b>\$20,394</b>	<b>\$0</b>	<b>\$788,831</b>
<b>Airport/Aviation Center</b>					
4301-4309	Airport Operations	\$0	\$0	\$0	\$0
<b>Airport/Aviation Center Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Highways and Streets</b>					
4311	Administration	\$0	\$0	\$0	\$0
4312	Highways and Streets	\$829,556	\$6,427	\$0	\$835,983
4313	Bridges	\$0	\$0	\$0	\$0
4316	Street Lighting	\$0	\$0	\$0	\$0
4319	Other	\$0	\$0	\$0	\$0
<b>Highways and Streets Subtotal</b>		<b>\$829,556</b>	<b>\$6,427</b>	<b>\$0</b>	<b>\$835,983</b>
<b>Sanitation</b>					
4321	Administration	\$0	\$0	\$0	\$0
4323	Solid Waste Collection	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	\$246,392	\$144	\$0	\$246,536
4325	Solid Waste Cleanup	\$0	\$0	\$0	\$0
4326-4329	Sewage Collection, Disposal and Other	\$0	\$0	\$0	\$0
<b>Sanitation Subtotal</b>		<b>\$246,392</b>	<b>\$144</b>	<b>\$0</b>	<b>\$246,536</b>



Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
<b>Water Distribution and Treatment</b>					
4331	Administration	\$0	\$0	\$0	\$0
4332	Water Services	\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other	\$0	\$0	\$0	\$0
<b>Water Distribution and Treatment Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Electric</b>					
4351-4352	Administration and Generation	\$0	\$0	\$0	\$0
4353	Purchase Costs	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance	\$0	\$0	\$0	\$0
4359	Other Electric Costs	\$0	\$0	\$0	\$0
<b>Electric Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Health</b>					
4411	Administration	\$2,355	\$0	\$0	\$2,355
4414	Pest Control	\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other	\$6,500	\$0	\$0	\$6,500
<b>Health Subtotal</b>		<b>\$8,855</b>	<b>\$0</b>	<b>\$0</b>	<b>\$8,855</b>
<b>Welfare</b>					
4441-4442	Administration and Direct Assistance	\$12,208	\$0	\$0	\$12,208
4444	Intergovernmental Welfare Payments	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other	\$0	\$0	\$0	\$0
<b>Welfare Subtotal</b>		<b>\$12,208</b>	<b>\$0</b>	<b>\$0</b>	<b>\$12,208</b>
<b>Culture and Recreation</b>					
4520-4529	Parks and Recreation	\$61,182	\$399	\$0	\$61,581
4550-4559	Library	\$123,430	\$0	\$0	\$123,430
4583	Patriotic Purposes	\$175	\$0	\$0	\$175
4589	Other Culture and Recreation	\$515	\$0	\$0	\$515
<b>Culture and Recreation Subtotal</b>		<b>\$185,302</b>	<b>\$399</b>	<b>\$0</b>	<b>\$185,701</b>
<b>Conservation and Development</b>					
4611-4612	Administration and Purchasing of Natural Resources	\$1,795	\$0	\$0	\$1,795
4619	Other Conservation	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing	\$0	\$0	\$0	\$0
4651-4659	Economic Development	\$0	\$0	\$0	\$0
<b>Conservation and Development Subtotal</b>		<b>\$1,795</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,795</b>



Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
<b>Debt Service</b>					
4711	Long Term Bonds and Notes - Principal	\$50,000	\$5,000	\$0	\$55,000
4721	Long Term Bonds and Notes - Interest	\$17,732	(\$1,604)	\$0	\$16,128
4723	Tax Anticipation Notes - Interest	\$1	\$0	\$0	\$1
4790-4799	Other Debt Service	\$0	\$0	\$0	\$0
<b>Debt Service Subtotal</b>		<b>\$67,733</b>	<b>\$3,396</b>	<b>\$0</b>	<b>\$71,129</b>
<b>Capital Outlay</b>					
4901	Land	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	\$0	\$0	\$0	\$0
4903	Buildings	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings	\$0	\$0	\$0	\$0
<b>Capital Outlay Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Operating Transfers Out</b>					
4912	To Special Revenue Fund	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric	\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water	\$0	\$0	\$0	\$0
4915	To Capital Reserve Fund	\$0	\$0	\$0	\$0
4916	To Expendable Trusts/Fiduciary Funds	\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds	\$0	\$0	\$0	\$0
<b>Operating Transfers Out Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Operating Budget Appropriations</b>		<b>\$2,751,234</b>	<b>\$18,552</b>	<b>\$0</b>	<b>\$2,769,786</b>



**Reasons for Reductions/Increases & One-Time Appropriations**

Account	Explanation
4140-4149	Wage increases adjusted from 4155-10-150 (\$1,462.00). NHRS full year (\$362.81).
4130-4139	Wage increases adjusted from 4155-10-150
4312	Wage increases adjusted from 4155-10-150 (5,337). NHRS full year at new rate (1,089.66).
4721	Decrease in Interest and Increase in Principal
4711	Increase in Principal and Decrease in Interest
4520-4529	Wage increases adjusted from 4155-10-150
4155-4159	Wage Adjustment to 4130, 4140,4210,4130,4312,3424, 4520
4210-4214	Wage increases adjusted from 4155-10-150 (\$6,691). NHRS Obligation for 2018 (\$13,703.11).
4324	Wage increases adjusted from 4155-10-150

# New Durham Deliberative Session

## Meeting Minutes

### February 5, 2018

#### New Durham Elementary School

#### **CALL TO ORDER**

In accordance with the provisions of Senate Bill 2 (RSA 40:13) adopted by the Town in March 2014, the first (Deliberative) session of the 2018 Town Meeting was called to order at 7:00p.m. by Richard Leonard, Town Moderator.

All in attendance rose to Pledge of Allegiance to the flag of the United States of America.

Moderator Richard Leonard introduced himself and Town officials: Board of Selectmen Chair David Swenson, Selectmen Cecile Chase, Selectman Rod Doherty, Town Administrator Scott Kinmond, Town Clerk Stephanie Mackenzie, Stephen Whitley, Town Counsel. The Budget Committee was also introduced: Cathy Orlowicz, Chair, Terry Jarvis, Vice Chair, Ellen Phillips, Mark Sullivan, Joan Swenson, David Shagoury.

Town Moderator Richard Leonard read the new Moderator Rules for the conduct of the Deliberative Session which will be followed: unless changed by the voters at the meeting the Moderator will use the following rules of procedure to conduct the deliberative session:

1. *We will not be using Robert's Rules but we will be using the Moderator's Rules of Respect, Courtesy and Common Sense.*
2. *Any voter who wishes to address the meeting will come to the microphone, be recognized by the moderator, and then state his or her name and address.*
3. *All questions to the Board of Selectmen, other Town officials, or other meeting participants will be directed through the moderator.*
4. *Each voter who desires to speak on an article will be given a chance to do so before any voter is given a second opportunity to speak on the same issue.*
5. *With exception of the initial presentation on Articles, which the Moderator requests are kept to no more than 10 minutes, all speakers will be limited to 3 minutes.*
6. *Reasonable discussion will be allowed.*
7. *Each amendment will be stated by the moderator before being voted upon.*
8. *Only one amendment to an article will be allowed on the floor at any one time. No amendment to an amendment will be allowed; such proposals will be dealt with as subsequent amendments after the first amendment has been voted upon.*
9. *Negative amendments will not be allowed, for instance an article that would raise and appropriate \$2,500 for equipment purchase cannot be amended to read NOT raise and appropriate \$2,500 for equipment purchase.*
10. *Any amendment to financial amounts must be stated in dollars. Percentage figures must be converted to dollar amounts to be accepted.*

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11. *Voter cards will be raised by voters when voting on amendments rather than a voice vote. If the vote looks to be close assistant moderators will count the raised voter cards.*
12. *A motion to pass over an article until a specific time or until action has been taken on some other designated article will be accepted.*
13. *Upon appeal of any ruling of the moderator, a majority vote will prevail.*
14. *At any time during the meeting these rules may be altered by majority vote.*

Moderator Leonard stated Article 1 through Article 6 would not be presented for public comment at this deliberative session. However, Scott Drummey, Chair of the Planning Board will be available after the meeting to answer questions.

**ARTICLE 7**

Selectman Chase introduced Article 7. She explained this article is for approval of a lease-purchase agreement for a self-contained breathing apparatus for use by the Fire Department, noting this is a regular replacement as required by State law after three updates of the version have been produced.

*Article 7: To see if the Town will vote to authorize the Selectmen to enter into a long-term lease / purchase agreement in the amount of \$157,000 payable over a term of 3 years for replacement of the Fire Department's Self Contained Breathing Apparatus (SCBA) and to raise and appropriate with the down payment amount of \$51,000 to come from the Fire Department Ancillary Capital Reserve Fund.*

*(3/5 ballot vote required)*

*Estimated 2018 Tax Rate Impact: \$0.00 per \$1,000 assessed valuation.*

*The Board of Selectmen recommends this article by a 3 to 0 vote.*

*The Budget Committee recommends this article by a 7 to 0 vote.*

**Discussion:**

David Curry, resident, questioned whether the costs could be spread over three years. Fire Chief Varney replied due to so many changes occurring with the past model and the unanticipated early upgrade, they decided to go with the lease-purchase agreement over the course of three years, and the equipment has an anticipated life cycle of ten years. He noted there would still be maintenance and upgrade costs.

**ARTICLE 8**

Chair Swenson introduced Article 8 and stated during the budget process there were good discussions with the departments, Budget Committee and Board of Selectmen. He outlined ten specific items he deems contributed to the overall increase in the 2018 budget versus the 2017 budget. These items include wage adjustments, negotiated health benefits, fully staffed safety departments, reduced legal fees, increased evaluation costs, slight increases to the Planning Board and Zoning Board of Adjustment budgets due to an

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increase in applications, increased mowing costs, improved Code Enforcement resources and enhanced Parks and Recreation programs.

*Article 8: Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by the vote of the first session, for the purposes set forth therein, totaling \$2,899,086. Should this article be defeated, the default budget shall be \$2,769,786, which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the governing body may hold a special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.*

*Majority Vote Required*

*[Note: Operating Budget & Default Budget includes the Library Budget.]*

*Estimated Tax Rate Impact – 2018 Proposed Budget: \$ 4.84 per \$1,000 assessed valuation.*

*Estimated Tax Rate Impact – 2018 Default Budget: \$ 4.52 per \$1,000 assessed valuation.*

*The Board of Selectmen recommends this article by a 3 to 0 vote.*

*The Budget Committee recommends this article by a 7 to 0 vote.*

**Discussion:**

David Bickford, resident, stated he disagrees with the use of the term “fully staffed” for the safety departments, noting this is subjective and what’s the basis for determining that status. Mr. Bickford stated he thinks they could do with less and plans to vote in favor of the default budget.

David Curry, resident, stated the 2017 operating budget performed at less than the amount budgeted for. Town Administrator Kinmond explained the year-end reports do reflect approximately 2.78% budget surplus and outlined the accounts where the funds were unexpended: legal fees, executive office, Planning Board, and Health Officer. Mr. Curry suggested if none of the big departments are running a surplus, they can be sure they are appropriately funded.

Jeff Allard, resident, questioned why the \$150,000 increase is less than 10% of the overall budget but the rate increase is 4%. Chair Swenson explained there are various factors which contribute to this including changes in property valuations so there is a combination of tax valuation and rate changes. The percentage level of increase were explained. Mr. Allard stated a letter in the *Baysider* last week indicated there was a \$50,000 expenditure for a police cruiser in the warrant articles and asked where that is reflected. Chair Swenson replied there is an allocation of \$12,000 in Article 14 for a

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contribution to the Capital Reserve Funds but there is no expenditure for a cruiser at this time. Selectman Chase explained a cruiser would likely be purchased this year but it is a scheduled replacement and will be funded with CRF funds previously established.

Chair Swenson presented a graph summary of comparative tax rate relationships.

Greg Anthes, resident, stated he is concerned with the high tax rate, explaining when he was on the Board of Selectmen, he spoke with many citizens who share the concern.

**ARTICLE 9**

Selectman Doherty introduced Article 9.

*Article 9: To see if the Town will vote to raise and appropriate the sum of \$381,700 for the purposes of a Road Program with \$114,700 to come from Highway Block Grant Aid, \$209,000 to come from taxation, and the remainder of \$58,000 to come from the Road Construction Capital Reserve Fund.*

*Majority Vote Required*

*Estimated 2018 Tax Rate Impact: \$ 0.51 per \$1,000 assessed valuation.*

*The Board of Selectmen recommends this article by a 3 to 0 vote.*

*The Budget Committee recommends this article by a 7 to 0 vote.*

**Discussion:**

David Curry, resident, asked for details of the road plan. Town Administrator Kinmond replied the plan includes replacement of two culverts on South Shore Road, one being estimated at a cost of \$250,000 for construction costs only (no engineering or permitting costs included) and the second estimated at \$151,000. Town Administrator Kinmond stated there are also plans to do road repairs, apply rubberized crack sealing to select roads, continued ditching and draining work and tree trimming.

David Bickford, resident, asked how many miles will be done of asphalt paving. Town Administrator Kinmond replied it will depend on the costs of the other projects which need to be done first, and there may not be any funds for additional paving.

Pat Grant, resident/Copple Crown Village District, stated extra funds were returned from the State to the Town and asked why these were not directed to the culverts. She stated that for comparison, their experience in Copple Crown for a replacement of a small culvert cost \$35,000. Ms. Grant stated Copple Crown also had chip sealing down and explained after just one year it is pulling up and was a disappointing investment. Town Administrator Kinmond explained asphalt quality has greatly diminished over the years and the liquid rubberized sealing is designed to extend the life of the roadways with a

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cost less than asphalt. He also further explained the reasons for the high costs of the culverts on South Shore, largely due to channeling of runoff into the Merrymeeting watershed area and extensive permitting and oversight by the State of New Hampshire.

**ARTICLE 10**

Town Administrator Kinmond introduced Article 10.

*Article 10: To see if the town will vote to adopt RSA 41:14-a, to allow the Selectmen by majority vote to acquire or sell land, buildings or both; provided, however, they shall first submit any such proposed acquisition or sale to the planning board and to the conservation commission for review and recommendation by those bodies. This article will remain in effect until rescinded by majority vote.*

*[Note: After the Selectmen receive the recommendation of the Planning Board and the Conservation Commission or both exist, they shall hold 2 public hearings at least 10 but not more than 14 days apart on the proposed acquisition or sale; provided, however, upon the written petition of 50 registered voters presented to the Selectmen, prior to the Selectmen's vote, the proposed acquisition or sale will be inserted in an article in the warrant for the next Town Meeting.]*

*(Majority vote required)*

*The Board of Selectmen Recommends the article by a 3 to 0 vote.*

**Discussion:**

David Bickford, resident, stated he is opposed to allowing the Board of Selectmen to buy/sell property without voters' consent.

Cathy Orlowicz, Town Historian, clarified that per State statute, if the article is adopted, it will actually protect properties received as gifts or accepted as a trust.

David Curry, resident, asked what the advantage of this is to the Town. Chair Swenson replied there was a recent instance where the Town had the opportunity to accept something for a previously approved project (i.e. subsequent article) but because this RSA had not been adopted by the Town, the Board of Selectmen was not able to take an action. He noted it was only because of the work by Ms. Orlowicz that the offer was extended until the Town could vote on it but in many cases, this would be an unacceptable scenario to the gifter.

Pat Grant, resident, noted the article does include stipulations which indicate review and recommendation is required from the Planning Board and Conservation Committee, so there is more than one board involved in the process.

Ron Gehl, resident, stated he doesn't support this article and is concerned about overzealous application of the statute by a future Board of Selectmen who may be less

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qualified for making these types of decisions. Selectman Chase explained this article is a warrant this year because of the following article. She stated the barn owner wanted to gift the barn to the Town and it was only because of work by Ms. Orlowicz that the offer was able to be extended, otherwise the Town would have lost out on the opportunity to acquire the barn for addition to the Zachariah Boodey Farmstead restoration project.

**ARTICLE 11**

Chair Swenson introduced Article 11.

Cathy Orlowicz, Town Historian, presented a slide show of the Zahariah Boodey Farmstead restoration project, including pictures of the original farmstead and the committee's conceptual plan. She also explained the market research which had been conducted to outline future use and plans.

*Article 11: To see if the Town will vote to accept a gift of real property being a 42' x 42' barn for use by the Boodey Farmstead Project, said barn being a gift to the Town of New Durham.*

*(Majority vote required)*

*The Board of Selectmen recommends this article by a 3 to 0 vote.*

*Estimated 2018 Tax Rate Impact: \$ 0.00 per \$1,000 assessed valuation.*

**Discussion:**

Greg Anthes, resident, asked how much the Town will have to pay to have the barn moved from Alton to New Durham.

Ms. Orlowicz stated the committee has already fundraised \$18,500 of the \$20,000 needed to move the barn. She explained the structure will be disassembled and placed in secure store, at no cost to the Town. Ms. Orlowicz stated the committee will then begin fundraising to being the site preparation and foundation work. She stated a quote received two years ago for completion of the entire conceptual plan was \$800,000 but they have since learned of various grants and energy incentives the project will qualify for, along with committed support for services and costs.

**ARTICLE 12**

Selectman Doherty introduced Article 12.

*Article 12: To see if the town will vote to establish a Boodey Farmstead Project Capital Reserve Fund under the provisions of RSA 35:1 for the design and construction of the Zechariah Boodey Farmstead project and to raise and appropriate the sum of \$1,000 to*

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*be deposited into that fund. Further, to name the Board of Selectmen as agents to expend from said fund.*

*(Majority Vote Required)*

*Estimated 2018 Tax Rate Impact: \$0.002 per \$1,000 assessed valuation.*

*The Board of Selectmen recommends this article by a 3 to 0 vote.*

*The Budget Committee recommends this article by a 6 to 0 vote. (1- abstention)*

**Discussion:**

There was no discussion on Article 12.

**ARTICLE 13**

Chair Swenson introduced Article 13.

*Article 13: To see if the town will vote to establish a Town of New Durham Dam Maintenance Expendable Trust Fund per RSA 31:19-a, for the maintenance of the Town's dams and to raise and appropriate the sum of \$35,000 to be deposited in that fund with this amount to come from taxation; further to name the Board of Selectmen as agents to expend from said fund.*

*(Majority vote required)*

*Estimated 2018 Tax Rate Impact: \$0.08 per \$1,000 assessed valuation.*

*The Board of Selectmen recommends this article by a 3 to 0 vote.*

*The Budget Committee recommends this article by a 7 to 0 vote.*

**Discussion:**

There was no discussion on Article 13.

**ARTICLE 14**

Chair Swenson introduced Article 14 and read the list of established Capital Reserve Funds to be funded with monies raised from taxation.

*Article 14: To see if the Town will vote to raise and appropriate the sum of \$233,000 to be placed in previously established Capital Reserve Funds as follows with said funds to come from taxation:*

<i>Account</i>	<i>Established</i>	<i>2018</i>
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<i>Highway Equipment</i>	<i>March 15, 2006, Article #12</i>	<i>\$20,000</i>
<i>Highway Trucks</i>	<i>March 4, 1988, Article #9</i>	<i>\$35,000</i>
<i>Library Facilities</i>	<i>March 13, 2007, Article #7</i>	<i>\$2,500</i>
<i>Vehicle &amp; Equipment Maintenance</i>	<i>March 10, 2010, Article #15</i>	<i>\$10,000</i>
<i>Milfoil</i>	<i>March 9, 2009, Article #7</i>	<i>\$5,000</i>
<i>Solid Waste Facilities Improvement</i>	<i>March 10, 2010, Article #14</i>	<i>\$2,000</i>
<i>Solid Waste Equipment</i>	<i>March 10, 2010, Article #14</i>	<i>\$10,000</i>
<i>Police Cruiser</i>	<i>March 15, 2000, Article #7</i>	<i>\$12,000</i>
<i>Smith Ball Field &amp; Equipment</i>	<i>March 13, 2007, Article #9</i>	<i>\$1,500</i>
<i>1772 Meetinghouse Restoration</i>	<i>March 15, 2000, Article #14</i>	<i>\$5,000</i>
<i>Fire Truck</i>	<i>March 12, 2003, Article #11</i>	<i>\$40,000</i>
<i>Public Safety Facilities Improvements</i>	<i>March 10, 2010, Article #17</i>	<i>\$5,000</i>
<i>Road Reconstruction</i>	<i>March 10, 2010, Article #5</i>	<i>\$75,000</i>
<i>Fire Department Ancillary Equipment</i>	<i>March 10, 2015, Article #5</i>	<i>\$10,000</i>
<i>Total</i>		<i>\$233,000</i>

*Majority Vote Required*

*Estimated 2018 Tax Rate Impact: \$ 0.57 per \$1,000 assessed valuation.*

*The Board of Selectmen recommends this article by a 3 to 0 vote.*

*The Budget Committee recommends this article by a 7 to 0 vote.*

**Discussion:**

David Bickford, resident, stated the comment that the Road Maintenance CRF was drained by the prior Board of Selectmen is incorrect. There was discussion by the Board of Selectmen with Mr. Bickford regarding how CRFs are established and how the funds may be used.

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David Curry, resident, suggested researching the Article that established the Road Construction CRF, suggesting it was set up to “drop” excess money instead of it going into the General Fund, with the intention that funds already raised for roads would go back to roads.

Mark Sullivan, resident, gave an analogy to explain funding for future projects, with CRFs being a way of setting aside a little every year for future expenditures.

Scott Drummey, resident, stated almost all CRFs were setup to work that way, however, not the Road Construction CRF, largely because road funds are used every year.

Greg Anthes, resident, stated Capital Reserve Funds are necessary and beneficial. He stated when he was on the Budget Committee, they looked at what other towns are doing and noted many are opting for lease-purchase agreements for large purchases, explaining how this works with the life cycle and replacement schedule of equipment.

Bill Meyer, resident, stated Capital Reserve Funds help level off tax rates and noted lease-purchase agreements cost more in the long run because of the added costs of interest paid to someone else.

Mr. Bickford stated when he adds up the costs for road projects it comes to \$550,000, but that doesn’t include anything for paving. Chair Swenson outlined the funding sources for the \$381,000 in Article 9 of being from State of NH Block Grant Aid, taxation and the remaining balance in the road construction CRF, noting Article 14 then replenishes the drained road construction CRF.

**ARTICLE 15**

Selectman Chase introduced Article 15.

*Article 15: To see if the Town will vote to raise and appropriate the sum of \$35,500 to be placed in previously established Expendable Trust Funds as follows with said funds to come from taxation:*

<i>Account</i>	<i>Established</i>	<i>2018</i>
<i>Computer Systems &amp; Office Equipment</i>	<i>March 13, 1996, Article #11, Revised March 9, 2011, Article #26</i>	<i>\$7,500</i>
<i>Accrued Benefits Liability</i>	<i>March 13, 1996, Article #16</i>	<i>\$10,000</i>
<i>Records Management</i>	<i>March 23, 1999, Article #23</i>	<i>\$6,000</i>

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<i>Town Buildings &amp; Improvements</i>	<i>March 15, 2000, Article #15</i>	<i>\$12,000</i>
<i>Total</i>		<i>\$35,500</i>

*Majority Vote Required*

*Estimated 2018 Tax Rate Impact: \$ 0.09 per \$1,000 assessed valuation.*

*The Board of Selectmen recommends this article by a 3 to 0 vote.*

*The Budget Committee recommends this article by a 7 to 0 vote.*

**Discussion:**

There was no discussion on Article 15.

**ARTICLE 16**

Selectman Doherty introduced Article 16.

*Article 16: To see if the Town will vote to raise and appropriate the sum of (\$5,000) for the purposes of funding contributions to Health & Other Agencies i.e. Cornerstone VNA, Strafford County CAP and Homemaker of Strafford County etc., with this sum to come from authorizing the withdrawal of Five Thousand Dollars (\$5,000) from the JC Shirley Timber Trust (Trust Fund #28). Said trust established for the purpose to “benefit of the Town of New Durham for such lawful purposes as the Town may direct at its annual meeting.” Majority Vote Required*

*Estimated 2018 Tax Rate Impact: \$ 0.00 per \$1,000 assessed valuation.*

*The Board of Selectmen recommends this article by a 3 to 0 vote.*

*The Budget Committee recommends this article by a 7 to 0 vote.*

**Discussion:**

There was no discussion on Article 16.

**ARTICLE 17**

Selectman Chase introduced Article 17.

*Article 17: To see if the Town will vote to adopt the provisions of RSA 72:28-b, All Veterans’ Tax Credit? If adopted, the credit will be available to any resident, or the spouse or surviving spouse of any resident who served not less than 90 days on active service in the armed forces of the United States and was honorably discharged or an officer honorably separated from services and is not eligible for or receiving a credit under RSA 72:28 or RSA 72:35. If adopted, the credit granted will be \$500.00 the same*

**New Durham Deliberative Session  
Meeting Minutes  
February 5, 2018**

*amount as the standard or optional veterans' tax credit voted by the Town of New Durham under RSA 72:28.*

*(Majority vote required)*

*The Board of Selectmen recommends this article by a 3 to 0 vote.*

**Discussion:**

David Curry, resident, noted the significant change to the current RSA is that the benefit is now extended to spouses.

**ARTICLE 18**

*Article 18: To conduct any other business which may legally come before the Town.*

**Discussion:**

Chair Swenson thanked Selectman Doherty for stepping in to fill the vacant seat on the Board of Selectmen for the past year.

Ms. Orlowicz thanked David Shagoury for filling the vacant seat on the newly elected Budget Committee.

**Adjourn**

Moderator Leonard stated all Articles shall now be placed on the 2018 Town Warrant as recommended.

The second session of the Deliberative Session is scheduled for March 13, 2018.

**Moderator Leonard adjourned the meeting at 9:05pm**

Respectfully Submitted,

Stephanie Lisle MacKenzie  
Town Clerk

# **TOWN OF NEW DURHAM**



## **VOTER'S GUIDE**

### **SESSION #2 (BALLOT REFERENDUM)**

**Tuesday, March 13, 2018**

**New Durham Elementary School**

**7 Old Bay Road**

# 2018 VOTER GUIDE – TOWN OF NEW DURHAM

To The Residents of New Durham:

In 2014 the Town of New Durham voted to convert from the traditional Town Meeting form of government to the process described in RSA 40:13 commonly known as “SB2”. As part of the SB2 process, there are two separate and distinct events that must occur. The first event is Session #1 (the Deliberative Session) in which the voters are presented the Articles on the Warrant as proposed by the Board of Selectmen, the Budget Committee, or petition. The Deliberative Session is led by the Town Moderator similar to the traditional Town Meeting format. Following verbal discussion on these Warrant Articles, the attending voters at the Deliberative Session may formulate motion(s) to make changes as allowed by law to the Warrant Articles. Any legally proposed changes to the Warrant Articles, within defined New Hampshire state SB2 regulations, are then voted at the Deliberative Session. The Deliberative Session is essentially the same as the traditional Town Meeting except that there is no final vote at the Deliberative Session. The Deliberative Session for the Town of New Durham was February 5, 2018 at 7:00 p.m. at the New Durham Elementary School. (To view a recording of the Deliberative Session, go to [www.newdurhamnh.us](http://www.newdurhamnh.us), click video, and select archived videos.)

Following the actions of the Deliberative Session this Voter Guide has been prepared to convey the actions from the Deliberative Session and develop the 2018 Voter Guide to provide additional detail to each of the Warrant Articles. The Ballot Referendum (i.e. Voting Session with ballots often referred to as Session #2) is the final action and decision by the voters on the various issues. During Session #2 voters in New Durham will have the opportunity to cast votes on all Warrant Articles as amended and finalized after the Deliberative Session. This voting will be done within the privacy of the voting booth. For the Town of New Durham Session #2 is on Tuesday, March 13, 2018 and the polls are open from 8:00 a.m. to 7:00 p.m. Absentee ballots can be submitted for the Ballot Referendum (Session #2) process. Please contact the Town Clerk for more information on absentee ballots, if needed.

The Board of Selectmen, Budget Committee, Planning Board, and other Town committees and entities recognize that sometimes lengthy legal language is required by law to write the Warrant Articles. This language may, at times, be confusing to voters who have not been actively involved in the debate that created the Article(s). To help voters have a clearer understanding of each topic we have prepared this Voter Guide. This Voter Guide supplements the Annual Town Report but does not replace that important information. The Annual Town Report for New Durham will be available not later than March 6, 2018. Should you have any questions regarding your town government after reviewing these documents, please contact the Town Administrator [Scott Kinmond at (603) 859-2091 Ext 106] or any member of the Board of Selectmen.

Within this Voter Guide you will find estimated tax impact information for Articles that have financial or tax impact factors. Where there may be a tax impact The estimated tax impact information will also be listed on the ballot. We have provided it here to give voters an idea of the respective Warrant Article impact on their tax rate should the voters approve the respective Warrant Article. However, it should be noted that the tax rate indicated in this Voter Guide may not be the final tax rate for 2018 as the Town has additional revenue sources that also offset the tax rate. These include such revenues to the Town as motor vehicle registration and other permit and fees. These additional revenues may make the Town's tax rate lower than shown in this Voter Guide. The tax rate impact shown in this Voter Guide is an estimate based on current information at the time of the printing of this Voter Guide using information and revenue projections that are available at that time. The actual tax rate is calculated by the New Hampshire Department of Revenue Administration (DRA) and it is not set until around October or November of the fiscal year using actual data available at that time.

We urge you to consider the various issues presented in these Warrant Articles for your decision as well as those positions which will be elected within the Town by your vote. Important decisions regarding type and level of service along with the future direction for the Town will be made by you at the polls.

The Board of Selectmen, Budget Committee, and other Town officials and employees want to thank you for your ongoing concern in maintaining and improving the quality and level of Town services offered. We appreciate your interest in making informed decisions on these important Town issues and look forward to your participation in these SB2 Sessions.

## TOWN of NEW DURHAM – TOWN WARRANT 2018

To the inhabitants of the Town of New Durham, in the County of Strafford, in said State of New Hampshire qualified to vote in Town affairs:

You are hereby notified that the Annual Town Meeting of the Town of New Durham will be held on two days as follows:

### **First Session of Annual Meeting – Deliberative**

The first session, the Deliberative Session, of the 2017 Town Meeting shall be held on **Monday, February 5, 2018 at 7:00 P.M.** at the New Durham School Gymnasium, located at 7 Old Bay Road in New Durham, NH. Should there be a weather related postponement the snow date is February 8, 2017.

### **Second Session of the Annual Meeting - Voting**

The Second Session, the voting on all warrant articles shall be held on **Tuesday, March 13, 2018 from 8:00 a.m. to 7:00 p.m.** in the New Durham School Gymnasium located at 7 Old Bay Road, New Durham, NH where there will be voting by official ballot for the election of Town Officers and all Warrant Articles with any amendments as made at the deliberative session.

### **ARTICLE 1**

To choose all necessary town officers for the ensuing year:

<b>Office:</b>	<b>Term</b>	<b>Candidate(s) Running for Office</b>
(1) Selectman	3 Years	Dorothy Veisel
(1) Budget Committee	3 Years	Ellen Phillips
(1) Budget Committee	1 Year	Joan Swenson
(1) Cemetery Trustee	3 Years	Jennifer Bourassa
(2) Library Trustee	3 Years	William Meyer Robert Montgomery Lee Newman
(1) Moderator	2 Years	Ronald Cook
(1) Planning Board	3 Years	Jeffrey Allard
(1) Supervisor of the Checklist	6 Years	Cheryl Cullimore
(1) Trustee of Trust Funds	3 Years	David Allyn
(1) Zoning Board of Adjustment	3 Years	Arthur W. Hoover

**Article 2:** Are you in favor of Amendment No. 1 to the New Durham Zoning Ordinance as proposed by the Planning Board as follows: Modify Article III by adding definitions of Obsolescence, Remodel, Repair, and Woodlot/Agricultural Lot.

Obsolescence: A reduction in usefulness, desirability or a failure to meet current building codes because of an outdated design feature that cannot be easily changed without incurring an unreasonable expense. (Note: Grandfather status of obsolescence is lost if rebuilding of structure is not completed 2 years after demolition.)

Remodel: Modification of architectural design, color, features, or materials of a building. Remodel does not allow the total demolition of a structure.

Repair: Replacement or mending of parts, existing but in a state of deterioration, with equivalent materials and for the purpose of maintaining their quality. Repair does not allow the total demolition of a structure.

Woodlot or Agricultural Lot: A type of non-residential lot that can be used for sustainable forestry and agricultural practices. Woodlots/Agricultural lots may not meet the minimal standards for designation as a residential lot. No dwellings are permitted on such lots, but campers and camp trailers may be present for a period no longer than 60 days when the land is in active use. Best management practices apply.

**(Majority vote required)**

**The Planning Board recommends this article by a 5 to 0 vote.**

YES

NO

These new definitions are needed to clarify language in the Zoning Ordinance. Recent applications to the Planning Board have indicated that there is some confusion regarding these terms. By explicitly defining them in the Ordinance, we hope to reduce any potential confusion in the future.

A “Yes” vote would approve the Planning Board’s recommendations to the above stated definitions as part of the Town’s Zoning Ordinance.

A “No” vote would reject the proposed amendment to the Zoning Ordinance and leave the Town of New Durham Zoning Ordinance unchanged

**Article 3:** Are you in favor of Amendment No. 2 to the New Durham Zoning Ordinance as proposed by the Planning Board as follows: Modify Articles VI and XIV by adding regulations regarding the storage of recreational vehicles to limit the number of recreational vehicles which may be stored on a property depending on lot size and location; require that RVs meet all setback requirements; prohibit the use of RVs for residential or business occupation except during the reconstruction of a home; limit sleeping in RVs to 14 nights per calendar month without a permit; and permit sleeping in RVs from May to October with a permit, provided appropriate septic is provided.

**(Majority vote required)**

**The Planning Board recommends this article by a 5 to 0 vote.**

YES

NO

This ordinance will limit the number of RVs/travel trailers (RVs) that can be stored on a lot based on lot size, particularly smaller lots or lots along the shoreline of waterways. We expanded the time that RVs can be used from 6 days/month to 14 days/month, or longer during the summer with a permit from the Building Inspector. We also require that, while in use, septic must be disposed of properly. We feel that these changes strike a balance between the rights of landowners to own and use travel trailers and RVs, with the best interests of all citizens of the town.

A “Yes” vote would approve the Planning Board’s recommendations to Modify Article VI and XIV relative to RV’s as part of the Town’s Zoning Ordinance.

A “No” vote would reject the proposed amendment to the Zoning Ordinance and leave the Town of New Durham Zoning Ordinance unchanged.

**Article 4:** Are you in favor of Amendment No. 3 to the New Durham Zoning Ordinance as proposed by the Planning Board as follows: Modify Article XVIII to add a reference map for the Merrymeeting Lake Watershed Overlay District and clarify that indirect and shielded outdoor lighting is required in that district in order to maintain a dark sky.  
**(Majority vote required)**

**The Planning Board recommends this article by a 5 to 0 vote.**

YES

NO

When this new chapter was added last year, we did not include reference to a specific map that defines the District. We also intended to include language regarding outdoor lighting. These changes correct both of these issues.

A “Yes” vote would approve the Planning Board’s recommendations to modify Article XVIII Merrymeeting Watershed Overlay District relative to clarify indirect and shielded lighting as part of the Town’s Zoning Ordinance.

A “No” vote would reject the proposed amendment to the Zoning Ordinance and leave the Town of New Durham Zoning Ordinance unchanged.

**Article 5:** Are you in favor of Amendment No. 4 to the New Durham Zoning Ordinance as proposed by the Planning Board as follows: Modify Articles V and XXI, to regulate woodlots/agricultural lots which may continue to be used for harvesting of timber or agriculture without meeting frontage requirements provided that a 50 foot wide deeded right of way is provided for access to those lots. No houses or camps may be constructed on woodlots, however campers and camp trailers may be present for no longer than 60 days when the land is in active use. A woodlot designation may be removed provided the lot complies with the zoning ordinance.

**(Majority vote required)**

**The Planning Board recommends this article by a 5 to 0 vote.**

YES

NO

These changes to the “Woodlot” language of the Zoning Ordinance are intended to clarify the language, organize it in one place in the Zoning Ordinance and include specific language that describes the process for removing a lot from woodlot status.

A “Yes” vote would approve the Planning Board’s recommendations to modify Articles V and XXI, relative to woodlots as part of the Town’s Zoning Ordinance.

A “No” vote would reject the proposed amendment to the Zoning Ordinance and leave the Town of New Durham Zoning Ordinance unchanged.

**Article 6:** Are you in favor of Amendment No. 5 to the New Durham Zoning Ordinance as proposed by the Planning Board as follows: Modify Article XX by increasing the number of permitted off site directional signs per harvesting season for agricultural products from one to four. Permission of the Landowner is needed to place signs on private property.

**(Majority vote required)**

**The Planning Board recommends this article by a 5 to 0 vote.**

YES

NO

This change to the Sign Ordinance have been requested by several farmers in town so they can advertise, attract and direct patrons/visitors to their farm stands.

A “Yes” vote would approve the Planning Board’s recommendations to modify Article XX by increasing the number of permitted off site directional signs for Agricultural products as part of the Town’s Zoning Ordinance.

A “No” vote would reject the proposed amendment to the Zoning Ordinance and leave the Town of New Durham Zoning Ordinance unchanged.

**Article 7:** To see if the Town will vote to authorize the Selectmen to enter into a long-term lease / purchase agreement in the amount of \$157,000 payable over a term of 3 years for replacement of the Fire Department's Self Contained Breathing Apparatus (SCBA) and to raise and appropriate with the down payment amount of \$51,000 to come from the Fire Department Ancillary Capital Reserve Fund.

**(3/5 ballot vote required)**

Estimated 2018 Tax Rate Impact: \$0.00 per \$1,000 assessed valuation.

The Board of Selectmen recommends this article by a **3 to 0** vote.

The Budget Committee recommends this article by a **7 to 0** vote.

YES

NO

Fire Services periodically receive safety standards from the National Fire Protection Association (NFPA) which in the past 18 years has had three code changes regarding the Self Contained Breathing Apparatus

(SCBA) used by firefighters. These code related standards are covered in NFPA 1981, 1982, and 2018. These standards recommend that upon an SCBA having 3 or more manufacture’s product code design changes that the unit(s) will need replacement. The New Durham Fire Department currently has eighteen (18) SCBA’s that are nearing 20 years old and the manufacturer has now had 3 product code update changes on these units. The purchase of these new devices will provide New Durham Fire Department personnel with code compliant SCBA’s and minimize the exposure risk to the users and reduce potential liability to the Town.

A “Yes” vote would allow the Select Board to enter a long-term lease / purchase (3 year) for the purchase of 18 self-contained breathing apparatus (SCBA’s) for the fire department.

A “No” vote would not allow for the purchase of the self-contained breathing apparatus.

**Article 8:** Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by the vote of the first session, for the purposes set forth therein, totaling \$2,899,086. Should this article be defeated, the default budget shall be \$2,769,786, which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the governing body may hold a special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

**Majority Vote Required**

[Note: Operating Budget & Default Budget includes the Library Budget.]

Estimated Tax Rate Impact – 2018 Proposed Budget: \$ 4.84 per \$1,000 assessed valuation.

Estimated Tax Rate Impact – 2018 Default Budget: \$ 4.52 per \$1,000 assessed valuation.

The Board of Selectmen recommends this article by a **3** to **0** vote.

The Budget Committee recommends this article by a **7** to **0** vote.

YES

NO

Article 8 provides appropriations for the total operating budget for the Town of New Durham. It does not include funds for Special Warrant Articles, Capital Reserve Funds, Expendable Trust Funds, or the Road Program often understood to be paving and pavement repair. The table on the following page provides details and explanations by account where variances occur from the 2017 Town Operating Budget.

The Tax Rate Impact shown in the Warrant wording is the tax rate after projected non-property tax revenues are deducted from the proposed 2018 total operating budget. New Durham has estimated non-property tax revenues such as motor vehicle registration, various permits and licenses, etc. which are used to offset the Town’s tax rate. If only the Operating Budget amount were used the tax rate impact would be \$4.84 per \$1,000 assessed valuation for the proposed 2018 budget or \$4.52 per \$1,000 assessed valuation for the 2018 Default Budget. It should be understood the tax rate shown is **not** the final tax rate for 2018 as the actual tax rate will be set by the NH Department of Revenue Administration in late 2018 and would also include any

Special Warrant Articles that are passed. This rate will be used for the 2<sup>nd</sup> Tax billing for 2018 Taxes and the 1<sup>st</sup> Tax billing in 2019. The tax rate setting in October-November is done in conjunction with the Select Board and the Department of Revenue Administration. At this time the Select Board will look at actual revenues collected during 2018 and the current Town's Fund Balance amount. The Board can apply fund balance to lower the tax rate but would use the fund balance guidelines established in 2014 to retain sufficient reserves to operate the Town services.

The 2018 Town Operating Budget as proposed by the Budget Committee is higher than the 2017 Approved Town Operating Budget by \$147,852 or 5.1%. The 2018 Default Operating Budget is higher than the 2017 approved Town Operating Budget by \$18,552 due to required and/or contracted Town obligations for 2018. The difference between the proposed 2018 Operating Budget and the 2018 Default Operating Budget is \$129,300 or thirty-two cents \$0.32 per \$1,000 assessed valuation. Table 1 & Table 2, shown below, highlight the key contributing factors attributed to the changes in this year's (2018) budget compared to the 2017 Budget. The full departmental 2018 Operating Budget and Default Budget are attached in Appendix 1. Appendix 1 also shows the New Durham Tax Rate Trend for the past 12 years and illustrates the point that the Town's operating budget over the past five years has gone down while the school portion of the New Durham tax rate has dramatically increased.

A "Yes" vote approves the proposed 2018 Operating Budget for town operating expenses.

A "No" vote would reject the proposed 2018 Operating Budget and require the Town to use the 2018 Default Budget for Town operating expenses.

<b>TABLE 1</b> <b>2018 Operating Budget –</b> <b>Selected Key Contributing Factors to 2018 Budget Changes from 2017 Budget</b>	
1	Wage adjustments in past 1 - 2 years to make all Town employees wage levels market competitive
2	Negotiated health benefit cost increase to be minimal
3	Fully staffed safety, Town Hall, & public works department; full year of 5th FT Police Officer
4	Reduced legal fees as all outstanding lawsuit cases settled in 2017
5	Increased assessing costs due to elimination of the Revaluation CRF
6	Slight increase in PB, ZBA related accounts - better economy; increased appeals, planned contractual work
7	Increased maintenance (mowing) costs in cemeteries & ballfield
8	Improved Code Enforcement Office structure / coverage / resources

9	Elimination of longevity pay making it part of the employee's hourly wage; improved benefit to the employee; more transparent wage info to the taxpayer
10	Enhanced Parks / Rec programming

<b>Table 2</b> <b>Changes 2018 Proposed Operating Budget Vs. 2017 Budget –</b> <b>Selected Accounts</b>		
<b>Account</b>	<b>Description</b>	<b>Key Changes 2018 vs. 2017 Budget</b>
4130	Executive	Moved part time finance person to full time and moved costs to Account 4150; Reduced part time hours
4140	Election / Registration	Additional election costs in 2018; Wage adjustments
4150	Finance Office	Increased wage costs due to full time finance person; Reduced outside contractor hours
4152	Assessing	Increased revaluation costs due to voter's elimination of CRF in 2017
4153	Legal	Reduced legal fees as all outstanding lawsuits settled
4195	Cemeteries	Increased maintenance (mowing) costs
4210	Police	Full year with 5th full time officer; Higher associated benefits costs, i.e. healthcare, etc.
4312	Highway	Increased overtime budget (weather dependent); Some additional equipment maintenance costs
4415	Other Agencies	Increased contributions from taxpayer to charitable / non-profit entities
4520	Parks / Recreation	Increased costs for ballfield maintenance (mowing)
4589	Other Cultural / Recreational	Moved Boodey Farmstead to this account from 4130; Increased costs for Boodey Farmstead septic plans, etc.

**Note: See Appendix 1 for Comparison of 2018 Proposed Operating Budget Vs. 2018 Default Budget Vs. 2017 Budget. The detail table in Appendix 1 describes the dollar amount for each of the Town's operating departments, total changes on the above respective accounts and all other operating budget accounts. Appendix 1 also**

**contains a graph showing the past twelve year Tax Rate Trends for New Durham.**

**Article 9:** To see if the Town will vote to raise and appropriate the sum of \$381,700 for the purposes of a Road Program with \$114,700 to come from Highway Block Grant Aid, \$209,000 to come from taxation, and the remainder of \$58,000 to come from the Road Construction Capital Reserve Fund.

**Majority Vote Required**

Estimated 2018 Tax Rate Impact: \$ 0.51 per \$1,000 assessed valuation.

The Board of Selectmen recommends this article by a **3 to 0** vote.

The Budget Committee recommends this article by a **7 to 0** vote.

YES

NO

**Road Program** is often understood to be the road construction capital reserve fund and is used for paving and pavement repair. This Article would raise and appropriate an additional tax amount of \$209,000 and combine that with the 2018 New Hampshire Highway Block Grant to New Durham, and use of the New Durham Road Capital Reserve amounts for a total of \$381,700. During 2018, the Town will also use the remaining SB38 additional Highway Block Grant monies (\$96,000) which were received in 2017 for the use of road maintenance. The table below is the projected road construction, pavement preservation, and road maintenance projects for 2018, which includes the use of the 2017 SB38 HBG funds. In other words, the table below is the currently planned road related projects for 2018 that include the \$381,700 from approval of this Warrant Article combined with the \$96,000 received from the 2017 NH SB38 funding for a total of \$477,700 planned road spending in 2018 for New Durham. These projects are dependent upon approval of this Warrant Article, project pricing, and bid results. The project list is subject to change based on conditions and other factors during 2018.

<b>Miles</b>	<b>Road</b>	<b>Type of Work</b>	<b>Estimated Cost</b>
	130 So. Shore Rd	Culvert Replacement	\$232,000
1.9	Ham Road	Repair Shim & Overlay	\$128,700
0.64	Old Bay Rd	1” Overlay	\$32,000
1.00	Davis Crossing Rd	Rubber Chip Seal	\$35,000
0.85	Tash Road	Rubber Chip Seal	\$35,000
	Total Estimated Cost		\$ 477,700

A “Yes” vote would allow the Town of New Durham to continue road construction and maintenance of the roads within the Town.

A “No” vote could cause continued degradation of the various roads within the town.

**Article 10:** To see if the town will vote to adopt RSA 41:14-a, to allow the Selectmen by majority vote to acquire or sell land, buildings or both; provided, however, they shall first submit any such proposed acquisition or sale to the planning board and to the conservation commission for review and recommendation by those bodies. This article will remain in effect until rescinded by majority vote.

[Note: After the Selectmen receive the recommendation of the Planning Board and the Conservation Commission or both exist, they shall hold 2 public hearings at least 10 but not more than 14 days apart on the proposed acquisition or sale; provided, however, upon the written petition of 50 registered voters presented to the Selectmen, prior to the Selectmen's vote, the proposed acquisition or sale will be inserted in an article in the warrant for the next Town Meeting.]

**(Majority vote required)**

The Board of Selectmen Recommends the article by a **3 to 0** vote.

YES

NO

The article is asking to adopt the NH State Revised Statutes Annotated (RSA) 41:14-a which would give the Town's Governing Body (Board of Selectmen) the authority to accept gifts of real property (i.e. land and or buildings) and to purchase or sell land and / or buildings on behalf of the Town. The State Law comes with some checks and balances, whereas the Select Board prior to accepting, buying, or selling such real properties must: 1) Have the proposed acceptance, purchase, or sale reviewed by the Planning Board and Conservation Commission. 2) Hold two (2) public hearings on the proposal(s). It should also be noted that the Legislative Body (i.e. registered voters) have a right anytime during the process to submit a petition with 50 registered voter names to the governing body requesting the gift, purchase, or sale be placed on the Town's Annual Warrant for consideration by the Legislative Body. The adoption of RSA 41:14-a allows for greater flexibility with potential gifts of real property or the ability to participate in negotiations relative to the purchase or sale of properties for the Town's future use(s).

A "Yes" vote would adopt the State Law for the use by the governing body relative to the acceptance, purchase or sale of real property.

A "No" vote would not adopt the State Law and any and all gifts, purchases or sales of real property must be brought before the Legislative Body.

**Article 11:** To see if the Town will vote to accept a gift of real property being a 42' x 42' barn for use by the Boodey Farmstead Project, said barn being a gift to the Town of New Durham.

**(Majority vote required)**

The Board of Selectmen recommends this article by a **3 to 0** vote.

Estimated 2018 Tax Rate Impact: \$ 0.00 per \$1,000 assessed valuation.

YES

NO

The Boodey Farmstead Committee, a Town committee, has been offered a donation of "real property", that being a building, and the Town, as of the 2018 Session #2, has not yet adopted NH State RSA 41-14-a. Therefore, the acceptance of this real property donation requires that such gifts of real property be presented to the Legislative Body (voters) for approval.

A "Yes" vote will authorize the acceptance of the barn structure, a real property.

A “No” vote will not allow the acceptance of the barn, a real property, as a gift.

**Article 12:** To see if the town will vote to establish a Boodey Farmstead Project Capital Reserve Fund under the provisions of RSA 35:1 for the design and construction of the Zechariah Boodey Farmstead project and to raise and appropriate the sum of \$1,000 to be deposited into that fund. Further, to name the Board of Selectmen as agents to expend from said fund.

**(Majority Vote Required)**

Estimated 2018 Tax Rate Impact: \$0.002 per \$1,000 assessed valuation.

The Board of Selectmen recommends this article by a **3 to 0** vote.

The Budget Committee recommends this article by a **6 to 0** vote. (1 abstention)

YES

NO

The Article was created to allow for the potential for municipal funds to be assigned to the Boodey Farmstead Project by means of placing taxpayer money into a Capital Reserve Fund (CRF). It should be noted that the Boodey Farmstead Committee also has a fundraising account from various non-tax derived donations, but these funds cannot be comingled with municipal contribution funds under municipal account practices. The Article also raises \$1,000 through taxation to initially fund the CRF account.

A “Yes” vote will authorize the creation of the Boodey Farmstead Project Capital Reserve Fund for that purpose and to deposit \$1,000 into the account for this purpose.

A “No” vote will disallow the creation of the Boodey Farmstead Capital Reserve Fund and would disallow the appropriation of \$1,000.

**Article 13:** To see if the town will vote to establish a Town of New Durham Dam Maintenance Expendable Trust Fund per RSA 31:19-a, for the maintenance of the Town's dams and to raise and appropriate the sum of \$35,000 to be deposited in that fund with this amount to come from taxation; further to name the Board of Selectmen as agents to expend from said fund.

**(Majority vote required)**

Estimated 2018 Tax Rate Impact: \$0.08 per \$1,000 assessed valuation.

The Board of Selectmen recommends this article by a **3 to 0** vote.

The Budget Committee recommends this article by a **7 to 0** vote.

YES

NO

The Article would create a new Expendable Trust Fund (ETF) for the purpose of Dam Maintenance in New Durham. The Town operates two (2) permitted dams in New Durham - Downing Dam and March Pond Dam. These dams are inspected every 2 years by the NH

Department of Environmental Services Dam Bureau. During these inspections, should there be deficiencies identified, the responsibility and liability for the correction of any identified deficiencies is placed upon the Town. The creation of a Dam Maintenance Expendable Trust Fund is to place funds in the trust to correct these deficiencies and / or provide identified maintenance functions as needed for the operation of the dams under the NHDES operating guidelines. The Article also asks that an amount from the taxpayers of \$35,000 through taxation be raised to fund this ETF account. It should be noted that the Town has inspection deficiencies from the 2016 inspection of the Downing Dam which will require an estimated \$30,000 in maintenance / repair costs. The cost to resolve these deficiencies would come from this account if the legislative body approves its creation and funding amount. The Town, in preparation for these repairs, has already expended approximately \$14,000 in engineering costs for permitting, watershed calculations, and design and these costs were part of prior year's operating expenses. The approval of this Warrant Article would provide a means to better manage the cost of current and future deficiencies that will require ongoing maintenance.

A "Yes" vote will create the Dam Maintenance Expendable Trust account and will deposit \$35,000 into the account for the purpose of maintenance of the Town Dams.

A "No" vote will disallow the creation of the Dam Maintenance Expendable Trust Fund and the needed funding would not be available.

**Article 14:** To see if the Town will vote to raise and appropriate the sum of \$233,000 to be placed in previously established **Capital Reserve Funds** as follows with said funds to come from taxation:

<b>Account</b>	<b>Established</b>	<b>2018</b>
Highway Equipment	March 15, 2006, Article #12	\$20,000
Highway Trucks	March 4, 1988, Article #9	\$35,000
Library Facilities	March 13, 2007, Article #7	\$2,500
Vehicle & Equipment Maintenance	March 10, 2010, Article #15	\$10,000
Milfoil	March 9, 2009, Article #7	\$5,000
Solid Waste Facilities Improvement	March 10, 2010, Article #14	\$2,000
Solid Waste Equipment	March 10, 2010, Article #14	\$10,000
Police Cruiser	March 15, 2000, Article #7	\$12,000
Smith Ball Field & Equipment	March 13, 2007, Article #9	\$1,500
1772 Meetinghouse Restoration	March 15, 2000, Article #14	\$5,000

<b>Account</b>	<b>Established</b>	<b>2018</b>
Fire Truck	March 12, 2003, Article #11	\$40,000
Public Safety Facilities Improvements	March 10, 2010, Article #17	\$5,000
Road Reconstruction	March 10, 2010, Article #5	\$75,000
Fire Department Ancillary Equipment	March 10, 2015, Article #5	\$10,000
<b>Total</b>		<b>\$233,000</b>

**Majority Vote Required**

Estimated 2018 Tax Rate Impact: \$ 0.57 per \$1,000 assessed valuation.

The Board of Selectmen recommends this article by a **3** to **0** vote.

The Budget Committee recommends this article by a **7** to **0** vote.

YES

NO

Passage of this Warrant Article places monies in the respective Capital Reserve Funds (CRF) with an amount sufficient as proposed by the Board of Selectmen and Budget Committee to sustain these funds as needed for ongoing and future use. The Board of Selectmen and Budget Committee used information provided by the Town’s Advisory Capital Improvement Program Committee (CIP) and Planning Board to create this Warrant Article. The funding in this Warrant Article is required to provide needed capital equipment or facilities improvements consistent with the growth and development of the Town.

A “Yes” vote would raise and appropriate \$233,000 to the respective Capital Reserve Funds and continue to allow for needed capital facilities or equipment replacement consistent with the growth and development of the town.

A “No” vote would not continue the funding contribution to the above stated Capital Reserve Funds for 2018.

**Article 15:** To see if the Town will vote to raise and appropriate the sum of \$35,500 to be placed in previously established **Expendable Trust Funds** as follows with said funds to come from taxation:

<b>Account</b>	<b>Established</b>	<b>2018</b>
Computer Systems & Office Equipment	March 13, 1996, Article #11, Revised March 9, 2011, Article #26	\$7,500
Accrued Benefits Liability	March 13, 1996, Article #16	\$10,000
Records Management	March 23, 1999, Article #23	\$6,000
Town Buildings & Improvements	March 15, 2000, Article #15	\$12,000
<b>Total</b>		<b>\$35,500</b>

**Majority Vote Required**

Estimated 2018 Tax Rate Impact: \$ 0.09 per \$1,000 assessed valuation.

The Board of Selectmen recommends this article by a **3 to 0** vote.

The Budget Committee recommends this article by a **7 to 0** vote.

YES

NO

This Expendable Trust Fund request provides money for ongoing maintenance projects and also funds benefit liabilities that may be required for unexpected Town obligations. There are maintenance projects for Town Buildings i.e. door access security, video security, window replacements, or unforeseen maintenance expenses i.e. heating system failure which would utilize respective ETF's. For 2018, the computer and office equipment maintenance projects include replacement of the Town Hall and Police Department computer network servers.

A "Yes" vote would raise and appropriate \$35,500 and allocate that to the placed in the previously established Expendable Trust Fund.

A "No" vote would not allocate any funds to the previously established Expendable Trust Funds potentially causing a significant decline in the balance of that fund and may impede required maintenance projects larger than the day-to-day operations, delay critical updates in IT equipment and software for Town operations, and impair the ability to make cost saving energy upgrades to the Town's facilities. Additionally, insufficient funds in any one of these ETF's may cause additional future negative tax impacts.

**Article 16:** To see if the Town will vote to raise and appropriate the sum of (\$5,000) for the purposes of funding contributions to Health & Other Agencies i.e. Cornerstone VNA, Strafford County CAP and Homemaker of Strafford County etc., with this sum to come from authorizing the withdrawal of Five Thousand Dollars (\$5,000) from the JC Shirley Timber Trust (Trust Fund #28). Said trust established for the purpose to “benefit of the Town of New Durham for such lawful purposes as the Town may direct at its annual meeting.” **Majority Vote Required**

Estimated 2018 Tax Rate Impact: \$ 0.00 per \$1,000 assessed valuation.

The Board of Selectmen recommends this article by a **3 to 0** vote.

The Budget Committee recommends this article by a **7 to 0** vote.

YES

NO

This Article is requesting authorization from the legislative body to enable the withdrawal of \$5,000 from the interest on the JC Shirley Timber Trust. The JC Shirley Trust requires such requests for withdrawals to be authorized by the Legislative Body (voters). The requested funds will be utilized to assist with the funding of Health & Other Agencies funding requests for the benefit of New Durham residents. This request follows the requirements of the JC Shirley Trust and is consistent with the intent of the provisions of the will and use of the money from that established Trust.

A “Yes” vote would allow the withdrawal of \$5,000 from the JC Shirley Timber Trust

A “No” vote disallow the withdrawal of any funds from the JC Shirley Timber Trust in 2018 and the loss of revenue will incur additional tax impact with higher taxes to the taxpayer.

**Article 17:** To see if the Town will vote to adopt the provisions of RSA 72:28-b, All Veterans’ Tax Credit? If adopted, the credit will be available to any resident, or the spouse or surviving spouse of any resident who served not less than 90 days on active service in the armed forces of the United States and was honorably discharged or an officer honorably separated from services and is not eligible for or receiving a credit under RSA 72:28 or RSA 72:35. If adopted, the credit granted will be \$500.00 the same amount as the standard or optional veterans’ tax credit voted by the Town of New Durham under RSA 72:28.

**(Majority vote required)**

The Board of Selectmen recommends this article by a **3 to 0** vote.

YES

NO

During the 2016 NH Legislative Session, HB430 was passed, resulting in an amendment to RSA 72:28 entitled “72:28-b All Veteran’s Tax Credit” effective August 8, 2016. The statute taken directly from the legislature reads as follows:

**72:28-b All Veterans' Tax Credit.**

- I. A town or city may adopt or rescind the all veterans’ property tax credit granted under this section by the procedure in RSA 72:27-a.
- II. The credit granted under this section shall be the same as the amount of the standard or optional veterans' tax credit in effect in the town or city under RSA 72:28.
- III. The all veterans' tax credit shall be subtracted each year from the property tax on the veteran's residential property.
- IV. A person shall qualify for the all veterans' tax credit if the person is a resident of this state who served not less than 90 days on active service in the armed forces of the United States and was honorably discharged or an officer honorably separated from service; or the spouse or surviving spouse of such resident, provided that Title 10 training for active duty by a member of a national guard or reserve shall be included as service under this paragraph; provided however that the person is not eligible for and is not receiving a credit under RSA 72:28 or RSA72:35.

A “Yes” vote would expand the Veterans’ Tax Credit benefit as outlined above.

A “No” vote would keep the Veterans’ Tax Credit benefit as is and would not expand the benefits as stated above.

**Article 18:** To conduct any other business which may legally come before the Town.

Given under our hands and seal, this 29<sup>th</sup> day of January, in the year of our Lord, Two Thousand Eighteen.

We hereby certify that on this 29th day of January, 2018, we had posted an attested copy of the warrant at the place of Meeting within named and a like copy at the New Durham Town Hall, a public place in said Town.

David W. Swenson, Select Board Chair

Cecile Chase, Select Board Vice Chair

Rodney Doherty, Selectman  
Town of New Durham, NH

## **APPENDIX 1**

The 2018 New Durham Operating Budget with some explanatory detail is presented in Article 8 of this Voter Guide. However, the total New Durham 2018 Budget may also include various Capital Equipment Fund, Expendable Trust Fund and new Capital Reserve and Expendable Trust Funds or expenditures depending on the voter's decisions for Articles 9.

The Voter Guide provides additional detail for each of these Articles. To provide the voter with additional summary information for the 2018 New Durham budget, the following table is presented showing the expected expenditures for the Operating Budget (as a total number) along with projected Capital Reserve Fund and Expendable Trust Fund expenditures for New Durham in 2018.

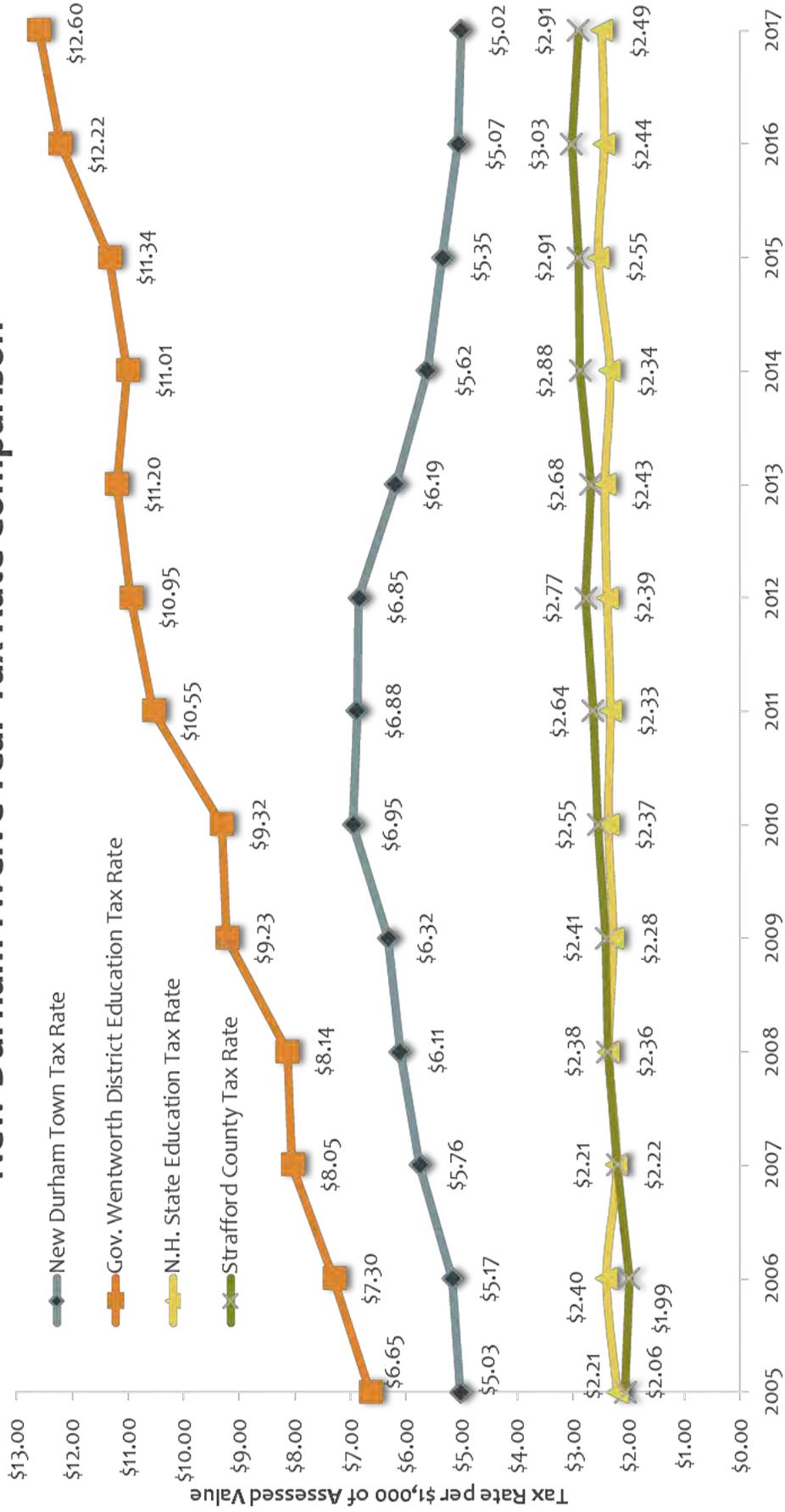
# Comparison of 2018 Proposed Operating Budget Vs. 2018 Default Budget Vs. 2017 Budget

Dept Account #	Dept Acct Name	2017 Budgeted	2018 Dept. Request	BOS	BOS % Diff	17-18 App. \$ Diff	BC	17-18 App. % Diff	17-18 App. \$ Diff	Default
4130	Executive Office	\$222,373	\$198,467	\$197,877	-12.38%	-\$24,496	\$197,877	-12.38%	-\$24,496	\$224,506.00
4140	Elections & Registrations	\$100,072	\$107,894	\$107,894	7.03%	\$7,569	\$107,894	7.03%	\$7,569	\$101,897.00
4150	Financial Administration	\$100,471	\$116,437	\$116,437	13.71%	\$15,966	\$116,437	13.71%	\$15,966	\$100,471.00
4152	Assessing	\$43,705	\$44,328	\$64,392	32.13%	\$20,687	\$64,392	32.13%	\$20,687	\$43,705.00
4153	Legal	\$30,000	\$25,000	\$20,000	-50.00%	-\$10,000	\$20,000	-50.00%	-\$10,000	\$30,000.00
4155	Personnel Administration	\$38,803	\$32,931	\$37,081	-4.64%	-\$1,722	\$37,081	-4.64%	-\$1,722	\$22,638.00
4191	Planning Board	\$3,075	\$5,476	\$5,076	39.42%	\$2,001	\$5,076	39.42%	\$2,001	\$3,075.00
4192	Zoning Board	\$1,001	\$1,351	\$1,351	25.91%	\$350	\$1,351	25.91%	\$350	\$1,001.00
4194	General Govt Buildings	\$27,656	\$36,849	\$26,724	-3.49%	-\$932	\$26,724	-3.49%	-\$932	\$27,656.00
4195	Cemetery	\$4,000	\$9,340	\$8,840	54.75%	\$4,840	\$8,840	54.75%	\$4,840	\$4,000.00
4196	Insurance	\$52,000	\$52,031	\$52,031	0.06%	\$31	\$52,031	0.06%	\$31	\$52,000.00
4199	Other General Govt	\$7,800	\$7,601	\$7,601	-2.62%	-\$199	\$7,601	-2.62%	-\$199	\$7,800.00
4210	Police Dept	\$501,120	\$585,478	\$583,868	14.17%	\$82,748	\$583,868	14.17%	\$82,748	\$521,514.00
4220	Fire Dept	\$220,995	\$238,421	\$224,863	1.72%	\$3,868	\$224,863	1.72%	\$3,868	\$220,995.00
4240	Building Inspector	\$32,070	\$31,426	\$31,426	-2.05%	-\$644	\$31,426	-2.05%	-\$644	\$32,070.00
4290	Emergency Management	\$753	\$1,052	\$1,052	28.42%	\$299	\$1,052	28.42%	\$299	\$753.00
4291	Forrestry	\$13,499	\$13,538	\$13,538	0.29%	\$39	\$13,538	0.29%	\$39	\$13,499.00
4312	Highway Dept	\$829,556	\$854,360	\$854,360	2.90%	\$24,804	\$854,360	2.90%	\$24,804	\$835,993.00
4324	Solid Waste	\$246,392	\$243,388	\$243,388	-1.23%	-\$3,004	\$243,388	-1.23%	-\$3,004	\$246,392.00
4411	Health Officer	\$2,355	\$2,368	\$2,368	0.55%	\$13	\$2,368	0.55%	\$13	\$2,355.00
4415	Other Agencies	\$6,500	\$9,296	\$7,346	11.52%	\$846	\$7,346	11.52%	\$846	\$6,500.00
4441	Weifare	\$12,208	\$12,888	\$12,888	5.28%	\$680	\$12,888	5.28%	\$680	\$12,208.00
4520	Recreation	\$61,182	\$70,862	\$70,862	13.66%	\$9,680	\$70,862	13.66%	\$9,680	\$61,581.00
4583	Town Historian	\$175	\$325	\$325	46.15%	\$150	\$325	46.15%	\$150	\$175.00
4589	Culture and Recreation	\$515	\$7,600	\$5,000	89.70%	\$4,485	\$5,000	89.70%	\$4,485	\$515.00
4612	Conservation	\$1,795	\$1,795	\$1,795	0.00%	\$0	\$1,795	0.00%	\$0	\$1,795.00
4711-4721-4723	BONDS	\$67,733	\$71,200	\$71,200	4.87%	\$3,467	\$71,200	4.87%	\$3,467	\$71,229.00
<b>Sub- Total TOWN OPERATING BUDGET</b>		<b>\$2,627,804</b>	<b>\$2,781,700</b>	<b>\$2,769,330</b>	<b>5.11%</b>	<b>\$141,526</b>	<b>\$2,769,330</b>	<b>5.11%</b>	<b>\$141,526</b>	<b>\$2,646,356</b>
Library Trustees										
4550	Library	\$123,430	\$129,756	\$129,756	4.88%	\$6,326	\$129,756	4.88%	\$6,326	\$123,430.00
<b>Total- TOWN OPERATING BUDGET &amp; LIBRARY</b>		<b>\$2,751,234</b>	<b>\$2,911,455</b>	<b>\$2,899,086</b>	<b>5.10%</b>	<b>\$147,852</b>	<b>\$2,899,086</b>	<b>5.10%</b>	<b>\$147,852</b>	<b>\$2,769,786</b>
ROAD MAINT										
CRF-ETF	Article #9	\$330,000	\$628,700	\$381,700	13.54%	\$51,700	\$381,700	13.54%	\$51,700	\$381,700
Caplatl Outlay	Article #14 & 15	\$235,000	\$236,560	\$268,500	12.48%	\$33,500	\$268,500	12.48%	\$33,500	\$268,500
Projects	Articles #12 & 13	\$14,000		\$36,000	61.11%	\$22,000	\$36,000	61.11%	\$22,000	\$36,000
<b>TOTAL w/ FUNDS</b>		<b>\$3,330,234</b>	<b>\$3,776,715</b>	<b>\$3,585,286</b>	<b>7.11%</b>	<b>\$255,052</b>	<b>\$3,585,286</b>	<b>7.11%</b>	<b>\$255,052</b>	<b>\$3,455,986</b>
<b>REVENUE</b>		<b>\$1,123,670</b>	<b>\$1,721,761</b>	<b>\$1,131,761</b>	<b>0.71%</b>	<b>\$8,091</b>	<b>\$1,131,761</b>	<b>0.71%</b>	<b>\$8,091</b>	<b>\$1,131,761</b>
<b>Taxation</b>		<b>\$2,206,564</b>	<b>\$2,054,954</b>	<b>\$2,453,525</b>	<b>10.07%</b>	<b>\$246,961</b>	<b>\$2,453,525</b>	<b>10.07%</b>	<b>\$246,961</b>	<b>\$2,324,225</b>

**2017 New Durham Property Values – Basis for Tax Rate Impact Calculations**      **\$408,217,101**

# Tax Rate Trends – New Durham

## New Durham Twelve Year Tax Rate Comparison



**END OF  
NEW DURHAM  
2018 VOTER GUIDE**

# ADOPTED “HOUSEKEEPING” WARRANT ARTICLES

**The following articles were approved, until rescinded, by the voters at prior Town Meetings. The voters may reverse these decisions by a majority vote at any subsequent Town Meeting, provided an article is included on the Warrant. An article may be placed on the warrant by the Board of Selectmen or by petition {RSA 40:13 II-a (b)}.**

**Adopted Town Meeting 1994 Article 5:**

Shall the Town vote to accept the provisions of *RSA 33:7* providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the Selectmen to borrow money in anticipation of taxes?

**Adopted Town Meeting 1994 Article 6:**

Shall the Town vote to accept the provisions of *RSA 31:95-b* providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the Selectmen to apply for, accept and expend, without further action by the Town Meeting, unanticipated money from a State, Federal or other governmental unit or private source which becomes available during the fiscal year.

**Adopted Town Meeting 1994 Article 7:**

Shall the town accept the provisions of *RSA 202-A:4-c* providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority the Public Library Trustees to apply for, accept and expend, without further action by the Town Meeting, unanticipated money from a State, Federal or other governmental unit or a private source which becomes available during the fiscal year?

**Adopted Town Meeting 1994 Article 8:**

To see if the town vote to authorize the Selectmen to dispose of real estate acquired by the town by tax collector’s deed. Such conveyance shall be by deed following a public auction, or the property will be sold by advertized sealed bids, or may be otherwise disposed of as justice may require which shall include, but not be limited to, the conveyance of the property to the former owner or mortgagee upon such terms as the Selectmen deem just. The authority granted to the Selectmen shall continue indefinitely, until rescinded by a further vote of town meeting.

**Adopted Town Meeting 1994 Article 9:**

Shall the Town vote to authorize indefinitely, until specific rescission of such authority, under *RSA 674:40-a*, the Selectmen to accept the dedication of any street shown on a subdivision plat approved by the Planning Board, provided such street has been constructed to applicable town specifications as determined by the Selectmen and their agent?

**Adopted Town Meeting 1997 Article 24:**

Shall the Town vote to accept the provisions of *RSA 202-A:4-d* providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the Library Trustees to accept gifts of personal property, other than money, which may be offered to the library for any public purpose, provided, however, that no acceptance of personal property by the Library Trustees shall be deemed to bind the town or the Library Trustees to raise, appropriate, or expend any public funds for the operation, maintenance, repair or replacement of such personal property?

# ADOPTED “HOUSEKEEPING” WARRANT ARTICLES

**Adopted Town Meeting 1998 Article 3:**

To see if the Town will vote to accept the provisions of *RSA 31: 95-e* providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the Selectmen to accept gifts of personal property, other than money, which may be offered for any public purpose.

**Adopted Town Meeting 2006 Article 18:**

Shall the town vote to accept the provisions of *RSA 41:9-a* providing that any town at an annual meeting may adopt an article authorizing the Board of Selectmen indefinitely, until specific rescission of such authority, to establish or amend fees in which a license or permit is required as part of the regulatory process?

**Adopted Town Meeting 2009 Article 12:**

Shall the Town vote to accept the provisions of *RSA 31:19* providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the Selectmen to accept, on behalf of the Town, gifts, legacies, and devises made to the Town in trust for any public purpose?



# Town of New Durham, New Hampshire



Financials



# TOWN OF NEW DURHAM, NEW HAMPSHIRE

FINANCIAL REPORT

AS OF AND FOR THE YEAR ENDED  
DECEMBER 31, 2016



# Roberts & Greene, PLLC

## INDEPENDENT AUDITOR'S REPORT

To the Members of the Board of Selectmen  
Town of New Durham  
New Durham, New Hampshire

We have audited the accompanying financial statements of the governmental activities, the major fund, and the aggregate remaining fund information of the Town of New Durham, as of and for the year ended December 31, 2016, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### ***Basis for Adverse Opinion on Governmental Activities***

As discussed in Note I.B.3. to the financial statements, management has not determined its liability or annual cost for postemployment benefits other than pensions (OPEB) in governmental activities. Accounting principles generally accepted in the United States of America require that management recognize OPEB expense for the required contributions and a liability for unpaid required contributions, which would increase the liabilities, decrease net position, and increase expenses of the governmental activities. The amount by which this departure would affect the liabilities, net position, and expenses of the governmental activities is not reasonably determinable.

47 Hall Street ■ Concord, NH 03301  
603-856-8005 ■ 603-856-8431 (fax)  
[info@roberts-greene.com](mailto:info@roberts-greene.com)

**Adverse Opinion**

In our opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion on Governmental Activities" paragraph, the financial statements referred to above do not present fairly the financial position of the governmental activities of the Town of New Durham, as of December 31, 2016, or the changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

**Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the major fund, and the aggregate remaining fund information of the Town of New Durham, as of December 31, 2016, and the respective changes in financial position thereof and budgetary comparison of the major fund, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

**Other Matters**

*Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the pension information on pages 28-30 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

The Town of New Durham has not presented a management's discussion and analysis. Accounting principles generally accepted in the United States of America have determined that the management's discussion and analysis is necessary to supplement, but is not required to be part of, the basic financial statements.

*Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of New Durham's basic financial statements. The combining nonmajor and individual general fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. They are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining nonmajor and individual general fund schedules are fairly stated in all material respects in relation to the basic financial statements as a whole.

*Roberts & Ahearn, PLLC*

Concord, New Hampshire  
November 21, 2017

**EXHIBIT 1**  
**TOWN OF NEW DURHAM, NEW HAMPSHIRE**  
**Statement of Net Position**  
**December 31, 2016**

	Governmental Activities
<b>ASSETS</b>	
Cash and cash equivalents	\$ 5,881,632
Intergovernmental receivable	410
Other receivables, net of allowance for uncollectibles	666,712
Inventory	12,119
Prepaid items	67,018
Tax deeded property held for resale	287,662
Capital assets, not being depreciated:	
Land	302,650
Capital assets, net of accumulated depreciation:	
Land improvements	2,897,446
Buildings	773,025
Vehicles and equipment	1,380,475
Total assets	12,269,149
<b>DEFERRED OUTFLOWS OF RESOURCES</b>	
Deferred amounts related to pensions	362,724
<b>LIABILITIES</b>	
Accounts payable	135,691
Accrued payroll and benefits	55,762
Accrued interest payable	7,142
Intergovernmental payable	2,940,626
Noncurrent obligations:	
Due within one year:	
Bonds payable	50,000
Unamortized bond premium	1,674
Compensated absences payable	1,308
Accrued landfill postclosure care costs	8,000
Due in more than one year:	
Bonds payable	360,000
Unamortized bond premium	10,039
Compensated absences payable	87,986
Accrued landfill postclosure care costs	171,000
Net pension liability	1,580,640
Total liabilities	5,409,868
<b>DEFERRED INFLOWS OF RESOURCES</b>	
Deferred amounts related to pensions	210,257
Unearned revenue	21,812
Total deferred inflows of resources	232,069
<b>NET POSITION</b>	
Net investment in capital assets	4,931,883
Restricted for:	
Endowments:	
Nonexpendable	35,552
Expendable	26,602
Other purposes	40,418
Unrestricted	1,955,481
Total net position	\$ 6,989,936

The notes to the financial statements are an integral part of this statement.

**EXHIBIT 2**  
**TOWN OF NEW DURHAM, NEW HAMPSHIRE**  
**Statement of Activities**  
**For the Year Ended December 31, 2016**

	Expenses	Program Revenues		Net (Expense) Revenue and Changes in Net Position
		Charges for Services	Operating Grants and Contributions	
Governmental activities:				
General government	\$ 644,522	\$ 1,140	\$ -	\$ (643,382)
Public safety	824,351	39,547	1,024	(783,780)
Highways and streets	1,005,848	-	113,046	(892,802)
Sanitation	247,634	28,088	-	(219,546)
Health	6,586	-	-	(6,586)
Welfare	3,953	-	-	(3,953)
Culture and recreation	204,452	18,649	-	(185,803)
Conservation	5,710	-	-	(5,710)
Interest on long-term debt	18,776	-	-	(18,776)
Capital outlay	89,528	-	-	(89,528)
Total primary government	<u>\$ 3,051,360</u>	<u>\$ 87,424</u>	<u>\$ 114,070</u>	<u>(2,849,866)</u>
General revenues:				
Property taxes				1,976,961
Other taxes				13,713
Licenses and permits				609,794
Grants and contributions not restricted to specific programs				134,652
Miscellaneous				112,457
Total general revenues				<u>2,847,577</u>
Change in net position				(2,289)
Net position, beginning, as restated, see Note III.D.				6,992,225
Net position, ending				<u>\$ 6,989,936</u>

The notes to the financial statements are an integral part of this statement.

**EXHIBIT 3**  
**TOWN OF NEW DURHAM, NEW HAMPSHIRE**  
**Balance Sheet**  
**Governmental Funds**  
**December 31, 2016**

	General	Other Governmental Funds	Total Governmental Funds
<b>ASSETS</b>			
Cash and cash equivalents	\$ 5,462,606	\$ 419,026	\$ 5,881,632
Receivables, net of allowance for uncollectibles:			
Taxes	659,453	-	659,453
Accounts	25	7,234	7,259
Intergovernmental	-	410	410
Interfund receivable	6,319	11,314	17,633
Inventory	12,119	-	12,119
Prepaid items	67,018	-	67,018
Tax deeded property held for resale	287,662	-	287,662
Total assets	<u>\$ 6,495,202</u>	<u>\$ 437,984</u>	<u>\$ 6,933,186</u>
<b>LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES</b>			
Liabilities:			
Accounts payable	\$ 135,691	\$ -	\$ 135,691
Accrued salaries and benefits	55,762	-	55,762
Intergovernmental payable	2,940,626	-	2,940,626
Interfund payable	11,314	6,319	17,633
Total liabilities	<u>3,143,393</u>	<u>6,319</u>	<u>3,149,712</u>
Deferred inflows of resources:			
Deferred revenue	581,812	2,211	584,023
Fund balances:			
Nonspendable	366,799	35,552	402,351
Restricted	40,418	26,602	67,020
Committed	1,675,109	367,300	2,042,409
Assigned	114,772	-	114,772
Unassigned	572,899	-	572,899
Total fund balances	<u>2,769,997</u>	<u>429,454</u>	<u>3,199,451</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 6,495,202</u>	<u>\$ 437,984</u>	<u>\$ 6,933,186</u>

The notes to the financial statements are an integral part of this statement.

**EXHIBIT 4**  
**TOWN OF NEW DURHAM, NEW HAMPSHIRE**  
**Reconciliation of Total Fund Balances of Governmental Funds to the Statement of Net Position**  
**December 31, 2016**

Total fund balances of governmental funds (Exhibit 3)		\$ 3,199,451
Amounts reported for governmental activities in the statement of net position are different because:		
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.		
Cost	\$ 7,888,924	
Less accumulated depreciation	<u>(2,535,328)</u>	
		5,353,596
Interfund receivables and payables between governmental funds are eliminated on the statement of net position.		
Receivables	\$ (17,633)	
Payables	<u>17,633</u>	
		-
Revenues that are not available to pay for current period expenditures are deferred in the funds.		
Deferred tax revenue	\$ 560,000	
Deferred ambulance revenue	<u>2,211</u>	
		562,211
Interest on long-term debt is not accrued in governmental funds.		
Accrued interest payable		(7,142)
Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the funds.		
Bonds outstanding	\$ 410,000	
Unamortized bond premium	11,713	
Compensated absences payable	89,294	
Accrued landfill postclosure care costs	179,000	
Net pension liability	<u>1,580,640</u>	
		(2,270,647)
Deferred outflows and inflows of resources related to pensions are applicable to future periods and, therefore, are not reported in the funds.		
Deferred outflows of resources related to pensions	\$ 362,724	
Deferred inflows of resources related to pensions	<u>(210,257)</u>	
		152,467
Total net position of governmental activities (Exhibit 1)		<u><u>\$ 6,989,936</u></u>

The notes to the financial statements are an integral part of this statement.

**EXHIBIT 5**  
**TOWN OF NEW DURHAM, NEW HAMPSHIRE**  
**Statement of Revenues, Expenditures and Changes in Fund Balances**  
**Governmental Funds**  
**For the Year Ended December 31, 2016**

	General	Other Governmental Funds	Total Governmental Funds
<b>Revenues:</b>			
Taxes	\$ 1,980,674	\$ -	\$ 1,980,674
Licenses, permits and fees	609,794	-	609,794
Intergovernmental	248,722	-	248,722
Charges for services	34,939	50,274	85,213
Miscellaneous	151,874	5,771	157,645
Total revenues	<u>3,026,003</u>	<u>56,045</u>	<u>3,082,048</u>
<b>Expenditures:</b>			
<b>Current:</b>			
General government	634,665	73	634,738
Public safety	725,244	3,992	729,236
Highways and streets	788,778	-	788,778
Sanitation	239,654	-	239,654
Health	6,586	-	6,586
Welfare	3,953	-	3,953
Culture and recreation	178,691	24,925	203,616
Conservation	5,710	-	5,710
<b>Debt service:</b>			
Principal	60,647	-	60,647
Interest	10,822	-	10,822
Capital outlay	292,341	-	292,341
Total expenditures	<u>2,947,091</u>	<u>28,990</u>	<u>2,976,081</u>
Net change in fund balances	78,912	27,055	105,967
Fund balances, beginning, as restated, see Note III.D.	2,691,085	402,399	3,093,484
Fund balances, ending	<u>\$ 2,769,997</u>	<u>\$ 429,454</u>	<u>\$ 3,199,451</u>

The notes to the financial statements are an integral part of this statement.

**EXHIBIT 6**  
**TOWN OF NEW DURHAM, NEW HAMPSHIRE**  
**Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund**  
**Balances of Governmental Funds to the Statement of Activities**  
**For the Year Ended December 31, 2016**

Net change in fund balances of governmental funds (Exhibit 5)		\$ 105,967
Amounts reported for governmental activities in the statement of activities are different because:		
Governmental funds report capital outlays as expenditures. In the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which depreciation expense exceeded capitalized capital outlay in the current period.		
Capitalized capital outlay	\$ 202,813	
Depreciation expense	<u>(319,992)</u>	(117,179)
The net effect of disposals of capital assets is to decrease net position.		
		(45,188)
Revenue in the statement of activities that does not provide current financial resources is not reported as revenue in governmental funds.		
Change in deferred tax revenue	\$ 10,000	
Change in deferred ambulance fees	<u>2,211</u>	12,211
The repayment of the principal of long-term debt consumes the current financial resources of governmental funds, but has no effect on net position.		
Repayment of bond principal	\$ 50,000	
Amortization of bond premium	<u>1,674</u>	51,674
Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.		
Decrease in accrued interest expense	\$ 1,019	
Decrease in compensated absences payable	15,472	
Decrease in accrued landfill postclosure care costs	<u>1,000</u>	17,491
Governmental funds report pension contributions as expenditures. However, in the statement of activities, the cost of pension benefits earned, net of employee contributions, is reported as pension expense.		
Town pension contributions	\$ 104,651	
Cost of benefits earned, net of employee contributions	<u>(131,916)</u>	(27,265)
Change in net position of governmental activities (Exhibit 2)		<u>\$ (2,289)</u>

The notes to the financial statements are an integral part of this statement.

**EXHIBIT 7**  
**TOWN OF NEW DURHAM, NEW HAMPSHIRE**  
**General Fund**  
**Statement of Revenues, Expenditures and Changes in Unassigned Fund Balance**  
**Budget and Actual (Non-GAAP Budgetary Basis)**  
**For the Year Ended December 31, 2016**

	Original Budget	Final Budget	Actual	Variance Positive (Negative)
<b>REVENUES</b>				
Taxes	\$ 2,002,374	\$ 2,002,374	\$ 1,990,674	\$ (11,700)
Licenses, permits and fees	568,700	568,700	609,794	41,094
Intergovernmental	247,701	247,701	248,722	1,021
Charges for services	32,533	32,533	34,939	2,406
Miscellaneous	228,100	228,100	144,233	(83,867)
Total revenues	<u>3,079,408</u>	<u>3,079,408</u>	<u>3,028,362</u>	<u>(51,046)</u>
<b>EXPENDITURES</b>				
Current:				
General government	727,230	709,264	605,884	103,380
Public safety	763,446	775,301	717,220	58,081
Highways and streets	784,517	789,436	787,378	2,058
Sanitation	237,508	238,293	238,843	(550)
Health	7,652	7,652	6,586	1,066
Welfare	17,573	17,573	3,953	13,620
Culture and recreation	180,527	180,934	172,169	8,765
Conservation	5,861	5,861	5,710	151
Debt service:				
Principal	60,647	60,647	60,647	-
Interest on long-term debt	10,647	10,647	10,822	(175)
Interest on tax anticipation note	5,000	5,000	-	5,000
Capital outlay	300,000	300,000	300,000	-
Total expenditures	<u>3,100,608</u>	<u>3,100,608</u>	<u>2,909,212</u>	<u>191,396</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(21,200)</u>	<u>(21,200)</u>	<u>119,150</u>	<u>140,350</u>
Other financing sources (uses):				
Transfers in	53,000	53,000	53,000	-
Transfers out	(241,800)	(241,800)	(241,800)	-
Total other financing sources and uses	<u>(188,800)</u>	<u>(188,800)</u>	<u>(188,800)</u>	<u>-</u>
Net change in fund balance	<u>\$ (210,000)</u>	<u>\$ (210,000)</u>	(69,650)	<u>\$ 140,350</u>
Decrease in nonspendable fund balance			68,843	
Increase in restricted fund balance			(2,448)	
Unassigned fund balance, beginning			<u>1,136,154</u>	
Unassigned fund balance, ending			<u>\$ 1,132,899</u>	

The notes to the financial statements are an integral part of this statement.

**EXHIBIT 8**  
**TOWN OF NEW DURHAM, NEW HAMPSHIRE**  
**Statement of Fiduciary Net Position**  
**Fiduciary Funds**  
**December 31, 2016**

	Private Purpose Trust	Agency
<b>Assets:</b>		
Cash and cash equivalents	<u>\$ 162,510</u>	<u>\$ 112,847</u>
<b>Liabilities:</b>		
Accounts payable	-	435
Due to other governmental units	-	<u>112,412</u>
Total liabilities	<u>-</u>	<u>112,847</u>
<b>Net position:</b>		
Held in trust for specific purposes	<u>\$ 162,510</u>	<u>\$ -</u>

The notes to the financial statements are an integral part of this statement.

**EXHIBIT 9**  
**TOWN OF NEW DURHAM, NEW HAMPSHIRE**  
**Statement of Changes in Fiduciary Net Position**  
**Fiduciary Funds**  
**For the Year Ended December 31, 2016**

	Private Purpose Trust
Additions:	
Interest	\$ 289
Net position, beginning	162,221
Net position, ending	\$ 162,510

The notes to the financial statements are an integral part of this statement.



**DRA Revised/Reviewed Appropriations**

**New Durham**

For the period beginning January 1, 2017 and ending December 31, 2017

*In accordance with RSA 21-J:35, the department is notifying you of the following changes in the appropriations used in computing the tax rate.*

Account	Purpose	Article	Appropriations As Voted	Change Amount	DRA Revised Appropriations
<b>General Government</b>					
4130-4139	Executive	03	\$222,373	\$0	\$222,373
4140-4149	Election, Registration, and Vital Statistics	03	\$100,072	\$0	\$100,072
4150-4151	Financial Administration	03	\$100,471	\$0	\$100,471
4152	Revaluation of Property	03	\$43,705	\$0	\$43,705
4153	Legal Expense	03	\$30,000	\$0	\$30,000
4155-4159	Personnel Administration	03	\$38,803	\$0	\$38,803
4191-4193	Planning and Zoning	03	\$4,076	\$0	\$4,076
4194	General Government Buildings	03	\$27,656	\$0	\$27,656
4195	Cemeteries	03	\$4,000	\$0	\$4,000
4196	Insurance	03	\$52,000	\$0	\$52,000
4197	Advertising and Regional Association		\$0	\$0	\$0
4199	Other General Government	03	\$7,800	\$0	\$7,800
<b>General Government Subtotal</b>			<b>\$630,956</b>	<b>\$0</b>	<b>\$630,956</b>
<b>Public Safety</b>					
4210-4214	Police	03	\$501,120	\$0	\$501,120
4215-4219	Ambulance		\$0	\$0	\$0
4220-4229	Fire	03	\$220,995	\$0	\$220,995
4240-4249	Building Inspection	03	\$32,070	\$0	\$32,070
4290-4298	Emergency Management	03	\$14,252	\$0	\$14,252
4299	Other (Including Communications)		\$0	\$0	\$0
<b>Public Safety Subtotal</b>			<b>\$768,437</b>	<b>\$0</b>	<b>\$768,437</b>
<b>Airport/Aviation Center</b>					
4301-4309	Airport Operations		\$0	\$0	\$0
<b>Airport/Aviation Center Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Highways and Streets</b>					
4311	Administration		\$0	\$0	\$0
4312	Highways and Streets	03	\$829,556	\$0	\$829,556
4313	Bridges		\$0	\$0	\$0
4316	Street Lighting		\$0	\$0	\$0
4319	Other		\$0	\$0	\$0
<b>Highways and Streets Subtotal</b>			<b>\$829,556</b>	<b>\$0</b>	<b>\$829,556</b>



DRA Revised/Reviewed Appropriations

Account	Purpose	Article	Appropriations As Voted	Change Amount	DRA Revised Appropriations
<b>Sanitation</b>					
4321	Administration		\$0	\$0	\$0
4323	Solid Waste Collection		\$0	\$0	\$0
4324	Solid Waste Disposal	03	\$246,392	\$0	\$246,392
4325	Solid Waste Cleanup		\$0	\$0	\$0
4326-4329	Sewage Collection, Disposal and Other		\$0	\$0	\$0
<b>Sanitation Subtotal</b>			<b>\$246,392</b>	<b>\$0</b>	<b>\$246,392</b>
<b>Water Distribution and Treatment</b>					
4331	Administration		\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other		\$0	\$0	\$0
<b>Water Distribution and Treatment Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Electric</b>					
4351-4352	Administration and Generation		\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0
<b>Electric Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Health</b>					
4411	Administration	03	\$2,355	\$0	\$2,355
4414	Pest Control		\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other	03	\$6,500	\$0	\$6,500
<b>Health Subtotal</b>			<b>\$8,855</b>	<b>\$0</b>	<b>\$8,855</b>
<b>Welfare</b>					
4441-4442	Administration and Direct Assistance	03	\$12,208	\$0	\$12,208
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$0	\$0	\$0
<b>Welfare Subtotal</b>			<b>\$12,208</b>	<b>\$0</b>	<b>\$12,208</b>
<b>Culture and Recreation</b>					
4520-4529	Parks and Recreation	03	\$61,182	\$0	\$61,182
4550-4559	Library	03	\$123,430	\$0	\$123,430
4583	Patriotic Purposes	03	\$175	\$0	\$175
4589	Other Culture and Recreation	03	\$515	\$0	\$515
<b>Culture and Recreation Subtotal</b>			<b>\$185,302</b>	<b>\$0</b>	<b>\$185,302</b>



**DRA Revised/Reviewed Appropriations**

Account	Purpose	Article	Appropriations As Voted	Change Amount	DRA Revised Appropriations
<b>Conservation and Development</b>					
4611-4612	Administration and Purchasing of Natural Resources	03	\$1,795	\$0	\$1,795
4619	Other Conservation		\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0
<b>Conservation and Development Subtotal</b>			<b>\$1,795</b>	<b>\$0</b>	<b>\$1,795</b>
<b>Debt Service</b>					
4711	Long Term Bonds and Notes - Principal	03	\$50,000	\$0	\$50,000
4721	Long Term Bonds and Notes - Interest	03	\$17,732	\$0	\$17,732
4723	Tax Anticipation Notes - Interest	03	\$1	\$0	\$1
4790-4799	Other Debt Service		\$0	\$0	\$0
<b>Debt Service Subtotal</b>			<b>\$67,733</b>	<b>\$0</b>	<b>\$67,733</b>
<b>Capital Outlay</b>					
4901	Land	04,05	\$335,000	\$0	\$335,000
4902	Machinery, Vehicles, and Equipment	05	\$87,000	\$0	\$87,000
4903	Buildings	05	\$28,000	\$0	\$28,000
4909	Improvements Other than Buildings	05	\$50,000	\$0	\$50,000
<b>Capital Outlay Subtotal</b>			<b>\$500,000</b>	<b>\$0</b>	<b>\$500,000</b>
<b>Operating Transfers Out</b>					
4912	To Special Revenue Fund		\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0
4915	To Capital Reserve Fund		\$0	\$0	\$0
4916	To Expendable Trusts/Fiduciary Funds	06	\$65,000	\$0	\$65,000
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0
4919	To Agency Funds		\$0	\$0	\$0
<b>Operating Transfers Out Subtotal</b>			<b>\$65,000</b>	<b>\$0</b>	<b>\$65,000</b>
<b>Total Voted Appropriations</b>			<b>\$3,316,234</b>	<b>\$0</b>	<b>\$3,316,234</b>

**Explanation for Adjustments**

Warrant	Reason for Adjustment
	<i>No DRA adjustments made or no adjustment notes available.</i>



## Tax Rate Breakdown New Durham

Municipal Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Municipal	\$2,049,660	\$408,217,101	<b>\$5.02</b>
County	\$1,189,492	\$408,217,101	<b>\$2.91</b>
Local Education	\$5,143,362	\$408,217,101	<b>\$12.60</b>
State Education	\$1,005,441	\$404,521,240	<b>\$2.49</b>
<b>Total</b>	<b>\$9,387,955</b>		<b>\$23.02</b>

Village Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Copple Crown Village	\$115,352	\$11,831,020	<b>\$9.75</b>
<b>Total</b>	<b>\$115,352</b>		<b>\$9.75</b>

Tax Commitment Calculation	
Total Municipal Tax Effort	\$9,387,955
War Service Credits	(\$92,100)
Village District Tax Effort	\$115,352
<b>Total Property Tax Commitment</b>	<b>\$9,411,207</b>

 Stephan Hamilton Director of Municipal and Property Division New Hampshire Department of Revenue Administration	11/20/2017
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## Appropriations and Revenues

### Municipal Accounting Overview

Description	Appropriation	Revenue
Total Appropriation	\$3,316,234	
Net Revenues (Not Including Fund Balance)		(\$1,226,105)
Fund Balance Voted Surplus		\$0
Fund Balance to Reduce Taxes		(\$150,000)
War Service Credits	\$92,100	
Special Adjustment	\$0	
Actual Overlay Used	\$17,431	
<b>Net Required Local Tax Effort</b>	<b>\$2,049,660</b>	

### County Apportionment

Description	Appropriation	Revenue
Net County Apportionment	\$1,189,492	
<b>Net Required County Tax Effort</b>	<b>\$1,189,492</b>	

### Education

Description	Appropriation	Revenue
Net Local School Appropriations	\$0	
Net Cooperative School Appropriations	\$6,705,991	
Net Education Grant		(\$557,188)
Locally Retained State Education Tax		(\$1,005,441)
<b>Net Required Local Education Tax Effort</b>	<b>\$5,143,362</b>	
State Education Tax	\$1,005,441	
State Education Tax Not Retained	\$0	
<b>Net Required State Education Tax Effort</b>	<b>\$1,005,441</b>	

## Valuation

### Municipal (MS-1)

Description	Current Year	Prior Year
Total Assessment Valuation with Utilities	\$408,217,101	\$405,998,008
Total Assessment Valuation without Utilities	\$404,521,240	\$402,633,680

### Village (MS-1V)

Description	Current Year
Copple Crown Village	\$11,831,020

## New Durham

### Tax Commitment Verification

#### 2017 Tax Commitment Verification - RSA 76:10 II

Description	Amount
Total Property Tax Commitment	\$9,411,207
1/2% Amount	\$47,056
Acceptable High	\$9,458,263
Acceptable Low	\$9,364,151

If the amount of your total warrant varies by more than 1/2%, the MS-1 form used to calculate the tax rate might not be correct. The tax rate will need to be recalculated. Contact your assessors immediately and call us at 603.230.5090 before you issue the bills. See RSA 76:10, II

<b>Commitment Amount</b>	
Less amount for any applicable Tax Increment Financing Districts (TIF)	
<b>Net amount after TIF adjustment</b>	

**Under penalties of perjury, I verify the amount above was the 2017 commitment amount on the property tax warrant.**

**Tax Collector/Deputy Signature:**

**Date:**

### Requirements for Semi-Annual Billing

#### Pursuant to RSA 76:15-a

76:15-a Semi-Annual Collection of Taxes in Certain Towns and Cities - I. Taxes shall be collected in the following manner in towns and cities which adopt the provisions of this section in the manner set out in RSA 76:15-b. A partial payment of the taxes assessed on April 1 in any tax year shall be computed by taking the prior year's assessed valuation times 1/2 of the previous year's tax rate; provided, however, that whenever it shall appear to the selectmen or assessors that certain individual properties have physically changed in valuation, they may use the current year's appraisal times 1/2 the previous year's tax rate to compute the partial payment.

New Durham	Total Tax Rate	Semi-Annual Tax Rate
Total 2017 Tax Rate	\$23.02	\$11.51
Associated Villages		
Copple Crown Village	\$9.75	\$4.88

## Fund Balance Retention

<b>Enterprise Funds and Current Year Bonds</b>	<b>\$0</b>
<b>General Fund Operating Expenses</b>	<b>\$10,654,529</b>
<b>Final Overlay</b>	<b>\$17,431</b>

DRA has provided a reference range of fund balance retention amounts below. Please utilize these ranges in the determination of the adequacy of your municipality's unrestricted fund balance, as currently defined in GASB Statement 54. Retention amounts, as part of the municipality's stabilization fund policy [1], should be assessed dependent upon your governments own long-term forecasts and special circumstances. Please note that current best practices published by GFOA recommend, at a minimum, that "...general purpose governments, regardless of size, maintain unrestricted fund balance in their general fund of no less than two months of regular general fund operating revenues or regular general fund operating expenditures." [2],[3]

[1] The National Advisory Council on State and Local Budgeting (NACSLB), (1998), *Framework for Improved State and Local Government Budgeting: Recommended Budget Practices (4.1)*, pg. 17.  
 [2] Government Finance Officers Association (GFOA), (2009), *Best Practice: Determining the Appropriate Level of Unrestricted Fund Balance in the General Fund*.  
 [3] Government Finance Officers Association (GFOA), (2011), *Best Practice: Replenishing General Fund Balance*.

### 2017 Fund Balance Retention Guidelines: New Durham

Description	Amount
<b>Current Amount Retained (9.33%)</b>	<b>\$994,418</b>
17% Retained <i>(Maximum Recommended)</i>	\$1,811,270
10% Retained	\$1,065,453
8% Retained	\$852,362
5% Retained <i>(Minimum Recommended)</i>	\$532,726

### 2017 RSA 198:4-b II School Fund Balance Retention Guidelines: New Durham

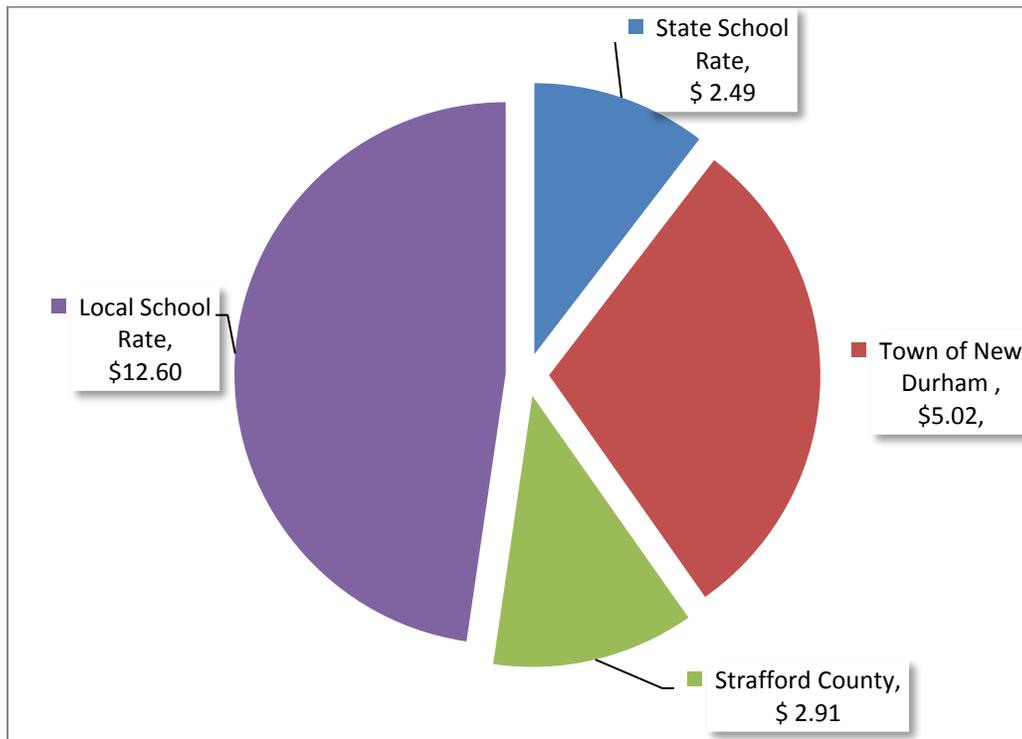
If a school district has adopted RSA 198:4-b II by a vote of the legislative body, the school district may retain year-end unassigned general funds in an amount not to exceed, in any fiscal year, 2.5 percent of the current fiscal year's net assessment pursuant to RSA 198:5, for the purpose of having funds on hand to use as a revenue source for emergency expenditures and overexpenditures under RSA 32:11, or to be used as a revenue source to reduce the tax rate. This retained fund balance is not cumulative. The maximum allowed fund balance retention has been calculated as:

	Net Assessment	2.5% of Net Assessment
<b>Local School</b>	\$0	\$0
<b>Governor Wentworth Regional School District</b>	\$43,103,089	\$1,077,577

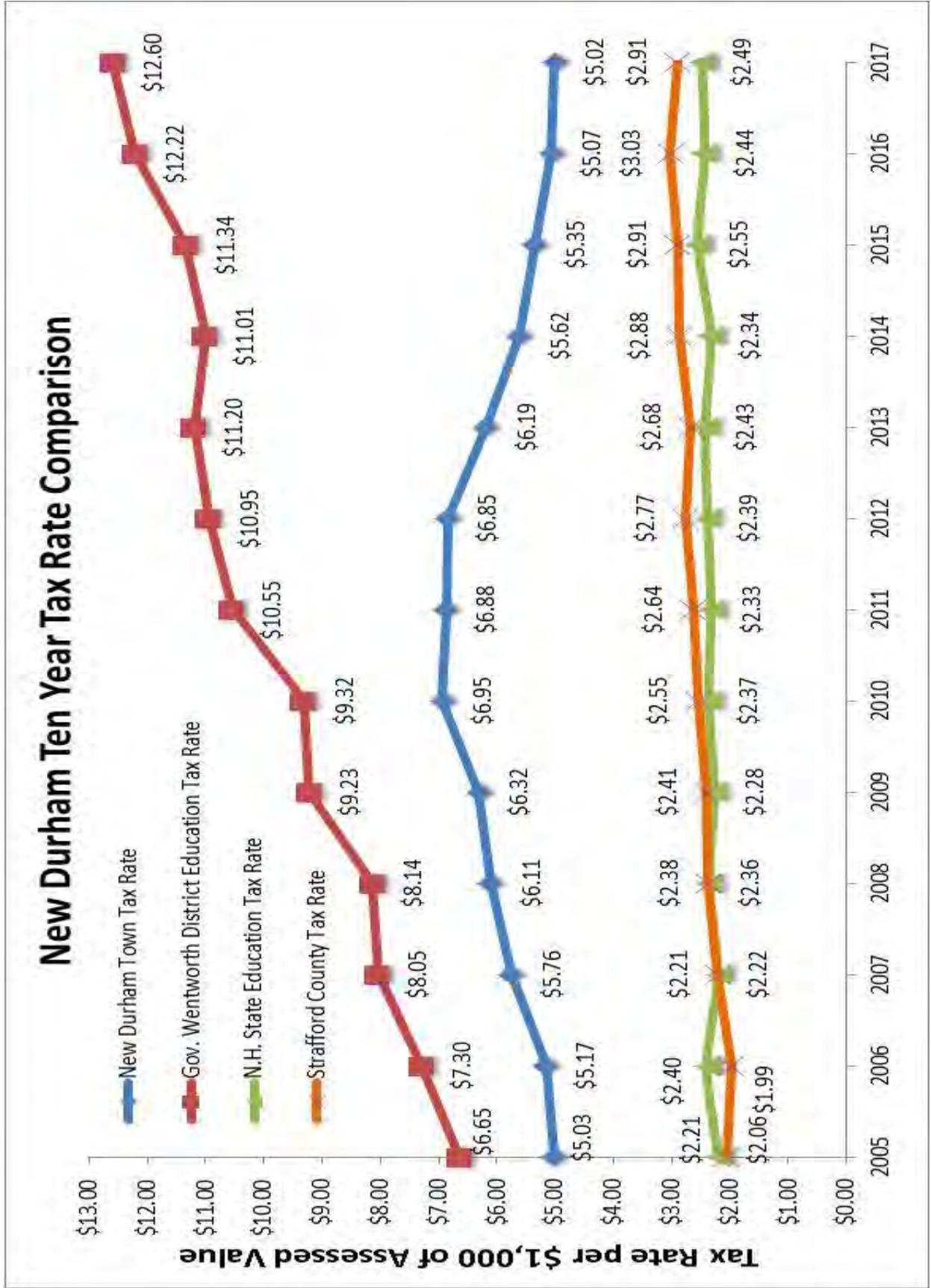
# FIVE YEARS OF TAX RATE HISTORY

YEAR	2013	2014	2015	2016	2017
	\$\$\$	\$\$\$	\$\$\$	\$\$\$	\$\$\$
Town Tax Rate	6.19	5.62	5.35	5.07	5.02
County Tax Rate	2.68	2.88	2.91	3.03	2.91
State Education Tax Rate	2.43	2.34	2.55	2.44	2.49
Local Education	11.20	11.01	11.34	12.22	12.60
<b>Totals</b>	<b>22.50</b>	<b>21.85</b>	<b>22.15</b>	<b>22.76</b>	<b>23.02</b>
<b>Copple Crown Village District</b>	<b>6.69</b>	<b>7.35</b>	<b>9.00</b>	<b>8.50</b>	<b>9.75</b>
<b>Village District</b>	<b>29.19</b>	<b>29.20</b>	<b>31.15</b>	<b>31.26</b>	<b>32.77</b>

## 2017



# New Durham Ten Year Tax Rate Comparison



# Library Trustees Receipts & Expenses Operating Account

Beginning Balance 01/01/2017..... 3,779.56

**RECEIPTS:**

Town of New Durham Operating Budget..... 21,123.00

Miscellaneous Income..... 387.33

**TOTAL RECEIPTS..... 21,510.33**

**EXPENSES:**

Bills & Utilities..... 205.23

Books & Subscriptions..... 12,664.55

Building Maintenance..... 964.05

Computers, software..... 186.99

Dues, Fees, Memberships..... 175.00

Education..... 18.81

Fees & Charges..... 35.13

Library Furnishings..... 309.18

Office Supplies..... 1,808.65

Professional Development..... 53.58

Programming..... 3,869.68

Advertisement..... 21.00

Miscellaneous..... 605.37

**TOTAL EXPENSES..... 20,917.22**

Ending Balance 12/31/2017..... 4,372.67

**Respectfully Submitted,  
Richard Leonard, Library Trustee (Treasurer)**

# LONG TERM DEBT SCHEDULES

2008 SERIES A NON GUARANTEED

## NEW HAMPSHIRE MUNICIPAL BOND BANK

15 YEAR LEVEL DEBT SCHEDULE FOR:

TOWN OF NEW DURHAM, MARCH'S POND DAM RECONSTRUCTION

<b>DATE PREPARED:</b>	<b>08/12/2008</b>	<b>Amount of Loan to be Paid:</b>	<b>\$594,895.00</b>
<b>BONDS DATED: 07/01/08</b>	<b>08/15/2008</b>	<b>Premium</b>	<b>\$25,105.00</b>
<b>INTEREST START DATE: 208 days</b>	<b>07/17/2007</b>	<b>Total Proceeds</b>	<b>\$620,000.00</b>
<b>FIRST INTEREST PAYMENT</b>	<b>02/15/2009</b>		
<b>NET INTEREST COST:</b>	<b>4.08%</b>		

DEBT YEAR	PERIOD ENDING	PRINCIPAL OUTSTANDING	PRINCIPAL	RATE	INTEREST	TOTAL PAYMENT	CALENDAR YEAR TOTAL PAYMENT
	2/15/09				\$16,236.75	\$16,236.75	
1	5/15/09	\$594,895.00	\$29,895.00	4.000%	14,051.03	43,946.03	\$60,182.78
	2/15/10				13,453.13	13,453.13	
2	8/15/10	565,000.00	30,000.00	4.000%	13,453.13	43,453.13	56,906.26
	2/15/11				12,853.13	12,853.12	
3	8/15/11	535,000.00	30,000.00	5.000%	12,853.13	42,853.13	55,706.26
	2/15/12				12,103.13	12,103.13	
4	8/15/12	505,000.00	30,000.00	5.000%	12,103.13	42,103.13	54,206.26
	2/15/13				11,353.13	11,353.13	
5	8/15/13	475,000.00	35,000.00	5.250%	11,353.13	46,353.13	57,706.26
	2/15/14				10,434.38	10,434.38	
6	8/15/14	440,000.00	35,000.00	5.250%	10,434.38	45,434.38	55,868.76
	2/15/15				9,515.63	9,515.63	
7	8/15/15	405,000.00	35,000.00	5.250%	9,515.63	44,515.63	54,031.26
	2/15/16				8,596.88	8,596.88	
8	8/15/16	370,000.00	40,000.00	5.250%	8,596.88	48,596.88	57,193.76
	2/15/17				7,546.88	7,546.88	
9	8/15/17	330,000.00	40,000.00	5.250%	7,546.88	47,546.88	55,093.76
	2/15/18				6,496.88	6,496.88	
10	8/15/18	290,000.00	45,000.00	5.250%	6,496.88	51,496.88	57,993.76
	2/15/19				5,315.63	5,315.63	
11	8/15/19	245,000.00	45,000.00	5.000%	5,315.63	50,315.63	55,631.26
	2/15/20				4,190.63	4,190.63	
12	8/15/20	200,000.00	45,000.00	4.125%	4,190.63	49,190.63	53,381.26
	2/15/21				3,262.50	3,262.50	
13	8/15/21	155,000.00	50,000.00	4.125%	3,262.50	53,262.50	56,525.00
	2/15/22				2,231.25	2,231.25	
14	8/15/22	105,000.00	50,000.00	4.250%	\$2,231.25	\$52,231.25	\$54,462.50
	2/15/23				\$1,168.75	\$1,168.75	
15	8/15/23	55,000.00	55,000.00	4.250%	\$1,168.75	\$56,168.75	\$57,337.50
<b>TOTALS:</b>			<b>594,895.00</b>		<b>\$247,331.64</b>	<b>\$842,226.64</b>	<b>\$842,226.64</b>

# LONG TERM DEBT SCHEDULES

## SAND & SALT

2004 SERIES B NON GUARANTEED - AFTER 2012 SERIES A REFUNDING



20 YEAR DEBT SCHEDULE FOR

TOWN OF NEW DURHAM

NEW HAMPSHIRE MUNICIPAL BOND BANK

DATE PREPARED:	05/24/12	Amount of Loan to be Paid	\$248,800.00
BONDS DATED:	09/16/04	Premium	\$11,400.00
INTEREST START DATE: 263 days	07/22/04	Total Received	\$260,000.00
FIRST INTEREST PAYMENT:	02/15/06		
NET INTEREST COST:	4.3100%		

DEBT YEAR	PERIOD ENDING	PRINCIPAL OUTSTANDING	PRINCIPAL	RATE	INTEREST	Less 2010A Refunding	Less 2011D Refunding	Less 2012A Refunding	INTEREST after refunding	TOTAL PAYMENT	CALENDAR YEAR TOTAL PAYMENT
	02/15/06				\$6,742.98				\$6,742.98	\$6,742.98	
1	09/15/06	\$248,800.00	\$13,600.00	3.000%	6,879.00				6,979.00	19,679.00	\$26,321.98
	02/15/06				5,775.00				5,775.00	5,775.00	
2	08/15/06	235,000.00	15,000.00	4.000%	5,775.00				5,775.00	20,775.00	26,550.00
	02/15/07				6,475.00				6,475.00	5,475.00	
3	08/15/07	220,000.00	15,000.00	5.000%	5,475.00				5,475.00	20,475.00	25,950.00
	02/15/08				5,100.00				5,100.00	5,100.00	
4	08/15/08	205,000.00	15,000.00	5.000%	5,100.00				5,100.00	20,100.00	25,200.00
	02/15/09				4,725.00				4,725.00	4,725.00	
5	08/15/09	190,000.00	15,000.00	5.000%	4,725.00				4,725.00	19,725.00	24,450.00
	02/15/10				4,350.00				4,350.00	4,350.00	
6	08/15/10	175,000.00	15,000.00	5.000%	4,350.00				4,350.00	19,350.00	23,700.00
	02/15/11				3,975.00				3,975.00	3,975.00	
7	08/15/11	160,000.00	15,000.00	6.000%	3,975.00	(175.00)			3,800.00	18,000.00	22,775.00
	02/15/12				3,600.00				3,600.00	3,600.00	
8	08/15/12	145,000.00	15,000.00	6.000%	3,600.00	(175.00)			3,425.00	18,425.00	22,025.00
	02/15/13				3,225.00				3,225.00	3,225.00	
9	08/15/13	130,000.00	15,000.00	5.000%	3,225.00	(175.00)			3,050.00	18,050.00	21,275.00
	02/15/14				2,850.00				2,850.00	2,850.00	
10	08/15/14	115,000.00	15,000.00	5.000%	2,850.00	(175.00)		(200.00)	2,475.00	17,475.00	20,325.00
	02/15/15				2,475.00				2,475.00	2,475.00	
11	08/15/15	100,000.00	10,000.00	5.000%	2,475.00	(175.00)		(200.00)	2,100.00	12,100.00	14,575.00
	02/15/16				2,225.00				2,225.00	2,225.00	
12	08/15/16	90,000.00	10,000.00	5.000%	2,225.00	(175.00)			2,050.00	12,050.00	14,275.00
	02/15/17				1,975.00				1,975.00	1,975.00	
13	08/15/17	80,000.00	10,000.00	5.000%	1,975.00	(245.00)			1,730.00	11,730.00	13,705.00
	02/15/18				1,725.00				1,725.00	1,725.00	
14	08/15/18	70,000.00	10,000.00	5.000%	1,725.00	(245.00)			1,480.00	11,480.00	13,205.00
	02/15/19				1,475.00				1,475.00	1,475.00	
15	08/15/19	60,000.00	10,000.00	4.750%	1,475.00	(245.00)			1,230.00	11,230.00	12,705.00
	02/15/20				1,237.50				1,237.50	1,237.50	
16	06/15/20	50,000.00	10,000.00	4.750%	1,237.50		(221.00)		1,016.50	11,016.50	12,254.00
	02/15/21				1,000.00				1,000.00	1,000.00	
17	08/15/21	40,000.00	10,000.00	5.000%	1,000.00		(221.00)		779.00	10,779.00	11,779.00
	02/15/22				750.00				750.00	750.00	
18	08/15/22	30,000.00	10,000.00	5.000%	750.00		(220.00)		530.00	10,530.00	11,280.00
	02/15/23				500.00				500.00	500.00	
19	08/15/23	20,000.00	10,000.00	5.000%	500.00		(220.00)		280.00	10,280.00	10,780.00
	02/15/24				250.00				250.00	250.00	
20	08/15/24	10,000.00	10,000.00	5.000%	250.00			(227.00)	23.00	10,023.00	10,273.00
TOTALS			\$248,800.00		\$110,096.98	(\$1,795.00)	(\$882.00)	(\$827.00)	\$114,802.98	\$363,402.98	\$363,402.98

25 TRIANGLE PARK DRIVE, SUITE 102 • CONCORD, NEW HAMPSHIRE 03301 • (603) 271-2695 or 1 (800) 893-6422 • FAX (603) 271-3637  
 E-MAIL: info@nhmbb.com • WEBSITE: www.nhmbb.org



**Revised Estimated Revenues Adjusted**

**New Durham**

For the period beginning January 1, 2017 and ending December 31, 2017

*In accordance with RSA 21-J:35, the department is notifying you of the following changes in the estimated revenues used in computing the tax rate.*

<b>Account</b>	<b>Source</b>	<b>Estimated Revenue</b>	<b>Change Amount</b>	<b>Estimated Revenue Adjusted</b>
<b>Taxes</b>				
3120	Land Use Change Tax - General Fund	\$1	(\$1)	\$0
3180	Resident Tax	\$0	\$0	\$0
3185	Yield Tax	\$14,000	\$0	\$14,000
3186	Payment in Lieu of Taxes	\$0	\$0	\$0
3187	Excavation Tax	\$100	\$0	\$100
3189	Other Taxes	\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	\$63,000	\$0	\$63,000
9991	Inventory Penalties	\$0	\$0	\$0
<b>Taxes Subtotal</b>		<b>\$77,101</b>	<b>(\$1)</b>	<b>\$77,100</b>
<b>Licenses, Permits, and Fees</b>				
3210	Business Licenses and Permits	\$21,600	\$0	\$21,600
3220	Motor Vehicle Permit Fees	\$570,000	\$0	\$570,000
3230	Building Permits	\$18,000	\$0	\$18,000
3290	Other Licenses, Permits, and Fees	\$6,000	\$0	\$6,000
3311-3319	From Federal Government	\$1	\$1	\$2
<b>Licenses, Permits, and Fees Subtotal</b>		<b>\$615,601</b>	<b>\$1</b>	<b>\$615,602</b>
<b>State Sources</b>				
3351	Shared Revenues	\$1	(\$1)	\$0
3352	Meals and Rooms Tax Distribution	\$130,000	\$4,435	\$134,435
3353	Highway Block Grant	\$113,000	\$168	\$113,168
3354	Water Pollution Grant	\$0	\$0	\$0
3355	Housing and Community Development	\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	\$0	\$0	\$0
3357	Flood Control Reimbursement	\$2	(\$2)	\$0
3359	Other (Including Railroad Tax)	\$1,200	\$0	\$1,200
3379	From Other Governments	\$0	\$0	\$0
<b>State Sources Subtotal</b>		<b>\$244,203</b>	<b>\$4,600</b>	<b>\$248,803</b>
<b>Charges for Services</b>				
3401-3406	Income from Departments	\$58,000	\$0	\$58,000
3409	Other Charges	\$500	\$47,000	\$47,500
<b>Charges for Services Subtotal</b>		<b>\$58,500</b>	<b>\$47,000</b>	<b>\$105,500</b>



**Revised Estimated Revenues Adjusted**

Account	Source	Estimated Revenue	Change Amount	Estimated Revenue Adjusted
<b>Miscellaneous Revenues</b>				
3501	Sale of Municipal Property	\$0	\$0	\$0
3502	Interest on Investments	\$3,500	\$0	\$3,500
3503-3509	Other	\$13,600	\$0	\$13,600
<b>Miscellaneous Revenues Subtotal</b>		<b>\$17,100</b>	<b>\$0</b>	<b>\$17,100</b>
<b>Interfund Operating Transfers In</b>				
3912	From Special Revenue Funds	\$162,000	(\$162,000)	\$0
3913	From Capital Projects Funds	\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)	\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)	\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)	\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)	\$0	\$0	\$0
3915	From Capital Reserve Funds	\$0	\$162,000	\$162,000
3916	From Trust and Fiduciary Funds	\$0	\$0	\$0
3917	From Conservation Funds	\$0	\$0	\$0
<b>Interfund Operating Transfers In Subtotal</b>		<b>\$162,000</b>	<b>\$0</b>	<b>\$162,000</b>
<b>Other Financing Sources</b>				
3934	Proceeds from Long Term Bonds and Notes	\$0	\$0	\$0
<b>Other Financing Sources Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Revised Estimated Revenues and Credits</b>		<b>\$1,174,505</b>	<b>\$51,600</b>	<b>\$1,226,105</b>



**Revised Estimated Revenues Summary**

	<b>Estimated</b>	<b>Change Amount</b>	<b>State Adjusted</b>
<b>Subtotal of Revenues</b>	<b>\$1,174,505</b>	<b>\$51,600</b>	<b>\$1,226,105</b>
Unassigned Fund Balance (Unreserved)	\$0	\$1,144,418	\$1,144,418
(Less) Emergency Appropriations (RSA 32:11)	\$0	\$0	\$0
(Less) Voted from Fund Balance	\$0	\$0	\$0
(Less) Fund Balance to Reduce Taxes	\$0	\$0	\$0
Fund Balance Retained	\$0	\$1,144,418	\$1,144,418
<b>Total Revenues and Credits</b>	<b>\$1,174,505</b>	<b>\$51,600</b>	<b>\$1,226,105</b>
<b>Requested Overlay</b>	<b>\$15,000</b>	<b>\$0</b>	<b>\$15,000</b>

**Assessment Overview**

Total Appropriations	\$3,316,234
(Less) Total Revenues and Credits	\$1,226,105
<b>Net Assessment</b>	<b>\$2,090,129</b>

**Explanation of Adjustments**

<b>Account</b>	<b>Reason for Adjustment</b>	<b>Warrant Number</b>
3120	State Revenue Adjustment	03
3311-3319	Municipality Request	03
3351	State Revenue Adjustment	03
3352	State Revenue Adjustment	03
3353		03,04
3357	State Revenue Adjustment	03
3409	Municipality Adjustment	03
3912	Reclassified	,04
3915	DRA Adjustment	



## New Durham Summary Inventory of Valuation

**Reports Required:** RSA 21-J:34 as amended, provides for certification of valuations, appropriations, estimated revenues and such other information as the Department of Revenue Administration may require upon reports prescribed for that purpose.

**Note:** The values and figures provided represent the detailed values that are used in the city/towns tax assessments and sworn to uphold under Oath per RSA 75:7.

**For assistance please contact:**  
 NH DRA Municipal and Property Division  
 (603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>

Assessor
Jeffrey Earls (Cross Country Appraisal)

Municipal Officials		
Name	Position	Signature
David Swenson	Selectman	
Cecile Chase	Selectman	
Rodney Doherty	Selectman	

Preparers		
Name	Phone	Email
Laura Zuzgo	859-2091	ndassessing@newdurhamnh.us
Laura Zuzgo	859-2091	ndassessing@newdurhamnh.us
Laura Zuzgo	859-2091	ndassessing@newdurhamnh.us

Preparer's Signature



<b>Land Value Only</b>		<b>Acres</b>	<b>Valuation</b>	
1A	Current Use RSA 79-A	18,377.10	\$809,280	
1B	Conservation Restriction Assessment RSA 79-B	264.00	\$12,760	
1C	Discretionary Easements RSA 79-C			
1D	Discretionary Preservation Easements RSA 79-D	0.06	\$1,300	
1E	Taxation of Land Under Farm Structures RSA 79-F			
1F	Residential Land	5,712.45	\$197,939,650	
1G	Commercial/Industrial Land	350.63	\$2,944,850	
<b>1H</b>	<b>Total of Taxable Land</b>	<b>24,704.24</b>	<b>\$201,707,840</b>	
1I	Tax Exempt and Non-Taxable Land	1,370.00	\$5,627,210	
<b>Buildings Value Only</b>		<b>Structures</b>	<b>Valuation</b>	
2A	Residential		\$191,783,330	
2B	Manufactured Housing RSA 674:31		\$4,059,200	
2C	Commercial/Industrial		\$8,425,770	
2D	Discretionary Preservation Easements RSA 79-D	2	\$25,800	
2E	Taxation of Farm Structures RSA 79-F			
<b>2F</b>	<b>Total of Taxable Buildings</b>		<b>\$204,294,100</b>	
2G	Tax Exempt and Non-Taxable Buildings		\$9,125,300	
<b>Utilities &amp; Timber</b>			<b>Valuation</b>	
3A	Utilities		\$3,695,861	
3B	Other Utilities		\$0	
4	Mature Wood and Timber RSA 79:5			
<b>5</b>	<b>Valuation before Exemption</b>		<b>\$409,697,801</b>	
<b>Exemptions</b>		<b>Total Granted</b>	<b>Valuation</b>	
6	Certain Disabled Veterans RSA 72:36-a			
7	Improvements to Assist the Deaf RSA 72:38-b V			
8	Improvements to Assist Persons with Disabilities RSA 72:37-a			
9	School Dining/Dormitory/Kitchen Exemption RSA 72:23-IV			
10	Non-Utility Water & Air Pollution Control Exemption RSA 72:12-a			
10	Utility Water & Air Pollution Control Exemption RSA 72:12-a			
<b>11</b>	<b>Modified Assessed Value of All Properties</b>		<b>\$409,697,801</b>	
<b>Optional Exemptions</b>		<b>Amount Per</b>	<b>Total Granted</b>	<b>Valuation</b>
12	Blind Exemption RSA 72:37	\$15,000	2	\$30,000
13	Elderly Exemption RSA 72:39-a,b		17	\$1,300,000
14	Deaf Exemption RSA 72:38-b			
15	Disabled Exemption RSA 72:37-b	\$13,400	6	\$80,400
16	Wood Heating Energy Systems Exemption RSA 72:70			
17	Solar Energy Systems Exemption RSA 72:62		6	\$70,300
18	Wind Powered Energy Systems Exemption RSA 72:66			
19	Additional School Dining/Dorm/Kitchen Exemptions RSA 72:23 IV			
<b>20</b>	<b>Total Dollar Amount of Exemptions</b>			<b>\$1,480,700</b>
<b>21</b>	<b>Net Valuation</b>			<b>\$408,217,101</b>
<b>22</b>	<b>Less Utilities</b>			<b>\$3,695,861</b>
<b>23</b>	<b>Net Valuation without Utilities</b>			<b>\$404,521,240</b>



**Utility Value Appraiser**

New Hampshire Department of Revenue Administration

The municipality **DOES** use DRA utility values. The municipality **IS** equalized by the ratio.

<b>Electric Company Name</b>	<b>Valuation</b>
NEW HAMPSHIRE ELECTRIC COOP	\$2,090,592
PSNH DBA EVERSOURCE ENERGY	\$1,605,269
	<b>\$3,695,861</b>



Veteran's Tax Credits	Limits	Number	Est. Tax Credits
Veterans' Tax Credit RSA 72:28	\$500	159	\$79,500
Surviving Spouse RSA 72:29-a	\$700		
Tax Credit for Service-Connected Total Disability RSA 72:35	\$1,400	9	\$12,600
All Veterans Tax Credit RSA 72:28-b			
		<b>168</b>	<b>\$92,100</b>

**Deaf & Disabled Exemption Report**

Deaf Income Limits		Deaf Asset Limits	
Single		Single	
Married		Married	
Disabled Income Limits		Disabled Asset Limits	
Single	\$26,000	Single	\$60,000
Married	\$35,000	Married	\$60,000

**Elderly Exemption Report**

First-time Filers Granted Elderly Exemption for the Current Tax Year	
Age	Number
<b>65-74</b>	
<b>75-79</b>	1
<b>80+</b>	

Total Number of Individuals Granted Elderly Exemptions for the Current Tax Year and Total Number of Exemptions Granted				
Age	Number	Amount	Maximum	Total
<b>65-74</b>	4	\$45,000	\$180,000	\$180,000
<b>75-79</b>	2	\$65,000	\$130,000	\$130,000
<b>80+</b>	11	\$90,000	\$990,000	\$990,000
	<b>17</b>		<b>\$1,300,000</b>	<b>\$1,300,000</b>

Income Limits	
Single	\$26,000
Married	\$35,000

Asset Limits	
Single	\$60,000
Married	\$60,000

**Has the municipality adopted Community Tax Relief Incentive? RSA 79-E**

Adopted? No Number of Structures:

**Has the municipality adopted Taxation of Certain Chartered Public School Facilities? RSA 79-H**

Adopted? No Number of Properties:

**Has the municipality adopted Taxation of Qualifying Historic Buildings? RSA 79-G**

Adopted? No Number of Properties:



<b>Current Use RSA 79-A</b>	<b>Total Acres</b>	<b>Valuation</b>
Farm Land	485.82	\$78,140
Forest Land	8,845.17	\$444,420
Forest Land with Documented Stewardship	7,980.72	\$268,130
Unproductive Land	265.63	\$3,860
Wet Land	799.76	\$14,730
	<b>18,377.10</b>	<b>\$809,280</b>

**Other Current Use Statistics**

Total Number of Acres Receiving 20% Rec. Adjustment	<b>Acres:</b>	12,207.06
Total Number of Acres Removed from Current Use During Current Tax Year	<b>Acres:</b>	0.00
Total Number of Owners in Current Use	<b>Owners:</b>	215
Total Number of Parcels in Current Use	<b>Parcels:</b>	361

**Land Use Change Tax**

Gross Monies Received for Calendar Year		\$0
Conservation Allocation	<b>Percentage:</b> 0.00%	<b>Dollar Amount:</b>
Monies to Conservation Fund		
Monies to General Fund		

**Conservation Restriction Assessment Report RSA 79-B**

	<b>Acres</b>	<b>Valuation</b>
Farm Land	0.00	
Forest Land	94.00	\$4,940
Forest Land with Documented Stewardship	150.00	\$7,540
Unproductive Land	0.00	\$0
Wet Land	20.00	\$280
	<b>264.00</b>	<b>\$12,760</b>

**Other Conservation Restriction Assessment Statistics**

Total Number of Acres Receiving 20% Rec. Adjustment	<b>Acres:</b>	18.20
Total Number of Acres Removed from Conservation Restriction During Current Tax Year	<b>Acres:</b>	0.00
Owners in Conservation Restriction	<b>Owners:</b>	5
Parcels in Conservation Restriction	<b>Parcels:</b>	8



<b>Discretionary Easements RSA 79-C</b>	<b>Acres</b>	<b>Owners</b>	<b>Assessed Valuation</b>
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**Taxation of Farm Structures and Land Under Farm Structures RSA 79-F**

Number Granted	Structures	Acres	Land Valuation	Structure Valuation
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**Discretionary Preservation Easements RSA 79-D**

Owners	Structures	Acres	Land Valuation	Structure Valuation
2	2	0.06	\$1,300	\$25,800

Map	Lot	Block	%	Description
252	062		75	Barn Old Bay Road (0.02 AC)
259	031		50	Barn Ridge Road (0.04 AC)

Tax Increment Financing District	Date	Original	Unretained	Retained	Current
<i>This municipality has no TIF districts.</i>					

Revenues Received from Payments in Lieu of Tax	Revenue	Acres
State and Federal Forest Land, Recreational and/or land from MS-434, account 3356 and 3357		
White Mountain National Forest only, account 3186		

Payments in Lieu of Tax from Renewable Generation Facilities (RSA 72:74)	Amount
<i>This municipality has not adopted RSA 72:74 or has no applicable PILT sources.</i>	

Other Sources of Payments in Lieu of Taxes (MS-434 Account 3186)	Amount
<i>This municipality has no additional sources of PILTs.</i>	



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**Notes**

Tax Collector's Financial Report  
 Summary of Tax Levy Accounts  
 Fiscal Year Ended December 31, 2017

<u>Debits</u>	<u>2017</u>	<u>2016</u>
<b>Uncollected Taxes – Beginning of Fiscal Year:</b>		
Property Tax		484,745.48
Yield Tax		0
Prepayment Property Tax 2017	(198,423.60)	
<b>Taxes Committed to Collector during Fiscal Year:</b>		
Property Tax	9,415,691.87	7349.00
Interest	0	24.68
Penalties-Other Taxes		(431.95)
Yield Tax	18,550.04	
Excavation Tax @ \$.02/yd	92.00	0
Other Charges	105.00	210.34
Overpayment Property Taxes	(500.00)	2321.30
Interest and Cost	5,709.50	35,040.82
<b>Total Debits:</b>	<b>9,439,648.41</b>	<b>529,259.67</b>

<u>Credits</u>	<u>Levy 2017</u>	<u>Levy 2016</u>
<b>Remitted to Treasurer During Fiscal Year:</b>		
Property Tax	9,112,962.42	330,629.71
Land Use	0	0
Yield Taxes	17,650.60	0
Interest (included lien conversion)	5830.81	31,508.13
Excavation Tax @\$.02/yd	92.00	0
Other Taxes	0	0
Other Charges	105.00	1072.61
Conversion to lien (principal only)	0	165,139.38
<b>Abatements:</b>		
Property tax	2474.09	931.00
Yield Taxes	899.44	0
Excavation Tax @\$.02/yd		0
Interest	0	0
Current Levy Deeded	1898.00	0
<b>Uncollected Taxes – December 31, 2017</b>		
Property Tax	532,039.81	449.45
Interest	(121.31)	(24.63)
Penalties/Other Taxes	0	(431.95)
Other Charges	0	(14.03)
Property Credit Balance	(234,182.45)	0
<b>Total Credits:</b>	<b>\$ 9,439,648.41</b>	<b>\$ 529,259.67</b>

Tax Collector's Financial Report  
 Summary of Tax Lien Accounts  
 Fiscal Year Ended December 31, 2017

Levies of:	2016	2015	2014	2013 and prior
<b>DEBITS</b>				
Unredeemed Taxes Beginning of Fiscal Year 2016:		\$65,722.64	\$17,199.46	\$1,374.43
Liens executed during the fiscal year	\$185,961.74	0	0	0
Interest and Cost After Lien Execution	\$2,067.34	\$14,184.31	\$6,245.85	0
<b>Total Debits</b>	<b>\$188,029.08</b>	<b>\$79,906.95</b>	<b>\$23,445.31</b>	<b>\$1,374.43</b>
<b>CREDITS</b>				
Remitted to Treasurer:				
Redemptions	\$92,841.21	\$37,005.42	\$12,578.84	0
Interest and Cost After Lien Execution	\$2,298.40	\$14,184.31	\$6,248.53	0
Abatements of Unredeemed Tax	0	1,299.81	\$1,330.07	\$1,374.43
Liens Deeded to Municipality	\$4,249.61	\$4,977.86	\$2,848.00	0
Unredeemed Taxes	\$88,639.86	\$22,439.55	\$439.87	0
<b>Total Credits</b>	<b>\$188,029.08</b>	<b>\$79,906.95</b>	<b>\$23,445.31</b>	<b>\$1,374.43</b>

Important Dates for Taxpayers:

**April 30, 2018** – Any outstanding balance of the 2017 property taxes and interest must be paid in full to prevent further action by the tax lien process. The collector shall give notice to the current owner of impending liens at least 30 days prior to the execution of any lien and notices to all persons holding mortgages with 45 days from the date of execution of a lien. The interest rate changes from 12 % to 18% per annum on any remaining balance that is not paid by the lien date.

**July 1, 2018** - usually when the first issue of the property tax bill is due. The first bill is an estimated bill based on half of the previous year's tax bill, unless you have made improvements to your property or your assessed value has changed.

**December 1, 2018** - usually when the second issue property tax bill is due. This bill is calculated using the new tax rate multiplied by the assessed value of your property as of April 1<sup>st</sup>. The tax year runs from April 1st to March 31<sup>st</sup>.

Respectfully submitted,  
 Donna Young, Tax Collector  
 Stephanie MacKenzie, Deputy Tax Collector

# Town Clerk's Financial Report

<b><u>STATE FEES:</u></b>	<b>Year 2017</b>	<b>Year 2016</b>	<b>Year 2015</b>
Dogs	1,688.00	1,703.50	1,762.50
Marriage Licenses	860.00	387.00	676.00
OHRV	8,174.50	9,131.00	8,292.50
Vital Records	925.00	715.00	970.00
Motor Vehicle & Boat	223,630.37	217,484.83	208,558.01
<b><u>TOTAL PAYMENTS STATE:</u></b>	<b><u>\$ 235,277.87</u></b>	<b><u>\$ 229,421.33</u></b>	<b><u>\$ 220,259.01</u></b>

<b>TOWN REVENUES:</b>			
Aqua Therm Permits	3.50	5.00	2.00
Civil Forfeiture	700.00	625.00	1,100.00
Building Permits Fees	23,055.26	16,534.10	15,854.00
Cemetery Fees	1,800.00	650.00	
Dog Licenses	3,167.50	3,182.50	3,287.00
Dog Licenses – Late Fee	275.00	252.00	165.00
Driveway Permits	90.00	70.00	20.00
Election Files	75.00		
Transfer Station Decals	1,793.00	999.00	883.00
Solid Waste Disposal Coupons	1,267.00	1,091.00	1,046.00
Marriage Licenses	140.00	63.00	119.00
Motor Vehicle Registrations/Boats	581,636.40	574,286.53	516,970.90
OHRV	367.00	414.00	399.00
Fines/Fees from Other Depts.	250.00	1,684.57	1,252.00
Other	60.00		
Photocopies	414.75	530.75	1,035.32
Pistol Permits	180.00	1,380.00	1,170.00
Planning Board Revenue	1,265.00		
Police Reports and Finger Print Fees	452.00		
UCC/Fed & State Liens		195.00	570.00
Vital Records	830.00	645.00	880.00
Welfare Liens	5,783.59	683.13	
Zoning Board of Adjustment Revenue	902.12		
<b><u>Total Town Revenue</u></b>	<b><u>\$ 624,507.12</u></b>	<b><u>\$ 603,290.58</u></b>	<b><u>\$ 544,753.22</u></b>

<b><u>TOTAL TOWN REVENUE:</u></b>	<b><u>\$ 603,290.58</u></b>	<b><u>\$ 544,753.22</u></b>
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<b><u>TOTAL PAID TO TREASURER:</u></b>	<b><u>\$ 859,784.99</u></b>	<b><u>\$ 832,711.91</u></b>	<b><u>\$ 832,711.91</u></b>
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Respectfully Submitted,  
Stephanie Lisle MacKenzie  
Town Clerk

# TOWN TREASURER

YEAR ENDING 12/31/2017

<u>Account Name</u>	<u>Balance 01/01/2017</u>	<u>Receipts and Transfers During period</u>	<u>Interest/Fees During period</u>	<u>Disbursements and Transfers During period</u>	<u>Balance 12/31/2017</u>
GENERAL FUND	\$3,539,762.58	\$13,203,461.83	\$2,051.40	\$12,814,062.38	\$3,931,213.43
REVENUE HOLDING ACCOUNT	66,198.19	3,563,247.09	0.00	3,478,724.17	150,721.11
PAYROLL ACCOUNT	3,536.79	876,530.35	0.00	875,369.03	4,698.11
RECREATION ACCOUNT	8,631.54	16,178.13	5.91	13,224.95	11,590.63
AMBULANCE FUND	287,465.55	33,676.60	298.30	291,519.24	29,921.21
ESCROW DISBURSEMENT	410.24	67,526.48	0.00	67,526.48	410.24
CERTIFICATE OF DEPOSIT #7501	0.00	2,000,000.00	3,757.23	2,003,757.23	0.00
<b>TOTALS</b>	<b>\$3,906,004.89</b>	<b>\$19,760,620.48</b>	<b>\$6,112.84</b>	<b>\$19,544,183.48</b>	<b>\$4,128,554.73</b>

## TD Bank Escrow Account

Master #22022

<u>Project/Bond Account Name</u>	<u>Balance 1/1/2017</u>	<u>Deposits</u>	<u>Interest</u>	<u>Paid Out</u>	<u>Balance 12/31/2017</u>
Impact Fee / Ahlin	4,151.59	-	8.44	4,160.03	0.00
Impact Fee / Babcock	5,801.50	-	0.52	5,801.50	0.52
Impact Fee / Barwell	2,618.86	-	5.32	2,624.18	0.00
Impact Fee / Beals	1,811.47	-	0.16	1,811.63	0.00
Impact Fee / Beveridge	5,292.24	-	10.76	5,303.00	0.00
Impact Fee / Brown, Graeme	485.35	-	0.98	486.33	0.00
Impact Fee / Ellingwood	0.64	-	-	0.64	0.00
Impact Fee / Coleman	326.12	-	0.67	326.79	0.00
Impact Fee / Cormier	0.41	-	-	0.41	0.00
Impact Fee / Crossan	4,643.40	-	9.44	4,652.84	0.00
Impact Fee / Delaney	382.98	-	0.78	383.76	0.00
Impact Fee / Dinges	0.49	-	-	0.49	0.00
Impact Fee / Doubleday	1.30	-	-	1.30	(0.00)
Impact Fee / Driscoll	626.64	-	1.28	627.92	0.00
Impact Fee / Gilson	3.06	-	-	3.06	0.00
Impact Fee / Goodspeed	1.08	-	-	1.08	0.00
Impact Fee / Gosciminski	5.94	-	-	5.94	(0.00)
Impact Fee / Gosselin	3,695.96	-	7.52	3,703.48	0.00
Impact Fee / Groppo	1,465.77	-	2.98	1,468.75	0.00
Impact Fee / Haskell	1.63	-	-	1.63	0.00
Impact Fee / Howland	1,093.24	-	0.10	1,093.34	0.00
Impact Fee / Hopkins	161.93	-	0.33	162.26	0.00

<b>Project/Bond Account Name</b>	<b>Balance 1/1/2017</b>	<b>Deposits</b>	<b>Interest</b>	<b>Paid Out</b>	<b>Balance 12/31/2017</b>
Impact Fee / Klingler	3,818.95	-	7.76	3,826.71	0.00
Impact Fee / Leahy	0.85	-	-	0.85	0.00
Impact Fee / Mullen	0.61	-	-	0.61	0.00
Impact Fee / Patch	6,754.56	-	13.72	6,768.28	0.00
Impact Fee / Picard	5.11	-	-	5.11	0.00
Impact Fee / Poston	1,521.18	-	3.09	1,524.27	0.00
Impact Fee / Shaws Pond LLC	4,011.88	-	0.36	4,012.24	0.00
Impact Fee / Simard	1,127.21	-	2.29	1,129.50	0.00
Impact Fee / Smith	1,375.14	-	0.12	1,375.26	0.00
Impact Fee / Somers	1,374.80	-	2.79	1,377.59	0.00
Impact Fee / Straight	1.43	-	-	1.43	(0.00)
Impact Fee / Sullivan	668.68	-	1.36	670.04	0.00
Impact Fee / White	5,504.84	-	11.19	5,516.03	0.00
Impact Fee / Zampreri	1,991.83	-	4.05	1,995.88	0.00
Impact Fee / Sherback	1,749.17	-	3.99	-	1,753.16
Impact Fee / Demeritt	7,313.53	-	16.67	-	7,330.20
Impact Fee / Santoro	3.75	-	-	3.75	0.00
Impact Fee / Solon Realty	45.11	-	0.01	45.12	0.00
Impact Fee / Vello	531.19	-	1.08	532.27	0.00
Impact Fee / Laurie	1,026.19	-	2.34	-	1,028.53
Impact Fee / McFarland	3,470.68	-	7.91	-	3,478.59
Impact Fee / Laurie & Thomas Smith	4,121.18	-	0.38	4,121.18	0.38
Impact Fee / Anthony C Eldridge	2,533.52	-	5.77	-	2,539.29
Impact Fee / Kevin Carter	368.22	-	0.84	-	369.06
Project Acct / Freeman Goodrich	4,336.13	-	9.88	-	4,346.01
Impact Fee / Acerman, James	0.00	1,165.00	1.12	-	1,166.12
Impact Fee / Clear Creek Builders LLC	0.00	6,186.00	8.56	1,165.00	5,029.56
Impact Fee / Gould/Joyce	0.00	3,032.82	1.70	-	3,034.52
Impact Fee / Bethal Builders LLC	0.00	3,290.04	1.87	-	3,291.91
Impact Fee / Fletcher Barbara	0.00	1,565.46	0.22	-	1,565.68
Project Acct / Abraham Burtman Trust	519.02	-	1.18	-	520.20
Project Acct / Boodey House Account	11,367.42	5,642.00	31.34	-	17,040.76
Project Acct / Conservation Fund	57,896.27	11,023.19	144.34	-	69,063.80
Project Acct / Drug Forfeiture	3,727.78	-	4.92	2,000.00	1,732.70
Project Acct / Meetinghouse Fund	898.66	-	2.04	-	900.70
Project Acct / Merry Meeting Rd Fund	11,674.65	-	26.61	-	11,701.26
Project Acct / NDAA/Uniforms	2,285.52	-	5.21	-	2,290.73
Project Acct / PB Grants/Donations	5.65	-	0.01	-	5.66
Project Acct / Yield Tax Escrow	1,590.94	-	3.63	-	1,594.57
Project Acct / William A Day Jr & Sons LLC	0.00	1,000.00	0.47	-	1,000.47
Project Acct / Town of Middleton	0.00	1,000.00	0.14	-	1,000.14
Road Bond / Berry	519.26	-	1.18	-	520.44
Road Bond / CCVD/Intec	2,127.12	-	4.85	-	2,131.97
Road Bond / Cardile Drainage	613.47	-	1.39	-	614.86
Road Bond / Fadden Ham Road Bond	1,160.74	-	2.64	-	1,163.38
Road Bond / McKay Road Bond	512.52	-	1.17	-	513.69
Road Bond / Northern Timber Inv	504.28	-	1.15	-	505.43
Road Bond / Thomas Aubert Escrow	1,539.84	-	3.51	-	1,543.35
Road Bond / Whitker Fadden Rd Imp	2,250.02	-	5.13	-	2,255.15
Misc / Charles McKay Reclamation	13,054.91	-	29.76	-	13,084.67

<b>Project/Bond Account Name</b>	<b>Balance 1/1/2017</b>	<b>Deposits</b>	<b>Interest</b>	<b>Paid Out</b>	<b>Balance 12/31/2017</b>
Misc / E. Randell Parkquin Escrow	2,247.15	-	5.12	-	2,252.27
Misc / Green Oak Realty Develop	500.00	300.00	1.60	-	801.60
Misc / Pierce Logging	0.00	1,000.00	0.56	-	1,000.56
Misc / Weigle	0.00	1,000.00	0.57	-	1,000.57
Misc / Whites Logging	0.00	1,000.00	0.56	-	1,000.56
Misc / Fort Mountain Trucking Co Inc	0.00	1,815.90	0.25	-	1,816.15
Misc / CJ Logging	0.00	1,000.00	0.14	-	1,000.14
<b>Totals</b>	<b>\$ 201,222.56</b>	<b>\$ 40,020.41</b>	<b>\$ 437.82</b>	<b>\$ 68,691.48</b>	<b>\$ 172,989.31</b>

Submitted by : Heidi Duford, Treasurer

# Town of New Durham, New Hampshire



Copple Crown Village District







2018  
**MS-737**

**Proposed Budget**

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Expenditures Prior Year	Commissioner's Appropriations Ensuig FY (Recommended)	Commissioner's Appropriations Ensuig FY (Not Recommended)	Budget Committee's Appropriations Ensuig FY (Recommended)	Budget Committee's Appropriations Ensuig FY (Not Recommended)
<b>General Government</b>								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive	02	\$3,750	\$4,815	\$17,701	\$0	\$17,701	\$0
4140-4149	Election, Registration, and Vital Statistics		\$0	\$0	\$0	\$0	\$0	\$0
4150-4151	Financial Administration	02	\$1,000	\$0	\$999	\$0	\$999	\$0
4152	Revaluation of Property		\$0	\$0	\$0	\$0	\$0	\$0
4153	Legal Expense		\$1,000	\$0	\$0	\$0	\$0	\$0
4155-4159	Personnel Administration	02	\$750	\$0	\$1,500	\$0	\$1,500	\$0
4191-4193	Planning and Zoning		\$0	\$0	\$0	\$0	\$0	\$0
4194	General Government Buildings	02	\$7,000	\$0	\$7,500	\$0	\$7,500	\$0
4195	Cemeteries		\$0	\$0	\$0	\$0	\$0	\$0
4196	Insurance	02	\$7,300	\$7,535	\$7,700	\$0	\$7,700	\$0
4197	Advertising and Regional Association	02	\$500	\$552	\$600	\$0	\$600	\$0
4199	Other General Government	02	\$0	\$8,915	\$5,000	\$0	\$5,000	\$0
<b>General Government Subtotal</b>			<b>\$21,300</b>	<b>\$21,817</b>	<b>\$41,000</b>	<b>\$0</b>	<b>\$41,000</b>	<b>\$0</b>
<b>Public Safety</b>								
4210-4214	Police		\$0	\$0	\$0	\$0	\$0	\$0
4215-4219	Ambulance		\$0	\$0	\$0	\$0	\$0	\$0
4220-4229	Fire		\$0	\$0	\$0	\$0	\$0	\$0
4240-4249	Building Inspection		\$0	\$0	\$0	\$0	\$0	\$0
4290-4298	Emergency Management		\$0	\$0	\$0	\$0	\$0	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0	\$0	\$0
<b>Public Safety Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Airport/Aviation Center</b>								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
<b>Airport/Aviation Center Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Highways and Streets</b>								
4311	Administration		\$10,000	\$0	\$0	\$0	\$0	\$0



**New Hampshire**  
 Department of  
 Revenue  
 Administration

**2018**  
**MS-737**

**Proposed Budget**

4312	Highways and Streets	02	\$20,000	\$37,443	\$40,000	\$0	\$40,000	\$0
4313	Bridges		\$0	\$0	\$0	\$0	\$0	\$0
4316	Street Lighting		\$0	\$0	\$0	\$0	\$0	\$0
4319	Other		\$0	\$0	\$0	\$0	\$0	\$0
<b>Highways and Streets Subtotal</b>			<b>\$30,000</b>	<b>\$37,443</b>	<b>\$40,000</b>	<b>\$0</b>	<b>\$40,000</b>	<b>\$0</b>

**Sanitation**

4321	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal		\$0	\$0	\$0	\$0	\$0	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0	\$0	\$0
4326- 4329	Sewage Collection, Disposal and Other		\$0	\$0	\$0	\$0	\$0	\$0
<b>Sanitation Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Water Distribution and Treatment**

4331	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4332	Water Services	02	\$10,000	\$9,837	\$10,000	\$0	\$10,000	\$0
4335- 4339	Water Treatment, Conservation and Other	02	\$5,000	\$8,931	\$8,800	\$0	\$8,800	\$0
<b>Water Distribution and Treatment Subtotal</b>			<b>\$15,000</b>	<b>\$18,768</b>	<b>\$18,800</b>	<b>\$0</b>	<b>\$18,800</b>	<b>\$0</b>

**Electric**

4351- 4352	Administration and Generation		\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0
<b>Electric Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Health**

4411	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4414	Pest Control		\$0	\$0	\$0	\$0	\$0	\$0
4415- 4419	Health Agencies, Hospitals, and Other		\$0	\$0	\$0	\$0	\$0	\$0
<b>Health Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Welfare**

4441- 4442	Administration and Direct Assistance		\$0	\$0	\$0	\$0	\$0	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0	\$0	\$0
4445- 4449	Vendor Payments and Other		\$0	\$0	\$0	\$0	\$0	\$0





**New Hampshire**  
*Department of  
 Revenue  
 Administration*

**2018  
 MS-737**

**Proposed Budget**

4914S	To Proprietary Fund - Sewer	\$0	\$0	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water	\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds	\$0	\$0	\$0	\$0	\$0	\$0
<b>Operating Transfers Out Subtotal</b>		<b>\$1,000</b>	<b>\$1,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Operating Budget Appropriations</b>		<b>\$127,800</b>	<b>\$182,275</b>	<b>\$110,300</b>	<b>\$0</b>	<b>\$110,300</b>	<b>\$0</b>



**2018  
 MS-737**

**Proposed Budget**

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Expenditures Prior Year	Commissioner's Appropriations Ensuig FY (Recommended)	Commisioner's Appropriations Ensuig FY (Not Recommended)	Budget Committee's Appropriations Ensuig FY (Recommended)	Budget Committee's Appropriations Ensuig FY (Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0

<b>Total Proposed Special Articles</b>
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**New Hampshire**  
 Department of  
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**Proposed Budget**

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Expenditures Prior Year	Commissioner's Appropriations Ensuing FY (Recommended)	Commissioner's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
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**Total Proposed Individual Articles**



**2018  
 MS-737**

**Proposed Budget**

Account	Source	Article	Actual Revenues Prior Year	Commissioner's Estimated Revenues	Budget Committee's Estimated Revenues
<b>Taxes</b>					
3120	Land Use Change Tax - General Fund		\$0	\$0	\$0
3180	Resident Tax		\$115,374	\$0	\$0
3185	Yield Tax		\$0	\$0	\$0
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes		\$0	\$0	\$0
9991	Inventory Penalties		\$0	\$0	\$0
<b>Taxes Subtotal</b>			<b>\$115,374</b>	<b>\$0</b>	<b>\$0</b>
<b>Licenses, Permits, and Fees</b>					
3210	Business Licenses and Permits		\$0	\$0	\$0
3220	Motor Vehicle Permit Fees		\$0	\$0	\$0
3230	Building Permits		\$0	\$0	\$0
3290	Other Licenses, Permits, and Fees		\$0	\$0	\$0
3311- 3319	From Federal Government		\$0	\$0	\$0
<b>Licenses, Permits, and Fees Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>State Sources</b>					
3351	Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution		\$0	\$0	\$0
3353	Highway Block Grant		\$0	\$0	\$0
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)		\$0	\$0	\$0
3379	From Other Governments		\$0	\$0	\$0
<b>State Sources Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Charges for Services</b>					
3401- 3406	Income from Departments	02	\$21,700	\$22,100	\$22,100
3409	Other Charges		\$0	\$0	\$0
<b>Charges for Services Subtotal</b>			<b>\$21,700</b>	<b>\$22,100</b>	<b>\$22,100</b>
<b>Miscellaneous Revenues</b>					
3501	Sale of Municipal Property		\$0	\$0	\$0



**New Hampshire**  
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**Proposed Budget**

3502	Interest on Investments	\$0	\$0	\$0
3503-3509	Other	\$90,000	\$0	\$0
<b>Miscellaneous Revenues Subtotal</b>		<b>\$90,000</b>	<b>\$0</b>	<b>\$0</b>
<b>Interfund Operating Transfers In</b>				
3912	From Special Revenue Funds	\$0	\$0	\$0
3913	From Capital Projects Funds	\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)	\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)	\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)	\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)	\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)	\$0	\$0	\$0
3915	From Capital Reserve Funds	\$0	\$0	\$0
3916	From Trust and Fiduciary Funds	\$0	\$0	\$0
3917	From Conservation Funds	\$0	\$0	\$0
<b>Interfund Operating Transfers In Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Other Financing Sources</b>				
3934	Proceeds from Long Term Bonds and Notes	\$0	\$0	\$0
9998	Amount Voted from Fund Balance	\$0	\$0	\$0
9999	Fund Balance to Reduce Taxes	\$0	\$0	\$0
<b>Other Financing Sources Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Estimated Revenues and Credits</b>		<b>\$227,074</b>	<b>\$22,100</b>	<b>\$22,100</b>



**2018  
 MS-737**

**Proposed Budget**

<b>Item</b>	<b>Prior Year</b>	<b>Commissioner's Ensnung FY (Recommended)</b>	<b>Budget Committee's Ensnung FY (Recommended)</b>
Operating Budget Appropriations	\$129,800	\$110,300	\$110,300
Special Warrant Articles	\$1,000	\$0	\$0
Individual Warrant Articles	\$0	\$0	\$0
<b>Total Appropriations</b>	<b>\$130,800</b>	<b>\$110,300</b>	<b>\$110,300</b>
Less Amount of Estimated Revenues & Credits	\$20,500	\$22,100	\$22,100
<b>Estimated Amount of Taxes to be Raised</b>	<b>\$110,300</b>	<b>\$88,200</b>	<b>\$88,200</b>



**2018**  
**MS-737**

**Proposed Budget**

<b>1. Total Recommended by Budget Committee</b>	<b>\$110,300</b>
<b>Less Exclusions:</b>	
2. Principal: Long-Term Bonds & Notes	\$0
3. Interest: Long-Term Bonds & Notes	\$0
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions ( <i>Sum of Lines 2 through 5 above</i> )	\$0
<b>7. Amount Recommended, Less Exclusions (Line 1 less Line 6)</b>	<b>\$110,300</b>
8. 10% of Amount Recommended, Less Exclusions ( <i>Line 7 x 10%</i> )	\$11,030
<b>Collective Bargaining Cost Items:</b>	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
<b>12. Bond Override (RSA 32:18-a), Amount Voted</b>	<b>\$0</b>
<b>Maximum Allowable Appropriations Voted at Meeting: (Line 1 + Line 8 + Line 11 + Line 12)</b>	<b>\$121,330</b>



**DRA Revised/Reviewed Appropriations**

**Copple Crown Village**

For the period beginning January 1, 2017 and ending December 31, 2017

*In accordance with RSA 21-J:35, the department is notifying you of the following changes in the appropriations used in computing the tax rate.*

Account	Purpose	Article	Appropriations As Voted	Change Amount	DRA Revised Appropriations
<b>General Government</b>					
4130-4139	Executive	3	\$3,750	\$0	\$3,750
4140-4149	Election, Registration, and Vital Statistics		\$0	\$0	\$0
4150-4151	Financial Administration	3	\$1,000	\$0	\$1,000
4152	Revaluation of Property		\$0	\$0	\$0
4153	Legal Expense	3	\$1,000	\$0	\$1,000
4155-4159	Personnel Administration	3	\$750	\$0	\$750
4191-4193	Planning and Zoning		\$0	\$0	\$0
4194	General Government Buildings	3	\$7,000	\$0	\$7,000
4195	Cemeteries		\$0	\$0	\$0
4196	Insurance	3	\$7,300	\$0	\$7,300
4197	Advertising and Regional Association	3	\$500	\$0	\$500
4199	Other General Government		\$0	\$0	\$0
<b>General Government Subtotal</b>			<b>\$21,300</b>	<b>\$0</b>	<b>\$21,300</b>
<b>Public Safety</b>					
4210-4214	Police		\$0	\$0	\$0
4215-4219	Ambulance		\$0	\$0	\$0
4220-4229	Fire		\$0	\$0	\$0
4240-4249	Building Inspection		\$0	\$0	\$0
4290-4298	Emergency Management		\$0	\$0	\$0
4299	Other (Including Communications)		\$0	\$0	\$0
<b>Public Safety Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Airport/Aviation Center</b>					
4301-4309	Airport Operations		\$0	\$0	\$0
<b>Airport/Aviation Center Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Highways and Streets</b>					
4311	Administration	3	\$10,000	\$0	\$10,000
4312	Highways and Streets	3	\$20,000	\$0	\$20,000
4313	Bridges		\$0	\$0	\$0
4316	Street Lighting		\$0	\$0	\$0
4319	Other		\$0	\$0	\$0
<b>Highways and Streets Subtotal</b>			<b>\$30,000</b>	<b>\$0</b>	<b>\$30,000</b>



**DRA Revised/Reviewed Appropriations**

Account	Purpose	Article	Appropriations As Voted	Change Amount	DRA Revised Appropriations
<b>Sanitation</b>					
4321	Administration		\$0	\$0	\$0
4323	Solid Waste Collection		\$0	\$0	\$0
4324	Solid Waste Disposal		\$0	\$0	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0
4326-4329	Sewage Collection, Disposal and Other		\$0	\$0	\$0
<b>Sanitation Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Water Distribution and Treatment</b>					
4331	Administration		\$0	\$0	\$0
4332	Water Services	3	\$10,000	\$0	\$10,000
4335-4339	Water Treatment, Conservation and Other	3	\$5,000	\$0	\$5,000
<b>Water Distribution and Treatment Subtotal</b>			<b>\$15,000</b>	<b>\$0</b>	<b>\$15,000</b>
<b>Electric</b>					
4351-4352	Administration and Generation		\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0
<b>Electric Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Health</b>					
4411	Administration		\$0	\$0	\$0
4414	Pest Control		\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other		\$0	\$0	\$0
<b>Health Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Welfare</b>					
4441-4442	Administration and Direct Assistance		\$0	\$0	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$0	\$0	\$0
<b>Welfare Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Culture and Recreation</b>					
4520-4529	Parks and Recreation	3	\$4,000	\$0	\$4,000
4550-4559	Library		\$0	\$0	\$0
4583	Patriotic Purposes		\$0	\$0	\$0
4589	Other Culture and Recreation		\$0	\$0	\$0
<b>Culture and Recreation Subtotal</b>			<b>\$4,000</b>	<b>\$0</b>	<b>\$4,000</b>



**DRA Revised/Reviewed Appropriations**

Account	Purpose	Article	Appropriations As Voted	Change Amount	DRA Revised Appropriations
<b>Conservation and Development</b>					
4611-4612	Administration and Purchasing of Natural Resources		\$0	\$0	\$0
4619	Other Conservation		\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0
<b>Conservation and Development Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Debt Service</b>					
4711	Long Term Bonds and Notes - Principal	3	\$52,000	\$0	\$52,000
4721	Long Term Bonds and Notes - Interest	3	\$3,500	\$0	\$3,500
4723	Tax Anticipation Notes - Interest		\$0	\$0	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0
<b>Debt Service Subtotal</b>			<b>\$55,500</b>	<b>\$0</b>	<b>\$55,500</b>
<b>Capital Outlay</b>					
4901	Land		\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	3	\$1,000	\$0	\$1,000
4903	Buildings		\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$0	\$0
<b>Capital Outlay Subtotal</b>			<b>\$1,000</b>	<b>\$0</b>	<b>\$1,000</b>
<b>Operating Transfers Out</b>					
4912	To Special Revenue Fund		\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0
4915	To Capital Reserve Fund	2,3	\$4,000	(\$1,000)	\$3,000
4916	To Expendable Trusts/Fiduciary Funds		\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0
4919	To Agency Funds		\$0	\$0	\$0
<b>Operating Transfers Out Subtotal</b>			<b>\$4,000</b>	<b>(\$1,000)</b>	<b>\$3,000</b>
<b>Total Voted Appropriations</b>			<b>\$130,800</b>	<b>(\$1,000)</b>	<b>\$129,800</b>

**Explanation for Adjustments**

Warrant	Reason for Adjustment
2	11/15 - Insufficient fund balance to fund appropriation. - Disallow
3	TA: Adding to a CRF or ETF is a "Special" warrant article and should not be included in the operating budget.



## **Copple Crown Village**

### **Summary Inventory of Valuation**

**Reports Required:** RSA 21-J:34 as amended, provides for certification of valuations, appropriations, estimated revenues and such other information as the Department of Revenue Administration may require upon reports prescribed for that purpose.

**Note:** The values and figures provided represent the detailed values that are used in the city/towns tax assessments and sworn to uphold under Oath per RSA 75:7.

**For assistance please contact:**  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>

Assessor
Jeffrey Earls (Cross Country Appraisal)
Preparers
Laura Zuzgo <ndassessing@newdurhamnh.us>
Laura Zuzgo <ndassessing@newdurhamnh.us>



<b>Land Value Only</b>		<b>Acres</b>	<b>Valuation</b>	
1A	Current Use RSA 79-A	24.00	\$720	
1B	Conservation Restriction Assessment RSA 79-B	0.00		
1C	Discretionary Easements RSA 79-C	0.00		
1D	Discretionary Preservation Easements RSA 79-D	0.00		
1E	Taxation of Land Under Farm Structures RSA 79-F	0.00		
1F	Residential Land	135.00	\$2,346,400	
1G	Commercial/Industrial Land	0.00		
<b>1H</b>	<b>Total of Taxable Land</b>	<b>159.00</b>	<b>\$2,347,120</b>	
1I	Tax Exempt and Non-Taxable Land	85.00	\$238,480	
<b>Buildings Value Only</b>		<b>Structures</b>	<b>Valuation</b>	
2A	Residential		\$9,497,300	
2B	Manufactured Housing RSA 674:31		\$0	
2C	Commercial/Industrial		\$0	
2D	Discretionary Preservation Easements RSA 79-D		\$0	
2E	Taxation of Farm Structures RSA 79-F		\$0	
2F	Total of Taxable Buildings		\$9,497,300	
2G	Tax Exempt and Non-Taxable Buildings		\$122,500	
<b>Utilities &amp; Timber</b>			<b>Valuation</b>	
3A	Utilities			
3B	Other Utilities			
4	Mature Wood and Timber RSA 79:5			
<b>5</b>	<b>Valuation before Exemption</b>		<b>\$11,844,420</b>	
<b>Exemptions</b>		<b>Total Granted</b>	<b>Valuation</b>	
6	Certain Disabled Veterans RSA 72:36-a			
7	Improvements to Assist the Deaf RSA 72:38-b V			
8	Improvements to Assist Persons with Disabilities RSA 72:37-a			
9	School Dining/Dormitory/Kitchen Exemption RSA 72:23-IV			
10	Non-Utility Water & Air Pollution Control Exemption RSA 72:12-a			
10B	Utility Water & Air Pollution Control Exemption RSA 72:12-a		\$0	
<b>11</b>	<b>Modified Assessed Value of All Properties</b>		<b>\$11,844,420</b>	
<b>Optional Exemptions</b>		<b>Amount Per</b>	<b>Total Granted</b>	<b>Valuation</b>
12	Blind Exemption RSA 72:37	\$15,000		
13	Elderly Exemption RSA 72:39-a,b			
14	Deaf Exemption RSA 72:38-b	\$0		
15	Disabled Exemption RSA 72:37-b	\$13,400	13,400	\$13,400
16	Wood Heating Energy Systems Exemption RSA 72:70			
17	Solar Energy Systems Exemption RSA 72:62			
18	Wind Powered Energy Systems Exemption RSA 72:66			
19	Additional School Dining/Dorm/Kitchen Exemptions RSA 72:23 IV			
<b>20</b>	<b>Total Dollar Amount of Exemptions</b>			<b>\$13,400</b>
<b>21</b>	<b>Net Valuation</b>			<b>\$11,831,020</b>
<b>22</b>	<b>Less Utilities</b>			<b>\$0</b>
<b>23</b>	<b>Net Valuation without Utilities</b>			<b>\$11,831,020</b>

# Town of New Durham, New Hampshire



General Administration



# New Durham Fee Schedule

## TRANSFER STATION FEES

<b>Facility User Fee (biennial):</b>	<b>\$5.00</b>
<b>Commercial Trash Hauler Permit (annual)</b>	<b>\$100.00</b>
	<b>Bulky Waste</b>

Mattresses & household waste	\$10.00
Tires (unmounted automobile tires)	\$3.00
Large truck or tractor tires (unmounted only)	\$15.00
Propane Tanks (20 lb.) Must be empty	\$5.00
Electronic Waste/E-Waste (televisions/monitors/computer towers & accessories)	\$15.00
Household appliances with Freon (refrigerators, freezers, air conditioners, dehumidifiers & water coolers).	\$15.00
Regular Appliances without Freon i.e. dryers, hot water heaters, stoves, dishwashers & microwaves	\$10.00
Scrap metal	No Fee
Toilets	\$2.00
Residential brush & composting materials	No Fee

### Disposal of Construction & Demolition Materials

#### For the disposal of the following materials:

Contractors & businesses shall show a copy of a New Durham Building Permit & the homeowner's facility use decal number proving the source of construction & demolition debris or sheetrock & shingles.

A limit of four cubic yards per permit.

Contractors, businesses & home remodeling generating more than four cubic yards of construction & demolition debris or sheetrock & shingles are asked to use a waste removal service to dispose of their materials.

#### Construction & Demolition Debris\*

Is assessed a fee of \$1.00/cubic foot/\$0.08/lb weighed on floor scale (rate is consistent with rate for truck load or cubic foot)

Includes: Painted, unpainted wood, carpets & rugs, etc.

Pickup Trucks with a 6 foot bed	\$40.00
Pickup Trucks with an 8 foot bed	\$50.00
Cab & Chassis Truck with platform &/or dump cart beds, not to exceed 17,500 GVW	\$60.00

**Note:** Loads exceeding the height of the manufactures' truck bed will be charged an additional fee, at \$1.00/cubic foot. Platform beds with manufacturers' rack style body will be assessed at the cubic foot rate.

#### Shingles or Sheetrock\*

Is assessed a fee of \$2.00/cubic foot/\$0.08/lb weighed on floor scale (rate is consistent with rate for truck load or cubic foot).

#### Shingles must be separated from all other debris\*

Pickup Trucks with 6 foot beds	\$80.00
Pickup Trucks with 8 foot beds	\$100.00
Cab & chassis truck with platform &/or dump cart beds, not to exceed 17,500 GVW	\$120.00

\*- Fees assessed to be determined by the Solid Waste Attendant, for less than full truck loads.

**Note: Loads exceeding the height of the manufactures' truck bed will be charged an additional fee, at \$2.00/cubic foot. Platform beds with manufactures rack style body will be assessed at the cubic foot rate.**

**Note: The Transfer Station does not accept cash on the premises. Check Only.**

**Transfer Station coupons can be purchased at the Town Clerk's office.**

# New Durham Fee Schedule

## PLANNING & ZONING

**Note: Standard Application fees include: Abutters, Newspaper, Administration & Recording Fees (if required)**

Subdivision Application Fee	\$90	Newspaper Notice	\$75
Subdivision Lot Fees (each lot)	\$90	Recording Fees	variable
Lot Line Adjustment Application Fee	\$45	Site Plan Review Application	\$75-\$100
Variance Application	\$25	Home Occupation Application	\$25
Special Exemption	\$25	Excavation Application	\$50
Conditional Use Permit	\$100	Administrative Fee	\$25

Notice of Abutters (each) \$5 per envelope. All envelopes must be addressed by the applicant & already have all of the stamps for certified/return receipt on them. Both certified return receipt mail forms must be correctly filled out by the applicant.

## BUILDING INSPECTION FEES

Calculation of value used to determine permit fee:

Residential Building	\$70 per square foot	Non-Livable Space	\$35 per square foot
Remodeling	\$30 per square foot	Porches/Decks/Sheds, etc.	\$20 per square ft
Manufactured/Mobile homes:	The Bill of Sale is required		
Commercial Structures/Buildings	Copy of contract required		
Building Permit			\$30 flat fee plus \$5 per \$1000 value
Electrical Permit			\$50 flat fee includes temp, permanent & upgrade
Plumbing Permit			\$50 flat fee
Re-Inspection Fee			\$25 after requiring a 3 <sup>rd</sup> inspection
Re-roof/Siding/Windows			\$25 per permit
Swimming pool Permit			\$50 flat fee
Demolition Permit			\$25 flat fee
Removal of Stop Work Order/Legal Notice			\$200 flat fee
Start work without Permit			\$200 flat fee plus two times the permit fee
Revision of Permit			\$25 flat fee
Extensions/Renewals of Permits			One half the original fee if done by expiration date
Extensions/Renewals of Permits			Full permit fee if done after expiration date
Septic Plan Review			\$25 flat fee
Sign Permit			\$25 flat fee
Required Health Inspection			\$25 flat fee
Chimney/Vent & Fireplace Permit			\$25 flat fee
Mechanical/Gas/ Chimney Permit			\$25 flat fee
Burner Replacement			\$25 flat fee
Temp C/O			\$2 per day
Impact Fee			\$2.34 per square foot

## LIBRARY FEES

Copies from the computer	\$0.10	Copies (per page)	\$.15
Fax (per page – no charge for cover sheet)	\$1		

## ORDINANCE & REGULATION FEES

Zoning & Land Use Ordinance	\$1	Subdivision Regulations	\$2
Telecommunications Facility Ordinance	\$1	Building Code Regulations	\$1
Mobile Home Park Ordinance	\$2	Excavation Regulations	\$1
Roadway Related Subdivision Regulations	\$2	Wetlands Town Application Fee	\$16
Site Plan Review Regulations	\$2	Impact Fee Regulations	\$1
Storm Water Management & Erosion	\$1		

# New Durham Fee Schedule

## ASSESSING FEES

Tax Cards (8 ½" x 11")	\$1 each	Map/Lot Index (legal size)	\$35
Tax Maps (11" x 17")	\$1 each	Map/Lot Index on Disk	\$25
Full Set of Tax Maps	\$35	Map/Lot Index E-mailed	\$25

## TOWN CLERK FEES

Municipal Agent Fee (State portion done at Town Hall)	\$3		
Vehicle Title Application State Fee	\$25	Vehicle Title Application Town Fee	\$2
Copy of MV Registration State Fee	\$15	Copy of MV Registration Town Fee	\$3
OHRV/Snowmobile Fee to Town	\$3	Boat Fee to Town	\$5
Transfer Station Coupons - \$1, \$5 & \$10 coupons (purchased at the Town Hall)			
Marriage License	\$50		
Copy of Vital Record	\$15	Subsequent Copies	\$10
Dog License			
Not Spayed/Not Neutered	\$9	Spayed/Neutered	\$6.50
Puppy (7 months or younger)	\$6.50	Group License (5 or more dogs)	\$20
Dog License Late Fee - Additional \$1 per month overdue		Dog License Civil Forfeiture	\$25
Returned Check	\$25	Voter's Checklist Information	\$25
Notary Fees	Free	Copy of Filmed Meeting on DVD	\$2
Photocopy \$.50 each for first 2 -\$.20 each additional		Driveway Permit	\$10
Transfer Station/Beach Decal (biennial)	\$5	Aqua-therm Permit	\$.50
Blasting Permit	Free	Raffle Permit	Free
Hawkers/Peddlers Permit first time fee is \$100 per year/renewal fee \$50			
Hawkers/Peddlers Penalty: \$200 for each violation times the number of days violation occurred			

## CEMETERY FEES

Adult Grave Opening (during working hours)	\$300	Burial for a Cremation Container	\$50
Child Grave Opening (during working hours)	\$100	Disinterment	\$600
Cremation Opening (during working hours)	\$50	Purchase a Lot in Sections A, B & C	\$500

Resale of purchased lots is strictly prohibited. The owner may return the space to the Town & receive compensation in the same amount the owner paid for the lot. Re-sale by the Town of returned lots will be at the current rate of \$500.

## POLICE DEPARTMENT FEES

Concealed Weapons Permit (Four Years)	\$10	Video or Audio CD	\$20
Detail Pay ( Officer & vehicle per hour)	\$55	Diagrams	\$10
Basic Two Page Report	\$5	Finger Prints (non-criminal)	\$5
Additional Page	\$1	Photos (on CD)	\$10
Accident Report	\$15	Photos (on photo paper)	\$10
		Photos (on copy paper)	\$5

# Restoration of Involuntarily Merged Lots

## HB – 316 Notice

If you own real estate lots that were involuntarily merged by municipal action, you may be able to have those lots restored to their pre-merger status.

Your property may qualify if two or more contiguous lots were merged for zoning, assessing, or taxation purposes and the merger occurred:

- During your ownership, without your consent; or
- Prior to your ownership, if no previous owner consented to the merger.

To restore your property to pre-merger status, you must:

- Make a request to the local governing body
- No later than December 31, 2021.

Once restored:

- Your properties will once again become separate lots; however, they must still conform to applicable land use ordinances. Restoration does not cure non-conformity.

*Read the full statute at [RSA 674:39-aa Restoration of Involuntarily Merged Lots](#).*

# Land and Buildings Acquired Through Tax Collector's Deed

MAP /LOT	LOCATION	AREA	DATE	BOOK/PAGE	ASSESSED
121-060-000	177 South Shore Rd. L&B	0.17	11/6/2017	4524-0974	\$ 145,100
205-047-000	91 Mountain Drive, L&B	0.36	3/4/2013	4103/0979	\$ 7,000
206-023-000	Kings Highway, Land	0.14		-	\$ 4,500
209-046-000	Kings Highway, Land	54	10/19/2006	3448/0790	\$ 6,330
209-060-000	Innsbruck Drive, Land	0.422	7/11/2002	2541/0491	\$ 4,400
209-062-000	Garmish Drive, Land	0.54	7/11/2002	2541/0491	\$ 1,600
209-063-000	Innsbruck Drive, Land	0.45	3/4/2013	4103-0980	\$ 4,500
209-064-000	Innsbruck Drive, Land	0.504	11/7/2013	4178-0658	\$ 4,600
209-068-000	Saint Moritz Road, Land	0.881	7/11/2002	2541/0498	\$ 7,300
209-076-000	Saint Moritz Road, Land	0.692	7/11/2002	2541/0497	\$ 7,200
209-079-000	Saint Moritz Road, Land	0.448	1/11/2011	3897/0289	\$ 6,200
209-092-000	Saint Moritz Road, Land	0.5	11/6/2017	4524-0973	\$ 8,000
209-093-000	Saint Moritz Road, Land	0.47	11/6/2017	4524-0972	\$ 7,800
209-094-000	Mountain Drive, Land	0.516	7/11/2002	2541/0496	\$ 6,300
209-102-000	Lucerne Lane, Land	1.15	7/11/2002	2541/0495	\$ 2,200
210-033-000	Deer Lane, Land	0.425	11/7/1997	1965/0020	\$ 5,200
210-037-000	Mountain Drive, Land	0.356	12/5/1995	1836/0119	\$ 9,500
210-058-000	Interlaken Drive, Land	14.14	10/19/2006	3448/0788	\$ 3,080
210-075-000	Franconia Drive, Land	0.352	11/12/1998	2056/0710	\$ 1,400
210-081-000	Mountain Drive, Land	0.377	11/7/2013	4178/0657	\$ 6,400
210-084-000	Franconia Drive, Land	0.34	10/10/2014	4249/0018	\$ 6,900
210-085-000	Franconia Drive, Land	0.34	10/10/2014	4249/0019	\$ 6,900
210-097-000	Franconia Drive, Land	0.521	7/11/2002	2541/0490	\$ 7,300
210-103-000	Mountain Drive, Land	0.513	12/5/1995	1836/0121	\$ 4,000
210-114-000	Innsbruck Drive, Land	0.529	10/10/2014	4249 0017	\$ 1,600
210-130-000	Innsbruck Drive, Land	0.468	7/11/2002	2541/0493	\$ 800
210-136-000	Garmish Drive, Land	0.49	7/11/2002	2541/0492	\$ 1,500
234-069-000	Grove Road, Land	0.43	11/12/1998	2056/0708	\$ 10,500
240-014-000	Brackett Road, Land	6.82	8/31/2016	4412-0064	\$ 53,100
240-056-000	Merrymeeting Road, Land	0.2	11/7/1997	1965/0022	\$ 16,600
243-009-019	Merrymeeting Road, Land	0.63	6/21/7463	4454/0780	\$ 40,900
250-016-000	50 Main Street, L&B	1.03	8/31/2016	4412-0063	\$ 38,800
250-111-000	13 Birch Hill Road, L&B	0.41	3/4/2013	4103/0983	\$ 63,200
252-070-000	Tash Road, Land	1.2	10/10/2014	4249/0020/	\$ 5,300
253-022-000	Old Bay Road, L&B	0.025	8/31/2016	4412-0062	\$ 2,000
265-026-000	Alton Town Line	2	11/7/2013	4178/0659	\$ 5,400
265-027-000	Alton Town Line	0.69	11/7/2013	4178/0660/	\$ 1,900
<b>Total Property Value Acquired Through Tax Collector's Deed</b>					<b>\$ 481,505</b>

# New Durham Births

<u>Date of Birth</u>	<u>Child's Name</u>	<u>Mother's/Father's/Partner's Name</u>	<u>Birth Place</u>
March 31:	Annabelle Nichole Waite	Christopher Waite Kimberly Waite	Dover
May 2	William Christopher Nash	Justin Nash Nikki Nash	Rochester
June 6:	Ella Rylee Baker	Maxwell Baker Eva Baker	Concord
June 8:	Aida Elsbeth Byrd	Joshua Byrd Amanda Byrd	Dover
July 3:	Jackson Spencer Lessard	Saphspencer Lessard Samantha Bourque	Rochester
July 19:	Madyson Lynn Gates	Ryan Gates Shayna Boucher	Rochester
August 1:	Owen Matthew Fontaine	Ashley Fontaine	Rochester
August 25:	Trinity Rae-Ann Atwood	Nicholas Atwood Shyar Michalski	Dover
October 4:	Noah Edward Olszewski	Joshua Olszewski Jennifer Nash	Dover
December 20:	Layla Rose Cicolini	Nicholas Cicolini Shannon Cicolini	Rochester
December 27:	Lincoln Wentworth Hawkins	Justin Parker Amanda Hawkins	New Durham



# New Durham Marriages

<u>Names</u>	<u>Residence</u>	<u>Place of Marriage</u>	<u>Date</u>
DONALD C MURPHY III BROOKE J CHAMPAGNE	New Durham, NH New Durham, NH	Jackson	02/14/2017
SETH W. DONALDSON MEAGAN C. BROWN	New Durham, NH New Durham, NH	New Durham	04/22/2017
JOSEPH S. LIPE JR. JESSICA A. ZIELENSKI	New Durham, NH New Durham, NH	New Durham	04/28/2017
MICHAEL J KELLY ANGELA L. JENSEN	New Durham, NH New Durham, NH	Jackson	04/29/2017
JASON D. JASICKI HEATHER J. CATALDO	New Durham, NH New Durham, NH	New Durham	05/20/2017
JUSTIN M. TORR ABIGAIL M. CHASE	New Durham, NH New Durham, NH	Lincoln	05/27/2017
EDMUND J. LAWRENCE JR. DALLAS A. NELSON	New Durham, NH New Durham, NH	Rochester	06/23/2017
GARY G. GADOURY REBECCA L. HUNT	Rochester, NH New Durham, NH	New Durham	08/03/2017
SCOTT M. MARSTON KRISTY A. MARBLE	New Durham, NH New Durham, NH	Bethlehem	08/19/2017
SHANE J. BOURGEOIS CHRISTINA H. TRAVERS	New Durham, NH New Durham, NH	Bartlett	09/16/2017
BRIDGIT M. DIGLORIA KATIE J. FERGUSON	New Durham, NH New Durham, NH	Rochester	09/30/2017
JEFFREY W. WILLIAMS JILLIAN M. RUNNALS	New Durham, NH New Durham, NH	Rochester	10/01/2017
JOSHUA J. OLSZEWSKI JENNIFER R. NASH	New Durham, NH New Durham, NH	New Durham	10/11/2017
MICHAEL S. THOMAS NICOLE S. HORNE	New Durham, NH New Durham, NH	New Durham	10/13/2017
JAMES D. PURCELL JR. KELLY M. TANNER	New Durham, NH New Durham, NH	New Durham	11/13/2017
ROBERT A. KIMBALL JR. LORI J. CARBONE	New Durham, NH New Durham, NH	New Durham	12/22/2017

# New Durham Deaths

<u>DECEDENT'S NAME</u>	<u>DATE OF DEATH</u>	<u>PLACE OF DEATH</u>
THOMAS HAGGERTY	01/20/2017	DOVER
JOAN WILLIAMSON	03/04/2017	DOVER
DOROTHY SULLIVAN	04/15/2017	RYE
MARGARET ROGERS	06/03/2017	NEW DURHAM
DAVID MORSE	06/04/2017	ROCHESTER
JAMES MITCHELL	06/07/2017	DOVER
DONALD BARNES	07/30/2017	WOLFEBORO
MONICA RILEY	08/02/2017	NEW DURHAM
BRUCE TUTEIN	08/02/2017	DOVER
GEORGE PLANTE	08/04/2017	WOLFEBORO
JUNE CUTTER	08/30/2017	NEW DURHAM
JUDITH NICHOLS	10/11/2017	ROCHESTER
MICHAEL HOWARD	10/17/2017	NEW DURHAM
RAYMOND BRUNELLE	11/04/2017	LEBANON
MARJORIE REINHAGEN	11/25/2017	NEW DURHAM
HELEN GLYNN	11/29/2017	NEW DURHAM
SHIRLEY EATON	12/10/2017	NEW DURHAM
PATRICIA EDIN	12/22/2017	NEW DURHAM
FRED SWETT JR.	12/28/2017	ROCHESTER

# Property Tax Relief Programs

**Abatements:** Per RSA 76:16, property owners who believe that their property is assessed incorrectly or that the assessment is disproportional to other similar properties may apply to the Board of Selectmen for an abatement. Forms are available at the assessing office or [www.nh.gov/btla/forms](http://www.nh.gov/btla/forms). Deadline March 1<sup>st</sup>.

Tax Exemption and Tax Credit applications must be filed with the assessing office for the tax year. The amount of a tax credit is subtracted from the property tax bill. An exemption is an amount deducted from the assessed value of the property. Forms are available at the assessing office or [www.nh.gov/revenue/forms](http://www.nh.gov/revenue/forms). Deadline-April 15<sup>th</sup> for the current tax year.

**Veteran's Tax Credit:** \$500 RSA 72:28

For those who served at least 90 days in a qualifying war or armed conflict; or earned an armed forces expeditionary medal or theater of operations medal, ribbon, or badge; or for those who was terminated from armed forces because of a service-connected disability; or the spouse of such resident *and there are other eligibility requirements*. Need a copy of DD214. Resident in NH for at least one year preceding April 1.

**Veteran's Service Connected Total Disability Credit:** \$1,400 RSA 72:35

Total and permanent disability that is connected to his or her service in the military, Veteran must furnish the selectmen with certification of total and permanent disability from the U.S. Department of Veterans' Affairs or the spouse of such resident *and there are other eligibility requirements*. Resident in the state for at least one year preceding April 1

**Exemption for the Blind** \$1,500 RSA 72:37

Person who is legally blind as determined by the Blind Services Program, Bureau of Vocational Rehabilitation of the Department of Education *and there are other eligibility requirements*.

**Exemption for the Disabled:** \$13,400 RSA 72:37 B

Eligible under Title 11 or Title XVI of the Federal Social Security Act  
Principal home, own or occupy the real estate individually or jointly, or if the real estate is owned by a spouse, they must have been married for a least five consecutive years. Resident in the state for at least five years, net income of not more than \$26,000 if single. Net income of not more than \$35,000 if married *and there are other eligibility requirements*.

**Exemption for the Elderly:** RSA 72:43-f

65 years of age to 74 years	\$45,000
75 years of age to 79 years	\$65,000
80 years of age or older	\$90,000

Principal home, own or occupy the real estate individually or jointly, or if the real estate is owned by a spouse, they must have been married for a least five consecutive years. Own net assess not in excess of \$60,000, excluding the value of person's residence. Resident in the state for at least three years. Net income of not more than \$26,000 if single. Net income of not more than \$35,000 if married *and there are other eligibility requirements*.

**Exemption for Solar Energy:** RSA 72:63

Exempt from the assessed value solar energy system as defined in RSA 72:61 *and there are other eligibility requirements*.

**Low & Moderate Income Homeowner's Property Tax Relief:** The State of New Hampshire's Low and Moderate Property Tax Relief Program runs annually from May 1 – June 30. Taxpayers can receive relief of a portion of the State Education Property Tax. You may be eligible for this program if you are single with an adjusted gross income equal to or less and \$20,000; married or filing head of household with a adjusted gross income equal to or less than \$40,000; own a home subject to the State Education Property Tax; and reside in the home on April 1<sup>st</sup> of the tax year. Forms are available at the assessing office or contact 271-2192 or [www.nh.gov/revenue/forms/low-mod-program](http://www.nh.gov/revenue/forms/low-mod-program). Forms are required to be filed directly with the state.

# New Hampshire's Right to Know Law

*“Openness in the conduct of public business is essential to a democratic society. The purpose of [RSA 91-A- the Right to Know Law] is to ensure both the greatest possible public access to the actions, discussions and records of all public bodies, and their accountability to the people.” RSA 91-A:1*

**Meeting Notices:** Notice of a Public Meeting shall be posted with time and place at least 24 hours in advance of the meeting, in two (2) legal places- one of which can be the Town's website. **RSA 91-A:2 II**

**Posting Minutes:** Minutes should be available for public inspection no later than 5 business days after a public meeting. **RSA 91-A:4 IV** Non Public minutes must also be kept, unless the Board votes to **seal** them; they must be made available within 72 hours after the meeting. **RSA 91-A:3III**

**A meeting** is a quorum or a majority of the membership of a public body (Board, Commission, Committee) gathering in one place. Sometimes this happens by chance and that is all right as long as it was not convened for the purpose of discussing or acting upon matters of that public body. **RSA 91-A:2**

**Electronic Participation:** “A public body may, but is not required to, allow one or more members of the body to participate in a meeting by electronic or other means of communication for the benefit of the public and the governing body.” Example: by telephone or internet video. **RSA 91-A:2 III**

**Availability:** Every citizen during the regular or business hours of all public bodies or agencies, and on the regular business premises of such public bodies or agencies, has the right to inspect governmental records in the possession, custody, or control of such public bodies or agencies. There are exceptions to this law, and there is a fee associated with making copies. **RSA 91-A:4**

## **Statutory Reasons for going into Non Public Session:**

**RSA 91-A:3, II(a)** The dismissal, promotion, or compensation of any public employee or the disciplining, or investigation of any charges against him or her, unless the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.

**RSA 91-A:3, II(b)** The hiring of any person as a public employee.

**RSA 91-A:3, II(c)** Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the board, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.

**RSA 91-A:3, II(d)** Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.

**RSA 91-A:3, II(e)** Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against this board or any subdivision thereof, or against any member thereof because of his or her membership therein, until the claim or litigation has been fully adjudicated or otherwise settled

**RSA 91-A:3, II(i)** Consideration of matters relating to the preparation for and the carrying out of emergency functions

# Schedule of Town Property

<b>MAP - LOT</b>	<b>LOCATION</b>	<b>BUILDING</b>	<b>LAND</b>	<b>TOTAL</b>
250-001-000	Land, 4&6 Main Street		65,500	65,500
	Town Hall	272,000		272,000
	Police Department Facility	204,700		204,700
	New Durham Fire Station	<u>345,700</u>		<u>345,700</u>
		822,400	65,500	887,900
250-113-000	Land, 1 Birch Hill Road		43,500	43,500
	New Durham Public Library	<u>271,900</u>		<u>271,900</u>
		271,900	43,500	315,400
252-066-000	Land, 56 Tash Road		120,400	120,400
	Highway Garage & Transfer Station	<u>521,100</u>		<u>521,100</u>
		521,100	120,400	641,500
252-067-000	Land, Tash Road		13,100	13,100
251-022-000	Cemetery, Stockbridge Corner Road	2,400	54,800	57,200
250-011-000	Ball Field, 10 Smitty's Way	35,300	67,500	102,800
232-003-000	Old Dump Lot, Merrymeeting Road		3,300	3,300
240-045-000	Old Dump Lot, Brackett Road		51,500	51,500
240-007-000	Old Dump Lot, Brackett Road		61,900	61,900
121-081-000	Land, South Shore Road		13,400	13,400
250-080-000	Water Hole, Birch Hill Road		600	600
234-082-000	Land & Marsh Pond Dam, 361 Birch Hill Road	600,000	1,800	601,800
253-044-000	Land, 207 Old Bay Road		62,200	62,200
	Town Pound & Town Meeting House	<u>60,400</u>		<u>60,400</u>
		60,400	62,200	122,600
119-035-000	Town Beach, 6 South Shore Road	500	333,300	333,800
119-044-000	Town Parking Lot, South Shore Road	200	52,600	52,800
109-059-000	Land, North Shore Road (Fletcher Lot)		3,400	3,400
265-006-000	Land, Berry Road		4,100	4,100
251-021-001	Land, Berry Road		41,300	41,300
250-017-001	Easement, Downing's Pond		100,000	100,000
209-060	Land, Innsbruck Drive		4,400	4,400
253-030	241 Old Bay Road	2,000	44,100	46,100
264-041	Land, Bennett Road		<u>56,100</u>	<u>56,100</u>
<b>TOTAL TOWN PROPERTY</b>				<b><u>\$ 3,515,000</u></b>
<b><u>CONSERVATION LANDS</u></b>				
251-023-000	Shirley Forest, Stockbridge Corner Road		178,900	178,900
251-021-000	Shirley Forest, Stockbridge Corner Road	7,100	236,600	243,700
252-042-000	Land, Drew Road		64,700	64,700
252-055-000	Land, Drew Road		<u>70,600</u>	<u>70,600</u>
<b>TOTAL CONSERVATION LANDS</b>				<b><u>\$ 557,900</u></b>

# TOWN OF NEW DURHAM

P.O.Box 207, New Durham, NH 03855  
ph: 603-859-2091  
fx: 603-859-6644

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## MUNICIPAL VOLUNTEER APPLICATION

### New Durham Talent Bank Application *"Good Government starts with you!"*

If you are interested in serving on a town committee or wish to volunteer for any vacancy, please complete this form and mail it to:

**Board of Selectmen, Talent Bank, PO Box 207, New Durham, NH 03855.**

\_\_\_\_\_  
Name

\_\_\_\_\_  
Home Telephone

\_\_\_\_\_  
Address

\_\_\_\_\_  
Committee Interest

\_\_\_\_\_  
Experience

\_\_\_\_\_  
Education or Special Training

\_\_\_\_\_  
Previous Municipal Offices held, or similar volunteer experiences

# Town Election Results for 2017



## TOWN of NEW DURHAM

### 2017 TOWN WARRANT

The New Durham Town Election was held on Thursday, March 16, 2017 in the New Durham Fire Dept. Community Room located at 6 Main Street, New Durham, NH. This election was postponed from Tuesday, March 14, 2017, the original scheduled election date due to a blizzard weather event. A meeting was convened on Monday, March 13, 2017 at 3 p.m. in order to decide what would be the town's decision. To consider safety of voting citizens and polling place staff it was decided by Pro Tem Town Moderator, Richard Leonard to postpone the election.

Due to the blizzard Metrocast internet was unavailable town wide. The town clerk's office had no way to update or enter any absentee ballots or amend anything into HAVA/Electionet. For this reason our input shows the election date of Tuesday, March 14, 2017 in the election system online even though voting took place on Thursday, March 16, 2017.

Pro Tem Moderator Richard Leonard called the Town Election to order at 8 a.m. on Thursday, March 16, 2017 and declared the polls would remain open until 7 p.m. Moderator Leonard publicly inspected the town and school district's ballot boxes and then locked the two boxes for voting. The Moderator certified the electronic counting device and memory cards had passed the testing requirements, verified all seals were intact, and all access logs were signed. The Moderator displayed the zero tape and turned on the counting device. The tape showed the starting count for each candidate question was zero. The voting by official ballot included all warrant articles.

As per RSA 659:49, absentee ballots were processed after 10 a.m. The Supervisor of the Checklist certified there were 2092 voters on the checklist when the polls opened. Three (3) new voters registered at the polls with the Supervisors of the Checklist. At 7:06 p.m. Moderator Leonard reported the preliminary results from the counting device tape. All Ballots were reviewed and the write-in votes were added to the totals. A total of 562 (five hundred sixty two) ballots were cast, of which 68 were absentee ballots.

**ARTICLE 1:** To choose all necessary town officers for the ensuing year:

<u>Office</u>	<u>Term of</u>	
For Selectman	3 Years	Vote for not more than one:
Cecile Chase		414
David Bickford		142
Write In		1
Blanks		5
For Budget Committee	3 Years	Vote for not more than two:

Catherine Orlowicz		419
Theresa Jarvis		338
Write In		11
Blanks		356
For Budget Committee	2 Years	Vote for not more than two:
Mark J. Sullivan		390
Anthony Bonanno		221
Janis Anthes		150
Write In		7
Blanks		356
For Budget Committee	1 Year	Vote for not more than two:
Ellen Phillips		386
Joan Swenson		344
Aaron Bickford		107
Write In		4
Blanks		283
For Cemetery Trustee	3 Years	Vote for not more than one:
Denis Martin		457
Write In		3
Blanks		102
For Library Trustee	3 Years	Vote for not more than one:
Laura McCarthy		289
William Meyer		182
Write In		0
Blanks		91
For Library Trustee	1 Year	Vote for not more than one:
Lee Newman		459
Write In		2
Blanks		101
For Planning Board	3 Years	Vote for not more than one:
Robert Craycraft		455
Write In		4
Blanks		103
For Trustee of Trust Funds	3 Years	Vote for not more than one:
Write In Angela Pruitt		10
Blanks		516
Write In Total		46
For Zoning Board of Adjustment	3 Years	Vote for not more than two:
Stephanie Richard		457
Write In Theresa Jarvis		3
Blanks		657
Total Write In		10

For Zoning Board of Adjustment	2 Years	Vote for not more than one:
Joan Martin		422
Write In		6
Blanks		134

**Article 2:** Are you in favor of the adoption of the amendment to the existing Town Zoning Ordinance as proposed by the Planning Board? The proposed amendment establishes a new “Merrymeeting Watershed Overlay District.”

(Majority Vote Required)	<b>YES</b>	<b>413</b>	<b>PASSED</b>
	<b>NO</b>	<b>103</b>	
The Planning Board recommends this article by a 4 to 0 vote.	<b>BLANKS</b>	<b>46</b>	

**Article 3:** Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by the vote of the first session, for the purposes set forth therein, totaling \$2,751,234. Should this article be defeated, the default budget shall be \$2,793,117, which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the governing body may hold a special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

(Majority Vote Required)

(Note: Operating Budget & Default Budget includes the Library Budget.)

Estimated Tax Rate Impact- 2017 Proposed Budget: \$ 4.59 per \$1,000 assessed valuation.

Estimated Tax Rate Impact- 2017 Default Budget: \$ 4.69 per \$1,000 assessed valuation.

The Board of Selectmen recommends this article by a 3 to 0 vote.

The Budget Committee recommends this article by a 7 to 0 vote.

<b>YES:</b>	<b>416</b>	<b>PASSED</b>
<b>NO:</b>	<b>96</b>	
<b>BLANKS:</b>	<b>50</b>	

**Article 4:** To see if the Town will vote to raise and appropriate the sum of Three Hundred and Thirty Thousand Dollars (\$330,000) for the purposes of a **Road Program** with One Hundred Eleven Thousand Dollars (\$111,000) to come from Highway Block Grant Aid, One Hundred Sixty Two Thousand Dollars (\$162,000) to come from the Road Construction Capital Reserve Fund, and the remainder of Fifty-Seven Thousand Dollars (\$57,000) to come from taxation.”

(Majority Vote Required)

Estimated Tax Rate Impact: \$ 0.14 per \$1,000 assessed valuation.

The Board of Selectmen recommends this article by a 2 to 1 vote.

The Budget Committee recommends this article by a 7 to 0 vote.

**YES**            **428**    **PASSED**  
**NO:**            **89**  
**BLANKS:**      **45**

**Article 5:** To see if the Town will vote to raise and appropriate the sum of One Hundred and Seventy Thousand, dollars (\$ 170,000 ) to be placed in previously established **Capital Reserve Funds** as follows, with said funds to come from taxation.

<b>Account</b>	<b>Established</b>	<b>2017</b>
Police Cruiser	March 15, 2000, Article #7	\$12,500
1772 Meeting House Restoration	March 15, 2000, Article #14	\$10,000
Fire Truck	March 12, 2003, Article #11	\$50,000
Highway Equipment	March 15, 2006, Article #12	\$7,000
Purchase of Solid Waste Facilities Equipment	March 10, 2010, Article #14	\$5,000
Public Safety Facilities Improvements	March 10, 2010, Article #17	\$5,000
Municipal Facility Land Acquisition	March 13, 2007, Article #8	\$5,000
Fire Department Ancillary Equipment	March 10, 2015, Article #5	\$5,000
Library Facilities	March 13, 2007, Article #7	\$13,000
Smith Ballfield & Equipment	March 13, 2007, Article #9	\$7,500
Road Reconstruction	March 10, 2010, Article #5	\$50,000
<b>Total</b>		<b>\$170,000</b>

(Majority Vote Required)

Estimated Tax Rate Impact: \$ 0.42 per \$1,000 assessed valuation.

The Board of Selectmen recommends this article by a 3 to 0 vote.

The Budget Committee recommends this article by a 7 to 0 vote.

**YES**            **439**    **PASSED**  
**NO:**            **93**  
**BLANKS:**      **30**

**Article 6:** To see if the Town will vote to raise and appropriate the sum of Sixty-Five Thousand Dollars (\$65,000) to be placed in previously established **Expendable Trust Funds** as follows, with said funds to come from taxation.

<b>Account</b>	<b>Established</b>	<b>2017</b>
Computer & Office Maintenance	March 13, 1996, Article #11, Revised March 9, 2011, Article #26	\$10,000
Accrued Benefits Liability	March 13, 1996, Article #16	\$25,000

Town Buildings & Improvements	March 15, 2000, Article #15	\$30,000
<b>Total</b>		<b>\$65,000</b>

(Majority Vote Required)

Estimated Tax Rate Impact: \$ 0.16 per \$1,000 assessed valuation.

The Board of Selectmen recommends this article by a 3 to 0 vote.

The Budget Committee recommends this article by a 7 to 0 vote.

**YES            401    PASSED**  
**NO:            126**  
**BLANKS:      35**

**Article 7:** To see if the Town will vote to change the purpose of the existing “Fire Trucks” Capital Reserve Fund (CRF), to the “Fire Vehicles” Capital Reserve Fund, and designate the Board of Selectmen as agents to expend.

(Two-Thirds Vote Required)

The Board of Selectmen recommends this article by a 3 to 0 vote.

**YES            346    PASSED**  
**NO:            172**  
**BLANKS:      44**

**Article 8:** To see if the Town will vote to discontinue the Revaluation Capital Reserve Account (CRF) that was created by Article 12, at the March 15, 2000 Town Meeting. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the Town’s General Fund.

Majority Vote Required

The Board of Selectman recommends this article by a 2 to 1 vote.

**YES:           259**  
**NO:            257**  
**BLANKS:      46**

Respectfully Submitted,

Stephanie Lisle MacKenzie  
Town Clerk

# NEED ASSISTANCE?

## TOWN OFFICE & BOARD HOURS

**Emergency Only – Police, Fire and Ambulance 9-1-1**

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**Address:** Town of New Durham  
4 Main Street  
New Durham, NH 03855

**Mailing Address:** PO Box 207  
New Durham, NH 03855

**Web Address:** <http://www.newdurhamnh.us>

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**Assessing Office:** Town Hall of New Durham - 4 Main Street  
Tel: 603-859-2091  
Jeff Earls, Assessor  
Laura Zuzgo, Administrative Asst. – [ndassessing@newdurhamnh.us](mailto:ndassessing@newdurhamnh.us)  
Office Hours: Mon. & Wed. 9:00 AM- 4:00 PM,  
Tues. 9:00 AM- 7:00 PM

**See the Assessing  
Administrative Assistant for**

Assessors Cards  
Intent to Cut Applications  
Current Use Applications  
Exemptions / Tax Credits  
John Shirley Cemetery Plots  
Scheduling appointments with the Assessor

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**Building Inspector:  
Code Enforcement Officer:** New Durham Town Hall, 4 Main Street  
Tel: 603-859-2091  
John Abbott  
E-mail: [buildinginspector@newdurhamnh.us](mailto:buildinginspector@newdurhamnh.us)  
Office Hours: Tuesday & Thursday- 9:00 AM to 12:00 PM

**See the Building Inspector for:**

All Building Permit Applications  
Driveway Permit Applications  
Inspection Requests  
Code Enforcement

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**Dept. of Public Works:** New Durham Highway Garage, 56 Tash Road  
Tel: 603-859-8000  
[@newdurhamnh.us](mailto:@newdurhamnh.us)  
Office Hours: Monday through Friday – 7:00 AM to 3:30 PM

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**Emergency Management:** New Durham Town Hall, 4 Main Street  
Tel: 603-859-2091  
Peter Varney, Director  
E-mail: [pvarney@newdurhamnh.us](mailto:pvarney@newdurhamnh.us)

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**Finance Officer** New Durham Town Hall, 4 Main Street  
Tel: 603-859-2091  
Anina , Finance Officer  
ndfunds@newdurhamnh.us

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**Fire Department:** New Durham Fire Station, 6 Main Street  
Tel: 603-859-3333 or 603-859-3473  
Peter Varney Chief – ndfd@newdurhamnh.us  
David Stuart – Forest Fire Warden – nddepchief@newdurhamnh.us

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**Health Officer:** New Durham Town Hall, 4 Main Street  
Tel: 603-859-2091  
John Abbott - E-mail: buildinginspector@newdurhamnh.us  
Office Hours: Tuesday & Thursday 9:00 AM TO 12:00 PM

**See the Health Officer for:**

Septic system failure  
Water contamination  
Unsanitary living conditions

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**Historical Records:** New Durham Town Hall, 4 Main Street  
Tel: 603-859-4643  
Catherine Orlowicz, Town Historian – cathyo@tds.net  
Cheryl Cullimore, Associate

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**Land Use Office:** Town Hall of New Durham - 4 Main Street  
Tel: 603-859-2091  
Laura Zuzgo, Land Use Administrative Assistant -  
ndassessing@newdurhamnh.us  
Planning/Zoning/Conservation Office  
Office Hours: Mon. & Wed. 9 AM – 4:00 PM, Tues. 9 AM to 7 PM

**See the Land Use Office for:**

Planning Board Applications  
Zoning Board of Adjustment Applications  
Conservation Applications

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**Library:** 2 Old Bay Road  
Tel: 603-859-2201 Fax: 603-859-0216  
Website: <http://newdurhamlibrary.org/>  
Cathy Allyn – Director - newdurhamlibrary@gmail.com  
Library Hours: Monday through Thursday – 1:00 PM to 7:00 PM,  
Friday – 10:00 AM to 5:00 PM, Saturday – 10:00 AM to 1:00 PM.

**Police Department:** New Durham Police Station, 4 Main Street  
Chief Shawn Bernier: 603-859-0206, [sbernier@newdurhamnh.us](mailto:sbernier@newdurhamnh.us)  
Sgt. Reggie Meattey: 603-859-4380, [rmeattey@newdurhamnh.us](mailto:rmeattey@newdurhamnh.us)  
Patrol Officers: 603-859-0207, [patrol@newdurhamnh.us](mailto:patrol@newdurhamnh.us)  
Tel: 603-859-2752 (Non-Emergency)  
Amy Smith, Administrative Assistant, [asmith@newdurhamnh.us](mailto:asmith@newdurhamnh.us)  
Office Hours: Monday through Thursday 8:00 AM to 3:00 PM

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**Recreation Department:** New Durham Town Hall, 4 Main Street  
Tel: 603-859-5666  
Nichole Hunter, Director – [ndrec@newdurhamnh.us](mailto:ndrec@newdurhamnh.us)  
Like Us on Facebook

**See the Recreation Department for:**

Swimming lessons (child and adult)  
Team sports information and registration (soccer, baseball, t-ball, basketball and softball).  
Special event information  
Town beach activities  
Holiday events  
Volunteer and volunteer coaching positions  
Bingo and cribbage

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**Selectmen's Office:** New Durham Town Hall, 4 Main Street  
Tel: 603-859-2019  
Scott Kinmond, Town Administrator – [skinmond@newdurhamnh.us](mailto:skinmond@newdurhamnh.us)  
David Swenson, Chair [dswenson@newdurhamnh.us](mailto:dswenson@newdurhamnh.us)  
Cecile Chase, Selectman  
Rodney Doherty, Selectman  
Office Hours: Monday through Friday - 9:00 AM - 4 PM or by appointment

**See the Selectmen's Office for:**

Town Bids  
Building Permission on Private and Class 6 roads  
State Statutes  
Raffle Permits  
Blasting Permits  
Hawkers Permits

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**Town Clerk/Tax Collector:** Town Hall of New Durham - 4 Main Street  
Tel: 603-859-2091  
Stephanie MacKenzie, Town Clerk/Deputy Tax Collector – [ndclerk@newdurhamnh.us](mailto:ndclerk@newdurhamnh.us)  
Donna Young, Tax Collector/Deputy Town Clerk – [ndcollector@newdurhamnh.us](mailto:ndcollector@newdurhamnh.us)  
Office Hours Monday, Wednesday, Thursday & Friday – 9:00 AM to 4:00 PM, Tuesday – 9 AM to 7 PM & the last Saturday of the month – 9:00 AM to 12:00 PM unless otherwise posted

**See the Town Clerk for:**

Motor Vehicle Registrations  
Dog Licenses  
Birth, Marriage, Divorce, Dissolution & Death Certificates  
Voter Registrations  
Election Processes  
Wetlands Applications  
Research & General Information  
Transfer Station Stickers & Coupons  
OHRV Registrations  
Boat Registrations

**See the Tax Collector for:**

Tax Payments  
Inquiries about Taxes

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**Transfer Station/Recycling Center:** 56 Tash Road  
Tel: 603-859-8080  
Joseph Bloskey, Foreman  
Hours: Friday, Saturday, Sunday & Monday 8:00 AM -5:00 PM

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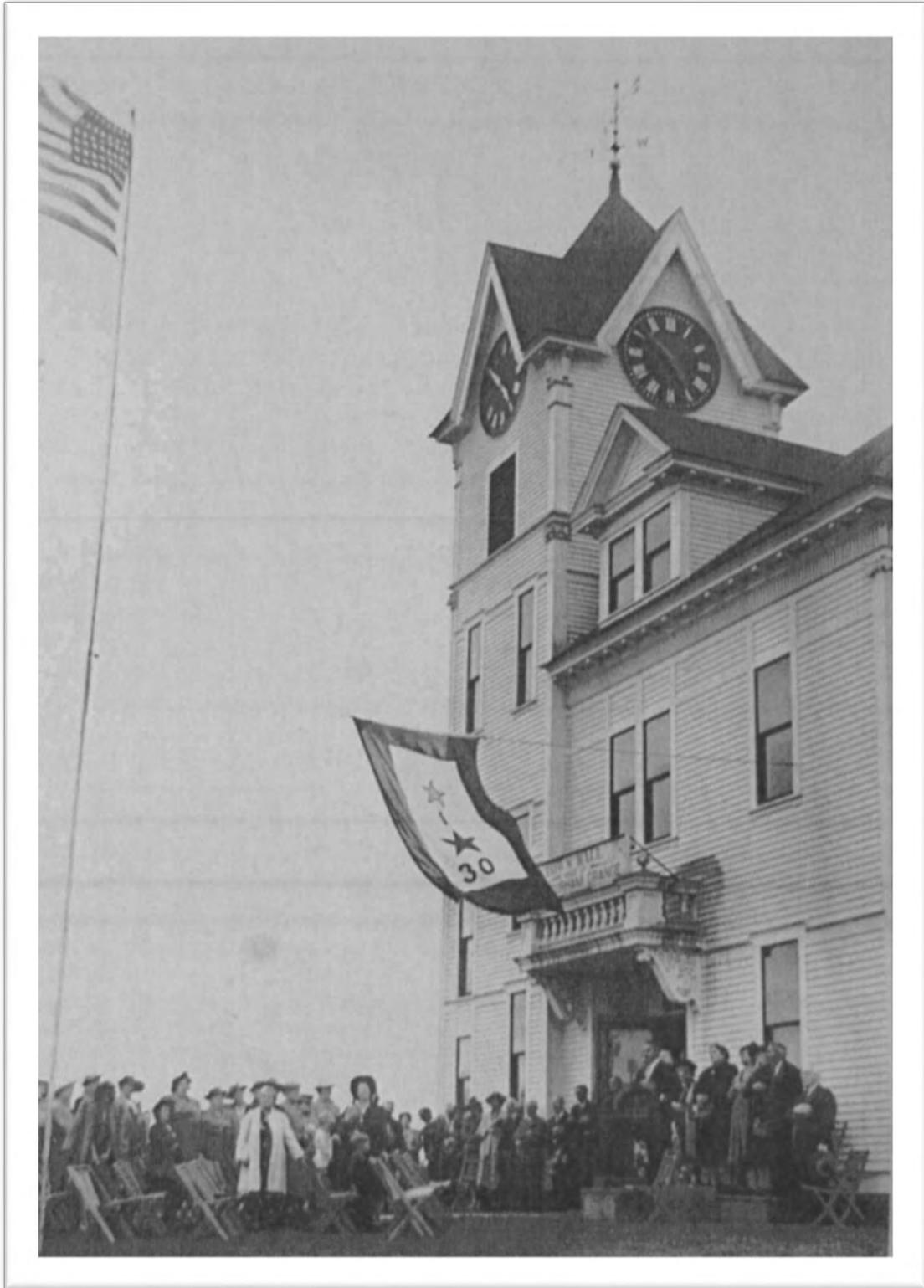
**Welfare Department:** New Durham Town Hall, 4 Main Street  
Tel: 603-859-2091  
Scott Kinmond, Welfare Administrator – [skinmond@newdurhamnh.us](mailto:skinmond@newdurhamnh.us)  
Laura Zuzgo, Administrative Asst.– [ndassessing@newdurhamnh.us](mailto:ndassessing@newdurhamnh.us)  
Office Hours: Tuesday through Friday – 9:00 AM to 1:00 PM.  
Emergency: 603-859-2091

**See the Welfare Department for:**

Emergency aid



# Town of New Durham, New Hampshire



Town Department Reports



# 1772 Meetinghouse Restoration Committee

The biggest news of the year is that a contract to complete the first phase of the restoration work - 1. Bracing the frame, 2. Jacking the building to level and then 3. Providing a frost-proof foundation below grade coupled with an historically accurate fieldstone dry-wall foundation showing above grade - has been signed, and that effort will be completed before the winter of 2018.

By leveling the structure on a frost proof foundation, we can assure that current and future preservation efforts (such as repairing and replacing original plaster) will last far into the future and the structure will never again suffer the seasonal frost damage it has to date.

Roof work and interior rehabilitation will be the next step. To help visualize the finished product we are in the process of having a series of drawings made up illustrating some of the various utilizations that will be possible in the future and to convey how beautiful the interior of the building will be.

A to-scale model that opens to reveal beams and details of the rooms is in its initial stages and will be available to view in 2018.

This summer we once again hosted a well-received Open House with an historical display and joined with the Recreation Department to sponsor a successful Halloween event on site.

Ground penetrating radar indicated the location of remains in the Early Settlers' Cemetery – it is the Committee's hope to ensure care of that cemetery, New Durham's first, and a complete mapping of the graveyard with GPR to respect those who struggled here so many years ago.

We began regular mowing in the sloped area between the Meetinghouse and the field. If that were maintained and a small wooden stage constructed, it would create a natural amphitheater space convenient for outdoor performances.

With the return of electricity residents once again were treated to the beautiful sight of candlelight from the windows during the holiday season. During the time when the electricity was out we heard from many people who missed the candles.

Also this year the Recreation Department began plans for a community garden to be installed in the spring of 2018 in the field.

The 1772 Meetinghouse was the center of New Durham for more than a century and it is the charge of the Restoration Committee to not only refurbish the building, but to reinstate it as the vibrant community hub it was by developing and implementing a broad range of activities and uses. As a Seven to Save structure and LCHIP grant recipient the Meetinghouse has a host of resources to aid in completing the Committee's goal.

While serving a variety of demographic groups, typical uses of a community center are as a space for: meetings of boards, committees, and for non-profit groups, concerts, fundraisers, banquets, workshops, art shows, exhibits, cultural programming, holiday programs, patriotic events, educational classes, seminars, plays and readings, trainings, memorial services, etc.

Income producing rentals such as craft fairs, family reunions, lessons, weddings and receptions are also anticipated. This building and multi-use public park belong to all of us and we are eager to see them back in operation as a valuable part of town.

Respectfully submitted:

George Gale

Cathy Allyn

Clayton Randall

Bob Craycraft

# Assessing

In 2018 appraisers from Cross Country Appraisal Group, LLC are scheduled to visit one third of the Town's properties to verify the assessing information. One third of the properties will be visited in the following year and one third was measured in 2017 so all properties will have been visited before the revaluation in 2020. If your property is part of the group being visited this year you should receive a postcard notifying you an appraiser will be visiting.

The appraisers are there to measure the exterior of all buildings on the property and if the homeowner or occupant is home will ask to walk through the interior of the house. If nobody is home the appraisers will measure the outside of the buildings and leave a note stating that they were at the property and the homeowner will be contacted at a later date to request an interior inspection.

Items of interest to the appraiser will be type of heat, flooring, walls, number of bedrooms and bathrooms, the age of the roof, windows, furnace, carpet and the last time the kitchen or baths were updated. The homeowner should point out any problems with the property such as wet basement, leaky roof, and inoperable fireplaces.

All appraisers have ID badges and signs on their cars. A list of the appraisers with their pictures and license information is available at the Town Office and Police Station. The appraisers will only enter a property if there is a person 18 years of age or older to show them through the property. Entrance to the property is not mandatory but it will help insure your next assessment will be accurate. If you do not want an appraiser going on your property please contact Laura Zuzgo at the Town Office at 859-2091.

Also, as we do annually we will be visiting properties that have had building permits, unfinished construction or have changed since the previous year in order to bring the assessments of these properties up to date. No prior notification before the visit on these properties will be given. If nobody is home the appraisers will measure the outside of the buildings and leave a note stating they were at the property and the homeowner will be contacted at a later date to request an interior inspection.

If you would like to meet with Jeff Earls the Assessor or have questions on your assessment please call the number above to set up an appointment. The assessor is in the Town Office on the last Wednesday of the month.

Respectfully submitted,

Jeff Earls

# Budget Committee

On behalf of the *Elected* Budget Committee, I respectfully submit the following 2017 Annual Report to the citizens of New Durham. Members elected; Theresa Jarvis, Mark Sullivan, Joan Swenson, Ellen Philips, Anthony Bonanno and Catherine Orlowicz.

According to RSA 32:1, the purpose of the budget committee is “to assist voters in the prudent appropriation of public funds”. We are tasked with holding hearings for the operating budget and on all money warrant articles being proposed. Additionally, the committee completes quarterly review of current year expenditures with input provided by those responsible for their budgets.

The FY2018 budget process involved department heads presenting their budget request to the Board of Selectman. The Board reviewed the requests and made their recommendations. Then the Budget Committee met with the Department Heads reviewing their requests, considered the Selectmen's recommendations, any recommendation forwarded by the Capital Improvement Plan/Planning Board and input from the public. Following deliberation by the committee members votes are taken to approve the final budgets figures.

In September the Board of Selectmen and Budget Committee met to collectively set forth goals and objectives. The goal set forth was to hold the operating budget and CRF/ETF (Capital Reserve Fund/Expendable Trust Fund) to within +/- 1% of the FY2017 budget, while maintaining a certain level of service the residents of New Durham have come to expect. With this in mind the proposed budget for FY2018 has increased by approximately 10% when compared to FY2017 budget requests.

Reviewing the proposed budgets proved very challenging. FY2018 *Operating Budget* has increased by 5% impacts over FY2017 *Operating Budget*. The following is a summary of FY2018 *Operating Budget* increase impacts:

- The Assessing Department reflects an increase of approximately 32% over FY2017, due to the fact revaluation contract fees are now reported within the operating budget. This change resulted from the vote to close the CRF for Evaluation during town meeting 2017.
- The Police Department’s budget reflects an increase, which includes a full year of wages for the fifth position. This position was hired at full time status in September 2017 by the Board of Selectmen. The impact on the full time wage line is an increase of 15.8% when compared with FY2017 wages. Their budget reflects the full year increase for the NHRP and NHRE. Group 2 for the police retirement increased by 3%. The overall impact is FY2018 is 18% over FY2017.
- The Land Use Boards have continued to see increases in their activities. The Planning Board will be utilizing contracted services to review the Zoning Regulations regarding Impact fees.
- A number of departments have seen increases for contracted services for mowing and lawn care; cemetery, recreation department and all the town facilities.
- The EMD Plan is scheduled for review and update for 2018; fees for contract support services are included in the Emergency Management budget.
- The Board of Selectmen decided to move budget line items for the Boodey Farmstead Project from the Executive Office budget to the Culture and Recreation budget. Due to this change it shows an increase in the Culture and Recreation budget; however these figures were within the operating budget.

# Budget Committee

The citizens will see a 5% increase regarding the funding and expenditure for CRF/ETF for FY2018 over FY2017. During 2017 the town was notified of two failing culverts on the South Shore Road. Replacement for one of the culverts and continuing road preservation measures are included as part of the ongoing Road Maintenance program. The final decision identifying funding sources for these projects will be determined by the Board of Selectmen. The Budget Committee may make recommendations for funding sources for budget requests.

I would like to thank all department heads, their support people, Town Administrator Scott Kinmond, the Board of Selectmen, the members of the public whom provided feedback and to the members of the Budget Committee for their time and efforts give towards this challenging budget process.

On behalf of the Committee, we thank Dave Shagoury for his service this year. He was appointed to fill in the vacancy made by the resignation of Anthony Bonanno.

Our goal is to present a budget for voter approval that will provide essential services in our town, and adequately fund our reserve accounts for the future. Preparing a budget that addresses current as well as future needs, while keeping tax increases as low as possible is our responsibility, but it is also our challenge.

The Budget Committee's FY2018 Budget is being presented to the voters with good-faith recommendations from which to approve this budget. In the end, the voters are the ones who will decide what the budget will be.

Respectfully Submitted;  
Catherine Orlowicz, Chair 2017

## Definitions:

CRF/ETF = Capital Reserve Fund/Expendable Trust Fund

FY2017 or FY2018 = Fiscal Year

EMD = Emergency Management Disaster Plan

RSA = Revised Statute Annotated

CIP = Capital Improvement Program

NHRP and NHRE = New Hampshire Retirement Plan

# Building Inspector, Code Enforcement Officer & Health Officer

To the Board of Selectman and the Citizens of New Durham,

2017 was a very busy year. I was appointed in mid March. We issued a total of 173 permits; of which 49 were Electric, 48 Building, 25 Minor Building, 35 Gas/Electrical, and 18 Plumbing permits. This was an increase of over 50% from 2016. I have been working to improve availability by accepting scanned and e-mailed permit applications. This will make the permit application process easier for applicants and less time consuming for the town. I have developed numerous handouts to explain code requirements, which have many illustrations.

The Goal of this department is to make applying for permits as easy as possible, but the applicant also needs to be ready with all the information to begin the permit process. All information, applications and fee schedules are online on the New Durham Town website under the Building Department to make this process easier for all applicants. Applications may be downloaded from the Town website filled out and emailed to: [buildinginspector@newdurhamnh.us](mailto:buildinginspector@newdurhamnh.us). If the installation requires a licensed technician for gas, electric, or plumbing, please scan and email a copy of the technician's license and photo ID. If it is a fixed fee permit, you may mail or drop off payments. Permits are issued and inspections are done during business hours. Business hours are Tuesdays and Thursdays 9 am-12 pm, or by previous arrangements. If applications are emailed with all appropriate paperwork and payments, I can email permits and receipts. Permit applications can also be dropped off anytime the Town Clerks Office is open.

Permits are required for any alteration, addition, new building, repair, replacement and foundation. Permits are also required for plumbing, electrical work and (gas) mechanical work. Estimated value included material and labor, contracted or done by the owner. A permit is needed for building demolition or any part there of as per guidelines set forth by NHDES.

## **2017 - 173 Permits were issued for construction and/or renovations**

### Minimum State of New Hampshire Building Codes

#### Building Specification Codes

International Building Code 2009	International Residential Code 2009
International Energy Code 2009	International Mechanical Code 2009
International Plumbing Code 2009	The National Electrical Code 2017

Respectfully Submitted,  
John Abbott

# Conservation Commission

We are pleased to present the 2017 report of the New Durham Conservation Commission. The Conservation Commission was established by Town vote over 45 years ago to study and protect natural resources within our borders and is committed to broadening public awareness of the natural resources of New Durham in the belief this will inevitably lead to a greater commitment to their careful stewardship.

Under state statute, the Conservation Commission is charged with “the proper utilization and protection of the natural resources and for the protection of watershed resources of said city or town.” In this capacity we serve to advise other town/regional boards and committees on natural resources, wetlands, water quality and related issues. This year members provided valuable input to Moose Mountains Regional Greenways’ (MMRG) monumental efforts in developing a regional conservation “Master Plan”, which highlighted the thousands of acres surrounding Merrymeeting Lake, Chalk Pond, March’s Pond and Shaws Pond as highest priority for conservation in the region. We also continue our important work in reviewing wetland and shoreland impact permit applications on behalf of the Town and have provided input to the New Hampshire Department of Environmental Services on several applications in an effort to protect the town’s incredible water resources. We serve as a resource to landowners who are considering work that impacts shorefront or wetlands – please contact us or come to one of our meetings to learn more.

We are happy to report we have helped advance another important preservation project during 2017 that aligns with the priorities of our Natural Resources Inventory and the Town’s Master Plan. Working with MMRG, property owners Gloria Switalski and Victor Piekarski are donating a conservation easement on 117 acres of land at the southern tip of town that holds an abundance of ecological and historical treasures. We have committed \$10,000 from our Conservation Fund to help ensure that this beautiful property remains undeveloped forever and open to the public for enjoyment of its many outstanding features. Along with regional land trusts such as MMRG, the Society for Protection of New Hampshire Forests (SPNHF) and the Southeast Land Trust (SELT), the Conservation Commission also continues to provide ongoing stewardship of protected properties throughout town. Residents should recognize that maintaining land in an undeveloped state provides opportunities for outdoor recreation, improves property values and helps stabilize tax rates – please contact us if you are interested in ensuring a legacy of open space protection for your property.

We always look forward to welcoming new members to the Commission; our meetings are on the last Tuesday of each month if you are interested in participating. We’re looking forward to more important work in 2018.

Respectfully submitted,

Ron Gehl  
Chairman

# Ethics Committee

## **Purpose**

The Ethics Committee functions to assist New Durham citizens who desire guidance and education regarding potential ethical issues.

## **Role of the Ethics Committee**

The Rules of Procedure for the Ethics Committee are available on the New Durham town website.

<b><u>Role of the Committee</u></b>
<b><u>Advisory</u></b> —listen to the inquiry and assist with understanding the nature of the concern or inquiry. Is it even an ethical issue
<b><u>Educational</u></b> —the role of the committee, what is an ethical issue, if so, what are the next steps for the individual to take
<b><u>Clarification</u></b> —is the concern or inquiry an ethical, legal or personnel issue
<b><u>Referral</u></b> —guidance about the next steps for the individual to take

## **Please note:**

The Ethics Committee does not manage specific complaints, illegal behavior, Personnel issues, make determination about the merit of a complaint or pursue an ethical issue.

## **2017 FOCUS:**

The focus of the Ethics Committee for 2017 was educational. On July 13<sup>th</sup> the Ethics Committee hosted an educational session entitled “Conflicts of Interests of Public Officials” presented by Attorney Margaret Byrnes from the New Hampshire Municipal Association. This dynamic, interactive session was attended by public officials, town employees and committee members. As part of Attorney Byrnes services she reviewed The Town’s Ethic’s Policy to both shape the presentation and to assess the Policy for completeness. The Ethics Committee was pleased to learn that Attorney Byrnes had no recommended improvements to the Policy in fact she commented that the Ethic’s Policy was a model for other communities to utilize.

The Board of Selectmen has approved for Attorney Byrnes to return in the spring to facilitate training in The Right to Know Law.

There were no ethic complaints submitted to the Ethics Committee in 2017.

Respectfully submitted,  
Dorothy L Veisel, Chair

# Fire Department

Thank you for the opportunity to present the 2017 report for the New Durham Fire Department and the continued support of the Citizens of New Durham.

This past year we answered 324 calls for assistance, which is a decrease of 32 calls over last year and the dedicated members of the New Durham Fire Department responded to 100% of in town calls and 99.7% of all calls.

## Statistics for the year of 2016 are as follows:

<b>CALLS PER UNIT</b>	<b>CALLS BY TYPE</b>
Engine 1 = 9	Fire = 136
Engine 2 = 75	EMS =143
Ladder 1 = 6	MVC/Rescues = 45
Ambulance 1 = 179	Total calls = 356
Forestry 1 = 21	
Car 1 = 179	Mutual Aid Given = 46

This past year we purchased a new 4-wheel drive ambulance from P&L Custom Emergency Vehicles with expanded capabilities. The new ambulance has a new ride system called liquid spring suspension which significantly improves the ride comfort of the patient which will reduce pain and discomfort that may be experienced due to uneven roads. The ambulance also has a new stretcher that loads into the ambulance without the providers having to lift the patient and stretcher significantly reducing the chance of back injuries. The new stair chair used for extricating patients from houses now has motorized tracks to increase patient and provider safety while moving up or down stairs. The New ambulance has too many new features to list here. Please feel free to stop in any Saturday Morning and we would be happy to show you all of its features and capabilities.

This past year we also took possession of the newest cardiac monitor made by Zoll called the X-Series as well as their Automated CPR Compression device the AutoPulse. The X-Series Monitor provides us with the most accurate and quickest results available in the field. The AutoPulse increases chances of survival for a patient in cardiac arrest which is shown in numerous clinical trials and frees up providers for other important tasks.

I would also like to congratulate our most recent Fire and EMS graduates.

Chris Waite – FF2

Debra Beaupre - EMT

Samuel Jenckes – AEMT

Josh Olszewski - AEMT

Respectfully submitted,

Peter R. Varney, Fire Chief



# Forest Fire Warden and State Forest Ranger

This past year we were fortunate enough to have favorable weather conditions in the spring and summer which limited the amount of wildland fire activity throughout the state. September and October saw fire conditions change and the state was faced with some difficult fires. The Dilly Cliff fire in North Woodstock was one of the most challenging fires we have seen in New Hampshire. Steep terrain and extreme fire behavior made this fire difficult to fight. It lasted for over 3 weeks and the final hotspots in inaccessible terrain were extinguished by heavy rains. Your local fire departments and the Division of Forests & Lands worked throughout the year to protect homes and the forests. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. Our fire lookouts are credited with keeping many fires small due to their quick and accurate spotting capabilities. The towers fire detection efforts were supplemented by the NH Civil Air Patrol when the fire danger was especially high.

Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires during the 2017 season threatened structures, a constant reminder that forest fires burn more than just trees. Homeowners should take measures to prevent a wildland fire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at [www.firewise.org](http://www.firewise.org). Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

As we prepare for the 2018 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting [www.NHfirepermit.com](http://www.NHfirepermit.com). The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES). You are encouraged to contact the local fire department or DES at 603-271-3503 or [www.des.nh.gov](http://www.des.nh.gov) for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at [www.nhdfl.org](http://www.nhdfl.org).

As mentioned above the Town of New Durham experienced a relatively slow fire season. We responded to two mutual aid fire calls in other towns but we also responded to several trees and wires down calls throughout the year.

Seasonal campfire permits can be obtained online from the website by visiting [www.NHfirepermit.com](http://www.NHfirepermit.com). All Brush burning permits will need to be obtained at the fire station on Saturday mornings from 9 am to 12 pm. New Durham issued 339 Campfire permits and 56 Brush fire permits in 2017.

In 2017 New Durham Fire had the forestry truck repainted by the students at Kingswood High School Vocational and graphics were done by ABS Graphics. Come in and take a look - it really looks nice. We have also purchased a new drone aircraft which will greatly help us locate smoke / fires in remote areas saving time and resources on getting to the fire more quickly. Thank you to all residents and visitors of New Durham for keeping New Durham fire safe. Without your continued support we would not be able to do our job as well as we do.

**REMEMBER, ONLY YOU CAN PREVENT WILDFIRES!**

Respectfully submitted,  
David F. Stuart, Fire Warden

# Friends of the Library

The Friends of the Library is a non-profit organization that promotes interest in the library, as well as supporting and assisting the library with programs and services. The organization was established by twelve volunteers in the fall of 2002. As of the end of 2017, there are twelve active members.

Our Book, Bake, and Plant sale was another success in June. The items for this sale are generously donated by our members and the community. This is our largest fundraiser and with the proceeds we were able to support the Summer Reading Program with supplies and programs. We are also contributing funds to help with a landscape art project for which the library received a grant.

In December we held our annual Holiday Open House party with entertainment, a visit from Santa and refreshments. We continued our tradition of collecting food items at the party to be donated to the New Durham Food Pantry. We also had a raffle with over 40 items that were generously donated and it was a great success.

We would like to thank the community for coming out to support us and the library. We couldn't do any of this without you.

The Friends of the Library are always looking for new members. Any level of commitment makes a difference. You can come to meetings when you can, or just help at our events. We meet at the library on the third Tuesday of the month at 7 PM, during the months of April through June and September through November.

Respectfully submitted,

Heather Wingate, President  
Michele Kendrick, Vice President  
Shirley McCormack, Treasurer  
Majorie Mohr, Secretary

# John C. Shirley Cemetery Trustees

The John C. Shirley Cemetery Trustees are pleased to report the following activities for the year 2017.

Denis Martin was re-elected Cemetery Trustee in 2017. His continued service as a Trustee is appreciated and we look forward to his continued contributions. The Rules and By-Laws were reviewed and updated during 2017. If anyone would like a copy please contact the Cemetery Trustees at Town Hall. During the year there were lots sold and several burials.

The Cemetery Trustees would like to thank several people for their hard work in keeping the John C. Shirley Cemetery a beautiful and tranquil area of New Durham. Don Vachon, Cemetery Sexton, has worked with bereaved families and funeral home personnel and has shown great respect and offered every assistance possible.

New Durham has continued to be a member of the New Hampshire Cemetery Association. They have helped us to keep up to date with cemetery management and laws relating to cemeteries.

Activities for the year 2018 will include re-alignment of foot and headstones that have tilted over the winter. The annual spring clean-up should be completed by Memorial Day. During this clean up please help us by collecting all outdated floral displays and miscellaneous items prior to Memorial Day weekend. Your assistance is appreciated. Flags will again be placed on the lots occupied by Armed Forces Veterans.

We have had the cemetery surveyed to make sure that all lot placements continue to be accurate. We have also begun to create a scattering garden. This should be completed by the Spring of 2018. We continue to plan for road paving, tree removal, and a sprinkler system.

No one likes to think about the passing of a relative or loved one but certain steps may be taken to ease the process. Lots may be purchased at the New Durham Town Hall during business hours. If you own a lot, simply inform your funeral director or call the New Durham Town Hall for further assistance during your time of need.

Please contact the Cemetery Trustees at Town Hall with family contact information if there are changes from the original deed.

Respectfully submitted,  
Michele Kendrick, Chair  
Jennifer Bourassa, Secretary  
Denis Martin, Treasurer

# Library Director

A new outside face, a renovated interior, and receipt of three major grants firmly lodges 2017 as a stellar year here at the library. All of these positive changes, inside and out, have been exciting for everyone involved.

Our exterior paint job, switching from brown and yellow to cream and dark green, has been embraced by the public. We're sharper inside, too, with new carpeting in the Children's Room and office and additional bookcases in the Easy Book section.

Winning a Children's Literacy Foundation (CLiF) Rural Libraries grant netted us \$2,000 worth of children's books, two storytelling sessions and two book giveaways for preschoolers. Part of the grant extended storytelling and a book giveaway at the elementary school and another enables the library to offer stop-motion animation classes for all ages next year.

A second CLiF grant, Summer Readers, allowed us to schedule an extra session of our Summer Reading Program where kids were treated to a storyteller and were allowed to pick out two books each to take home.

Being awarded our second Youth Arts Project from the New Hampshire State Council on the Arts in as many years means that school children and adults will create fired clay Story Poles as a permanent art installation in front of the library. The large low-relief sculpted clay beads that encircle the metal poles will depict the natural resources, Abenaki background, and local history of our area. All participants will also fashion a small tile to place outside of their homes, carrying the theme of natural beauty throughout the community. Public buildings in town will also sport a tile.

New programming in 2017 included Adult Paint Parties, Parent/Child Paint Parties, a Parent/Child Book Club for elementary students, the New Chapter Book Club for parents and their primary grades children and an Excel class.

Our first wave of graduating One Thousand Books Before Kindergarten readers had a ceremony in June to recognize their achievement. The program started in January of 2016.

Other fun stuff: Our regular weekly and monthly programming is going strong. We've been busy expanding our Graphic Novels sections, and we added a children's yoga section and a Spanish section. This year we instituted a monthly e-newsletter to bring word of our programming and events to a wider audience. Two substitutes joined the library family. FIRST/LEGO League Junior teams admirably represented the library twice this year. The Summer Reading Program was another success, due to our wonderful volunteers and the Friends of the Library. More than 260 people saw our 35 Halloween Jack and Jill shows. We now have magnets with a picture of the library and all necessary information. Circulation numbers continue to increase.

2017 was a record year, thanks to our staff, patrons, volunteers, and Trustees.

Cathy Allyn, Library Director

# Library Trustees

This year has been another busy and rewarding one for the Trustees with several innovations, improvements and programs happening!

Following our town elections Laura McCarthy joined our ranks and has contributed greatly to our efforts this year.

Our Library Director Cathy Allyn continues to improve upon and add to already existing programs. Cathy uses her experience, energy, vision and awesome “customer service” to enhance the enjoyment of our patrons. Cathy has also insured that our library staff continues to work together as a strong and efficient team. Cathy and the staff make sure the library patron’s needs are met and their experience is a positive one with each visit.

The success of new programs and the steady increase of the library’s use by residents is a testament to the hard work done by Cathy and her team. Our statistics continue to be impressive and prove that our library is a distinctly important part of our community and provides wonderful experiences for all who enter our doors!

We have received many positive comments on the improvements to our heating and cooling system, our walkway repairs as well as the new carpet in our Children’s Library and our freshly painted building!

Respectfully submitted,

Lee Newman, Chairman  
Joan Martin, Member

Richard Leonard, Treasurer    William Kendrick, Secretary  
Laura McCarthy, Member



**Puppet Show at the New Durham Library**

# New Durham Water Quality Committee (NDWQC)

On September 6, 2017 the Milfoil and Invasive Aquatic Plants Committee voted unanimously to change the Committee's name and mission statement. The new name is the New Durham Water Quality Committee and its mission to maintain a high water quality standard for the Town's waterbodies consistent with the standards for the classes and use of each waterbody (New Durham has both class A and class B waterbodies). This change is in direct response to the multiple issues described in the Town annual report for the year 2016. Initially the Committee will focus on Milfoil infestation and Cyanobacteria blooms, each seen in the Merrymeeting River; however, the committee plans to continue to monitor each of New Durham's waterbodies in order to detect any adverse change in water quality.

Variable milfoil, *Myriophyllum heterophyllum*, is an exotic and invasive aquatic plant first observed in New Durham in 2001. Year 2017 was the eighth consecutive year of the State-subsidized program aimed to control the spread of variable milfoil in the Merrymeeting River. Various techniques have been employed in this effort as described in the Long Term Variable Management Plan for Jones and Downing Ponds (NH DES, 2011 and NH DES, 2016) which is available on the Town's website. In 2017 treatment of Jones and Downing Ponds was limited to Diver Assisted Suction Harvesting (DASH) where over 300 gallons of the plant were removed from the ponds. The NDWQC contracted the company Aqualogics for the DASH operation at a total cost of \$3950. An application for continued State funding has been submitted for treatment in 2018.

A cyanobacteria bloom, formerly called blue green algae, was recognized in New Durham in 2015 in Downing Pond and was caused by the bacteria *Anabaena*. The same bacterial genus produced a bloom in 2016 in Downing Pond while another organism, of the genus *Oscillatoria*, produced a bloom in Jones Pond in 2016. Both ponds have been classified by the NH Department of Environmental Services (NH DES) as impaired. The 2016 bloom extended down the Merrymeeting River into the Wildlife Management Area on the New Durham /Alton town line. Cyanobacteria are one of the oldest life forms on earth with fossil records dating back 3 billion years. Various species are found in every NH waterbody where they usually lie dormant in the sediment. When conditions are met, such as: sunlight, water temperature and phosphorus, the bacteria begin to rapidly multiply, acquire buoyancy and fill the water column. In NH freshwaters, phosphorus concentration seems to be the critical factor controlling a cyanobacteria bloom. Many of these organisms also produce toxins injurious to humans and other animals. For this reason, the NH DES posts advisories at the bloom sites warning people to stay away from the water, not to eat fish caught in the water, and prevent pets from contact with the water during the bloom. While no bloom occurred in New Durham in 2017, the water of all New Durham waterbodies tested contained some low level of the organism. Five different cyanobacteria organisms were observed in New Durham's lakes, ponds and rivers. It is interesting to note that State historical records cite a previous cyanobacteria bloom in March Pond in the 1980s.

# New Durham Water Quality Committee (NDWQC)

In 2017 the Towns of Alton and New Durham developed a joint Cyanobacteria Mitigation Steering Committee (CMSC) to develop a plan to remediate the Merrymeeting River of cyanobacteria. Extensive water quality testing in 2016 and 2017 have documented sources of the pollutant phosphorus in the river. While some sources are so called non-point sources found in tributaries draining agricultural fields and bogs, a single point source was found at the Powder Mill State Fish Hatchery. The CMSC and it's working groups in cooperation with the NH Fish and Game Department (NH F&G) have begun to investigate how phosphorus arises in the hatchery and to develop a plan to minimize the discharge of phosphorus into the river. New Durham also contacted the US Environmental Protection Agency (US EPA) which wrote the discharge permit for the PMSFH, and they have begun their own water quality testing and are currently preparing a new draft discharge permit for the hatchery. The CMSC met four times during the summer of 2017 and passed a motion to develop a Merrymeeting River Watershed Management Plan in 2018. Funds necessary for the plan (\$70,000) have been committed by the Merrymeeting Lake Association and the NH F&G; and each Town has pledged to raise additional funds to meet the total expense. The Watershed Management Plan will describe all sources of phosphorus entering the Merrymeeting River and provide a plan and associated budget to remediate each of them. In addition to their meetings being open to the public, the CMSC has also held two informational sessions for the public (one in each town). The NDWQC has asked for \$20,000 for development of a watershed management plan, \$4000 for continuing water quality testing and \$500 for public relations in the year 2018.

Routine water quality testing in 2017 also picked up high levels of specific conductivity in March Pond which were traced to a single tributary draining a farm. This source was remediated during the summer.

Ultimately the goal of the NDWQC is to prevent the spread of variable milfoil to other waterbodies and, where present, reduce the density so that management can be implemented by hand pulling alone. The overall goal is to keep the aquatic areas of New Durham open to recreation and environmentally sound so they continue to support the wide variety of plant and animal life to which our residents and visitors have become accustomed.

Sincerely,

Fred Quimby, chair NDWCA

# Parks & Recreation Department

In 2017, the Department was glad to provide traditional and annual programming along with new endeavors.

Sports programs included baseball, softball, track & field, soccer and basketball. Committed community volunteer coaches put in vast amounts of time to help teach our youth the fundamentals of each sport as well as team work and self-confidence.

Beyond sports we were able to offer programming for our youth community through Marvelous Matinees, Spring Celebration & Egg Hunt, swimming lessons at the Town Beach, pumpkin carving, Halloween Happenings at the Meetinghouse, Kids Nights and more! Programming for all ages included Open Gym Basketball, Open Gym Walking & Running, Craft Series, Town-Wide Clean Ups, Town-Wide Yard Sales, Summer Field Trips, Celebrate New Durham weekend, Annual 5K, Vendor & Craft Fairs, Ice Rink Installation and Holiday Celebrations.

While Adult programming continued with weekly Senior BINGO and Cribbage, the Department looks forward to increasing adult programming in the 2018 and will be soliciting input from our community members to understand how to best move forward.

For the Annual Celebrate New Durham Day festivities we were able to work with various businesses and organizations to plan a weekend's worth of events. Traditional events such as the 5K and Fun at the Fields activities were enjoyed again but we were also able to add in a fun treasure hunt leading up to the celebration as well as Music at the Lake, New Durham Hikes and a community movie. We are so thankful that others offered programming as well including the Boodey Farmstead, Meetinghouse, Fire Association, Library, and Charitable Fund among others.

Fundraising opportunities included Vendor BINGO, Duck Race, New Durham Backpack Program, FUNDrive, Craft Fairs, Spread the Cheer snowmen as well as efforts with local entrepreneurs with LulaRoe, Thirty-One and Tupperware.

We were able to offer all of our programming due very much to the efforts of our fantastic volunteers, sponsoring businesses and general support of our New Durham Community. Sincere thanks to all those who helped including our volunteers, staff members, the New Durham Public Library, New Durham Town Clerks' Office, New Durham Public Works, New Durham Police Department, New Durham Fire Department, New Durham Elementary School, New Durham Food Pantry, New Durham Charitable Fund, Boodey Farmstead Committee and our neighboring town recreation departments and youth organizations. Additional thanks to the sponsors and businesses that give generously to our programs.

See you at the next event in 2018!

Sincerely,

Nichole Hunter,  
Parks & Recreation Director

# Planning Board

The New Durham Planning Board has had another productive year. Our main accomplishment was the completion of the Town's Master Plan Update. Begun in 2016, the Master Plan update was completed in June. With the leadership of Selectman David Swenson, this update encourages all department heads to tailor their efforts and long term goals toward goals set in the Master Plan. Several departments have already taken this lead.

Over the course of the year, the Planning Board has heard and approved two Conditional Use Permits and two lot line adjustments. We have also had several discussions with residents and property owners regarding building on Class VI roads. It appears likely that these kinds of discussions will become more common in the future.

The membership of the Planning Board has changed significantly this year. Sadly, Theresa Chabot resigned in August for personal reasons. Alternate member Jeff Allard was appointed to take her seat. He is up for election for a three year term this year. We also picked up another new alternate member. Freeman 'Rick' Goodrich was appointed as an alternate in November. Both Jeff and Rick have become active and productive members and we are glad to have them aboard.

The Planning Board has approved five amendments to the Zoning Board for this year's Warrant. Article 2 adds definitions for Obsolescence, Remodel, Repair, and Woodlot/Agricultural Lot the Article III of the Zoning Ordinance. Article 3 adds some regulations for usage and storage of recreational vehicles. Article 4 simply adds a specific map reference to Article XVIII of the Zoning Ordinance. Article 5 clarifies the regulations for the usage of woodlots and how they may be converted to building lots. Lastly, Article 6 allows up to four off-site signs to be placed for agricultural purposes. Approval of these Zoning Ordinance changes will clarify language in the Zoning Ordinance and help maintain the type of community we all want New Durham to be.

Respectfully Submitted,

Scott M. Drummey  
Planning Board Chairman

# Police Department

The year 2017 saw the New Durham Police Department return to 2006 staffing levels. Hired in 2017 was Officer Andrew Croteau with six years of experience in Police work. Officer Croteau is on the County SWAT team and will become the Department's full time Firearms Instructor in 2018. Also returning to the Department is the K9 team, K9 Izzy will be certifying in 2018 for patrol work and tracking.

Last year also saw Police Department call numbers rise to 4593 for the year and 1166 traffic stops. There have been discussions about Police retention which is going on in all Towns and Cities around New Durham. I see this as a rising issue with competition with pay rates and benefits involving Police Officers in surrounding Towns and Cities. With the size of the Department we are currently covering New Durham 20-22 hours a day. Some nights have officers on call responding from their residences if a call for service takes place. Please remember to place house numbers at the end of your driveways to speed up Emergency personnel response.

Below is a breakdown of 2017 calls for service for the New Durham Police Department:

ABANDONDED VEHICLES: 72	FOUND/LOST PROPERTY: 33
ANIMAL COMPLAINTS: 71	POLICE SERVICE: 103
BURGLAR ALARMS: 93	SEX OFFENDER REGISTRY: 26
WARRANT ARRESTS: 8	SUSPICIOUS ACTIVITY: 26
ASSIST CITIZENS: 16	SUSPICIOUS VEHICLES: 43
ASSIST OTHER AGENCIES: 42	CRIMINAL MISCHIEF: 9
BUSINESS CHECKS: 233	PROPERTY CHECKS: 227
BURGLARY: 7	VEHICLE OFF ROAD: 27
BUILDING CHECKS: 236	WELFARE CHECKS: 83
CIVIL STANDBY: 27	SERVE WARRANTS: 20
DIRECTED PATROLS: 437	ACCIDENTS: 44
FOLLOW UP INVESTIGATIONS: 286	TRAFFIC STOPS: 1166
POLICE INFORMATION: 113	ARRESTS: 70
PAPER WORK SERVICE: 255	
TOTAL CALLS FOR SERVICE: 4593	

Respectfully Submitted,

Shawn C. Bernier, Police Chief

# Department of Public Works

The winter of 2017 was an extremely busy season for the Highway crew. During January the crew was especially busy due to the constantly changing weather. First came rain then snow and then freezing rain. This bad weather kept the Highway crew on the run. Thanks to our dedicated crew our roads were maintained better than any other towns in the area.

This year several roads were paved including upper Birch Hill, Kings Highway and overlaying Cople Crown Road. Several roads were also crack sealed in order to extend the life of the roads. Chip sealing was carried out on Berry Road from the intersection of Route 11 to just above the intersection of Valley Road. The crew has replaced more than 500 feet of road culverts throughout the town for better drainage. We replaced culverts on Berry Road on the far end portion to the Meaderboro Road intersection, on Meaderboro Road and Squam Drive. The crew put in 450 feet of underdrain on both sides of Berry Road from Ridge Road down to Joy Farm on the back side of Ridge Road. We used erosion control matting and Rip Rap in ditches to help stabilize ditch lines. The crew also ditched 12 miles of roads including Kings Highway, Birch Hill, Berry Road and Old Bay Road. The crew put in new drainage on Ten Rod Road. They cut brush along Squam Drive and other areas in order to be able to put the culverts and underdrain in. The department worked with a local excavation contractor (IronWill) and did ditch line maintenance on South Shore Road from Merrymeeting Road to the end. The grader and rakes were used to prepare the dirt roads before spraying with calcium chloride.

The crew also replaced the Main Street Dam splash boards that gave out during the heavy rains that resulted in a huge surge of water from Jones Dam.

I would like to thank the following: Al Greymont for donating bark mulch used to enhance the appearance of our Town Facilities and transportation services for our equipment, Ali Perkins for mowing the Ballfields and Cemetery for us this year and SumnerScape for their mowing services as well. Great job to both for their services.

I would like to thank my division supervisors and staff for their hard work and dedication to the Town. Also, thanks to my Highway Crew Matt Ingham (Supervisor), Dave Horne, Leon Smith, Dave Bennett and our Seasonal Employee Mike Gorton (who has been with us for 14 years); also our two newest employees John Vatalaro and Meghan Bickford. Many thanks to our Office Manager Karen Kehoe for keeping the office moving forward and her hard work during the budget season and all year round. This year we hired an outside contractor (Les Leary) for onsite equipment maintenance which saved the town in lost employee time and the ability to purchase parts with no mark up. Thank you to Les Leary for providing our vehicle maintenance so our equipment kept is up-to-date and running safely. Also, I thank Les for his donation services to the Town. It is greatly appreciated!

Also a very big thank you to Town Administrator Scott Kinmond for all of his assistance through the changes that took place in the Highway Department this year. Thanks to all of you for stepping up and doing what you do to make New Durham a great town. To all the Department Heads and employees of the Town of New Durham; let us continue to work together and move forward as a team.

We look forward to serving the residents of the Town of New Durham in the time to come. Please contact us at the DPW office with any questions or concerns at (603)859-8000.

Respectfully submitted,

Don R. Vachon, Department of Public Works Manager/Road Agent

# Department of Public Works

## Solid Waste Facility

This year was very active for the Solid Waste Facility. The department received 1,148.52 tons of Municipal Solid Waste as well as 247.21 tons of Construction and Demolition Debris. We remained busy throughout the year with recyclables as well.

- Loose Fibers 67.44 tons
- Plastic 24.92 tons
- Cardboard 35.14 tons
- Glass 73.17 tons
- Tires 4.76 tons
- E-Waste \$1600.59
  - Televisions 4556
  - Misc Electronics 533
  - CPU/Laptop 208
  - Monitor recycling 289
  - 4' fluorescent lamp 27
  - 8' fluorescent lamp 26
  - Alkaline battery 96
  - Dry NiCD batteries 137
  - Lead acid batteries 6
  - Dry NiMH batteries 8
  - Lithium ion batteries 22
  - Lithium batteries 5
  - 30 gallon drums(small batteries) 2
- Scrap Metal 101.31 tons
- Aluminum Cans 5.6 tons

Total estimated Revenue brought in by recyclables: \$19,555.23

Less total estimated cost of disposal, rental fees and disposal: \$19,549.42

Net revenue from 2017: \$5.81

Total estimated revenue for fees for disposal (i.e.; electronics, construction and demo)  
\$17,157.00

Per the Solid Waste Ordinance recycling is mandatory and the residents have been doing a great job keeping up with this and their efforts are greatly appreciated as we all work toward a cleaner Town and environment. Thank you to all the Solid Waste staff that help the Department run smoothly and safely.

The New Year will bring lots of changes as we implement a new dump sticker purchase. Please remember that dump stickers and Commercial hauler permits are **required** in order to dispose of any material at the New Durham Transfer Station. Thank you for another great year.

Respectfully submitted,

Don R Vachon, Department of Public Works Manager/Road Agent

# Tax Collector

The Tax Collector's Office is open Monday, Wednesday, Thursday and Friday from 9 a.m. until 4 p.m., Tuesday's from 9 a.m. until 7 p.m. and the last Saturday of each month from 9 a.m. until 12:00 p.m. (certain month's when holidays fall upon the weekend or Monday, it would be the 3<sup>rd</sup> Saturday of the month).

Our new 2017 tax rate is \$23.02 per thousand dollars of assessed value. There was a \$.26 increase, of which the town portion went down \$.05, \$.38 increase for local school, \$.05 increase for state education, and \$.12 decrease for Strafford County. In 2017, the first tax billing was due July 5, 2017 and the second billing was due December 28, 2017.

The 2017 warrant was \$9,403,884.00 and 96% had been collected by the end of 2017. The unpaid taxes of 2016 and interest were converted to a \$83,486.05 tax lien on June 21, 2017.

The Tax Collector is responsible for accepting warrants and collecting revenue for property, yield tax (timber), excavation gravel taxes, and current use (land use change) penalties. Records for the collection of taxes are kept in a format set by the Department of Revenue and are remitted to the Town Treasurer on a weekly basis, for all taxes due and all revenues collected, abated and refunded. We also report uncollected taxes, manage the process of setting the dates for carrying out the tax lien and tax deed processes and making the proper recordings with the Registry of Deeds as required by RSA's in the tax procedure laws. Our work requires interoffice communication with the Assessing Department in regard to property changes as well as the Board of Selectmen in regard to tax deeding procedure. Other duties include responding to inquiries from banks, tax service companies, mortgage companies, attorney's offices and the general public. Annual workshops and conferences, sponsored by NHTCA (New Hampshire Tax Collectors Association) and the NHCTCA (New Hampshire Tax Collectors & City and Town Clerks Association) and DRA (Department of Revenue) as well as NHMA (New Hampshire Municipal Association), allow the Tax Collector to learn the tax collecting processes and to stay current with any changes in laws and procedures. Attending such conferences, classes and workshops is important, not only for learning changes and modifications to laws and procedures and receiving legislative updates in maintaining our certification, but also for networking with collectors from other cities and towns.

The one message I would like all to know is that (although full payment is expected when the tax bills are due) if you are unable to make payment in full, please pay what you are able or start a budget plan to pay smaller amounts towards taxes on a weekly or monthly payments. This will help with interest and fees.

Please do not hesitate to stop in town hall or call me 859-2091, if I can be of assistance to you.

Respectfully submitted,

Donna Young,  
Tax Collector

# Town Clerk

This year I am reporting the yearly changes and updates as usual. Also, I am including a description of the duties and responsibilities of New Hampshire Town Clerks which I hope you find interesting.

The Town Clerk's office collected \$624,507.12 in Town Revenue. This is an increase of \$21,216.54 from 2016. We processed 830 dog licenses. We took in \$23,055.26 in Building Permit Fees, sold nearly 653 Transfer Station/Beach Parking Decals "dump stickers", sold twenty Marriage Intentions and 128 Birth, Marriage, Divorce and Death certificates. You can read more financial information by turning to the Town Clerk's Financial Report in the Finance section of this Town Report.

The price of the transfer station and beach decals had not changed since 1991. This year the Selectmen voted to increase the fee for one decal from two dollars to five dollars. They voted to limit the decal to two years. The present decals are good from January 2018 and will expire December 2019, at which time the resident or owner of property in New Durham will have to purchase a new decal. The residents/owners need to buy just one sticker for more than one vehicle. For example, if you own two vehicles and use the pickup for your dump runs, and the other to go to the Town Beach, you can buy one decal and move it to the vehicle that you need for that day. You can purchase the decals at the Town Clerk's office.

Donna Young and I are Notaries. We offer this service to the Townspeople for free. Please remember that a Notary witnesses the signature of the person signing the document. Please don't sign it in advance of having it notarized. Also, don't forget to bring your driver's license or other ID with you.

Donna and I are Justices of the Peace and we are happy to officiate weddings during regular office hours at the Town Hall. It is best to make an appointment beforehand so that we can prepare the vows and help with the paperwork. An Intention of Marriage (license) costs \$50.00, and the Certificate costs \$15.00.

Recently, the Moderator, Richard Leonard, the three Supervisors of the Checklist (Cheryl Cullimore, Patricia Grant and Anneleen Loughlin), Donna Young and I have attended training workshops for the 2017 Election law changes. We are now prepared for the 2018 State Primary and State Elections as well as the March 13 Town Election.

The Division of Vital Records Administration is delegated the responsibility by statute to register the birth of each child born in the State of New Hampshire. When the birth occurs in a non-hospital setting, the registration process is governed by the procedures determined by the state registrar. When the Town Clerk receives the birth notice alerting her/him of the reported home birth, the clerk needs to contact the parents at once to arrange an appointment to meet with the mother and see the newborn child. This December, for the first time since I became Town Clerk a home birth was reported to me by letter from the State of New Hampshire Vitals bureau. The parents (along with his two "big" brothers) proudly presented their beautiful baby boy to me.

## **Duties and Responsibilities of the Town Clerk and Deputy Town Clerk:**

All NH Town Clerks are elected (City Clerks are appointed by City Council) and must live within the town in which they serve. The Town Clerk appoints the Deputy Town Clerk and the appointment is subject to approval of the Selectmen. The Deputy Town Clerk must also be a resident of the town and able to perform all the duties of the Town Clerk.

# Town Clerk

While most of the townspeople are familiar with the fact the Town Clerk is responsible for vehicle registration and Transfer Station decals, there are other duties and functions that are not as well known. These responsibilities are many and varied and are governed by State of New Hampshire RSA's and Administrative Rules. The following is a partial listing:

- Issue motor vehicle and boat registrations
- Issue dog licenses
- Issue marriage licenses
- Record and provide certified copies of vital records (birth, death, and marriage)
- Record and preserve public records of the Town
- Record and certify minutes of Town Meetings
- Accept voter registrations to be forwarded to Supervisors of the Checklist
- Assist in conducting and coordinating Federal, State, and Local Elections
- Administer Oath of Office to all elected and appointed officials
- Keeper of the Town seal
- Review, process and record Pole Licenses

In addition to the above responsibilities mandated by State Statute, the New Durham Town Clerk's Office:

- Issue decals for registration permits (within limits permitted by the State of NH)
- Issue license plates (within limits permitted by the State of NH)
- Issue OHRV permits (within limits permitted by the State of NH)
- Provides Notary Public and Justice of the Peace services (including officiate weddings held during office hours)
- Pursues payment for checks returned by financial institutions for non-sufficient funds, etc.
- Aids the public in performing genealogy searches
- Responds to inquiries from the general public

Accounts of the Town Clerk are audited by the Town's Auditors and various State Auditors. As with all town departments, the Town Clerk's budget is submitted to the Selectman each year for review, approval, and inclusion in the Town Warrant.

It's an honor to serve you as your Town Clerk and I thank the residents of New Durham for the opportunity. As always, I am committed to giving the residents my best customer service, implementing greater efficiencies and fulfilling my responsibilities to the fullest. I thank my colleagues for all of their help and for being real team players. Also, many thanks to Donna Young for all of her assistance. All of you are much appreciated.

Respectfully submitted,

Stephanie Lisle MacKenzie,  
Town Clerk

# Town Historian

I am pleased to present the following 2017 Annual Report, summarizing activities.

With the assistance of Bill Meyers we replaced the worn flags on all known veterans' graves in the Willey, Downing, Bickford graveyard, in time for traditional Memorial Day. This old graveyard is located near his residence. Thank you Bill, your help is truly appreciated.

Replacing the balance of worn flags from the veteran's graves requires two full days to complete the task. I am seeking help with this task for the future. It is important to teach other(s), who will know where these veterans are buried and would be willing to continue this annual task when I am not able to. As much as I don't want to admit it I am getting older and would appreciate the help. It would be comforting to know this annual token of remembrance would continue.

I had the privilege of working with Cub Scout Pack 859 Tiger Den this year. These young men took time from their schedule on a rainy afternoon to go to Colonel Thomas Tash's old graveyard, clearing away accumulated debris and to remove and replace the worn flags. They were provided some history regarding those buried within the walls of this old graveyard. They learned why Colonel Tash is important to the Town's early history and the family connection of those buried with him.

Later in the year these same young men, Caleb and Ryan D'Entremont, Hunter Chase, and Timothy Drake, along with assorted siblings and parents, offered to clean up the Samuel Runnels old graveyard located on the Farmington Fish and Game Club property. The brush had really overgrown and many branches had fallen from the surrounding pines. Family history of those buried in the old graveyard was shared with the scouts. They did a grand job of it! New Durham is lucky to have these young men living in our community. Their efforts contribute for the betterment of our town we all call home.

Again I have spent time supporting research for family history and requests for town history. Something new to the requests this year has been interesting and unforeseen. A number of inquiries have been made regarding older homes for sale regarding if there is any historical events or stories of crimes occurring in the buildings. It has been an interesting twist for information regarding the history of our community. Depending on the research results, for some, it determined if these folks would become New Durham citizens.

During 2018 I would like to look into the preservation of the original jails cells located in the basement of the Town Hall. The metal is deteriorating from exposure. With assistance from the Town Administrator we'll seek any and all opportunity for grant funding resources to help support the cost associated with this project. Energy improvements for town hall are slated for 2018. I look forward to assisting with this project.

I would like to encourage anyone who may be sorting their "collections" to consider donating them to the Town Historical Collection. If you are uncertain as to what to do with items or other historical questions please feel free to contact Catherine Orlowicz at 859-4643 for assistance.

Respectfully Submitted:

Catherine Orlowicz, Town Historian

# Welfare

*Under RSA 165 “Whenever a person in any town is poor and unable to support himself, he shall be maintained by the overseers of public welfare of such town, whether or not he has residence there.”*

The Welfare Office provides assistance to individuals, families and households who temporarily lack the adequate resources to meet their basic needs. We work as facilitators to direct those in need to federal, state and non-profit relief agencies, and continue to work with clients on budgeting and other self- supporting steps. These steps help reduce the financial burden on our department’s budget, as well as on the taxpayers of New Durham. While providing assistance, we strive to promote self-reliance, independence and self-sufficiency for our clients.

The state provides a **2-1-1** help line. This help line can provide information on who should be contacted for help with a particular need.

This year has seen an increase in requests for assistance, mainly for housing. Assistance received through the Fuel Assistance Program was enough to help several residents make it through the winter without having to receive assistance from the Town.

Please remember the Welfare Office is here to help and provide emergency assistance. However, the Town does place a lien on property or requires a payment arrangement be made as soon as the recipient is financially able.

This past year the Town has received **\$5,783.59** from lien releases, reimbursement payments and work program.

## Assistance Statistics 2017

Fuel Assistance .....	\$ 453.83
Utility Assistance .....	\$ 1424.38
Rent Assistance .....	\$ 9,254.88
Medical Prescriptions Assistance .....	\$ 000.00
Other miscellaneous .....	\$ 505.50
<b>Total .....</b>	<b>\$ 11,638.59</b>

Respectfully Submitted,

Laura Zuzgo, Welfare Administrative Assistant

# Zechariah Boodey Farmstead

The Committee proudly presents this report to the citizens of New Durham.

The Free Will Baptist Church origins began in the east room of the Zechariah Boodey House, when the seven original members, including Elder Benjamin Randall, signed the covenant and articles of agreement establishing this North American movement, on June 30, 1780. It is important to note all six historic buildings used by the Free Will Baptist Church, as meeting houses still remain within the boundaries of New Durham.

In April of this year the Committee, with permission from the Board of Selectmen, began pursuing an architecturally significant late 18<sup>th</sup>, early 19<sup>th</sup> century English Barn located in Alton, an area once part of New Durham Gore. The barn has the characteristic elements from this time period; modest size, simple gable roof, hand-hewn timber framing and much more. This 18<sup>th</sup> century barn retains its original timbers, including original configuration. The New Hampshire Preservation Alliance supports our efforts, stating “We’re supportive of and thankful for the Boodey Committee’s foresight and diligence in saving this barn. . . it appears as if this transitional barn dates to the early 19<sup>th</sup> century, and is in excellent condition.”

Three individuals have agreed to gift this barn to the Town for this project. Citizens will see an article on this year’s warrant asking to support acceptance of the barn as a gift. The Committee strongly encourages supporting this article.

By saving this architecturally important barn, we honor the builder by “*preserving the past, and supporting the needs of the future*”. This opportunity supports the vision for the future uses of the Zechariah Boodey Farmstead. The barn was built during the same time period as the late 18<sup>th</sup> century cape style Boodey house.

The Zechariah Boodey house, a colonial timber frame cape, was built in 1769 by local craftsmen and connects us to a time when our communities and our state were first being settled. This 1 ½ story traditional timber framed colonial cape possesses many key elements, such as a large central Rumford chimney, steep sloped roof, feather board sheathing, symmetrically centered façade, and double hung sash windows. Most of the timber joints are marked with roman numerals, a system that custom fits each timber to an adjoining one, typical of the English Scribe Rule.

The reconstruction will include the use of wide hand scraped pine board flooring, vertical hand planed pine paneling, exposed beams and posts resulting with the interiors’ look and feel of 1769. The house's Rumford Style Chimney, fireplaces, and beehive ovens will be reconstructed to replicate the authentic 18th century style. The fully functional fireplaces and beehive ovens will allow for a unique firsthand experience with open hearth cooking. The house's open space and the barn will provide a venue for exhibitions, lectures, demonstrations, other special events, civic functions, and rental opportunities for public and private functions.

The restoration, reconstruction and repurposing of the Zechariah Boodey Farmstead project is a cornerstone connection for economic development linking established businesses within our community, and other surrounding historical and cultural entities. This building will yield a location, available to a large variety of people, for social, educational, and civic events. This project supports many segments of the New Durham Master Plan, including preservation, economic growth, town appearance and character.

The Zechariah Boodey Farmstead Committee is pleased to announce that our Capstone Project proposal resulted in eleven UNH Senior students from the Civil Engineering Department, who selected our

# Zechariah Boodey Farmstead

project for their Capstone Program requirements. Over the course of five days, 37 proposals were presented for the seniors' consideration.

The students will have a unique opportunity to work with historic preservationist, municipal officials and volunteers, as well as federal, state and local regulatory boards and committees. The programs conclude in May 2018, when students present their Capstone Projects at UNH to the UNH advisor, a review panel and the client.

The Committee is in need of some professional assistance with the Capstone Project. We are looking for a person or business, and a licensed structural engineer in the state of New Hampshire, who would be willing to work with the students, and the committee.

An unforeseen outcome from our presentation yielded a request from a civil engineer student asking to conduct an independent study focusing on the relationship between architecture and culture, both past and present. She asked to include the Zechariah Boodey Farmstead as a case study of architecture styles in New England, to be compared with architecture styles in Norway. We are honored to be a part of this project.

The Committee would like to thank our supporters, volunteers, business, and town departments and boards who have given so much time and really have supported our project. Donations resulting from fundraising events during 2017 total \$17,030.00. An additional \$2,970.00 will need to be raised to meet the goal of \$20,000.00 before April 2018.

During 2017 we were saddened to learn of the passing of Crissa Evans' husband Hal. Hal supported Crissa in her efforts and contribution toward this project for over 10 years. Hal was one of the first to volunteer the use of his equipment, his hands and Yankee ingenuity. He will be missed.

The Committee asked the Board of Selectmen that a Capital Reserve Fund to be established for the construction and reconstruction of the project and to deposit \$1,000.00 into the fund. This fund will be used to hold "public funds coming from grants. By law the donations (considered private funds) cannot be commingled with public funds. The Town holds a fund for the private funds.

All donations are tax deductible under the umbrella of the Town's Section 170(a)(1) of the Internal Revenue Code. Please make checks payable to Boodey House Fund and send them to Zechariah Boodey Farmstead Committee, PO Box 207, New Durham, NH 03855. For more information about this project, or to volunteer or learn about membership opportunities, please contact Chair Catherine Orlowicz at 859-4643.

Respectfully Submitted;  
Catherine Orlowicz, Chair  
Tatiana Cicuto, Member

Fran Frye, Vice-Chair  
Crissa Evans, Assoc. Member

Sherry Cullimore, Secretary



# Zoning Board of Adjustment

In 2016 the Legislative Body voted that all regular members of the New Durham Zoning Board of Adjustment (ZBA) would be elected by the voters. The year 2017 saw the first two members (Stephanie Richards and myself) be elected to a three year term. In 2018 a third member of the ZBA will be elected to a three year term.

The ZBA is authorized to hear the following four types of cases: Appeals of Administrative Decision, Requests for Variances, Requests for Special Exceptions and Requests for Equitable Waivers of Dimensional Requirements.

In 2017 the ZBA had a very busy year meeting ten times and hearing seven cases along with revising the Boards Rules of Procedures.

Case # 2017-001 was a request for a Special Exception to operate a commercial business in an area zoned Rural/Agricultural/Residential from Green Oak Realty Development LLC, was determined to be of regional impact. During the more than five hours of public hearings the ZBA received testimony from the applicant and his representative, officials from Middleton, New Durham and Wolfeboro, the Strafford Regional Planning Commission, many of the abutters and their legal representatives and the general public. Due to the large number of people interested in this case the ZBA had to move it's meetings from the Town Hall to the New Durham School. I would like to thank Marcia Clark for assisting the ZBA as we used the school's gymnasium and Peter Pijon, videographer from Wolfeboro Community TV, for taping the meetings. After hearing the testimony, reviewing all of the written information that was provided the ZBA determined that the proposed use of the property was commercial and industrial with the primary use being industrial. A revised application was required but was never received by the ZBA.

Four cases involved requests for variances to allow a new or remolded building to be less than 75 feet from the high water mark and any water body. The ZBA evaluated each case on its own merit with consideration being given to not making a non-conforming lot more non-conforming. Three of these cases had their variance requests granted.

The sixth case involved a request to allow pigs within 250 feet of another residence without the written approval of the other property owner. The property in question has been in agricultural use for over 250 years and has had pigs for more than 10 years. The request was granted.

The final case of 2017 involved a request to bring a Class VI road up to Class V standards as opposed to having to have the property on a Class V road. This case has been continued to January 2018.

I would like to thank the ZBA members and alternates for all of their hard work. They are: Wendy Anderson, Vice Chair, Stephanie Richard, Joan Martin, Art Hoover, alternates Paul Raslavicus and David Shagoury. The ZBA has room for three more alternates.

Respectfully submitted,

Theresa Jarvis, Chair

# Town of New Durham, New Hampshire



Regional & Non-Profit Agency Reports



# Community Action Partnership of Strafford County



At Community Action Partnership of Strafford County (CAPSC), we strongly believe no one should go without having their basic needs met. As the leading anti-poverty agency in Strafford County, we strive to empower individuals and families to achieve self-sufficiency by opening the doors to resources and opportunities that offer a hand up, not a hand out. When we achieve this goal, we reduce the impact of poverty and build a stronger community.

The mission of CAPSC is to educate, advocate, and assist people in Strafford County to meet their basic needs and promote self-sufficiency. CAPSC offers over 60 coordinated programs designed to have a measurable impact on poverty and health status among our community's most vulnerable residents. Programs include nutrition, housing, fuel and electrical assistance, weatherization, parent and child education, child care, transportation, and employment and job training, all of which are locally defined, planned, and managed in partnership with other community agencies. All programs are designed to increase self-sufficiency and help clients become socially and financially independent. CAPSC's goal is to interrupt the cycle of poverty and empower at-risk children, working families, and seniors to live more secure, stable, and healthier lives.

A private, non-profit organization established in 1965, CAPSC is governed by a volunteer Board of Directors, one-third of whom are consumers of services. We have nearly 150 employees, and a \$10 million operating budget, which includes federal, state and local funds in addition to foundation and United Way grants, fees for service, and individual and corporate donations.

## **2017 Accomplishments:**

Last year, CAPSC helped 10,560 Strafford County households become self-sufficient through housing, child and parent education, utility assistance, nutrition, transportation, and job training and employment services at a value of over \$10 million. Your investment in our organization and its programs was leveraged to provide **\$105,930 in services to 107 households** in New Durham. These services include:

- 44 households in New Durham received \$28,556 in fuel assistance,
- 48 households received a discount on their electric bill through CAPSC's Electrical Assistance Program at a value of \$20,928, and
- 4 individuals or families on the verge of homelessness or literally homeless received emergency housing services.

CAPSC operates emergency food pantries and outreach offices in Dover, Rochester, and Farmington, the only food pantry in the region providing access to food five days per week at multiple sites. Head Start services are provided at locations in Dover, Farmington, Milton, Rochester, and Somersworth, in addition to home-based services. Our nutrition program provides over 600 holiday food baskets to families in need each year, as well as over 40,000 meals to children ages 0 to 18 through its Summer Meals and After-School Meals programs in 2016-2017.

Thank you for your continued support of our mission. We are grateful for your investment in CAPSC!

Betsey Andrews Parker, MPH, Chief Executive Officer

# Cornerstone Visiting Nurses Association

We would like to express our sincere gratitude to the Town of New Durham for its long standing support of Cornerstone VNA. We respectfully ask for your consideration for town funding in the amount of \$1,846.00, which is based upon the 2010 town census of 2,638 at a per capita rate of \$0.70.

We are pleased to share that Cornerstone VNA continues to grow thanks to the generosity of our local foundations, businesses, individuals and communities. With this combined support, Cornerstone VNA has become one of the leading nonprofit home health care providers in the region. Today, we proudly serve 35 towns in NH and ME and provide high quality care through five distinct programs: Home Care, Hospice Care, Palliative Care, Life Care - Private Duty and Community Care.

Although the future of home health will continue to be challenging due to changing payment models, the aging population and the shortage of health professionals, Cornerstone VNA is poised for long term success. We've accomplished this by remaining focused on our mission and receiving continued support from generous donors and local communities, such as the Town of New Durham. The impact of your support is significant and enables us to provide care to New Durham residents, regardless of their ability to pay. Funding also gives us the ability to purchase special equipment for patients in need.

As healthcare trends are moving care back into the home, no matter the degree of a patient's illness, the level of skill needed has become increasingly important. As a result, Cornerstone VNA continues to invest in certifying clinicians to provide specialized services as well as evaluating technology solutions to improve patient care. For example, we are currently implementing a new electronic medical record system, which will create efficiencies and better meet the needs of our patients.

In addition to enhancing patient care, Cornerstone VNA is committed to enhancing the health of our community by offering complimentary programs and services. We support our neighbors and friends by providing monthly wellness clinics for health screenings as well as free community presentations through our comprehensive Educational Series. Our community support is further strengthened with our biannual Caregivers Connect events, a monthly Caregiver Café, regular Bereavement Support Groups, and our annual Healthy Living Expo. This year, we also invited the community to attend free screenings of the film *Nine to Ninety*, which provided conversation and education related to end of life decisions and the importance of Advance Directives. We look forward to continuing to grow our community services and we already have plans to implement a new balance program later this year.

## **Cornerstone VNA highlight of service visits for 2016:**

**Home Care/Perinatal** 585 40,096 54,037

**Hospice Care** 439 11,987 14,316

**Life Care/Support Services** 56 9,091 9,304

**Palliative Care** 1 248 298

In closing, please feel free to contact me at any time with any questions or comments at 603-332-1133 x 101. We look forward to your continued support and are grateful for the honor and privilege of providing trusted, compassionate and expert care to every member of your community. Respectfully,

Julie A. Reynolds, RN, MS, Chief Executive Officer

# New Durham Food Pantry

5 Main Street  
P.O. Box 156  
Open Every Saturday  
9:00 – 10:00 AM

## *“A Charitable Agency”*

To the Citizens of New Durham:

The past year has been an exciting one for the New Durham Food Pantry as we undertook a capital fundraising effort to raise enough money to purchase the 5 Main Street property we have been operating out of since 2009. By mid-December, we reached our goal and a purchase & sales agreement was executed between the current owner and the Food Pantry.

In 2017, the Food Pantry assisted a number of our fellow citizens due to the sustained difficult economic times. During a typical week, the Food Pantry assists between 10 to 14 households that represents an average of 32 individuals. This past year was a strong financial year for the Food Pantry due to the generosity of New Durham residents, businesses and organizations. In addition, many employees of Liberty Mutual have chosen the New Durham Food Pantry as their charity to support in the “Give with Liberty” program.

The New Durham Food Pantry maintains its affiliation with the New Hampshire Food Bank in Manchester, as well as Hannafords Supermarket in Alton. The Pantry’s food supplies come from locally donated canned and dry goods; materials purchased through the NH Food Bank, federal surplus food supplies and products that are purchased at commercial vendors by the New Durham Food Pantry. Through the community's generous donations and the help of many volunteers, we were able to provide:

- \* Ongoing food assistance for an average of 118 residents monthly including 47 seniors (age 60 or older) and 18 children (age 18 or under).
- \* Approximately 40 holiday food baskets provided at both Thanksgiving and Christmas.
- \* "Wish Upon A Star" Christmas gift program ensured nearly 100 children and seniors did not go without this Holiday season.
- \* The Food Pantry also partnered with other organizations and the Parks & Recreation Department to co-sponsor a Senior Holiday Luncheon for the Christmas season

We would like to take the opportunity to thank everyone in and around our community who continue to not only make the operation of the Food Pantry possible, but an overwhelming success. The New Durham Food Pantry relies solely on donations of individuals, businesses and civic organizations, in addition to federal food subsidies.

And our special thanks to so many for their year round assistance who donate so much of their time: Darlene & Dan DeMeritt, David & Joan Swenson, Marisa Rosiello and Dana Berr

If you are in need of assistance or know of anyone in need, please call Darlene DeMeritt at 397-9913 or Winnie Berry at 817-0372. You do not have to be on local welfare to be eligible for assistance and all calls are confidential.

Respectfully submitted,

*Eileen Berry, President, Board of Directors*

*Secretary: Dorothy Veisel*

*Treasurer: William G. Herman, CPM*

*Directors: Terry Jarvis*

*Rachel Lindberg Carol Allen*

*Darlene DeMeritt*

The New Durham Food Pantry has been designated as a 501 (c) (3) Public Charity by the U.S. Internal Revenue Service. Donations to the Pantry are tax deductible.



*“Partnering to make recycling strong through economic and environmentally sound solutions”*

Northeast Resource Recovery Association, 2101 Dover Road, Epsom, NH 03234  
 Telephone: (603) 736-4401 or 1-800-223-0150 Fax: (603) 736-4402  
 E-mail: [info@nrna.net](mailto:info@nrna.net) Web Site: [www.nrra.net](http://www.nrra.net)

Dear NRRRA Member,

As a member of Northeast Resource Recovery Association (NRRRA), your community has access to all the services of this first in the nation, 37-year old recycling cooperative. Your member-driven organization provides you with:

- Up-to-date **Technical Assistance** in waste reduction and recycling including solid waste contract negotiations;
- **Cooperative Marketing** to maximize pricing and **Cooperative Purchasing** to minimize costs;
- Current **Market Conditions** and Latest **Recycling Trends, both regionally and nationwide;**
- **Innovative Programs** (i.e. Dual Stream, Consolidation and Single Stream);
- **Educational and Networking Opportunities** through our Annual Recycling Conference, our Monthly “Full of Scrap” email news, monthly Marketing meetings, **members' only website**, workshops and Fall Facility Tours;
- **NRRRA School Recycling CLUB** - a program to assist schools to promote or advance their recycling efforts;
- **NH DES Continuing Ed Credits;**
- **NH the Beautiful Signs, Grants, Bins and Recyclemobiles.**

### NRRRA MARKETING TONNAGES

■ 2016 - 2017 Annual Tonnage Totals  
 ■ 2015 - 2016 Annual Tonnage Totals



NRRRA membership has grown to include more than 400 municipalities, businesses and individuals in New Hampshire, Vermont, Massachusetts, Connecticut and Maine. NRRRA, as a non-profit organization, is unique in that we do not charge a “brokerage fee” or work to maximize profit gains, but rather has a minimal “Co-op” Fee” which is re-invested to further your recycling programs and solid waste reduction efforts in schools and municipalities.

Through your continued support and dedication, NRRRA has assisted our members to recycle over 52,000 tons in fiscal year 2016-2017!

Please contact NRRRA at 800-223-0150 / 603-736-4401 or visit our website at [www.nrra.net](http://www.nrra.net)



## Benefits of NRRA Municipal Membership

- \*Voting privileges at NRRA annual/special member meetings
- \*Free subscription to NRRA's E-Newsletter-"Full of Scrap"
- \*Access to all of NRRA's cooperative marketing programs, providing consistently high value revenue, consistent movement for all recyclables, and the entire waste stream including MSW
- \*Access to NRRA's monthly pricing guide
- \*Access to NRRA Members' only section of website
- \*Access to NRRA's cooperative purchasing programs
- \*NRRA monthly/quarterly/annual activity reports
- \*Annual NRRA environmental impact reports
- \*Discounts to NRRA award winning annual conference
- \*Discounts to NRRA workshops, bus tours, other events
- \*NRRA SWAT team assistance as needed on site
- \*Technical assistance from NRRA's member services team
- \*Attendance at NRRA's member's only "M.O.M". meetings
- \*Opportunities for NH DES credit towards operator training
- \*Free NRRA membership for all K-12 schools in your municipality
- \*Discounts on all NRRA School CLUB recycling programming
- \*Grant processing assistance for any NH the Beautiful Bins/Grants/Signs
- \*Financing assistance for recycling infrastructure - NRRA will assist with the purchase of balers, skid steers, trailers and storage containers, both with NHtB grant applications and with commodity payments over time

**Membership Fee is .07/capita (\$ 100 minimum/\$ 1,800 maximum)**

**Municipal dues year runs from April 1 through March 31\***  
(option for July 1 thru June 30 available upon request)

\*Municipal membership fees can be prorated for new members

# Strafford Regional Planning Commission

Established by state legislation in the late 1960s, the regional planning commissions serve in an advisory role to local governments and community organizations. Strafford Regional Planning Commission's (SRPC) mission is to ensure that the region is responsive to the needs of its residents through cooperative actions with municipalities and federal and state agencies, through the implementation of regional plans, and through local planning assistance. The Commission's professional staff provide transportation, land use, economic development, hazard mitigation, water, public health, and natural resource planning services; geographic information services (GIS); data collection and analysis; facilitation; and project management.

## 2017 Specific Accomplishments in New Durham:

- Completed a development of regional impact assessment for the Green Oak Realty, LLC proposed project, which included the creation of relevant maps. These materials and findings were presented at a public hearing in Jan. 2017.
- Provided technical assistance to the Moose Mountains Region via Explore Moose Mountains on economic development and tourism initiatives.
- Facilitated a meeting between New Durham and Farmington to discuss studying traffic management and economic development along Route 11.
- Met with Town officials to solicit transportation projects for the Statewide Ten Year Plan.
- Conducted three NHDOT requested traffic counts and six supplemental traffic counts to support state and local planning efforts.
- Completed a Phase I Road Surface Management System (RSMS) assessment. Phase II will be completed in spring 2018.
- Continued efforts to create a complete townwide culvert inventory and conducted three culvert assessments.
- Distributed *New Hampshire Planning and Land Use Regulation* books to the town.

## Goals for 2018 for the Region:

- Offer GIS data and mapping services to assist communities.
- Populate SRPC's MapGeo database through contracts with regional communities.
- Provide municipalities with access to additional infrastructure and program development grants.
- Carryout regional Brownfields assessment grant with the potential receipt of additional funding.
- Implement the 2017-2040 Metropolitan Transportation Plan, which includes the integration of performance-based planning.
- Develop an MS4 technical assistance program for affected communities.
- Provide transportation planning services in support of safety, mobility, and access management.
- Work with municipalities to improve drinking water protection, and provide technical assistance related to floodplain and/or stormwater regulations.
- Provide technical assistance on climate adaptation and multi-hazard mitigation strategies.
- Provide land use & planning services in support of local land use boards and non-profits.
- Compile a regional trail network by collecting trail data and mapping the results.

We look forward to working with the citizens and officials of New Durham in 2018. Thank you for the opportunity to serve you and for your continuing support of regional planning. Further questions or comments can be referred to Cynthia Copeland, AICP, Executive Director at [cjc@strafford.org](mailto:cjc@strafford.org). We can be found on Twitter and Facebook! We also have a blog at <http://strafford.org/magazine/>. Please visit our website at [www.strafford.org](http://www.strafford.org) for more information. If you would like to receive E-Bulletins from SRPC, please go to our home page of our website.

Respectfully Submitted, **Cynthia Copeland**, AICP, Executive Director

# Scholarships Available to New Durham Residents

**“Elmer C. Smith Scholarship” Administered by the Trustees of the Trust Funds**  
**Trustees of Trust Funds**  
**PO Box 207**  
**New Durham, NH 03855**

**Criteria:** The student must be a resident of New Durham and under the age of twenty-one. Funds will be administered after the Trustees of Trust Funds receive confirmation that the student has passed his/her first semester, after he/she has been notified of being awarded the scholarship. Also, the student is required to write a brief paragraph stating his/her reasons for attending college and why he/she should be a recipient of this scholarship.

**New Durham Fire Department Memorial Scholarship**  
**New Durham Fire Department**  
**PO Box 207**  
**New Durham, NH 03855**

**Criteria:** The New Durham Fire Department offers a scholarship annually in memory of Richard Bickford, which is to be applied toward the expenses of attending any school beyond secondary level. The applicant must be a resident of New Durham, a High School graduate, admitted to a post-secondary school, of good moral character and in need of financial assistance.

**Civil War Memorial Scholarship**  
**PO Box 396**  
**New Durham, NH 03855**

**Criteria:** The student must be a resident of New Durham and aged 17-22, and graduating senior from high school, or equivalent schooling or a holder of a GED. After the student has been notified of being awarded the scholarship, funds will be administered after the New Durham Historical Society receives written confirmation of his/her passing grades from the first semester of college. Also, the student must write a brief essay on “How the Civil War has made a Difference in the Year 2018”.

**Chief Douglas J. Scruton Memorial Scholarship Trust**  
**P. O. Box 207**  
**New Durham, NH 03855**

**Criteria:** The applicant must be a resident of New Durham and under the age of 23 and graduating senior from high school or a holder of a GED. The scholarship is open to students from New Durham who wish to further their education beyond the 12<sup>th</sup> grade and is administered by the Alton Centennial Rotary Club. After the student has been notified of being awarded the scholarship, funds will be administered after the Association receives written confirmation of his/her passing grades from the first semester of college. The student must write a brief paragraph stating his/her reasons for attending college and why he/she feels that he/she should be a recipient of the scholarship.

**All scholarship application forms can be obtained at the Town Clerk’s office in the Town Hall, telephone: 603-859-2091 or on the Town’s website: <http://www.newdurhamnh.us>**

# INFORMATION DIRECTORY

<b>Emergency Only – Police (Dispatch)</b>	<b>Police, Fire and Ambulance Dispatch</b>	<b>9-1-1 859-2752 opt. 2</b>
<b>For Queries:</b>	<b>Call the:</b>	<b>Telephone Number:</b>
Administration & Selectmen.....	Town Administrator.....	859-2091
Animal Control Officer .....	Police Department.....	859-2752
Assessments/Current Use/Exemptions	Assessing Clerk.....	859-2091
Birth, Marriages & Deaths.....	Town Clerk.....	859-2091
Building Permit/Code Enforcement	Building Inspector.....	859-2091
Burn Permit.....	Forest Fire Warden.....	859-3333/859-3473
Dogs – Licenses.....	Town Clerk.....	859-2091
Finance.....	Finance Officer.....	859-2091
Fire Department.....	Fire Station .....	859-3333/859-3473
NH Fish & Game	State of NH dispatch line	271-3361
Elections, Voter Registration.....	Town Clerk.....	859-2091
Governor Wentworth School District	Superintendent	569-1658
Health – Complaints & Inspections...	Health Officer .....	859-2091
Library.....	Library Director.....	859-2201
Occupancy Permit.....	Building Inspector.....	859-2091
Police (Dispatch).....	Police Department.....	859-2751
Police – Business Line	Police Department	859-2752
Post Office.....	New Durham Post Office .....	859-5200
Recreation.....	Parks and Recreation Director...	859-5666
Registrations: MV, Boats & OHRVs	Town Clerk.....	859-2091
Road Maintenance.....	Department of Public Works.....	859-8000
School Registration: K-6 <sup>th</sup> Grade.....	New Durham Elementary School....	859-2061
School Registration 7 <sup>th</sup> to 8 <sup>th</sup> Grade...	Kingswood Regional Middle School	569-3689
School Registration: 9 <sup>th</sup> to 12 <sup>th</sup> Grade	Kingswood Regional High School...	569-3683
Taxes.....	Tax Collector.....	859-2091
Transfer Station/Recycling Center	Transfer Station.....	859-8080
Volunteering.....	Town Administrator.....	859-2091
Welfare Assistance.....	Welfare Administrator.....	859-2091
Zoning, Planning & Land Use.....	Land Use Administrative Assistant..	859-2091

**VISIT THE TOWN WEBSITE: [HTTP://WWW.NEWDURHAMNH.US](http://www.newdurhamnh.us)**