

**TOWN  
of  
NEW DURHAM, NH**



---

**MERRYMEETING RIVER**

---

**ANNUAL REPORT**

**FOR THE YEAR ENDING DECEMBER 31, 2016**

# 2017 Deliberative Session & Town Election

## DELIBERATIVE SESSION OF THE TOWN MEETING

**When: Monday, February 6, 2017**

**Time: 7:00 p.m.**

**Place: New Durham Elementary School Gymnasium**

## TOWN ELECTION

**When: Tuesday, March 14, 2017**

**Time: 8:00 a.m. to 7:00 p.m.**

**Place: New Durham Elementary School Gymnasium**

Senate Bill #2 (SB2) provides for absentee voting on all warrant articles as well as the town and school district officers. Any person who is absent from the town in which he or she is registered to vote on the day of the election or has a religious commitment or a physical disability may request an absentee ballot. No additions can be made to the checklist after February 28, but voters may register at the polls on Election Day.

**Tuesday, January 10, 2017** is the last day for 25 or more voters or 2% of the voters, whichever is less, in the town to petition selectmen to include warrant article. [RSA 39:3]

**Wednesday, January 25, 2017** is the first day for candidates in towns with non-partisan official ballot system to file declarations of candidacy with town clerk [RSA 669:19; 652:20; 40:13, VII]

**Friday, February 3, 2017** is the last day for filing declaration of candidacy with town clerk in towns with non-partisan official ballot system. town clerk's office must be open at least from 3:00 p.m. to 5:00 p.m. [RSA 669:19-:21; 652:20; 40:13]

**Monday, February 6, 2017** the Deliberative Session of the Town Meeting will be held at the New Durham School starting at 7:00 p.m.

**Tuesday, February 14, 2017** last day for the Supervisors to post town election checklist at Town Clerk's office or at Town Hall; notice of day, hour and place of upcoming checklist sessions must be posted with checklist. [RSA 654:26, 27, 669:5]

**Saturday, March 4, 2017** last day for town clerk/supervisors to accept voter registration applications. *No additions or corrections shall be made to the checklist after this session*, until election day, except as provided in RSA 659:23. RSA 654:8II

Senate Bill #2 (SB2) provides for absentee voting on all warrant articles as well as the town and school district officers. Any person who is absent from the town in which he or she is registered to vote on the day of the election or has a religious commitment or a physical disability may request an absentee ballot.

**Friday, March 10, 2017** Last day for supervisors to post final corrected checklist, on or before midnight. [RSA 654:28]

**Tuesday, March 14, 2017** Town Election at the New Durham School from 8:00 a.m. to 7:00 p.m.

**Friday, March 17, 2017** is the last day for any person for whom a vote was cast to request a Re-count of votes cast at Town Election. [RSA 669:30 652:20]

**Tuesday, March 21 2017** is the last day for 10 voters of a town to petition clerk to recount ballots on any question printed on official ballot. Clerk must be available at least between 3:00-5:00 p.m. [RSA 40:4-c]

**Friday, March 24, 2017** is the last day for candidates for town office to remove political advertising. [RSA 664:1, 664:17]

**Front cover design by Stephanie Lisle MacKenzie**

**Front cover photograph by William McCarthy**

# TABLE OF CONTENTS

## Table of Contents

### Introduction

About New Durham	1
New Durham Profile	2
Boston Cane Recipient	6
Citizen of the Year	7
Report from the Board of Selectmen	8
Report from the Town Administrator	9
Government Information	11
Officers & Officials 2016	13

### Warrant & Budget 2017

2017 Town Warrant	17
Watershed District Amendment	21
Budget - MS-737 and Budget MS 737 Supplemental	26
Default Budget – MS-DT	35
2017 Deliberative Session Meeting Minutes	40
2017 Voter's Guide	47
Adopted Housekeeping Articles	64

### Financials

Auditor's Report	66
Comparative Statement of Appropriations (Unaudited)	71
Department of Revenue Tax Rate Calculation 2016	74
Employee Total Compensation Wages & Benefits Explanation	78
Employee Compensation	79
Ten Year Tax Rate Comparison	82
Library Trustees Receipts and Expenses	83
Long Term Debt Schedule - March's Pond Dam	84
Long Term Debt Schedule - Sand and Salt	85
Revised Estimated Revenues Adjusted MS-434-R	86
Summary Inventory of Valuation - MS1	89
Tax Collector Financial Report –Summary of Tax Levy 2016	100
Tax Collector Financial Report – Summary of Tax Lien Accounts 2016	101
Town Clerk Financial Report 2016	102
Treasurer's Summary of Town Accounts	103
Trustees of the Trust Funds MS9	105
Trustees of the Trust Funds MS10	117

### Capital Improvement Master Plan – 2017-2026

121

### Copple Crown Village District

Budget of the Village District of Copple Crown Village MS-737 2016	136
DRA Revised/Reviewed Appropriations Copple Crown Village MS-232-R	145
Summary Inventory of Valuation MS1V	148

# TABLE OF CONTENTS

## General Administration

Fee Schedule 2016	152
Involuntarily Merged Lots – Notice HB-316	155
Land and Buildings Acquired Through Tax Collector's Deed	156
New Durham Births, Marriages and Deaths	157
Property Tax Relief Programs	160
Right to Know Law	161
Schedule of Town Properties	162
Talent Sheet for Municipal Volunteers	163
Town Election Results for 2016	164
Town Election Results for 2015	169
Town Office and Board Hours	174

## Town Department Reports

1772 Meetinghouse Committee	178
Assessor	179
Boodey House Committee	180
Budget Committee	181
Building Inspector/Code Enforcement Officer/Health Inspector	182
Conservation Commission	183
Ethics Committee	184
Fire Department	185
Forest Fire Warden and State Forest Ranger	186
Friends of the Library	187
John C. Shirley Cemetery Trustees	188
Library Director	189
Library Trustees	190
Milfoil & Invasive Aquatic Weeds Committee	191
Parks & Recreation Department	193
Planning Board Committee	194
Police Department	195
Public Works	196
Tax Collector	198
Town Clerk	199
Town Historian	200
Welfare Department	201
Zoning Board of Adjustment	202

## Regional & Non-Profit Agency Report

Cornerstone Visiting Nurses Association	203
New Durham Food Pantry	205
Strafford Regional & Non-Profit Agency Report	206

**Inside Front Cover:** New Durham Town Deliberative Session & Election – 2016

**Inside Back Cover:** Scholarships Available to New Durham Residents

**Back Cover:** Information Directory

# Town of New Durham, New Hampshire



Introduction



# About New Durham



**Marilla Marks Young Ricker**

## **“Free Thinker” Marilla Marks Young Ricker**

**1840-1920**

### **Born in New Durham, NH**

Marilla was raised to be a free thinker, a suffragist and a Whig. Her mother was religious and her father was a free-thinker. She followed in her father’s footsteps and challenged the status quo. She married and was widowed in her twenties.

She went on to study law in Washington, D.C. and passed the bar exam with a higher score than 17 male candidates and was admitted to practice law in 1882 in DC.

In 1889 she petitioned the state of NH to allow her to practice law. When she was denied, she brought suit and won, thus opening the NH Bar to women attorneys. The following year she was admitted to the US Supreme Court Bar. Ricker was distinct as a lawyer for that time since she worked for her clients for free.

Also known for her work in prison reform and for her religious writings, she made history in 1910 when she tried to become the first woman to file for the Governor’s office in NH. She was denied, since a governor’s candidate must be a registered voter. She wrote: “I’m running for Governor in order to get people in the habit of thinking of women as Governors...People have to think about a thing for several centuries before they can get acclimated to the idea. I want to start the ball a’rolling.”

Ricker was a pioneer in establishing women’s voting rights. She believed that if she owned property and paid property taxes, she should be allowed to vote. She would go on registering and being denied to vote until 1920, when just months before her death, she voted legally in the United States for the first time.

On May 16, 2016 at the New Hampshire State House, many people were on hand to see the unveiling of her portrait.

# New Durham Profile



Community Contact	Town of New Durham Scott Kinmond, Town Administrator 4 Main Street, PO Box 207 New Durham, NH 03855
Telephone	(603) 859-2091
Fax	(603) 859-6644
E-mail	skinmond@newdurhamnh.us
Web Site	<a href="http://www.newdurhamnh.us">www.newdurhamnh.us</a>
Town Office Hours	Monday through Friday, 9 am - 4 pm; Town Clerk, Tax Collector: Monday, Wednesday, Thursday, Friday, 9 am - 4 pm, Tuesday, 9 am - 7 pm, last Saturday, 9 am - 12 noon; Solid Waste Facility: Friday, Saturday, Sunday, Monday, 9 am - 5 pm
County	Strafford
Labor Market Area	Rochester-Dover NH-ME Metro- NECTA, NH Portion
Tourism	Region Lakes
Planning Commission	Strafford Regional
Regional Development	Wentworth Economic Development Corp.
Election Districts:	District 1
US Congress	District 1
Executive Council	District 6
State Senate	Strafford County District 3
State Representative	

**Incorporated: 1762**

**Origin:** Granted in 1749 as Cocheco, New Durham was first settled almost entirely by colonists from Durham, New Hampshire. Colonel Thomas Tash, who had fought in England's Seven Years War against France and was granted land in reward for his service, was appointed proprietor's clerk and called the first town meeting. The town was incorporated as New Durham in 1762. An early minister in the town, Reverend Benjamin Randall, founded a new religious denomination called the "Free-Will Baptists," later known as Free Baptists.

**Villages and Place Names:** Copplecrown Village District

**Population, Year of the First Census Taken:** 554 residents in 1790

**Population Trends:** Population change for New Durham totaled 2,176 over 54 years, from 474 in 1960, to 2,648 in 2014. The largest decennial percent change was a 103 percent increase between 1970 and 1980, followed by a 65 percent increase between 1980 and 1990. The 2014 Census estimate for New Durham was 2,648 residents, which ranked 115<sup>th</sup> among New Hampshire's incorporated cities and towns.

**Population Density and Land Area, 2014 (US Census Bureau):**

64.0 persons per square mile of land area. New Durham contains 41.4 square miles of land area and 2.5 square miles of inland water area.



# New Durham Profile

**Economic & Labor Market Information Bureau, NH Employment Security, August 2016. Community Response Received May 2016**

## **Municipal Services**

Type of Government: Selectmen  
Zoning Ordinance: 1971 updated 2015  
Master Plan: 2008  
Capital Improvement Plan: Yes  
Industrial Plans: Reviewed by Strafford Regional Planning Commission

## **Boards and Commissions**

Elected: Selectmen; Library; Cemetery; Trust Funds; Planning; Zoning and Budget.  
Appointed: Conservation; Parks & Recreation; Ethics; Milfoil: 1772 Meetinghouse, Capital Improvement & Boodey House.  
Public Library: New Durham Public

## **Emergency Services**

Police Department: Full-time  
Fire Department: On Call  
Emergency Medical Service: On Call  
Nearest Hospital: Frisbie Memorial, Rochester 15 miles 92 beds



**New Durham Town Hall Clock Tower**  
Photograph courtesy of Kristin Wilson

## **Utilities**

Electric Supplier: Eversource Energy; NH Electric Coop  
Water Supply: Private wells  
Sanitation: Private septic  
Solid Waste Disposal: Private Curbside Trash Pickup/ Mandatory Recycling Program  
Telephone Company: Comcast, TDS Telecom & Metrocast  
Cellular Telephone Access : Yes  
Cable Television Access: Yes  
Public Access Television Station: Yes  
High Speed Internet Service: Business and Residential: Yes

## **Property Taxes (NH Dept. of Revenue Administration)**

2016 Total Tax Rate (per \$1000 of value)	\$22.76
2016 Copple Crown Village District Total Tax Rate (per \$1000 of value)	\$31.26
2016 Equalization Ratio	91.6%

## **2016 Percent of Local Assessed Valuation by Property Type**

Residential Land and Buildings	96%
Commercial Land and Buildings	2.8%
Public Utilities, Current Use, and Other	1.2%

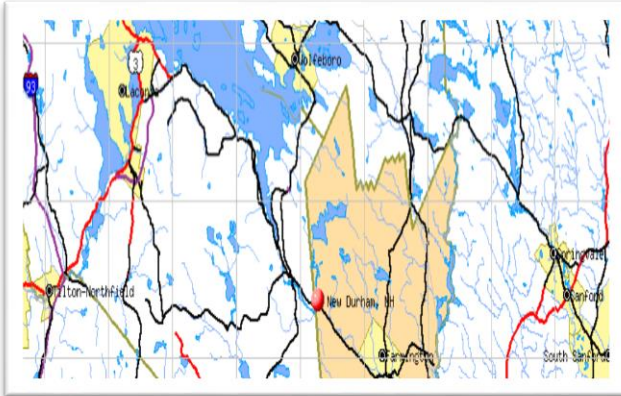
## **Housing Supply (NH Office of Energy and Planning)**

Total Housing Units	1,526
Single-Family Units	1,446
Multi-Family Units	16
Mobile Homes and Other Housing Units	64

# New Durham Profile

<b>DEMOGRAPHICS (US Census Bureau)</b>		
<b>Year</b>	<b>New Durham Population</b>	<b>County Population</b>
<b>2014</b>	2,648	124,387
<b>2010</b>	2,638	123,143
<b>2000</b>	2,236	112,676
<b>1990</b>	1,948	104,348
<b>1980</b>	1,183	85,324
<b>1970</b>	583	70,431

## Demographics, American Community Survey (ACS) 2010-2014



<b>Population by Gender</b>	
Male:	1,388
Female:	1,260
<b>Population by age group</b>	
Under age 5	150
Age 5 to 19	502
Age 20 to 34	354
Age 35 to 54	819
Age 55 to 64	470
Age 65 and over	353
<b>Median Age</b>	<b>45.6 years</b>

### Educational Attainment, population 25 years and over

High school graduate or higher	94.7%
Bachelor's degree or higher	30.3%

### Income, Inflation Adjusted \$ (ACS 2010-2014)

Median 4-person family income: \$84,167	Median household income \$78,583
Median Earnings, full-time, year-round workers	Families below the poverty level 5.6%
Female \$43,935      Male \$53,517	Per Capita Income \$33,985

### Labor Force (New Hampshire Employment Security - Economic and Labor Market Information NHES – ELMI);

<b>Annual Average:</b>	<b>2005</b>	<b>2015</b>
Civilian labor force:	1,362	1,503
Employed:	1,313	1,436
Unemployed:	49.0	67
Unemployment rate:	3.6%	4.5%

### Employment & Wages (NHES – ELMI):

<b>Annual Average Covered Employment</b>	<b>2004</b>	<b>2014</b>
<b>Goods Producing Industries</b>		
Average Employment:	24	Not Available
Average Weekly Wage:	\$516	Not Available
<b>Service Providing Industries</b>		
Average Employment:	129	Not Available
Average Weekly Wage:	\$719	Not Available
<b>Total Private Industry</b>		
Average Employment:	153	137
Average Weekly Wage	\$687	\$554

# New Durham Profile

<b>Government (Federal, State, and Local)</b>	<b>2004</b>	<b>2014</b>
Average Employment	83	103
Average Weekly Wage:	\$561	\$583
<b>Total, Private Industry plus Government</b>		
Average Employment:	236	240
Average Weekly Wage:	\$643	\$566

## Education and Child Care (NH Dept. of Education)

Schools students attend: Grades K thru 12 are part of Governor Wentworth Regional School District (Brookfield, Effingham, New Durham, Ossipee, Tuftonboro & Wolfeboro)

District: SAU 49

Career Technology Center: Region 9 Vocational Technical Center, Wolfeboro Region: 9

Educational Facilities: Elementary, Middle High & High School

Number of Schools: 1

Grade Levels: P K 1-6

Total Enrollment: 166

2016 NH Licensed Child Care Facilities (DHHS – Bureau of Child Care Licensing):

Total Facilities: 3 Total Capacity: 90

Nearest Community College: Great Bay Community College, Granite State College

Nearest Colleges or Universities: University of New Hampshire

<b>Largest Businesses Product/Service:</b>	<b>Employees</b>	<b>Established</b>
Johnson's Dairy Bar Restaurant:	50+	2005
Town of New Durham Municipal Services:	55	1762
New Durham School:	19	
State of New Hampshire Fish Hatchery:	12	1940's

## Driving Distance to Select Cities:

Manchester, NH:	46 miles
Portland, Maine:	63 miles
Boston, Mass.:	88 miles
New York City, NY:	298 miles
Montreal, Quebec:	259 miles

## Commuting to Work:

### Workers 16 years & over (ACS 2010-2014)

Drove alone, car/truck/van:	81.1%	<b>Percent of Working Residents:</b>	
Carpooled, car/truck/van:	11%	Working in community of residence:	13.6%
Public transportation:	0.0%	Commuting to another NH community:	76.2%
Walked:	2.7%	Commuting out-of-state:	10.2%
Other means:	0.0%	Mean Travel Time to Work	34.4 minutes
Worked at home:	5.3%		

## Recreation, Attractions, and Events

Municipal Park – Jones Brook Wildlife Management Area

Golf Course – Lake Winnepesaukee Golf Course

Water bodies for boating, swimming, fishing, etc. include Merrymeeting Lake, Merrymeeting River, March's Pond, Chalk Pond, Jones Pond, Cold Rain Pond, Shaws Pond, Downings Pond and Club Pond.

Youth Organizations include Scouts, 4-H and Fire Department Explorer Post.

Youth Sports include T-Ball, baseball, soccer, football, basketball, skiing etc.

There are Snowmobile Trails, Bicycle Trails, Cross Country Skiing, hiking and OHRV Trails.

Overnight or Day Camps include Birch Hill Summer Camp, Lion's Pride Camp & Camp Maranatha Inc.

Nearest Down Hill Ski Area is Gunstock (18.5 miles).

# Boston Post Cane Recipient 2017



Margaret Elizabeth (Duff) Rogers

This year, a relative of 98 year old Margaret Elizabeth (Duff) Rogers accepted the Boston Post Cane Award for her during the New Durham Senior Celebration. Mrs. Rogers is the oldest resident in New Durham. She has lived in New Durham for 63 years. Mrs. Rogers is well known in her family for her wonderful jams and canned fruits and vegetables. Mrs. Rogers was very active in the 4H Club here in New Durham and was a leader for seven years. She is a widow, who was married to her beloved husband, Everett G. Rogers for 68 years. She has one daughter, two sons, many grandchildren and great-grandchildren.

The Post Cane was a famous Boston Post institution. The custom began in 1909, when the ebony cane with the gold head was distributed by the newspaper to officials in 431 communities. Each community was to present the cane to the oldest male resident. On his death, the cane was to be passed on to the next oldest male resident. Only one cane was given to each community.

In 1930 there was a small victory for Women's Rights after a lady complained that it was not fair to limit the honor to men only so the wording was changed to "...the oldest resident, male or female".

Etched on the gold head of the cane are the following words: "Presented by the Boston Post to the Oldest Citizen of New Durham".

# Citizen of the Year

## Arthur W. Hoover



Every year at the New Durham Annual Town Meeting we pay tribute to a resident whose volunteer service has made a significant difference to life in New Durham. Citizens of the Year are role models who embody the values that make this town the special place we choose to call home. It is their volunteer efforts that help instill the ideals of caring, generosity, and selflessness which are so important to the fabric of our community. This year's Citizen of the Year joins such honorees as Lawrence Corson, Barbara Hunter, Paul Raslavicius,

David Curry, Paul Gelinas and many other distinguished town residents.

The Honor for 2017 is awarded to someone who moved to New Durham in the late 1980s. When he and his family moved here from Rochester he brought with him a long tradition of service. His many years of contributing time and expertise to recreation and sports have continued and enriched our community. He has served as a coach and referee for many years providing our youth a positive role model for teamwork, fair play, and good sportsmanship.

In addition to his investment in our youth, he has freely shared his time and expertise with many community service groups and organizations. He has been a long standing member of the Alton / New Durham Rotary Club, has served on the New Durham Budget Committee including chairing that committee for several years. He has served on the Planning Board and been our School Board Representative. This person has provided guidance and invaluable support to the Board of the Food Pantry enabling them to continue in their mission to assist the needy in New Durham. One of his more recent contributions has been to organize and provide leadership for the Milfoil Committee which spearheaded the initiative to address issues that compromise the quality of water in our lake and ponds.

The 2017 Citizen of the Year is a respected mentor who has shared his professional guidance and wisdom with many organizations and individuals in our community. Some facts probably not known by many in this room are that our honoree was inducted into the Rochester Sports Hall of Fame a few years ago honoring him as the Founder of the Roger Allen Athletic Fields. He was also inducted into the Hall of Honor of Saint Thomas Aquinas High School in recognition of his many years of service on their School Board.

The 2017 Citizen of the Year – Art Hoover – is a gracious man in every sense of the word, of high moral character, personal integrity, and a sharp wit who has made a positive difference in New Durham. He has greatly enriched the quality of life in New Durham.

**Please join me in recognizing Art Hoover – New Durham's 2017 Citizen of the Year.**

**Speech written by Dorothy "Dot" Veisel and David "Swens" Swenson and presented by Swens at the February 6, 2017 Deliberative Session.**

# Report from the Board of Selectmen

Once again, we have had a very successful year. We are very pleased to report that again we have decreased the Town tax rate by 5% and we came under budget for 2016.

We completed a wage and benefits study as compared to other towns and then adjusted employees' pay rates as indicated by the study.

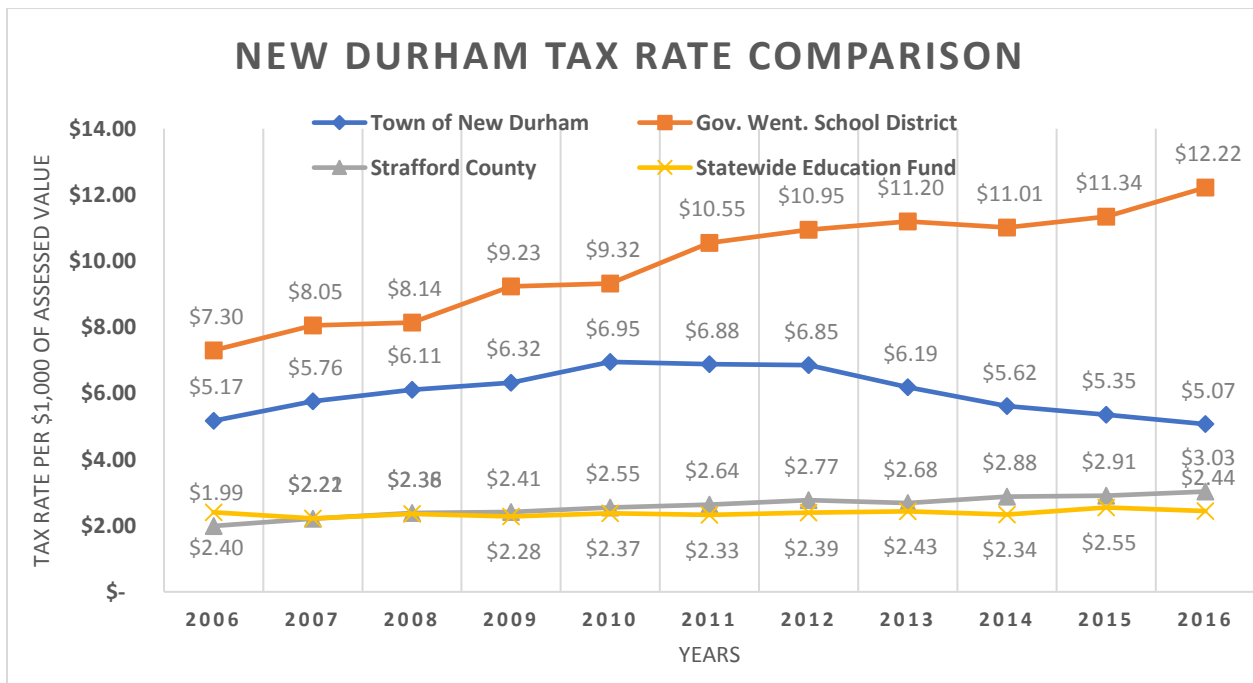
We resolved all legal actions from 2015 and 2016.

We evaluated the tax deeded properties to determine which properties to sell. We auctioned off those properties and raised for the Town residents \$214,508.

Chairman Bickford, Selectman Swenson and I want to commend Town Administrator, Scott Kinmond, for his outstanding work this year, his first year as Town Administrator. We also want to recognize the hard work of the employees, committees, volunteers and a special thanks to our residents. New Durham is truly a great place to live.

Respectfully submitted,

Selectman Gregory Anthes on behalf of the Board of Selectmen



# Town Administrator

I would like to begin my 2016 Annual Report with a thank you to the Board of Selectmen, Department Heads (appointed & elected), Town employees, Boards & Committees and especially the residents of New Durham for their patience, understanding, sense of cooperation and the willingness to work together toward common goals for the community.

The past year saw some changes in staffing with the retirement of Town Clerk/Tax Collector Carol Ingham and Highway/Road Agent Mike Clark both with 20 plus years of dedicated service to the Town of New Durham. I gratefully appreciate them both for their assistance in transition and willingness to be called upon for their institutional and technical knowledge of their positions. We also saw some changes in staff positions, with consolidation of positions/duties and working to become cross trained, so we may be able to provide support to the various departments, boards and committees and ultimately the residents.

## **Town Hall:**

These changes were Stephanie MacKenzie being elected as our Town Clerk, after serving as a Deputy Town Clerk/Tax Collector for approximately 10 years. The separation of the Town Clerk & Tax Collector position which was held by Carol Ingham as the Town Clerk/Tax Collector. This brought in an appointed Tax Collector Donna Young of New Durham, who serves as a part time Tax Collector and Deputy Town Clerk. This was a change whereas the Town Clerk/Tax Collector was a full time position and the Deputy Town Clerk/Tax Collector was also a full time position, this change is a cost savings measure changing to go from 2- full time with benefits (FTB) to 1-full time with Benefits, and 1 part time employee (PTE). Jennifer Nadeau was moved from Office Clerk at the Highway Department to part time Finance & Administration Administrative Assistant II., and Amy Smith moved from Land Use Administrative Assistant to Police Department Administrative Assistant. Laura Zuzgo was moved into an Administrative Assistant position with responsibilities as Land Use / Assessing / Welfare Administrative Assistant and assists Building Inspector/Code Enforcement. Amanda Noyes was hired in November as the Town Hall Office Clerk, and provides support to the Land Use/Assessing/Welfare Administrative Assistance, Town Clerk & Tax Collectors Office and Administration. The physical plant saw some more tweaking of office space to gain better access and security for the public and staff.

## **Public Works:**

S. Michael Gingras of Lee, NH was hired as the Towns newly formed Department of Public Works Director (Highway, Facilities & Grounds and Solid Waste Divisions.) Director Gingras comes with a Bachelor's degree in Public Administration, and 15 plus years in various Public Works supervisory and management positions in the greater seacoast area. Karen Kehoe of Farmington, NH was hired as the DPW Office Clerk, and serves as the clerical support for the department. During the year with the reorganization of the new department, Highway Supervisor Don Vachon was recognized for his winter operations supervision and Heavy Equipment Operator Matt Ingham was promoted to Assistant Highway Supervisor/Heavy Equipment Operator. The department continues to be the stop gap for all town departments and is greatly appreciated by all.

# Town Administrator

## **Police Department:**

Police Chief Shawn Bernier returned to the department ranks as Police Chief in April and was welcomed back. The department saw some full time staff changes with Police Officer Carrie Blackwood who left the department for a position with the Milton Police Department and Police Officer Jessica Haskins returned to her prior profession in social work full time and remains with the department as a part time Officer. The vacancies brought in Police Officer Taylor Griffin, who completed the 191<sup>st</sup> NH Police Academy in December and Police Officer Jameson Young who started the 192<sup>nd</sup> NH Police Academy in January. The Chief during the interim was able to recruit some assistance from his part time Police Officer staff, and some full time Officers from neighboring communities to help out. Sergeant Reginal Meattey and Strafford County Sheriff David Dubois assisted the department greatly during the absence of the Chief. Sgt. Meattey serving for several months as Officer in Charge, and Sheriff Dubois, provided Deputy Robert Fitzsimmons as Interim Police Chief, and other Sheriff's Deputies on a per diem contract services basis.

The year has seen a lot of change in staff, the way we do business in order to gain as much efficiency as possible with our lean staffing, and lean governance. I am proud to feel a sense of accomplishment for working towards managing a lean budget, and we are always looking to see if we can do it better, more efficient, safer for our environment and safer for our staff and residents. We instituted team building and communications within departments and to the Board of Selectmen. I hope in 2017 to broaden the communications with a redesign of our Town website and providing the public with my weekly Administrator's report. This report provides a general overview of what is occurring within the various town departments. This past year we also held an employee luncheon, where we recognized our employees' years of service, and selected an employee for a Customer Service Award (Matthew Ingham, Public Works) a Most Valuable Employee Award (Nicole Hunter, Rec. Director) and a Health and Fitness Award (Amy Smith, Police Department Administrative Assistant.)

These have only been accomplished by everyone's willingness to work together in order to serve you our customers. Thanks again for allowing me to be part of the team.

Respectfully,  
Scott D. Kinmond, CPM  
Town Administrator



# Government Information

## FEDERAL GOVERNMENT

### UNITED STATES SENATORS:

**Maggie Hassan** (Democrat)  
B85 Russell Senate Building  
Washington, DC 20510

Tel: (202) 224-3324  
Web: [www.hassan.senate.gov](http://www.hassan.senate.gov)

**Jean Shaheen** (Democrat)  
520 Hart Senate Office Building  
Washington, DC 20510

Tel: (202) 224-2841  
Web: [www.shaheen.senate.gov](http://www.shaheen.senate.gov)

### UNITED STATES REPRESENTATIVE (District 1):

**Carol Shea-Porter** (Democrat)  
1530 Longworth House Office Building  
Washington, DC 20515

Tel: (202) 225-5456  
Web: <https://shea-porter.house.gov>

## STATE GOVERNMENT

### EXECUTIVE BRANCH

#### GOVERNOR:

**Chris Sununu** (Republican)  
State House  
107 North Main Street  
Concord, NH 03301

Tel: (603) 271-2121  
Fax: (603) 271-7640  
Web: [www.governor.nh.us](http://www.governor.nh.us)

#### EXECUTIVE COUNCILOR (District 1):

**Joseph D. Kenney** (Republican)  
PO Box 201  
Union, NH 03887

Tel: Office: (603) 271-3632  
Tel: Cell: (603) 581-8780  
E-mail: [joseph.kenney@nh.gov](mailto:joseph.kenney@nh.gov)

## LEGISLATIVE BRANCH

#### STATE SENATOR (DISTRICT 6):

**James Gray** (Republican)  
State House Room 107  
107 North Main Street  
Concord, NH 03301

Tel: Office: (603) 271-2111  
E-mail: [james.gray@leg.state.nh.us](mailto:james.gray@leg.state.nh.us)

#### STATE REPRESENTATIVES (DISTRICT 3):

**Michael Harrington** (Republican)  
82 Garland Road  
Strafford, NH 03844

Tel: (603) 942-8691  
E-Mail: [michael.harrington@leg.state.nh.us](mailto:michael.harrington@leg.state.nh.us)

**Kurt Wuelper** (Republican)  
1336 Parker Mountain Road  
Strafford, NH 03884

Tel: (603) 644-2927  
E-Mail: [kurt.wuelper@leg.state.nh.us](mailto:kurt.wuelper@leg.state.nh.us)

# Government Information

## STRAFFORD COUNTY GOVERNMENT

### STRAFFORD COUNTY JUDICIAL BRANCH

#### STRAFFORD SUPERIOR COURT

William A. Grimes Justice & Administration Building  
259 County Farm Road, Suite 301  
Dover, NH 03820

**Clerk: Kimberly Myers**  
Tel: (855) 212-1234

#### 7<sup>TH</sup> CIRCUIT COURT- PROBATE DIVISION

William A Grimes Justice & Administration Building  
259 County Farm Road, Suite 203  
Dover, NH 03820 Tel:

**Judge: Hon. Barbara Maloney**  
Circuit Clerk: Cheryll Andrews  
Tel: (855) 212-1234

#### ROCHESTER DISTRICT COURT

76 North Main Street  
Rochester, NH 03867-1905

**Special Justice: Hon. Susan W. Ashley**  
Tel: (855) 212-1234

#### STRAFFORD COUNTY COMMISSIONERS:

**George Maglaras, Chair**     **Robert J Watson, Vice Chair**     **Leo E Lessard, Clerk**  
259 County Farm Road, Suite 204  
Dover, NH 03820  
Tel: (603) 742-1458

#### STRAFFORD COUNTY ATTORNEY:

**Thomas P. Velardi**  
Strafford County Attorney's Office  
259 County Farm Road, Suite 201  
Dover, NH 03820

Tel: (603) 742-2808

#### STRAFFORD COUNTY TREASURER:

**Pamela J. Arnold**  
259 County Farm Road, Suite 204  
Dover, NH 03820

Tel: (603) 742-1458

#### STRAFFORD COUNTY REGISTER OF DEEDS:

**Catherine A. Berube**  
259 County Farm Road, Suite 202  
Dover, NH 03820

Tel: (603) 742-1741  
Web: [www.nhdeeds.com](http://www.nhdeeds.com)

#### STRAFFORD COUNTY REGISTER OF PROBATE:

**Nancy Sirois**  
259 County Farm Road, Suite 203  
Dover, NH 03820

Tel: (855) 212-1234

#### STRAFFORD COUNTY SHERIFF:

**David G. Dubois**  
259 County Farm Road, Suite 105  
Dover, NH 03820

Tel: (603) 742-4960

# Town Officers and Officials

## December 31, 2016

**Ethics Committee:**

Ellen Phillips	2017	Dorothy Veisel	2015
Joan Swenson	2016	Carol Allen	2015
Monica Haley, Secretary	2016		

**Finance Officer:**

Jennifer Correia

**Finance & Administration**

Jennifer Nadeau - Resigned

**Fire Department:**

Peter Varney, Fire Chief			
Kevin Ruel, Assistant Chief			
David Stuart, Deputy Chief		Paul Carrier, AEMT	
Michael Varney, Captain		Samuel Jenckes, Firefighter/EMT	
Marc Behr, Captain		Sean Edeman, EMT	
Jeffrey Roberts, Lieutenant		Vicky Hersom, EMT	
Neal Burns, Lieutenant		George Drew, Driver/Operator	
Kevin Jenckes, Firefighter/Paramedic		Robert Chofay, Probationary Firefighter	
Eric Giles, Firefighter		Chris Waite, Probationary Firefighter	
Jason Roy, AEMT		Stephen Burrows, Probationary Firefighter	
Joshua Olszewski, Firefighter/EMT		Russell Lewis, Probationary Firefighter/EMR	

**Health Officer:**

Peter Varney		Laura Zuzgo, Administrative Assistant	
--------------	--	---------------------------------------	--

**Highway Department:**

Mike Gingras, Director		Dave Bennett, Light Equipment Operator	
Michael R. Clarke, Road Agent - Retired		Ron Adjutant, Part-Time Attendant	
Don R. Vachon, Supervisor		Mike Gorton Sr., Winter Part-Time	
David A. Horne, Light Equipment Operator		Leon Smith, Light Equipment Operator	
Matthew C. Ingham, Heavy Equipment Operator/Assistant Supervisor		Karen Kehoe, Office Manager	

**Highway Safety Committee:**

Michael Gingras-DPW Director	2017	Shawn Bernier-Police Chief	2017
Scott Kinmond-Town Administrator	2017		

**Inspectors of Elections:**

Richard McCormack	2017	Richard Leonard	2017
Fred Quimby	2017	Angela Pruitt, Alt.	2017
Howard Allen, Alt.	2017	Cynthia Quimby, Alt.	2017
Shirley McCormack, Alt.	2017	David Shagoury, Alt.	2017
Stephanie MacKenzie, Alt.	2017	Joan Swenson, Alt.	2017
Marjorie Mohr, Alt.	2017	Grace Gelinis, Alt.	2017
Tatiana Cicuto, Alt.	2017	Wendi Fenderson, Alt.	2017
Shirley Currier, Alt.	2017	Richard Currier, Alt.	2017
Theresa Jarvis, Alt.	2017	Donna Young, Alt.	2017

# Town Officers and Officials

## December 31, 2016

**Selectmen:**

David Bickford, Chair	2017
David “Swens” Swenson, Vice Chair	2019
Gregory Anthes	2018

**Town Administrator:**

Scott Kinmond

**Auditors:**

Plodzik & Sanderson, P.N.

**Assessor:**

Jeff Earl, Assessor – (Cross Country Appraisal Group, LLC)	Laura Zuzgo, Assessing Administrative Assistant
---	---

**Boodey House Committee:**

Catherine Orlowicz, Chair	Crissa Evans
Cheryl E. Cullimore, Vice Chair	Frances “Fran” Frye
Tatiana Cicuto	

**Budget Committee:**

David Curry, Chair	2016	Ellen Phillips	2016
David Shagoury	2018	Catherine Orlowicz	2017
Anthony Bonanno	2018	David Bickford-Selectmen/CCVD Rep.	
Theresa Jarvis	2019		

**Capital Improvement Plan Committee:**

Dennis Martin, Chair	2016	Dot Viesel, Planning Board Rep,	2019
Anthony Bonanno, Member.	2016	Ellen Phillips, Budget Comm. Rep.	2016
Greg Anthes, Selectmen’s Rep.	2016		

**John C. Shirley Cemetery Trustees:**

Michele Kendrick, Chair	2019	Jennifer Bourassa, Secretary	2018
Denis Martin, Treasurer	2017	Michael Gingras, Sexton	

**Conservation Commission:**

Ron Gehl, Chair	2017	Mark Sullivan	2019
Curtis Richard, Vice Chair	2017	Heather Freeman	2019
Charles Berube	2017	William Malay, Alternate	
Robert Craycraft, Alternate			

**Copple Crown Village District:**

Steve Mraz, Commissioner	2018	Patricia Grant, Treasurer	2017
Corey Bisson, Commissioner	2017	Kelly Bisson, Secretary	2017
Larrie Brown, Commissioner	2019		

**Emergency Management:**

Peter Varney, Director

# Town Officers and Officials

## December 31, 2016

**Joint Loss Management Committee:**

Joe Bloskey, Chair	Peter Varney
Nichole Hunter, Vice Chair	Scott Kinmond
Laura Zuzgo	

**Land Use Administrative Assistant:**

Laura Zuzgo

**Library:**

Cathy Allyn, Director	Lisa Nicol, Library Assistant
Sheryl Bansfield, Library Assistant	Nichole Hunter, Emerging Technologies Asst.

**Library Trustees:**

Lee Newman, Chair	2017	William Kendrick, Members	2019
Richard Leonard, Recording Secretary	2019	Joan Martin, Members	2018
William C. Meyer, Treasurer	2017		

**1772 Meetinghouse Restoration Committee:**

Cathy Allyn, Chairman	Janis Anthes
Robert Craycraft	Clayton Randall
George Gale	

**Milfoil & Invasive Aquatic Weeds Committee:**

Fred Quimby, Chair	William Meyer
Aline M. Goss	Cynthia Quimby
Arthur W. Hoover	Tom Rogenski
Susan Hoover	

**Moderator:**

Cecile Chase	2018
--------------	------

**Health & Safety Council of Strafford County:**

Theresa Jarvis

**Recreation Department:**

Nichole Hunter, Director	David Gray
Georgianna Nason	Kathy McGinn
Carol Allen, Kids Connection Bookkeeper	Alexis West
Howard Allen	

**Parks & Recreation Commission:**

Kristyn Bernier, Chair - Resigned	2016	Douglas Perkins	2017
Sherri Brulotte	2015	Dorothy Veisel	
Patricia Luckern	2016		
Jennifer Nyman	2015	Positions Vacant	

**Planning Board:**

Scott Drummey, Chair	2019	Dorothy Veisel	2019
Bob Craycraft, Vice Chair	2017	David Swenson, Selectmen's Rep.	
Theresa Chabot	2018	Jeffrey Allard, Alt	2019

# Town Officers and Officials

## December 31, 2016

**Police Department:**

Shawn C. Bernier, Chief	Amy Smith, Administrative Assistant
Reginald Meatley, Sergeant	Jameson Young, Officer
Taylor Griffin, Officer	Jason Roy, Part-Time Officer
Jason Durrance, Part-Time Officer	James Saltzman, Part-Time Officer
Jessica Haskins, Part-Time Officer	Andrew Croteau, Part-Time Officer
Michael Joy, Part-Time Officer	Brett Murray, Part-Time Officer

**Rural District Visiting Nurse Association:**

Position Vacant

**Strafford Regional Planning Commission:**

Theresa Chabot

**Solid Waste Facility Transfer Station:**

Joseph Bloskey, Foreman	Leo Mondou, Part-Time Attendant
Karen Kehoe, Office Manager	Ron Adjutant, Seasonal Attendant

**Supervisors of the Checklist:**

Cheryl Cullimore	2018	Anneleen Loughlin	2020
Patricia Grant	2022		

**Tax Collector:**

Donna Young	2017	Stephanie MacKenzie, Deputy	2017
Carole Ingham (retired)	2016	Stephanie MacKenzie, Deputy	2017

**Town Clerk:**

Stephanie MacKenzie	2019	Donna Young, Deputy	2017
Carole Ingham (retired)	2016	Stephanie MacKenzie, Deputy	2019

**Town Historian:**

Catherine Orlowicz	Cheryl Cullimore, Associate
--------------------	-----------------------------

**Treasurer:**

Heidi Duford	2017
Ann Brady, Deputy	2017

**Trustee of Trust Funds:**

Fred Quimby	2019	Angela Pruitt	2017
David Allyn	2018		

**Welfare:**

Scott Kinmond, Officer	Laura Zuzgo, Administrative Assistant
------------------------	---------------------------------------

**Zoning Board of Adjustment:**

Wendy Anderson, Chair	2019	Cecil Williams, Member	2018
Joan Swenson, Vice Chair	2017	David Shagoury, Alternate	2017
Stephanie Richard, Member	2017		
Joan Martin, Member	2017		

# Town of New Durham, New Hampshire



Warrant & Budget 2017







**TOWN of NEW DURHAM**

**2017 TOWN WARRANT**

To the inhabitants of the Town of New Durham, in the County of Strafford, in said State of New Hampshire qualified to vote in Town affairs:

You are hereby notified that the Annual Town Meeting of the Town of New Durham will be held on two days as follows:

**First Session of Annual Meeting – Deliberative**

The first session, the Deliberative Session, of the 2017 Town Meeting shall be held on **Monday, February 6, 2017 at 7:00 P.M.** at the New Durham School Gymnasium, located at 7 Old Bay Road in New Durham, NH. Snow date of February 8, 2017.

**Second Session of the Annual Meeting - Voting**

The Second Session, the voting on all warrant articles shall be held on **Tuesday, March 14, 2017 from 8:00 A.M. to 7:00 P.M.** in the New Durham School Gymnasium, located at 7 Old Bay Road in New Durham, NH, where there will be voting by official ballot for the election of Town Officers and all warrant articles with any amendments as made at the deliberative session.

**ARTICLE 1:** To choose all necessary town officers for the ensuing year:

<u>Office</u>	<u>Term of</u>
(1) Selectman	3 Years
(2) Budget Committee	3 Years
(2) Budget Committee	2 Years
(2) Budget Committee	1 Year
(1) Cemetery Trustee	3 Years
(1) Library Trustee	3 Years
(1) Library Trustee	1 Year
(1) Planning Board	3 Years
(1) Trustee of Trust Funds	3 Years
(2) Zoning Board of Adjustment	3 Years
(1) Zoning Board of Adjustment	2 Years

**Article 2:** Are you in favor of the adoption of the amendment to the existing Town Zoning Ordinance as proposed by the Planning Board? The proposed amendment establishes a new “Merrymeeting Watershed Overlay District.”

**(Majority vote required)**

**The Planning Board recommends this article by a 4 to 0 vote.**

**Article 3:** Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by the vote of the first session, for the purposes set forth therein, totaling \$2,751,234. Should this article be defeated, the default budget shall be \$2,793,117, which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the governing body may hold a special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

**Majority Vote Required**

(Note: Operating Budget & Default Budget includes the Library Budget.)

Estimated Tax Rate Impact- 2017 Proposed Budget: \$ 4.59 per \$1,000 assessed valuation.

Estimated Tax Rate Impact- 2017 Default Budget: \$ 4.69 per \$1,000 assessed valuation.

The Board of Selectmen recommends this article by a **3 to 0** vote.

The Budget Committee recommends this article by a **7 to 0** vote.

**Article 4:** To see if the Town will vote to raise and appropriate the sum of Three Hundred and Thirty Thousand Dollars (\$330,000) for the purposes of a **Road Program** with One Hundred Eleven Thousand Dollars (\$111,000) to come from Highway Block Grant Aid, One Hundred Sixty Two Thousand Dollars (\$162,000) to come from the Road Construction Capital Reserve Fund, and the remainder of Fifty-Seven Thousand Dollars (\$57,000) to come from taxation.”

**Majority Vote Required**

Estimated Tax Rate Impact: \$ 0.14 per \$1,000 assessed valuation.

The Board of Selectmen recommends this article by a **2 to 1** vote.

The Budget Committee recommends this article by a **7 to 0** vote.

**Article 5:** To see if the Town will vote to raise and appropriate the sum of One Hundred and Seventy Thousand, dollars (\$ 170,000 ) to be placed in previously established **Capital Reserve Funds** as follows, with said funds to come from taxation.

<b>Account</b>	<b>Established</b>	<b>2017</b>
Police Cruiser	March 15, 2000, Article #7	\$12,500
1772 Meeting House Restoration	March 15, 2000, Article #14	\$10,000
Fire Truck	March 12, 2003, Article #11	\$50,000

Highway Equipment	March 15, 2006, Article #12	\$7,000
Purchase of Solid Waste Facilities Equipment	March 10, 2010, Article #14	\$5,000
Public Safety Facilities Improvements	March 10, 2010, Article #17	\$5,000
Municipal Facility Land Acquisition	March 13, 2007, Article #8	\$5,000
Fire Department Ancillary Equipment	March 10, 2015, Article #5	\$5,000
Library Facilities	March 13, 2007, Article #7	\$13,000
Smith Ballfield & Equipment	March 13, 2007, Article #9	\$7,500
Road Reconstruction	March 10, 2010, Article #5	\$50,000
<b>Total</b>		<b>\$170,000</b>

**Majority Vote Required**

Estimated Tax Rate Impact: \$ 0.42 per \$1,000 assessed valuation.

The Board of Selectmen recommends this article by a **3 to 0** vote.

The Budget Committee recommends this article by a **7 to 0** vote.

**Article 6:** To see if the Town will vote to raise and appropriate the sum of Sixty-Five Thousand Dollars (\$65,000) to be placed in previously established **Expendable Trust Funds** as follows, with said funds to come from taxation.

<b>Account</b>	<b>Established</b>	<b>2017</b>
Computer & Office Maintenance	March 13, 1996, Article #11, Revised March 9, 2011, Article #26	\$10,000
Accrued Benefits Liability	March 13, 1996, Article #16	\$25,000
Town Buildings & Improvements	March 15, 2000, Article #15	\$30,000
<b>Total</b>		<b>\$65,000</b>

**Majority Vote Required**

Estimated Tax Rate Impact: \$ 0.16 per \$1,000 assessed valuation.

The Board of Selectmen recommends this article by a **3 to 0** vote.

The Budget Committee recommends this article by a **7 to 0** vote.

**Article 7:** To see if the Town will vote to change the purpose of the existing “Fire Trucks” Capital Reserve Fund (CRF), to the “Fire Vehicles” Capital Reserve Fund, and designate the Board of Selectmen as agents to expend.

**Two-Thirds Vote Required**

The Board of Selectmen recommends this article by a **3 to 0** vote.

**Article 8:** To see if the Town will vote to discontinue the Revaluation Capital Reserve Account (CRF) that was created by Article 12, at the March 15, 2000 Town Meeting. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the Town's General Fund.

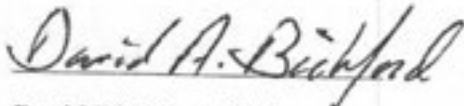
**Majority Vote Required**

The Board of Selectmen recommends this article by a **2 to 1** vote.

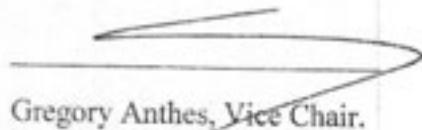
**Article 9:** To conduct any other business which may legally come before the Town.

Given under our hands and seal, this 27<sup>th</sup> day of January, in the year of our Lord, Two Thousand Seventeen.

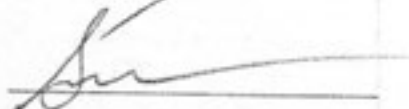
We hereby certify that on this 27<sup>th</sup> day of January, 2017, we had posted an attested copy of the warrant at the place of Meeting within named and a like copy at the New Durham Town Hall, a public place in said Town.



David Bickford, Chairman



Gregory Anthes, Vice Chair.



David Swenson, Selectman

Town of New Durham, NH.

Posted: New Durham School- Polling Place

New Durham Town Hall & Website

New Durham Post Office

New Durham Library

**Final Approved 012617**

# Proposed 2017 Warrant Article to Amend New Durham Zoning Ordinance

NOTE: The text of the article as it will appear on the warrant is as follows:

Are you in favor of the adoption of the amendment to the existing town zoning ordinance as proposed by the planning board? The proposed amendment establishes a new “Merrymeeting Watershed Overlay District.”

\*\*\*\*\*

NOTE: The text of the zoning amendment is as follows:

## **MERRYMEETING WATERSHED OVERLAY DISTRICT**

### **A. Purpose and Authority**

The Merrymeeting Lake Watershed is unique and of special ecological importance. It cradles Merrymeeting Lake almost in its entirety and is the only source of surfacewater and groundwater to it. There is currently minimal development on the ridges and slopes above the Shorefront Conservation Overlay District. Appropriate development of these uplands is important for the protection of public waters, the wildlife in the Lake and its surrounds, as well as in preserving the natural topography, drainage patterns, vegetative cover and wildlife habitats, while simultaneously permitting development that is harmonious with nature. As such, this ordinance promotes the safety, health and welfare of the community.

In its Master Plan, the Town of New Durham identifies the preservation of scenic vistas, such as its lakes and ponds, forested hills and mountains as being of primary importance. These resources contribute significantly to the Town’s rural character.

Preservation of open lands through conservation is one means of protecting the Merrymeeting Lake Watershed. It is also a goal of this Overlay District to maintain undeveloped land by encouraging landowners to take advantage of New Hampshire’s agricultural and forestry programs and the current use law. This will ensure the economic viability of agricultural and timberlands as a means of conserving open space.

The provisions of this Article are authorized by Grant of Power RSA674:17; Purposes of Zoning Ordinance RSA 674:21 and Innovative Land Use Controls RSA 674:21.

### **B. District Boundary**

This ordinance is applicable to development of land within the Merrymeeting

Watershed which lies in the Residential/Recreational/Agricultural District and/or the Steep Slopes Overlay District and which is outside the Shorefront Conservation Overlay District. The Watershed incorporates, but is not limited to the lake facing slopes, ridges and skylines of Mount Eleanor, Birch Ridge, Mount Jesse, Devil's Den Mountain, Caverly Mountain, Owl's Head, Mount Bet and Mount Molly. The limits of the watershed are delineated in a topographic map posted on the Town's website and is also available from the Land Use Office. It is incorporated into this ordinance, by reference and shown on the attached maps.

### **C. Definitions**

1. Skyline: For the Merrymeeting Watershed, the Skyline is the ridge line along which the surface of the earth and sky appear to meet when viewed from most vantage points from Merrymeeting Lake or from the public roads that surround it.
2. Ridge: The elongated crest at the point of intersection between two opposite slopes on a side of a hill not having the characteristics of a skyline
3. Watershed: An area of land bounded peripherally by a divide and draining ultimately into a body of water.

### **D. Uses and Limitations**

The intent of this Overlay District is to promote conservation of open lands, and in addition, maintenance of open space by providing landowners with a means to receive income through cultivation of crops and forest products while taking advantage of New Hampshire's current use law, RSA79-A.

Uses permitted include those permitted in the underlying districts and applicable Overlays with the following limitations:

1. The minimum residential lot size shall be twelve (12) acres. This lot size was chosen to provide a minimum area of 2 acres for a dwelling and outbuildings, and to provide ten acres that may be placed in Current Use according to RSA79-A.
2. Development shall be limited to single family homes with or without an attached ancillary dwelling unit as described in New Hampshire RSA 674:71-73.
3. The skyline will be preserved as a natural vegetative growth area and no structure or building or part of a building shall intrude into the skyline.
4. Within subdivisions, trees may only be cut along the skylines of the Merrymeeting Lake Watershed Overlay District for the purpose of forest management under the supervision of a licensed forester. The intent of this Limitation is to preserve skylines to the extent possible while allowing necessary tree cutting to maintain a healthy forest.
5. Notwithstanding any language to the contrary in any other regulation or

ordinance, an Open Conservation Subdivision will not be permitted in this Overlay District.

6. Only indirect and shielded outdoor lighting shall be used. Flood lighting is not permitted.

## **E. Design Requirements and Guidelines**

All proposed residential structures shall meet the following design guidelines:

1. Clear cutting of a 24 foot wide corridor is permitted for the construction of a single driveway up to 12 feet in width.
2. Corridors for utilities may be established as necessary for the provision of these services.
3. Except for driveway and utility lines, a minimum vegetative buffer of 25 feet shall be maintained around the entire lot line.
4. The lot boundaries between adjacent lots, if possible should not be continuous from one lot to another, but should be offset if possible. The specific intent of this provisions is to avoid as much as possible continuous strips of clearing or of vegetative buffers of adjacent lots.
5. Buildings shall use natural land formations and existing vegetation to screen them from view from public roads and waters to the extent practicable.

## **F. Plans**

Building and grading plans will be provided by the applicant as per the regulations of underlying districts. Landscaping plans will be required and will pay special attention to existing/proposed vegetation adjacent to buildings to address visibility and screening purposes, the preservation of natural vegetation of land with slopes of greater than 15%, and the protection by vegetative buffers of surface and ground water.

## **G. Agriculture and Forestry**

1. Forestry management and timber harvesting are permitted according to RSA 227, with implementation of best management practices as recommended in the document “Best Management Practices for Forestry: Protecting New Hampshire’s Water Quality” (2005, as amended) by the University of New Hampshire Cooperative Extension.
2. Agriculture is permitted according to RSA 21:34-a and 432:33, with implementation of best management practices as recommended in the document “Manual of Best Management Practices for Agriculture in New Hampshire” (2002, as amended) distributed by the NH Department of Agriculture, Division of Regulatory Services.

## **H. Previous Uses**

Land in this Overlay District, which has previously been used in timbering or agriculture, may be subdivided or developed within this Overlay district. A Management Plan for

vegetation regrowth must be approved by the Planning Board.

**I. Special Exception**

1. Commercial development may be permitted by the Zoning Board of Appeals. As long as the commercial proposal meets the purposes and needs of this District and the requirements of the underlying districts, a Conditional Use Permit may be issued by the Planning Board and may have lesser dimensional requirements.
2. Whenever an existing lot of record has a lot configuration, topography, drainage or other site characteristics preventing full compliance with the use requirements of this article, and when the proposed development maintains the spirit of this ordinance, and meets the provisions in respect to lot size and vegetative buffer requirements to the maximum extent possible, the Applicant may be granted a Special Exception by the Zoning Board of Adjustment.




\*\*\*\*\*

**Town Ballot Vote: March 14th 2017**

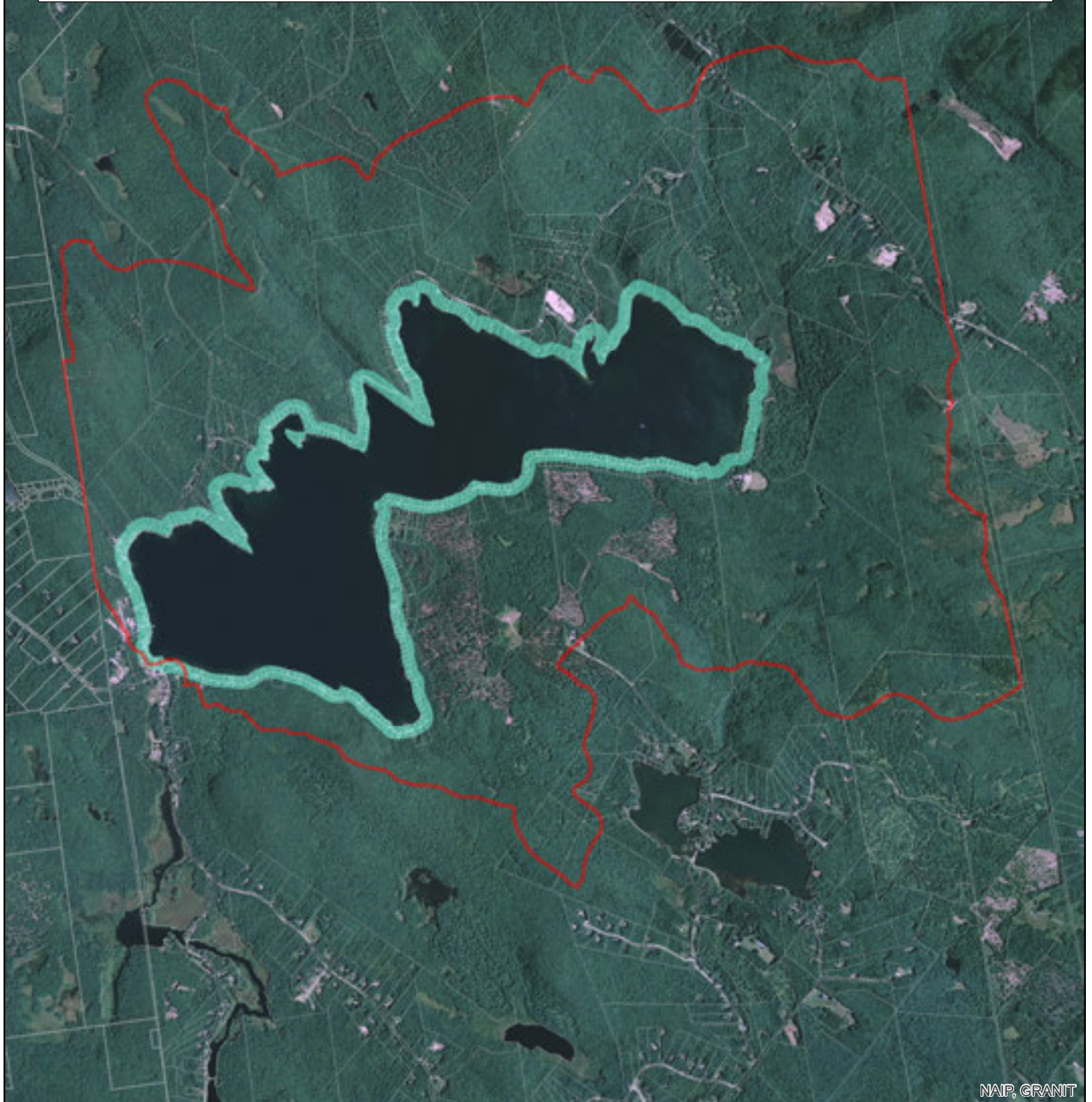
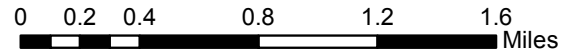


# Merrymeeting Lake Watershed Overlay and 300ft Lakeshore Buffer

## Legend

-  Merrymeeting Lake Watershed Overlay District Boundary
-  300ft Lakeshore Buffer
-  Municipal Tax Parcels

Tax Parcel data from NH Grant  
New Hampshire Parcel Mosaic  
Updated 2016  
Downloaded October 24, 2016



NAP, GRANT



**Budget of the Town of New Durham**  
Form Due Date: 20 Days after the Town Meeting

**THIS BUDGET SHALL BE POSTED WITH THE WARRANT**  
This form was posted with the warrant on: 1/27/2017

For assistance please contact the NH DRA Municipal and Property Division  
P: (603) 230-5090 F: (603) 230-5947 <http://www.revenue.nh.gov/mun-prop/>

**BUDGET COMMITTEE CERTIFICATION**  
Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Budget Committee Members	
Printed Name	Signature
David A. Bickford	<i>David A. Bickford</i>
DAVID SHAGOURY	<i>David Shagoury</i>
David K. Carey	<i>David K. Carey</i>
Theresa A. Jarvis	<i>Theresa A. Jarvis</i>
Ellen Phillips	<i>Ellen Phillips</i>

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

# Appropriations

Account Code	Description	Warrant Article #	Appropriations Prior Year as Approved by D&A	Actual Expenditures Prior Year	Selectmen's Appropriations Enacting FY (Recommended)	Selectmen's Appropriations Enacting FY (Not Recommended)	Budget Committee's Appropriations Enacting FY (Recommended)	Budget Committee's Appropriations Enacting FY (Not Recommended)
<b>General Government</b>								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive	03	\$212,845	\$201,123	\$222,373	\$0	\$222,373	\$0
4140-4149	Election, Registration, and Vital Statistics	03	\$118,770	\$130,174	\$100,072	\$0	\$100,072	\$0
4150-4151	Financial Administration	03	\$111,050	\$107,060	\$100,471	\$0	\$100,471	\$0
4152	Revaluation of Property	03	\$41,522	\$38,251	\$43,705	\$0	\$43,705	\$0
4153	Legal Expense	03	\$40,000	\$24,822	\$30,000	\$0	\$30,000	\$0
4155-4159	Personnel Administration	03	\$118,250	\$50,943	\$38,803	\$0	\$38,803	\$0
4191-4193	Planning and Zoning	03	\$5,987	\$3,097	\$4,076	\$0	\$4,076	\$0
4194	General Government Buildings	03	\$20,891	\$18,452	\$27,656	\$0	\$27,656	\$0
4195	Cemeteries	03	\$3,115	\$604	\$5,200	\$0	\$4,000	\$1,200
4196	Insurance	03	\$52,000	\$50,390	\$52,000	\$0	\$52,000	\$0
4197	Advertising and Regional Association		\$0	\$0	\$0	\$0	\$0	\$0
4199	Other General Government	03	\$2,800	\$2,800	\$7,800	\$0	\$7,800	\$0
<b>Public Safety</b>								
4210-4214	Police	03	\$505,244	\$450,165	\$468,079	\$13,041	\$501,120	\$0
4215-4219	Ambulance		\$0	\$0	\$0	\$0	\$0	\$0
4220-4229	Fire	03	\$218,980	\$222,686	\$220,995	\$0	\$220,995	\$0
4240-4249	Building Inspection	03	\$30,360	\$27,920	\$32,070	\$0	\$32,070	\$0
4290-4298	Emergency Management	03	\$8,862	\$11,269	\$14,252	\$0	\$14,252	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0	\$0	\$0
<b>Airport/Aviation Center</b>								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
<b>Highways and Streets</b>								
4311	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4312	Highways and Streets	03	\$784,517	\$770,290	\$829,556	\$0	\$829,556	\$0
4313	Bridges		\$0	\$0	\$0	\$0	\$0	\$0
4316	Street Lighting		\$0	\$0	\$0	\$0	\$0	\$0
4319	Other		\$0	\$0	\$0	\$0	\$0	\$0

Account Code	Description	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
<b>Sanitation</b>								
4321	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	03	\$237,508	\$229,687	\$246,392	\$0	\$246,392	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0	\$0	\$0
4326-4329	Sewage Collection, Disposal and Other		\$0	\$0	\$0	\$0	\$0	\$0
<b>Water Distribution and Treatment</b>								
4331	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other		\$0	\$0	\$0	\$0	\$0	\$0
<b>Electric</b>								
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0
<b>Health</b>								
4411	Administration	03	\$2,601	\$1,542	\$2,355	\$0	\$2,355	\$0
4414	Pest Control		\$0	\$0	\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other	03	\$5,050	\$5,044	\$3,042	\$3,458	\$6,500	\$0
<b>Welfare</b>								
4441-4442	Administration and Direct Assistance	03	\$17,573	\$3,952	\$12,208	\$0	\$12,208	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$0	\$0	\$0	\$0	\$0	\$0
<b>Culture and Recreation</b>								
4520-4529	Parks and Recreation	03	\$57,305	\$56,180	\$61,182	\$0	\$61,182	\$0
4550-4559	Library	03	\$122,158	\$114,393	\$124,379	\$0	\$123,430	\$949
4583	Patriotic Purposes	03	\$550	\$487	\$175	\$0	\$175	\$0
4589	Other Culture and Recreation	03	\$515	\$308	\$515	\$0	\$515	\$0
<b>Conservation and Development</b>								
4611-4612	Administration and Purchasing of Natural Resources	03	\$5,861	\$6,310	\$1,795	\$0	\$1,795	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0	\$0	\$0

Account Code	Description	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Enacting FY (Recommended)	Selectmen's Appropriations Enacting FY (Not Recommended)	Budget Committee's Appropriations Enacting FY (Recommended)	Budget Committee's Appropriations Enacting FY (Not Recommended)
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0	\$0	\$0
<b>Debt Service</b>								
4711	Long Term Bonds and Notes - Principal	03	\$60,647	\$60,647	\$50,000	\$0	\$50,000	\$0
4721	Long Term Bonds and Notes - Interest	03	\$10,647	\$10,822	\$17,732	\$0	\$17,732	\$0
4723	Tax Anticipation Notes - Interest	03	\$5,000	\$0	\$1	\$0	\$1	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0	\$0	\$0
<b>Capital Outlay</b>								
4901	Land		\$300,000	\$300,000	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$184,800	\$111,265	\$0	\$0	\$0	\$0
4903	Buildings		\$0	\$0	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$0	\$0	\$0	\$0	\$0
<b>Operating Transfers Out</b>								
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Proposed Appropriations</b>			<b>\$3,285,408</b>	<b>\$3,010,683</b>	<b>\$2,736,884</b>	<b>\$16,499</b>	<b>\$2,751,234</b>	<b>\$2,149</b>

Special Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Enacting FY (Recommended)	Selectmen's Appropriations Enacting FY (Not Recommended)	Budget Committee's Appropriations Enacting FY (Recommended)	Budget Committee's Appropriations Enacting FY (Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4901	Land	04	\$0	\$0	\$330,000	\$0	\$330,000	\$0
	<b>Purpose:</b> Road Surface Management System							
4901	Land	05	\$0	\$0	\$5,000	\$0	\$5,000	\$0
	<b>Purpose:</b> Capital Reserve Funds							
4902	Machinery, Vehicles, and Equipment	05	\$0	\$0	\$87,000	\$0	\$87,000	\$0
	<b>Purpose:</b> Capital Reserve Funds							
4903	Buildings	05	\$0	\$0	\$28,000	\$0	\$28,000	\$0
	<b>Purpose:</b> Capital Reserve Funds							
4909	Improvements Other than Buildings	05	\$0	\$0	\$50,000	\$0	\$50,000	\$0
	<b>Purpose:</b> Capital Reserve Funds							
4916	To Expendable Trusts/Fiduciary Funds	06	\$0	\$0	\$65,000	\$0	\$65,000	\$0
	<b>Purpose:</b> Expendable Trust Funds							
<b>Special Articles Recommended</b>			<b>\$0</b>	<b>\$0</b>	<b>\$565,000</b>	<b>\$0</b>	<b>\$565,000</b>	<b>\$0</b>

Individual Warrant Articles

No data exists for this item

Revenues

Account Code	Purpose of Appropriation	Warrant Article #	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Estimated Revenues
<b>Taxes</b>					
3120	Land Use Change Tax - General Fund	03	\$0	\$1	\$1
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	03	\$13,730	\$10,000	\$10,000
3186	Payment in Lieu of Taxes		\$0	\$0	\$0

MS-737: New Durham 2017

Account Code	Purpose of Appropriation	Warrant Article #	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Estimated Revenues
3187	Excavation Tax	03	\$273	\$250	\$250
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	03	\$51,797	\$50,000	\$50,000
9991	Inventory Penalties		\$0	\$0	\$0
<b>Licenses, Permits, and Fees</b>					
3210	Business Licenses and Permits	03	\$21,218	\$20,525	\$20,525
3220	Motor Vehicle Permit Fees	03	\$558,976	\$525,375	\$525,375
3230	Building Permits	03	\$15,661	\$15,000	\$15,000
3290	Other Licenses, Permits, and Fees	03	\$4,644	\$7,466	\$7,466
3311-3319	From Federal Government	03	\$0	\$4	\$4
<b>State Sources</b>					
3351	Shared Revenues	03	\$0	\$1	\$1
3352	Meals and Rooms Tax Distribution	03	\$134,652	\$130,000	\$130,000
3353	Highway Block Grant	03, 04	\$113,046	\$113,000	\$113,000
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement	03	\$1,024	\$2	\$2
3359	Other (Including Railroad Tax)	03	\$0	\$1	\$1
3379	From Other Governments		\$0	\$0	\$0
<b>Charges for Services</b>					
3401-3406	Income from Departments	03	\$32,855	\$28,966	\$28,966
3409	Other Charges	03	\$1,100	\$1,000	\$1,000
<b>Miscellaneous Revenues</b>					
3501	Sale of Municipal Property		\$212,363	\$0	\$0
3502	Interest on Investments	03	\$1,571	\$1,500	\$1,500
3503-3509	Other	03	\$22,004	\$8,103	\$8,103
<b>Interfund Operating Transfers In</b>					
3912	From Special Revenue Funds	04	\$0	\$162,000	\$162,000
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0

Account Code	Purpose of Appropriation	Warrant Article #	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Estimated Revenues
3915	From Capital Reserve Funds		\$57,621	\$0	\$0
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
<b>Other Financing Sources</b>					
3934	Proceeds from Long Term Bonds and Notes		\$0	\$0	\$0
9998	Amount Voted from Fund Balance		\$0	\$0	\$0
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
<b>Total Estimated Revenues and Credits</b>			<b>\$1,252,535</b>	<b>\$1,073,194</b>	<b>\$1,073,194</b>



## Budget Summary

Item	Prior Year Adopted Budget	Selectmen's Recommended Budget	Budget Committee's Recommended Budget
Operating Budget Appropriations Recommended	\$2,793,039	\$2,736,884	\$2,751,234
Special Warrant Articles Recommended	\$545,800	\$565,000	\$565,000
Individual Warrant Articles Recommended	\$0	\$0	\$0
<b>TOTAL Appropriations Recommended</b>	<b>\$3,338,839</b>	<b>\$3,301,884</b>	<b>\$3,316,234</b>
Less: Amount of Estimated Revenues & Credits	\$1,042,730	\$1,073,194	\$1,073,194
<b>Estimated Amount of Taxes to be Raised</b>	<b>\$2,296,109</b>	<b>\$2,228,690</b>	<b>\$2,243,040</b>

## Budget Committee Supplemental Schedule

<b>1. Total Recommended by Budget Committee</b>	<b>\$3,316,234</b>
<b>Less Exclusions:</b>	
2. Principal: Long-Term Bonds & Notes	\$0
3. Interest: Long-Term Bonds & Notes	\$50,000
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions <i>(Sum of Lines 2 through 5 above)</i>	\$0
<b>7. Amount Recommended, Less Exclusions (Line 1 less Line 6)</b>	<b>\$3,316,234</b>
8. 10% of Amount Recommended, Less Exclusions <i>(Line 7 x 10%)</i>	\$331,623
<b>Collective Bargaining Cost Items:</b>	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount <i>(Difference of Lines 9 and 10)</i>	\$0
<b>Mandatory Water &amp; Waste Treatment Facilities (RSA 32:21):</b>	
12. Amount Recommended (Prior to Meeting)	\$0
13. Amount Voted (Voted at Meeting)	\$0
14. Amount voted over recommended amount <i>(Difference of Lines 12 and 13)</i>	\$0
<b>15. Bond Override (RSA 32:18-a), Amount Voted</b>	<b>\$0</b>
<b>Maximum Allowable Appropriations Voted At Meeting: <i>(Line 1 + Line 8 + Line 11 + Line 15)</i></b>	
	<b>\$3,647,857</b>



## New Durham

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

This form was posted with the warrant on: 1/27/2017

**For Assistance Please Contact:**  
**NH DRA Municipal and Property Division**  
 Phone: (603) 230-5090  
 Fax: (603) 230-5947  
<http://www.revenue.nh.gov/mun-prop/>

### GOVERNING BODY CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Governing Body Certifications		
Printed Name	Position	Signature
<i>Gregory Antoni</i>	<i>SELECTMAN</i>	<i>David A. Bickford</i>
<i>David W. Swanson</i>	<i>Selectman</i>	
<i>David A. Bickford</i>	<i>Selectman</i>	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>



Account Code	Purpose of Appropriation	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
<b>General Government</b>					
0000-0000	Collective Bargaining	\$0	\$0	\$0	\$0
4130-4139	Executive	\$212,845	\$131	\$0	\$212,976
4140-4149	Election, Registration, and Vital Statistics	\$118,770	\$2,381	\$0	\$121,151
4150-4151	Financial Administration	\$111,050	\$902	\$0	\$111,952
4152	Revaluation of Property	\$41,522	\$2,756	\$0	\$44,278
4153	Legal Expense	\$40,000	\$0	\$0	\$40,000
4155-4159	Personnel Administration	\$118,250	(\$24,136)	\$0	\$94,114
4191-4193	Planning and Zoning	\$5,987	\$0	\$0	\$5,987
4194	General Government Buildings	\$20,891	\$0	\$0	\$20,891
4195	Cemeteries	\$3,115	\$0	\$0	\$3,115
4196	Insurance	\$52,000	\$0	\$0	\$52,000
4197	Advertising and Regional Association	\$0	\$0	\$0	\$0
4199	Other General Government	\$2,800	\$0	\$0	\$2,800
<b>Public Safety</b>					
4210-4214	Police	\$505,244	\$5,514	\$0	\$510,758
4215-4219	Ambulance	\$0	\$0	\$0	\$0
4220-4229	Fire	\$218,980	\$6,341	\$0	\$225,321
4240-4249	Building Inspection	\$30,360	\$0	\$0	\$30,360
4290-4298	Emergency Management	\$8,862	\$0	\$0	\$8,862
4299	Other (Including Communications)	\$0	\$0	\$0	\$0
<b>Airport/Aviation Center</b>					
4301-4309	Airport Operations	\$0	\$0	\$0	\$0
<b>Highways and Streets</b>					
4311	Administration	\$0	\$0	\$0	\$0
4312	Highways and Streets	\$784,517	\$4,919	\$0	\$789,436
4313	Bridges	\$0	\$0	\$0	\$0
4316	Street Lighting	\$0	\$0	\$0	\$0
4319	Other	\$0	\$0	\$0	\$0
<b>Sanitation</b>					
4321	Administration	\$0	\$0	\$0	\$0
4323	Solid Waste Collection	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	\$237,508	\$785	\$0	\$238,293
4325	Solid Waste Cleanup	\$0	\$0	\$0	\$0
4326-4329	Sewage Collection, Disposal and Other	\$0	\$0	\$0	\$0
<b>Water Distribution and Treatment</b>					
4331	Administration	\$0	\$0	\$0	\$0
4332	Water Services	\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other	\$0	\$0	\$0	\$0
<b>Electric</b>					
4351-4352	Administration and Generation	\$0	\$0	\$0	\$0



**2017  
Default Budget**

Account Code	Purpose of Appropriation	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
4353	Purchase Costs	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance	\$0	\$0	\$0	\$0
4359	Other Electric Costs	\$0	\$0	\$0	\$0
<b>Health</b>					
4411	Administration	\$2,601	\$0	\$0	\$2,601
4414	Pest Control	\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other	\$5,050	\$0	\$0	\$5,050
<b>Welfare</b>					
4441-4442	Administration and Direct Assistance	\$17,573	\$0	\$0	\$17,573
4444	Intergovernmental Welfare Payments	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other	\$0	\$0	\$0	\$0
<b>Culture and Recreation</b>					
4520-4529	Parks and Recreation	\$57,305	\$407	\$0	\$57,712
4550-4559	Library	\$122,158	\$0	\$0	\$122,158
4583	Patriotic Purposes	\$550	\$0	\$0	\$550
4589	Other Culture and Recreation	\$515	\$0	\$0	\$515
<b>Conservation and Development</b>					
4611-4612	Administration and Purchasing of Natural Resources	\$1,861	\$0	\$0	\$1,861
4619	Other Conservation	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing	\$0	\$0	\$0	\$0
4651-4659	Economic Development	\$0	\$0	\$0	\$0
<b>Debt Service</b>					
4711	Long Term Bonds and Notes - Principal	\$60,647	(\$10,647)	\$0	\$50,000
4721	Long Term Bonds and Notes - Interest	\$10,647	\$7,156	\$0	\$17,803
4723	Tax Anticipation Notes - Interest	\$5,000	\$0	\$0	\$5,000
4790-4799	Other Debt Service	\$0	\$0	\$0	\$0
<b>Capital Outlay</b>					
4901	Land	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	\$0	\$0	\$0	\$0
4903	Buildings	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings	\$0	\$0	\$0	\$0
<b>Operating Transfers Out</b>					
4912	To Special Revenue Fund	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water	\$0	\$0	\$0	\$0
4915	To Capital Reserve Fund	\$0	\$0	\$0	\$0
4916	To Expendable Trusts/Fiduciary Funds	\$0	\$0	\$0	\$0



**2017  
Default Budget**

Account Code	Purpose of Appropriation	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
4917	To Health Maintenance Trust Funds	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0
4919	To Agency Funds	\$0	\$0	\$0	\$0
<b>Total Appropriations</b>		<b>\$2,796,608</b>	<b>(\$3,491)</b>	<b>\$0</b>	<b>\$2,793,117</b>



Account Code	Reason for Reductions/Increases or One-Time Appropriations
4140-4149	Budget amendment for wage adjustment
4130-4139	Budget amendment for wage adjustment
4150-4151	Budget amendment for wage adjustment
4220-4229	Budget amendment for wage adjustment
4312	Budget amendment for wage adjustment
4721	Bond Adjustment
4711	Bond Adjustment
4155-4159	Budget amendment for wage adjustment
4210-4214	Budget amendment for wage adjustment
4152	Budget amendment for wage adjustment
4324	Budget amendment for wage adjustment

# **New Durham Deliberative Session**

## **Meeting Minutes**

### **February 6, 2017**

#### **New Durham Elementary School**

##### **Call to Order**

In accordance with the provisions of Senate Bill 2 (RSA 40:13) adopted by the Town in March 2014, the first (Deliberative) session of the 2017 Town Meeting was called to order at 7:00p.m. by Cecile Chase, Town Moderator.

All in attendance rose to Pledge of Allegiance to the flag of the United States of America.

Moderator Cecile Chase introduced herself and Town officials: Board of Selectmen Chair David Bickford, Selectmen Greg Anthes, Selectman David Swenson, Town Administrator Scott Kinmond, and Town Clerk Stephanie Mackenzie.

Town Moderator Cecile Chase read the Moderator Rules for the conduct of the Deliberative Session which will be followed: unless changed by the voters at the meeting the Moderator will use the following rules of procedure to conduct the deliberative session.

1. We will not be using Robert's Rules but we will be using the Moderator's Rules of Respect, Courtesy and Common Sense.
2. Any voter who wishes to address the meeting will come to the microphone, be recognized by the moderator, and then state his or her name and address.
3. All questions to the Board of Selectmen, other Town officials, or other meeting participants will be directed through the moderator.
4. Each voter who desires to speak on an article will be given a chance to do so before any voter is given a second opportunity to speak on the same issue.
5. With exception of the initial presentation on Articles, which the Moderator requests are kept to no more than 10 minutes, all speakers will be limited to 3 minutes.
6. Reasonable discussion will be allowed.
7. Each amendment will be stated by the moderator before being voted upon.
8. Only one amendment to an article will be allowed on the floor at any one time. No amendment to an amendment will be allowed; such proposals will be dealt with as subsequent amendments after the first amendment has been voted upon.
9. Negative amendments will not be allowed, for instance an article that would raise and appropriate \$2,500 for equipment purchase cannot be amended to read NOT raise and appropriate \$2,500 for equipment purchase.
10. Any amendment to financial amounts must be stated in dollars. Percentage figures must be converted to dollar amounts to be accepted.
11. Voter cards will be raised by voters when voting on amendments rather than a voice vote. If the vote looks to be close assistant moderators will count the raised voter cards.
12. A motion to pass over an article until a specific time or until action has been taken on some other designated article will be accepted.
13. Upon appeal of any ruling of the moderator, a majority vote will prevail.
14. At any time during the meeting these rules may be altered by majority vote.



**New Durham Deliberative Session  
Meeting Minutes  
February 6, 2017**

**Article 1:** *To choose all necessary town officers for the ensuing year:*

Moderator Chase read the positions and terms as follows:

<b>Office</b>	<b>Term</b>
(1) Selectman	3 years
(2) Budget Committee	3 years
(2) Budget Committee	2 years
(2) Budget Committee	1 year
(1) Cemetery Trustee	3 years
(1) Library Trustee	3 years
(1) Library Trustee	1 year
(1) Planning Board	3 years
(1) Trustee of Trust Funds	3 years
(1) Zoning Board of Adjustment	3 years
(1) Zoning Board of Adjustment	2 years

No discussion on Article 1.

**Article 2:** *Are you in favor of the adoption of the amendment to the existing Town Zoning Ordinance as proposed by the Planning Board? The proposed amendment establishes a new “Merry Meeting Watershed Overlay District.”*

Discussion: Jeff Allard, Alternate Member of the Planning Board, gave an overview of the amendment, outlining the intentions of the ordinance to protect the watershed of Merry Meeting Lake. He stated the overlay will cover 12,000 acres, all within the Town boundaries, contains a unique environment not found elsewhere in New Hampshire. Mr. Allard explained the large variety of wildlife in the remote and undeveloped land surrounding one of the cleanest lakes in New Hampshire. Mr. Allard stated the purpose is to protect the Town’s asset in Merry Meeting Lake as well as wildlife, water quality and preservation of open lands. A map was presented on the overhead projection, outlining the boundaries of the overlay.

David Curry, resident, questioned the types of agriculture allowed under RSA 21:34. Mr. Allard replied he did not know the specifics of the statute but that whatever is allowed today will continue to be allowed and referred Mr. Curry to the statute. Mr. Curry stated he is concerned with commercial agricultural establishments. He also asked for clarification on how taxation will be determined. Chair Bickford replied that the current use rate is significantly lower, noting a lot of New Durham property is already in current use and the overlay will not increase it significantly.

**New Durham Deliberative Session**  
**Meeting Minutes**  
**February 6, 2017**

Matthew Ingham, resident, thanked the Planning Board to their continued commitment to environmental preservation, then pointed out some conflicts of preservation in terms of restrictive lot sizes. He suggested making the definition language more clear. Mr. Ingham also pointed out potential increased expenses to land owners with costs of zoning and surveying due to the proposed restrictions.

Mr. Allard explained the existing overlay districts in Town around Merry Meeting Lake. He stated much of the language of the proposal comes from the State of New Hampshire and has been reviewed by legal counsel.

***Article 3:** Shall the Town raise and appropriate as an Operating Budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by the vote of the first session, for the purposes set forth therein, totaling \$2,751,234. Should this article be defeated, the default budget shall be \$2,793,117, which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the governing body may hold a special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.*

(Note: Operating Budget & Default Budget includes the Library Budget)

**Majority vote required**

Estimated Tax Rate Impact- 2017 Proposed Budget \$4.59 per \$1,000 assessed evaluation.  
Estimated Tax Rate Impact- 2017 Default Budget \$4.69 per \$1,000 assessed evaluation.

The Board of Selectmen recommends this article by a **3 to 0** vote.  
The Budget Committee recommends this article by a **7 to 0** vote.

Discussion: Cathy Orlowicz, Budget Committee Chair gave an overview of how the Operating Budget is reviewed and discussed by the Budget Committee and with the Board of Selectmen.

No further discussion on Article 3.

***Article 4:** To see if the Town will vote to raise and appropriate the sum of Three Hundred and Thirty Thousand Dollars (\$330,000) for the purposes of a **Road Program** with One Hundred Eleven Thousand Dollars (\$111,000) to come from Highway Block Grant Aid; One Hundred Sixty Two Thousand Dollars (\$162,000) to come from the Road Reconstruction Capital Reserve Fund; the remainder of Fifty-Seven Thousand Dollars (\$57,000) to come from taxation.*

**Majority vote required**

**New Durham Deliberative Session  
Meeting Minutes  
February 6, 2017**

Estimated Tax Rate Impact- \$0.14 per \$1,000 assessed valuation.

The Board of Selectmen recommends this article by a **2 to 1** vote.  
The Budget Committee recommends this article by a **7 to 0** vote.

Discussion: Town Administrator Kinmond gave an overview of the article and explained the funding sources as well as how the estimate for the proposed work was obtained. He stated the Director of Public Works developed a proposal for roads to be considered which include Birch Hill Road for reclaim, Bracket Hill Road for reclaim and Olde Bay Road for shim with crack-sealing on Davis Crossing Road. Town Administrator Kinmond noted the road plans would be looked at again in the spring. Chair Bickford stated the Board of Selectmen recognize the need for road work and noted this is over and above regular road maintenance.

No further discussion on Article 4.

**Article 5:** *To see if the Town will vote to raise and appropriate the sum of One Hundred and Seventy Thousand Dollars (\$170,000) to be placed in previously established **Capital Reserve Funds** as follows, with said funds to come from taxation:*

<b>Account</b>	<b>Established</b>	<b>2017</b>
Police Cruiser	March 15, 2000, Article 17	\$12,500
1772 Meeting House Restoration	March 15, 2000, Article 14	\$10,000
Fire Truck	March 12, 2003, Article 11	\$50,000
Highway Equipment	March 15, 2006, Article 12	\$7,000
Solid Waste Facilities Equipment	March 10, 2010, Article 14	\$5,000
Public Safety Facilities Improvements	March 10, 2010, Article 17	\$5,000
Municipal Facility Land Acquisition	March 13, 2007, Article 8	\$5,000
Fire Dept. Ancillary Equipment	March 10, 2015, Article 5	\$5,000
Library Facilities	March 13, 2007, Article 7	\$13,000
Smith Ballfield & Equipment	March 13, 2007 Article 9	\$7,500
Road Reconstruction	March 10, 2010, Article 5	\$50,000
<b>Total</b>		<b>\$170,000</b>

**Majority Vote Required**

Estimated Tax Rate Impact- \$0.42 per \$1,000 of assess valuation.

The Board of Selectmen recommends this article by a **3 to 0** vote.  
The Budget Committee recommends this article by a **7 to 0** vote.

**New Durham Deliberative Session**  
**Meeting Minutes**  
**February 6, 2017**

Discussion: Town Administrator Kinmond stated the list of Capital Reserve Funds to be funded come from the Capital Improvement Plan Committee and the Budget Committee for present and future projects.

Jeff Allard, resident stated the Planning Board recommended \$51,000 for the Highway Equipment although the CRF although the amount listed is \$7,000. Selectman Anthes stated they feel the Highway Department is headed in the direction of lease/purchase for equipment so there is no need to continue funding this account. There is also an adequate balance currently in this account. He stated the CIP did feel it was necessary to fund this account as much this year after looking at the current equipment and their conditions. Mr. Allard stated he doesn't want to be in the situation where they are forced to contract services because they can't afford to replace necessary equipment. Selectman Swenson stated they need to look at the Highway Department and develop a strategic plan.

Bill Meyer, resident, stated he doesn't want to fall behind with funding the Highway Department trucks. **Mr. Meyer made a motion to add \$50,000 to the Highway Truck CRF. Motion failed for lack of second.** Moderator Chase stated she's not sure if the motion is legal.

Greg Anthes, Selectman, reiterated the CIP regarding highway trucks

David Curry, resident, questioned the purpose of the deliberative session if voters are not able to amend the articles although he is not in favor of amending this article. There was discussion about the rules of amendments and determined amendments to articles are possible but with restrictions. Selectman Swenson clarified that the funds assigned to a CRF are restricted with what they can be used for.

Cathy Orlowicz, Budget Committee Chair, stated the CRF in the article is for Highway Equipment and this does not include trucks. She also noted the current balance in the CRF is \$230,000 and there is no scheduled replacement until 2026. It was determined that per state statute, articles may be amended but cannot add a subject that is not an article.

**Mr. Meyer made a motion to amend Article 5 and add a line to the CRF for Highway Truck and place \$50,000 into that account, subject to legal review and approval by New Hampshire Department of Revenue Administration, funds to come from taxation. Ellen Phillips seconded the motion for discussion.** Discussion: Janis Anthes, resident, asked who is responsible for developing the strategic plan, whether it's the Planning Board or Board of Selectmen. Selectman Swenson replied it is the responsibility of the Board of Selectmen although it has been recommended by the Planning Board. Chair Bickford noted the CRF is well funded and recommended voting down the motion. Moderator Chase called for a vote by show of voter cards. **Motion passed by majority vote.**

**New Durham Deliberative Session  
Meeting Minutes  
February 6, 2017**

No further discussion on Article 5.

**Article 6:** *To see if the Town will vote to raise and appropriate the sum of Sixty-five Thousand Dollars (\$65,000) to be placed in previously established **Expendable Trust Funds** as follows, with said funds to come from taxation:*

<b>Account</b>	<b>Established</b>	<b>2017</b>
Computer & Office Maint.	March 13, 1996, Article 11	\$10,000
	Revised March 9, 2011, Article 26	
Accrued Benefits Liability	March 13, 1996, Article 16	\$25,000
Town Buildings & Improvements	March 15, 2000, Article 15	\$30,000
<b>Total</b>		<b>\$65,000</b>

**Majority Vote Required**

Estimated Tax Rate Impact- \$0.16 per \$1,000 of assess valuation.

The Board of Selectmen recommends this article by a **3 to 0** vote.  
The Budget Committee recommends this article by a **7 to 0** vote.

No discussion on Article 6.

**Article 7:** *To see if the Town will vote to change the purpose of the existing “Fire Trucks” Capital Reserve Fund (CRF), to the “Fire Vehicles” Capital Reserve Fund, and designate the Board of Selectmen as agents to expend.*

**Two-Thirds Vote Required**

The Board of Selectmen recommends this article by a **3 to 0** vote.

Discussion: Town Administrator Kinmond stated this was discussed last year but no change was made at that time. He explained the change allows for funds to be used for future purchase of other types of fire department vehicles.

David Shagoury, resident, stated the Capital Reserve Fund should remain for the original intent which was for purchase of fire trucks only and not open it up to be used for anything.

No further discussion on Article 7.

**Article 8:** *To see if the Town will vote to discontinue the Reevaluation Capital Reserve Account (CRF) that was created by Article 12 at the March 15, 2000 Town Meeting. Said*

**New Durham Deliberative Session  
Meeting Minutes  
February 6, 2017**

*funds, with accumulated interest to date of withdrawal, are to be transferred to the Town's General Fund.*

**Majority Vote Required**

The Board of Selectmen recommends this article by a **3 to 0** vote.

Discussion: Chair Bickford explained the \$153,000 balance was left over in the account when the Board of Selectmen decided to change to reevaluations done on a yearly basis rotation instead of every five years.

Ellen Phillips, resident, stated the Budget Committee doesn't vote on this article but there was lots of discussion and stated the funds should stay there for use on future reevaluation as the funds have already be raised and appropriated. Chair Bickford replied that if returned to the General Fund it can be used for other purposes than just reevaluation.

David Curry, resident, noted the \$90,000 for last year's reevaluation came from the General Fund. He stated this fund has a designated purpose and doesn't support the article to remove the funds.

Cathy Orlowicz, Budget Committee Chair stated no funds were appropriated for the 2017 reevaluation and asked where the funds would come from if the CRF is dissolved. Chair Bickford replied they would come up with the funds from somewhere, noting this year's costs for reevaluation should only be about \$20,000, and stated Town Administrator Kinmond indicated there was money left over at the end of last year (about \$200,000).

No further discussion on Article 8.

**Article 9:** *To conduct any other business which may legally come before the Town.*

Discussion: Town Administrator Kinmond stated the Board of Selectmen put together special recognition of Town employees last summer. He stated awards were given to retirees and for longevity of employees, as well as for customer service, most valuable employee and health and fitness. Selectman Swenson thanked Town Administrator Kinmond for his first year of service to the Town and commended him for his hard work.

**Adjourn**

**Moderator Chase adjourned the meeting at 8:50p.m.**

Respectfully Submitted,  
Stephanie Lisle MacKenzie, Town Clerk

# **TOWN OF NEW DURHAM**



## **VOTER'S GUIDE**

### **SESSION #2 (BALLOT REFERENDUM)**

**Tuesday, March 14, 2017**

**New Durham Elementary School**

**7 Old Bay Road**

# 2017 VOTER GUIDE – TOWN OF NEW DURHAM

To The Residents of New Durham:

The year 2017 marks a unique milestone in that it is the third year the town will experience the Official Ballot Referendum process. In March, 2014 the Town voted to convert from the traditional Town Meeting form of government to the process described in RSA 40:13 commonly known as “SB2”. Historically, New Durham utilized a Town Meeting to finalize decisions on the various issues and budget articles. By passage in 2014 of the SB2 Warrant Article by greater than the required two-thirds vote, the Town must now have all issues voted by the ballot process.

As part of the SB2 process, there are two separate and distinct events that must occur. The first event is Session #1 (the Deliberative Session) in which the voters are presented the Articles on the Warrant as proposed by the Board of Selectmen, the Budget Committee, or petition. The Deliberative Session is led by the Town Moderator similar to the traditional Town Meeting format. Following verbal discussion on these Articles, the attending voters may formulate motion(s) to make changes as allowed by law to the Warrant Articles. Any legally proposed changes are then voted at the Deliberative Session. The Deliberative Session is essentially the same as the traditional Town Meeting except that there is no final vote at the Deliberative Session. The Deliberative Session for the Town of New Durham was February 6, 2017 at 7:00 PM at the New Durham Elementary School.

Following the actions of the Deliberative Session the Board of Selectmen agreed to have Town Administrator create this Voter Guide to convey the actions from the Deliberative Session and develop the final 2017 Voter Guide. This precedes the second of the two distinct events, or Session #2, which is the Ballot Referendum itself. The Ballot Referendum (i.e. Voting Session with ballots) is the final action and decision by the voters on the various issues. During Session #2 voters in New Durham will have the opportunity to cast votes on all Warrant Articles as amended, including the proposed budget as a result of Session #1. This voting will be done within the privacy of the voting booth. Session #2 is on Tuesday, March 14, 2017 and the polls are open from 8:00 AM to 7:00 PM. Absentee ballots can be used for the Ballot Referendum process. Please contact the Town Clerk for more information on absentee ballots if needed.

The Board of Selectmen, Budget Committee, Planning Board, and other Town committees and entities recognize that sometimes lengthy legal language is required by law to write the Warrant Articles. This language can be confusing to voters who have not been actively involved in the debate that created the Article. To help voters have a clearer understanding of each topic we have prepared this Voter Guide. This Voter Guide supplements the Annual Town Report but does not replace that important information. The Annual Town Report for New Durham will be available not later than March 7, 2017. Should you have any questions regarding your town government after reviewing these documents, please contact the Town Administrator [Scott Kinmond at (603) 859-2091] or any of the Board of Selectmen.

Within this Voter Guide you will find estimated tax impact information. This estimated tax impact information will also be listed on the ballot. We have provided it here to give voters an idea of the respective Warrant Article impact on their tax rate if the voters approve the respective Warrant Articles. However, it should be noted that the tax rate indicated in this Voter Guide is not the tax



rate for 2017 as the Town has additional revenue sources that also offset the tax rate. These include such revenues to the Town as motor vehicle registration and other permit and fees. These revenues may make the Town's tax rate lower than shown in this Voter Guide. The tax rate impact shown in this Voter Guide is an estimate based on current information at the time of the printing using information and revenue projections that are available at that time. The actual tax rate is calculated by the New Hampshire Department of Revenue Administration (DRA) and it is not set until around October or November using actual data available at that time.

We urge you to consider the various issues presented in these Warrant Articles for your decision as well as those positions which will be elected within the Town by your vote. Important decisions regarding type and level of service along with the future direction for the Town will be made by you at the polls.

The Board of Selectmen, Budget Committee, and other Town officials and employees want to thank you for your ongoing concern in maintaining and improving the quality and balance of service offered. We appreciate your interest in making informed decisions on these important Town issues and look forward to your participation in these two SB2 Sessions.

## **TOWN of NEW DURHAM – TOWN WARRANT 2017**

To the inhabitants of the Town of New Durham, in the County of Strafford, in said State of New Hampshire qualified to vote in Town affairs:

You are hereby notified that the Annual Town Meeting of the Town of New Durham will be held on two days as follows:

### **First Session of Annual Meeting – Deliberative**

The first session, the Deliberative Session, of the 2017 Town Meeting shall be held on **Monday, February 6, 2017 at 7:00 P.M.** at the New Durham School Gymnasium, located at 7 Old Bay Road in New Durham, NH. Snow date of February 8, 2017.

### **Second Session of the Annual Meeting - Voting**

The Second Session, the voting on all warrant articles shall be held on **Tuesday, March 14, 2017 from 8:00 A.M. to 7:00 P.M.** in the New Durham School Gymnasium, located at 7 Old Bay Road in New Durham, NH, where there will be voting by official ballot for the election of Town Officers and all warrant articles with any amendments as made at the deliberative session.

**ARTICLE 1**

To choose all necessary town officers for the ensuing year:

<u>Office:</u>	<u>Term of:</u>	<u>Candidates Running for Office:</u>
(1) Selectman	3 Years	David Bickford Cecile Chase
(2) Budget Committee	3 Years	Theresa Jarvis Cathy Orlowicz
(2) Budget Committee	2 Years	Mark Sullivan Anthony Bonanno Janis Anthes
(2) Budget Committee	1 Year	Aaron Bickford Joan Swenson Ellen Phillips
(1) Cemetery Trustee	1 Year	Denis Martin
(1) Library Trustee	3 Years	William Meyer Laura McCarthy
(1) Library Trustee	1 Year	Lee Newman
(1) Planning Board	3 Years	Robert Craycraft
(1) Trustee of Trust Funds	3 Years	
(1) Zoning Board of Adjustment	3 Years	Stephanie Richard
(1) Zoning Board of Adjustment	2 Years	Joan Martin

**Article 2:** Are you in favor of the adoption of the amendment to the existing Town Zoning Ordinance as proposed by the Planning Board? The proposed amendment establishes a new “Merrymeeting Watershed Overlay District.”

**(Majority vote required)**

**The Planning Board recommends this article by a 4 to 0 vote.**

(Official copies of the proposed Zoning Ordinance is in Appendix 2 and are also available for inspection at the Town Hall, on the Town Web Site and at all voting locations.)

Are you in favor of the adoption of the amendment to the existing Town Zoning Ordinance as proposed by the Planning Board?                      YES    NO

This Article is proposed by the Planning Board and clarifies, modifies, and / or changes current Zoning and Land Use Ordinances. The intent of the proposed new ordinance is to protect the forested slopes in the Merrymeeting watershed in order to maintain water quality in the lake. The new District will ensure the preservation of the abundant wildlife and access to fishing, hunting, hiking, snowmobile trails and the scenic vistas that now exist. The proposal permits minimal impact residential development while simultaneously encouraging the use of the land for forestry and agricultural purposes. Newly created housing will give the lot owner the

ability to have most of the property placed in “current use” to minimize landowner taxes. Lakeside properties provide significant tax revenues to the entire Town, without a significant burden on our schools and other Town resources. The Planning Board developed the specific provisions of the proposed new District at six public meetings and two Public Hearings. The proposal was developed to be in line with the Natural Resources Development Plan and Town Appearance and Character described in New Durham’s Master Plan.

A complete Amendment to Zoning Ordinance titled “Merrymeeting Watershed Overlay District” document and map is attached as Appendix 2 and is available at Town Hall or on the Town of New Durham website ([www.newdurhamnh.us](http://www.newdurhamnh.us)).

A “Yes” vote would approve the Planning Board’s recommendations to establish a Merrymeeting Watershed Overlay District as part of the Town’s Zoning Ordinance.

A “No” vote would reject the proposed amendment to the Zoning Ordinance and leave the Town of New Durham Zoning Ordinance unchanged.

**Article 3:** Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by the vote of the first session, for the purposes set forth therein, totaling \$2,751,234. Should this article be defeated, the default budget shall be \$2,793,117, which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the governing body may hold a special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

**Majority Vote Required**

(Note: Operating Budget & Default Budget includes the Library Budget.)

Estimated Tax Rate Impact- 2017 Proposed Budget: \$ 4.59 per \$1,000 assessed valuation.

Estimated Tax Rate Impact- 2017 Default Budget: \$ 4.69 per \$1,000 assessed valuation.

The Board of Selectmen recommends this article by a **3** to **0** vote.

The Budget Committee recommends this article by a **7** to **0** vote.

*To raise and appropriate operating budget of \$2,751,234*

YES NO

Article 3 provides appropriations for the total operating budget for the Town of New Durham. It does not include funds for Special Warrant Articles, Capital Reserve Funds, Expendable Trust Funds, or the Road Program often understood to be paving and pavement repair. The table on the following page provides details and explanations by account where variances occur from the 2016 Town Operating Budget.

The Tax Rate Impact shown in the Warrant wording is the tax rate after projected non-property tax revenues are deducted from the total operating budget. New Durham has estimated non-property tax revenues such as motor vehicle registration, various permits and licenses, etc. which are used to offset the Town's tax rate. If only the Operating Budget amount were used without applying these non-property tax revenues to calculate the tax rate impact the tax rate impact would be \$4.59 per \$1,000 assess valuation for the proposed 2017 budget or \$4.69 per \$1,000 assessed evaluation for the 2017 Default Budget. It should be understood the tax rate shown is not the tax rate for 2017 as the actual tax rate will be set by the NH Department of Revenue Administration in late 2017. This rate will be used for the 2<sup>nd</sup> Tax billing for 2017 Taxes and the 1<sup>st</sup> Tax billing in 2018.

The Proposed 2017 Town Operating Budget as proposed by the Budget Committee is lower than the 2016 Approved Town Operating Budget by \$45,374 or 1.65%. The 2017 Default Operating Budget is lower than the 2016 Approved Town Operating Budget by \$3,491. The difference between the Proposed 2017 Operating Budget and the 2017 Default Operating Budget is \$41,883 or ten cents \$.10 per \$1,000 assessed valuation. The full departmental operating Budget and Default Budget are attached in Appendix 1.

A "Yes" vote approves the Proposed 2017 Operating Budget for town operating expenses.

A "No" vote would reject the Proposed 2017 Operating Budget and use the 2017 Default Budget for Town operating expenses.

**Article 4:** To see if the Town will vote to raise and appropriate the sum of Three Hundred and Thirty Thousand Dollars (\$330,000) for the purposes of a **Road Program** with One Hundred Eleven Thousand Dollars (\$111,000) to come from Highway Block Grant Aid, One Hundred Sixty Two Thousand Dollars (\$162,000) to come from the Road Construction Capital Reserve Fund, and the remainder of Fifty-Seven Thousand Dollars (\$57,000) to come from taxation."

### Majority Vote Required

Estimated Tax Rate Impact: \$ 0.14 per \$1,000 assessed valuation.

The Board of Selectmen recommends this article by a **2** to **1** vote.

The Budget Committee recommends this article by a **7** to **0** vote.

*To raise and appropriate stated sum for the purpose of Road Program*

YES

NO

Road Program is often understood to be the road construction capital reserve fund and is used for paving and pavement repair. This Article would raise and appropriate a net amount of \$ 57,000 after the Highway Block Grant and Capital Reserve amounts have been applied to the total of \$330,000. The following work by the New Durham Public Works Department is to maintain and upgrade the Town's

roads and is enabled by this Warrant Article. The planned paving and pavement repairs for 2017 are as follows:

<b>Miles</b>	<b>Road</b>	<b>Type of Work</b>	<b>Estimated Cost</b>
0.6	Birch Hill Rd	Reclaim & Repave	\$94,750
.427	Brackett Rd	Reclaim & Repave	\$ 58,296
1.15	Old Bay Rd	Repair Shim & Overlay	\$124,713
1.00	Davis Crossing Rd	Chip Seal	\$30,000
3.00	Crack Sealing	Crack Sealing	\$15,000
1.00	T0 Be Determined	Repair Shim	\$ 16,967
	Contingency	Paving escalator	\$7,241
7.00	Total Miles of Road	Total Estimated Cost	\$ 330,000

A “Yes” vote would allow the Town of New Durham to continue to appropriately maintain and upgrade various roads within the Town.

A “No” vote could cause continued degradation of the various roads within the town and could jeopardize utilization of the state’s Highway Block Grant to New Durham.

**Article 5:** To see if the Town will vote to raise and appropriate the sum of One Hundred and Seventy Thousand, dollars (\$ 170,000 ) to be placed in previously established **Capital Reserve Funds** as follows, with said funds to come from taxation.

<b>Account</b>	<b>Established</b>	<b>2017</b>
Police Cruiser	March 15, 2000, Article #7	\$12,500
1772 Meeting House Restoration	March 15, 2000, Article #14	\$10,000
Fire Truck	March 12, 2003, Article #11	\$50,000
Highway Equipment	March 15, 2006, Article #12	\$7,000
Purchase of Solid Waste Facilities Equipment	March 10, 2010, Article #14	\$5,000
Public Safety Facilities Improvements	March 10, 2010, Article #17	\$5,000
Municipal Facility Land Acquisition	March13, 2007, Article #8	\$5,000
Fire Department Ancillary Equipment	March 10, 2015, Article #5	\$5,000
Library Facilities	March 13, 2007, Article #7	\$13,000
Smith Ballfield & Equipment	March 13, 2007, Article #9	\$7,500
Road Reconstruction	March 10, 2010, Article #5	\$50,000
<b>Total</b>		<b>\$170,000</b>

**Majority Vote Required**

Estimated Tax Rate Impact: \$ 0.42 per \$1,000 assessed valuation.

The Board of Selectmen recommends this article by a **3 to 0** vote.

The Budget Committee recommends this article by a **7 to 0** vote.

*To raise and appropriate \$170,000 and place in previously established Capital Reserve Funds*

YES

NO

Passage of this Warrant Article places monies in the respective Capital Reserve Fund sufficient monies as proposed by the Board of Selectmen. The Board of Selectmen and Budget Committee used information provided by the Town's Advisory Capital Improvement Program Committee (CIP), and Planning Board to create the Warrant Article. The funding in this Warrant Article is required to construct or purchase needed capital equipment or facilities consistent with the growth and development of the Town.

It should be noted that at the Deliberative Session there was amendment made to change the warrant article by adding \$50,000 to the appropriation, and adding the Highway Truck Capital Reserve Account as the fund to receive the increase. This amendment was reviewed by Legal and the Department of Revenue Administration and was disallowed.

A "Yes" vote would raise and appropriate \$170,000 to the respective Capital Reserve Funds and continue to allow for needed capital facilities or equipment replacement consistent with the growth and development of the town.

A "No" vote would not continue the funding contribution to the above stated Capital Reserve Funds for 2017.

**Article 6:** To see if the Town will vote to raise and appropriate the sum of Sixty-Five Thousand Dollars (\$65,000) to be placed in previously established **Expendable Trust Funds** as follows, with said funds to come from taxation.

<b>Account</b>	<b>Established</b>	<b>2017</b>
Computer & Office Maintenance	March 13, 1996, Article #11, Revised March 9, 2011, Article #26	\$10,000
Accrued Benefits Liability	March 13, 1996, Article #16	\$25,000
Town Buildings & Improvements	March 15, 2000, Article #15	\$30,000
<b>Total</b>		<b>\$65,000</b>

**Majority Vote Required**

Estimated Tax Rate Impact: \$ 0.16 per \$1,000 assessed valuation.

The Board of Selectmen recommends this article by a **3 to 0** vote.

The Budget Committee recommends this article by a **7 to 0** vote.

*To appropriate \$65,000 placed in previously established Expendable Trust Funds*

YES

NO

This Expendable Trust Fund request provides for ongoing needs in both computer systems originally established in 1996 and to meet unforeseen expenses in accrued benefits should a town employee leave town employment where the Town would be required to pay accrued benefits but that expense would not be initially budgeted. This year's contribution to the Town Buildings will allow for building energy upgrades, for cost saving paybacks of 2-3 years on lighting and 5-6 years of heating.

A "Yes" vote would raise and appropriate \$65,000 and allocate that to the placed in the previously established Expendable Trust Fund.

A "No" vote would not allocate any funds to the previously established Expendable Trust Fund potentially causing a significant decline in the balance of that fund and may impede appropriate updates in IT equipment and software for Town operations, and the inability to make cost saving energy upgrades to the facilities.

**Article 7:** To see if the Town will vote to change the purpose of the existing "Fire Trucks" Capital Reserve Fund (CRF), to the "Fire Vehicles" Capital Reserve Fund, and designate the Board of Selectmen as agents to expend.

**Two-Thirds Vote Required**

The Board of Selectmen recommends this article by a **3** to **0** vote.

*Are you in favor of changing the Fire Trucks Capital Reserve Fund name to Fire Vehicles?*

YES

NO

At the March 2003 Town Meeting the voters established a Fire Truck Capital Reserve fund under the provisions of RSA 35:1 for the purpose of providing for the replacement of fire trucks for the New Durham Fire Department. They also named the Board of Selectmen as agents to expend. In 2015-2016 the Board of Selectmen were faced with replacing the Fire Command vehicle, and at that time were advised that an expenditure for such a purpose under the existing Fire Truck CRF would not be allowable, and that the name should be changed to fire vehicles, which would allow for the CRF to be used for vehicles, such as a command car, utility vehicle etc.

A "Yes" vote would allow the name to be changed on the capital reserve account, broadening the use from "trucks" to "vehicles."

A "No" vote would keep the name as Fire Truck and restrict its use to Fire Trucks only.

**Article 8:** To see if the Town will vote to discontinue the Revaluation Capital Reserve Account (CRF) that was created by Article 12, at the March 15, 2000 Town Meeting. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the Town's General Fund.

**Majority Vote Required**

The Board of Selectmen recommends this article by a **2** to **1** vote.

The Revaluation Capital Reserve Account was created at the March 2000 Town Meeting for the purpose of providing the future revaluation of the municipality, with the Board of Selectmen as Agents to expend. This Article is a request to close out the Revaluation Capital Reserve Account, and return the funds of approximately \$153,000 to the General Fund. These funds could be used to lower the tax rate at tax rate setting, or used to fund other warned projects via the unreserved fund balance. Revaluation used to be done every 5 years, this brought about the Capital Reserve account creation. The revaluation process is now done on a cyclical process (percentage of parcels annually) which prepares for the 5 year revaluation of assessed property values.

A “Yes” vote close the revaluation Capital Reserve Account, returning the money to the General Fund.

A “No” vote would retain the Revaluation Capital Reserve Account and the funds within.

**Article 9:** To conduct any other business which may legally come before the Town.

Given under our hands and seal, this the 27<sup>th</sup> day of January, 2017 in the year of our Lord Two Thousand and Seventeen.

We hereby certify that on this the 27<sup>th</sup> day of January, 2017, we had posted an attested copy of the warrant at the place of Meeting within named and a like copy at the New Durham Town hall, a public place in said Town.

David Bickford, Chair

Gregory Anthes, Selectman

David Swenson, Selectman



# APPENDIX 1

The 2017 New Durham Operating Budget with some explanatory detail is presented in Article 3 of this Voter Guide. However, the total New Durham 2017 Budget may also include various Capital Equipment Fund and Expendable Trust Fund expenditures depending on the voter's decisions for Articles 4, 5, and 6. The Voter Guide provides additional detail for each of these Articles.

To provide the voter with additional summary information for the 2017 New Durham budget, the following table is presented showing the expected expenditures for the Operating Budget (as a total number) along with projected Capital Reserve Fund and Expendable Trust Fund expenditures for New Durham in 2017.

## 2017 Operating Budget

<u>Account #</u>	<u>Acct Name</u>	<u>2016 Budgeted</u>	<u>2017 Dept. Request</u>	<u>BOS</u>	<u>BC</u>	<u>% Diff between BC &amp; 2016 Budgeted</u>	<u>% Diff between BC &amp; 2016 Budgeted</u>
4130	Executive Office	\$212,845	\$223,051	\$222,373	\$222,373	4.28%	\$9,528
4140	Elections & Registrations	\$118,770	\$100,072	\$100,072	\$100,072	-18.68%	-\$18,698
4150	Financial Administration	\$111,050	\$99,671	\$100,471	\$100,471	-10.53%	-\$10,579
4152	Assessing	\$41,522	\$43,705	\$43,705	\$43,705	4.99%	\$2,183
4153	Legal	\$40,000	\$25,000	\$30,000	\$30,000	-33.33%	-\$10,000
4155	Personnel Administration	\$118,250	\$38,764	\$38,803	\$38,803	-204.74%	-\$79,447
4191	Planning Board	\$4,711	\$4,025	\$3,075	\$3,075	-53.20%	-\$1,636
4192	Zoning Board	\$1,276	\$751	\$1,001	\$1,001	-27.47%	-\$275
4194	General Gov't Buildings	\$20,891	\$27,406	\$27,656	\$27,656	24.46%	\$6,765
4195	Cemetery	\$3,115	\$2,480	\$5,200	\$4,000	22.13%	\$885
4196	Insurance	\$52,000	\$52,000	\$52,000	\$52,000	0.00%	\$0
4199	Other General Govt	\$2,800	\$7,676	\$7,800	\$7,800	64.10%	\$5,000
4210	Police Dept	\$505,244	\$501,939	\$488,079	\$501,120	-0.82%	-\$4,124
4220	Fire Dept	\$218,980	\$221,145	\$220,995	\$220,995	0.91%	\$2,015
4240	Building Inspector	\$30,360	\$32,070	\$32,070	\$32,070	5.33%	\$1,710
4290	Emergency Management	\$802	\$753	\$753	\$753	-6.51%	-\$49
4291	Forestry	\$8,060	\$12,999	\$13,499	\$13,499	40.29%	\$5,439
4312	Highway Dept	\$784,517	\$830,537	\$829,556	\$829,556	5.43%	\$45,039
4324	Solid Waste	\$237,508	\$246,392	\$246,392	\$246,392	3.61%	\$8,884
4411	Health Officer	\$2,601	\$2,355	\$2,355	\$2,355	-10.45%	-\$246
4415	Other Agencies	\$5,050	\$5,042	\$3,042	\$6,500	22.31%	\$1,450
4441	Welfare	\$17,573	\$12,708	\$12,208	\$12,208	-43.95%	-\$5,365
4520	Recreation	\$57,305	\$56,656	\$61,182	\$61,182	6.34%	\$3,877
4583	Town Historian	\$550	\$175	\$175	\$175	-214.29%	-\$375
4589	Culture and Recreation	\$515	\$515	\$515	\$515	0.00%	\$0

4612	Conservation	\$1,861	\$1,845	\$1,795	\$1,795	-3.68%	-\$66
4711-4721-4723	BONDS	\$76,294	\$67,732	\$67,733	\$67,733	-12.64%	-\$8,561
<b>Sub- Total TOWN OPERATING BUDGET</b>		<b>\$2,674,450</b>	<b>\$2,617,464</b>	<b>\$2,612,505</b>	<b>\$2,627,804</b>	-1.78%	-\$46,646

**Library  
Trustees**

4550	Library	\$122,158	\$124,930	\$124,379	\$123,430	1.03%	\$1,272
<b>Total- TOWN OPERATING BUDGET &amp; LIBRARY</b>		<b>\$2,796,608</b>	<b>\$2,742,394</b>	<b>\$2,736,884</b>	<b>\$2,751,234</b>	-1.65%	-\$45,374

<u>Dept Account #</u>	<u>Dept Acct Name</u>	<u>2016 Budgeted</u>	<u>2017 Dept. Request</u>	<u>2017 Board of Selectmen</u>	<u>2017 Budget Committee</u>
ROAD MAINT	Article #4	\$300,000	\$340,000	\$330,000	\$330,000
Capital Reserves	Article #5	\$241,800	\$325,300	\$170,000	\$170,000
Expendable Trusts	Article #6			\$65,000	\$65,000
Special articles	Article #9	\$14,000			
CRF Withdrawals	Article #4	\$0		\$162,000	\$162,000
TOTAL w/ Operating FUNDS		\$3,352,408	\$3,407,694	\$3,301,884	\$3,316,234
REVENUE (ie: Mv Registrations, rooms & meals, timber tax etc)		\$1,123,670	\$841,890	\$886,194	\$886,194
Property Taxation		\$2,242,738	\$2,565,804	\$2,253,690	<b>\$2,268,040</b>
<b>2016 Property Values- Tax Rate Impact</b>		<b>\$405,998,008</b>			

**Proposed Operating Budget and Default Operating Budget Compared to 2016**

<b>Account #</b>	<b>Acct Name</b>	<b>2016 Budgeted</b>	<b>2017 Dept. Request</b>	<b>BOS</b>	<b>BC</b>	<b>Default</b>
4130	Executive Office	\$212,845	\$223,051	\$222,373	\$222,373	\$212,976
4140	Elections & Registrations	\$118,770	\$100,072	\$100,072	\$100,072	\$121,151
4150	Financial Administration	\$111,050	\$99,671	\$100,471	\$100,471	\$111,952
4152	Assessing	\$41,522	\$43,705	\$43,705	\$43,705	\$44,278
4153	Legal	\$40,000	\$25,000	\$30,000	\$30,000	\$40,000
4155	Personnel Administration	\$118,250	\$38,764	\$38,803	\$38,803	\$94,114
4191	Planning Board	\$4,711	\$4,025	\$3,075	\$3,075	\$4,711
4192	Zoning Board	\$1,276	\$751	\$1,001	\$1,001	\$1,276
4194	General Gov't Buildings	\$20,891	\$27,406	\$27,656	\$27,656	\$20,891
4195	Cemetery	\$3,115	\$2,480	\$5,200	\$4,000	\$3,115
4196	Insurance	\$52,000	\$52,000	\$52,000	\$52,000	\$52,000
4199	Other General Govt	\$2,800	\$7,676	\$7,800	\$7,800	\$2,800
4210	Police Dept	\$505,244	\$501,939	\$488,079	\$501,120	\$510,758
4220	Fire Dept	\$218,980	\$221,145	\$220,995	\$220,995	\$225,321
4240	Building Inspector	\$30,360	\$32,070	\$32,070	\$32,070	\$30,360
4290	Emergency Management	\$802	\$753	\$753	\$753	\$802
4291	Forestry	\$8,060	\$12,999	\$13,499	\$13,499	\$8,060
4312	Highway Dept	\$784,517	\$830,537	\$829,556	\$829,556	\$789,436
4324	Solid Waste	\$237,508	\$246,392	\$246,392	\$246,392	\$238,293
4411	Health Officer	\$2,601	\$2,355	\$2,355	\$2,355	\$2,601
4415	Other Agencies	\$5,050	\$5,042	\$3,042	\$6,500	\$5,050
4441	Welfare	\$17,573	\$12,708	\$12,208	\$12,208	\$17,573
4520	Recreation	\$57,305	\$56,656	\$61,182	\$61,182	\$57,712
4583	Town Historian	\$550	\$175	\$175	\$175	\$550
4589	Culture and Recreation	\$515	\$515	\$515	\$515	\$515
4612	Conservation	\$1,861	\$1,845	\$1,795	\$1,795	\$1,861
4711-4721-4723	BONDS	\$76,294	\$67,732	\$67,733	\$67,733	\$72,803
<b>Sub- Total TOWN OPERATING BUDGET</b>		\$2,674,450	\$2,617,464	\$2,612,505	\$2,627,804	\$2,670,959
				<b>Library Trustees</b>		
4550	Library	\$122,158	\$124,930	\$124,379	\$123,430	\$122,158
<b>Total- TOWN OPERATING BUDGET &amp; LIBRARY</b>		<b>\$2,796,608</b>	<b>\$2,742,394</b>	<b>\$2,736,884</b>	<b>\$2,751,234</b>	<b>\$2,793,117</b>

# **APPENDIX 2**

## **MERRYMEETING WATERSHED OVERLAY DISTRICT**

### **A. Purpose and Authority**

The Merrymeeting Lake Watershed is unique and of special ecological importance. It cradles Merrymeeting Lake almost in its entirety and is the only source of surface water and groundwater to it. There is currently minimal development on the ridges and slopes above the Shorefront Conservation Overlay District. Appropriate development of these uplands is important for the protection of public waters, the wildlife in the Lake and its surrounds, as well as in preserving the natural topography, drainage patterns, vegetative cover and wildlife habitats, while simultaneously permitting development that is harmonious with nature. As such, this ordinance promotes the safety, health and welfare of the community.

In its Master Plan, the Town of New Durham identifies the preservation of scenic vistas, such as its lakes and ponds, forested hills and mountains as being of primary importance. These resources contribute significantly to the Town's rural character.

Preservation of open lands through conservation is one means of protecting the Merrymeeting Lake Watershed. It is also a goal of this Overlay District to maintain undeveloped land by encouraging landowners to take advantage of New Hampshire's agricultural and forestry programs and the current use law. This will ensure the economic viability of agricultural and timberlands as a means of conserving open space.

The provisions of this Article are authorized by Grant of Power RSA674:17; Purposes of Zoning Ordinance RSA 674:21 and Innovative Land Use Controls RSA 674:21.

### **B. District Boundary**

This ordinance is applicable to development of land within the Merrymeeting Watershed which lies in the Residential/Recreational/Agricultural District and/or the Steep Slopes Overlay District and which is outside the Shorefront Conservation Overlay District. The Watershed incorporates, but is not limited to the lake facing slopes, ridges and skylines of Mount Eleanor, Birch Ridge, Mount Jesse, Devil's Den Mountain, Caverly Mountain, Owl's Head, Mount Bet and Mount Molly. The limits of the watershed are delineated in a topographic map posted on the Town's website and is also available from the Land Use Office. It is incorporated into this ordinance, by reference and shown on the attached maps.

### **C. Definitions**

1. Skyline: For the Merrymeeting Watershed, the Skyline is the ridge line along which the surface of the earth and sky appear to meet when viewed from most vantage points from Merrymeeting Lake or from the public roads that surround it.
2. Ridge: The elongated crest at the point of intersection between two opposite slopes on a side of a hill not having the characteristics of a skyline

3. Watershed: An area of land bounded peripherally by a divide and draining ultimately into a body of water.

#### **D. Uses and Limitations**

The intent of this Overlay District is to promote conservation of open lands, and in addition, maintenance of open space by providing landowners with a means to receive income through cultivation of crops and forest products while taking advantage of New Hampshire's current use law, RSA79-A.

Uses permitted include those permitted in the underlying districts and applicable Overlays with the following limitations:

1. The minimum residential lot size shall be twelve (12) acres. This lot size was chosen to provide a minimum area of 2 acres for a dwelling and outbuildings, and to provide ten acres that may be placed in Current Use according to RSA79-A.
2. Development shall be limited to single family homes with or without an attached ancillary dwelling unit as described in New Hampshire RSA 674:71-73.
3. The skyline will be preserved as a natural vegetative growth area and no structure or building or part of a building shall intrude into the skyline.
4. Within subdivisions, trees may only be cut along the skylines of the Merrymeeting Lake Watershed Overlay District for the purpose of forest management under the supervision of a licensed forester. The intent of this Limitation is to preserve skylines to the extent possible while allowing necessary tree cutting to maintain a healthy forest.
5. Notwithstanding any language to the contrary in any other regulation or ordinance, an Open Conservation Subdivision will not be permitted in this Overlay District.
6. Only indirect and shielded outdoor lighting shall be used. Flood lighting is not permitted.

#### **E. Design Requirements and Guidelines**

All proposed residential structures shall meet the following design guidelines:

1. Clear cutting of a 24 foot wide corridor is permitted for the construction of a single driveway up to 12 feet in width.
2. Corridors for utilities may be established as necessary for the provision of these services.
3. Except for driveway and utility lines, a minimum vegetative buffer of 25 feet shall be maintained around the entire lot line.
4. The lot boundaries between adjacent lots, if possible should not be continuous from one lot to another, but should be offset if possible. The specific intent of this provisions is to avoid as much as possible continuous strips of clearing or of

vegetative buffers of adjacent lots.

5. Buildings shall use natural land formations and existing vegetation to screen them from view from public roads and waters to the extent practicable.

## **F. Plans**

Building and grading plans will be provided by the applicant as per the regulations of underlying districts. Landscaping plans will be required and will pay special attention to existing/proposed vegetation adjacent to buildings to address visibility and screening purposes, the preservation of natural vegetation of land with slopes of greater than 15%, and the protection by vegetative buffers of surface and ground water.

## **G. Agriculture and Forestry**

1. Forestry management and timber harvesting are permitted according to RSA 227, with implementation of best management practices as recommended in the document "Best Management Practices for Forestry: Protecting New Hampshire's Water Quality" (2005, as amended) by the University of New Hampshire Cooperative Extension.
2. Agriculture is permitted according to RSA 21:34-a and 432:33, with implementation of best management practices as recommended in the document "Manual of Best Management Practices for Agriculture in New Hampshire" (2002, as amended) distributed by the NH Department of Agriculture, Division of Regulatory Services.

## **H. Previous Uses**




Land in this Overlay District, which has previously been used in timbering or agriculture, may be subdivided or developed within this Overlay district. A Management Plan for vegetation regrowth must be approved by the Planning Board.

## **I. Special Exception**

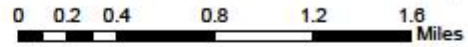
1. Commercial development may be permitted by the Zoning Board of Appeals. As long as the commercial proposal meets the purposes and needs of this District and the requirements of the underlying districts, a Conditional Use Permit may be issued by the Planning Board and may have lesser dimensional requirements.
2. Whenever an existing lot of record has a lot configuration, topography, drainage or other site characteristics preventing full compliance with the use requirements of this article, and when the proposed development maintains the spirit of this ordinance, and meets the provisions in respect to lot size and vegetative buffer requirements to the maximum extent possible, the Applicant may be granted a Special Exception by the Zoning Board of Adjustment.

# Merrymeeting Lake Watershed Overlay and 300ft Lakeshore Buffer

## Legend

-  Merrymeeting Lake Watershed Overlay District Boundary
-  300ft Lakeshore Buffer
-  Municipal Tax Parcels

Tax Parcel data from NH Grant  
New Hampshire Parcel Mosaic  
Updated 2016  
Downloaded October 24, 2016



# ADOPTED “HOUSEKEEPING” WARRANT ARTICLES

**The following articles were approved, until rescinded, by the voters at prior Town Meetings. The voters may reverse these decisions by a majority vote at any subsequent Town Meeting, provided an article is included on the Warrant. An article may be placed on the warrant by the Board of Selectmen or by petition {RSA 40:13 II-a (b)}.**

**Adopted Town Meeting 1994 Article 5:**

Shall the Town vote to accept the provisions of *RSA 33:7* providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the Selectmen to borrow money in anticipation of taxes?

**Adopted Town Meeting 1994 Article 6:**

Shall the Town vote to accept the provisions of *RSA 31:95-b* providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the Selectmen to apply for, accept and expend, without further action by the Town Meeting, unanticipated money from a State, Federal or other governmental unit or private source which becomes available during the fiscal year.

**Adopted Town Meeting 1994 Article 7:**

Shall the town accept the provisions of *RSA 202-A:4-c* providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority the Public Library Trustees to apply for, accept and expend, without further action by the Town Meeting, unanticipated money from a State, Federal or other governmental unit or a private source which becomes available during the fiscal year?

**Adopted Town Meeting 1994 Article 8:**

To see if the town vote to authorize the Selectmen to dispose of real estate acquired by the town by tax collector’s deed. Such conveyance shall be by deed following a public auction, or the property will be sold by advertized sealed bids, or may be otherwise disposed of as justice may require which shall include, but not be limited to, the conveyance of the property to the former owner or mortgagee upon such terms as the Selectmen deem just. The authority granted to the Selectmen shall continue indefinitely, until rescinded by a further vote of town meeting.

**Adopted Town Meeting 1994 Article 9:**

Shall the Town vote to authorize indefinitely, until specific rescission of such authority, under *RSA 674:40-a*, the Selectmen to accept the dedication of any street shown on a subdivision plat approved by the Planning Board, provided such street has been constructed to applicable town specifications as determined by the Selectmen and their agent?

**Adopted Town Meeting 1997 Article 24:**

Shall the Town vote to accept the provisions of *RSA 202-A:4-d* providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the Library Trustees to accept gifts of personal property, other than money, which may be offered to the library for any public purpose, provided, however, that no acceptance of personal property by the Library Trustees shall be deemed to bind the town or the Library Trustees to raise, appropriate, or expend any public funds for the operation, maintenance, repair or replacement of such personal property?



# ADOPTED “HOUSEKEEPING” WARRANT ARTICLES

**Adopted Town Meeting 1998 Article 3:**

To see if the Town will vote to accept the provisions of *RSA 31: 95-e* providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the Selectmen to accept gifts of personal property, other than money, which may be offered for any public purpose.

**Adopted Town Meeting 2006 Article 18:**

Shall the town vote to accept the provisions of *RSA 41:9-a* providing that any town at an annual meeting may adopt an article authorizing the Board of Selectmen indefinitely, until specific rescission of such authority, to establish or amend fees in which a license or permit is required as part of the regulatory process?

**Adopted Town Meeting 2009 Article 12:**

Shall the Town vote to accept the provisions of *RSA 31:19* providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the Selectmen to accept, on behalf of the Town, gifts, legacies, and devises made to the Town in trust for any public purpose?



# Town of New Durham, New Hampshire



Financials





## **PLODZIK & SANDERSON**

*Professional Association/Accountants & Auditors*

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX 603-224-1380

### ***INDEPENDENT AUDITOR'S REPORT***

To the Members of the Board of Selectmen  
Town of New Durham  
New Durham, New Hampshire

#### ***Report on the Financial Statements***

We have audited the accompanying financial statements of the governmental activities, major fund, and aggregate remaining fund information of the Town of New Durham as of and for the year ended December 31, 2015, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

#### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Town's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our adverse and unmodified audit opinions.

#### ***Basis for Adverse Opinion on Governmental Activities***

As discussed in Note 18 to the financial statements, management has not recorded the long-term costs of retirement health care costs and obligations for other postemployment benefits in the governmental activities. Accounting principles generally accepted in the United States of America require that those costs be recorded, which would increase the liabilities, decrease the net position and increase the expenses of the governmental activities. The amount by which this departure would affect the liabilities, net position, and expenses on the governmental activities is not readily determinable.

*Town of New Durham  
Independent Auditor's Report*

***Adverse Opinion***

In our opinion, because of the significance of the matter described in the "Basis for Adverse Opinion on Governmental Activities" paragraph, the financial statements referred to above do not present fairly the financial position of the government-wide financial statements of the Town of New Durham, as of December 31, 2015, or the changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

***Unmodified Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the major fund and aggregate remaining fund information of the Town of New Durham as of December 31, 2015, and the respective changes in financial position and the budgetary comparison for the general fund, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

***Emphasis of Matter***

As discussed in Note 1-Q to the financial statements, in 2015 the Town changed its method of accounting for pension reporting with the adoption of Governmental Accounting Standards Board Statement No. 68 *Accounting and Financial Reporting for Pensions – an amendment of GASB Statement No. 27*, and as amended by Statement No. 71 *Pension Transition for Contributions Made Subsequent to the Measurement Date – an amendment of GASB Statement No. 68*. Our opinions are not modified with respect to these matters.

***Other Matters***

**Management's Discussion and Analysis** - Management has omitted a Management's Discussion and Analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by the missing information.

**Required Supplementary Information** – Accounting principles generally accepted in the United States of America require that the Schedule of Town's Proportionate Share of Net Pension Liability (page 29) and the Schedule of Town Contributions (page 30) be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers them to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

**Other Information** - Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of New Durham's basic financial statements. The combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

December 12, 2016

*Plodzik & Sanderson  
Professional Association*

**EXHIBIT A**  
**TOWN OF NEW DURHAM, NEW HAMPSHIRE**  
*Statement of Net Position*  
*December 31, 2015*

	<u>Governmental Activities</u>
<b>ASSETS</b>	
Cash and cash equivalents	\$ 5,611,089
Taxes receivable (net)	757,647
Accounts receivable (net)	6,571
Intergovernmental receivable	5,000
Inventory	12,588
Prepaid items	49,751
Tax deeded property, subject to resale	43,081
Capital assets:	
Land and construction in progress	302,650
Other capital assets, net of depreciation	5,213,313
Total assets	<u>12,001,690</u>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>	
Related to pensions	<u>74,930</u>
<b>LIABILITIES</b>	
Accounts payable	400,604
Accrued salaries and benefits	2,438
Accrued interest payable	8,161
Intergovernmental payable	2,668,939
Other	53,729
Long-term liabilities:	
Due within one year	95,121
Due in more than one year	663,032
Net pension liability	1,307,573
Total liabilities	<u>5,199,597</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>	
Unavailable revenue - Property taxes	12,222
Related to pensions	168,265
Total deferred inflows of resources	<u>180,487</u>
<b>NET POSITION</b>	
Net investment in capital assets	5,042,576
Restricted	103,246
Unrestricted	1,550,714
Total net position	<u>\$ 6,696,536</u>

The notes to the basic financial statements are an integral part of this statement.

**EXHIBIT B**  
**TOWN OF NEW DURHAM, NEW HAMPSHIRE**  
*Statement of Activities*  
*For the Fiscal Year Ended December 31, 2015*

	Expenses	Program Revenues			Net (Expense) Revenue and Change In Net Position
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	
General government	\$ 693,225	\$ 6,791	\$ 1,330	\$ -	\$ (685,104)
Public safety	781,605	30,474	1,124	19,270	(730,737)
Highways and streets	1,308,612	-	105,279	-	(1,203,333)
Sanitation	232,100	31,356	-	-	(200,744)
Health	6,449	-	-	-	(6,449)
Welfare	8,957	-	-	-	(8,957)
Culture and recreation	215,691	26,036	-	-	(189,655)
Conservation	21,428	-	-	-	(21,428)
Interest on long-term debt	21,427	-	-	-	(21,427)
<b>Total governmental activities</b>	<b>\$ 3,289,494</b>	<b>\$ 94,657</b>	<b>\$ 107,733</b>	<b>\$ 19,270</b>	<b>(3,067,834)</b>
General revenues:					
Taxes:					
Property					2,012,641
Other					97,261
Motor vehicle permit fees					527,733
Licenses and other fees					47,800
Grants and contributions not restricted to specific programs					130,068
Miscellaneous					135,174
<b>Total general revenues</b>					<b>2,950,677</b>
Change in net position					(117,157)
Net position, beginning, as restated (see Note 16)					6,813,693
Net position, ending					<b>\$ 6,696,536</b>

The notes to the basic financial statements are an integral part of this statement.



**EXHIBIT C-1**  
**TOWN OF NEW DURHAM, NEW HAMPSHIRE**  
*Governmental Funds*  
*Balance Sheet*  
*December 31, 2015*

	General	Other Governmental Funds	Total Governmental Funds
<b>ASSETS</b>			
Cash and cash equivalents	\$ 3,329,354	\$ 402,529	\$ 3,731,883
Accounts receivable (net)	-	6,571	6,571
Taxes receivable	791,647	-	791,647
Intergovernmental receivable	5,000	-	5,000
Interfund receivable	16,591	9,890	26,481
Voluntary tax liens	65,652	-	65,652
Voluntary tax liens reserved until collected	(65,652)	-	(65,652)
Inventory	12,588	-	12,588
Prepaid items	49,751	-	49,751
Tax decded property, subject to resale	43,081	-	43,081
Restricted assets:			
Cash and cash equivalents	1,879,206	-	1,879,206
<b>Total assets</b>	<b>\$ 6,127,218</b>	<b>\$ 418,990</b>	<b>\$ 6,546,208</b>
<b>LIABILITIES</b>			
Accounts payable	\$ 400,604	\$ -	\$ 400,604
Accrued salaries and benefits	2,438	-	2,438
Intergovernmental payable	2,668,939	-	2,668,939
Interfund payable	9,890	16,591	26,481
Other	53,729	-	53,729
<b>Total liabilities</b>	<b>3,135,600</b>	<b>16,591</b>	<b>3,152,191</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>			
Unavailable revenue - Property taxes	145,232	-	145,232
<b>FUND BALANCES</b>			
Nonspendable	105,420	35,552	140,972
Restricted	41,129	26,565	67,694
Committed	1,615,299	340,282	1,955,581
Assigned	20,103	-	20,103
Unassigned	1,064,435	-	1,064,435
<b>Total fund balances</b>	<b>2,846,386</b>	<b>402,399</b>	<b>3,248,785</b>
<b>Total liabilities, deferred inflows of resources, and fund balances</b>	<b>\$ 6,127,218</b>	<b>\$ 418,990</b>	<b>\$ 6,546,208</b>

The notes to the basic financial statements are an integral part of this statement.



## DRA Revised/Reviewed Appropriations New Durham

In accordance with RSA 21-J:35, the department is notifying you of the following changes in the appropriations used in computing the tax rate.

### Appropriations

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations As Voted	Change Amount	DRA Revised Appropriations
<b>General Government</b>					
0000-0000	Collective Bargaining		\$0	\$0	\$0
4130-4139	Executive	02	\$212,845	\$0	\$212,845
4140-4149	Election, Registration, and Vital Statistics	02	\$118,770	\$0	\$118,770
4150-4151	Financial Administration	02	\$111,050	\$0	\$111,050
4152	Revaluation of Property	02	\$41,522	\$0	\$41,522
4153	Legal Expense	02	\$40,000	\$0	\$40,000
4155-4159	Personnel Administration	02	\$118,250	\$0	\$118,250
4191-4193	Planning and Zoning	02	\$5,987	\$0	\$5,987
4194	General Government Buildings	02	\$20,891	\$0	\$20,891
4195	Cemeteries	02	\$3,115	\$0	\$3,115
4196	Insurance	02	\$52,000	\$0	\$52,000
4197	Advertising and Regional Association		\$0	\$0	\$0
4199	Other General Government	02	\$2,800	\$0	\$2,800
<b>Public Safety</b>					
4210-4214	Police	02	\$505,244	\$0	\$505,244
4215-4219	Ambulance		\$0	\$0	\$0
4220-4229	Fire	02	\$218,980	\$0	\$218,980
4240-4249	Building Inspection	02	\$30,360	\$0	\$30,360
4290-4298	Emergency Management	02	\$8,862	\$0	\$8,862
4299	Other (Including Communications)		\$0	\$0	\$0
<b>Airport/Aviation Center</b>					
4301-4309	Airport Operations		\$0	\$0	\$0
<b>Highways and Streets</b>					
4311	Administration		\$0	\$0	\$0
4312	Highways and Streets	02	\$784,517	\$0	\$784,517
4313	Bridges		\$0	\$0	\$0
4316	Street Lighting		\$0	\$0	\$0
4319	Other		\$0	\$0	\$0
<b>Sanitation</b>					
4321	Administration		\$0	\$0	\$0
4323	Solid Waste Collection		\$0	\$0	\$0

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations As Voted	Change Amount	DRA Revised Appropriations
4324	Solid Waste Disposal	02	\$237,508	\$0	\$237,508
4325	Solid Waste Cleanup		\$0	\$0	\$0
4326-4329	Sewage Collection, Disposal and Other		\$0	\$0	\$0
<b>Water Distribution and Treatment</b>					
4331	Administration		\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other		\$0	\$0	\$0
<b>Electric</b>					
4351-4352	Administration and Generation		\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0
<b>Health</b>					
4411	Administration	02	\$2,601	\$0	\$2,601
4414	Pest Control		\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other	02	\$5,050	\$0	\$5,050
<b>Welfare</b>					
4441-4442	Administration and Direct Assistance	02	\$17,573	\$0	\$17,573
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$0	\$0	\$0
<b>Culture and Recreation</b>					
4520-4529	Parks and Recreation	02	\$57,305	\$0	\$57,305
4550-4559	Library	02	\$122,158	\$0	\$122,158
4583	Patriotic Purposes	02	\$550	\$0	\$550
4589	Other Culture and Recreation	02	\$515	\$0	\$515
<b>Conservation and Development</b>					
4611-4612	Administration and Purchasing of Natural Resources	02,07	\$5,861	\$0	\$5,861
4619	Other Conservation		\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0
<b>Debt Service</b>					
4711	Long Term Bonds and Notes - Principal	02	\$60,647	\$0	\$60,647
4721	Long Term Bonds and Notes - Interest	02	\$10,647	\$0	\$10,647
4723	Tax Anticipation Notes - Interest	02	\$5,000	\$0	\$5,000
4790-4799	Other Debt Service		\$0	\$0	\$0
<b>Capital Outlay</b>					
4901	Land	03	\$300,000	\$0	\$300,000
4902	Machinery, Vehicles, and Equipment	04	\$184,800	\$0	\$184,800
4903	Buildings		\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$0	\$0
<b>Operating Transfers Out</b>					
4912	To Special Revenue Fund		\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0

<b>Account Code</b>	<b>Purpose of Appropriation</b>	<b>Warrant Article #</b>	<b>Appropriations As Voted</b>	<b>Change Amount</b>	<b>DRA Revised Appropriations</b>
4914W	To Proprietary Fund - Water		\$0	\$0	\$0
4915	To Capital Reserve Fund	06	\$45,000	\$0	\$45,000
4916	To Expendable Trusts/Fiduciary Funds	05	\$12,000	\$0	\$12,000
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0
4919	To Agency Funds		\$0	\$0	\$0
<b>Total Proposed Appropriations</b>			<b>\$3,342,408</b>	<b>\$0</b>	<b>\$3,342,408</b>



**2016**  
**\$22.76**

## Tax Rate Breakdown New Durham

Municipal Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Municipal	\$2,060,389	\$405,998,008	<b>\$5.07</b>
County	\$1,229,594	\$405,998,008	<b>\$3.03</b>
Local Education	\$4,959,949	\$405,998,008	<b>\$12.22</b>
State Education	\$982,374	\$402,633,680	<b>\$2.44</b>
<b>Total</b>	<b>\$9,232,306</b>		<b>\$22.76</b>

Village Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Copple Crown Village	\$99,172	\$11,667,340	<b>\$8.50</b>
<b>Total</b>	<b>\$99,172</b>		<b>\$8.50</b>

Tax Commitment Calculation	
Total Municipal Tax Effort	\$9,232,306
War Service Credits	(\$93,500)
Village District Tax Effort	\$99,172
<b>Total Property Tax Commitment</b>	<b>\$9,237,978</b>

Stephan Hamilton Director of Municipal and Property Division New Hampshire Department of Revenue Administration	11/10/2016
---	------------

## Appropriations and Revenues

### Municipal Accounting Overview

Description	Appropriation	Revenue
Total Appropriation	\$3,342,408	
Net Revenues (Not Including Fund Balance)		(\$1,190,307)
Fund Balance Voted Surplus		(\$35,000)
Fund Balance to Reduce Taxes		(\$175,000)
War Service Credits	\$93,500	
Special Adjustment	\$0	
Actual Overlay Used	\$24,788	
<b>Net Required Local Tax Effort</b>	<b>\$2,060,389</b>	

### County Apportionment

Description	Appropriation	Revenue
Net County Apportionment	\$1,229,594	
<b>Net Required County Tax Effort</b>	<b>\$1,229,594</b>	

### Education

Description	Appropriation	Revenue
Net Local School Appropriations	\$0	
Net Cooperative School Appropriations	\$6,558,677	
Net Education Grant		(\$616,354)
Locally Retained State Education Tax		(\$982,374)
<b>Net Required Local Education Tax Effort</b>	<b>\$4,959,949</b>	
State Education Tax	\$982,374	
State Education Tax Not Retained	\$0	
<b>Net Required State Education Tax Effort</b>	<b>\$982,374</b>	

## Valuation

### Municipal (MS-1)

Description	Current Year	Prior Year
Total Assessment Valuation with Utilities	\$405,998,008	\$407,740,816
Total Assessment Valuation without Utilities	\$402,633,680	\$404,207,600

### Village (MS-1V)

Description	Current Year
Copple Crown Village	\$11,667,340

## New Durham

### Tax Commitment Verification

#### 2016 Tax Commitment Verification - RSA 76:10 II

Description	Amount
Total Property Tax Commitment	\$9,237,978
1/2% Amount	\$46,190
Acceptable High	\$9,284,168
Acceptable Low	\$9,191,788

If the amount of your total warrant varies by more than 1/2%, the MS-1 form used to calculate the tax rate might not be correct. The tax rate will need to be recalculated. Contact your assessors immediately and call us at 603.230.5090 before you issue the bills. See RSA 76:10, II

<b>Commitment Amount</b>	
Less amount for any applicable Tax Increment Financing Districts (TIF)	
<b>Net amount after TIF adjustment</b>	

**Under penalties of perjury, I verify the amount above was the 2016 commitment amount on the property tax warrant.**

**Tax Collector/Deputy Signature:**

**Date:**

### Requirements for Semi-Annual Billing

#### Pursuant to RSA 76:15-a

76:15-a Semi-Annual Collection of Taxes in Certain Towns and Cities - I. Taxes shall be collected in the following manner in towns and cities which adopt the provisions of this section in the manner set out in RSA 76:15-b. A partial payment of the taxes assessed on April 1 in any tax year shall be computed by taking the prior year's assessed valuation times 1/2 of the previous year's tax rate; provided, however, that whenever it shall appear to the selectmen or assessors that certain individual properties have physically changed in valuation, they may use the current year's appraisal times 1/2 the previous year's tax rate to compute the partial payment.

New Durham	Total Tax Rate	Semi-Annual Tax Rate
Total 2016 Tax Rate	\$22.76	\$11.38
Associated Villages		
Copple Crown Village	\$8.50	\$4.25

## Fund Balance Retention

<b>Enterprise Funds and Current Year Bonds</b>	<b>\$0</b>
<b>General Fund Operating Expenses</b>	<b>\$10,514,325</b>
<b>Final Overlay</b>	<b>\$24,788</b>

DRA has provided a reference range of fund balance retention amounts below. Please utilize these ranges in the determination of the adequacy of your municipality's unrestricted fund balance, as currently defined in GASB Statement 54. Retention amounts, as part of the municipality's stabilization fund policy [1], should be assessed dependent upon your governments own long-term forecasts and special circumstances. Please note that current best practices published by GFOA recommend, at a minimum, that "...general purpose governments, regardless of size, maintain unrestricted fund balance in their general fund of no less than two months of regular general fund operating revenues or regular general fund operating expenditures." [2],[3]

[1] The National Advisory Council on State and Local Budgeting (NACSLB), (1998), *Framework for Improved State and Local Government Budgeting: Recommended Budget Practices (4.1)*, pg. 17.  
 [2] Government Finance Officers Association (GFOA), (2009), *Best Practice: Determining the Appropriate Level of Unrestricted Fund Balance in the General Fund*.  
 [3] Government Finance Officers Association (GFOA), (2011), *Best Practice: Replenishing General Fund Balance*.

### 2016 Fund Balance Retention Guidelines: New Durham

Description	Amount
<b>Current Amount Retained (9.07%)</b>	<b>\$953,445</b>
17% Retained <i>(Maximum Recommended)</i>	\$1,787,435
10% Retained	\$1,051,433
8% Retained	\$841,146
5% Retained <i>(Minimum Recommended)</i>	\$525,716

### 2016 RSA 198:4-b II School Fund Balance Retention Guidelines: New Durham

If a school district has adopted RSA 198:4-b II by a vote of the legislative body, the school district may retain year-end unassigned general funds in an amount not to exceed, in any fiscal year, 2.5 percent of the current fiscal year's net assessment pursuant to RSA 198:5, for the purpose of having funds on hand to use as a revenue source for emergency expenditures and overexpenditures under RSA 32:11, or to be used as a revenue source to reduce the tax rate. This retained fund balance is not cumulative. The maximum allowed fund balance retention has been calculated as:

	Net Assessment	2.5% of Net Assessment
<b>Local School</b>	\$0	\$0
<b>Governor Wentworth Regional School District</b>	\$41,475,586	\$1,036,890



# WAGES AND BENEFITS INFORMATION

This report contains the Town of New Durham employee names, position, and total compensation broken out as wages, overtime and benefits. Below are explanations of the columns:

“I” = **Inactive Employee** as a result of a resignation or retirement. “A”= **Active Employee**

**Total Wages and Benefits:** This is the total of the gross wages and benefit amounts for the calendar year.

**Benefits:** This includes the employer share of:

Medical and Dental Insurance. – The specific cost for full time employees is dependent on the type of policy. These benefits are not available to part time employees.

Short Term and Long Term Disability. – No cost to full time employees.

NH Retirement – This covers the Town’s share for a full time employee’s retirement costs

**Total Gross Wages:** This covers all regular wages, overtime, details and longevity.

**Regular Wage:** This covers base pay and paid time off (holidays, annual leave, sick leave etc.)

The town deducts the following from the employee’s wages:

FICA - Federal mandate to withhold 7.65% of the employee’s wages to cover Medicare and Social Security. Social Security for all employees excluding Police Officers as they are not eligible to receive social security.

Federal Income Tax.

Employee share of Medical and Dental insurance, if applicable.

Employee share of New Hampshire retirement contributions, if applicable.

**Overtime and Details:** This covers all hours over 40 worked by the non-exempt employee and all detail and grant work for which the Town receives reimbursement. Highway Department overtime is usually the result of a weather event (ex snow storm, Tropical Storm Sandy.) Fleet Maintenance Manger’s overtime is a result of assisting the Highway Department during weather events or being called out after his usual work hours due to a problem with town equipment that must be fixed immediately. Police Department overtime occurs when an officer is called out at night when no other officer is on duty or appearances in court during off duty hours. This year’s overtime is also the result of having two of the five full time officers (authorized by Town Meeting in 2006) attending the New Hampshire Police Academy in order to become certified.

**Longevity:** Annual payments based on the employee’s length of service to the Town of New Durham

In accordance with the Right to Know Law, RSA 91-A, the town is not allowed to breakout details of the insurance benefit amounts by individual as this falls into the category “invasion of privacy” and thus is considered confidential and exempt under the Right to Know Law (RSA 91-A5 IV) and the Heath Insurance Portability Accountability Act (HIPPA).

**TOWN OF NEW DURHAM EMPLOYEE TOTAL COMPENSATION 2016**

NAME	POSITION	RESIDENCE	TOTAL WAGES & BENEFITS	BENEFITS	TOTAL GROSS WAGES	REGULAR WAGE	OVERTIME & DETAILS	LONGEVITY
ADJUTANT, RONALD H	SOLID WASTE ATTENDANT	MILTON	11,176.58		11,176.58	11,176.58		
ALLEN, CAROL A	CKC FINANCIAL ASSISTANT	NEW DURHAM	290.00		290.00	290.00		
ALLEN, HOWARD	PARKS & RECREATION	NEW DURHAM	502.50		502.50	502.50		
ALLYN, CATHY L	LIBRARIAN	NEW DURHAM	54,944.84	18,807.14	36,137.70	35,500.00	37.70	600.00
ANTHES, GREGORY	SELECTMAN	NEW DURHAM	1,500.00		1,500.00	1,500.00		
BANSFIELD, SHERYL	LIBRARY	NEW DURHAM	13,872.82		13,872.82	13,872.82		
BEEKER, JASON	FIRE DEPARTMENT	NEW DURHAM	72.00		72.00	72.00		
BEHR, MARC D	FIRE LIEUTENANT/1st RESPONDER	NEW DURHAM	6,860.33		6,860.33	6,860.33		
BENNETT, ANTHONY	HIGHWAY	FARMINGTON	4,322.86		4,322.86	4,322.86		
BENNETT, DAVID	LGHT EQUIP OP/GRND MAINT	FARMINGTON	54,716.94	19,576.70	35,140.24	31,112.82	3,727.42	300.00
BERNIER, SHAWN C	POLICE CHIEF	NEW DURHAM	122,580.93	23,068.63	99,512.30	90,012.30	7,100.00	2,400.00
BICKFORD, DAVID	SELECTMAN	NEW DURHAM	1,500.00		1,500.00	1,500.00		
BLACKWOOD, CARRIE J	POLICE OFFICER	NEW DURHAM	11,037.88		11,037.88	9,101.09	1,936.79	
BLOSKEY, JOSEPH E	SOLID WASTE FOREMAN	FARMINGTON	61,786.46	11,676.86	50,109.60	46,747.50	1,562.10	1,800.00
BURNS, NEAL	FIRE DEPARTMENT	NEW DURHAM	9,779.86		9,779.86	9,779.86		
BURROWS, STEPHEN	FIRE DEPARTMENT	WOLFEBORO	1,913.50		1,913.50	1,913.50		
CARRIER, PAUL E	EMT-INTERMEDIATE	FARMINGTON	398.46		398.46	398.46		
CARTER, AARON	PARKS & RECREATION	MANCHSTER	3,085.00		3,085.00	3,085.00		
CHASE, CECILE	MODERATOR	NEW DURHAM	600.00		600.00	600.00		
CHASSE, CELESTE	DAYCARE	NEW DURHAM	900.00		900.00	900.00		
CHOPAY, ROBERT	FIRE DEPARTMENT	NEW DURHAM	108.00		108.00	108.00		
CICUTO, TATIANA	ELECTION WORKER	NEW DURHAM	65.00		65.00	65.00		
CLARK, EVERETT	PARKS & RECREATION	ALTON	80.00		80.00	80.00		
CLARKE, MICHAEL R	ROAD AGENT	NEW DURHAM	31,050.19	3,112.29	27,937.90	27,937.90		
CROTEAU, ANDREW	POLICE DEPARTMENT	NEW DURHAM	1,573.00		1,573.00	1,573.00		
CULLIMORE, CHERYL	SUPERVISOR OF THE CHECKLIST	NEW DURHAM	1,158.00		1,158.00	1,158.00		
CURRIER, SHIRLEY	ELECTION WORKER	NEW DURHAM	215.00		215.00	215.00		
DANIELS, DAVID	POLICE DEPARTMENT	BARRINGTON	6,354.12	930.40	5,423.72	5,318.96	104.76	
DEJAGER, GRACE	PARKS & RECREATION	ALTON	210.00		210.00	210.00		
DEJAGER, JESSE	PARKS & RECREATION	ALTON	100.00		100.00	100.00		
DEJAGER, JOHN	PARKS & RECREATION	ALTON	850.00		850.00	850.00		
DEJAGER, SADIE	PARKS & RECREATION	ALTON	605.00		605.00	605.00		
DEJAGER, SYDNEY	PARKS & RECREATION	ALTON	470.00		470.00	470.00		
DREW, GEORGE	FIRE DEPARTMENT	ALTON	863.38		863.38	863.38		
DUFORD, HEIDI	TREASURER	NEW DURHAM	2,932.74		2,932.74	2,932.74		
EDEMAN, SEAN D	EMT- BASIC	NEW DURHAM	2,812.86		2,812.86	2,812.86		
GELINAS, GRACE	ELECTION WORKER	NEW DURHAM	65.00		65.00	65.00		
GILES, ERIC R	FIRE FIGHTER I	NEW DURHAM	177.31		177.31	177.31		
GINGRAS, STEPHEN	ROAD AGENT	LEE	59,678.99	17,226.93	42,452.06	42,452.06		
GLENNEY, CORINNE	PARKS & RECREATION	MANCHSTER	714.00		714.00	714.00		
GLENNEY, SHAWNA S	RECREATION PART TIME	NEW DURHAM	1,974.50		1,974.50	1,974.50		
GORTON, MICHAEL C SR	HD LGHT EQUIP OPER. - PT	FARMINGTON	12,441.98		12,441.98	9,917.06	2,524.92	
GRANT, PATRICIA A	SUPERVISOR OF THE CHECKLIST	NEW DURHAM	1,876.68		1,876.68	1,876.68		
GRAY, DAVID	PARKS & RECREATION	NEW DURHAM	3,016.31		3,016.31	3,016.31		

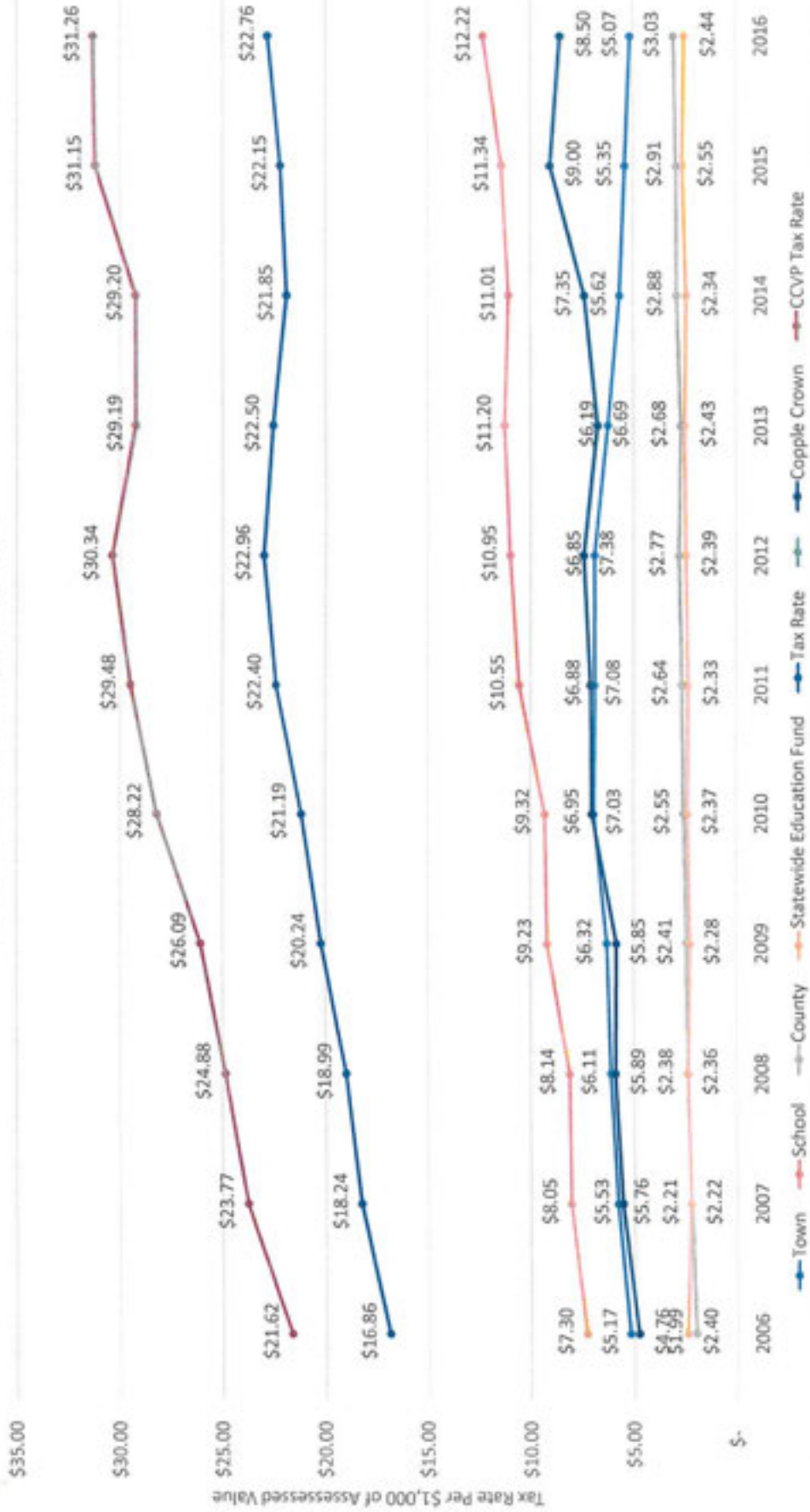
**TOWN OF NEW DURHAM EMPLOYEE TOTAL COMPENSATION 2016**

NAME	POSITION	RESIDENCE	TOTAL WAGES & BENEFITS	BENEFITS	TOTAL GROSS WAGES	REGULAR WAGE	OVERTIME & DETAILS	LONGEVITY
GRIFFIN, TAYLOR	POLICE DEPARTMENT	PORTSMOUTH	24,970.89	7,407.87	17,563.02	14,592.20	2,970.82	
HAMILTON, CHRISTOPHER	PARKS & RECREATION	NEW DURHAM	250.00		250.00	250.00		
HASKINS, JESSICA	POLICE DEPARTMENT	BARNSTEAD	53,414.93	9,903.63	43,511.30	37,112.55	6,398.75	
HENDRIKS, BRADLEY	PARKS & RECREATION	NEW DURHAM	1,220.00		1,220.00	1,220.00		
HERSOM, VICKY L	EMT-BASIC	FARMINGTON	911.24		911.24	911.24		
HORNE, DAVID	HIGHWAY DEPARTMENT	NEW DURHAM	57,657.04	18,924.65	38,732.39	35,572.59	2,559.80	600.00
HOUSE, RANDI A	SOLID WASTE ATTENDANT	ALTON	1,834.14		1,834.14	1,834.14		
HUNTER, NICHOLE	PARKS & RECREATION	SANBORNVILLE	30,365.15		30,365.15	30,214.37	150.78	
INGHAM, CAROLE M	TOWN CLERK/TAX COLLECTOR	NEW DURHAM	31,918.64	2,974.49	28,944.15	28,944.15		
INGHAM, MATTHEW C	HEAVY EQUIP OPERATOR	ALTON	64,244.03	20,637.06	43,606.97	37,913.34	4,793.63	900.00
JARVIS, THERESA	ELECTION WORKER	NEW DURHAM	262.50		262.50	262.50		
JENCKES,SAMUEL	FIRE DEPARTMENT	NEW DURHAM	2,711.43		2,711.43	2,711.43		
JOY, MICHAEL R	POLICE OFFICER	UNION	4,942.10		4,942.10	4,850.75	91.35	
KEHOE, KAREN	HIGHWAY	FARMINGTON	16,571.43		16,571.43	16,571.43		
KINMOND, SCOTT	TOWN ADMINISTRATOR	MOULTONBORO	84,810.87	16,007.58	68,803.29	68,803.29		
LEONARD, RICHARD	ELECTION WORKER	NEW DURHAM	110.00		110.00	110.00		
LEWIS, RUSSELL	FIRE DEPARTMENT	FARMINGTON	614.13		614.13	614.13		
LIBBY, CAMERON R	FIREFIGHTER I	NEW DURHAM	204.00		204.00	204.00		
LOUGHLIN, ANNELEEN J	SUPERVISOR OF THE CHECKLIST	NEW DURHAM	1,237.80		1,237.80	1,237.80		
MACKENZIE, STEPHANIE L	DEPUTY TOWN CLERK/TAX	NEW DURHAM	65,629.45	19,338.61	46,290.84	40,741.21	4,949.63	600.00
MCCORMACK, RICHARD	ELECTION WORKER	NEW DURHAM	262.50		262.50	262.50		
MCCORMACK, SHIRLEY	ELECTION WORKER	NEW DURHAM	280.00		280.00	280.00		
MEATTEY, REGINALD	POLICE SERGEANT	NEW DURHAM	96,977.21	33,932.56	63,044.65	52,468.16	9,976.49	600.00
MOHR, MARJORIE	ELECTION WORKER	NEW DURHAM	115.00		115.00	115.00		
MONDOU, LEO J	SOLID WASTE ATTENDANT	NEW DURHAM	13,386.04		13,386.04	13,386.04		
MURRAY, BRETT	POLICE OFFICER - PART TIME	NEW DURHAM	5,153.00		5,153.00	4,920.50	232.50	
NADEAU, JENNIFER	HIGHWAY SECRETARY	FARMINGTON	28,263.20		28,263.20	28,263.20		
NASON, GEORGIANNA	PARKS & RECREATION	NEW DURHAM	1,033.63		1,033.63	1,033.63		
NICOL, LISA	LIBRARY	NEW DURHAM	4,926.63		4,926.63	4,926.63		
NOYES, AMANDA	OFFICE	ROCHESTER	1,183.42		1,183.42	1,183.42		
ORLOWICZ, JOSHUA	FIRE DEPARTMENT	NEW DURHAM	2,730.81		2,730.81	2,730.81		
ERKINS, ALLISON	PARKS & RECREATION	NEW DURHAM	2,802.00		2,802.00	2,802.00		
PRUITT, ANGELA	ELECTION WORKER	NEW DURHAM	630.00		630.00	630.00		
QUIMBY, CYNTHIA C	ELECTION WORKER	NEW DURHAM	227.50		227.50	227.50		
QUIMBY, FRED W	ELECTION WORKER	NEW DURHAM	246.00		246.00	246.00		
RIEL, JENNIFER	OFFICE	BARNSTEAD	4,991.52		4,991.52	4,991.52		
ROBERTS, JEFFREY S	FIREFIGHTER I	NEW DURHAM	997.38		997.38	997.38		
ROBINSON-YARI, LILY	LIBRARY	NEW DURHAM	2,776.88		2,776.88	2,776.88		
ROY, JASON E	EMT - BASIC	NEW DURHAM	7,003.00		7,003.00	7,003.00		
RUEL, KEVIN E	FIRE LT./EMT-INTERMEDIATE	NEW DURHAM	8,884.26		8,884.26	8,884.26		
SALTZMAN, JAMES	POLICE OFFICER - PART TIME	FREMONT	10,548.00		10,548.00	10,170.00	378.00	
SEAMANS, MELLISA	LAND USE ADMIN. ASSISTANT	OSSIPEE	7,173.69		7,173.69	7,173.69		
SHAGOURY, DAVID	ELECTION WORKER	NEW DURHAM	280.00		280.00	280.00		

**TOWN OF NEW DURHAM EMPLOYEE TOTAL COMPENSATION 2016**

NAME	POSITION	RESIDENCE	TOTAL WAGES & BENEFITS	BENEFITS	TOTAL GROSS WAGES	REGULAR WAGE	OVERTIME & DETAILS	LONGEVITY
SMITH, AMY R	LAND USE ADMIN. ASSISTANT	BARNSTEAD	24,471.50		24,471.50	24,471.50		
SMITH, LEON	LIGHT EQUIPMENT OPERATOR	NEW DURHAM	56,211.55	16,911.76	39,299.79	34,327.48	4,372.31	600.00
STUART, DAVID F	FIRE CPT./WARDEN/EMT-INTERM.	NEW DURHAM	8,726.82		8,726.82	8,726.82		
SWENSON, DAVID W	SELECTION MAN	NEW DURHAM	1,500.00		1,500.00	1,500.00		
SWENSON, JOAN	ELECTION WORKER	NEW DURHAM	140.00		140.00	140.00		
VACHON, DON R	HIGHWAY SUPERVISOR	NEW DURHAM	66,076.24	13,885.08	52,191.16	42,660.64	8,030.52	1,500.00
VARNEY, MICHAEL R	FIRE LT/EMT INTERMEDIATE	FARMINGTON	29,990.91		29,990.91	29,990.91		
VARNEY, PETER R	FIRE CHIEF	ALTON	52,747.11		52,747.11	51,694.80	1,052.31	
VILLEMONT, LOUISE	PARKS & RECREATION	FARMINGTON	2,612.50		2,612.50	2,612.50		
WAITE, CHRISTOPHER	FIRE DEPARTMENT	NEW DURHAM	5,809.70		5,809.70	5,809.70		
WEST, ALEXIS	DAYCARE	NEW DURHAM	740.50		740.50	740.50		
YOUNG, DONNA	TAX COLLECTOR	NEW DURHAM	20,136.50		20,136.50	20,136.50		
YOUNG, JAMESON	POLICE DEPARTMENT	STRAFFORD	7,630.69		7,630.69	6,583.09	1,047.60	
ZUZGO, LAURA J	WELFARE & ADMIN ASSISTANT	NEW DURHAM	25,694.95		25,694.95	25,694.95		
<b>TOTALS</b>			<b>1,438,473.43</b>	<b>254,322.24</b>	<b>1,184,151.19</b>	<b>1,110,253.01</b>	<b>63,998.18</b>	<b>9,900.00</b>

New Durham Ten Year Tax Rate Comparison



**Library Trustees**  
**Summary 1/1/2016 through 12/31/2016**

<b>BEGINNING BALANCE 01/01/2016</b>		<b>\$5,670.33</b>
INCOME	TOWN	\$21,050.00
	OTHER	2,333.00
<hr/>		
<b>TOTAL INCOME</b>		<b>\$23,383.00</b>
EXPENSES		
Books & Subscriptions		\$17,284.47
Building Maintenance		750.71
Dues, Fees, Memberships		635.00
Equipment Maintenance		138.99
Office Supplies		2,111.41
Professional Development		230.00
Programming		4,123.19
<hr/>		
<b>TOTAL EXPENSES</b>		<b>\$25,273.77</b>
<b>FINAL BALANCE 12/31/2016</b>		<b>\$3,779.56</b>

Respectfully Submitted, William Meyer, Trustee

# LONG TERM DEBT SCHEDULES

2008 SERIES A NON GUARANTEED

## NEW HAMPSHIRE MUNICIPAL BOND BANK

15 YEAR LEVEL DEBT SCHEDULE FOR:

TOWN OF NEW DURHAM, MARCH'S POND DAM RECONSTRUCTION

DATE PREPARED:	08/12/2008	Amount of Loan to be Paid:	\$594,895.00
BONDS DATED: 07/01/08	08/15/2008	Premium	\$25,105.00
INTEREST START DATE: 208 days	07/17/2007	Total Proceeds	\$620,000.00
FIRST INTEREST PAYMENT	02/15/2009		
NET INTEREST COST:	4.08%		

DEBT YEAR	PERIOD ENDING	PRINCIPAL OUTSTANDING	PRINCIPAL	RATE	INTEREST	TOTAL PAYMENT	CALENDAR YEAR TOTAL PAYMENT
	2/15/09				\$16,236.75	\$16,236.75	
1	5/15/09	\$594,895.00	\$29,895.00	4.000%	14,051.03	43,946.03	\$60,182.78
	2/15/10				13,453.13	13,453.13	
2	8/15/10	565,000.00	30,000.00	4.000%	13,453.13	43,453.13	56,906.26
	2/15/11				12,853.13	12,853.12	
3	8/15/11	535,000.00	30,000.00	5.000%	12,853.13	42,853.13	55,706.26
	2/15/12				12,103.13	12,103.13	
4	8/15/12	505,000.00	30,000.00	5.000%	12,103.13	42,103.13	54,206.26
	2/15/13				11,353.13	11,353.13	
5	8/15/13	475,000.00	35,000.00	5.250%	11,353.13	46,353.13	57,706.26
	2/15/14				10,434.38	10,434.38	
6	8/15/14	440,000.00	35,000.00	5.250%	10,434.38	45,434.38	55,868.76
	2/15/15				9,515.63	9,515.63	
7	8/15/15	405,000.00	35,000.00	5.250%	9,515.63	44,515.63	54,031.26
	2/15/16				8,596.88	8,596.88	
8	8/15/16	370,000.00	40,000.00	5.250%	8,596.88	48,596.88	57,193.76
	2/15/17				7,546.88	7,546.88	
9	8/15/17	330,000.00	40,000.00	5.250%	7,546.88	47,546.88	55,093.76
	2/15/18				6,496.88	6,496.88	
10	8/15/18	290,000.00	45,000.00	5.250%	6,496.88	51,496.88	57,993.76
	2/15/19				5,315.63	5,315.63	
11	8/15/19	245,000.00	45,000.00	5.000%	5,315.63	50,315.63	55,631.26
	2/15/20				4,190.63	4,190.63	
12	8/15/20	200,000.00	45,000.00	4.125%	4,190.63	49,190.63	53,381.26
	2/15/21				3,262.50	3,262.50	
13	8/15/21	155,000.00	50,000.00	4.125%	3,262.50	53,262.50	56,525.00
	2/15/22				2,231.25	2,231.25	
14	8/15/22	105,000.00	50,000.00	4.250%	\$2,231.25	\$52,231.25	\$54,462.50
	2/15/23				\$1,168.75	\$1,168.75	
15	8/15/23	55,000.00	55,000.00	4.250%	\$1,168.75	\$56,168.75	\$57,337.50
<b>TOTALS:</b>			<b>594,895.00</b>		<b>\$247,331.64</b>	<b>\$842,226.64</b>	<b>\$842,226.64</b>

# LONG TERM DEBT SCHEDULES

## SAND & SALT

2004 SERIES B - NOW GUARANTEED - AFTER 2012 SERIES A REFINANCING

20-YEAR DEBT SCHEDULE FOR



TOWN OF NEW DURIAM

NEW HAMPSHIRE MUNICIPAL BOND BANK

DATE PREPARED:	09/24/12	Amount of Loan to be Paid	\$248,000.00
BONDS DATED:	09/15/04	Franklin	\$11,400.00
INTEREST START DATE: 303 Days	07/02/04	Total Received	\$260,000.00
FIRST INTEREST PAYMENT:	02/15/05		
NET INTEREST COST:	4.3100%		

DEBT YEAR	PERIOD ENDING	PRINCIPAL OUTSTANDING	PRINCIPAL	TAXES	INTEREST	Less 2010A Refunding	Less 2011D Refunding	Less 2012A Refunding	INTEREST after refunding	TOTAL PAYMENT	CALENDAR YEAR TOTAL PAYMENT
	02/15/05				\$0,742.00				\$0,742.00	\$0,742.00	
1	09/15/05	\$248,000.00	\$15,000.00	3.000%	5,875.00				5,075.00	\$16,775.00	\$16,775.00
	02/15/06				5,775.00				5,775.00	5,775.00	
2	09/15/06	233,000.00	15,000.00	4.000%	5,775.00				5,775.00	\$16,775.00	\$16,500.00
	02/15/07				5,475.00				5,475.00	5,475.00	
3	09/15/07	218,000.00	15,000.00	4.000%	5,475.00				5,475.00	\$16,775.00	\$15,850.00
	02/15/08				5,100.00				5,100.00	5,100.00	
4	09/15/08	203,000.00	15,000.00	5.000%	5,100.00				5,100.00	\$16,775.00	\$15,300.00
	02/15/09				4,725.00				4,725.00	4,725.00	
5	09/15/09	188,000.00	15,000.00	5.000%	4,725.00				4,725.00	\$16,775.00	\$14,850.00
	02/15/10				4,350.00				4,350.00	4,350.00	
6	09/15/10	173,000.00	15,000.00	5.000%	4,350.00				4,350.00	\$16,775.00	\$14,300.00
	02/15/11				3,975.00				3,975.00	3,975.00	
7	09/15/11	158,000.00	15,000.00	6.000%	3,975.00	(175.00)			3,800.00	\$16,800.00	\$13,775.00
	02/15/12				3,600.00				3,600.00	3,600.00	
8	09/15/12	143,000.00	15,000.00	6.000%	3,600.00	(175.00)			3,425.00	\$16,825.00	\$13,225.00
	02/15/13				3,225.00				3,225.00	3,225.00	
9	09/15/13	128,000.00	15,000.00	5.000%	3,225.00	(175.00)			3,050.00	\$16,850.00	\$12,775.00
	02/15/14				2,850.00				2,850.00	2,850.00	
10	09/15/14	113,000.00	15,000.00	5.000%	2,850.00	(175.00)		(200.00)	2,475.00	\$16,875.00	\$12,325.00
	02/15/15				2,475.00				2,475.00	2,475.00	
11	09/15/15	98,000.00	15,000.00	5.000%	2,475.00	(175.00)		(200.00)	2,100.00	\$16,900.00	\$11,875.00
	02/15/16				2,100.00				2,100.00	2,100.00	
12	09/15/16	83,000.00	15,000.00	5.000%	2,100.00	(175.00)			1,925.00	\$16,925.00	\$11,375.00
	02/15/17				1,725.00				1,725.00	1,725.00	
13	09/15/17	68,000.00	15,000.00	5.000%	1,725.00	(165.00)			1,560.00	\$16,950.00	\$10,900.00
	02/15/18				1,350.00				1,350.00	1,350.00	
14	09/15/18	53,000.00	15,000.00	5.000%	1,350.00	(165.00)			1,185.00	\$16,975.00	\$10,425.00
	02/15/19				1,000.00				1,000.00	1,000.00	
15	09/15/19	38,000.00	15,000.00	4.750%	1,000.00	(145.00)			855.00	\$16,950.00	\$9,950.00
	02/15/20				700.00				700.00	700.00	
16	09/15/20	23,000.00	10,000.00	4.750%	700.00		(20.00)		680.00	\$16,925.00	\$9,475.00
	02/15/21				400.00				400.00	400.00	
17	09/15/21	8,000.00	10,000.00	5.000%	500.00		(20.00)		480.00	\$16,900.00	\$9,000.00
	02/15/22				200.00				200.00	200.00	
18	09/15/22	0.000.00	10,000.00	5.000%	500.00		(200.00)		300.00	\$16,875.00	\$8,525.00
	02/15/23				100.00				100.00	100.00	
19	09/15/23	0.000.00	10,000.00	5.000%	500.00		(200.00)		300.00	\$16,850.00	\$8,075.00
	02/15/24				200.00				200.00	200.00	
20	09/15/24	0.000.00	10,000.00	5.000%	250.00			(207.00)	43.00	\$16,825.00	\$7,625.00
<b>TOTALS</b>			<b>\$248,000.00</b>		<b>\$1,995.00</b>	<b>(\$1,795.00)</b>	<b>(\$80.00)</b>	<b>(\$607.00)</b>	<b>\$114,092.50</b>	<b>\$263,402.50</b>	<b>\$263,402.50</b>

25 TRISANGLE PARK DRIVE, SUITE 100 - CONCORD, NEW HAMPSHIRE 03301 • (603) 271-6555 or 1 (800) 850-6422 • FAX (603) 271-6337  
 EMAIL: info@nhmhb.com • WEBSITE: www.nhmhb.org





## Revised Estimated Revenues Adjusted New Durham

(RSA 21-J:34)

In accordance with RSA 21-J:35, the department is notifying you of the following changes in the estimated revenues used in computing the tax rate.

### Revenues

Account Code	Source of Revenue	Estimated Revenue	Change Amount	Revenue Estimates Adjusted
<b>Taxes</b>				
3120	Land Use Change Tax - General Fund	\$0	\$0	\$0
3180	Resident Tax	\$0	\$0	\$0
3185	Yield Tax	\$10,000	\$0	\$10,000
3186	Payment in Lieu of Taxes	\$0	\$0	\$0
3187	Excavation Tax	\$273	\$0	\$273
3189	Other Taxes	\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	\$50,000	\$0	\$50,000
9991	Inventory Penalties	\$0	\$0	\$0
<b>Licenses, Permits, and Fees</b>				
3210	Business Licenses and Permits	\$22,000	\$0	\$22,000
3220	Motor Vehicle Permit Fees	\$525,000	\$0	\$525,000
3230	Building Permits	\$17,000	\$0	\$17,000
3290	Other Licenses, Permits, and Fees	\$4,700	\$0	\$4,700
3311-3319	From Federal Government	\$1	\$0	\$1
<b>State Sources</b>				
3351	Shared Revenues	\$4,000	(\$4,000)	\$0
3352	Meals and Rooms Tax Distribution	\$126,000	\$8,652	\$134,652
3353	Highway Block Grant	\$108,000	\$5,046	\$113,046
3354	Water Pollution Grant	\$0	\$0	\$0
3355	Housing and Community Development	\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	\$0	\$0	\$0
3357	Flood Control Reimbursement	\$2	(\$2)	\$0
3359	Other (Including Railroad Tax)	\$2	\$0	\$2
3379	From Other Governments	\$0	\$0	\$0
<b>Charges for Services</b>				
3401-3406	Income from Departments	\$30,533	\$0	\$30,533
3409	Other Charges	\$2,000	\$0	\$2,000
<b>Miscellaneous Revenues</b>				
3501	Sale of Municipal Property	\$50,000	\$164,500	\$214,500
3502	Interest on Investments	\$600	\$0	\$600

<b>Account Code</b>	<b>Source of Revenue</b>	<b>Estimated Revenue</b>	<b>Change Amount</b>	<b>Revenue Estimates Adjusted</b>
3503-3509	Other	\$13,000	\$0	\$13,000
<b>Interfund Operating Transfers In</b>				
3912	From Special Revenue Funds	\$0	\$0	\$0
3913	From Capital Projects Funds	\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)	\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)	\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)	\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)	\$0	\$0	\$0
3915	From Capital Reserve Funds	\$49,000	\$0	\$49,000
3916	From Trust and Fiduciary Funds	\$4,000	\$0	\$4,000
3917	From Conservation Funds	\$0	\$0	\$0
<b>Other Financing Sources</b>				
3934	Proceeds from Long Term Bonds and Notes	\$0	\$0	\$0
<b>Subtotal of Revenues</b>		<b>\$1,016,111</b>	<b>\$174,196</b>	<b>\$1,190,307</b>

Revised Estimated Revenues Summary	New Durham	Change Amount	State Adjusted
Subtotal of Revenues	\$1,016,111	\$174,196	\$1,190,307
Unassigned Fund Balance (unreserved)	\$0	\$1,163,445	\$1,163,445
Less Emergency Appropriations (RSA 32:11)	\$0	\$0	\$0
Less Voted from Fund Balance	\$0	\$35,000	\$35,000
Less Fund Balance to Reduce Taxes	\$35,000	(\$35,000)	\$0
Fund Balance Retained	(\$35,000)	\$1,163,445	\$1,128,445
Total Revenues and Credits	\$1,051,111	\$174,196	\$1,225,307
Requested Overlay	\$50,000	\$0	\$50,000

Assessment Overview	
<b>Total Appropriations</b>	\$3,342,408
<b>Total Revenues and Credits</b>	\$1,225,307
<b>Net Assessment</b>	<b>\$2,117,101</b>

### Explanation of Adjustments

Account	Reason for Adjustment	Warrant Number
3351	State Revenue Adjustment	02
3352	State Revenue Adjustment	02
3353	State Revenue Adjustment	,03
3357	State Revenue Adjustment	02
3501	Municipality Request	02



## SUMMARY INVENTORY OF VALUATION

Submit to the Department of Revenue Administration by September 1

### Instructions

Note: for ease of use please begin at the last section and work forward.

**REPORTS REQUIRED:** RSA 21-J:34 as amended, provides for certification of valuations, appropriations, estimated revenues and such other information as the Department of Revenue Administration may require upon reports prescribed for that purpose.

**NOTE:** The values and figures provided represent the detailed values that are used in the city/towns tax assessments and sworn to uphold under Oath per RSA 75:7. Please complete all applicable pages and refer to the instructions for individual items.

### For Assistance Please Contact:

**DRA Municipal and Property Division**  
Phone: (603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>

#### ENTITY'S INFORMATION ?

Entity Type:  Municipality  Village

Municipality: NEW DURHAM

County: STRAFFORD

Original Date: 8/29/2016

Revision Date:

#### ASSESSOR

JEFF EARLS

Assessor's Name



Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

#### MUNICIPAL OFFICIALS

DAVID BICKFORD

Municipal Official 1

DAVID SWENSON

Municipal Official 2

GREGORY ANTHES

Municipal Official 3

Municipal Official 4

Municipal Official 5



Under penalties of perjury, We declare that we have examined the information contained in this form and to the best of our belief it is true, correct and complete.

Municipal Official 6

#### PREPARER'S INFORMATION

LAURA ZUZGO

Preparer's Name

(603) 859-2091

Phone Number

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Email (optional)



Municipality Values

Value Land Only (Exclude amount listed in lines 3A, 3B and 4) ?

		Number of Acres	Assessed Valuation
1-A	Current Use (At current values) RSA 79-A ?	18,374	\$811,120
1-B	Conservation Restriction Assessment RSA 79-B ?	266	\$11,160
1-C	Discretionary Easements RSA 79-C ?		
1-D	Discretionary Preservation Easements RSA 79-D ?	0.06	\$1,300
1-E	Taxation of Land Under Farm Structures RSA 79-F ?		
1-F	Residential Land (Improved and Unimproved) ?	5,685	\$197,745,650
1-G	Commercial/Industrial Land (excluding Utility Land) ?	356	\$3,057,950
1-H	Total of Taxable Land ?	24,681.06	\$201,627,180
1-I	Tax Exempt and Non-Taxable Land ?	1,393	\$5,925,610

Value Buildings Only (Exclude amount listed in lines 3A and 3B) ?

		Number of Structures	Assessed Valuation
2-A	Residential ?		\$189,881,630
2-B	Manufactured Housing as defined in RSA 674:31 ?		\$4,031,400
2-C	Commercial/Industrial (excluding Utility buildings) ?		\$8,402,770
2-D	Discretionary Preservation Easements RSA 79-D ?	2	\$21,400
2-E	Taxation of Farm Structures RSA 79-F ?		
2-F	Total of Taxable Buildings ?		\$202,337,200
2-G	Tax Exempt and Non-Taxable Buildings ?		\$9,389,600

Utilities and Timber ?

		Assessed Valuation
3-A	Utilities ?	\$3,364,328
3-B	Other Utilities ?	
4	Mature Wood and Timber RSA 79:5 ?	

5) Valuation before Exemptions (Total of lines 1H, 2F, 3A, 3B and 4) ?

\$407,328,708



**Exemptions**

		Total # Granted	Assessed Valuation
6	Certain Disabled Veterans (RSA 72:36-a) ?		
7	Improvements to Assist the Deaf RSA (72:38-b V) ?		
8	Improvements to Assist Persons with Disabilities (RSA 72:37-a) ?		
9	School Dining/Dormitory/Kitchen Exemption (RSA 72:23-IV) ?		
10a	Non-Utility Water & Air Pollution Control Exemption (RSA 72:12-a) ?		
10b	Utility Water & Air Pollution Control Exemption (RSA 72:12-a) ?		
11) Modified Assessed Valuation of all Properties (Line 5 minus lines 6,7,8,9,10a,10b) ?			\$407,328,708

**Summation of Exemptions ?**

		Amount Per Exemption	Total # Granted	Assessed Valuation
12	Blind Exemption (RSA 72:37) ?	\$15,000	1	\$15,000
13	Elderly Exemption (RSA 72:39-a & b)		16	\$1,165,000
14	Deaf Exemption (RSA 72:38-b) ?			
15	Disabled Exemption (RSA 72:37-b) ?	\$13,400	6	\$80,400
16	Wood Heating Energy Systems Exemption (RSA 72:70) ?			
17	Solar Energy Systems Exemption (RSA 72:62) ?		6	\$70,300
18	Wind Powered Energy Systems Exemption (RSA 72:66) ?			
19	Add'l School Dining/Dormitory/Kitchen Exemptions (RSA 72:23 IV) ?			
20) Total Dollar Amount of Exemptions (sum of lines 12-19)				\$1,330,700

**Calculations**

21 NET VALUATION: Used To Compute Municipal, County, and Local Education Tax Rates (Line 11 minus Line 20)	\$405,998,008
22 LESS UTILITIES: (Line 3A) Do not include the value of other utilities listed in Line 3B	\$3,364,328
23 NET VALUATION WITHOUT UTILITIES TO COMPUTE STATE EDUCATION TAX (Line 21 minus Line 22)	\$402,633,680

Notes:



**Utility Summary: Electric, Hydroelectric, Renewable - Misc., Nuclear, Gas/Pipeline, Water & Sewer**

Utility Value Appraiser [?](#)

Who Appraises/Establishes the Utility Value in the Municipality? (If multiple, please list)

DRA

If the Municipality Uses DRA Utility Values, is it Equalized By The Ratio?  Yes  No

**SECTION A**

List Electric Companies [?](#)

Electric Company	Assessed Valuation
NEW HAMPSHIRE ELECTRIC COOP	\$1,897,767
PSNH DBA EVERSOURCE ENERGY	\$1,466,561

**A1 Total of all Electric Companies listed in this section: \$3,364,328**

List Gas Companies [?](#)

Gas Company	Assessed Valuation

**A2 Total of all Gas Companies listed in this section:**



List Water and Sewer Companies ?

Water/Sewer Company	Assessed Valuation
<b>A3 Total of all Water and Sewer Companies listed in this section:</b>	
<b>Grand Total Valuation of all Sect. A Utility Companies</b>	<b>\$3,364,328</b>

**SECTION B**

List Other Utility Companies ?

Other Utility Company	Assessed Valuation
<b>B1 Total of All Other Companies listed in this section (must agree with line 3B):</b>	





Tax Credits and Exemptions

Veterans' Tax Credits ?

Credit Description	Limits	Number of Individuals	Estimated Tax Credits
<span style="border: 1px solid black; border-radius: 50%; padding: 2px;">?</span> <b>Veterans' Tax Credit/Optional Veterans' Tax Credit (RSA 72:28)</b> (\$50 Standard Credit, \$51 up to \$500 upon adoption by city/town)	\$500	159	\$79,500
<span style="border: 1px solid black; border-radius: 50%; padding: 2px;">?</span> <b>Surviving Spouse (RSA 72:29-a)</b> <small>"The surviving spouse of any person who was killed or died while on active duty in the armed forces of the United States..." (\$700 Standard Credit, \$701 up to \$2,000 upon adoption by city or town)</small>			
<span style="border: 1px solid black; border-radius: 50%; padding: 2px;">?</span> <b>Tax Credit for Service-Connected Total Disability (RSA 72:35)</b> <small>"Any person who has been honorably discharged from the military service of the United States and who has total and permanent service-connected disability, or who is a double amputee or paraplegic because of service-connected injury..." (5700 Standard Credit, \$701 up to \$2,000 upon adoption by city or town)</small>	\$1,400	10	\$14,000
<b>Total Number and Amount</b>		<b>169</b>	<b>\$93,500</b>

\*If both husband and/or wife qualify for the credit they count as 2. If someone is living at a residence such as a brother & sister, and one qualifies count as 1, not one-half.

Disabled and Deaf Exemption Report ?

	Disabled Exemption Report (RSA 72:37-b)		Deaf Exemption Report (RSA 72:38-b)	
	Single	Married	Single	Married
Income Limits <span style="border: 1px solid black; border-radius: 50%; padding: 2px;">?</span>	\$26,000	\$35,000		
Asset Limits <span style="border: 1px solid black; border-radius: 50%; padding: 2px;">?</span>	\$60,000	\$60,000		

Elderly Exemption Report - RSA 72:39-a ?

First Time Filers Granted Elderly Exemption for Current Tax Year			Total Number of Individuals Granted an Elderly Exemption for the Current Tax Year & Total Number of Exemptions Granted			
Age	#	Amount Per Individual	Age	#	Max Allowable Exemption	Total Actual Exemption Granted
65-74		\$45,000	65-74	5	\$225,000	\$225,000
75-79	1	\$65,000	75-79	2	\$130,000	\$130,000
80+		\$90,000	80+	9	\$810,000	\$810,000
<b>Total</b>				<b>16</b>	<b>\$1,165,000</b>	<b>\$1,165,000</b>
Income Limits	Single	\$26,000	Asset Limits	Single	\$60,000	
	Married	\$35,000		Married	\$60,000	

Community Tax Relief Incentive - RSA 79-E ?

Adopted:  Yes  No

Taxation of Qualifying Historic Buildings - RSA 79-G ?

Adopted:  Yes  No

Taxation of Certain Chartered Public School Facilities - RSA 79-H ?

Adopted:  Yes  No



**Property Reports**

**Current Use Reports - RSA 79-A**

	Total Number of Acres Receiving Current Use	Assessed Valuation	Other Current Use Statistics	Total Number of Acres
Farm Land	486	\$78,200	Receiving 20% Rec. Adjustment	12,205
Forest Land	8,922	\$447,780	Removed from Current Use During Current Tax Year 2016	
Forest Land with Documented Stewardship	7,901	\$266,550	Owners in Current Use	234
Unproductive Land	266	\$3,860	Parcels in Current Use	377
Wet Land	799	\$14,730		
<b>Total</b>	<b>18,374</b>	<b>\$811,120</b>		

**Land Use Change Tax**

**Gross Monies Received for Calendar Year (Jan 1 through Dec 31)**

Conservation Allocation Percentage  And/Or Dollar Amount

Monies to Conservation Fund

Monies to General Fund

**Conservation Restriction Assessment Report - RSA 79-B (must file PA-60)**

	Total Number of Acres Receiving Conservation	Assessed Valuation	Other Conservation Restriction Assessment Statistics	Total Number of Acres
Farm Land			Receiving 20% Recreation Adjustment	
Forest Land	94	\$4,860	Removed from Conservation During Current Tax Year	
Forest Land with Documented Stewardship	152	\$6,020		
Unproductive Land			Owners in Conservation	5
Wet Land	20	\$280	Parcels in Conservation	8
<b>Total</b>	<b>266</b>	<b>\$11,160</b>		

**Discretionary Easements - RSA 79-C**

Total Number of Acres	# of Owners	Assessed Valuation	Description of Discretionary Easements Granted (e.g. Golf Course, Ball Park, Race Track)
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**Taxation of Farm Structures and Land Under Farm Structures - RSA 79-F**

Total Number Granted	Total Number of Structures	Total Number of Acres	Assessed Valuation Land	Assessed Valuation Structures
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>



Discretionary Preservation Easements - RSA 79-D Historic Agricultural Structures ?

Total Number of Owners	Total Number of Structures	Total Number of Acres	Assessed Valuation Land	Assessed Valuation Structures
2	2	0.06	\$1,300	\$21,400

Map	Lot	Block	%	Description
259	031	000	50	BARN RIDGE ROAD (0.04 AC)
252	062	000	75	BARN OLD BAY ROAD (0.02 AC)



Tax Increment Financing Districts - RSA 162-K ?

TIF District Name	Date of Adoption/ Modification	Original Assessed Value	Unretained Captured Assessed Value	Amount used on page 2	Retained Captured Assessed Value	Current Assessed Value



Revenues Received from Payments in Lieu of Tax ?

Revenue

Number of Acres

State and Federal Forest Land , Recreational and/or Flood control land from MS-4, acct 3356 & 3357

White Mountain National Forest only, acct. 3186

Check if your municipality has entered into an agreement for a payment in lieu of taxes with a renewable generation facility pursuant to RSA 72:74

Revenue

List Source(s) of Payment in Lieu of Taxes

Other from MS-4, acct. 3186

Other from MS-4, acct. 3186

Other from MS-4, acct. 3186

Other from MS-4, acct. 3186

Other from MS-4, acct. 3186

Other from MS-4, acct. 3186

Other from MS-4, acct. 3186

Other from MS-4, acct. 3186

Other from MS-4, acct. 3186

Other from MS-4, acct. 3186

Other from MS-4, acct. 3186

Other from MS-4, acct. 3186

Other from MS-4, acct. 3186

Other from MS-4, acct. 3186

Other from MS-4, acct. 3186

Other from MS-4, acct. 3186

Other from MS-4, acct. 3186

Other from MS-4, acct. 3186

Other from MS-4, acct. 3186

Other from MS-4, acct. 3186

Other from MS-4, acct. 3186

Other from MS-4, acct. 3186

Total



**1. CERTIFY THIS FORM**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name	Preparer's Last Name	Date
Laura	Zuzgo	8/29/2016

**2. SAVE AND EMAIL THIS FORM TO THE EQUALIZATION BUREAU**

Please save and e-mail the completed, filable PDF form to the Equalization Bureau at [equalization@dra.nh.gov](mailto:equalization@dra.nh.gov).

**3. PRINT, SIGN, AND UPLOAD THIS FORM TO THE MTRSP**

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://ptoptax.org/mtr/>. If you have any questions, please contact your Municipal Bureau Advisor.

**GOVERNING BODY CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

*Laura Zuzgo*  
Preparer's Signature

*Jeff Emler* 8/29/16  
Assessor's Signature

*D. Swenson*  
*Selectman*  
Governing Body Member's Signature and Title

Governing Body Member's Signature and Title

*Cary Ann Arnes* 9/1/16  
Governing Body Member's Signature and Title

Governing Body Member's Signature and Title

*David A. Bickford*  
*Selectman*  
Governing Body Member's Signature and Title

Governing Body Member's Signature and Title

Governing Body Member's Signature and Title

Governing Body Member's Signature and Title

Governing Body Member's Signature and Title

Governing Body Member's Signature and Title

Governing Body Member's Signature and Title

Governing Body Member's Signature and Title

Tax Collector's Financial Report  
 Summary of Tax Levy Accounts  
 Fiscal Year Ended December 31, 2016

<u>Debits</u>	<u>2016</u>	<u>2015</u>
<b>Uncollected Taxes – Beginning of Fiscal Year:</b>		
Property Tax		605,375.92
Yield Tax		0
Prepayment Property Tax 2017	(12,361.68)	
<b>Taxes Committed to Collector during Fiscal Year:</b>		
Property Tax	9,247,879.53	
Land Use Change Tax	290.00	
Interest	0	21.78
Yield Tax	13,013.09	
Excavation Tax @ \$.02/yd	273.30	0
Other Charges	285.34	
Overpayment Property Taxes	1,407.94	32,647.33
Interest and Cost	5,638.60	21,282.15
<b>Total Debits:</b>	<b>9,256,426.12</b>	<b>659,327.18</b>

<u>Credits</u>	<u>Levy 2016</u>	<u>Levy 2015</u>
<b>Remitted to Treasurer During Fiscal Year:</b>		
Property Tax	8,740,780.46	498,562.74
Land Use	290.00	0
Yield Taxes	12,499.42	0
Interest (included lien conversion)	5,613.92	20,870.96
Excavation Tax @\$.02/yd	97.30	0
Other Taxes	431.95	0
Other Charges	75.00	0
Conversion to lien (principal only)		0
<b>Abatements:</b>		
Property tax	10,328.49	38,237.12
Yield Taxes	513.67	0
Excavation Tax @\$.02/yd	176.00	0
Interest	0	32.97
Current Levy Deeded	1040.00	2079.00
<b>Uncollected Taxes – December 31, 2016</b>		
Property Tax	503,868.69	99,144.39
Interest	24.68	400.00
Penalties/Other Taxes	(431.95)	0
Other Charges	210.34	0
Property Credit Balance	(19091.85)	0
<b>Total Credits:</b>	<b>\$ 9,256,426.12</b>	<b>\$ 659,327.18</b>

Tax Collector's Financial Report  
 Summary of Tax Lien Accounts  
 Fiscal Year Ended December 31, 2016

Levies of:	2015	2014	2013	2012 and prior
<b>DEBITS</b>				
Unredeemed Taxes Beginning of Fiscal Year 2015:		\$117,523.14	\$57,961.02	\$11,182.24
Liens executed during the fiscal year	0	0	0	0
Interest and Cost After Lien Execution	0	8,336.24	13,945.40	4,537.00
<b>Total Debits</b>		<b>\$125,859.38</b>	<b>\$71,906.42</b>	<b>\$15,719.24</b>
<b>CREDITS</b>				
Remitted to Treasurer:				
Redemptions		\$48,838.64	\$37,495.89	\$6,495.15
Interest and Cost After Lien Execution		\$8,336.24	\$14,208.32	\$3,805.06
Liens Deeded to Municipality		\$2,961.86	\$3,002.75	\$4,044.60
Unredeemed Taxes		\$65,722.64	\$17,199.46	\$1,374.43
<b>Total Credits</b>		<b>\$ 125,859.38</b>	<b>\$71,906.42</b>	<b>\$15,719.24</b>

Important Dates for Taxpayers:

**April 30, 2017** – Any outstanding balance of the 2016 property taxes and interest must be paid in full to prevent further action by the tax lien process. The collector shall give notice to the current owner of impending liens at least 30 days prior to the execution of any lien and notices to all persons holding mortgages with 45 days from the date of execution of a lien. The interest rate changes from 12 % to 18% per annum on any remaining balance that is not paid by the lien date.

**July 1, 2017** - usually when the first issue of the property tax bill is due. The first bill is an estimated bill based on half of the previous year's tax bill, unless you have made improvements to your property or your assessed value has changed.

**December 1, 2017** - usually when the second issue property tax bill is due. This bill is calculated using the new tax rate multiplied by the assessed value of your property as of April 1<sup>st</sup>. The tax year runs from April 1st to March 31<sup>st</sup>.

Respectfully submitted,  
 Donna Young, Tax Collector  
 Stephanie MacKenzie, Tax Collector

\*\*Information contained in this report includes the work of three different appointed tax collectors during 2016 and has been audited for accuracy



# TOWN CLERK'S FINANCIAL REPORT

For the Fiscal Year Ending December 31, 2015

<b><u>STATE FEES:</u></b>	<b>Year 2016</b>	<b>Year 2015</b>	<b>Year 2014</b>
Dogs	1,703.50	1,762.50	1,761.00
Marriage Licenses	387.00	676.00	608.00
OHRV	9,131.00	8,292.50	6,098.00
Vital Records	715.00	970.00	776.00
Motor Vehicle & Boat	217,484.83	208,558.01	206,643.07
<b><u>TOTAL PAYMENTS STATE:</u></b>	<b><u>\$ 229,421.33</u></b>	<b><u>\$ 220,259.01</u></b>	<b><u>\$ 215,886.07</u></b>

## **TOWN REVENUES:**

Aqua Therm Permits	5.00	2.00	0.50
Civil Forfeiture	625.00	1,100.00	975.00
Building Permits Fees	16,534.10	15,854.00	14,055.00
Cemetery Fees	650.00		
Dog Licenses	3,182.50	3,287.00	3,223.00
Dog Licenses – Late Fee	252.00	165.00	154.00
Driveway Permits	70.00	20.00	20.00
Transfer Station Decals	999.00	883.00	1,035.00
Solid Waste Disposal Coupons	1,091.00	1,046.00	1,166.00
Marriage Licenses	63.00	119.00	112.00
Motor Vehicle Registrations/Boats	574,286.53	516,970.90	484,974.06
Off Highway Recreational Vehicles	414.00	399.00	303.00
Fines/Fees from Other Depts.	1,684.57	1,252.00	729.00
Photocopies	530.75	1,035.32	999.60
Pistol Permits	1,380.00	1,170.00	750.00
UCC/Fed & State Liens	195.00	570.00	710.00
Vital Records	645.00	880.00	692.00
Welfare Liens	683.13		
<b><u>Total Town Revenue</u></b>	<b><u>\$ 603,290.58</u></b>	<b><u>\$ 544,753.22</u></b>	<b><u>\$ 509,898.16</u></b>

**TOTAL TOWN REVENUE:** **\$ 603,290.58**

**TOTAL PAID TO TREASURER:** **\$ 832,711.91** **\$ 765,012.23** **\$ 725,784.23**

Respectfully Submitted,  
Stephanie Lisle MacKenzie  
Town Clerk

# TOWN TREASURER

YEAR ENDING 12/31/2016

<b>Account Name</b>	<b>Balance 01/01/2016</b>	<b>Receipts and Transfers During period</b>	<b>Disbursements and Transfers During period</b>	<b>Balance 12/31/2016</b>
GENERAL FUND	\$ 3,173,234.78	\$ 10,980,541.91	\$ 10,614,014.11	\$ 3,539,762.58
REVENUE HOLDING ACCOUNT	74,450.83	3,312,473.49	3,320,726.13	66,198.19
PAYROLL ACCOUNT	32,248.83	869,924.44	898,636.48	3,536.79
RECREATION ACCOUNT	21,331.33	22,547.53	35,247.32	8,631.54
AMBULANCE FUND	258,470.30	33,612.66	4,617.41	287,465.55
ESCROW DISBURSEMENT	410.24	784.00	784.00	410.24
<b>TOTALS</b>	<b>\$ 3,560,146.31</b>	<b>\$ 15,219,884.03</b>	<b>\$ 14,874,025.45</b>	<b>\$ 3,906,004.89</b>

## TD Bank Escrow Account

**Master #22022**

<b>Project/Bond Account Name</b>	<b>Balance 1/1/2016</b>	<b>Deposits</b>	<b>Interest</b>	<b>Paid Out</b>	<b>Balance 12/31/2016</b>
Impact Fee / Ahlin	4,145.37	-	6.22	-	4,151.59
Impact Fee / Babcock	5,792.80	-	8.70	-	5,801.50
Impact Fee / Barwell	2,614.93	-	3.93	-	2,618.86
Impact Fee / Beals	1,808.75	-	2.72	-	1,811.47
Impact Fee / Beveridge	5,284.31	-	7.93	-	5,292.24
Impact Fee / Brown, Graeme	484.62	-	0.73	-	485.35
Impact Fee / Ellingwood	0.64	-	0.04	-	0.68
Impact Fee / Coleman	325.63	-	0.45	-	326.08
Impact Fee / Cormier	0.41	-	-	-	0.41
Impact Fee / Crossan	4,636.44	-	6.96	-	4,643.40
Impact Fee / Delaney	382.40	-	0.58	-	382.98
Impact Fee / Dinges	0.49	-	-	-	0.49
Impact Fee / Doubleday	1.30	-	-	-	1.30
Impact Fee / Driscoll	625.70	-	0.94	-	626.64
Impact Fee / Gilson	3.06	-	-	-	3.06
Impact Fee / Goodspeed	1.08	-	-	-	1.08
Impact Fee / Gosciminski	5.93	-	0.01	-	5.94
Impact Fee / Gosselin	3,690.42	-	5.54	-	3,695.96
Impact Fee / Groppo	1,463.58	-	2.19	-	1,465.77
Impact Fee / Haskell	1.62	-	0.01	-	1.63
Impact Fee / Howland	1,091.60	-	1.64	-	1,093.24
Impact Fee / Hopkins	161.69	-	0.24	-	161.93
Impact Fee / Klingler	3,813.22	-	5.73	-	3,818.95
Impact Fee / Leahy	0.85	-	-	-	0.85

# TOWN TREASURER

Impact Fee / Mullen	0.61	-	-	-	0.61
Impact Fee / Patch	6,744.43	-	10.13	-	6,754.56
Impact Fee / Picard	5.10	-	0.01	-	5.11
Impact Fee / Poston	1,518.90	-	2.28	-	1,521.18
Impact Fee / Shaws Pond LLC	4,005.87	-	6.01	-	4,011.88
Impact Fee / Simard	1,125.52	-	1.69	-	1,127.21
Impact Fee / Smith	1,373.08	-	2.06	-	1,375.14
Impact Fee / Somers	1,372.73	-	2.07	-	1,374.80
Impact Fee / Straight	1.43	-	-	-	1.43
Impact Fee / Sullivan	667.68	-	1.00	-	668.68
Impact Fee / White	5,496.59	-	8.25	-	5,504.84
Impact Fee / Zampreri	1,988.85	-	2.98	-	1,991.83
Impact Fee / Sherback	1,746.55	-	2.62	-	1,749.17
Impact Fee / Demeritt	7,302.57	-	10.96	-	7,313.53
Impact Fee / Santoro	3.75	-	-	-	3.75
Impact Fee / Solon Realty	45.04	-	0.07	-	45.11
Impact Fee / Vello	530.39	-	0.80	-	531.19
Impact Fee / Laurie	1,024.65	-	1.54	-	1,026.19
Impact Fee / McFarland	0.00	3,468.00	2.68	-	3,470.68
Impact Fee / Laurie & Thomas Smith	0.00	4,118.00	3.18	-	4,121.18
Impact Fee / Anthony C Eldridge	0.00	2,532.00	1.52	-	2,533.52
Impact Fee / Kevin Carter	0.00	368.00	0.22	-	368.22
Project Acct / Freeman Goodrich	0.00	4,336.02	0.11	-	4,336.13
Project Acct / Abraham Burtman Trust	518.24	-	0.78	-	519.02
Project Acct / Boodey House Account	9,817.54	1,564.00	15.88	30.00	11,367.42
Project Acct / Conservation Fund	57,809.48	-	86.79	-	57,896.27
Project Acct / Drug Forfeiture	2,876.91	846.00	4.87	-	3,727.78
Project Acct / Meetinghouse Fund	867.35	30.00	1.31	-	898.66
Project Acct / Merry Meeting Rd Fund	11,657.15	-	17.50	-	11,674.65
Project Acct / NDAA/Uniforms	2,282.10	-	3.42	-	2,285.52
Project Acct / PB Grants/Donations	5.64	-	0.01	-	5.65
Project Acct / Yield Tax Escrow	1,588.56	-	2.38	-	1,590.94
Road Bond / Berry	518.48	-	0.78	-	519.26
Road Bond / CCVD/Intec	2,123.93	-	3.19	-	2,127.12
Road Bond / Cardile Drainage	612.55	-	0.92	-	613.47
Road Bond / Fadden Ham Road Bond	1,159.00	-	1.74	-	1,160.74
Road Bond / McKay Road Bond	511.76	-	0.76	-	512.52
Road Bond / Northern Timber Inv	503.53	-	0.75	-	504.28
Road Bond / Thomas Aubert Escrow	1,537.53	-	2.31	-	1,539.84
Road Bond / Whitker Fadden Rd Imp	2,246.65	-	3.37	-	2,250.02
Misc / Charles McKay Reclamation	13,035.34	-	19.57	-	13,054.91
Misc / E. Randell Parkquin Escrow	2,243.78	-	3.37	-	2,247.15
Misc / Green Oak Realty Develop	0.00	500.00	-	-	500.00
<b>Totals</b>	<b>\$ 183,206.10</b>	<b>\$ 17,262.02</b>	<b>\$ 284.44</b>	<b>\$ 30.00</b>	<b>\$ 201,222.56</b>

Submitted by : Heidi Duford, Treasurer



## REPORT OF TRUST AND CAPITAL RESERVE FUNDS

Form Due Date: **March 1st (Calendar Year), or September 1st (Fiscal Year)**

### Instructions

**A hard copy of this form, as well as the signature page, must be sent to:**

Department of Justice  
Office of the Attorney General  
33 Capitol Street  
Concord, NH 03301-6397

#### Cover Page

- Select the Municipality name from the pull down menu
- Enter the preparer's information

#### Reporting:

- Complete all fields as necessary for the *Report of Trust Funds* and *Principal Only* sections.
- INVESTMENT POLICY - RSA 31:25 requires the trustees to adopt an investment policy and review and confirm this policy at least annually. A copy of this policy must be filed with the Director of Charitable Trusts (RSA 31:25, 34, 35:9).
- PROFESSIONAL BANKING AND BROKERAGE ASSISTANCE - RSA 31:38-a enables you to have a professional banking or brokerage firm assist you in performing your trustee duties. Refer to the law for further information. Attributable expenses may be charged against the trust fund involved, however, please be advised the fees can be taken from income only and not from principal.
- WEB SITE - A trustee handbook can be downloaded from the website for the Attorney General's Charitable Trust Division at [www.doj.nh.gov/charitable](http://www.doj.nh.gov/charitable)
- FAIR VALUE - Use this section to disclose the fair value (market value) of principal only. This information may be obtained from financial publications or from your professional banker or broker.
- CAPITAL RESERVE FUND - Must be kept in a separate account and not intermingled with any other funds of the municipality (RSA 35:9).
- WHEN and WHERE TO FILE - By March 1 if filing for a calendar year and by September 1 if filing for optional fiscal year. See instructions and address on the last page of this form. If you hold funds for the school, the school business administrator will also need a copy for the school's financial report.

#### For Assistance Please Contact:

**NH DRA Municipal and Property Division**  
Phone: (603) 230-5090  
Fax: (603) 230-5947  
<http://www.revenue.nh.gov/mun-prop/>

### ENTITY'S INFORMATION

Municipality:	NEW DURHAM	County:	STRAFFORD	Total of All Funds:	<b>\$2,036,376</b>
---------------	------------	---------	-----------	---------------------	--------------------

### PREPARER'S INFORMATION

First Name	Last Name	
ANGELA	PRUITT	
Street No.	Street Name	Phone Number
4	POWDER MILL RD	(603) 966-6015
Email (optional)		
APRUITT@TDS.NET		



Report of The Trust Funds ?

	Trust Fund 1	Trust Fund 2	Trust Fund 3	Trust Fund 4	Trust Fund 5
Date of Creation	4/1/1990	9/03/1976	4/15/1988	4/11/1994	7/22/2000
Name of Trust Fund	OLD CEMETARY PERPETUAL	JC SHIRLEY CEMETARY	HIGHWAY TRUCK	JC SHIRLEY SITE IMPROVEMENT	POLICE CRUISER
Type of Fund ?	Trust Fund	Trust Fund	Capital Reserve Fund	Capital Reserve Fund	Capital Reserve Fund
Purpose of Trust	Cemetery Perpetual Care	Cemetery Perpetual Care	Other (Enter Below)	Other (Enter Below)	Other (Enter Below)
			HIGHWAY TRUCK	JC SHIRLEY SITE IMPROVEMENT	POLICE CRUISER
How Invested ?	Common Fund	Common Fund	Common Fund	Common Fund	Common Fund
Balance Beginning of Year ?	\$3,775	\$5,750	\$197,097	\$1,673	\$47,186
New Funds Created ?			\$55,100		\$20,000
Cash Gains or Losses on Securities ?					
Withdrawals ?		(\$73)	(\$81,001)		
Balance End of Year	\$3,775	\$5,677	\$171,196	\$1,673	\$67,186
Balance Beginning of Year ?	\$9,112	\$12,114	\$12,625	\$66	\$1,350
Income During Year (Amount) ?	\$23	\$32	\$345	\$3	\$87
Expended During Year ?					
Balance at End of Year	\$9,135	\$12,146	\$12,970	\$69	\$1,437
<b>Grand Total Principal &amp; Income End of Year ?</b>	\$12,910	\$17,823	\$184,166	\$1,742	\$68,623
Add New Page	Remove Trust Fund	Remove Trust Fund	Remove Trust Fund	Remove Trust Fund	Remove Trust Fund

PRINCIPAL

INCOME



	Trust Fund 6	Trust Fund 7	Trust Fund 8	Trust Fund 9	Trust Fund 10
Date of Creation	7/22/2000	7/22/2000	8/09/2001	11/01/2003	3/14/2006
Name of Trust Fund	REVALUATION	1772 MEETING HOUSE	DRY HYDRANT	FIRE TRUCK	HWY EQUIP PURCHASE
Type of Fund ?	Capital Reserve Fund	Capital Reserve Fund	Capital Reserve Fund	Capital Reserve Fund	Capital Reserve Fund
Purpose of Trust	Other (Enter Below)	Other (Enter Below)	Other (Enter Below)	Other (Enter Below)	Other (Enter Below)
	REVALUATION	1772 MEETING HOUSE	DRY HYDRANT WATER SYSTEMS	FIRE TRUCK	HIGHWAY EQUIP PURCHASE
How Invested ?	Common Fund	Common Fund	Common Fund	Common Fund	Common Fund
Balance Beginning of Year ?	\$149,459	\$50,713	\$10,500	\$336,958	\$117,950
New Funds Created ?			\$2,000	\$48,700	\$7,000
Cash Gains or Losses on Securities ?					
Withdrawals ?	(\$2,725)				
Balance End of Year	<b>\$146,734</b>	<b>\$50,713</b>	<b>\$12,500</b>	<b>\$385,658</b>	<b>\$124,950</b>
Balance Beginning of Year ?	\$14,980	\$2,133	\$49	\$10,049	\$2,007
Income During Year (Amount) ?	\$294	\$94	\$19	\$620	\$214
Expended During Year ?					
Balance at End of Year	<b>\$15,274</b>	<b>\$2,227</b>	<b>\$68</b>	<b>\$10,669</b>	<b>\$2,221</b>
<b>Grand Total Principal &amp; Income End of Year ?</b>	<b>\$162,008</b>	<b>\$52,940</b>	<b>\$12,568</b>	<b>\$396,327</b>	<b>\$127,171</b>
Add New Page	Remove Trust Fund	Remove Trust Fund	Remove Trust Fund	Remove Trust Fund	Remove Trust Fund

PRINCIPAL

INCOME



	Trust Fund 11	Trust Fund 12	Trust Fund 13	Trust Fund 14	Trust Fund 15
Date of Creation	3/14/2007	3/14/2007	3/14/2007	3/12/2008	03/12/2008
Name of Trust Fund	LIBRARY FACILITIES IMP	LIBRARY TECHNOLOGY	PURCH EQUIP FOR TRSNF STA	SMITH BALLFIELD	LAND ACQUISITION
Type of Fund ?	Capital Reserve Fund	Capital Reserve Fund	Capital Reserve Fund	Capital Reserve Fund	Capital Reserve Fund
Purpose of Trust	Library	Library	Other (Enter Below)	Other (Enter Below)	Other (Enter Below)
			EQUIP PURCHASE FOR TRANSFER STATION	IMPROVEMENTS	MUNICIPAL FACILITY LAND ACQUISITION
How Invested ?	Common Fund	Common Fund	Common Fund	Common Fund	Common Fund
Balance Beginning of Year ?	\$4,839	\$6,902	\$23,500	\$9,800	\$49,000
New Funds Created ?			\$12,000		
Cash Gains or Losses on Securities ?					
Withdrawals ?			(\$31,755)		
Balance End of Year	\$4,839	\$6,902	\$3,745	\$9,800	\$49,000
Balance Beginning of Year ?	\$137	\$136	\$430	\$60	\$559
Income During Year (Amount) ?	\$9	\$13	\$38	\$18	\$89
Expended During Year ?					
Balance at End of Year	\$146	\$149	\$468	\$78	\$648
<b>Grand Total Principal &amp; Income End of Year ?</b>	<b>\$4,985</b>	<b>\$7,051</b>	<b>\$4,213</b>	<b>\$9,878</b>	<b>\$49,648</b>
Add New Page	Remove Trust Fund	Remove Trust Fund	Remove Trust Fund	Remove Trust Fund	Remove Trust Fund

PRINCIPAL

INCOME



	Trust Fund 16	Trust Fund 17	Trust Fund 18	Trust Fund 19	Trust Fund 20
Date of Creation	03/11/2009	03/11/2009	3/11/2009	3/10/2010	3/10/2010
Name of Trust Fund	MILFOIL TREATMENT	SHIRLEY CEMETARY IMP	TOWN MASTER PLAN	PUBLIC SAFETY FACILITIES	SOLID WASTE FACILITIES
Type of Fund ?	Capital Reserve Fund	Capital Reserve Fund	Capital Reserve Fund	Capital Reserve Fund	Capital Reserve Fund
Purpose of Trust	Other (Enter Below)	Other (Enter Below)	Other (Enter Below)	Other (Enter Below)	Other (Enter Below)
	MILFOIL TREATMENT	JC SHIRLEY CEMETARY IMPROVEMENTS	TOWN MASTER PLAN	PUBLIC SAFETY FACILITIES	SOLID WASTE FACILITIES
How Invested ?	Common Fund	Common Fund	Common Fund	Common Fund	Common Fund
Balance Beginning of Year ?	\$18,761	\$5,000	\$8,000	\$96,587	\$22,821
New Funds Created ?	\$10,000			\$10,000	
Cash Gains or Losses on Securities ?					
Withdrawals ?				(\$8,810)	
Balance End of Year	\$28,761	\$5,000	\$8,000	\$97,777	\$22,821
Balance Beginning of Year ?	\$50	\$42	\$51	\$695	\$74
Income During Year (Amount) ?	\$34	\$9	\$14	\$173	\$41
Expended During Year ?					
Balance at End of Year	\$84	\$51	\$65	\$868	\$115
<b>Grand Total Principal &amp; Income End of Year ?</b>	<b>\$28,845</b>	<b>\$5,051</b>	<b>\$8,065</b>	<b>\$98,645</b>	<b>\$22,936</b>
Add New Page	Remove Trust Fund	Remove Trust Fund	Remove Trust Fund	Remove Trust Fund	Remove Trust Fund

PRINCIPAL

INCOME





	Trust Fund 21	Trust Fund 22	Trust Fund 23	Trust Fund 24	Trust Fund 25
Date of Creation	3/10/2010	03/10/2010	03/14/2012	9/02/1985	7/18/1986
Name of Trust Fund	VEHICLE EQUIP MAINTENANCE Capital Reserve Fund	ROAD CONSTRUCTION Capital Reserve Fund	GRAVEL Capital Reserve Fund	FD SCHOLARSHIP TRUST Capital Reserve Fund	EC SMITH SCHOLARSHIP Capital Reserve Fund
Type of Fund ?					
Purpose of Trust	Other (Enter Below) VEHICLE EQUIP MAINTENANCE	Other (Enter Below) ROAD CONSTRUCTION	Other (Enter Below) GRAVEL	Scholarship	Scholarship
How Invested ?	Common Fund	Common Fund	Common Fund	Common Fund	Common Fund
Balance Beginning of Year ?	\$20,000	\$257,779	\$25,000	\$19,090	\$120,000
New Funds Created ?	\$5,000				
Cash Gains or Losses on Securities ?					
Withdrawals ?	(\$16,699)	(\$88,364)			
Balance End of Year	\$8,301	\$169,415	\$25,000	\$19,090	\$120,000
Balance Beginning of Year ?	\$158	\$546	\$100	\$184	\$2,424
Income During Year (Amount) ?	\$30	\$331	\$45	\$34	\$219
Expended During Year ?					
Balance at End of Year	\$188	\$877	\$145	\$218	\$2,643
<b>Grand Total Principal &amp; Income End of Year ?</b>	<b>\$8,489</b>	<b>\$170,292</b>	<b>\$25,145</b>	<b>\$19,308</b>	<b>\$122,643</b>
Add New Page	Remove Trust Fund	Remove Trust Fund	Remove Trust Fund	Remove Trust Fund	Remove Trust Fund

PRINCIPAL

INCOME



	Trust Fund 26	Trust Fund 27	Trust Fund 28	Trust Fund 29	Trust Fund 30
Date of Creation	10/03/1986	6/9/1981	6/4/1961	10/4/1982	09/16/1988
Name of Trust Fund	SMITH GARDEN TRUST	UNCARED FOR GRAVEYARD TRUST	JC SHIRLEY TIMBER FUND	VIETNAM MEMORIAL FUND	SHIRLEY CEMETARY GEN FUND
Type of Fund ?	Trust Fund	Trust Fund	Expendable Trust (RSA 31:19-a)	Expendable Trust (RSA 31:19-a)	Expendable Trust (RSA 31:19-a)
Purpose of Trust	Other (Enter Below)	Cemetery Trust - Other	Other (Enter Below)	Other (Enter Below)	Cemetery Trust - Other
	SMITH GARDEN TRUST		JC SHIRLEY TIMBER FUND	VIETNAM MEMORIAL	
How Invested ?	Common Fund	Common Fund	Common Fund	Common Fund	Common Fund
Balance Beginning of Year ?	\$26,027	\$17,600	\$34,376	\$245	\$81,821
New Funds Created ?					\$1,000
Cash Gains or Losses on Securities ?					
Withdrawals ?					(\$389)
Balance End of Year	\$26,027	\$17,600	\$34,376	\$245	\$82,432
Balance Beginning of Year ?	\$5,339	\$8,562	\$7,640	\$512	\$9,937
Income During Year (Amount) ?	\$56	\$47	\$75	\$1	\$165
Expended During Year ?					
Balance at End of Year	\$5,395	\$8,609	\$7,715	\$513	\$10,102
<b>Grand Total Principal &amp; Income End of Year ?</b>	<b>\$31,422</b>	<b>\$26,209</b>	<b>\$42,091</b>	<b>\$758</b>	<b>\$92,534</b>
Add New Page	Remove Trust Fund	Remove Trust Fund	Remove Trust Fund	Remove Trust Fund	Remove Trust Fund

PRINCIPAL

INCOME



	Trust Fund 31	Trust Fund 32	Trust Fund 33	Trust Fund 34	Trust Fund 35
Date of Creation	12/31/1992	5/30/1996	12/01/1999	7/22/2000	8/9/2001
Name of Trust Fund	ACCRUED BENEFITS LIABILITY	COMPUTER & OFFICE EQUIP	RECORD MGMT	TOWN BLDG IMPROVEMENT	SURPLUS VEHICLE EQUIP
Type of Fund ?	Expendable Trust (RSA 31:19-a)	Expendable Trust (RSA 31:19-a)	Expendable Trust (RSA 31:19-a)	Expendable Trust (RSA 31:19-a)	Expendable Trust (RSA 31:19-a)
Purpose of Trust	Other (Enter Below)	Other (Enter Below)	Other (Enter Below)	Other (Enter Below)	Other (Enter Below)
	EXP ACCRUED EE BENEFITS	COMPUTER & OFFICE EQUIPMENT MAINTENANCE	RECORDS MGMT	TOWN BLDG IMPROVEMENTS	SURPLUS VEHICLES & EQUIP
How Invested ?	Common Fund	Common Fund	Common Fund	Common Fund	Common Fund
Balance Beginning of Year ?	\$24,303	\$15,558	\$5,019	\$116,578	\$1,900
New Funds Created ?	\$10,000				
Cash Gains or Losses on Securities ?					
Withdrawals ?	(\$20,273)	(\$4,207)		(\$34,346)	
Balance End of Year	\$14,030	\$11,351	\$5,019	\$82,232	\$1,900
Balance Beginning of Year ?	\$1,002	\$278	\$160	\$2,826	\$420
Income During Year (Amount) ?	\$40	\$28	\$9	\$210	\$4
Expended During Year ?					
Balance at End of Year	\$1,042	\$306	\$169	\$3,036	\$424
<b>Grand Total Principal &amp; Income End of Year ?</b>	<b>\$15,072</b>	<b>\$11,657</b>	<b>\$5,188</b>	<b>\$85,268</b>	<b>\$2,324</b>
Add New Page	Remove Trust Fund	Remove Trust Fund	Remove Trust Fund	Remove Trust Fund	Remove Trust Fund

PRINCIPAL

INCOME



	Trust Fund 36	Trust Fund 37	Trust Fund 38	Trust Fund 39
Date of Creation	3/14/2012	11/28/2003	8/21/2016	7/9/1957
Name of Trust Fund	EMERGENCY MGMT	FOREST FIRE CONTROL	FD ANCILLARY EQUIP	JC SHIRLEY TRUST
Type of Fund ?	Expendable Trust (RSA 31:19-a)	Expendable Trust (RSA 31:19-a)	Capital Reserve Fund	Trust Fund
Purpose of Trust	Other (Enter Below)	Other (Enter Below)	Other (Enter Below)	Poor and/or Indigent
	EMERGENCY MGMT EXPENSE	FOREST FIRE CONTROL	FIRE DEPT EQUIPMENT	
How Invested ?	Common Fund	Common Fund	Common Fund	Common Fund
Balance Beginning of Year ?	\$6,469	\$21,600		\$13,878
New Funds Created ?		\$2,000	\$51,000	
Cash Gains or Losses on Securities ?				
Withdrawals ?				
Balance End of Year	\$6,469	\$23,600	\$51,000	\$13,878
Balance Beginning of Year ?	\$26	\$646		\$6,646
Income During Year (Amount) ?	\$12	\$40	\$28	\$36
Expended During Year ?				
Balance at End of Year	\$38	\$686	\$28	\$6,682
<b>Grand Total Principal &amp; Income End of Year ?</b>	<b>\$6,507</b>	<b>\$24,286</b>	<b>\$51,028</b>	<b>\$20,560</b>
Add New Page	Remove Trust Fund	Remove Trust Fund	Remove Trust Fund	Remove Trust Fund

PRINCIPAL

INCOME



Principal Only [?](#)

Fund No.	Beginning of Year Fair Value	Unrealized Annual Gains	End of Year Fair Value
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			



**New Hampshire**  
Department of  
Revenue Administration

**2016**  
**MS-9**

Fund No.	Beginning of Year Fair Value	Unrealized Annual Gains	End of Year Fair Value
28			
29			
30			
31			
32			
33			
34			
35			
36			
37			
38			
39			



NEW DURHAM (325)

**1. CERTIFY THIS FORM**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Angela

Preparer's Last Name

Pruitt

Date

Feb 8, 2017

**2. SAVE AND EMAIL THIS FORM**

Please save and e-mail the completed PDF form to your Municipal Services Advisor.

**3. PRINT, SIGN, AND UPLOAD THIS FORM**

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

**TRUSTEE CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

*Angela Pruitt*

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

*[Signature]*

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

*David Allen*

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

Per RSA 31:38, copies of this report must also be provided to the governing body of the municipality and to the Attorney General at the following address:

Department of Justice  
Office of the Attorney General  
33 Capitol Street  
Concord, NH 03301-6397



## REPORT OF COMMON TRUST FUND INVESTMENTS

Form Due Date: **March 1st (if operating on Calendar Year)**  
**September 1st (if operating on Fiscal Year)**

### Instructions

#### Cover Page

- Select the Municipality name from the pull down menu
- Enter the entities contact information
- Enter the preparer's information

#### Reporting:

- Please complete all fields as necessary for the *Report of the Common Trust Funds Investments, For the Year Ending*, and *Principal Only* sections

#### For Assistance Please Contact:

#### NH DRA Municipal and Property Division

Phone: (603) 230-5090

Fax: (603) 230-5947

<http://www.revenue.nh.gov/mun-prop/>

A hard copy of this form, as well as the signature page, must be sent to:

Department of Justice  
Office of the Attorney General  
33 Capitol Street  
Concord, NH 03301-6397

### ENTITY'S INFORMATION

Municipality:

County:

### PREPARER'S INFORMATION

First Name  Last Name

Street No.  Street Name  Phone Number

Email (optional)





Report of The Common Trust Funds Investments For the Year Ending

	Trust Fund 1	Trust Fund 2	Trust Fund 3	Trust Fund 4	Trust Fund 5
<b>How Invested</b>	# of Shares or Other Units 12,910.21	17,821.77			
(Names of Banks, Stocks, Bonds, etc.) Put * by any de-listed securities held pursuant to RSA 31:25-a & explain.	TD BANK	TD BANK			
Explanation for de-listed securities held pursuant to RSA 31:25-a					
<b>PRINCIPAL</b>					
Balance Beginning of Year ?	\$3,775	\$5,750			
Purchases	\$0	\$0			
Cash Capital Gains					
Proceeds from Sales	\$0				
Gains/Losses from Sales					
Balance End of Year	\$3,775	\$5,677			
<b>INCOME</b>					
Balance Beginning of Year ?	\$9,112	\$12,114			
Income During Year	\$23	\$32			
Expended During Year	\$0	\$0			
Balance at End of Year	\$9,135	\$12,146			
Grand Total Principal & Income End of Year	\$12,910	\$17,823			
Add Page	Remove This Trust Fund	Remove This Trust Fund	Remove This Trust Fund	Remove This Trust Fund	Remove This Trust Fund



**Principal Only** ?

Fund No.	Beginning of Year Fair Value	Unrealized Annual Gains	End of Year Fair Value
1	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>
2	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>
3	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>
4	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>
5	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>

**Fees and Expenses, if any, paid for Professional Banking Assistance and Brokerage Assistance (RSA 31:38-a, IV)**

	Entity 1	Entity 2	Entity 3	Entity 4
Name of Bank, Brokerage Firm, or Investment Adviser	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>
Fees Paid	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>
Expenses Paid	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>
Add Entity	Remove This Entity	Remove This Entity	Remove This Entity	Remove This Entity



NEW DURHAM (325)

**1. CERTIFY THIS FORM**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name	Preparer's Last Name	Date
Angela	Pruitt	Feb 8, 2017

**2. SAVE AND EMAIL THIS FORM**

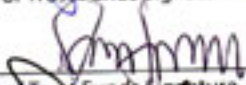
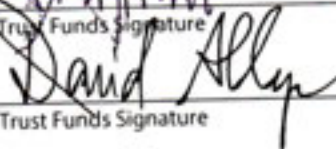
Please save and e-mail the completed PDF form to your Municipal Services Advisor.

**3. PRINT, SIGN, AND UPLOAD THIS FORM**

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

**TRUSTEE CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

	_____	Trustee of Trust Funds Signature
Trustee of Trust Funds Signature	_____	Trustee of Trust Funds Signature
	_____	Trustee of Trust Funds Signature
Trustee of Trust Funds Signature	_____	Trustee of Trust Funds Signature
	_____	Trustee of Trust Funds Signature
Trustee of Trust Funds Signature	_____	Trustee of Trust Funds Signature
Trustee of Trust Funds Signature	_____	Trustee of Trust Funds Signature
Trustee of Trust Funds Signature	_____	Trustee of Trust Funds Signature
Trustee of Trust Funds Signature	_____	Trustee of Trust Funds Signature
Trustee of Trust Funds Signature	_____	Trustee of Trust Funds Signature

Per RSA 31:38, copies of this report must also be provided to the governing body of the municipality and to the Attorney General at the following address:

Department of Justice  
Office of the Attorney General  
33 Capitol Street  
Concord, NH 03301-6397



# Town of New Durham, New Hampshire



Capital Improvement Master Plan 2017-2026



**Town of New Durham, New Hampshire**

**CAPITAL IMPROVEMENT**

**MASTER PLAN**

**2017 – 2026**



**Prepared for the Town of New Durham Planning Board**

**Recommended by New Durham Advisory Capital Improvement Committee**

**Denis Martin, Member At Large and Chairman**  
**Dorothy Veisel, Planning Board Member and Vice Chair**  
**Gregory Anthes, Board of Selectmen Representative**  
**Ellen Phillips, Budget Committee Representative**  
**Anthony Bonanno, Member At Large**

# Capital Improvement

## Master Plan

2017 – 2026

This is to certify that this Capital Improvement Master Plan was prepared according to New Hampshire RSA 674: 5-7, per Article 20 in the 1989 Town Warrant, adopted and transmitted to the Board of Selectmen and the Budget Committee for their use in preparing the annual budget for the Town of New Durham.

### **PLANNING BOARD MEMBERS**

Scott Drummey, Chair \_\_\_\_\_

Robert Craycraft, Vice-Chair \_\_\_\_\_

Theresa Chabot \_\_\_\_\_

Dorothy Veisel \_\_\_\_\_

David Swenson, BOS Rep. \_\_\_\_\_

Date: \_\_\_\_\_



## TABLE OF CONTENTS

1. **Cover Page – Capital Improvement Master Plan 2017 – 2026**
2. **Planning Board Signature Page**
3. **Table of Contents**
4. **Introduction**
5. **2017 CIP Funding and Additional Requests**
6. **Capital Improvement Rating Sheet**
7. **CIPC 2017 – 2026: Rating Sheet Scores with Rankings**
8. **Capital Equipment Life Expectancy**
8. **Public Safety, Fire Department**
9. **Fire Department, Police Department**
10. **Highway Department**
11. **Solid Waste Department**
11. **Parks and Recreation Department**
12. **Library Department**
12. **General Government – Land and Building**
13. **Shirley Cemetery, 1772 Meeting House Restoration, Master Plan, Milfoil Committee, Additional Funding Requests**
14. **CRF, General Fund, ETF Balances**
15. **2017 – 2026 Vehicle and Equipment Replacement List**

## INTRODUCTION

The Advisory CIP Committee was approved by Town Meeting in March 2007 in accordance with Article 25:

To see if the Town will vote to approve the formation of an Advisory Capital Improvement Plan Committee to be composed of one (1) Planning Board member, one (1) Budget Committee member, one (1) Selectman, and two (2) at-large members to be appointed by the Board of Selectmen. The charge of such a committee will be to assist the Planning Board with capital planning per RSA 674: 5 through 7, and to review annually the adopted Capital Improvement Master Plan and make such annual recommendations as they deem necessary, following departmental reviews, to the Planning Board to maintain effective municipal fiscal planning and community vitality of assets.

Although this committee is advisory in nature, every effort is made to assemble a recommended CIP Plan to estimate as closely as possible the capital improvement needs of the Town over the next ten (10) years.

This committee has identified alternate sources of funding for vehicles and equipment.

- 1) Rent – short-term
- 2) Lease – long-term
- 3) Lease/Purchase – down payment from CRF account with the remaining amount coming from the General Fund ranging from five (5) to ten (10) years.
- 4) Purchase – full payment
- 5) Contract Out – pay someone else to supply the vehicle or equipment

<b>CRF-ETF</b>	<b>Fund Name</b>	<b>2017 CIPC Funding</b>
CRF	CRF: Purchase Equipment for Transfer Station	\$10,000.00
CRF	CRF: Fire Vehicles	\$40,000.00
CRF	CRF: Highway Equipment Purchases	\$5,000.00
CRF	CRF: Police Cruisers	\$16,800.00
CRF	CRF: Library Facilities Improvements	\$5,000.00
CRF	CRF: Public Safety Facilities	\$5,000.00
CRF	CRF: Milfoil Treatment	\$0.00
CRF	CRF: Smith Ball Field Improvements	\$4,000.00
CRF	CRF: Fire Department Ancillary Equipment	\$5,000.00
CRF	CRF: Fire Hydrants	\$0.00
CRF	CRF: Road Construction	\$50,000.00
CRF	CRF: 1772 Meetinghouse Restoration	\$10,000.00
<b>CRF</b>	<b>Total</b>	<b>\$150,800.00</b>
ETF	ETF: Town Building Improvements	\$30,000.00
ETF	ETF: Computer & Office Equipment	\$10,000.00
ETF	ETF: Accrued Benefits Liability Fund	\$25,000.00
ETF	ETF: Forest Fire Control Fund	\$0.00
EFT	<b>Total</b>	<b>\$65,000.00</b>
	<b>Total of ETF &amp; CRF</b>	<b>\$215,800.00</b>
	<b>Total</b>	
CRF-ETF	Board of Selectmen	
	<b>2017 Requests</b>	<b>CIPC Recommended</b>
2017	Fire- Command Car	\$ 60,000.00
2017	Highway- Tow Broom	\$ 10,000.00
2017	Recreation- Playground Equipment	\$ 7,500.00
2017	Library- Exterior Painting- Carpet replacement (1/2)	\$ 8,000.00
2017	DPW- Town Hall Energy Upgrades	\$ 21,000.00
2017	DPW- Road Projects	\$ 340,000.00
	<b>Total Projects</b>	<b>\$ 446,500.00</b>

FORM D						
CAPITAL IMPROVEMENT RATING SHEET						
(To be filled out by CIP Committee)						
<b>Project Name</b>					<b>Department</b>	
<b>Estimated Cost</b>						
<b>Major Considerations</b>					<b>Score</b>	
<b>Priority</b>	<input type="radio"/> 0 <input type="radio"/> 2 <input type="radio"/> 4 <input type="radio"/> 6 <input type="radio"/> 8 <input type="radio"/> 10					
<b>Notes:</b>						
<b>Risk to Public Safety</b>	<input type="radio"/> 0 <input type="radio"/> 2 <input type="radio"/> 4 <input type="radio"/> 6 <input type="radio"/> 8 <input type="radio"/> 10					
<b>Notes:</b>						
<b>Project's Useful Life</b>	<input type="radio"/> 0 <input type="radio"/> 2 <input type="radio"/> 4 <input type="radio"/> 6 <input type="radio"/> 8 <input type="radio"/> 10					
<b>Notes:</b>						
<b>Well Researched/Planned</b>	<input type="radio"/> 0 <input type="radio"/> 2 <input type="radio"/> 4 <input type="radio"/> 6 <input type="radio"/> 8 <input type="radio"/> 10					
<b>Notes:</b>						
<b>Effect on Operating/Maintenance Costs</b>	<input type="radio"/> 0 <input type="radio"/> 2 <input type="radio"/> 4 <input type="radio"/> 6 <input type="radio"/> 8 <input type="radio"/> 10					
<b>Notes:</b>						
<b>Linkage to Master Plan</b>	<input type="radio"/> 0 <input type="radio"/> 2 <input type="radio"/> 4 <input type="radio"/> 6 <input type="radio"/> 8 <input type="radio"/> 10					
<b>Notes:</b>						
<b>Total Score</b>						
Scoring 0 = Least						
10 = Most						

<b>CIPC 2017-2026</b>	<b>Denis</b>	<b>Greg</b>	<b>Tony</b>	<b>Ellen</b>	<b>Dot</b>	<b>Score</b>	<b>Ranking</b>
2008 Rescue / Pumper	60	50	60	56	58	284	1
Town Hall Energy upgrades	60	45	60	50	54	269	2
2013 Ford Interceptor	30	50	60	60	60	260	8
2014 Ford Interceptor	60	50	30	60	60	260	9
Mule	60	45	50	50	50	255	7
2010 Ford F350 Forestry	60	50	60	48	36	254	6
14 F250 pickup w/plow (RA)	60	50	60	40	38	248	3
13 Int 7400 w/dump, plow and wing	60	45	60	40	42	247	5
06 Backhoe Cat 420Ew/thumb	60	50	60	38	38	246	4
99 Sweepster Tow Broom	60	50	30	46	48	234	10
16 MSW 1 Container	60	30	60	60	24	234	11
2011 Ford Explorer	0	50	60	60	60	230	12
91 Baler	60	40	60	40	22	222	13
02 MSW 2 Compactor/Hopper	60	35	60	38	28	221	14
2015 Ford Explorer	60	40	0	60	60	220	15
02 MSW 2 Container	60	35	60	36	28	219	16
10 Plastic Container	60	35	60	35	24	214	17
16 MSW 1 Compactor/Hopper	60	30	60	36	26	212	18
Library Front Carpet replacement	30	35	40	50	54	209	19
10 Bobcat Skid Steer	60	30	60	30	24	204	20
13 Vertical Baler	60	30	60	30	24	204	21
Town Hall Repaint	30	45	30	50	46	201	22
11 Int 7400 w/dump, plow and wing	40	50	0	46	54	190	
1994 Engine (E1)	30	50	0	50	54	184	
2008 Ford Expedition (C1)	30	50	20	50	34	184	
Library Exterior Painting	30	35	30	40	48	183	
09 International 4900 with p/d	30	45	0	45	56	176	
15 Dodge 5500 w/ dump plw etc	30	45	30	30	38	173	
10 Plastic Compactor /Hopper	60	30	20	32	28	170	
Natural Playground: Ballfields	20	35	10	52	50	167	
12 F350 w/cab and chasse	60	10	0	50	46	166	
Library storage room-	0	0	50	50	56	156	
Library Furnance Replacement	0	0	60	46	48	154	
2001 Ladder	60	50	30	10	0	150	
04 12 Ton Trailer	30	35	0	30	30	125	
08 Freightliner 4x4 w/plow,wing/Water truck	30	0	0	40	55	125	
04 Chipper	30	45	0	46	0	121	
04 Int 7400 w/dump, plow and wing	0	0	0	56	58	114	
Library Roof Replacment	10	30	10	30	32	112	
Police Department- Briefing-Training room	0	0	0	50	48	98	
13 JD 544K Loader	0	0	0	42	52	94	
11 Volvo Grader w/wing gear	0	0	0	46	44	90	
Town Vehicle: 12-Passenger Van	0	0	0	30	48	78	
<b>Annual Project Totals</b>	<b>0</b>	<b>0</b>	<b>0</b>			<b>0</b>	
01 GMC Pick Up '07 purchase (EM)	0	0	0	0	0	0	
<b>Equipment- Project</b>							

## **CAPITAL EQUIPMENT LIFE EXPECTANCY**

Capital equipment life expectancies given in this report are estimates to be used only for budgetary and planning purposes. The Town should determine what specific equipment it really needs to own versus renting, leasing, leasing to purchase, contracting out or partnering with other communities to share in the cost of specialty equipment such as a grader, street sweeper and similar apparatus that is costly to purchase and maintain and for which there is insufficient need to warrant acquisition and ownership. Actual replacement scheduling should be based on a mechanical evaluation and the concurrence of the appropriate department head after giving careful consideration to repair options.

## **RECOMMENDATIONS OF THE ADVISORY CIP COMMITTEE**

### **PUBLIC SAFETY**

#### Public Safety Facilities Capital Reserve Fund

Recommendation: \$5,000

Rationale: Both the Fire Chief and the Police Chief have expressed current and future needs for repairs, replacement, renovations and additions to their facilities. The Committee recommends continuing to fund current and future needs of these facilities.

### **FIRE DEPARTMENT**

#### Fire Truck Capital Reserve Fund

Recommendation: \$40,000

Rationale: The Fire Chief has estimated for each fire truck and vehicle the year for replacement and the cost of replacement. The Committee has agreed to a new direction that all major truck and vehicle purchases be on a lease/purchase agreement with the down payment coming from the CRF and the remaining amount coming from the General Fund to be paid over a five (5) to ten

(10) year period. Due to the extremely high cost of fire trucks, more of a down payment will be needed so the Committee recommends funding the CRF at a higher rate.

#### Fire Department Ancillary Equipment Capital Reserve Fund

Recommendation: \$5,000

Rationale: This fund is for small equipment purchases. For example, the Fire Chief has been replacing all of the Department's self-contained breathing apparatus. With fifty-one thousand dollars (\$51,000) in this CRF and the Committee's recommendation of continued funding of five thousand dollars (\$5,000) per year and with funding from established grants, this will cover those costs.

#### Dry Hydrant Capital Reserve Fund

Recommendation: \$ 0

Rationale: The CRF has twelve thousand five hundred and forty-nine dollars (\$12,549). The Committee recommends that this amount is adequate at this time.

#### Forest Fire Expendable Trust Fund

Recommendation: \$ 0

Rationale: The ETF is at twenty-four thousand two hundred and forty-nine dollars (\$24,249). The Committee recommends that this amount is adequate at this time.

### **POLICE DEPARTMENT**

#### Police Cruiser Capital Reserve Fund

Recommendation: \$16,800

Rationale: The Police Chief recommends a decrease in the replacement schedule of cruisers from eight (8) years to seven (7) years due to additional mileage and the cost of repairs. The Committee recommends funding sixteen thousand eight hundred dollars (\$16,800) to the CRF for the four (4) cruisers.

## **HIGHWAY DEPARTMENT**

### Highway Equipment Purchases Capital Reserve Fund

Recommendation: \$5,000

Rationale: The Committee recommends decreasing the funding to the CRF to five thousand dollars (\$5,000). The majority of the Committee agrees with last year's Committee to not fund the Volvo grader and the 544 K-loader. Also, the Committee recommends putting more emphasis on renting and leasing equipment rather than purchasing the equipment.

### Highway Truck Capital Reserve Fund

Recommendation: \$ 0

Rationale: Rather than purchasing trucks, the Committee recommends a new direction to rent, lease, lease/purchase or contract out all trucks. This will reduce the cost of buying and maintaining the majority of Town trucks. With two hundred and thirty thousand five hundred and seven dollars (\$230,507) in the CRF, if we decide to acquire trucks through lease/purchase agreements, we will be able to do so with a small down payment and the remaining amounts coming from the General Fund to be paid over a five (5) to ten (10) year period.

### Road Reconstruction Capital Fund aka Road Surface Management System (RSMS)

Recommendation: \$340,000

Rationale: The Road Agent has identified the following roads that are in need of reconstruction and resurfacing: Davis Crossing Road, Birch Hill Road, Old Bay Road and Brackett Road. The Committee recommends the three hundred and forty thousand dollars (\$340,000) to continue to upgrade our roads. Part of this cost will be offset by a one hundred eighteen thousand dollar (\$118,000) block grant from the State of New Hampshire.

### Gravel Fund

Recommendation: \$ 0

Rationale: The Road Agent and the Town Administrator do not recommend funding this account at this time. The Committee recommends no funding for this account.



## **SOLID WASTE DEPARTMENT**

### Solid Waste Facilities Improvement Capital Reserve Fund

Recommendation: \$ 0

Rationale: Based on the fact that CMA has not recommended any major improvements, the Committee recommends zero funding for this account.

### Purchase Equipment for Transfer Station Capital Reserve Fund

Recommendation: \$10,000

Rationale: With the lifespan of most of the equipment out to 2022, the only piece of equipment due to be replaced in 2018 is a 1991 baler for seventeen thousand dollars (\$17,000). Having four thousand one hundred and seventy-seven dollars (\$4,177) in the CRF, the Committee recommends that ten thousand dollars (\$10,000) this year and next year is prudent.

## **PARKS AND RECREATION DEPARTMENT**

### Smith Ball Field Improvements Capital Reserve Fund

Recommendation: \$4,000

Rationale: The Parks and Recreation Director has shown a need for this funding to maintain the Smith Ball Field. The Committee recommends four thousand dollars (\$4,000) for this CRF account.

### Smith Ball Field Improvements Capital Reserve Fund

Recommendation: \$7,500

Rationale: The Parks and Recreation Director has shown, in great detail, the need for new playground equipment to replace the old playground equipment. The Committee recommends funding of seven thousand five hundred dollars (\$7,500) for 2017 and recommends the same amount for 2018.

## **LIBRARY DEPARTMENT**

### Library Facilities Improvements Capital Reserve Fund

Recommendation: \$5,000

Rationale: The Committee recommends adding four thousand nine hundred and seventy-seven dollars (\$4,977) which would cover the upcoming costs of the furnace replacement to back up the new AC/heating wall units if they do not adequately heat the building.

### Library Facilities Improvements Capital Reserve Fund

Recommendation: \$8,000

Rationale: This was requested by the Library Director to set aside funding for exterior painting of the Library and interior carpet replacement. The Committee recommends funding of eight thousand dollars (\$8,000) to the CRF.

## **GENERAL GOVERNMENT**

### **LAND AND BUILDING**

#### Municipal Facility Land Acquisition

Recommendation: \$ 0

Rationale: The Committee recommends the current forty-nine thousand five hundred and sixty-five dollars (\$49,565) balance is adequate at this time. No additional funding is necessary.

#### Town Building Improvement

Recommendation: \$30,000

Rationale: Even with ninety-seven thousand five hundred and ninety-eight dollars (\$97,598) in the CRF, the Committee recommends that the additional funding is needed to maintain a one hundred and eight (108) year old Town Hall. Some examples are: the exterior needs to be painted, repairs are needed and some windows need to be replaced plus there may be unexpected repairs that may come up.

Shirley Cemetery Improvements Capital Reserve Fund

Recommendation: \$ 0

Rationale: Cemetery Trustee Chair Kendrick feels the current balance of five thousand and forty-three dollars (\$5,043) is adequate. The Committee recommends no additional funding.

1772 Meeting House Restoration Capital Reserve Fund

Recommendation: \$10,000

Rationale: The support of the Town residents passing the 2016 Warrant Article 6: To raise forty-five thousand dollars (\$45,000) and to meet said appropriation of ten thousand dollars (\$10,000) through taxation and thirty-five thousand dollars (\$35,000) from the Unassigned Fund balance to continue the restoration of the Meeting House is recognized by this Committee. Therefore, The Committee recommends ten thousand dollars (\$10,000) for the CRF in 2017.

Master Plan

Recommendation: \$ 0

Rationale: The Planning Board had no requests for funding for 2017. Therefore, the Committee recommends no additional funding at this time.

Milfoil Capital Reserve Fund

Recommendation: \$ 0

Rationale: The Milfoil Committee had no requests for funding for 2017. Therefore, the Committee recommends no additional funding at this time.

**The Committee also recommends the following funding:**

ETF: Computer and Office Equipment	\$10,000
ETF: Accrued Benefits Liability Fund	\$25,000
Fire Command Car	\$60,000
Highway Tow Broom	\$10,000
Town Hall Energy Upgrades	\$21,000

Town of New Durham Capital Reserve Funds	Account #	Total as of 02/01/2016	Town Meeting 2016	Total	Expenses 2016- YTD	Remaining 9/28/16 Est.	CIPC 2017	BC 2017	Total
CRF Highway Truck	01-4915-10-063	\$ 209,749.29	\$ 55,100.00	\$ 264,849	\$ (34,341.89)	\$ 230,507	\$ 0		
CRF JC Shirley Site Improvement		\$ 17,865.19	\$ -	\$ 17,865	\$ -	\$ 17,865	\$ 0		
CRF for Police Cruiser	01-4915-10-075	\$ 48,542.88	\$ 20,000.00	\$ 68,543	\$ -	\$ 68,543	\$ 16,800		
CRF for Reevaluation	01-4915-10-099	\$ 164,461.03	\$ -	\$ 164,461	\$ (11,225.00)	\$ 153,236	\$ 0		
CRF for 1772 Meeting House Restoration	01-4915-10-078	\$ 52,852.95	\$ 45,000.00	\$ 97,853	\$ -	\$ 97,853	\$ 10,000		
CRF Drv Hydrant Water Systems	01-4915-10-079	\$ 10,549.17	\$ 2,000.00	\$ 12,549	\$ -	\$ 12,549	\$ 0		
CRF Fire Truck	01-4915-10-080	\$ 347,051.22	\$ 48,700.00	\$ 395,751	\$ -	\$ 395,751	\$ 40,000		
CRF Copple Crown District Sand Loader		\$ 228.00	N/A	\$ 228	N/A	\$ 228	\$ 0		
CRF Copple Crown District Water System		\$ 2,952.00	N/A	\$ 2,952	N/A	\$ 2,952	\$ 0		
CRF Highway Equipment Purchases	01-4915-10-062	\$ 119,972.52	\$ 7,000.00	\$ 126,973	\$ -	\$ 126,973	\$ 5,000		
CRF Library Facilities Improvements	01-4915-10-066	\$ 4,976.62	\$ -	\$ 4,977	\$ -	\$ 4,977	\$ 5,000		
CRF Library Technology Improvements	01-4915-10-067	\$ 7,093.80	\$ -	\$ 7,094	\$ -	\$ 7,094	\$ 0		
CRF Purchase Equipment for Transfer Station	01-4915-10-074	\$ 23,932.27	\$ 12,000.00	\$ 35,932	\$ (31,755.00)	\$ 4,177	\$ 10,000		
CRF Construction Expansion Highway Garage	01-4915-10-082	\$ 2.45	\$ -	\$ 2	\$ -	\$ 2	\$ 0		
CRF Plan/Design/Constr. Satellite Fire Station	01-4915-10-094	\$ 4.44	\$ -	\$ 4	\$ -	\$ 4	\$ 0		
CRF Smith Ball Field Improvements	01-4915-10-076	\$ 9,860.18	\$ -	\$ 9,860	\$ -	\$ 9,860	\$ 4,000		
CRF Municipal Facility Land Acquisition	01-4915-10-068	\$ 49,564.79	\$ -	\$ 49,565	\$ -	\$ 49,565	\$ 0		
CRF Milfoil Treatment	01-4915-10-072	\$ 18,813.04	\$ 10,000.00	\$ 28,813	\$ (2,640.00)	\$ 26,173	\$ 0		
CRF Shirley Cemetery Improvement	01-4915-10-077	\$ 5,043.30	\$ -	\$ 5,043	\$ -	\$ 5,043	\$ 0		
CRF Town Master Plan	01-4915-10-064	\$ 8,052.15	\$ -	\$ 8,052	\$ -	\$ 8,052	\$ 0		
CRF Public Safety Facilities	01-4915-10-081	\$ 97,293.95	\$ 10,000.00	\$ 107,294	\$ (6,765.00)	\$ 100,529	\$ 5,000		
CRF Solid Waste Facilities Improvement	01-4915-10-073	\$ 22,898.16	\$ -	\$ 22,898	\$ -	\$ 22,898	\$ 0		
CRF Vehicle & Equipment Maintenance	01-4915-10-070	\$ 20,160.25	\$ 5,000.00	\$ 25,160	\$ (7,242.50)	\$ 17,918	\$ 0		
CRF Road Construction	01-4915-10-083	\$ 258,356.60	\$ -	\$ 258,357	\$ (5,355.43)	\$ 253,001	\$ 50,000		
CRF Gravel Fund	01-4915-10-097	\$ 25,103.61	\$ -	\$ 25,104	\$ -	\$ 25,104	\$ 0		
CRF Fuel Pump	01-4915-10-085	\$ 1.00	\$ -	\$ 1	\$ -	\$ 1	\$ 0		
CRF Fire Department Ancillary Equipment	??	\$ 36,000.00	\$ 15,000.00	\$ 51,000	\$ 115,809	\$ 1,266,756	#####		
<b>Total</b>		<b>#####</b>	<b>\$271,722.00</b>	<b>\$ 1,382,565</b>	<b>\$ 115,809</b>	<b>\$ 1,266,756</b>	<b>#####</b>		
<b>General Fund Trust</b>									
JC Shirley Charity Trust		\$ 14,893.19							
JC Shirley Charity Interest Account		\$ 4,745.34							
Fire Department Scholarship Trust		\$ 19,274.75							
E.C. Smith Scholarship		\$ 122,439.52							
Smith Garden Trust		\$ 31,370.04							
Uncared for Graveyard Trust		\$ 26,165.15							
<b>Total</b>		<b>\$ 218,887.99</b>							
<b>Expendable Trust Funds</b>									
JC Shirley Timber Trust***		\$ 42,023		\$ 42,023	\$ -	\$ 42,023	\$ 0		
Vietnam Memorial Fund		\$ 758		\$ 758	\$ -	\$ 758	\$ 0		
JC Shirley Cemetery General Fund Trust		\$ 91,771		\$ 91,771	\$ -	\$ 91,771	\$ 0		
Exp Accrued Benefits Liability Fund		\$ 25,309	\$ 10,000.00	\$ 35,309	\$ (20,272.97)	\$ 15,036	\$ 25,000		
Exp Computer and Office Equip. Trust	01-4916-10-062	\$ 15,837		\$ 15,837	\$ (4,207.00)	\$ 11,630	\$ 10,000		
Record Management	01-4916-10-065	\$ 5,181		\$ 5,181	\$ -	\$ 5,181	\$ 0		
Town Buildings Improvement	01-4916-10-066	\$ 119,417		\$ 119,417	\$ (21,819.00)	\$ 97,598	\$ 30,000		
Exp Surplus Vehicle and Equipment Fund		\$ 2,321		\$ 2,321	\$ -	\$ 2,321	\$ 0		
Emergency Mgmt Expendable Trust Fund	01-4916-10-067	\$ 6,495		\$ 6,495	\$ -	\$ 6,495	\$ 0		
Exp Forest Fire Control Fund	01-4916-10-064	\$ 22,249	\$ 2,000.00	\$ 24,249	\$ -	\$ 24,249	\$ 0		
<b>Total</b>		<b>\$ 307,171</b>	<b>\$ 32,750.00</b>	<b>\$ 339,921</b>	<b>#####</b>	<b>\$ 304,441</b>	<b>\$ 65,000</b>		
***= Income from timber sale not Town Meeting									
<b>Grand Total</b>		<b>\$ 1,418,014</b>	<b>\$ 304,472</b>	<b>\$ 1,722,486</b>	<b>\$ 80,329</b>	<b>\$ 1,571,197</b>	<b>\$ 215,800</b>		<b>14</b>

CIPC 2017-2026		Life Expect	Replacement Costs	Replace Cost/Yr	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
Equipment- Project														
91 Baler	20	\$17,000	\$850		\$17,000									
02 MSW 2 Compactor/Hopper	20	\$25,000	\$1,250			\$25,000				\$25,000				
02 MSW 2 Container	20	\$10,000	\$500			\$5,000				\$5,000				
10 Plastic Compactor /Hopper	20	\$20,000	\$1,000											
10 Bobcat Skid Steer	15	\$44,000	\$2,933.33											\$44,000
10 Plastic Container	20	\$10,000	\$500				\$5,000							
13 Vertical Baler	20	\$17,000	\$850											
16 MSW 1 Compactor/Hopper	20	\$25,000	\$1,250											
16 MSW 1 Container	20	\$10,000	\$500											
2011 Ford Explorer	7	42,000	6,000		42,000								42,000	
2013 Ford Interceptor	7	42,000	6,000				42,000							
2014 Ford Interceptor	7	42,000	6,000							42,000				
2015 Ford Explorer	7	42,000	6,000											
2008 Rescue / Pump	20	\$28,000	\$2,640											
2010 Ford F350 Forestry	15	\$56,000	\$3,733										\$56,000	
1994 Engine (E1)	25	\$450,000	\$14,000				\$450,000							
2001 Ladder	45	\$800,000	\$ -											
2008 Ford Expedition (C1)	10	\$60,000	\$6,000		\$60,000								\$10,000	
Mtate	10	\$10,000	\$1,000											
01 GMC Pick Up '07 purchase (EM)	6	\$0.00	\$0.00											
04 Int 7400 w/dump, plow and wing	12	\$180,000	\$15,000		\$180,000									
08 Freightliner 4x4 w/plow,wing/Water truck	12	\$180,000	\$15,000				\$180,000							
09 International 4900 with p/d	12	\$180,000	\$15,000						\$180,000					
11 Int 7400 w/dump, plow and wing	12	\$180,000	\$15,000								\$180,000			
12 F350 w/cab and chasse	10	\$35,000	\$3,500							\$35,000				
13 Int 7400 w/dump, plow and wing	12	\$180,000	\$15,000									\$180,000		
14 F250 pickup w/plow (RA)	10	\$28,000	\$2,800									\$28,000		
15 Dodge 5500 w/ dump plw etc	12	\$88,000	\$7,333											
99 Sweeper Tow Broom	18	\$10,000	\$556		\$10,000									
04 Chipper	20	\$20,000	\$1,000									\$20,000		
04 12 Ton Trailer	30	\$10,000	\$333											
06 Backhoe Cat 420Ew/thumb	18	\$90,000	\$5,000									\$90,000		
11 Volvo Grader w/wing gear	20	\$190,000	\$9,500											
13 JD 544K Loader	15	\$150,000	\$10,000											
Town Vehicle: 12- Passenger Van	10	\$30,000.00				\$30,000.00								
Natural Playground: Ballfields	10	\$15,000.00				\$15,000.00								
Library Exterior Painting	7	\$5,500.00	\$785.71		\$5,500.00						\$5,500.00			
Library Furnance Replacement	20	\$7,000.00	\$350.00			\$7,000.00								
Library Front Carpet replacement	10	\$5,000.00	\$500.00		\$2,500.00	\$2,500.00								
Library Roof Replacement	25	\$15,000.00	\$600.00							\$15,000.00				
Library storage room-	25	\$15,000.00	\$600.00											
Police Department- Briefing-Training room	25	\$14,000.00	\$560.00			\$14,000.00								
Town Hall Energy upgrades	25	\$21,000.00	\$840.00			\$21,000.00								
Town Hall Repair	15	\$50,000.00	\$3,333.33				\$50,000.00							
<b>Annual Project Totals</b>					<b>\$114,000</b>	<b>\$278,500</b>	<b>\$479,000</b>	<b>\$277,000</b>	<b>\$180,000</b>	<b>\$122,000</b>	<b>\$180,000</b>	<b>\$185,500</b>	<b>\$288,000</b>	<b>\$44,000</b>



# Town of New Durham, New Hampshire



Copple Crown Village District







**Budget of the Village District of Coppel Crown Village**  
Form Due Date: 20 Days after the Village Meeting

**THIS BUDGET SHALL BE POSTED WITH THE WARRANT**  
This form was posted with the warrant on: \_\_\_\_\_

For assistance please contact the NH DRA Municipal and Property Division  
P: (603) 230-5090 F: (603) 230-5947 <http://www.revenue.nh.gov/mun-prop/>

**BUDGET COMMITTEE CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Budget Committee Members	
Printed Name	Signature

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

# Appropriations

Account Code	Description	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Commissioner's Appropriations Enacting FY (Recommended)	Commissioner's Appropriations Enacting FY (Not Recommended)	Budget Committee's Appropriations Enacting FY (Recommended)	Budget Committee's Appropriations Enacting FY (Not Recommended)
<b>General Government</b>								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive	4	\$5,500	\$3,000	\$3,150	\$0	\$3,150	\$0
4140-4149	Election, Registration, and Vital Statistics		\$0	\$0	\$0	\$0	\$0	\$0
4150-4151	Financial Administration		\$0	\$1,062	\$0	\$0	\$0	\$0
4152	Revaluation of Property		\$0	\$0	\$0	\$0	\$0	\$0
4153	Legal Expense	4	\$1,500	\$0	\$1,500	\$0	\$1,500	\$0
4155-4159	Personnel Administration		\$0	\$0	\$0	\$0	\$0	\$0
4191-4193	Planning and Zoning		\$0	\$0	\$0	\$0	\$0	\$0
4194	General Government Buildings	4	\$4,000	\$5,211	\$4,000	\$0	\$4,000	\$0
4195	Cemeteries		\$0	\$0	\$0	\$0	\$0	\$0
4196	Insurance	4	\$4,000	\$3,150	\$7,000	\$0	\$7,000	\$0
4197	Advertising and Regional Association		\$0	\$0	\$0	\$0	\$0	\$0
4199	Other General Government		\$0	\$0	\$0	\$0	\$0	\$0
<b>Public Safety</b>								
4210-4214	Police		\$0	\$0	\$0	\$0	\$0	\$0
4215-4219	Ambulance		\$0	\$0	\$0	\$0	\$0	\$0
4220-4229	Fire		\$0	\$0	\$0	\$0	\$0	\$0
4240-4249	Building Inspection		\$0	\$0	\$0	\$0	\$0	\$0
4290-4298	Emergency Management		\$0	\$0	\$0	\$0	\$0	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0	\$0	\$0
<b>Airport/Aviation Center</b>								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
<b>Highways and Streets</b>								
4311	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4312	Highways and Streets	4	\$25,000	\$17,770	\$30,000	\$0	\$30,000	\$0
4313	Bridges		\$0	\$0	\$0	\$0	\$0	\$0
4316	Street Lighting		\$0	\$0	\$0	\$0	\$0	\$0
4319	Other		\$0	\$0	\$0	\$0	\$0	\$0

Account Code	Description	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Commissioner's Appropriations Enacting FY (Recommended)	Commissioner's Appropriations Enacting FY (Not Recommended)	Budget Committee's Appropriations Enacting FY (Recommended)	Budget Committee's Appropriations Enacting FY (Not Recommended)
<b>Sanitation</b>								
4321	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal		\$0	\$0	\$0	\$0	\$0	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0	\$0	\$0
4326-4329	Sewage Collection, Disposal and Other		\$0	\$0	\$0	\$0	\$0	\$0
<b>Water Distribution and Treatment</b>								
4331	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4332	Water Services	4	\$30,000	\$28,373	\$20,000	\$0	\$20,000	\$0
4335-4339	Water Treatment, Conservation and Other		\$0	\$0	\$0	\$0	\$0	\$0
<b>Electric</b>								
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0
<b>Health</b>								
4411	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4414	Pest Control		\$0	\$0	\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other		\$0	\$0	\$0	\$0	\$0	\$0
<b>Welfare</b>								
4441-4442	Administration and Direct Assistance		\$0	\$0	\$0	\$0	\$0	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$0	\$0	\$0	\$0	\$0	\$0
<b>Culture and Recreation</b>								
4520-4529	Parks and Recreation	4	\$2,500	\$7,838	\$4,000	\$0	\$4,000	\$0
4550-4559	Library		\$0	\$0	\$0	\$0	\$0	\$0
4583	Patriotic Purposes		\$0	\$0	\$0	\$0	\$0	\$0
4589	Other Culture and Recreation		\$0	\$0	\$0	\$0	\$0	\$0
<b>Conservation and Development</b>								
4611-4612	Administration and Purchasing of Natural Resources		\$0	\$0	\$0	\$0	\$0	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0	\$0	\$0

Account Code	Description	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Commissioner's Appropriations Enacting FY (Recommended)	Commissioner's Appropriations Enacting FY (Not Recommended)	Budget Committee's Appropriations Enacting FY (Recommended)	Budget Committee's Appropriations Enacting FY (Not Recommended)
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0	\$0	\$0
<b>Debt Service</b>								
4711	Long Term Bonds and Notes - Principal	4	\$35,000	\$35,000	\$35,000	\$0	\$35,000	\$0
4721	Long Term Bonds and Notes - Interest	4	\$6,000	\$5,327	\$5,000	\$0	\$5,000	\$0
4723	Tax Anticipation Notes - Interest		\$0	\$0	\$0	\$0	\$0	\$0
4790-4799	Other Debt Service		\$100	\$215	\$0	\$0	\$0	\$0
<b>Capital Outlay</b>								
4901	Land		\$0	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	4	\$1,000	\$6,604	\$1,000	\$0	\$1,000	\$0
4903	Buildings	4	\$1,000	\$5,211	\$2,000	\$0	\$2,000	\$0
4909	Improvements Other than Buildings		\$125,000	\$231,437	\$0	\$0	\$0	\$0
<b>Operating Transfers Out</b>								
4912	To Special Revenue Fund		\$1,000	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0	\$0	\$0
4915	To Capital Reserve Fund	4	\$0	\$0	\$3,000	\$0	\$3,000	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Proposed Appropriations</b>			<b>\$241,600</b>	<b>\$350,198</b>	<b>\$115,650</b>	<b>\$0</b>	<b>\$115,650</b>	<b>\$0</b>

## Special Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Commissioner's Appropriations Ensuing FY (Recommended)	Commissioner's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)	
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0	\$0	\$0	
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0	
4912	To Special Revenue Fund	3	\$0	\$0	\$1,000	\$0	\$1,000	\$0	
<b>Purpose:</b> Uranium Media Replacement									
4915	To Capital Reserve Fund	2	\$0	\$0	\$2,000	\$0	\$2,000	\$0	
<b>Purpose:</b> replacement truck									
<b>Special Articles Recommended</b>					<b>\$0</b>	<b>\$3,000</b>	<b>\$0</b>	<b>\$3,000</b>	<b>\$0</b>

## Individual Warrant Articles

No data exists for this item

## Revenues

Account Code	Purpose of Appropriation	Warrant Article #	Actual Revenues Prior Year	Commissioner's Estimated Revenues	Budget Committee's Estimated Revenues
<b>Taxes</b>					
3120	Land Use Change Tax - General Fund		\$0	\$0	\$0
3180	Resident Tax		\$99,380	\$0	\$0
3185	Yield Tax		\$0	\$0	\$0
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes		\$0	\$0	\$0
9991	Inventory Penalties		\$0	\$0	\$0
<b>Licenses, Permits, and Fees</b>					
3210	Business Licenses and Permits		\$0	\$0	\$0
3220	Motor Vehicle Permit Fees		\$0	\$0	\$0
3230	Building Permits		\$0	\$0	\$0

Account Code	Purpose of Appropriation	Warrant Article #	Actual Revenues Prior Year	Commissioner's Estimated Revenues	Budget Committee's Estimated Revenues
3290	Other Licenses, Permits, and Fees		\$0	\$0	\$0
3311-3319	From Federal Government		\$0	\$0	\$0
<b>State Sources</b>					
3351	Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution		\$0	\$0	\$0
3353	Highway Block Grant		\$0	\$0	\$0
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)		\$0	\$0	\$0
3379	From Other Governments		\$0	\$0	\$0
<b>Charges for Services</b>					
3401-3406	Income from Departments	4	\$23,052	\$19,500	\$19,500
3409	Other Charges		\$0	\$0	\$0
<b>Miscellaneous Revenues</b>					
3501	Sale of Municipal Property		\$0	\$0	\$0
3502	Interest on Investments		\$0	\$0	\$0
3503-3509	Other		\$0	\$0	\$0
<b>Interfund Operating Transfers In</b>					
3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds		\$0	\$0	\$0
3916	From Trust and Fiduciary Funds		\$3,189	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
<b>Other Financing Sources</b>					
3934	Proceeds from Long Term Bonds and Notes		\$2,124,464	\$0	\$0
9998	Amount Voted from Fund Balance		\$0	\$0	\$0
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0

<b>Total Estimated Revenues and Credits</b>		<b>\$338,085</b>	<b>\$19,500</b>	<b>\$19,500</b>
---	--	------------------	-----------------	-----------------

## Budget Summary

Item	Prior Year Adopted Budget	Commissioner's Recommended Budget	Budget Committee's Recommended Budget
Operating Budget Appropriations Recommended	\$115,600	\$115,650	\$115,650
Special Warrant Articles Recommended	\$126,000	\$3,000	\$3,000
Individual Warrant Articles Recommended	\$0	\$0	\$0
<b>TOTAL Appropriations Recommended</b>	<b>\$241,600</b>	<b>\$118,650</b>	<b>\$118,650</b>
Less: Amount of Estimated Revenues & Credits	\$146,450	\$19,500	\$19,500
Estimated Amount of Taxes to be Raised	\$95,150	\$99,150	\$99,150



## Budget Committee Supplemental Schedule

<b>1. Total Recommended by Budget Committee</b>	<b>\$118,650</b>
<b>Less Exclusions:</b>	
2. Principal: Long-Term Bonds & Notes	\$35,000
3. Interest: Long-Term Bonds & Notes	\$5,000
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions ( <i>Sum of Lines 2 through 5 above</i> )	\$35,000
<b>7. Amount Recommended, Less Exclusions (Line 1 less Line 6)</b>	<b>\$83,650</b>
8. 10% of Amount Recommended, Less Exclusions ( <i>Line 7 x 10%</i> )	\$8,365
<b>Collective Bargaining Cost Items:</b>	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount ( <i>Difference of Lines 9 and 10</i> )	\$0
<b>Mandatory Water &amp; Waste Treatment Facilities (RSA 32:21):</b>	
12. Amount Recommended (Prior to Meeting)	\$0
13. Amount Voted (Voted at Meeting)	\$0
14. Amount voted over recommended amount ( <i>Difference of Lines 12 and 13</i> )	\$0
<b>15. Bond Override (RSA 32:18-a), Amount Voted</b>	<b>\$0</b>
<b>Maximum Allowable Appropriations Voted At Meeting: (Line 1 + Line 8 + Line 11 + Line 15)</b>	
	<b>\$127,015</b>



## DRA Revised/Reviewed Appropriations Copples Crown Village

In accordance with RSA 21-J:35, the department is notifying you of the following changes in the appropriations used in computing the tax rate.

### Appropriations

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations As Voted	Change Amount	DRA Revised Appropriations
<b>General Government</b>					
0000-0000	Collective Bargaining		\$0	\$0	\$0
4130-4139	Executive	4	\$3,150	\$0	\$3,150
4140-4149	Election, Registration, and Vital Statistics		\$0	\$0	\$0
4150-4151	Financial Administration		\$0	\$0	\$0
4152	Revaluation of Property		\$0	\$0	\$0
4153	Legal Expense	4	\$1,500	\$0	\$1,500
4155-4159	Personnel Administration		\$0	\$0	\$0
4191-4193	Planning and Zoning		\$0	\$0	\$0
4194	General Government Buildings	4	\$4,000	\$0	\$4,000
4195	Cemeteries		\$0	\$0	\$0
4196	Insurance	4	\$7,000	\$0	\$7,000
4197	Advertising and Regional Association		\$0	\$0	\$0
4199	Other General Government		\$0	\$0	\$0
<b>Public Safety</b>					
4210-4214	Police		\$0	\$0	\$0
4215-4219	Ambulance		\$0	\$0	\$0
4220-4229	Fire		\$0	\$0	\$0
4240-4249	Building Inspection		\$0	\$0	\$0
4290-4298	Emergency Management		\$0	\$0	\$0
4299	Other (Including Communications)		\$0	\$0	\$0
<b>Airport/Aviation Center</b>					
4301-4309	Airport Operations		\$0	\$0	\$0
<b>Highways and Streets</b>					
4311	Administration		\$0	\$0	\$0
4312	Highways and Streets	4	\$30,000	\$0	\$30,000
4313	Bridges		\$0	\$0	\$0
4316	Street Lighting		\$0	\$0	\$0
4319	Other		\$0	\$0	\$0
<b>Sanitation</b>					
4321	Administration		\$0	\$0	\$0
4323	Solid Waste Collection		\$0	\$0	\$0

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations As Voted	Change Amount	DRA Revised Appropriations
4324	Solid Waste Disposal		\$0	\$0	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0
4326-4329	Sewage Collection, Disposal and Other		\$0	\$0	\$0
<b>Water Distribution and Treatment</b>					
4331	Administration		\$0	\$0	\$0
4332	Water Services	4	\$20,000	\$0	\$20,000
4335-4339	Water Treatment, Conservation and Other		\$0	\$0	\$0
<b>Electric</b>					
4351-4352	Administration and Generation		\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0
<b>Health</b>					
4411	Administration		\$0	\$0	\$0
4414	Pest Control		\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other		\$0	\$0	\$0
<b>Welfare</b>					
4441-4442	Administration and Direct Assistance		\$0	\$0	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$0	\$0	\$0
<b>Culture and Recreation</b>					
4520-4529	Parks and Recreation	4	\$4,000	\$0	\$4,000
4550-4559	Library		\$0	\$0	\$0
4583	Patriotic Purposes		\$0	\$0	\$0
4589	Other Culture and Recreation		\$0	\$0	\$0
<b>Conservation and Development</b>					
4611-4612	Administration and Purchasing of Natural Resources		\$0	\$0	\$0
4619	Other Conservation		\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0
<b>Debt Service</b>					
4711	Long Term Bonds and Notes - Principal	4	\$35,000	\$0	\$35,000
4721	Long Term Bonds and Notes - Interest	4	\$5,000	\$0	\$5,000
4723	Tax Anticipation Notes - Interest		\$0	\$0	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0
<b>Capital Outlay</b>					
4901	Land		\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	4	\$1,000	\$0	\$1,000
4903	Buildings	4	\$2,000	\$0	\$2,000
4909	Improvements Other than Buildings		\$0	\$0	\$0
<b>Operating Transfers Out</b>					
4912	To Special Revenue Fund	3	\$1,000	\$0	\$1,000
4913	To Capital Projects Fund		\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0

<b>Account Code</b>	<b>Purpose of Appropriation</b>	<b>Warrant Article #</b>	<b>Appropriations As Voted</b>	<b>Change Amount</b>	<b>DRA Revised Appropriations</b>
4914W	To Proprietary Fund - Water		\$0	\$0	\$0
4915	To Capital Reserve Fund	2,4	\$5,000	\$0	\$5,000
4916	To Expendable Trusts/Fiduciary Funds		\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0
4919	To Agency Funds		\$0	\$0	\$0
<b>Total Proposed Appropriations</b>			<b>\$118,650</b>	<b>\$0</b>	<b>\$118,650</b>



## SUMMARY INVENTORY OF VALUATION

Submit to the Department of Revenue Administration by September 1

### Instructions

*Note: for ease of use please begin at the last section and work forward.*

**REPORTS REQUIRED:** RSA 21-J:34 as amended, provides for certification of valuations, appropriations, estimated revenues and such other information as the Department of Revenue Administration may require upon reports prescribed for that purpose.

**NOTE:** The values and figures provided represent the detailed values that are used in the city/towns tax assessments and sworn to uphold under Oath per RSA 75:7. Please complete all applicable pages and refer to the instructions for individual items.

### For Assistance Please Contact:

**DRA Municipal and Property Division**

Phone: (603) 230-5090

<http://www.revenue.nh.gov/mun-prop/>

### ENTITY'S INFORMATION ?

Entity Type:  Municipality  Village

Village District: NEW DURHAM - Copple Crown Village

Original Date: 8/29/2016

Revision Date:

### PREPARER'S INFORMATION

LAURA ZUZGO

Preparer's Name

(603) 859-2091

Phone Number

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Email (optional)



Village District Values

Value Land Only (Exclude amount listed in lines 3A, 3B and 4) ?

		Number of Acres	Assessed Valuation
1-A	Current Use (At current values) RSA 79-A ?	24	\$720
1-B	Conservation Restriction Assessment RSA 79-B ?		
1-C	Discretionary Easements RSA 79-C ?		
1-D	Discretionary Preservation Easements RSA 79-D ?		
1-E	Taxation of Land Under Farm Structures RSA 79-F ?		
1-F	Residential Land (Improved and Unimproved) ?	110	\$2,326,220
1-G	Commercial/Industrial Land (excluding Utility Land) ?		
1-H	Total of Taxable Land ?	134	\$2,326,940
1-I	Tax Exempt and Non-Taxable Land ?	96	\$259,380

Value Buildings Only (Exclude amount listed in lines 3A and 3B) ?

		Number of Structures	Assessed Valuation
2-A	Residential ?		\$9,369,300
2-B	Manufactured Housing as defined in RSA 674:31 ?		
2-C	Commercial/Industrial (excluding Utility buildings) ?		
2-D	Discretionary Preservation Easements RSA 79-D ?		
2-E	Taxation of Farm Structures RSA 79-F ?		
2-F	Total of Taxable Buildings ?		\$9,369,300
2-G	Tax Exempt and Non-Taxable Buildings ?		\$278,200

Utilities and Timber ?

		Assessed Valuation
3-A	Utilities ?	
3-B	Other Utilities ?	
4	Mature Wood and Timber RSA 79:5 ?	

5) Valuation before Exemptions (Total of lines 1H, 2F, 3A, 3B and 4) ?

\$11,696,240



**Exemptions**

		Total # Granted	Assessed Valuation
6	Certain Disabled Veterans (RSA 72:36-a) ?		
7	Improvements to Assist the Deaf RSA (72:38-b V) ?		
8	Improvements to Assist Persons with Disabilities (RSA 72:37-a) ?		
9	School Dining/Dormitory/Kitchen Exemption (RSA 72:23-IV) ?		
10a	Non-Utility Water & Air Pollution Control Exemption (RSA 72:12-a) ?		
10b	Utility Water & Air Pollution Control Exemption (RSA 72:12-a) ?		
11) Modified Assessed Valuation of all Properties (Line 5 minus lines 6,7,8,9,10a,10b) ?			<b>\$11,696,240</b>

**Summation of Exemptions ?**

		Amount Per Exemption	Total # Granted	Assessed Valuation
12	Blind Exemption (RSA 72:37) ?			
13	Elderly Exemption (RSA 72:39-a & b)			
14	Deaf Exemption (RSA 72:38-b) ?			
15	Disabled Exemption (RSA 72:37-b) ?	\$13,400	1	\$13,400
16	Wood Heating Energy Systems Exemption (RSA 72:70) ?			
17	Solar Energy Systems Exemption (RSA 72:62) ?		3	\$15,500
18	Wind Powered Energy Systems Exemption (RSA 72:66) ?			
19	Add'l School Dining/Dormitory/Kitchen Exemptions (RSA 72:23 IV) ?			
20) Total Dollar Amount of Exemptions (sum of lines 12-19)				<b>\$28,900</b>

**Calculations**

21 NET VALUATION: Used To Compute Municipal, County, and Local Education Tax Rates (Line 11 minus Line 20)	<b>\$11,667,340</b>
--	---------------------

Notes:



NEW DURHAM - Copple Crown Village

**1. CERTIFY THIS FORM**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Preparer's Last Name

Date

LAURA

ZUZGO

8/29/2016

**2. SAVE AND EMAIL THIS FORM TO THE EQUALIZATION BUREAU**


Please save and e-mail the completed, fillable PDF form to the Equalization Bureau at [equalization@dra.nh.gov](mailto:equalization@dra.nh.gov).

**3. PRINT, SIGN, AND UPLOAD THIS FORM TO THE MTRSP**

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Bureau Advisor.

**GOVERNING BODY CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

  
Preparer's Signature



# Town of New Durham, New Hampshire



General Administration



# New Durham Fee Schedule

## TRANSFER STATION FEES

### HOUSEHOLD ITEMS CHARGES

Refrigerators	\$15 each	Mattresses & box springs – single or full	\$5 each
Freezers	\$15 each	Mattresses & box springs – queen or king	\$7 each
Microwaves	\$15 each	Sofas – 2 seats	\$5 each
Water coolers - freon	\$5 each	Sofas – 3 seats	\$6 each
Toilets	\$3 each	Sleep sofas	\$10 each
		Stuffed chairs	\$5 each
Televisions/Monitors – less than 20 inches	\$10 each	Wooden chairs	\$5 each
More than 20 inches	\$15 each	Sleep chair	\$7 each
PC Towers, Telecommunication Equipment	\$2 each	Arm chair	\$5 each
Word processor/Electric typewriter	\$3 each	Recliner	\$7 each
Hi-Fi separates, amplifier, cassette deck, etc	\$2 each	Large dining table	\$5 each
Player table top size radio speakers	\$2 each	Medium kitchen table	\$5 each
PC Accessories (keyboard, mouse)	\$1 each	Small cane or coffee table	\$5 each
Video, DVD, Games, console, digibox	\$4 each	Propane tanks – must be empty	\$5 each
Laptops	\$2 each	Tires - regular	\$3 each
Floor size speakers	\$5 each	Tires with rim	\$5 each
Mobile Phones or accessories (hand Held)	\$1 each	Tires over 17 inches	\$8 each
Musical instruments, keyboards, organs	\$20 each	Tires over 17 inches with rim	\$10 each

### CONSTRUCTION & DEMOLITION DEBRIS CHARGES

#### For the disposal of the following materials:

Contractors and businesses shall show a copy of a New Durham Building Permit proving the source of construction & demolition debris or sheetrock and shingles. A limit of 4 cubic yards per permit.

Contractors, businesses and home remodeling generating more than 4 cubic yards of construction & demolition debris or sheetrock and shingles shall use a waste removal service to dispose of their materials.

#### Includes painted/unpainted wood, carpets, etc. \$1 per cubic foot.

Pickup Trucks with 6 ft. bed \$40 Pickup Trucks with 8 foot bed \$50

Cab & chassis truck with platform and/or dump cart beds, not to exceed 17,500 GVW \$60

**Load exceeding the height of the manufacturer's truck will be charged an additional \$1.00 cubic foot.**

#### Shingles or Sheetrock Charges \$2 per cubic ft

Pickup Trucks with 6 foot bed \$80 Pickup Trucks with 8 foot bed \$100

Cab & chassis truck with platform and /or dump cart beds, not to exceed 17,500 GVW \$120

**Load exceeding the height of the manufacturers' truck will be charged an additional \$2.00 cubic ft.**

### TRANSFER STATION DECALS

**Transfer Station Beach Decal: Pay at the Town Hall - \$2.00 Guest Transfer Station Decal: Pay at the Town Hall - \$5.00**

**Note: The Transfer Station does not accept cash on the premises. Check Only.**

**Transfer Station coupons can be purchased at the Town Clerk's office.**

# New Durham Fee Schedule

## PLANNING AND ZONING

**Note: Standard Application fees include: Abutters, Newspaper, Administration & Recording Fees (if required)**

Subdivision Application Fee	\$90	Newspaper Notice	\$75
Subdivision Lot Fees (each lot)	\$90	Recording Fees	variable
Lot Line Adjustment Application Fee	\$45	Site Plan Review Application	\$75-\$100
Variance Application	\$25	Home Occupation Application	\$25
Special Exemption	\$25	Excavation Application	\$50
Conditional Use Permit	\$100	Administrative Fee	\$25

Notice of Abutters (each) \$5 per envelope. All envelopes must be addressed by the applicant and already have all of the stamps for certified/return receipt on them. Both certified return receipt mail forms must be correctly filled out by the applicant.

## BUILDING INSPECTION FEES

Calculation of value used to determine permit fee:

Residential Building	\$70 per square foot	Non-Livable Space	\$35 per square foot
Remodeling	\$30 per square foot	Porches/Decks/Sheds, etc.	\$20 per square ft
Manufactured/Mobile homes:	The Bill of Sale is required		
Commercial Structures/Buildings	Copy of contract required		
Building Permit		\$30 flat fee plus \$5 per \$1000 value	
Electrical Permit		\$50 flat fee includes temp, permanent & upgrade	
Plumbing Permit		\$50 flat fee	
Re-Inspection Fee		\$25 after requiring a 3 <sup>rd</sup> inspection	
Re-roof/Siding/Windows		\$25 per permit	
Swimming pool Permit		\$50 flat fee	
Demolition Permit		\$25 flat fee	
Removal of Stop Work Order/Legal Notice		\$200 flat fee	
Start work without Permit		\$200 flat fee plus two times the permit fee	
Revision of Permit		\$25 flat fee	
Extensions/Renewals of Permits		One half the original fee if done by expiration date	
Extensions/Renewals of Permits		Full permit fee if done after expiration date	
Septic Plan Review		\$25 flat fee	
Sign Permit		\$25 flat fee	
Required Health Inspection		\$25 flat fee	
Chimney/Vent & Fireplace Permit		\$25 flat fee	
Mechanical/Gas/ Chimney Permit		\$25 flat fee	
Burner Replacement		\$25 flat fee	
Temp C/O		\$2 per day	
Impact Fee		\$2.34 per square foot	

## LIBRARY FEES

Copies from the computer	\$0.10	Copies (per page)	\$.15
Fax (per page – no charge for cover sheet)	\$1		

## ORDINANCE & REGULATION FEES

Zoning and Land Use Ordinance	\$1	Subdivision Regulations	\$2
Telecommunications Facility Ordinance	\$1	Building Code Regulations	\$1
Mobile Home Park Ordinance	\$2	Excavation Regulations	\$1
Roadway Related Subdivision Regulations	\$2	Wetlands Town Application Fee	\$16
Site Plan Review Regulations	\$2	Impact Fee Regulations	\$1
Storm Water Management & Erosion	\$1		

# New Durham Fee Schedule

## ASSESSING FEES

Tax Cards (8 ½" x 11")	\$1 each	Map/Lot Index (legal size)	\$35
Tax Maps (11" x 17")	\$1 each	Map/Lot Index on Disk	\$25
Full Set of Tax Maps	\$35	Map/Lot Index E-mailed	\$25

## TOWN CLERK FEES

Municipal Agent Fee (State portion done at Town Hall)	\$3		
Vehicle Title Application State Fee	\$25	Vehicle Title Application Town Fee	\$2
Copy of MV Registration State Fee	\$15	Copy of MV Registration Town Fee	\$3
OHRV/Snowmobile Fee to Town	\$3	Boat Fee to Town	\$5
Transfer Station Coupons - \$1, \$5 & \$10 coupons (purchased at the Town Hall)			
Marriage License	\$50		
Copy of Vital Record	\$15	Subsequent Copies	\$10
Dog License			
Not Spayed/Not Neutered	\$9	Spayed/Neutered	\$6.50
Puppy (7 months or younger)	\$6.50	Group License (5 or more dogs)	\$20
Dog License Late Fee - Additional \$1 per month overdue		Dog License Civil Forfeiture	\$25
Returned Check	\$25	Voter's Checklist Information	\$25
Notary Fees	Free	Copy of Filmed Meeting on DVD	\$2
Photocopy \$ .50 each for first 2 -\$.20 each additional		Driveway Permit	\$10
Transfer Station/Beach Decal	\$2	Aqua-therm Permit	\$.50
Blasting Permit	Free	Raffle Permit	Free
Hawkers/Peddlers Permit first time fee is \$100 per year/renewal fee \$50			
Hawkers/Peddlers Penalty: \$200 for each violation times the number of days violation occurred			

## CEMETERY FEES

Adult Grave Opening (during working hours)	\$300	Burial for a Cremation Container	\$50
Child Grave Opening (during working hours)	\$100	Disinterment	\$600
Cremation Opening (during working hours)	\$50	Purchase a Lot in Sections A, B and C	\$500

Resale of purchased lots is strictly prohibited. The owner may return the space to the Town and receive compensation in the same amount the owner paid for the lot. Re-sale by the Town of returned lots will be at the current rate of \$500.

## POLICE DEPARTMENT FEES

Concealed Weapons Permit (Four Years)	\$10	Video or Audio CD	\$20
Detail Pay ( Officer & vehicle per hour)	\$55	Diagrams	\$10
Basic Two Page Report	\$5	Finger Prints (non-criminal)	\$5
Additional Page	\$1	Photos (on CD)	\$10
Accident Report	\$15	Photos (on photo paper)	\$10
		Photos (on copy paper)	\$5

# Restoration of Involuntarily Merged Lots

## HB – 316 Notice

If you own real estate lots that were involuntarily merged by municipal action, you may be able to have those lots restored to their pre-merger status.

Your property may qualify if two or more contiguous lots were merged for zoning, assessing, or taxation purposes and the merger occurred:

- During your ownership, without your consent; or
- Prior to your ownership, if no previous owner consented to the merger.

To restore your property to pre-merger status, you must:

- Make a request to the local governing body
- No later than December 31, 2021.

Once restored:

- Your properties will once again become separate lots; however, they must still conform to applicable land use ordinances. Restoration does not cure non-conformity.

*Read the full statute at [RSA 674:39-aa Restoration of Involuntarily Merged Lots](#).*

# Land & Buildings Acquired Through Tax Collector's Deed

MAP-LOT	LOCATION	AREA	DATE	BOOK /PAGE	ASSESSED VALUE
265-026-000	Alton Town Line	2.00	11/07/2013	4178/0659	\$2,500
265-027-000	Alton Town Line	0.69	11/07/2013	4178/0660	\$900
250-111-000	13 Birch Hill Road, L&B	0.41	03/04/2013	4103/0983	\$65,400
244-064-000	139 Birch Hill Road, L&B	5.00	07/01/2013	4145/0872	\$279,300
235-041-000	Brienne Road, Land	1.84	07/11/2002	2541/0486	\$42,200
210-033-000	Deer Lane, Land	0.425	11/07/1997	1965/0020	\$12,600
210-079-000	Franconia Drive, Land	0.474	07/11/2002	2541/0488	\$16,300
210-097-000	Franconia Drive, Land	0.521	07/11/2002	2541/0490	\$17,700
210-039-000	Franconia Drive, Land	0.348	07/11/2002	2541/0489	\$15,200
210-075-000	Franconia Drive, Land	0.352	11/12/1998	2056/0710	\$3,400
210-084-000	Franconia Drive, Land	0.34	10/10/2014	4249/0018	\$15,200
210-085-000	Franconia Drive, Land	0.34	10/10/2014	4249/0019	\$15,200
210-136-000	Garmish Drive, Land	0.490	07/11/2002	2541/0492	\$6,600
209-062-000	Garmish Drive, Land	0.540	07/11/2002	2541/0491	\$8,000
234-069-000	Grove Road, Land	0.43	11/12/1998	2056/0708	\$12,400
209-060-000	Innsbruck Drive, Land	0.422	07/11/2002	2541/0491	\$10,800
209-063-000	Innsbruck Drive, Land	0.45	03/04/2013	4103-0980	\$10,700
209-064-000	Innsbruck Drive, Land	0.504	11/07/2013	4178-0658	\$11,400
210-125-000	Innsbruck Drive, Land	0.459	01/05/2004	2924/0003	\$1,800
210-104-000	Innsbruck Drive, Land	0.492	09/26/1978	1022/0501	\$5,800
210-111-000	Innsbruck Drive, Land	0.617	07/11/2002	2541/0494	\$2,200
210-112-000	Innsbruck Drive, Land	0.514	11/12/1998	2056/0709	\$2,000
210-114-000	Innsbruck Drive, Land	0.53	10/10/2014	4249 0017	\$2,100
210-128-000	Innsbruck Drive, Land	0.489	11/19/2006	3448/0789	\$30 CU
210-130-000	Innsbruck Drive, Land	0.468	07/11/2002	2541/0493	\$1,800
210-140-000	Interlaken Drive, Land	11.60	10/19/2006	3448/0787	\$720 CU
210-058-000	Interlaken Drive, Land	0.455	10/19/2006	3448/0788	\$30 CU
209-046-000	Kings Highway, Land	54.00	10/19/2006	3448/0790	\$6,630
206-023-000	Kings Highway, Land	0.14	-	-	\$4,300
209-102-000	Lucerne Lane, Land	0.631	07/11/2002	2541/0495	\$3,600
209-104-000	Lucerne Lane, Land	0.515	02/05/2009	3709/0036	\$3,600
240-056-000	Merrymeeting Road, Land	0.20	11/07/1997	1965/0022	\$17,200
205-047-000	91 Mountain Drive, L&B	0.36	03/04/2013	4103/0979	\$15,200
210-103-000	Mountain Drive, Land	0.21	12/05/1995	1836/0121	\$10,200
210-037-000	Mountain Drive, Land	0.356	12/05/1995	1836/0119	\$14,900
210-081-000	Mountain Drive, Land	0.377	11/07/2013	4178/0657	\$15,600
209-094-000	Mountain Drive, Land	0.516	07/11/2002	2541/0496	\$15,300
209-068-000	Saint Moritz Road, Land	0.881	07/11/2002	2541/0498	\$18,000
209-076-000	Saint Moritz Road, Land	0.692	07/11/2002	2541/0497	\$17,500
209-079-000	Saint Moritz Road, Land	0.448	01/11/2011	3897/0289	\$15,200
252-070-000	Tash Road, Land	1.20	10/10/2014	4249/0020	\$6,800
240-014-000	Brackett Road, Land	5.82	08/31/2016	4412-0064	\$53,100
250-016-000	50 Main Street, L&B	1.03	08/31/2016	4412-0063	\$38,800
253-022-000	Old Bay Road, L&B	.025	08/31/2016	4412-0062	\$2000

**TOTAL ACQUIRED THROUGH TAX COLLECTOR'S DEEDS**

**\$ 820,210.00**

CU~ Current Use Assessment

# New Durham Births

<u>Child's Name</u>	<u>Mother's/Father's/Partner's Name</u>	<u>Birth Place</u>
Jacob Kyle Oliver	Jeramy Oliver Angela Ford	Rochester
Greyson Patrick Rutherford	Brandon Rutherford Catherine Rutherford	Lebanon
Millie Cooper Ivey	Michael Girardin Alex Ivey	Rochester
Lena Marie Young	Jenna Gagne	Rochester
Carl Alexander Croteau	Andrew Croteau Anna Brewer-Croteau	Dover
Austin Andrew Sanborn	Andrew Sanborn Jessie Douglas	Rochester
Jewel Heaven Lee	Anthony Lee Jade Lee	Dover
Emma Renae David	Mark David Jessica David	Dover
Cora Mackenzie Fish	Benjamin Fish Jerusha Fish	Rochester
Shevelle Jean Knowles	Sumner Knowles III Deserie Fisher	Rochester
Sadie Lynn Bisson	Randy Bisson Tiffany Bisson	Dover





# New Durham Marriages

<u>Names</u>	<u>Residence</u>	<u>Place of Marriage</u>	<u>Date</u>
JAMES K. MITCHELL LINDA MILLER-TRIPP	New Durham, NH Farmington, NH	Farmington	05/13/2016
BRETT W. ROGERS MELISSA C. DARK	New Durham, NH New Durham, NH	Wolfeboro	05/21/2016
MICHAEL A. NAPEKOSKI SARAH N. BICK	New Durham, NH New Durham, NH	Rochester	05/23/2016
GLENN D. MCGILVRAY LISA L. ALLEN	New Durham, NH New Durham, NH	New Durham	06/12/2016
JUSTIN W. NASH NIKKI L. GLIDDEN	New Durham, NH New Durham, NH	New Castle	07/02/2016
HARLAND J. MACDONALD KIMBERLY E. LUCKERN	New Durham, NH New Durham, NH	Hampton	07/22/2016
RONALD G TEBBETTS JODI M BAPTISTE	New Durham, NH New Durham, NH	New Durham	09/10/2016
RICHARD S. GARDZINA CARROLL E. BUCCI	Center Barnstead New Durham	New Castle	10/01/2016



# New Durham Deaths



<u>Decedent's Name</u>	<u>Date of Death</u>	<u>Place of Death</u>
BRINLEY NELSON	01/17/2016	DOVER
HELDA KIMBALL	02/05/2016	NEW DURHAM
MICHAEL CASTELLI	03/29/2016	DOVER
LOUISE PUTNAM	04/20/2016	DOVER
BARBARA LEVYA	05/14/2016	NEW DURHAM
ESTHER BARBER	05/24/2016	NEW DURHAM
ROBERT BERRY	06/02/2016	NEW DURHAM
DOREEN BERNIER	06/07/2016	ROCHESTER
HAROLD BUKER JR.	06/19/2016	MEREDITH
RONNALEE POULOS	07/23/2016	DOVER
BARRY WHEELER	09/21/2016	CONCORD
GERARD SIMARD	10/21/2016	ROCHESTER
BARRY BRESCIA	10/31/2016	NEW DURHAM
KENNETH WHINCUP	11/20/2016	PORTSMOUTH
EVELYN SIMARD	11/27/2016	NEW DURHAM
PENNY GARLAND	12/13/2016	NEW DURHAM

# Property Tax Relief Programs

**Abatements:** Per RSA 76:16, property owners who believe that their property is assessed incorrectly or that the assessment is disproportional to other similar properties may apply to the Board of Selectmen for an abatement. Forms are available at the assessing office or [www.nh.gov/btla/forms](http://www.nh.gov/btla/forms). Deadline March 1<sup>st</sup>.

Tax Exemption and Tax Credit applications must be filed with the assessing office for the tax year. The amount of a tax credit is subtracted from the property tax bill. An exemption is an amount deducted from the assessed value of the property. Forms are available at the assessing office or [www.nh.gov/revenue/forms](http://www.nh.gov/revenue/forms). Deadline-April 15<sup>th</sup> for the current tax year.

**Veteran's Tax Credit: \$500**

RSA 72:28

For those who served at least 90 days in a qualifying war or armed conflict; or earned an armed forces expeditionary medal or theater of operations medal, ribbon, or badge; or for those who was terminated from armed forces because of a service-connected disability; or the spouse of such resident *and there are other eligibility requirements*. Need a copy of DD214. Resident in NH for at least one year preceding April 1.

**Veteran's Service Connected Total Disability Credit: \$1,400**

RSA 72:35

Total and permanent disability that is connected to his or her service in the military, Veteran must furnish the selectmen with certification of total and permanent disability from the U.S. Department of Veterans' Affairs or the spouse of such resident *and there are other eligibility requirements*. Resident in the state for at least one year preceding April 1

**Exemption for the Blind \$1,500**

RSA 72:37

Person who is legally blind as determined by the Blind Services Program, Bureau of Vocational Rehabilitation of the Department of Education *and there are other eligibility requirements*.

**Exemption for the Disabled: \$13,400**

RSA 72:37 B

Eligible under Title 11 or Title XVI of the Federal Social Security Act

Principal home, own or occupy the real estate individually or jointly, or if the real estate is owned by a spouse, they must have been married for a least five consecutive years. Resident in the state for at least five years, net income of not more than \$26,000 if single. Net income of not more than \$35,000 if married *and there are other eligibility requirements*.

**Exemption for the Elderly:**

RSA 72:43-f

65 years of age to 74 years	\$45,000
75 years of age to 79 years	\$65,000
80 years of age or older	\$90,000

Principal home, own or occupy the real estate individually or jointly, or if the real estate is owned by a spouse, they must have been married for a least five consecutive years. Own net assess not in excess of \$60,000, excluding the value of person's residence. Resident in the state for at least three years. Net income of not more than \$26,000 if single. Net income of not more than \$35,000 if married *and there are other eligibility requirements*.

**Exemption for Solar Energy:**

RSA 72:63

Exempt from the assessed value solar energy system as defined in RSA 72:61 *and there are other eligibility requirements*.

**Low & Moderate Income Homeowner's Property Tax Relief:** The State of New Hampshire's Low and Moderate Property Tax Relief Program runs annually from May 1 – June 30. Taxpayers can receive relief of a portion of the State Education Property Tax. You may be eligible for this program if you are single with an adjusted gross income equal to or less and \$20,000; married or filing head of household with a adjusted gross income equal to or less than \$40,000; own a home subject to the State Education Property Tax; and reside in the home on April 1<sup>st</sup> of the tax year. Forms are available at the assessing office or contact 271-2192 or [www.nh.gov/revenue/forms/low-mod-program](http://www.nh.gov/revenue/forms/low-mod-program). Forms are required to be filed directly with the state.

# New Hampshire's Right to Know Law

*“Openness in the conduct of public business is essential to a democratic society. The purpose of [RSA 91-A- the Right to Know Law] is to ensure both the greatest possible public access to the actions, discussions and records of all public bodies, and their accountability to the people.” RSA 91-A:1*

**Meeting Notices:** Notice of a Public Meeting shall be posted with time and place at least 24 hours in advance of the meeting, in two (2) legal places- one of which can be the Town's website. **RSA 91-A:2 II**

**Posting Minutes:** Minutes should be available for public inspection no later than 5 business days after a public meeting. **RSA 91-A:4 IV** Non Public minutes must also be kept, unless the Board votes to **seal** them; they must be made available within 72 hours after the meeting. **RSA 91-A:3III**

**A meeting** is a quorum or a majority of the membership of a public body (Board, Commission, Committee) gathering in one place. Sometimes this happens by chance and that is all right as long as it was not convened for the purpose of discussing or acting upon matters of that public body. **RSA 91-A:2**

**Electronic Participation:** “A public body may, but is not required to, allow one or more members of the body to participate in a meeting by electronic or other means of communication for the benefit of the public and the governing body.” Example: by telephone or internet video. **RSA 91-A:2 III**

**Availability:** Every citizen during the regular or business hours of all public bodies or agencies, and on the regular business premises of such public bodies or agencies, has the right to inspect governmental records in the possession, custody, or control of such public bodies or agencies. There are exceptions to this law, and there is a fee associated with making copies. **RSA 91-A:4**

## **Statutory Reasons for going into Non Public Session:**

**RSA 91-A:3, II(a)** The dismissal, promotion, or compensation of any public employee or the disciplining, or investigation of any charges against him or her, unless the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.

**RSA 91-A:3, II(b)** The hiring of any person as a public employee.

**RSA 91-A:3, II(c)** Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the board, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.

**RSA 91-A:3, II(d)** Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.

**RSA 91-A:3, II(e)** Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against this board or any subdivision thereof, or against any member thereof because of his or her membership therein, until the claim or litigation has been fully adjudicated or otherwise settled

**RSA 91-A:3, II(i)** Consideration of matters relating to the preparation for and the carrying out of emergency functions

# Schedule of Town Property

<b>MAP - LOT</b>	<b>LOCATION</b>	<b>BUILDING</b>	<b>LAND</b>	<b>TOTAL</b>
250-001-000	Land, 4&6 Main Street		65,500	65,500
	Town Hall	272,000		272,000
	Police Department Facility	204,700		204,700
	New Durham Fire Station	<u>345,700</u>		<u>345,700</u>
		822,400	65,500	887,900
250-113-000	Land, 1 Birch Hill Road		43,500	43,500
	New Durham Public Library	<u>271,900</u>		<u>271,900</u>
		271,900	43,500	315,400
252-066-000	Land, 56 Tash Road		120,400	120,400
	Highway Garage & Transfer Station	<u>521,100</u>		<u>521,100</u>
		521,100	120,400	641,500
252-067-000	Land, Tash Road		13,100	13,100
251-022-000	Cemetery, Stockbridge Corner Road	2,400	54,800	57,200
250-011-000	Ball Field, 10 Smitty's Way	35,300	67,500	102,800
232-003-000	Old Dump Lot, Merrymeeting Road		3,300	3,300
240-045-000	Old Dump Lot, Brackett Road		51,500	51,500
240-007-000	Old Dump Lot, Brackett Road		61,900	61,900
121-081-000	Land, South Shore Road		13,400	13,400
250-080-000	Water Hole, Birch Hill Road		600	600
234-082-000	Land & Marsh Pond Dam, 361 Birch Hill Road	600,000	1,800	601,800
253-044-000	Land, 207 Old Bay Road		62,200	62,200
	Town Pound & Town Meeting House	<u>60,400</u>		<u>60,400</u>
		60,400	62,200	122,600
119-035-000	Town Beach, 6 South Shore Road	500	333,300	333,800
119-044-000	Town Parking Lot, South Shore Road	200	52,600	52,800
109-059-000	Land, North Shore Road (Fletcher Lot)		3,400	3,400
265-006-000	Land, Berry Road		4,100	4,100
251-021-001	Land, Berry Road		41,300	41,300
250-017-001	Easement, Downing's Pond		100,000	100,000
209-060	Land, Innsbruck Drive		4,400	4,400
253-030	241 Old Bay Road	2,000	44,100	46,100
264-041	Land, Bennett Road		<u>56,100</u>	<u>56,100</u>
<b>TOTAL TOWN PROPERTY</b>				<b><u>\$ 3,515,000</u></b>
<b><u>CONSERVATION LANDS</u></b>				
251-023-000	Shirley Forest, Stockbridge Corner Road		178,900	178,900
251-021-000	Shirley Forest, Stockbridge Corner Road	7,100	236,600	243,700
252-042-000	Land, Drew Road		64,700	64,700
252-055-000	Land, Drew Road		<u>70,600</u>	<u>70,600</u>
<b>TOTAL CONSERVATION LANDS</b>				<b><u>\$ 557,900</u></b>

# TOWN OF NEW DURHAM

P.O.Box 207, New Durham, NH 03855  
ph: 603-859-2091  
fx: 603-859-6644

---

## MUNICIPAL VOLUNTEER APPLICATION

### New Durham Talent Bank Application *"Good Government starts with you!"*

If you are interested in serving on a town committee or wish to volunteer for any vacancy, please complete this form and mail it to:

**Board of Selectmen, Talent Bank, PO Box 207, New Durham, NH 03855.**

\_\_\_\_\_  
Name

\_\_\_\_\_  
Home Telephone

\_\_\_\_\_  
Address

\_\_\_\_\_  
Committee Interest

\_\_\_\_\_  
Experience

\_\_\_\_\_  
Education or Special Training

\_\_\_\_\_  
Previous Municipal Offices held, or similar volunteer experiences

# Town of New Durham

## March 8, 2016 Election Results

The New Durham Town Election was held on Tuesday, March 8, 2016 in the New Durham School Gymnasium, located at 7 Old Bay Road, New Durham, NH. Moderator Cecile Chase called the Town Election to order at 8:00 a.m. and declared that the polls would remain open until 7:00 p.m. Moderator Chase publicly inspected the town and school district's ballot boxes and then locked the two boxes for voting. The Moderator certified that the electronic counting device and memory cards had passed the testing requirements, verified that all seals were intact, and that all access logs were signed. The Moderator displayed the zero tape and turned on the counting device. The tape showed that the starting count for each candidate question was zero. The voting by official ballot included all warrant articles.

As per RSA 659:49, absentee ballots were processed after 10:00 a.m. The Supervisors of the Checklist certified that there were 1833 voters on the checklist when the polls opened. Four new voters registered at the polls with the Supervisors of the Checklist. At 7:10 p.m. Moderator Chase reported the preliminary results from the counting device tape. All ballots were reviewed and the write-in votes were added to the totals. A total of five hundred five (505) ballots were cast, of which 56 were absentee ballots.

### ARTICLE 1: Election of Town Offices

<b>For Selectman</b>	3 Years	Vote for not more than one:
<b>David W. Swenson</b>		<b>299</b>
Elizabeth Cantrall		184
Robert H. Kroepel		10
Write in		1
Blanks		11
<b>For Moderator</b>	2 Years	Vote for not more than one:
<b>Cecile Chase</b>		<b>427</b>
Write in		11
Blanks		67
<b>For Town Clerk</b>	3 Years	Vote for not more than one:
Shyar Michalski		39
Stephanie Lisle MacKenzie		433
Write in		0
Blanks		33
<b>For Planning Board</b>	3 Years	Vote for not more than two:
<b>Scott Drummey</b>		<b>387</b>
<b>Dorothy Veisel write in</b>		<b>4</b>
Write in		23
Blanks		596
<b>For Library Trustee</b>	3 Years	Vote for not more than two:
<b>Richard Leonard</b>		<b>290</b>
Theresa Jarvis		91
<b>William J. Kendrick</b>		<b>236</b>
Write in		0

# Town of New Durham

## March 8, 2016 Election Results

Blanks		293
<b>For Library Trustee</b>	1 Year	Vote for not more than one:
<b>Lee Newman</b>		<b>398</b>
Write in		6
Blanks		101
<b>For Supervisor of the Checklist</b>	6 Years	Vote for not more than one:
<b>Patricia E. Grant</b>		<b>416</b>
Write in		1
Blanks		88
<b>For Trustee of the Trust Funds</b>	3 Years	Vote for not more than one:
<b>Fred Quimby</b>		<b>423</b>
Write in		3
Blanks		79
<b>For Cemetery Trustee</b>	3 Years	Vote for not more than one:
<b>Michele Kendrick</b>		<b>429</b>
Write in		1
Blanks		75

### **ARTICLE 2: Operating Budget**

Shall the Town raise and appropriate as an **Operating Budget**, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by the vote of the first session, for the purposes set forth therein, totaling **\$2,796,608**. Should this article be defeated, the default budget shall be **\$2,856,009**, which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the governing body may hold a special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

Estimated Tax Rate Impact- 2016 Proposed Budget \$4.59 per \$1,000 assessed evaluation.

Estimated Tax Rate Impact- 2016 Default Budget \$4.74 per \$1,000 assessed evaluation.

The Board of Selectmen recommends this article by a 3 to 0 vote.

The Budget Committee recommends this article by a 5 to 0 vote.

<b>YES: 380</b>	<b>PASSED</b>
NO: 100	
BLANKS: 25	

### **ARTICLE 3: RSMS - Special Warrant Article**

To see if the Town will vote to raise and appropriate the sum of **\$300,000** for the purposes of a **Road Program (RSMS)** and to meet said appropriation by an application of up to \$108,000 from Highway Block Grant Aid, \$49,000 from the Road Construction Capital Reserve Fund and the remainder of \$143,000 to come from taxation.

Estimated Tax Rate Impact. \$0.35 per \$1,000 assessed evaluation.

The Board of Selectmen recommends this article by a 3 to 0 vote.

The Budget Committee recommends this article by a 5 to 0 vote.



# Town of New Durham

## March 8, 2016 Election Results

**YES: 372**      **PASSED**  
 NO: 113  
 BLANKS: 20

**ARTICLE 4: Capital Reserve Funds - Special Warrant Article**

To see if the Town will vote to raise and appropriate the sum of **\$184,800** to be placed in previously established **Capital Reserve Funds** as follows, with said funds to come from taxation.

Account	2016
Highway Trucks	\$55,100
Police Cruiser	\$20,000
Fire Truck	\$48,700
Highway Equipment	\$7,000
Hydrants	\$2,000
Solid Waste Facilities Equipment	\$12,000
Public Safety Facilities Improvements	\$10,000
Milfoil	\$10,000
Fire Department Ancillary Equipment	\$15,000
Vehicle & Equipment Maintenance	\$5,000

(Majority vote required)

**Special Warrant Article**

Estimated Tax Rate Impact \$0.45 per \$1,000 assessed evaluation.

The Board of Selectmen recommends this article by a 3 to 0 vote.

The Budget Committee recommends this article by a 5 to 0 vote.

**YES: 376**      **PASSED**  
 NO: 110  
 BLANKS: 19

**ARTICLE 5: Expendable Trust Funds - Special Warrant Article**

To see if the Town will vote to raise and appropriate the sum of **\$12,000** to be placed in previously established **Expendable Trust Funds** as follows, with said funds to come from taxation.

Account	2016
Forest Fire Control	\$2,000

# Town of New Durham

## March 8, 2016 Election Results

Accrued Benefits Liability	\$10,000
----------------------------	----------

(Majority vote required)

**Special Warrant Article**

Estimated Tax Rate Impact \$0.03 per \$1,000 assessed evaluation.

The Board of Selectmen recommends this article by a 3 to 0 vote.

The Budget Committee recommends this article by a 5 to 0 vote.

**YES: 363 PASSED**

NO: 120

BLANKS: 22

### **ARTICLE 6: 1772 Meetinghouse Restoration - Special Warrant Article**

To see if the Town will vote to raise and appropriate the sum of **\$45,000** to be placed in the previously established **1772 Meetinghouse Restoration** Capital Reserve Fund and to meet said appropriation by taxation of \$10,000 and \$35,000 from the Unassigned Fund Balance.

(Majority vote required)

**Special Warrant Article**

Estimated Tax Rate Impact \$0.025 per \$1,000 assessed evaluation.

The Board of Selectmen recommends this article by a 3 to 0 vote.

The Budget Committee recommends this article by a 5 to 0 vote.

**YES: 255 PASSED**

NO: 224

BLANKS: 26

### **ARTICLE 7: Shirley Forest Trust Fund - Special Warrant Article**

To see if the Town will vote to spend **\$4,000** from the **Shirley Forest Trust Fund** to invest in the reclamation of the Town gravel pit located on the Shirley Forest Trust lands.

(Majority vote required)

**Special Warrant Article**

Estimated Tax Rate Impact \$0.00 per \$1,000 assessed evaluation.

The Board of Selectmen recommends this article by a 3 to 0 vote.

The Budget Committee recommends this article by a 5 to 0 vote.

**YES: 377 PASSED**

NO: 105

BLANKS: 23

### **ARTICLE 8: Elect Zoning Board**

To see if the Town will vote to alter the manner in which positions on the Zoning Board of Adjustment are filled from appointment by the Board of Selectmen to election, in accordance with RSA 673:3.

[Note: Under the statute, if this Article is adopted, members will continue to be appointed by the Selectmen until the Town election of 2017 at which time they will be elected to take office as the terms of appointed members expire. Thereafter, board members are elected for 3-year terms. If this Article is not adopted, members of the Zoning Board of Adjustment will continue to be appointed by the Selectmen as they currently are.]

(Majority vote required)

**YES: 279 PASSED**

NO: 191

BLANKS: 35

# Town of New Durham

## March 8, 2016 Election Results

### **ARTICLE 9: Elect Budget Committee**

To see if the town will vote to alter the manner in which positions on the Budget Committee are filled from appointment by the Town Moderator to election, in accordance with RSA 669:17 and 32:15.

[Note: Under the statute(s), if this Article is adopted, members will continue to be appointed by the Town Moderator until the Town election of 2017 at which time the terms of all appointed members shall cease and new members will be elected for staggered terms of 3, 2 and 1 year terms. Thereafter, board members are elected for 3-year terms. If this Article is not adopted, members of the Budget Committee will continue to be appointed by the Town Moderator as they currently are].

(Majority vote required)

**YES: 263      PASSED**  
**NO: 206**  
**BLANKS: 36**

### **ARTICLE 10: Increase Size of Board of Selectmen – by Petition**

To see if the Town will vote to increase the size of the Board of Selectmen from three (3) members to five (5) members. RSA 41-b If approved, voting for the additional members shall occur on the 2017 Town Ballot. RSA 41:8-e

(Majority vote required)

By Petition

**YES: 203      FAILED**  
**NO: 284**  
**BLANKS: 18**

### **ARTICLE 11: Appointment of Fire Chief - by Petition**

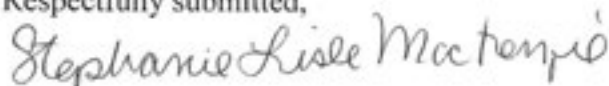
Moderator Chase read the Article #11 as follows: To see if the Town will vote to elect the Town of New Durham Fire Chief who shall be a town resident eliminating the appointment of the Fire Chief by the Board of Selectmen. The term of office shall be for two years. If approved, voting shall occur on the 2017 Town Ballot. Passage of this article shall rescind the term of appointment of the current Fire Chief. RSA 154:1 I(c), RSA 154:IV

(Majority vote required)

By Petition

**YES: 222      FAILED**  
**NO: 264**  
**BLANKS: 19**

Respectfully submitted,



Stephanie Lisle MacKenzie, Town Clerk

## Town of New Durham March 10, 2015 Election Results

The New Durham Town Election was held on Tuesday, March 10, 2015 in the New Durham School Gymnasium, located at 7 Old Bay Road, New Durham, N.H. Moderator Cecile Chase called the Town Election to order at 8:00 AM and declared that the polls would remain open until 7:00 PM. Moderator Chase publicly inspected the town and school district's ballot boxes and then locked the two boxes for voting. The Moderator certified that the electronic counting device and memory cards had passed the testing requirements, verified that all seals were intact, and that all access logs were signed. The moderator displayed the zero tape and turned on the counting device. The tape showed that the starting count for each candidate question was zero. The voting by official ballot included all warrant articles.

As per RSA 659:49, absentee ballots were processed after 10:00 PM. The Supervisors of the Checklist certified that there were one thousand nine hundred-eight (1,908) registered voters on the checklist when the polls opened. Five (5) new voters registered at the polls with the Supervisors of the Checklist. At 7:10 PM Moderator Chase reported the preliminary results from the counting device tape. All ballots reviewed and the write-in votes were added to the totals. A total of three hundred eighty-eight (388) ballots were cast, of which thirty-six (28) were absentee ballots.

### ARTICLE 1: Election of Town Offices

**For Selectman** 3 Years Vote for not more than ONE.

<b>Gregory Anthes</b>	<b>282</b>
Theresa Jarvis Write-in	91
Catherine Orlowicz Write-in	1
Blanks	14

**For Planning Board** 3 Years Vote for not more than ONE.

<b>Theresa Chabot</b>	<b>319</b>
Paul Berry Write-in	1
Theresa Jarvis Write-in	1
Cathy Allyn Write-in	1
John Chamberlin Write-in	1
Dorothy Veisel Write-in	2
Katie Woods Write-in	1
George Gale Write-in	1
Blanks	61

**For Cemetery Trustee** 3 Years Vote for not more than ONE.

<b>Jennifer Bourassa</b>	<b>333</b>
Chester Porter Write-in	1
Catherine Orlowicz Write-in	1
Dorothy Veisel Write-in	1
Amy DiYorio Write-in	1
Blanks	51

**For Library Trustee** 3 Years Vote for not more than ONE.

<b>Joan Martin</b>	<b>268</b>
Dorothy Veisel Write-in	68
Dorothy B Write-in	1
Theresa Chabot Write-in	1
Karen Kratovil Write-in	1
Blanks	49

**For Trustee of Trust Funds** 3 Years Vote for not more than ONE.

<b>David Allyn</b>	<b>329</b>
Chester Porter Write-in	1
Tony Bonanno Write-in	1
Blanks	57

**Town of New Durham**  
**March 10, 2015 Election Results**

**ARTICLE 2: Zoning and Land Use Ordinance**

Are you in favor of the adoption of the comprehensive revision of the existing Zoning and Land Use Ordinance proposed by the Planning Board? The comprehensive revisions include substantial editorial revisions as well as the following amendments:

**Zoning Article III:** Amendments to the definitions of Buildable Lot; Building & Accessory Building; Camping Area & Campground; Camping, Organized Youth Camp; Commercial Docking Facility; and Structure;

**Zoning Article V:** Amendment to clarify that road frontage is required for all buildable lots, except as permitted by Zoning Board of Adjustment, as required by RSA 674:41, II;

**Zoning Article V:** Amendment to allow Woodlots of less than 10 acres, subject to certain conditions, with temporary campers allowed for a period not to exceed 60 days;

**Zoning Article VII:** Amendment to the criteria for uses allowed by Special Exception and for Camping Areas and Campgrounds.

**Zoning Article VIII:** Amendments to the Residential-Recreational-Agricultural District, including: the regulation of Accessory Dwelling Units; Restriction of Two Family Dwellings whenever road access, fire safety, terrain or other environmental factors may be detrimental to public health and safety; Home Occupations are permitted subject certain conditions; and the Ordinance is clarified to require a special exception for Multi-Family uses.

**Zoning Article IX:** Amendments to the Town Center Mixed Use Zoning District, including: Multi-Family Uses are allowed by Conditional Use Permit (rather than by Special Exception); Agricultural and Forestry Uses are allowed, except where such uses create a public nuisance; Non-residential uses are allowed as part of a Mixed Use Development; Use of regulated substances by Dental or Health Care Facilities is clarified to be permitted; and clarification that all Multi-family and Non-Residential uses are subject to site plan and/or subdivision review.

**Zoning Article XIV:** Amendments to the Shorefront Conservation District, including: minimum criteria for Shorefront Common Areas for certain residential and commercial developments including: minimum shore frontage requirements; required swimming areas; and parking requirements.

**Zoning Article XX:** Alteration or Expansion of Non-Conforming Uses or Property which make such uses or property more non-conforming is prohibited. In addition, a 75 foot setback is required for buildings from any water body or river course from Flood Hazard Areas.

This Article is recommended by the Planning Board by a 5 to 0 vote.

Majority vote required

<b>YES</b>	<b>201</b>	<b>PASSED</b>
NO	133	
Blanks	54	

**ARTICLE 3: Operating Budget**

Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **\$2,896,300**? Should this article be defeated, the default budget shall be **\$2,889,804**, which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the governing body may hold on special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

The Board of Selectmen recommends this article by a 2 to 1 vote.

The Budget Committee recommends this article by a 4 to 1 vote.

Majority vote required

**Town of New Durham  
March 10, 2015 Election Results**

Estimated Tax Rate Impact- 2015 Proposed Budget      \$ **4.97** per \$ 1,000 assessed evaluation.  
Estimated Tax Rate Impact- 2015 Default Budget      \$ **4.96** per \$ 1,000 assessed evaluation.

**YES    255                    PASSED**  
NO      110  
Blanks 23

**ARTICLE 4: Road Surface Management System**

To see if the Town will vote to raise and appropriate the sum of **\$256,050** for the purpose of the Road Surface Management System for 2015. The sum is to be partially offset by Highway Block Grant Aid of **\$97,686**, with **\$83,364** to come from the Road Construction Capital Reserve Fund, and the remainder to come from the Unassigned Fund Balance.

The Board of Selectmen recommends this article by a 3 to 0 vote.

The Budget Committee recommends this article by a 5 to 0 vote.

Majority vote required

Special Warrant Article  
\$ 0.00 per \$ 1,000 assessed evaluation.

Estimated Tax Rate Impact

**YES    334                    PASSED**  
NO      39  
Blanks 15

**ARTICLE 5: Establish Fire Department Ancillary Equipment- Non-Vehicle Fund**

To see if the Town will vote to (i) establish a Capital Reserve Fund (CRF) known as the Fire Department Ancillary Equipment- Non-Vehicle Fund. This fund will be for the purchase of non-vehicle equipment with a total cost of greater than or equal to \$2,500. Fire Department equipment that would be covered by this Capital Reserve Fund would include but are not limited to: Self Contained Breathing Apparatus, Thermal Imaging Cameras, Hydraulic Rescue Tools and Fire Hose and Nozzles, etc. (ii) Raise and appropriate **\$36,000** to be placed in said fund with said funds to come from the Unassigned Fund Balance.

(iii) Appoint the Board of Selectmen as the agents to expend.

The Board of Selectmen recommends this article by a 3 to 0 vote.

The Budget Committee recommends this article by a 5 to 0 vote.

Majority vote required

Special Warrant Article  
\$ 0.00 per \$ 1,000 assessed evaluation.

Estimated Tax Rate Impact

**YES    306                    PASSED**  
NO      62  
Blanks 20

**ARTICLE 6: Discontinue the “Planning, Designing, and Construction of a Satellite Fire Station” CR F**

To see if the Town will vote to discontinue the “Planning, Designing, and Construction of a Satellite Fire Station” Capital Reserve Fund created by Article 16 in 2007. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the Town’s Unassigned Fund Balance.

Majority vote required

\$ 0.00 per \$ 1,000 assessed evaluation.

Estimated Tax Rate Impact

**YES    291                    PASSED**  
NO      78  
Blanks 19

**Town of New Durham  
March 10, 2015 Election Results**

**ARTICLE 7: Discontinue the “Construction Expansion of Highway Garage” CRF**

To see if the Town will vote to discontinue the “Construction Expansion of Highway Garage” Capital Reserve Fund that was created by Article 14 in 2007. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the Town’s Unassigned Fund Balance.

Majority vote required

Estimated Tax Rate Impact \$ 0.00 per \$ 1,000 assessed evaluation.

**YES 285 PASSED**  
NO 78  
Blanks 25

**ARTICLE 8: Discontinue the “Fuel Pump” CRF**

To see if the Town will vote to discontinue the “Fuel Pump” Capital Reserve Fund that was created by Article 6 in 2012. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the Town’s Unassigned Fund Balance.

Majority vote required

Estimated Tax Rate Impact \$ 0.00 per \$ 1,000 assessed evaluation.

**YES 297 PASSED**  
NO 31  
Blanks 60

**ARTICLE 9: Previously Established Capital Reserve Funds**

To see if the Town will vote to raise and appropriate the sum of \$ 290,000 to be placed in previously established Capital Reserve Funds as follows, with said funds to come from taxation.

NAME	ESTABLISHED	APPROPRIATION
Highway Truck	March 04, 1988 Article 9	\$ 57,000
Police Cruiser	March 15, 2000 Article 7	\$ 35,000
1772 Meeting House Restoration	March 15, 2000 Article 14	\$ 10,000
Fire Truck	March 12, 2003 Article 11	\$ 50,000
Highway Equipment	March 15, 2006 Article 12	\$ 20,000
Library Facilities	March 13, 2007 Article 7	\$ 1,000
Milfoil	March 09, 2009 Article 7	\$ 15,000
Road Reconstruction	March 10, 2010 Article 5	\$ 80,000
Solid Waste Facilities Equipment	March 10, 2010 Article 14	\$ 12,000
Public Safety Facilities	March 10, 2010 Article 17	\$ 10,000

The Board of Selectmen recommends this article by a 3 to 0 vote.

The Budget Committee recommends this article by a 4 to 1 vote.

Majority vote required

Estimated Tax Rate Impact **Special Warrant Article**  
\$ 0.69 per \$ 1,000 assessed evaluation.

**YES 265 PASSED**  
NO 103  
Blanks 20

**Town of New Durham  
March 10, 2015 Election Results**

**ARTICLE 10: Previously Established Expendable Trust Funds**

To see if the Town will vote to raise and appropriate the sum of \$ 8,000 to be placed in previously established Expendable Trust Funds as follows, with said funds to come from the Unassigned Fund Balance.

NAME	ESTABLISHED	APPROPRIATION
Computer Systems and Office Equipment	March 13, 1996 Article 11 Revised March 9, 2011- Article 26	\$ 3,000
Accrued Benefits	March 13, 1996 Article 16	\$ 5,000

The Board of Selectmen recommends this article by a 3 to 0 vote.

The Budget Committee recommends this article by a 5 to 0 vote.

Majority vote required

Estimated Tax Rate Impact

**Special Warrant Article**

\$ 0.00 per \$ 1,000 assessed evaluation.

**YES 303 PASSED**  
NO 74  
Blanks 11

**ARTICLE 11: Spend from the Shirley Forest Trust**

To see if the Town will vote to spend \$4,000 from the Shirley Forest Trust to invest in silviculture activities as recommended in the Shirley Forest Management Plan, with said funds to come from the John Shirley Trust.

The Board of Selectmen recommends this article by a 2 to 1 vote.

The Budget Committee recommends this article by a 5 to 0 vote

Majority vote required

Estimated Tax Rate Impact

**Special Warrant Article**

\$ 0.000 per \$ 1,000 assessed evaluation.

**YES 303 PASSED**  
NO 70  
Blanks 15

**ARTICLE 12: Conservation Commission Members**

To see if the Town will vote to decrease the Conservation Commission from six to five members.

Majority vote required

**YES 294 PASSED**  
NO 75  
Blanks 19

Respectfully Submitted,

Carole Ingham  
Town Clerk



# NEED ASSISTANCE?

## TOWN OFFICE & BOARD HOURS

**Emergency Only – Police, Fire and Ambulance 9-1-1**

---

**Address:** Town of New Durham  
4 Main Street  
New Durham, NH 03855

**Mailing Address:** PO Box 207  
New Durham, NH 03855

**Web Address:** <http://www.newdurhamnh.us>

---

**Assessing Office:** Town Hall of New Durham - 4 Main Street  
Tel: 603-859-2091  
Jeff Earls, Assessor  
Laura Zuzgo, Administrative Asst. – [ndassessing@newdurhamnh.us](mailto:ndassessing@newdurhamnh.us)  
Office Hours: Mon. & Wed. 9:00 AM- 4:00 PM,  
Tues. 9:00 AM- 7:00 PM

**See the Assessing  
Administrative Assistant for**

Assessors Cards  
Intent to Cut Applications  
Current Use Applications  
Exemptions / Tax Credits  
John Shirley Cemetery Plots  
Scheduling appointments with the Assessor

---

**Building Inspector:** New Durham Town Hall, 4 Main Street  
**Code Enforcement Officer:** Tel: 603-859-2091  
Peter Varney  
E-mail: [pvarney@newdurhamnh.us](mailto:pvarney@newdurhamnh.us)  
Office Hours: Tuesday & Wednesday- 9:00 AM to 11:30 AM

**See the Building Inspector for:**

All Building Permit Applications  
Driveway Permit Applications  
Inspection Requests  
Code Enforcement

---

**Dept. of Public Works:** New Durham Highway Garage, 56 Tash Road  
Tel: 603-859-8000  
Mike Gingras, Director – [mgingras@newdurhamnh.us](mailto:mgingras@newdurhamnh.us)  
Office Hours: Monday through Friday – 7:00 AM to 3:30 PM

---

**Emergency Management:** New Durham Town Hall, 4 Main Street  
Tel: 603-859-2091  
Peter Varney, Director  
E-mail: [pvarney@newdurhamnh.us](mailto:pvarney@newdurhamnh.us)

<b>Finance Officer</b>	New Durham Town Hall, 4 Main Street Tel: 603-859-2091 Jennifer Correia, Finance Officer ndfunds@newdurhamnh.us
<b>Fire Department:</b>	New Durham Fire Station, 6 Main Street Tel: 603-859-3333 or 603-859-3473 Peter Varney Chief – ndfd@newdurhamnh.us David Stuart – Forest Fire Warden – nddepchief@newdurhamnh.us
<b>Health Officer:</b>	New Durham Town Hall, 4 Main Street Tel: 603-859-2091 Peter Varney - E-mail: pvarney@newdurhamnh.us Office Hours: Tuesday & Wednesday 9:00 AM TO 11:30 PM
<b>See the Health Officer for:</b>	Septic system failure Water contamination Unsanitary living conditions
<b>Historical Records:</b>	New Durham Town Hall, 4 Main Street Tel: 603-859-4643 Catherine Orlowicz, Town Historian – cathyo@tds.net Cheryl Cullimore, Associate
<b>Land Use Office:</b>	Town Hall of New Durham - 4 Main Street Tel: 603-859-2091 Laura Zuzgo, Land Use Administrative Assistant - ndassessing@newdurhamnh.us Planning/Zoning/Conservation Office Office Hours: Mon. & Wed. 9 AM – 4:00 PM, Tues. 9 AM to 7 PM
<b>See the Land Use Office for:</b>	Planning Board Applications Zoning Board of Adjustment Applications Conservation Applications
<b>Library:</b>	2 Old Bay Road Tel: 603-859-2201 Fax: 603-859-0216 Website: <a href="http://newdurhamlibrary.org/">http://newdurhamlibrary.org/</a> Cathy Allyn – Director - newdurhamlibrary@gmail.com Library Hours: Monday through Thursday – 1:00 PM to 7:00 PM, Friday – 10:00 AM to 5:00 PM, Saturday – 10:00 AM to 1:00 PM.

**Police Department:** New Durham Police Station, 4 Main Street  
Chief Shawn Bernier: 603-859-0206, [sbernier@newdurhamnh.us](mailto:sbernier@newdurhamnh.us)  
Sgt. Reggie Meattey: 603-859-4380, [rmeattey@newdurhamnh.us](mailto:rmeattey@newdurhamnh.us)  
Patrol Officers: 603-859-0207, [patrol@newdurhamnh.us](mailto:patrol@newdurhamnh.us)  
Tel: 603-859-2752 (Non-Emergency)  
Amy Smith, Administrative Assistant, [asmith@newdurhamnh.us](mailto:asmith@newdurhamnh.us)  
Office Hours: Monday through Thursday 8:00 AM to 3:00 PM

---

**Recreation Department:** New Durham Town Hall, 4 Main Street  
Tel: 603-859-5666  
Nichole Hunter, Director – [ndrec@newdurhamnh.us](mailto:ndrec@newdurhamnh.us)  
Like Us on Facebook

**See the Recreation Department for:**

Swimming lessons (child and adult)  
Team sports information and registration (soccer, baseball, t-ball, basketball and softball).  
Special event information  
Town beach activities  
Holiday events  
Volunteer and volunteer coaching positions  
Bingo and cribbage

---

**Selectmen's Office:** New Durham Town Hall, 4 Main Street  
Tel: 603-859-2019  
Scott Kinmond, Town Administrator – [skinmond@newdurhamnh.us](mailto:skinmond@newdurhamnh.us)  
David Bickford, Chairman, [dbickford@newdurhamnh.us](mailto:dbickford@newdurhamnh.us)  
David Swenson, Vice Chair [dswenson@newdurhamnh.us](mailto:dswenson@newdurhamnh.us)  
Greg Anthes, Selectman [ganthes@newdurhamnh.us](mailto:ganthes@newdurhamnh.us)  
Office Hours: Monday through Friday - 9:00 AM - 4 PM or by appointment

**See the Selectmen's Office for:**

Town Bids  
Building Permission on Private and Class 6 roads  
State Statutes  
Raffle Permits  
Blasting Permits  
Hawkers Permits

---

**Town Clerk/Tax Collector:** Town Hall of New Durham - 4 Main Street  
Tel: 603-859-2091  
Stephanie MacKenzie, Town Clerk/Deputy Tax Collector – [ndclerk@newdurhamnh.us](mailto:ndclerk@newdurhamnh.us)  
Donna Young, Tax Collector/Deputy Town Clerk – [ndcollector@newdurhamnh.us](mailto:ndcollector@newdurhamnh.us)  
Office Hours Monday, Wednesday, Thursday & Friday – 9:00 AM to 4:00 PM, Tuesday – 9 AM to 7 PM & the last Saturday of the month – 9:00 AM to 12:00 PM unless otherwise posted

**See the Town Clerk for:**

Motor Vehicle Registrations  
Dog Licenses  
Birth, Marriage, Divorce, Dissolution & Death Certificates  
Voter Registrations  
Election Processes  
Wetlands Applications  
Research & General Information  
Transfer Station Stickers & Coupons  
OHRV Registrations  
Boat Registrations

**See the Tax Collector for:**

Tax Payments  
Inquiries about Taxes

---

**Transfer Station/Recycling Center:** 56 Tash Road  
Tel: 603-859-8080  
Joseph Bloskey, Foreman  
Hours: Friday, Saturday, Sunday & Monday 9:00 AM -5:00 PM

---

**Welfare Department:** New Durham Town Hall, 4 Main Street  
Tel: 603-859-2091  
Scott Kinmond, Welfare Administrator – [skinmond@newdurhamnh.us](mailto:skinmond@newdurhamnh.us)  
Laura Zuzgo, Administrative Asst.– [ndassessing@newdurhamnh.us](mailto:ndassessing@newdurhamnh.us)  
Office Hours: Tuesday through Friday – 9:00 AM to 1:00 PM.  
Emergency: 603-859-2091

**See the Welfare Department for:**

Emergency aid

# Town of New Durham, New Hampshire



Town Department Reports



# 1772 Meetinghouse Restoration Committee

Thanks to an influx of monies voted on in March, and an extension approval for the 2012 grant for \$13,000 from Land and Community Heritage Investment Program, enough funds exist to begin work.

Steven Bedard, who prepared the Historical Structures Report in 2009, offered his services pro bono to conduct a study update, to include phase estimates for restoration structure stabilization and additional restoration work. Mr. Bedard received assistance from Steve Fifield, who submitted a proposal for exterior and structural work.

Mr. Bedard indicated in his update that the roof structure and asphalt roofing has deteriorated considerably. A stable foundation is the first step in restoration, and Mr. Bedard has recommended a pinned concrete footing foundation.

Other issues in play are the extent of roof structure repair to be carried out.

Much of the restoration work is expected to be done in 2017.

Respectfully submitted  
The 1772 Meetinghouse Restoration Committee



# Assessor

In 2017 appraisers from Cross Country Appraisal Group, LLC will be visiting 1/3 of the Town's properties to verify the assessing information. One third of the properties will be visited in the following two years so all properties will have been visited before the revaluation in 2020. If your property is part of the group being visited this year you should receive a post card notifying you that an appraiser will be visiting.

The appraisers are there to measure the exterior of all buildings on the property and if the homeowner or occupant is home will ask to walk through the interior of the house. If nobody is home the appraisers will measure the outside of the buildings and leave a note stating that they were at the property and that the homeowner will be contacted at a later date to request an interior inspection.

Items of interest to the appraiser will be type of heat, flooring, walls, number of bedrooms and bathrooms, the age of the roof, windows, furnace, carpet and the last time the kitchen or baths were updated. The homeowner should point out any problems with the property such as wet basement, leaky roof, and inoperable fireplaces.

All appraisers have ID badges and signs on their cars. A list of the appraisers with their pictures and license information is available at the Town Office and Police Station. The appraisers will only enter a property if there is a person 18 years of age or older to show them through the property. Entrance to the property is not mandatory but it will help insure that your next assessment will be accurate. If you do not want an appraiser going on your property, please contact Laura Zuzgo at the Town Office at 859-2091.

If you would like to meet with Jeff Earls the Assessor or have questions on your assessment please call the number above to set up an appointment. The assessor is in the Town Office on the last Wednesday of the month.

Respectfully Submitted  
Jeff Earls, Assessor



# Zechariah Boodey House

On behalf of the Zechariah Boodey House Committee I am pleased to present this Annual Report for activities and events occurring in 2016.

Attendance at the annual Alton Rotary Home Show began the year. The Committee shared their vision with attendees for the future plans of this historic building by using displays of post and beam joinery and tools used in the trade, video taken during the dismantling, photographs of the house, and conceptual plans for reconstruction. This popular and successful event provided an opportunity to develop relationships/partnerships with interested persons whom expressed genuine interest in being a part of this project.

July 30, 2016 Site Celebration Day was a grand success. Attendees had the opportunity to visualize the vision for reconstruction of the Boodey House and the proposed barn on the site, and the future uses for this venue. Wooden stakes outlined the layout for the locations of the buildings on the property, and open doors welcomed the guests. The visitors were physically able to interact with demonstrators who shared their skills and talent. Those demonstrating their skills were civil war re-enactors, master stone mason, fiber artisans, timber framer, herbalist, potter, old school house display, open hearth cooking, and children's activities. Demonstrators and visitors provided valuable feedback regarding their experience, which will be helpful when planning future events and activities. The Committee would like to thank all who contributed to the success of this event, the Police, Fire, Highway and Recreation Departments, the Board of Selectmen, Town Administrator, our demonstrators and our visitors.

The beginning of autumn the Committee held Music on the Ridge event, at the Historic Free Will Baptist Church with music provided by "Artful Noise String Quartet." Our sincere appreciations are extended to Pastor Nason for his support by granting permission to use the Church for this special occasion.

Our fundraising activities have continued during the year, with a balance at the time of this writing are \$11,645.40. This total doesn't include any accumulated interest since August 2016.

The Committee's membership numbers grew during 2016, welcoming two new members, Fran Frye and Tatiana Cicuto. This project has already benefited from their fresh eyes and various skills and talents.

The Committee proudly completed their first edition of the Marketing Plan for the Zechariah Boodey House and Barn. *"This project is preserving the past to support the future."* The Committee has undertaken a substantial project to expand access to our historic and cultural heritage. The restoration, reconstruction and repurposing of Zechariah Boodey House, a historical building from our past, and the addition of a barn will be a cornerstone connection to local businesses and other surrounding historical and cultural entities encouraging growth in our communities' local economy. This building will yield a location, available to a vast variety of people, for social, educational, and civic events. The Marketing Plan is a blueprint to be used to implement the steps for successful completion of this project. This plan has been submitted to the Board of Selectmen for their review and input. At the time of this report, a workshop to review the plan with the Board is scheduled for January 2017.

In closing, I wish to express a heartfelt thank you to the Committee, Sherry Cullimore, Crissa Evans, Fran Frye, and Tatiana Cicuto, for their dedication, energy, talent, skills, and loyalty to this endeavor. It is an honor and a pleasure working with this group of women.

Respectfully Submitted;

Catherine Orlowicz, Chair

# Budget Committee

On behalf of the *appointed* Budget Committee, I am pleased to submit the following 2016 Annual Report to the citizens of New Durham.

According to RSA 32:1, the purpose of the budget committee is "to assist voters in the prudent appropriation of public funds." We are tasked with holding hearings for the operating budget and on all money warrant articles being proposed. Additionally, the committee completes quarterly review of current year expenditures, with input provided by those responsible for their budgets.

Our goal is to present a budget for voter approval that will provide essential services in our town, and adequately fund our reserve accounts for the future. Preparing a budget that addresses current as well as future needs, while keeping tax increases as low as possible is our responsibility, but it is also our challenge.

In September the Board of Selectmen and Budget Committee met to collectively set forth goals and objectives. The goal set forth was to hold the operating budget within +/- 1% of the 2016 operating budget, while maintaining a certain level of service that the residents of New Durham have come to expect. With this in mind the proposed operating budget for 2017 is reduced by approximately \$45,374 when compared to 2016 operating budget requests.

The 2017 budget process involved department heads presenting their budget request to the Board of Selectman. The Board reviewed the requests and made their recommendations. Then the Budget Committee met with the Department Heads reviewing their requests, considered the Selectmen's recommendations, any recommendation forwarded by the CIP/Planning Board, and voted on the budgets. As one might expect there are a few lines in the operating budget that the two reviewing bodies did not agree as to the level of funding. A little debate and disagreement is normal in this process. Both bodies conducted the proceedings with civility and respect, thus a good result was reached for the community. The goal has been achieved and the Budget Committee's 2017 operating budget is being presented to the voters with good-faith recommendations from which to approve this budget. In the end, the voters are the ones who will decide what the budget will be.

I would like to thank all department heads, their support people, Town Administrator Scott Knmond, the Board of Selectmen, the members of the public whom provided feedback, and to the members of the Budget Committee for their time and efforts give towards this budget process.

In closing on behalf of the Budget Committee, I would like to express the committee's appreciation to two long term members for their services and contributions given on behalf of the citizens of this town. They have contributed many hours, knowledge, expertise and level headed decision making skills, during challenging times, while serving. Thank you David Curry for your leadership as Chair, and David Shagoury, Vice Chair. On behalf of the Committee, we wish you the best in your next endeavors.

As you know the next budget committee report will be submitted from an *elected* committee, thus I would like to express my appreciation to the appointed members for their service, Ellen Philips, Anthony Bonanno, Terry Jarvis, David Curry, David Shagoury, and Selectman representative David Bickford.

Respectfully Submitted;  
Catherine Orlowicz, Chair 2016

# Building Inspector/ Code Enforcement Officer/ Health Inspector

To the Board of Selectman and the Citizens of New Durham

The goal of this Department is to make applying for permits as easy as possible but the applicant also needs to be ready with all the information to begin the permit process. All information, applications and fee schedule are online on the New Durham Town web site under the Building Department to make this process easier for all applicants. We also try to do inspections in a timely fashion when proper notification is given, usually within 36 hours.

Permits are required for any alteration, addition, new building, repair, replacement and foundation. Estimated value included material and labor, contracted or done by the owner. A permit is needed for building demolition or any part there of as per guidelines set forth by NHDES.

2016 - 113 building permits were issued for new construction and/or renovations at 83 locations.

## Minimum State of New Hampshire Building Codes Building Specification Codes

International Building Code 2009  
International Residential Code 2009  
International Energy Code 2009  
International Mechanical Code 2009  
International Plumbing Code 2009  
The National Electrical Code 2014

Respectfully Submitted,  
Peter Varney  
BI, CEO, HI

# Conservation Commission

We are pleased to present the 2016 report of the New Durham Conservation Commission. The Conservation Commission was established by Town vote more than 45 years ago to study and protect natural resources within our borders, and is committed to broadening public awareness of the natural resources of New Durham in the belief that this will inevitably lead to a greater commitment to their careful stewardship.

Under state statute, the Conservation Commission is charged with “the proper utilization and protection of the natural resources and for the protection of watershed resources of said city or town.” In this capacity, we serve to advise other town boards and committees on natural resources, wetlands, water quality and related issues. This year, members provided valuable input to the Planning Board for its update to the Town’s Master Plan, particularly the Natural Resources section. We also continue our important work in reviewing wetland and shoreland impact permit applications on behalf of the Town, and have provided input to the New Hampshire Department of Environmental Services on several applications in an effort to protect the town’s incredible water resources. We serve as a resource to landowners who are considering work that impacts shorefront or wetlands – please contact us or come to one of our meetings to learn more.

Efforts continued during 2016 to assist residents in the voluntary protection of their properties for natural resource conservation purposes. Along with regional land trusts such as Moose Mountains Regional Greenways (MMRG), the Society for Protection of New Hampshire Forests (SPNHF) and the Southeast Land Trust (SELT), the Conservation Commission is providing ongoing stewardship of protected properties throughout town. Commission members are actively involved in MMRG’s ongoing regional conservation planning effort, designed to highlight and link important natural areas across town boundaries. The town’s roster of properties being protected by conservation easements is growing – please contact us if you are interested in ensuring a legacy of open space protection for your property.

We always look forward to welcoming new members to the Commission; our meetings are on the last Tuesday of each month if you are interested in participating. We’re looking forward to more important work in 2017.

Respectfully submitted,

Ron Gehl  
Chairman

# Ethics Committee

## Purpose

The Ethics Committee functions to assist New Durham citizens who desire guidance and education regarding potential ethical issues.

## Role of the Ethics Committee

The Rules of Procedure for the Ethics Committee are available on the New Durham town website.

The table in this document further identifies and clarifies the processes which the Ethics Committee can provide as part of their role and responsibilities to the Town. Also, listed are those areas which are not part of the committee's responsibilities.

<b>Role of the Committee</b>	<b>Areas Not Covered by the Committee</b>
<b><u>Advisory</u></b> —listen to the inquiry and assist with understanding the nature of the concern or inquiry. Is it even an ethical issue	Manage specific complaints
<b><u>Educational</u></b> —the role of the committee, what is an ethical issue, if so, what are the next steps for the individual to take	Manage illegal behavior, issues
<b><u>Clarification</u></b> —is the concern or inquiry an ethical, legal or personnel issue	Manage Personnel Issues
<b><u>Referral</u></b> —guidance about the next steps for the individual to take	Make a determination about the merit of a complaint
	Pursue an ethical issue

After meeting with the Ethics Committee, it is the responsibility of the citizen to pursue the next steps. The Ethics Committee will provide guidance as to what the next steps might be, but the onus is on the citizen to initiate and pursue action, if so chosen. The citizen must first formalize the complaint and then bring it forward to either the Town Administrator and/or the Board of Selectmen.

Finally, if the Ethics Committee during the course of a meeting becomes aware of any criminal, illegal, personnel behavior that would put the Town in jeopardy, that information will be immediately relayed to the Town Administrator and/or Board of Selectmen.

Respectfully submitted,  
Dorothy L Veisel, Chair

# Fire Department

Thank you for the opportunity to present the 2016 report for the New Durham Fire Department and the continued support of the Citizens of New Durham.

This past year we answered 356 calls for assistance, which is an increase of 77 calls over last year and the dedicated members of the New Durham Fire Department responded to 100% of in town calls and 99.7% of all calls.

Statistics for the year of 2016 are as follows:

<b>CALLS PER UNIT</b>	<b>CALLS BY TYPE</b>
Engine 1 = 17	Fire = 140
Engine 2 = 74	EMS =180
Ladder 1 = 11	MVC/Rescues = 36
Ambulance 1 = 200	Total calls = 356
Utility 1 = 11	
Car 1 = 210	Mutual Aid Given = 46

This past year we purchased a new firefighting tool called the Chimney Snuffer, which is made by Task Force Tip. The Chimney Snuffer will allow us to extinguish chimney fires faster, more efficiently and at a reduced cost because we will no longer need to use the dry chemical extinguishing agent that we used in the past. The Chimney Snuffer has misting nozzles that will apply just enough water to extinguish the fire without creating a thermal imbalance to crack ceramic tiles

This past year the fire Department also took over the maintenance and repair of all of our equipment. We implemented a comprehensive plan to keep all of our equipment in the best condition possible. Through this plan we will be able lower repair costs in the future. By performing the preventative maintenance we make our equipment safer, more reliable and less likely to have a failure.

The fire department consists of 20 dedicated responders with the following certifications; 2 Emergency Medical Responders, 6 Emergency Medical Technicians, 5 Advanced Emergency Medical Technicians, 1 Paramedic, 4 Firefighter Level 1, 6 Firefighter Level 2 and 3 Career level Firefighters.

I would also like to congratulate our most recent Fire and EMS graduates.

Chris Waite - FF1 & EMT

Stephan Burrows - EMT

Samuel Jenckes – EMT & FF2

Josh Olszewski - FF2

Respectfully submitted,

Peter R. Varney, Fire Chief

# Forest Fire Warden and State Forest Ranger

Over the past two years, New Hampshire has experienced its busiest fire seasons since 1989. 1,090 acres burned during the 2016 season. The White Mountain National Forest experienced its largest fire since becoming a National Forest, burning 330 acres in the town of Albany in November. Fires falling under state jurisdiction burned 759 acres, with the largest fire of 199 acres occurring in Stoddard. The extremely dry summer led to a busy fall fire season with large fires occurring into mid-November. Drought conditions hampered fire suppression efforts and extended the time needed to extinguish fires. Your local fire departments and the Division of Forests & Lands worked tirelessly throughout the year to protect homes and the forests. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. Our fire lookouts are credited with keeping many fires small due to their quick and accurate spotting capabilities. The towers fire detection efforts were supplemented by the NH Civil Air Patrol when the fire danger was especially high.

Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires during the 2016 season threatened structures, and a few structures were burned, a constant reminder that forest fires burn more than just trees. Homeowners should take measures to prevent a wildland fire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at [www.firewise.org](http://www.firewise.org). Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

As we prepare for the 2017 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting [www.NHfirepermit.com](http://www.NHfirepermit.com). The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES). You are encouraged to contact the local fire department or DES at 603-271-3503 or [www.des.nh.gov](http://www.des.nh.gov) for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at [www.nhdf.org](http://www.nhdf.org).

---

The Town of New Durham was just as busy on the Forestry end due to a dry winter and summer that created early fires requiring a response. Your forestry units were summoned 24 times over the year of the 24 responses 16 were actual fire calls. Numerous mutual aid requests were part of the season as our nearby communities assisted us as well as us assisting them.

Routine work of all forestry equipment was an ongoing task for the department. We have added a removable seat now to our mule so that this can easily be converted from a fire response vehicle to an off road wilderness rescue unit able to get injured hikers or snowmobilers out of the woods. The upcoming year we will plan to give the forestry unit a new paint job changing from the blue to a more recognized emergency red with reflective striping.

A total of 379 permits were issued in New Durham for either campfires or brush pile fires. Of those 379 a total of 332 were for campfire permits. A friendly reminder that New Durham has an online program for you to purchase a campfire permit by visiting [www.NHfirepermit.com](http://www.NHfirepermit.com). Or you may stop by the station on Saturdays 9am – 12pm. As always thank you for your continuous efforts to keep New Durham fire safe.

Respectively Submitted

David F. Stuart

Forrest Fire Warden New Durham

**REMEMBER, ONLY YOU CAN PREVENT WILDFIRE**

# Friends of the Library



The Friends of the Library is a non-profit organization that promotes interest in the library, as well as supporting and assisting the library with programs and services. The organization was established by twelve volunteers in the fall of 2002. As of the end of 2016, there are fourteen active members.

Every year in the summer we hold a book, bake and plant sale. All of the items for this sale are generously donated by our members and community. This is our most successful fundraiser. With the proceeds from this sale, we once again were able to support the Summer Reading Program for supplies and refreshments were donated by members. We were also able to provide matching funds for a program for kids called Singing Stories in Clay.

In December, we held our annual Holiday Open House party with refreshments, entertainment and a visit from Santa. We were delighted to have singer, songwriter and storyteller Steve Blunt return this year to get

us in the holiday spirit. We continued our tradition of collecting food items at the party to be donated to the New Durham Food Pantry. We had a raffle with 43 items that were generously donated and it was our most successful raffle to date.

We would like to thank the community for coming out to support us and the library. Thank you for continuing to bake all the delicious goodies for our events. We couldn't do any of this without you.

The Friends of the Library are always looking for new members. Our meetings are held on the third Tuesday of the month at 7 p.m. in the library, during the months of April through June and September through November.

Respectfully submitted,

Heather Wingate, President  
Michele Kendrick, Vice President  
Shirley McCormack, Treasurer  
Marjorie Mohr, Secretary



# John C. Shirley Cemetery Trustees



**John C. Shirley**

The John C. Shirley Cemetery Trustees are pleased to report the following activities for the year 2016.

Michele Kendrick was re-elected Cemetery Trustee in 2016. Michele's continued service as a Trustee is appreciated and we look forward to her continued contributions. The Rules and By-Laws were reviewed and updated during 2016. If anyone would like a copy, please contact the Cemetery Trustees at Town Hall. During the year lots were sold and several burials took place.

The Cemetery Trustees would like to thank several people for their hard work in keeping the John C. Shirley Cemetery a beautiful and tranquil area of New Durham. Don Vachon, Cemetery Sexton, has worked with bereaved families and funeral home personnel and has shown great respect and offered every assistance possible.

New Durham has continued to be a member of the New Hampshire Cemetery Association. They have helped us to keep up to date with cemetery management and laws relating to cemeteries.

Activities for the year 2017 will include re-alignment of foot and headstones that have tilted over during the winter. The annual spring clean-up should be completed by Memorial Day. During this clean up; please help us by collecting all outdated floral displays and miscellaneous items prior to Memorial Day weekend. Your assistance is appreciated. Flags will again be placed on the lots occupied by Armed Forces Veterans.

We have contracted to have the cemetery surveyed to make sure that all lot placements continue to be accurate. We have also made plans to create an ashes scattering garden. We continue to plan for road paving, tree removal and a sprinkler system.

No one likes to think about the passing of a relative or loved one but certain steps may be taken to ease the process. Lots may be purchased at the New Durham Town Hall during business hours. If you own a lot, simply inform your funeral director or call the New Durham Town Hall for further assistance during your time of need.

Please contact the Cemetery Trustees at Town Hall with family contact information if there are changes from the original deed.

Respectfully submitted,  
Michele Kendrick, Chair  
Jennifer Bourassa, Secretary  
Denis Martin, Treasurer

# Library Director

Wow, what a year for the New Durham Public Library! I was brought on as the Library Director at the beginning of the year and am happy to report that we continue to increase the number of patrons, our circulation, and our programming. In an average year we have 6,500 to 7,000 checkouts and more than 600 interlibrary loans. We have approximately 14,000 items in circulation (including print material, audio books, DVDs, CDs) and access to 27,000 titles and a multitude of magazines from the consortium. E-books and audio books downloaded from OverDrive are surging in number – from just January through September of 2016 the figure is 1,319.

This is just proof that technology is the new name of the game and we are jumping on board. We have hired an Emerging Technologies Assistant and created a technology cove with more computers where we will be able to lead beginning classes on Excel and PowerPoint.

We received a grant this year for our Stories Sung in Clay project in which 18 second and third graders crafted clay pots etched with symbols that expressed something about themselves. Partners in this venture included the New Durham School, the Libby Museum Without Walls, the Friends of the Library, the Library Trustees, the New Hampshire State Council on the Arts, and the National Endowment for the Arts. The community turned out to help us make 1,000 beads so every student and staff member at the school could receive a bead necklace.

We offer Ancestry.com and hold a license to show movies. Regular programming includes First Steps for newborns through two and a half years, Storytime for preschool aged children, the Summer Reading Program for elementary school aged children, 1,000 Books Before Kindergarten, Quilting, Crochet, Artist Trading Cards, Cribbage (in conjunction with the Recreation Department), Mystery Book Club, and Book Club.

In 2016, we also offered a music and movement children's program, a children's Introduction to Music program, adult coloring, oil painting, sewing, personal defense, outreach programs, art programs for primary grade children, presentations on employment tips, play reading group, LEGO building, FIRST LEGO League Jr, Cocoa and Cliffhangers, Candidates' Nights, drawing classes for both adults and children, an introduction to Ancestry.com, the wellness program Oh, Well!, a combined athletic/literacy program with the Recreation Department as partner, and additional Storytimes.

Special events included the 9<sup>th</sup> Annual Edible Book Fair, Gym Dandy Day, Marvelous Matinees, Halloween Extravaganza, and the Fairy and Elf Frolic, to name but a few.

Services provided include interlibrary loan, faxing, copying, computer access, scanning, historical texts, maps, magazines, newspapers, and reference and genealogical materials. This year patrons were able to attend five local museums for free by using our passes.

The library provides meeting space for well over 17 groups on a regular basis, including tutors and school psychologists.

Don't want to miss out on any of our great programs? Our events are advertised on current event bookmarks available at the library, on our Facebook page, the library website ([newdurhamlibrary.org](http://newdurhamlibrary.org)), The Baysider, and in the shared Recreation Department/Library newsletter.

The Trustees are currently working on a strategic plan that will lead the library through the next five years, as this will be a period of exciting transitions. As part of that process, a survey is available online ([bit.ly/NDPLSurvey](http://bit.ly/NDPLSurvey)) and at the library. We'd love to hear your responses in order to strengthen the library in areas that the public feels important.

Cathy Allyn  
Library Director

# Library Trustees

This has been an exciting and rewarding year for the Trustees with lots of innovations and programs. Following a lengthy process to secure a new Library Director we hired Cathy Allyn, who had served for eight years as the New Durham Children's Librarian. Cathy brings experience, energy, and vision to our town library.

The Trustees feel our staff is a strong and efficient team with members hired in late 2015 and Emerging Technologies Assistant Nichole Hunter being brought on in 2016. With such a capable staff we have been able to focus on updating policies, and are now in the process of creating a five-year strategic plan.

We are also thrilled with the success of new programs and the steady increase of the library's use by residents. Our statistics are impressive. Seeing how a library can stay relevant in the age of rapidly changing technology has been a positive experience for us all.

The board enjoys the challenge of keeping the community up to pace on a broad range of issues, from information sources to art classes. We are proud to identify the library as the hub of our community and will continue to focus on providing high quality programs, resources, and service for all ages.

Respectfully submitted,

Richard Leonard, Secretary

Lee Newman, William Meyer, Joan Martin, William Kendrick

# Milfoil and Invasive Aquatic Weeds Committee

The Committee just completed its seventh year in a State subsidized program to bring variable milfoil, *Myriophyllum heterophyllum*, under control in New Durham. The first evidence of variable milfoil (hereafter referred to as milfoil) was documented in Jones pond in 2001. In 2007 a committee to address milfoil concerns was created in New Durham and began a systematic survey of all New Durham water bodies. They found milfoil infestation confined to two areas on the Merrymeeting River only; those being Downing and Jones Ponds. The committee applied to the State Department of Environmental Services (NH DES) for assistance in controlling milfoil and developed a five year plan to bring it under control. A new (second) five year plan (Long Term Variable Milfoil Management Plan for Jones and Downing Ponds-available on the Town's website and updated in 2016) was developed by NH DES, with assistance from the MIAWC, in March 2014. As part of this new management plan in the summer of 2015 a new innovative chemical treatment involving two different herbicides was used in Jones Pond where milfoil was densely populated. This innovative treatment dramatically reduced the milfoil in Jones Pond as witnessed by NH DES personnel during their re-survey of Jones Pond in the spring of 2016.

The 2016 treatment season for the first time did not include herbicide treatment since the re-survey of both Ponds showed scattered pockets of milfoil which could be hand pulled. With financial assistance from the NH DES the Town of New Durham contracted with Aqualogic, Inc. for Diver Assisted Suction Harvesting (DASH) services. Aqualogic, Inc. completed hand pulling (DASH) in Jones Pond on September 6-8 and Downing Pond on September 12 and October 4. They harvested 335 gallons of milfoil from Jones pond and approximately 60 gallons from Downing Pond. All the collected milfoil was placed in a specified location at the New Durham Landfill where it had no contact with other activities occurring at the Landfill. In his final report to the committee, Dominic Jude of Aqualogic stated that due to the high nutrient content of the water and tremendous silt layer on the bottom of Jones Pond-conditions favorable for growth of milfoil- that Jones Pond would remain a challenge in the future. However, they also thought DASH operations alone would be sufficient to control milfoil growth in both Jones and Downing Ponds. The total costs for milfoil control in 2016 was \$2560 with 40% being reimbursed to the Town by NH DES.

In October 2016 the MIAW Committee again requested bids from four State approved DASH operators. Three of the four submitted bids and the Committee selected Aqualogic, Inc. again for services in 2017 based on their lowest bid. As of this writing the NHDES has not announced the recipients of State matching funds for 2017. In October the MIAWC requested the Board of Selectmen appropriate \$3000 to be used for DASH services in 2017.

Also during the summer and Fall of 2016 the MIAWC (with assistance from Don Holm and the NH DES) re-surveyed Merrymeeting Lake, Club Pond, March Pond, Chalk Pond and Shaw Pond and found no evidence for variable milfoil in any of these water bodies. A small area of native milfoil, which is not invasive, was found at Pine Point on Merrymeeting Lake. Merrymeeting Lake is monitored daily from Memorial Day to Labor Day by the Lake Host Program. All boats entering and leaving the lake are examined for the presence of variable milfoil. Introduction of variable milfoil has been prevented over the past several years as a result of this program.

While the program of controlling variable milfoil in the Merrymeeting River and preventing its spread into other Town waterbodies has been successful a new problem was recognized in Downing Pond in 2015 and 2016. During the past two summers the NH DES has notified residents of Downing Pond that the water should be avoided during cyanobacteria blooms. This bacteria, once called blue-green algae,

# Milfoil and Invasive Aquatic Weeds Committee

produces toxins which may be harmful to humans and other animals. Conditions necessary to rise cyanobacteria from its dormant state in the sediment into peak reproduction throughout the water column, producing a bloom and tinting the water green, include water temperature above 77F, sunlight penetrating the water to the sediment, and the presence of phosphorus at concentrations greater than 10 parts per billion (ppb).

The MIAWC provided funding in 2016 for analysis of phosphorus and six additional water quality tests. Mike Gelinas, working with the Board of Selectmen, together with Bill Malay ( of the New Hampshire Lakes Lay Monitoring Program) and using some equipment generously loaned to him by the Merrymeeting Lake Association , conducted water quality surveys weekly from July to November 2016. All samples tested for phosphorus concentration were analyzed in the Laboratory of Bob Craycraft at the University of New Hampshire.

While the original suspected source for phosphorus in Downing Pond was residential septic systems or the use of lawn fertilizers, no evidence was found to incriminate either of these sources. In fact the water entering Downing Pond had very elevated phosphorus levels which encouraged the research group to survey water quality in Jones and later Marsh Ponds. The highest phosphorus levels recorded were found at the Town Boat Landing at the north end of Marsh Pond approximately 1000 feet from the Powder Mill State Fish Hatchery (PMSFH). Since the hatchery is required by the Environmental Protection Agency (EPA) to monitor and report the concentrations of nitrogen, phosphorus and total suspended solids discharged into the Merrymeeting River, the MIAWC reviewed these records through the on-line EPA-ECHO public database. This database documented the discharge of large quantities of nitrogen phosphorus and total solids into the river over the past 5 years. Phosphorus arises from fish wastes and uneaten fish food. The MIAWC and Town Administrator, Scott Kinmond, have contacted the US EPA, the NH DES and the NH F&GD to discuss this issue. The US EPA is scheduling a public hearing in New Durham for the summer of 2017 before a final discharge permit is issued to the PMSFH. It is the wish of the Town and the MIAWC to work with the NH F&G to review their Best Management Practices and make any necessary modifications which would lead to a substantial reduction in the load of phosphorus discharged into the river in the future.

Ultimately it is the goal of the Committee to prevent the spread of milfoil into other waterbodies and, where present, reduce the density so that management can be implemented by hand pulling alone. The overall goal is to keep the aquatic areas of New Durham open to recreation and environmentally sound so that they continue to support the wide variety of plant and animal life to which our residents and visitors have become accustomed. Hopefully we will be able to reduce phosphorus concentrations in the Merrymeeting River to levels insufficient to cause future cyanobacteria blooms.

# Parks and Recreation Department

Parks and Recreation had a fantastic 2016!

The Department was able to offer traditional sports programming for youth including basketball, baseball, softball, track & field and soccer. Dedicated volunteer coaches helped shape positive experiences for the children to learn the fundamentals of the various sports as well as working in a team environment.

Additional youth programming included an Easter Egg Hunt and Pumpkin Carving as well as a fun Mustache Party and Necklace Making workshop. We were also fortunate to co-host several Marvelous Matinee movie showings with the New Durham Public Library and co-host the first annual Relay Recess with New Durham Elementary School to promote healthy living to our New Durham youth.

Adult programming continued with weekly Senior BINGO and Cribbage taking place throughout the year. We were also able to offer basketball open gym for adults (and youth!). Additionally, we offered several Lampworking classes with the support of Center Burner Studio. We look forward to growing our adult programming in 2017 to continue giving our adults the opportunity to try out new hobbies, get to know their neighbors and strengthen community ties.

The Annual Celebrate New Durham Day event was very successful with residents and visitors participating in the various offerings including the annual 5K and movie night offered by Recreation as well as the events offered by our partnering groups and organizations including the Boodey House' Open House, Fire Association's BBQ, Library's music hour and Charitable Fund's family fun event.

Additional programming included the Earth Day & Fall Town-Wide Clean Ups in conjunction with the New Durham Transfer Station, two town-wide yard sales, Senior Celebration and Holiday Party as well as summer programming including Kids Connection Summer Fun, weekly field trips and our youth and baby swim lessons. Fundraising opportunities included the Merrymeeting Plunge, Meat Raffle, School Backpack Program, supply drive for Camp Sunshine, annual Holiday Craft Fair and the Festival of Ornaments.

Such varied programming found success due in great part to the amazing volunteers, sponsoring businesses and general support of our New Durham Community. Sincere thanks to all our volunteers, staff members, the New Durham Public Library, New Durham Town Clerks' Office, New Durham Public Works, New Durham Police Department, New Durham Fire Department, New Durham Elementary School, New Durham Food Pantry, New Durham Charitable Fund, Boodey House Restoration Committee and our neighboring town recreation departments and youth organizations. Additional thanks to the sponsors and businesses that give generously to our programs.

We look forward to 2017 and look forward to seeing you at the next Parks & Recreation event!

Sincerely,

*Nichole Hunter, Parks & Recreation Director*

# Planning Board

The New Durham Planning Board has had a productive but ‘bumpy’ year. The lack of a well-qualified Land Use Administrative Assistant has had a significant effect on our productivity. Since Laura Zuzgo took over in October, things have improved, but she has had to spend time cleaning up and organizing files.

The Planning Board reviewed five significant Applications this year including one Conditional Use Permit, three Lot Line Adjustments, and one Wetland Application. This is a light load—next year looks busier.

The major project this year has been an update to the Town’s Master Plan. Under the very capable leadership of our Selectman representative, David Swenson, four public sessions were held to obtain public input for each major chapter. All in all, over 40 citizens attended these sessions. They provided extensive comments and helped shape the Master Plan. All draft chapters are available on the Planning Board’s web site. The bulk of the work is done so look for final public hearings and approval in the coming months.

Starting this fall, a new Zoning Ordinance Overlay District was proposed, The Merrymeeting Lake Watershed Overlay District encompasses all the land within the town of New Durham that is within the watershed of Merrymeeting Lake. It does not include land within the Shorefront Conservation District which immediately surrounds the lake shoreline. Within this District, minimum lot sizes are twelve acres, and there are some restrictions on development and forest management to preserve the view of the skyline looking out from within the district and to preserve the water quality of the lake. The Merrymeeting Lake Association strongly supports this zoning amendment as does the Planning Board. Our new alternate member Jeff Allard has spearheaded this effort. Jeff and Paul Raslavicius, a previous Planning Board member, have done a lot of homework researching this ordinance. Both deserve our thanks for their efforts toward preserving one of the most important assets New Durham has—Merrymeeting Lake.

Respectfully submitted,  
Scott Drummey  
Planning Board Chairman.

# Police Department

The New Durham Police Department had another busy year. Burglaries spiked due to, in my opinion, the “opioid” crisis going on in the State. A group of individuals were arrested by my Department, these individuals were connected to burglaries all around the State. Forced entry was done by these individuals on several homes and thousands of dollars in property was stolen and pawned for illegal drugs. My goal as Police Chief is to protect life and property, with a staffed Department we can obtain those goals.

Officer Taylor Griffin graduated in December from the New Hampshire Police Academy and is currently going through the second phase of his field training. Officer Jameson Young is currently in the 173rd New Hampshire Police Academy and is due to graduate May 2017. The hours of the business office are currently Monday – Thursday 8 am – 3 pm. Please remember to place house numbers that are clearly visible at the end of your driveway to speed up response of your Emergency Personnel. The following is a breakdown of calls for service for the year:

TRAFFIC STOPS: 890	BURGLARY: 12
MOTOR VEHICLE COMPLAINTS: 72	ALARMS: 85
MOTOR VEHICLE ACCIDENTS: 52	PISTOL PERMITS: 146
VEHICLE OFF ROAD: 31	DIRECTED PATROLS: 253
WELFARE CHECKS: 65	FOLLOW-UP INVESTIGATIONS: 219
SEX OFFENDER REGISTRY: 20	ANIMAL COMPLAINTS: 73
PAPER WORK SERVED: 165	PROPERTY CHECKS: 302
BUSINESS CHECKS: 244	ARRESTS: 83
SUMMONS: 35	POLICE SERVICE: 94
VANDALISM: 8	SUSPICIOUS PERSON/ACTIVITY: 74

**TOTAL CALLS FOR SERVICE: 4014**

Respectfully Submitted,

Shawn C. Bernier

Police Chief



# Public Works

I would like to begin this year's report with acknowledging the Town of New Durham's residents and tax payers for their support that has allowed the department to continue to fulfill its mission statement which is to preserve and enhance New Durham's community and environment with honesty and integrity. In addition I would like to thank the Public Works staff for their continuous dedication to achieve the department's goals and objectives. The past year has been a busy but productive year occupying all divisions consisting of improvements, preventative maintenance functions, and projects. The following provides a summary to the activities that occurred in 2016 for Department of Public Works.

Our Highway Division is staffed by the Public Works Director, an office assistant, Highway Supervisor, four (4) full time, and (1-2) seasonal staff members. The Highway Division maintains 55 miles of town roads (44 miles of paved road and 11 miles of dirt road). The Highway Division performs all town road maintenance related functions including, winter maintenance operations, gravel road maintenance which in 2016 the department applied gravel to several dirt roads including Meaders Point Road, Ten Rod Road Extension, Middleton Road, and Quaker Road totaling 4,550 yards of gravel to ensure stability and safe traveling conditions for those who use New Durham's road for means of travel. In addition the Highway Division handles all drainage maintenance functions where this year eight (8) cross culverts were installed on Valley Road and Birch Hill Road to preserve and enhance drainage flow and road stability, and installed underdrain on portions of Drew Road, roadside mowing and trimming, street sign installation and maintenance, excavation operations, road pot hole patching, preventative and mechanical maintenance, and asphalt surface management. This year the Highway Division worked with F.R.Carroll from Limerick Maine to perform the annual asphalt contract. This resulted in paving sections of Valley Road, Drew Road, and Gertrude Lane totaling 14,530 linear feet/ 2.75 miles of surface. The Highway Division also collaborated with Connecticut Seal Coating who performed pavement sealing and preservation activities on Penny Lane, Miller Road, Coburn Woods Road, Chamberlin Way, Hill Top Circle, Brienne Road, and Maggie Lane totaling 21,120 linear feet/ 4 miles of surface. The department also worked with a variety of vendors to provide services for fleet and equipment maintenance to ensure consistency and stability to the department's success.

In addition to managing our annual road surface management contracts the Highway Division assisted CMA Engineers who performed a road study on the gravel road portions of New Durham's infrastructure to obtain a cost figure to pave the eleven (11) miles of dirt roads. The department would like to thank these contractors for their efficiency and willingness to collaborate with the Town of New Durham and assist it with achieving its goals and objectives.

During this past year all department staff members attended classes and workshops provided by the University of New Hampshire's Technological Transfer Center consisting of culvert installation, and snow and ice reduction training certifications. Director Gingras was also recognized for receiving his Master Road Scholar the previous year at the 2017 annual award

# Public Works

ceremony.

The fall and winter season of 2016 provided the department with nineteen (19) winter related occurrences that impacted New Durham's roadways including a pre-new year's winter storm that produced 14 inches of snow. The impact of these occurrences resulted in the Highway Division applying 200 tons of material consisting of straight salt and mixed sand/salt for all 55 miles of town maintained roads. The department moving forward intends to reduce their environmental impact due to the amount of material it distributes. In 2017 the Department of Public Works has started using treated deicers to take preventative steps to reduce our environmental impact within the community.

The Grounds and Facilities division is an extension and absorbed by the Highway Division. This consists of mowing and maintaining all town owned properties, ball fields, and cemeteries. In addition the department will provide assistance with minor repairs to town owned facilities and coordinate vendor contract services to perform more in depth repairs or projects. This year Public Works provided oversight to several enhancement projects at its DPW facility consisting of rebuilding its mezzanine storage section and installing new bathrooms that meet compliance. In addition building projects including a platform for its fuel station and enclosed structure for the backup generator were completed to keep the department in compliance with the department of labor.

Our Solid Waste division consists of one (1) full time supervisor and two (2) part time attendants. The goal of this division is to provide a welcoming and efficient environment to its visitors. This year was an active year for this division as they received a total of 1,148.06 tons Mass Solid Waste and 169.96 tons of construction and debris. In addition the Solid Waste division purchased and replaced MSW compactor #1. With this purchase it will help this division to compacted waste in a clean and neat fashion, prevent waste spills and overflows, and to allow employee staff members and residents a much cleaner and more sanitary environmental experience. In closing I would thank the residents of New Durham for their support of the Public Works staff. In addition I would also like to thank my division supervisors and staff members for their mutuality, authenticity, and dedication. We look forward to serving the residents of New Durham in the time to come, any questions or concerns can always be received at the department of Public Works at 603-859-8000.

In addition I would like to thank Mr. Al Greymont for donating the bark mulch used to enhance the appearance of our town facilities and his transportation services for equipment. I would also like to thank Mr. Bob Santoro for donating a portion of his time for the completion of the new bathrooms installed at the Public Works facility. The Public Works Department greatly appreciates your time and efforts.

Respectfully Submitted,  
S. Michael Gingras  
Director of Public Works

# Tax Collector Annual Report 2016

The Tax Collector's Office is open Monday, Wednesday, Thursday and Friday from 9:00 a.m. until 4:00 p.m., Tuesday's from 9:00 a.m. until 7:00 p.m. and the last Saturday of each month from 9:00 a.m. until 12:00 p.m. (certain month's when holidays fall upon the weekend or Monday, it would be the 3<sup>rd</sup> Saturday of the month).

Our new 2016 tax rate is \$22.76 per thousand dollars of assessed value. There was a \$.61 increase, of which the town portion went down \$.28, \$.88 increase for local school, \$.10 decrease for state education, and \$.12 increase for Strafford County. In 2016, the first tax billing was due July 1, 2016 and the second billing was due December 20, 2016.

The 2016 warrant was \$ 9,243,961.50 and 94% had been collected by the end of 2016. The unpaid taxes of 2015 and interest were converted to a \$ 153,175.76 tax lien on August 20, 2016.

As most of you know, New Durham's longstanding Town Clerk and Tax Collector, Carole Ingham, retired in February after 20 years of dedicated service. I would like to thank Carole for all of those years of loyal and professional service to this town.

Carole's retirement brought about the need to bring in someone new. I am Donna Young and have been a resident of New Durham for 12 years, previously living in RI. My employment background is in administration, banking and insurance. I am very happy to be able to serve the residents and taxpayers of New Durham. It is my intention to continue the same level of service that Carole provided. She was able to provide me with important training during the transition for which I am very appreciative of. Residents still ask about and remember Carole fondly.

The one message I would like all to know is that (although full payment is expected when the tax bills are due) if you are unable to make payment in full, please pay what you are able or start a budget plan to pay smaller amounts towards taxes on a weekly or monthly payments. This will help with interest and fees.

Please do not hesitate to stop in town hall or call me 859-2091, if I can be of assistance to you.

Respectfully submitted,

Donna Young, Town of New Durham Tax Collector

# Town Clerk

This year, Carole Ingham decided to retire after serving as our Town Clerk and Tax Collector for twenty years. Working with her was such a pleasure. I always appreciated her thoughtful, steady approach to solving any problem large or small. She proved that it doesn't take a loud voice to accomplish tremendous things.

In March I ran for and won the office of Town Clerk and was appointed Deputy Tax Collector. Then, in early spring, I was thrilled when Donna Young accepted the position of Tax Collector and Deputy Town Clerk. Prior to accepting the position Donna worked as a parish administrator for two local churches. She also worked for thirteen years for a bank, and seven years for an insurance company. Donna has exceptional customer focus. She is extremely knowledgeable and skilled in executing the multitude of functions conducted at the Town Clerk/Tax Collector's Office. It's a pleasure working with her and I'm proud to be her colleague.

2016 was certainly the "Year of Elections". We started off the year with both the Deliberative Session and the Primary Election in February. One hundred six persons registered to vote for the first time in New Durham during the Primary. One thousand nine hundred eighty eight voters turned out or voted absentee for the Primary.

The Town Election was held in early March. Of note is that majority of residents voted to alter the manner in which positions on the Budget Committee and on the Zoning Board of Adjustment are filled; from appointment by the Town Moderator to election.

The State Primary election was held on September 13. As is usual, this election is not as well attended as the Presidential Primary Election.

One hundred fifty three new voters registered on during the State General Election on November 8. One thousand six hundred eighty nine ballots were cast!

I am so proud of all of the Inspectors of the Election, the three Supervisors of the Checklist and the Moderator for their professionalism and hard work. All of the elections ran smoothly, thanks to them. I would also like to thank the New Durham Police Department for their presence at the polling place.

This year the Town Clerk's office took in \$603,290.58 in Town Revenue. This is an increase of \$57,315.63 from 2015. We processed 860 dog licenses. We took in \$16,534.10 in Building Permit Fees, sold nearly 500 Transfer Station/Beach Parking Decals "dump stickers" and sold 138 concealed weapon permits.

It's an honor to serve you as your Town Clerk and I thank the residents of New Durham for the opportunity. As always, I am committed to giving the residents my best customer service, implementing greater efficiencies and fulfilling my responsibilities to the fullest.

Respectfully submitted,  
Stephanie Lisle MacKenzie,  
Town Clerk

# Town Historian

I am pleased to present the following 2016 Annual Report summarizing activities.

Researching and assisting family members with pulling together their New Durham roots is a very fulfilling activity. I have always felt it is an honor to do so. Over the years, so many individuals have expressed great appreciation for the information provided, and amazement at the quantity and quality of the information available. This year I have spent time assisting the Deland and Stillings families. There has been an increase for information regarding some of the older homes. Some of the information being asked for is regarding an old barn on their property, another regarding an older home for sale, and another is the ownership of the property. The research involves looking at copies of old maps to determine the lot number and following it through the history of the town. We look at the old documents, such as tax inventories, sale of lots and tax records. Something asked often is "May I have a copy of all the old photograph of my house?" Unfortunately the photo collection is limited regarding pictures of the older house. As you can imagine, researching takes some time. The information has to be culled from many documents. Reading colonial hand writing and their alphabet takes getting use to. I do enjoy this work.

With the assistance of Crissa Evans, we replaced the worn flags on all known veterans' graves in time for traditional Memorial Day. It requires two full days to complete the task. I am seeking help with this task for the future. It is important to teach someone(s) who will know where these veterans are buried and would be willing to continue this annual task when I am not able to. As much as I don't want to admit it, I am getting older, and would appreciate the help, and it would be comforting to know this annual token of remembrance would continue.

I did have an opportunity to provide Steven Beddard with information regarding the old meetinghouse foundation work completed in 2006, this past fall. Steven is assisting the Selectmen with determining the scope of work required to complete the restoration efforts for this historic building. Steven will be rewriting his assessment report to capture the actual work completed. The work completed conformed to the Secretary of the Interior's Standards and the scope of work completed met the detailed description of the original plan and approved by LCHIP. The proposed plans for construction a new foundation under the building would be a plan of choice not need. The purposed foundation would introduce poured concrete and the appearance of a stone foundation. This concept would meet the Secretary of the Interior's Standards. The Town owns two of the oldest and historically important building, the 1772 Meetinghouse and the Zechariah Boodey House 1769.

During 2017 I would like to look into the preservation of the original jails cells located in the basement of the Town Hall. The metal is deteriorating from exposure. With assistance from the Town Administrator we'll seek any and all opportunity for grant funding resources to help support the cost associated with this project. Energy improvements for town hall are slated for 2017. I look forward to assisting with this project.

I would like to encourage anyone who may be sorting their "collections" to consider donating them to the Town Historical Collection. If you are uncertain as to what to do with items or other historical questions please feel free to contact Catherine Orlowicz at 859-4643 for assistance.

Respectfully Submitted:

Catherine Orlowicz, Town Historian

# Welfare

*Under RSA 165 “Whenever a person in any town is poor and unable to support himself, he shall be maintained by the overseers of public welfare of such town, whether or not he has residence there.”*

In the Welfare Office, we provide assistance to individuals, families and households who temporarily lack the adequate resources to meet their basic needs. We work as facilitators to direct those in need to federal, state and non-profit relief agencies, and continue to work with clients on budgeting and other self-supporting steps. These steps help reduce the financial burden on our department’s budget, as well as on the taxpayers of New Durham. While providing assistance, we strive to promote self-reliance, independence and self-sufficiency for our clients.

The state provides a **2-1-1** help line. This help line can provide information on who should be contacted for help with a particular need.

This year has seen a decrease in requests for assistance, mainly due to the fuel costs remaining low. The assistance received through the Fuel Assistance Program was enough to help residents make it through the winter without having to receive assistance from the Town.

Please remember that the Welfare Office is here to help and provide emergency assistance but the Town does place a lien on property or requires a payment arrangement be made as soon as the recipient is financially able.

This past year the Town has received \$864.62 from lien releases, reimbursement payments and work program.

## Assistance Statistics 2016

Fuel Assistance .....	\$ 000.00
Utility Assistance .....	\$ 626.73
Rent Assistance .....	\$ 1,140.00
Medical Prescriptions Assistance .....	\$ 000.00
Other miscellaneous .....	\$ 50.00
Total .....	\$ 1,816.73

*Respectfully Submitted*  
*Laura Zuzgo, Welfare Administrative Assistant*

# Zoning Board of Adjustment

To the Citizens of New Durham:

On behalf of the New Durham Zoning Board of Adjustment I hereby submit the 2016 annual report.

The New Durham Zoning Board of Adjustment (ZBA) operates in accordance with RSA 672-677. The ZBA has the power to hear 4 types of cases: Appeals of Administrative Decisions, Requests for Variances, Requests for Special Exceptions, and Requests for Equitable Waiver of Dimensional Requirements.

In 2016 the Zoning Board held 3 meetings that involved hearing 3 applications totaling 12 Requests for Variances. Two applications were recessed from December 2015 at the request of the Applicants because there was not a full Board of five to hear the applications. The next meeting was called due to inclement weather but a quorum Board convened to recess these again to the next month so the applications would not have to be re-noticed. The next public hearing decided these two applications. One application contained a request for eight variances, all of which were denied; the other application contained two requests for variances and both were granted. The next and last meeting in 2016 was a hearing for one application containing two variance requests, both of which were granted.

The Budget for the Zoning Board changed this year to reduce overall costs. Printing and advertising budget line items remained stable. The Registry budget was reduced by \$25, the Training and Mileage budgets were reduced by \$100 and \$50 respectively to more accurately reflect what costs were expected for 2017 for these two line items. Postage was reduced by \$50. The overall budget for the ZBA was finalized to be \$1001.00 for 2017.

Membership on the ZBA changed this year. I, Wendy Anderson, continued as Chair of the Board and Joan Swenson as Vice-Chair until a 5-member Board was available to vote for Board positions for 2016. Stephanie Richard, Cecil Williams, and Joan Martin remained as regular members. Dave Shagoury remained an Alternate. Janice Anthes was appointed as an Alternate member by the Selectmen in 2016 for a three-year term. The procedure for filling positions on the ZBA changed via the March 2016 elections to be effective in March 2017. Members will be selected by public vote replacing the traditional appointment by the Selectmen. Any current members whose terms end in 2017 and forward must run for election.

I want to thank all ZBA members and support personnel for their service on the Board in 2016. Sincere thanks specifically to Vice Chair Swenson for taking charge in my absence. Through the end of 2016, there were still three vacancies for Alternates on the Zoning Board. The Board needs Alternate members to serve so the Board is still able to function for the Citizens of New Durham as a full Board for a hearing when regular members are unable to attend. We encourage and welcome any citizen who would be willing to volunteer time to run for a position on the Zoning Board.

Respectfully submitted,  
Wendy Anderson, Chair





# Town of New Durham, New Hampshire



Regional & Non-Profit Agency Reports





January 13, 2017

Town of New Durham  
 ATTN: Mr. Scott Kinmond, Town Administrator  
 PO Box 207  
 New Durham, NH 03855

Dear Mr. Kinmond:

We deeply appreciate your ongoing support of Cornerstone VNA, a non-profit home health and hospice care organization serving Strafford, Belknap, Carroll and Rockingham Counties in NH and York County in ME. It is our privilege to continue providing trusted, compassionate and expert health care to members of your community and we are pleased to share the following service statistics from 2016 as well as program updates.

	<u>New Durham</u>	<u>Strafford County</u>	<u>Total Service Area</u>
Home Care/Perinatal	585	40096	54037
Hospice Care	439	11987	14316
Life Care	56	9091	9304
Palliative Care	1	248	298
<b>Total</b>	<b>1081</b>	<b>61422</b>	<b>77955</b>

Being mission driven, we are committed to bringing services *to people of all ages regardless of their ability to pay*, so that families can stay together at home, even when facing the challenges of aging, surgical recovery, chronic or life-threatening illnesses or end of life care. We provide skilled nursing, physical, occupational and speech therapies, social work, and volunteer & support services through five distinct programs:

**HOME CARE:** As a full service home health care organization, Cornerstone VNA provides services 24 hours a day, 7 days a week. Home Care consists of Skilled Nursing, Licensed Nursing Assistants, Rehabilitation Services and Medical Social Workers. In order to best serve the needs of our patients, our team includes specialized clinicians who are certified in Wound, Ostomy and Incontinence Care, Diabetes Management and Education, Intravenous Therapy, Mental Health, Chronic Care, Gerontology, Pediatrics and Maternal Wellness, and Health Coaching. We also provide a Behavioral Health Program, Balance Therapy and Fall Prevention Program as well as an Educational Series for community members and health care professionals. Specialty services include a sophisticated Telehealth Program for patients with chronic illnesses and Smart Care, an emergency response and communication system for patients and their families.

**HOSPICE CARE:** Hospice is a holistic approach to caring for people with a life limiting illness with a focus on providing the greatest quality of life until the end of one’s life. The goal of our hospice program is to provide physical, emotional and spiritual comfort to the patient as well as grief support and bereavement counseling for their family and caregivers. Hospice is not a place, it’s a concept of care that is provided anywhere a patient calls home such as in a private residence, skilled nursing facility, assisted living facility or hospital.

**PALLIATIVE CARE:** Palliative Care is specialized medical care for people with a serious illness. Its focus is on providing patients relief from the symptoms of a complex illness. It is appropriate at any

age and at any stage of a diagnosis such as cancer, dementia, heart disease, lung disease, or any illness that causes distressing symptoms. The primary goals of the Palliative Care Program are to improve the quality of life for both the patient and their family and decrease the need for emergency room visits or re-hospitalizations.

**LIFE CARE – Private Duty:** Life Care is a private duty program providing a full array of services. The goal of this program is to help individuals live in their home and community safely, independently and comfortably. Whether someone has had a surgery, accident or living with a chronic health condition, Life Care staff create an individualized program to address short-term or long-term health needs. Life Care offers flexible scheduling from as little as 1 visit per week to 24 hour care.

**COMMUNITY CARE:** At Cornerstone VNA we are not only committed to making people well, we are committed to the health and wellness of the community. We offer monthly health clinics to monitor blood pressure, blood sugar and cholesterol, and provide immunizations and medication, diet and nutritional counseling from a Certified Health Coach and Wellness Nurse.

### **DELIVERING HIGH QUALITY CARE**

As a non-profit organization, our greatest challenge, along with the reduction in Medicare reimbursements and rising costs of operation, is having the funding available to advance our mission and to reach those in need of our programs and services. As healthcare trends are moving care back into the home, no matter the degree of a patient's illness, the level of skill needed has become increasingly important. As a result, Cornerstone VNA continues to invest in certifying our clinicians to ensure excellence and implement new technology to create efficiencies and better meet the needs of our patients. Although the future of home health care will be challenging due to changing payment models, the aging population and the shortage of health care professionals, funding from local towns help Cornerstone VNA continue serving residents in need while working to meet those challenges. We are pleased to share our accomplishments over the past year:

- The Technology Team identified a sophisticated **telehealth** system to better meet the needs of our patients. Implemented in January 2016, the new telehealth units have wireless connectivity, video capabilities and an improved patient education component. During the first few months of implementation, Cornerstone VNA experienced a 60% reduction in congestive heart failure hospital readmissions for patients that were on the telehealth program.
- Cornerstone VNA implemented a **record document management system**, allowing all documents to be stored within the electronic medical record and eliminating the need to print documents. This system also provides improved process efficiencies.
- The clinician's mode of documenting was upgraded from a laptop computer to an **iPad**. This helps to create a more efficient documentation system.
- Cornerstone VNA launched a special series to support caregivers called **Caregivers Connect**. Our goal with Caregivers Connect is to connect people with important information, resources and support to help them on their caregiving journey.
- **The Kiddie Cornerstone Fund** was recently established so that our pediatric nurses can bring small gifts to their young patients to help foster positive relationships, ease anxiety and bring smiles to their faces. Funding will also support families in need during the holidays and gas cards will be distributed to families to assist with travel expenses to and from the hospital for medical appointments.

The impact of your support is significant! Your continued investment in our organization enables us to provide care to your residents, regardless of their ability to pay for services and to purchase special equipment for patients in need. Along with access to care, your support funds free community clinics, patient education and allows us to launch innovative program and services. Thank you for your support.

Respectfully,



Julie Reynolds, RN, MS  
Chief Executive Officer  
Cornerstone VNA

# New Durham Food Pantry

5 Main Street

P.O. Box 156

Open Every Saturday

9:00 – 10:00 AM

*“A Charitable Agency”*

To the Citizens of New Durham:

We would like to take the opportunity to thank everyone in and around our community who continue to not only make the operation of the Food Pantry possible, but an overwhelming success. The New Durham Food Pantry receives no financial support from the Town or State government, and relies solely on donations of individuals, businesses and civic organizations, in addition to federal food subsidies.

In 2016, the Food Pantry has assisted a number of our fellow citizens due to the sustained difficult economic times. During a typical week, the Food Pantry assists between 10 to 14 households that represents an average of 42 individuals. In spite of the difficult economy, 2016 was a very strong financial year for the Food Pantry due to the generosity of New Durham residents, businesses and organizations. In addition, many employees of Liberty Mutual have chosen the New Durham Food Pantry as their charity to support in the “Give with Liberty” program.

The New Durham Food Pantry maintains its affiliation with the New Hampshire Food Bank in Manchester, as well as Hannafords Supermarket in Alton. During the past year the amount of food supplies available through the federal surplus food program has remained at lower levels due to larger demands they are realizing statewide. The Pantry’s food supplies come from locally donated canned and dry goods; materials purchased through the NH Food Bank, federal surplus food supplies and products that are purchased at commercial vendors by the New Durham Food Pantry. Through the community's generous donations and the help of many volunteers, we were able to provide:

\* Ongoing food assistance for an average of 165 residents monthly\* Approximately 40 holiday food baskets provided at both Thanksgiving and Christmas

\* "Wish Upon A Star" Christmas gift program ensured nearly 100 children and seniors did not go without this Holiday season.

\* The Food Pantry also partnered with other organizations and the Parks & Recreation Department to co-sponsor a Senior Holiday Luncheon for the Christmas season

Our special thanks to so many for their year round assistance and who donate so much of their time: Darlene & Dan DeMeritt, David & Joan Swenson and Marisa Rosiello

If you are in need of assistance or know of anyone in need, please call Darlene DeMeritt at 397-9913 or Winnie Berry at 817-0372. You do not have to be on local welfare to be eligible for assistance and all calls are confidential.

Respectfully submitted,

*Eileen Berry, President,*

*Secretary: Dorothy Veisel,*

*Treasurer: William G. Herman, CPM*

*Directors: Terry Jarvis    Rachel Lindberg    Carol Allen,    Darlene DeMeritt*

The New Durham Food Pantry has been designated as a 501 (c) (3) Public Charity by the U.S. Internal Revenue Service. Donations to the Pantry are tax deductible.

# Strafford Regional Planning Commission

Cynthia Copeland, AICP, Executive Director



Strafford Regional Planning Commission's mission is to assure that the region is responsive to the needs of its residents through cooperative actions with municipalities and federal and state agencies, through the implementation of regional plans, and through local planning assistance. The Commission's professional staff provide transportation, land use, economic development, hazard mitigation, water, public health, and natural resource planning services; geographic information services (GIS); data collection and analysis; facilitation; and project management.

## 2016 Specific Accomplishments in New Durham:

- Completed the standardized map set for the region, including maps for the Town of New Durham.
- Developed a set of nine themed maps for their master plan update.
- Drafted the 2016 update to the New Durham Multi-Hazard Mitigation Plan. The plan was approved by FEMA, and adopted by the Town in September 2016.
- Presentation at Town Master Plan Forum focused on changing demographic trends in New Durham, the region, and state.
- Provided technical assistance to the Moose Mountains Region on economic development and tourism initiatives.
- Distributed *New Hampshire Planning and Land Use Regulation* books to local land use boards.
- Adopted the 2015-2040 Metropolitan Transportation Plan.

## Goals for 2017 for the Region:

- Provide technical assistance through mapping efforts.
- Use federal designation as an Economic Development District to provide municipalities with access to additional infrastructure and program development grants.
- Continue to carryout Brownfields assessment grant for the region and apply for additional assessment funds.
- Release the formatted 2015-2040 Metropolitan Transportation Plan.
- Carry out SHRP2 performance measure project with NHDOT, MPOs, our communities, and other stakeholders.
- Provide technical assistance to communities updating their floodplain and/or stormwater regulations.
- Develop online web maps and applications for use by the public, using ArcGIS online
- Continue local transportation planning tasks in support of safety, mobility, and access management.
- Complete Ten Year project solicitation with all Strafford region municipalities and transit agencies.
- Improve technical capacity for transportation project development and long-term planning.
- Continue to provide technical assistance, education and outreach on multi- hazard mitigation strategies, and low impact development.
- Continue development in the following three planning program areas to benefit the region's communities: energy/utilities, community health and safety, and resiliency to climate adaptation.
- Continue to enhance water resource protection by working with municipalities to improve drinking water protection.
- Complete the land use layer update.

We look forward to working with the citizens and officials of New Durham in 2017. Thank you for the opportunity to serve you and for your continuing support of regional planning. Further questions or comments can be referred to Cynthia Copeland, AICP, Executive Director at [cjc@strafford.org](mailto:cjc@strafford.org). We can be found on Twitter and Facebook! We also have a blog at <http://strafford.org/magazine/>.

Please visit our website at [www.strafford.org](http://www.strafford.org) for more information.

If you would like to receive E-Bulletins from SRPC, please go to our home page of our website noted above.

# Scholarships Available to New Durham Residents

**“Elmer C. Smith Scholarship” Administered by the Trustees of the Trust Funds**  
**Trustees of Trust Funds**  
**PO Box 207**  
**New Durham, NH 03855**

**Criteria:** The student must be a resident of New Durham and under the age of 21. Funds will be administered after the Trustees of Trust Funds receive confirmation that the student has passed his/her first semester, after he/she has been notified of being awarded the scholarship. Also, the student is required to write a brief paragraph stating his/her reasons for attending college and why he/she should be a recipient of this scholarship.

**New Durham Fire Department Memorial Scholarship**  
**New Durham Fire Department**  
**PO Box 207**  
**New Durham, NH 03855**

**Criteria:** The New Durham Fire Department offers a scholarship annually in memory of Richard Bickford, which is to be applied toward the expenses of attending any school beyond secondary level. The applicant must be a resident of New Durham, a High School graduate, admitted to a post-secondary school, of good moral character and in need of financial assistance.

**Civil War Memorial Scholarship**  
**PO Box 396**  
**New Durham, NH 03855**

**Criteria:** The student must be a resident of New Durham and aged 17-22, and graduating senior from high school, or equivalent schooling or a holder of a GED. After the student has been notified of being awarded the scholarship, funds will be administered after the New Durham Historical Society receives written confirmation of his/her passing grades from the first semester of college. Also, the student must write a brief essay on “How the Civil War has made a Difference in the Year 2017”.

**Chief Douglas J. Scruton Memorial Scholarship Trust**  
**P. O. Box 207**  
**New Durham, NH 03855**

**Criteria:** The applicant must be a resident of New Durham and under the age of 23 and graduating senior from high school or a holder of a GED. The scholarship is open to students from New Durham who wish to further their education beyond the 12<sup>th</sup> grade and is administered by the Alton Centennial Rotary Club. After the student has been notified of being awarded the scholarship, funds will be administered after the Association receives written confirmation of his/her passing grades from the first semester of college. The student must write a brief paragraph stating his/her reasons for attending college and why he/she feels that he/she should be a recipient of the scholarship.

**All scholarship application forms can be obtained at the Town Clerk’s office in the Town Hall, telephone: 603-859-2091 or on the Town’s website: <http://www.newdurhamnh.us>**

# INFORMATION DIRECTORY

<b>Emergency Only – Police (Dispatch)</b>	<b>Police, Fire and Ambulance Dispatch</b>	<b>9-1-1 859-2752 opt. 2</b>
<b>For Queries:</b>	<b>Call the:</b>	<b>Telephone Number:</b>
Administration & Selectmen.....	Town Administrator.....	859-2091
Animal Control Officer .....	Police Department.....	859-2752
Assessments/Current Use/Exemptions	Assessing Clerk.....	859-2091
Birth, Marriages & Deaths.....	Town Clerk.....	859-2091
Building Permit/Code Enforcement	Building Inspector.....	859-2091
Burn Permit.....	Forest Fire Warden.....	859-3333/859-3473
Dogs – Licenses.....	Town Clerk.....	859-2091
Finance.....	Finance Officer.....	859-2091
Fire Department.....	Fire Station.....	859-3333/859-3473
NH Fish & Game	State of NH dispatch line	271-3361
Elections, Voter Registration.....	Town Clerk.....	859-2091
Health – Complaints & Inspections...	Health Officer .....	859-2091
Library.....	Library Director.....	859-2201
Occupancy Permit.....	Building Inspector.....	859-2091
Police (Routine).....	Police Department.....	859-2752 opt. 2
Police Chief	Police Department	859-0206
Police Sergeant	Police Department	859-4380
Policy – Patrol Officer	Police Department	859-0207
Post Office.....	New Durham Post Office .....	859-5200
Recreation.....	Parks and Recreation Director...	859-5666
Registrations: MV, Boats & OHRVs	Town Clerk.....	859-2091
Road Maintenance.....	Road Agent.....	859-8000
School Registration: K-6 <sup>th</sup> Grade.....	New Durham Elementary School....	859-2061
School Registration 7 <sup>th</sup> to 8 <sup>th</sup> Grade...	Kingswood Regional Middle School	569-3689
School Registration: 9 <sup>th</sup> to 12 <sup>th</sup> Grade	Kingswood Regional High School...	569-3683
Taxes.....	Tax Collector.....	859-2091
Transfer Station/Recycling Center	Transfer Station.....	859-8080
Volunteering.....	Town Administrator.....	859-2091
Welfare Assistance.....	Welfare Administrator.....	859-2091
Zoning, Planning & Land Use.....	Land Use Administrative Assistant..	859-2091

**VISIT THE TOWN WEBSITE: [HTTP://WWW.NEWDURHAMNH.US](http://www.newdurhamnh.us)**