



Zechariah Boodey Farmstead Committee
Meeting Minutes
Town of New Durham NH

December 11th, 2023
Approved as Presented January 8, 2024 CEO, Chair

Present: Crissa Evans, Scott Drummey, and Cathy Orlowicz.

Absent: Excused: Fran Frye, Sherry Cullimore, and Cat Murzyn. Guests: None.

The meeting convened at 6:00 pm at the New Durham Town Hall.

Following the review of the agenda, there was a request to add – membership to the agenda.

Crissa motioned to approve the November 13, 2023, meeting minutes as presented. Scott seconded the motion. The vote was 3-0-0 in favor of the motion.

Financial review:

The December Prime Warehouse invoice was processed, as authorized by votes from the Committee and Select Board. Copy of the invoice and check request were made available to the members for their review. There were no questions.

Crissa motioned to authorize the Chair to process the 2024 monthly Prime Warehouse rental billing without additional action required by the Committee. The total rental fee for the year is \$600.00 and the Charitable fund is identified as the funding source. The Committee will review the billing at its next scheduled meeting. Scott seconded the motion. The vote was 3-0-0 in favor of the motion. The Chair will request the Select Board to renew their vote to continue processing the monthly rental bill for the 2024 budget year during their December 15th meeting.

Per the Chair's records, the charitable fund account (sometimes referred to as a non-tax fund) is \$15,394.74, with an available fund balance of \$14,144.74. These are the funds that are not committed to fund approved activities.

Per the Chair records, the 2023 Operating Budget has a balance of \$552.50 remaining. This is enough to publish the fall edition of the newsletter.

The Select Board and the Budget Committee have both approved the Committee's 2024 Operating Budget request of \$7,200.00. It includes the \$200.00 maintenance for the lawn mowing and an increase in Contracted services to \$6,000.00, up from \$4,000.00 for architect services. This amount is seed money and will supplement outside funding resources. They see this as a 3:1 expense ratio that is favorable. Advertising is \$600.00 and postage is \$400.00.

Other Business:

Boodey Hometown Revels:

Crissa has made initial contact with Celeste about working with Parks and Rec Activities, and she has also talked to Dave S. about a fire truck attending the Revels event on July 13, 2024. Scott researched with a representative from Best Buy about raffling an iPhone. The winner's number can be transferred to the new account. It appears some form of payment must be made upfront, which will require additional research.

Planning Revels Event Next Year: To be followed up, electric bike raffle and maybe a stay or something at a place like Kirby Family Farm.

Architect Proposal: Two additional names were selected from the list available on the New Hampshire Preservation Website. The Chair will reach out to schedule appointments.

Member Resignation: **Crissa motioned to accept, with regret, the resignation of Fran Frye effective immediately. Fran is resigning from the Committee for personal reasons, but said she would like to help on an as-needed basis. Scott seconded the motion. The vote was 3-0-0 in favor of the motion.** The Committee expressed their heartfelt appreciation for the seven years of dedication to the project, given by Fran. Her resignation will be submitted to the Select Board for their consideration and action. The Committee members want to arrange a luncheon with Fran, in January.

Fall Newsletter: The draft copy of the letter's articles was reviewed, and edits were made. The Chair will finish the last article and distribute it for editorial review. The newsletter will be sent out to be printed before the end of 2023. **Crissa motioned to authorize the expenditure for the cost associated with printing the newsletter from the 2023 Operating budget in the amount not to exceed \$552.00. Scott seconded the motion. The vote was 3-0-0 in favor of the motion.**



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Volunteer hours from the members were collected.

The next scheduled meeting is Monday, January 8, 2024, at 6:00 pm at the New Durham Town Hall, Main Street.

Scott made a motion, seconded by Crissa, to adjourn the meeting at 8:35 pm. Vote in favor of the motion 3-0-0.

Respectfully Submitted,

Catherine Orlowicz, Chair
Scott Drummey