

NEW DURHAM PARKS AND RECREATION COMMISSION
Meeting Minutes August 22, 2012
New Durham School

The meeting was called to order at 6:35PM. Present at the meeting were Kristyn Bernier, Sherri Brulotte, Marcia Berry, Dot Veisel, Sheri Joy and Kellie Chase. Jennifer Nyman had an excused absence.

There was no public input.

With regard to the Creative Kids Club, Sherri Brulotte reported that the majority of current monies owed are a result of a State of NH debits issue. There is an outstanding balance for several non-active parents, however this issue was reserved for non-public session. The financial report for active clients is very positive and a result of great effort from program staff and Dot and Sherri.

A part time substitute has been hired for CKC, several new parents have been in, and new children are attending the program. There were no accidents or incidents reported for the past month, and the program is running smoothly. Laura expects to be coming back in September.

Kristyn was asked to mention that a few parents had issues with children coming to CKC with hand held video games, and that some children were allowed to purchase a toy gun on a field trip in the gift shop. With regard to video games, children are not allowed to bring in electronics and the staff is enforcing this. With regard to the gift shop, the group felt that it is not a staff member's responsibility to monitor what a child might or might not be allowed to purchase in a gift shop. Parents need to be clear with their children when they provide them with spending money as what one parent allows a child to purchase will be different from another.

The birthday celebration was deemed a huge success with much positive feedback despite uncooperative weather. Kellie reported that fundraising efforts resulted in meeting the \$12,000.00 cost of the event. Other than staffing, the event was paid for completely through fundraising, sponsors and volunteer efforts.

A letter of thanks was submitted to the Baysider and Fosters for the event.

The walking path is complete and requires weed killing to bring it to top form. It was discussed that community service hours could possibly be tapped into for this work if the town crew is not able to do this. Sheri stated that we could request the town crew provide the weed killer for any volunteer work.

The group discussed possibly coordinating a senior citizen effort to assist with yard work or a household chore that might need to be done in the fall.

Kellie stated that a representative from the Woodman Institute contacted her about some of the 250th Anniversary memorabilia. The group gave her the go-ahead to work with the program and provide items from the celebration.

Soccer and volleyball have been advertised, with K-2 soccer filled. The numbers for 3-4 and 5-6 are on the line, and therefore some adjusting was done based upon age and skill level. Kellie was asked to make a last push if necessary for the teams that might need a few extra players. K-2 require 7 on the field, with 3-4 needing 9 and 5-6 needing 11 on field. Each team needs to have substitutes as play time as the children get older is dramatically increased from the younger teams.

The concession stand and the lack of volunteer assistance for running it has been an issue for the last several years. The idea of having it privately run was broached, however the group leaned toward that it is parents' responsibility to man this stand as in other area sports. The stand helps defray costs of the programs and the fees, and therefore, needs to remain in the hands of the parents. As it stands, we have given up 3 of the 7 Saturdays to other towns, and Kellie was asked to make certain coaches understand that their teams must take on the responsibility of the stand for one week of the season or run the risk of losing out home field advantage. Given the numbers registered, if each parent donated 1 hour, the stand would be completely covered for the season.

Kellie has completed the fall activities calendar and has distributed it in various locations in town.

Sherri Brulotte reported that the Lytle family was concerned about the condition of the memorial tree that had been planted for Kyle and Tyler. The tree the family originally chose could not be sustained in the environment at the ball field and was replaced. The concern was with upkeep. Sheri Joy explained that the problem with having memorial trees is that the donations cover the tree itself but not the maintenance and upkeep. The town crew cannot be expected to maintain all of the trees and volunteer help is not available. As in the past, Joy explained that generally the family will make certain that the site is weeded and maintained. Sherri Brulotte stated that she will call the family representative.

The birthday celebration surveys are due in by December 10, 2012. Dot will be making certain that the school can include them in the newsletter for residents to complete.

Dot Veisel made a motion to go into non-public session per RSA 91-A:3 (c) for the purposes of addressing a CKC financial issue and for evaluations. Sherri Brulotte seconded the motion. Roll call taken with all aye. The NDP&R Commission entered into non-public session at 8:30PM.

The commission discussed the procedure for addressing a very large sum of money owed to the CKC program. The monies owed are in excess of \$700.00 with attempts to contact the party going unanswered. Despite calls, bill and letters, there has been no response.

The group has authorized that the CKC file the necessary paperwork through the civil court small claims process.

The group completed annual evaluations for full time employees.

The NDP&R Commission came out of non-public session at 10:00PM.

The next meeting was scheduled for September 20, 2012 at 6:30PM.

Kristyn Bernier made a motion to accept the July minutes as written with Marcia Berry seconding the motion. Motion passed unanimously. Sheri Joy abstained as she was absent from the July meeting.

Meeting adjourned at 10:11PM

Respectfully submitted,

Kristyn Bernier, Chair