

**New Durham Parks and Recreation Commission
Minutes October 20, 2011
6:30PM @ New Durham School**

Call to Order at 6:30PM

Present: Marcia Berry, Sheri Joy, Dorothy Veisel, Jennie Nyman, Sherri Brulotte, Kristyn Bernier, Kellie Chase

Absent: Al Kohler, Laura McCarthy (excused)

Creative Kids Club:

Dorothy Veisel and Sherri Brulotte gave a billing and contract update. Monthly meetings are occurring for supervision and to ensure the billing transition is happening as smoothly as possible. Purchase Orders were signed as were time sheets for the program.

Recreation Director's Report:

Kellie provided an update on the Halloween event which will follow the Haunted Halls at the school on October 29, 2011. Marcia is still seeking candy and door attendants for the trick or treating event.

A motion was made by Kristyn Bernier to authorize \$200.00 for a DJ for the Halloween party. Motion seconded by Jennifer Nyman. Motion passed unanimously.

The bill has been submitted for the concession stand doors.

Kellie advised that she is making purchases for new soccer marker flags, ice packs, medical kits for all teams, and baseball equipment.

The port-a-potties will be removed from the ball fields, and trash pick up will cease for the winter. The beach has been closed with lines and buoys having been removed from the water.

Bingo continues with at least 70 participants each week. The shotgun round pays for the hiring of a local youth to assist Kellie with set up and running the activity. Soccer Season is wrapping up, and registrations are coming in for basketball. Mike Lee is doing a three week basketball clinic starting on October 31, and he will have sessions for three age categories. Teams will be formed and coaches picked upon the close of registration.

Kristyn reported that as a result of the vandalism at the ballfield on several occasions with an individual driving a vehicle on the fields, the highway department has put up a

chain to block out vehicle traffic. Keys have been made for coaches. Residents can use the fields but will have to park along the drive by the majors field when the chain is up.

Signage was discussed for no dogs on ball fields. The group would like signs at each field, as dog excrement continues to be a problem with dog owners not cleaning up after their animals. Kristyn reported that the Police Chief has been asking residents with large dogs to stay off of the fields as it appears to be a favorite place for people to allow their dogs to run and excrete. Residents can continue to walk their dogs on the roadway, the parking lots or on the walking path, however they are expected to clean up after their animals.

The beach phone expense was an issue of concern given that TDS is charging a very high rate to have a phone at the beach. This phone is only used for emergencies to call for police or fire assistance. A discussion ensued with regard to whether or not a track cell phone with a set number of minutes might be a viable alternative to leave charged in the shed in order to cut costs.

The group had a discussion with regard to the potential use of the Community Room at the Fire Department. This room could provide space for several recreation opportunities. Kristyn will be inquiring about the possibility of having a key assigned to Kellie for recreation activities and about how use is scheduled and approved.

Kristyn presented the budget proposal to the group for fiscal year 2012. There were no issues with the figures, and the group discussed how these will be presented to the BOS and Budget committee. Budget reviews are scheduled with the Board of Selectmen on November 7 and with the Budget Committee on November 16, 2011.

The date for the 250th town birthday celebration organizational meeting was set for November 17, 2011. The group will be moving the monthly meeting to 7:30PM so as to accommodate a 90 minute planning meeting for the event at 6:00PM. Kristyn emphasized that this meeting will be to steer the event, get ideas for individual events and fundraising, get involvement from each town group, board and commission, and to plot a plan over the next 8 months for the event.

Ideas were discussed with regard to ball field maintenance and upgrades, and how to work with the highway department to complete some projects.

A discussion occurred with regard to the Recreation Director's hours and overage on her salary line. Ideas were shared for ways to control this overage and ensure that Kellie is managing her time within her budget. Kellie must seek pre-approval for any hours over 28 per week, as it was emphasized that Kellie has complete autonomy with regard to the activities she schedules and how she allocates those 28 hours each week. The Commission does not dictate how her time is allocated other than requiring that athletic programs and administrative duties with regard to the General Fund are completed accordingly.

A motion was made by Kristyn Bernier to go into non-public session per RSA 91-A:3 (c) to discuss a parent issue with regard to the Creative Kids Club. Motion was seconded by Sheri Joy. Roll call taken: Joy, aye; Brulotte, aye; Berry, aye; Nyman, aye; Veisel, aye; Bernier, aye. Motion passed unanimously. Commission entered into non-public session at 9:30PM.

The group discussed an ongoing problem with a parent whose child is prohibited from attending the program. No decisions were made.

Commission exited non-public at 9:50PM.

Meeting adjourned at 9:50PM.

Respectfully submitted,

Kristyn Bernier, Chair