

New Durham Parks and Recreation Commission  
Monthly Meeting Minutes  
March 17, 2011  
New Durham School @ 6:30PM

Call to Order @ 6:35PM

Present: Kristyn Bernier, Jennifer Nyman, Dorothy Viesel, Sherri Brulotte, Sheri Joy, Kellie Chase

Absent: Al Koehler, Marcia Berry

**Public Input:**

A request had been made by the Cove Cottages on Merrymeeting Lake Road to use the Town Beach parking lot for parking for a wedding on August 27, 2011. Discussion ensued about these requests being denied in the past, that it will be impossible for beach attendants to keep track of who is authorized to be at the beach, alcohol related issues, and taking up space in the lot during the last weekend before school when taxpayers will likely be using the property. There are other alternatives for parking such as the old boat launch down the street at the river.

**A motion was made by Kristyn Bernier that authorization not be granted at the town beach for a wedding on Saturday August 27, 2011. Motion seconded by Jennifer Nyman. Motion passed unanimously.**

Kellie was advised to notify the individual that the request had been denied but also to suggest other parking alternatives the group had discussed.

**Creative Kids Club:**

There is a need to hire a new billing person for the program. Kim Nottage has made the decision to continue with child care, however since she works with the children during the school day and as a child care staff, she feels that it is difficult to work with parents who are in arrears when she is also working with their children in a professional capacity. The group understood the conflict for her. Kim has done a wonderful job handling the billing. It had been requested of Laura to define the role of the billing person and to compare notes with what the town financial officer expects this individual to do. There has been miscommunication between Laura, the billing person and the town financial officer with regard to duties and roles, and the group requested that this be clarified.

Kristyn provided the group with information on various laser printers which would be appropriate for the program. A printer was chosen by the group with corresponding ink cartridges. The laser printers allow for many more pages than inkjet printers, and the cost of ink will dramatically decrease with the change to a laser jet.

**Kristyn Bernier made a motion to purchase a printer based upon sale specs through Staples with the total expenditure for printer, cartridges and paper not to exceed \$500.00. Jennifer Nyman seconded the motion. Motion passed unanimously.**

Kristyn Bernier advised that she would contact Laura with the authorization and direct her to order the printer through Staples immediately in order to make the sale deadline.

CKC time sheets and financials were passed among the group for perusal and signatures.

Laura had requested authorization to purchase snack items for the program.

**A motion was made by Sherri Brulotte to authorize \$150.00 for the CKC program for snack expenditures. The motion was seconded by Dot Viesel. Motion passed unanimously.**

#### **Recreation:**

Financial info was provided to the group for the status of recreation accounts. Kellie advised that the town finance officer was requesting that the members of the Commission sign a copy of the print-outs, however the group was not comfortable signing a print out without knowing what the reason was for the signatures.

#### **Recreation Director's Report:**

Kellie discussed Dancing with The Stars and requested assistance with the event.

Kellie advised that Dave Valladerres had asked if the Babe Ruth 15U All Star tournament could be held at the ball fields through Farmington 500. Kellie stated that this would entail concession stand, scoreboard and field maintenance for the week of July 10-15<sup>th</sup>. Kellie could not commit to the event, nor could Commissioners for volunteer time, therefore the group authorized Kellie to allow Dave to hold the event in New Durham with the understanding that he would be running the event and making necessary arrangements for the event since personnel could not be guaranteed through recreation. If volunteers were not available for the concession stand, then it would not be open.

Baseball coaches were submitted to the Commission and the group assigned coaches to teams. Some volunteers were still needed for age groups, and the group discussed numbers and rosters. The numbers for softball were very low, and Kellie was directed to roster a Minors team since the numbers were solid for that age group, and possibly need to farm out the very few who had signed up for Majors. The numbers for Rookies were questionable as well, therefore Kellie would continue to take registrations in order to build on the rosters before the April league deadline. Opening day was scheduled tentatively for May 2.

Kellie advised that Steve Mosher had expressed interest in replacing the steel doors in the concession stand. Kellie was asked to get an estimate.

Kellie advised that an individual had contacted her about doing a lacrosse program, however she had no details on the program.

Marcia Berry and Al Koehler are up for re-appointment to the Commission.

Kellie suggested that the theme for Celebrate New Durham Day be a Hawaiian style event. She is looking into fireworks. Kellie was given the go-ahead to choose a theme and then report back to the group with events and special attractions she would want.

Kellie and Andrea Ogden have been talking about the pitching machine in return for Kingswood using the fields. The cost of the machine is more than Ogden anticipated, and Kingswood will only be purchasing one machine as the cost is around \$1800.00.

Kellie advised that she did not have a tax ID# for the race timer Dave Camire, and that his payment has been denied until the town has that information. Kristyn advised that she would obtain this from Camire.

The dock at the beach was discussed, with discussion focusing on the safety issues it presents, the vandalism it has suffered, the logistics of moving it in and out of the water and the need for a dock space for the swim program.

Kellie advised that she is working on the new rec flier.

The group suggested an article regarding rec for the Baysider.

Meeting adjourned at 9:00PM.