

**New Durham Parks and Recreation Commission
February 17, 2011 Meeting Minutes
New Durham School**

Present:

Kristyn Bernier
Sheri Joy
Marcia Berry
Al Kohler
Jennie Nyman
Dot Martin
Sherri Brulotte

Laura McCarthy
Kellie Chase

Creative Kids Club Report:

The financial status of the program was discussed. Laura produced an aging of monies owed. While there is still a considerable outstanding balance owed to the program, the monies owed are primarily attributed to families no longer attending the program. With this balance removed, the program attendees are essentially all current. Enforcement of the payment policy has had positive results.

Laura advised that she was having difficulty picking out a suitable printer for the program. Kristyn advised that she would check in with the IT specialists at her work to get recommendations.

Laura advised that she would be attending trips with Rec over vacation as her program will be open for daycare.

The Commission needs to hire an employee for billing for the CKC program. It was requested of Laura to determine the responsibilities that this employee would have in the program so as to remove some of the extra work from Laura's workload. It was also requested that specific roles be delineated with regard to what the Town Financial Officer does for the program and the expectations of the billing person for CKC.

Laura advised the group that the certified letter requested from last month was sent to the family no longer allowed to attend the CKC Program. The receipt of the letter was declined.

Rec Director's Report:

Kellie Chase advised that the Town Mechanic did not recommend purchasing the van discussed in the January meeting. There were a number of issues, and this vehicle is no longer in consideration. Kellie was asked to keep an eye out for other such opportunities and to work with the Town Mechanic to procure a suitable vehicle.

Upcoming events were discussed, to include the Easter Egg Hunt. The Baysider ran an article on upcoming events, and the Commission encouraged the continued use of the Baysider to update residents and remind them of everything going on with rec, as the article was a great way to get the word out about everything Kellie has been doing.

The Commission discussed goals for 2011, to include asking Kingswood to assist with field aeration. The concession stand needs to be a priority this spring with regard to the side shed, doors, painting and a sign. Another goal is for the completion of the warning track on the Babe Ruth field. The yellow fence guard material is in and needs to be installed before the season begins.

Kristyn Bernier made the motion to go into non-public session per RSA 91-A:3 for the purpose of discussing two issues with basketball. Al Kohler seconded the motion. Roll call with all aye. Non-public entered into at 8:37PM.

Issues discussed included behavioral issues during the season within one group. Also, the issue of fair play and its enforcement was discussed furthering an issue brought to the attention of the Commission in January.

The Commission feels the need to enforce the parent, coach, player code of conduct that is clearly defined in the Rec Department Mission Statement. If issues are not brought to the attention of the Commission, they cannot be handled appropriately. Kristyn Bernier was directed to address a fair play issue with one coach. Extensive discussion ensued with regard to the issues involving one group of players. Where the initial reporting party requested that no "investigation" occur into the reported situation, the Commission's hands are tied with regard to handling the problem. After much deliberation, the consensus was not to fund a paid tournament that required funds above and beyond what the team was scheduled for during the 2011 season. Fund raised monies are required for the fee, and the group felt that not granting the request to send the team to the additional tournament might be a good way to remind young players of their responsibility to their team, their team mates, their coaches and their community. The group felt that a letter to the parents would be a viable way to address the decision. Kristyn will be drafting a letter for this purpose.

The Commission came out of non-public session at 9:15PM.

Kristyn Bernier made the motion not to fund the Farmington tournament. Jennie Nyman seconded the motion. The motion passed unanimously.

Baseball sign-ups are scheduled for March. The Commission will be considering those interested in coaching the various teams.

Planning will begin for Celebrate New Durham Day, with the notion of revolving the event around a central theme. This year, the Rec Department plans on bringing in other departments and vendors to take part and help the event grow. The hope is for other programs and departments to take responsibility for an event that day so as to have more activities for residents to take part in. The Commission supports a fireworks display again this year, however the new laws and regulations may impact the type of show and location. Kellie will research this.

Meeting adjourned at 9:50PM.

Next scheduled meeting on march 17, 2011.