

**New Durham Parks and Recreation Commission Meeting
January 20, 2011, New Durham School
Minutes of Meeting**

Present:

Kristyn Bernier
Sheri Joy
Jennie Nyman
Marcia Berry
Sherri Brulotte
Al Kohler
Dot Viesel

Laura McCarthy
Kellie Chase

Public Input:

Andrea Ogden, Athletic Director for Kingswood, met with the Commission regarding the use of the ball fields for Kingswood varsity and junior varsity baseball as had been done the previous year. Ogden presented a schedule of games and the Commission asked again that all game times with the exception of Plymouth be changed to a 4PM start so as not to interfere with ND Babe Ruth baseball. At this juncture, Ogden did not see that the teams would need practice times, only game space. Ogden generously offered to purchase equipment for the fields, either a batting cage or 2 pitching machines for the use of the fields. Once the Commission has chosen the item most needed, Ogden will order the equipment. Kingswood will take part in field clean up, line fields for the games and rake out and clean up after each use. Ogden also asked about the availability of the softball field for 3 games for Kingswood softball, which the Commission agreed to make available if possible.

Creative Kids Club:

Laura reported on CKC numbers and provided an aging for the program reference monies owed. A copy of the contract was provided, and Laura was asked to give parents notice that fees must be paid at the start of the week for that week.

Laura requested permission to expend funds for snacks and supplies. A motion was made by Kristyn Bernier to permit \$150.00 to be expended for CKC needs. Motion seconded by Sheri Joy. Motion carried unanimously.

Laura expressed the need for a printer for the program. She advised that she has been using her own personal printer. The Commission advised Laura to research a printer that would meet her needs and to present her findings to the group for a vote.

A motion was made to go into non-public session by Kristyn Bernier per RSA 91-A:3 for the purposes of discussing fees owed to the Creative Kids Club and an issue with a family. Motion seconded by Sherri Brulotte. Roll call, all members aye. No decision made as a result of the non-public session. Laura was directed to send a certified, return receipt letter to the family that can no longer participate in the program as a result of behavioral issues.

Recreation Director Report:

Kellie Chase updated the Commission on the many activities that were ongoing, to include trips for school children during the week of vacation. Many events are planned as documented in the recreation flier. During school vacation, a trip is planned to Concord Sports Center and Toy Story on Ice. The Daddy/Daughter Dance is scheduled for 02/04 at the ND School. Senior Bingo continues to go strong, and many adult programs and trips are being offered. Update on basketball season.

A motion was made to go into non-public by Kristyn Bernier in accordance with 91-A:3 to discuss a basketball issue. Motion seconded by Al Kohler. Roll call, all members aye. A coaching issue was discussed which will be handled by the Recreation Director. No decision voted upon as a result of the non-public session.

Kellie Chase requested that an ice skating area be made at the Smith Ball Fields. After discussion as to where and how this would take place, Marcia Berry made a motion that the Recreation Director be given permission to go forward with plans for an ice skating area as discussed. Motion seconded by Al Kohler. Motion passed with 6 aye votes and one nay vote from Kristyn Bernier. Motion passed.

Volunteer of the year:

The Commission discussed candidates for the Parks and Recreation Volunteer of the Year award. Nominees discussed included Robert Joy, Trevor Joy and Jamie Nyman for the amount of behind the scenes "grunt" work all three had done for the Commission for events, athletics and the walking path. Kristyn Bernier made the motion that Robert Joy, Trevor Joy and Jamie Nyman be nominated as the ND Parks and Recreation Volunteers of the Year. Motion seconded by Dot Viesel. Sheri Joy and Jennifer Nyman abstained from the vote. Remaining Commissioners unanimously passed the motion.

Kristyn Bernier asked for Commission consideration to remove the wood from the clearing of the parking area and which has been in storage for more than 2 years at the town pit for a donation to the Revolving Fund. The wood must be moved and is beginning to rot. Commission members were open to this solution.

Van:

Kellie Chase came to the Commission to present the request to purchase a 1998 Ford 15 passenger van that is currently for sale from a local limousine service. The Commission

discussed making the expenditure from the Revolving Fund and what it would entail to maintain, register and insure such vehicle. Kellie had already spoken with the Town Mechanic, who was willing to go through the vehicle and offer his recommendation. Selectman Terry Jarvis was present and offered an opinion that the Commission would need to go through the purchase policy and get town approval for such an expenditure. Kristyn Bernier advised that her research suggested that as a result of state statute, the ND P&R Commission did not need permission from the BOS and could expend from the Revolving Fund. Only General Fund purchases of this nature would require BS permission. Selectman Jarvis stated that she had requested clarification regarding the purchase policy from LGC and had not yet heard back from them. Considerable discussion centered upon this issue.

A motion was made by Kristyn Bernier that the NDP&R Commission authorizes Recreation Director Kellie Chase to pursue the potential purchase of a 1998 Ford, 15 passenger van, up to the price of \$3000.00 with the approval of the Town Mechanic after inspection. Marcia berry seconded the motion. Motion passed unanimously.

Meeting adjourned at 9:45PM.