

APPLICATION FOR SITE PLAN REVIEW

TOWN OF NEW DURHAM

NEW HAMPSHIRE

The Town of New Durham requires any person who is planning any of the following actions to apply to the New Durham Planning Board for a Site Plan Review:

- (1) New, altered or converted use of a non-residential site;
- (2) New, altered or converted use; or new construction of a non-residential structure; or
- (3) new, altered or converted use of a multi-family dwelling unit (more than 2 dwelling units per structure); or
- (4) new construction of a multi-family dwelling unit; or
- (5) mixed-use development which combines single-family, multi-family or non-residential land uses.

The Planning Board requires a Home Occupation Permit, not a Site Plan Review, in order to conduct a business in a residence, if all of the following conditions apply:

- (1) The area used by the business shall not exceed 33% of the floor area of the residence; and
- (2) The area used by the business shall not exceed 1000 square feet; and
- (3) The business use shall have no more impact on the property and neighborhood than normal residential use;

The Town does not require a Site Plan Review if the Planning Board finds that a proposed multi-family or residential development involves no building alterations or changes in the site.

Planning Board approval of said site plan shall be a prerequisite to issuance of any building permit, special exception, or variance for the proposed development.

NOTE: The applicant must file this form, and all other required information at the New Durham Town Hall at least 21 days before the date of the Planning Board meeting where the board will first review it.

1. Name, mailing address and telephone number of applicant:

2. Name, mailing address and telephone number of owner of record, of other than applicant:

3. Location of Property: _____

4. Town of New Durham Tax Map _____ Lot _____

5. Number of lots and/or units for which approval is sought:

Lots _____ Units _____

6. Name/ mailing address and telephone number of Surveyor and/or Agent:

7. Abutters: Attach an abutter's list including the Town of New Durham Tax Map, Lot number, Name and Mailing address of all abutters, including those across the street, brook or stream. Names should be those of current owners as recorded in the tax records, five (5) days prior to the submission of this application.

8. Fees:

1. Application fees-Any application for approval of a site plan review shall be accompanied by a non-refundable fee, in the amount below, to cover the Board's administrative costs.

a. For all commercial, residential and industrial development, the following fees shall apply:

- 1. Up to three (3) acres: \$ 75.00
- 2. Three (3) acres or more: \$100.00

b. The Planning Board shall levy a fee of \$25.00 per dwelling unit for all residential development.

c. The Planning Board shall levy a processing fee of \$1.00 for every one hundred (100) square feet of non-residential construction.

2. Inspection fees: The fee levied for inspection of site work shall be the actual cost per hour of the individual making the inspection of improvements as required by the subdivision regulations.

3. Notice fees: The applicant shall be responsible for paying the costs of mailing certified notices to abutters and the applicant as well as the cost of advertising or posting.

NOTE: Additional fees: Any applicant may be required to pay additional reasonable fees imposed by the Board to cover the costs of special investigative studies, review of documents and other matters which may be required by a particular application (RSA 676:4-I(g)).

The applicant and/or owner or agent, certifies that this application is correctly completed with all required attachments and requirements and that any additional costs for engineering or professional services incurred by the Planning Board or the Town of New Durham in the final process of site plan review for this property shall be borne by the applicant and/or owner.

If this application is determined by the Planning Board to have all the necessary materials, it will be placed on the agenda on _____.

“I hereby authorize the New Durham Planning Board and its agents to access my land for the purpose of reviewing this site plan, performing road inspections and any other inspections deemed necessary by the board or its agents, to ensure conformance of the on-site improvements with the approved plan and all Town of New Durham ordinances and regulations.”

Date: _____
Signature of Owner