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Trustees of Public Library  
New Durham, NH

Minutes of October 1, 2013 Meeting

Meeting was called to order at 6:30 pm; present were chairman Joan Martin, Richard McCormack, Fred Quimby, Angie Manning-Welch and Max Wirestone, Library Director. Richard Leonard was absent.

The minutes of the last meeting on Sept. 2 were accepted with one change: to add Angie Manning-Welch as absent. The vote was unanimous

Treasurer's Report

Fred reported that the operating budget has a balance of \$7,936.19 and the Trustees Fund has a balance of \$4,136.77. Fred also brought the board up to date on the details of our income and expenses, for both the last 6 months and the last 9 months. This was in preparation for the budget discussion.

Director's Report

Max reported that E-books circulation has increased this Sept over last year's figures; also, regular circulation has increased as well.

He also filled the board in on the fall programs. For children, there is cartooning on Mondays, a writing class on Tuesdays, and "Cocoa and Cliff Hangers" on Thursdays. This is a well-attended program in which a chapter is read in a "chapter book" and cocoa and cookies are offered for refreshments. There is also a Lego program on Saturdays, for differing age levels. Max is investigating a 4-H program, perhaps for later in the fall.

**CIP walk-through**

Max met with this committee to discuss issues the library is facing. He asked if the trustees could utilize the CRF fund to obtain new chairs for the library; the committee approved the purchase. In addition, the board discussed with Max the age of the library's furnace.

Old Business

**Granite Curbing quotes:**

There were no more quotes for the installation of the granite curbing in the parking lot. Joan told us she has had a conversation with the road agent who said he could do the job, just not this fall. She will have a further conversation with him to ascertain that he will do it in the spring.

**ILS update (Koha alternatives):**

Max has found alternatives to this company, which has increased its fees by about 140%, one of which is significantly lower, the others with similar fees. The board decided to remain with ILS for the next budget year so that the matter can be investigated further.

**Panic button updates:**

Someone is coming to assess the issue from the alarm monitoring company which oversees the town's systems.

New Business**Budget Proposal for 2014:**

The trustees finalized the budget proposal for 2014 after much discussion, a few changes were made to the original proposals by Fred and Max.

**Library keys:**

There was much discussion about past trustees' failing to turn in their keys. It was decided to leave things as they are and have more keys made so that all present trustees have a key.

**Right-to-Know Laws**

The board affirmed that all meeting dates and times are presently, and will be in the future, posted at the town hall, the library and the post office, as well as on the town and library's websites.

**Non-public session**

The board went into non-public session at 8:06 PM pursuant to RSA 91-A:3 to discuss personnel salary issues. A roll call vote to do so was made by Richard McCormack and seconded by Fred. The vote was unanimous. They returned to public session at 8:21 PM.

The meeting adjourned at 8:35 PM upon a motion by Richard McCormack and seconded by Angie and voted unanimously.