

**NEW DURHAM LIBRARY
BOARD OF TRUSTEES**

**Minutes
April 6, 2010**

The meeting of the Board of Trustees of the New Durham Public Library was called to order at 6:30 p.m., at the library by Chair Richard McCormack. Trustees present were Joan Martin, Nancy Rhodes and Ann Phipps. Also present was Library Director, Max Crowe. Absent was Fred Quimby, Treasurer.

Call to Order.

The meeting was called to order at 6:30 by Chair Richard McCormack.

Approval of Minutes.

On a motion by Richard McCormack, seconded by Joan Martin the minutes of the March 2, 2010 meeting were unanimously approved as presented.

Election of Officers

The following officers were unanimously elected. Richard McCormack, Chair, Fred Quimby, Treasurer, Joan Martin, Secretary.

Financial Report.

Postponed to next meeting due to Fred's absence. All on track.

Report of Library Director Max Crowe.

- **Town Audit Report:** Max reported we passed with flying colors!
- **Small Libraries Conference.** Max will be attending this on Friday April 16th.
- **Children's Collection Workshop.** Max will be attending this workshop also.
- **Farmington Teen Book Club.** Max will be attending to get ideas for a Teen Book Club in New Durham.

Poetry Night- The 16th of April at 7:00 Music and entertainment and an open mike will provide a great evening event for the community. (Otherwise known as Beatnik Night)

In May another event involving the NH Astronomical Society is planned for children as well as adults. The date is May 14th.

- **After School Course Update.** All going well with good attendance and participation.

Old Business

- **New Photo for Website.**

Will be taken at next meeting when all Trustees are present.

- **Carpeting and the Approved Town Budget**

At Town Meeting \$5000 was approved for interior improvements of short lived items (i.e. Carpeting, paint for interior walls). The lowest carpet bid was slightly higher than the \$5,000. Following a discussion of ways to make up the short fall and put the project into action, the Trustees adopted the following game plan.

1. The lowest bid was almost a year old so Richard will confirm the numbers with the contractor. This has been done and the bid is still active at original numbers.
2. Max will check with Vickie to verify who are the “agents to expend” the appropriated funds.
3. Max will meet with the Friends of the Library and others to coordinate volunteers for readying the library for the installers and painters.
4. The Friends meet again on May 4, after that date we hope to have a proposed timeline for the renovations.

- **Energy Audit Report**

Fred will update the Trustees next meeting. However Richard summarized the program for the new trustee and noted all was on track. The library has benefitted from participation in the program.

- **Repair Work in Back of Library**

It was noted that Iain was on vacation so no progress here.

- **Painting of Library Trim and Exterior Staining.**

Trustees still having difficulty getting bids for this work. Chair, Richard McCormick is accepting bids for the project. Painters where are you???

- **Microsoft Publisher**

Max will purchase the software for this program for the Library.

- **Children's Librarian Position Re-write.**

The rewrite was reviewed by the Trustees. Nancy made a motion to accept the rewrite of the combined position of Assistant Librarian and Children’s Librarian into one job description for submission to the selectmen per their request. Motion was seconded by Anne.

New Business

- **Garden Care- Mulching and Fertilizing**

The Trustees will help with the materials necessary for maintaining the garden and speculated who was the “gardener” who weeded and prepared the garden for the spring

- **Disposing of the old library Sign.**

Joan will place it on Craig’s list at \$125, the proceeds to be used for the interior paint.

Adjourned: On a motion by Anne, seconded by Nancy the Board voted unanimously to adjourn the meeting at 8:00 p.m.

Respectfully submitted,
Joan Martin, Secretary