

**NEW DURHAM LIBRARY  
BOARD OF TRUSTEES**

**Minutes  
August 4, 2009**

The meeting of the Board of Trustees of the New Durham Public Library was called to order at 6:30 p.m., at the library, by Chair Richard McCormack. Trustees present were Fred Quimby, Joan Martin, and Lee Lilljedahl. Also present was Library Director, Max Crowe.

**Approval of Minutes.**

*On a motion by Joan, seconded by Richard, the minutes of the July 7, 2009 meeting were approved as presented.*

**Financial Report.** *Fred reported we have \$3,189.77 in the Trustees' fund and \$1,951 in the operating budget. He added that we will be receiving funds from our CIP request, which will be included in the operating budget.*

**Report of Library Director Max Crowe.**

- **Library Statistics.** Max reported that attendance numbers are up while circulation numbers are slightly down. He added that library usage by outside groups included about 84 people, and noted that such usage is less during summer months.
- **Summer Reading Program.** He said the program has been averaging 40+ kids. He said the big finale will be held on Friday, August 7, beginning at 7 p.m., with a film, "The Slug that Ate New Durham," made by program participants, and an astronomy program at about 8 p.m. He added that the telescope has been used quite a bit this summer.
- **Kilowatt Meter Program.** Max said this is offered through the NH Utilities Commission; patrons may check out a meter to see how much energy their appliances use when they are off. He said it's a free program and will begin in January.
- **Art Exhibit.** Max said David Sholl, an artist and summer resident, will be exhibiting his work at the library, and there will be an event planned for the opening.
- **Friends Book and Bake Sale.** **Max said the book and bake sale was very successful and the Friends made about \$1,500.**

**New Business**

- **Soffit/Roof Discussion.** **Richard stated that the original building plans showed a ridge vent, which apparently is no longer there. He said he will contact the building inspector, Art Capello, for further information and to invite him to a pre-bid inspection of the problem, with invited contractors, on August 20, at 7 p.m. He said that town policy requires at least three estimates for any job under \$15,000. The Board asked that Ian MacKenzie submit a bill for the extra costs incurred during the trim replacement job.**
- **Painting the Trim.** *On a motion by Fred, seconded by Joan, the Board voted unanimously to authorize up to \$500 from the Trustees fund for paint, brushes, and other required materials for painting the trim. Peter Rhodes has volunteered to do the job.*
- **Volunteer Thank-You Party.** Max asked for a maximum of \$50 from operating budget funds to provide refreshments for a thank you get-together for the summer reading program volunteers prior to the final program. The Board thought that was a great idea.

## **Old Business**

- **CIP Update.** Max said the Trustees of the Trust Funds will be meeting on August 12 to release the requested money from the technology fund. He said the CIP committee will meet on Monday, August 10, at 7 p.m., to discuss next year's CIP requests. He said that money is needed for interior uses, e.g., for new carpeting, ceiling tiles, new paint.
- **Summer Party.** The summer party is scheduled for Saturday, August 29, at 1 p.m., at the Keefe's home on Merrymeeting Lake; rain date is Sunday, August 30.

## **Pending Projects**

- **Back Door.** Richard reported that the proposed driveway would not be to codes, so the current proposed solution is that the person who does snow blowing for the town will snow blow a path to the back door. He also said that Ian MacKenzie will be adding to the overhang to keep water off the cement (that expense to come out of Trustees funds).
- **Water Run Off from the Roof.** The Trustees looked over the situation and will discuss it further at a future meeting.

**Next Meeting:** The next meeting is Tuesday, September 1, at 6:30 p.m.

**Adjourned:** *On a motion by Fred, seconded by Joan, the Board voted unanimously to adjourn the meeting at 7:35 p.m.*

Respectfully submitted,

Lee Lilljedahl  
Secretary