

DRAFT

**Capital Improvement Plan Advisory Committee  
Meeting Minutes- Monday, October 15, 2012  
Town Hall**

**Present:** Scott Drummey, J.R. Jones, Jeff Kratovil, Adam Buehne, Chris LaPierre

**Also Present:** Town Administrator Jeremy Bourgeois, Cathy Orlowicz, Joe Bloskey, David Bickford

Meeting called to order at 7:02 PM.

Joe Bloskey and Cathy Orlowicz spoke to the committee about his storm water protection program. Cathy did a lot of research on the Quonset huts the Transfer Station wants to get installed. Cathy said this way is more cost efficient for the department and could be used elsewhere down the road. Budgetary quotes that were produced by three vendors were presented in the packet to the committee. The Town can choose to install their own huts or hire someone to come and do it. Cathy referenced the capital reserve fund for Solid Waste, stating that it has close to enough for one hut. Cathy asked for \$27,000 to be added to the capital reserve fund to allow them to purchase all of the huts.

Chairman LaPierre asked for them to gauge where the department would see a bigger gain. Cathy said the town would see a gain from glass and tin due to the deduction from water and snow, but that the construction and debris would be the biggest gain for the town. Jeff Kratovil asked when the town would see a return and Cathy responded that the town would see a return after the first weather storm. Members of the committee asked about enclosing the huts and Cathy referenced a quote that stated the cost for covering and a vent.

Cathy stated that the Town of Northwood purchased some huts from one of the vendors. They offered for Cathy to take a tour of their facilities sometime. Scott Drummey asked if the town could save resources and install the huts. Cathy wasn't sure yet. Cathy stressed the value in the framing and mobility of the huts.

The committee looked at the recommendations they had made for FY 2013, which was \$3,000 for Solid Waste facilities improvement. Selectman Kratovil ran some numbers and stated that he doesn't expect the huts to pay for themselves in savings. The committee agreed that the town won't recoup the money through savings but that the other goal is to protect the environment.

**Motion by Scott Drummey to add \$2,000 for Solid Waste facilities improvement (\$5,000 total). Second by J.R. Jones. Roll Call: Drummey- Aye, LaPierre-Aye, Buehne-Aye, J.R. Jones- Aye, Kratovil opposes.**

**Motion to accept the minutes of September 24 as amended made by JR Jones, second by Scott Drummey. 3-0.**

J.R. Jones excused himself from the meeting.

The committee spoke about the Meetinghouse and how the committee goes forward in funding.

DRAFT

**Selectman Kratovil motions to reduce the Meetinghouse recommended funding for FY 2013 from \$5,000 to \$0. No second to the motion.**

Selectman Kratovil said we should either decide to fund the Meetinghouse fully or not to. Members stated that the CIP committee only recommends funding for the capital reserve, not to make major decisions on the direction of the Town's spending or priorities.

**Selectman Kratovil motions to increase the Meetinghouse recommended funding for FY 2013 from \$5,000 to \$30,000. No second to the motion.**

The committee took a look at the highway truck capital reserve funding recommendations. They noticed that last year the funding was low and that the committee failed to recommend enough for this upcoming year. Chris LaPierre recommended the committee increases the recommendation to \$100,000 to catch up with the needed funding for future purchases.

**Scott Drummey motions to increase the recommended Highway vehicle capital reserve funding to \$75,000 from \$32,000. Second by Adam Buehne. Roll call: 4-0.**

The committee reviewed their master plan implementation program and made some edits.

**Scott Drummey motions to accept the master plan implementation program report as amended. Second by Adam Buehne. Selectman Kratovil asked for discussion and stated he would be objecting due to the funding for the Meetinghouse. Scott Drummey said that you cannot assume the funding will remain the same in the future. Roll call: 3-1, Kratovil opposing.**

**Motion to adjourn made by Scott Drummey, second by Adam Buehne. 4-0**

**Meeting adjourned at 9:40.**

Respectfully submitted, *Jeremy Bourgeois*