

*New Durham Budget Committee Meeting
December 7, 2016
Draft*

**NEW DURHAM BUDGET COMMITTEE
New Durham Town Hall
December 7, 2016, 7:00p.m.**

DRAFT: These minutes are strictly a draft copy and are awaiting amendment or approval at a subsequent, duly noticed public meeting. Amendments to these minutes will be noted in the minutes of said meeting. The draft will be posted on the website as a draft copy for public informational use only.

Present

Cathy Orlowicz, Chair
Terry Jarvis, Vice Chair
David Bickford, Selectman
Dave Shagoury
Dave Curry
Tony Bonanno
Ellen Phillips

Also Present

Scott Kinmond, Town Administrator
David Stewart
Jennifer Nadeau

Call to Order

Chair Orlowicz called the meeting to order at 7:00p.m.

Approval of Minutes

Meeting of November 30, 2016 – Tabled to next meeting

Review of Budget Requests

Account 4291- Forestry

Chair Orlowicz stated the department requested a budget of \$12,999. The Board of Selectmen approved \$12,999.

David Stewart, Forestry, gave an overview of the budget request and explained some changes in this year's budget over last year. Mr. Curry asked for details on how the salary was calculated. Mr. Stewart also explained the added costs for equipment without there being a Town Mechanic. There was further discussion of the budget request.

**Ms. Jarvis made a motion to approve account 4291 in the amount of \$13,499.
Mr. Shagoury seconded the motion. Motion passed, 7-0-0.**

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Chair Orlowicz stated the following accounts have already been reviewed and approved previously but changes were subsequently made.

Account 4196 – Insurance

Chair Orlowicz stated the amount previously approved was \$59,500 and it is now down to \$52,000. Town Administrator Kinmond explained it was due to receiving the quote from PRIMEX and another quote has been requested but that won't be received until the first of the year.

Mr. Shagoury made a motion to amend the approval of account 4196 to the amount of \$52,000. Mr. Bonanno seconded the motion. Motion passed, 7-0-0.

Account 4312 – Highway

Town Administrator Kinmond explained they determined the longevity line was underfunded based on the terms of the current employees. Chair Orlowicz explained the \$828,356 and the new request is \$828,556.

Mr. Curry made a motion to approve account 4312 to an amended amount of \$828,556. Mr. Bonanno seconded the motion. Motion passed, 7-0-0.

Account 4324 – Solid Waste Facility

Town Administrator Kinmond explained the change in the longevity line went from \$1500 to \$1800. Chair Orlowicz explained the amount previously approved was \$246,092 and the new request is \$246,392.

Ms. Jarvis made a motion to approve account 4324 in the amended amount of \$246,392. Mr. Curry seconded the motion. Motion passed, 7-0-0.

Account 4210 – Police Department

Town Administrator Kinmond stated there were changes in the longevity line for this account as well.

Ms. Jarvis made a motion to approve account 4210 in the amended amount of \$501,120. Mr. Bonanno seconded the motion. Motion passed, 6-1-0. Mr. Bickford opposed.

4220 – Fire Department

Chair Orlowicz explained they had previously approved the gasoline line at \$????? which was not consistent with the amount approved for other accounts for a total reduction of \$275. The previously approved amount was \$221,270.

Mr. Bickford made a motion to approve account 4220 in the amount of \$220,995. Mr. Curry seconded the motion. Motion passed, 7-0-0.

Accounts 4711 & ?????

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Town Administrator Kinmond explained there was a return on interest of the bonds.

Ms. Jarvis made a motion to amend the previously approved amounts for the following accounts: 4711- Principle on Long Term Bonds and Notes to decrease the amount from \$55,094 to \$50,000 and Account ???? -Interest on Long -term Bonds and Notes to increase from \$13,705 to \$17,732. Mr. Curry seconded the motion. Motion passed, 7-0-0.

Chair Orlowicz stated she received notification that the Cople Crown Village District will be submitting a budget proposal by the end of December.

Account 4909 - Milfoil

It was clarified that the department does not want any money and have no budget request has been submitted for 2017.

There was discussion of the ETF and CRF accounts that have not been approved by the Board of Selectmen yet.

Mr. Bonanno explained the discussion by the CIP to reduce budget amounts across the board. There was discussion about the CIP report and Chair Orlowicz stated they need to receive a copy of the report. There was extensive discussion on the changes made by the CIP regarding lease purchase for vehicles and equipment.

Next Meeting

January 4, 2017, 6:30p.m.

Adjourn

Ms. Jarvis made a motion to adjourn. Mr. Bonanno seconded the motion. Motion passed, 7-0-0.

The meeting was adjourned at 8:33p.m.

Respectfully Submitted,

Jennifer Riel, Recording Secretary