

**DRAFT**

Budget Committee Minutes – January 14, 2015

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**DRAFT- These minutes are strictly a draft copy and are awaiting amendment or approval at a subsequent duly noticed public meeting. Amendments to these minutes will be noted in the minutes of said meeting. They are being posted on the web site as a draft copy for public informational use.**

**B U D G E T   C O M M I T T E E**  
**P U B L I C   H E A R I N G   M I N U T E S**  
**January 14, 2015**  
**DRAFT**

A Public Hearing of the New Durham Budget Committee was called to order by Chairman Curry at 7:05 PM in the Library located on the corner of Birch Hill Road and Old Bay Road.

**Present:**

David Curry, Budget Committee Chairperson  
Theresa Jarvis, Selectmen’s Representative to the Committee  
J. R. Jones, Budget Committee Member  
Anthony Bonanno, Budget Committee Member  
Cathy Orlowicz, Budget Committee Member

**Excused Absence:**

David Shagoury, Budget Committee Co-Chairman  
Ellen Phillips, Budget Committee Member

**Also Present:**

Judy Crouse, Finance Officer	Carole Ingham, Town Clerk/Tax Collector
Michael Clarke, Road Agent	Jeremy Bourgeois, Town Administrator
Jennifer Nadeau, Office Manager	Donny Vachon, Highway Dept.
Joseph Bloskey, SWF Foreman	Greg Anthes, Citizen
David Swenson, Citizen	Joan Swenson, Citizen
David Bickford, Citizen	Fred Quimby, Citizen

**Approval of Minutes:**

The Committee reviewed the minutes of the January 7, 2015 meeting.

**Motion Tony Bonanno second J. R. Jones to approve the Budget Committee minutes of January 7, 2015 as amended. The motion passed unanimously.**

Chair Curry opened the public hearing per RSA 32:5.

Chair Curry stated he wished to thank all the department heads and the BOS for all their work on the budget. The overall budget is approximately \$20,000 over last year. He said there were a lot of areas where there were savings that were generated or expenses eliminated. He highly commended the BOS for completion of their budget sessions before the holidays.

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David Bickford said he felt that the Town is racing to lock into energy prices. The prices looked good when they locked in to them but prices have dropped considerably this year and they might have been better off waiting. Chair Curry said this year is an exception. David Bickford said he did some research and prices usually go down in the fall. David Swenson said the Town locked in at a lower price than the previous year and saved money.

Fred Quimby questioned the amount of money budgeted for Account 4909 Improvements Other Than Buildings. He said the actual amount the Milfoil Committee is asking for is \$14,100 because they have received a grant from the State for \$4,700. Chair Curry said the \$21,320 is the right amount for budgeting purposes because they have to put the amount that will be spent in the budget. It is up to the BOS where the money comes from.

David Bickford asked about paving the gravel roads. Chair Curry said he did not believe anything was said about any additional paving. Jennifer Nadeau said it was mostly overlay. Cathy Orlowicz said she thought they had discussed increasing the amount of money in the RSMS to \$80,000 to cover extra paving. Terry Jarvis said she did not mean paving literally but extra road work if there is additional time. Chair Curry said the answer to the question is there was no commitment to paving.

David Bickford asked what the Budget Committee's role is in the Default Budget. Chair Curry said they do not have a role in the Default Budget. TA Bourgeois said the only way they would have a role is if the voters passed a petition warrant article to have the Budget Committee do the Default Budget.

Chair Curry closed the Public Hearing at 7:38 PM per RSA 32:5

There was a roll call vote taken to approve each account.

Account 4130 Executive in the amount of \$186,568.

**Curry-Aye, Jarvis-Aye, Jones-Aye, Bonanno-Aye, Orlowicz-Aye** 5-0

Account 4140 Elections & Registrations in the amount of \$125,523.

**Curry-Aye, Jarvis-Aye, Jones-Aye, Bonanno-Aye, Orlowicz-Aye** 5-0

Account 4150 Financial Administration in the amount of \$110,502.

**Curry-Aye, Jarvis-Aye, Jones-Aye, Bonanno-Aye, Orlowicz-Aye** 5-0

Account 4152 Assessing in the amount of \$41,243.

**Curry-Aye, Jarvis-Aye, Jones-Aye, Bonanno-Aye, Orlowicz-Aye** 5-0

Account 4153 Legal Expenses in the amount of \$30,000.

**Curry-Aye, Jarvis-Aye, Jones-Aye, Bonanno-Opposed, Orlowicz-Opposed** 3-2

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Account 4155 Personnel Administration in the amount of \$44,012. <b><u>Curry-Aye, Jarvis-Aye, Jones-Aye, Bonanno-Aye, Orlowicz-Opposed</u></b>	<b>4-1</b>
Account 4191 Planning & Zoning in the amount of \$8,212. <b><u>Curry-Aye, Jarvis-Aye, Jones-Aye, Bonanno-Aye, Orlowicz-Aye</u></b>	<b>5-0</b>
Account 4194 General Government Buildings in the amount of \$20,340. <b><u>Curry-Aye, Jarvis-Aye, Jones-Aye, Bonanno-Aye, Orlowicz-Aye</u></b>	<b>5-0</b>
Account 4195 Cemeteries in the amount of \$3,115. <b><u>Curry-Aye, Jarvis-Aye, Jones-Aye, Bonanno-Aye, Orlowicz-Aye</u></b>	<b>5-0</b>
Account 4196 Insurance in the amount of \$49,661. <b><u>Curry-Aye, Jarvis-Aye, Jones-Aye, Bonanno-Aye, Orlowicz-Aye</u></b>	<b>5-0</b>
Account 4199 Other General Government in the amount of \$2,800. <b><u>Curry-Aye, Jarvis-Aye, Jones-Aye, Bonanno-Aye, Orlowicz-Aye</u></b>	<b>5-0</b>
Account 4210 Police in the amount of \$543,274. <b><u>Curry-Aye, Jarvis-Aye, Jones-Aye, Bonanno-Opposed, Orlowicz-Aye</u></b>	<b>4-1</b>
Account 44220 Fire in the amount of \$198,980. <b><u>Curry-Aye, Jarvis-Aye, Jones-Aye, Bonanno-Opposed, Orlowicz-Aye</u></b>	<b>4-1</b>
Account 4240 Building Inspection in the amount of \$29,163. <b><u>Curry-Aye, Jarvis-Aye, Jones-Aye, Bonanno-Aye, Orlowicz-Aye</u></b>	<b>5-0</b>
Account 4290 Emergency Management & Forestry in the amount of \$11,241. <b><u>Curry-Aye, Jarvis-Aye, Jones-Aye, Bonanno-Aye, Orlowicz-Aye</u></b>	<b>5-0</b>
Account 4312 Highways & Streets in the amount of \$781,538. <b><u>Curry-Aye, Jarvis-Aye, Jones-Aye, Bonanno-Opposed, Orlowicz-Aye</u></b>	<b>4-1</b>
Account 4316 Street Lights in the amount of \$5,000. <b><u>Curry-Aye, Jarvis-Aye, Jones-Aye, Bonanno-Aye, Orlowicz-Aye</u></b>	<b>5-0</b>
Account 4319 Equipment Mechanic in the amount of \$138,998. <b><u>Curry-Aye, Jarvis-Aye, Jones-Aye, Bonanno-Aye, Orlowicz-Aye</u></b>	<b>5-0</b>
Account 4324 Solid Waste Disposal in the amount of \$235,455. <b><u>Curry-Aye, Jarvis-Aye, Jones-Aye, Bonanno-Aye, Orlowicz-Aye</u></b>	<b>5-0</b>
Account 4411 Health Officer in the amount of \$2,144. <b><u>Curry-Aye, Jarvis-Aye, Jones-Aye, Bonanno-Aye, Orlowicz-Aye</u></b>	<b>5-0</b>

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Account 4415 Health & Other Agencies in the amount of \$5,000. <b><u>Curry-Aye, Jarvis-Aye, Jones-Aye, Bonanno Aye, Orlowicz-Aye</u></b>	<b>5-0</b>
Account 4441 Welfare in the amount of \$24,035. <b><u>Curry-Aye, Jarvis-Aye, Jones-Aye, Bonanno-Aye, Orlowicz-Aye</u></b>	<b>5-0</b>
Account 4520 Parks & Recreation in the amount of \$53,437. <b><u>Curry-Aye, Jarvis-Aye, Jones-Aye, Bonanno-Aye, Orlowicz-Aye</u></b>	<b>5-0</b>
Account 4550 Library in the amount of \$134,495. <b><u>Curry-Aye, Jarvis-Aye, Jones-Aye, Bonanno-Aye, Orlowicz-Aye</u></b>	<b>5-0</b>
Account 4583 Town Historian in the amount of \$350. <b><u>Curry-Aye, Jarvis-Aye, Jones-Aye, Bonanno-Aye, Orlowicz-Abstain</u></b>	<b>4-0-1</b>
Account 4589 Meeting House in the amount of \$465. <b><u>Curry-Aye, Jarvis-Aye, Jones-Aye, Bonanno-Aye, Orlowicz-Aye</u></b>	<b>5-0</b>
Account 4612 Conservation in the amount of \$1,850. <b><u>Curry-Aye, Jarvis-Aye, Jones-Aye, Bonanno-Aye, Orlowicz-Aye</u></b>	<b>5-0</b>
Account 4711 Principal-Long Term Bonds & Notes in the amount of \$83,985. <b><u>Curry-Aye, Jarvis-Aye, Jones-Aye, Bonanno-Aye, Orlowicz-Aye</u></b>	<b>5-0</b>
Account 4721 Interest-Long Term Bonds & Notes in the amount of \$24,913. <b><u>Curry-Aye, Jarvis-Aye, Jones-Aye, Bonanno-Aye, Orlowicz-Aye</u></b>	<b>5-0</b>
Account 4723 Interest on TAN in the amount of \$1. <b><u>Curry-Aye, Jarvis-Aye, Jones-Aye, Bonanno-Aye, Orlowicz-Aye</u></b>	<b>5-0</b>

Chair Curry explained that is money the Town would expend if cash flow was an issue. It is a short term note with interest.

Chair Curry explained that a query was made to DRA as to what the Budget Committee is authorizing or not authorizing in regard to Capital Accounts. Chair Curry said it has been common practice to place these items on the Warrant Article with the approval of the Budget Committee. There is a position that once a CRF is approved and the Town has voted to make the BOS the agents to expend there is no requirement to place it on the Warrant Article. The Chair said he has asked for this guidance in writing. He is asking the Committee to vote on these accounts in case they are placed on the Warrant Article. TA Bourgeois read “Although Towns may wait to name agents in the year the fund needs to be spent, many towns name agents at the time the fund is created in which case no further Town Meeting action is necessary before spending from the fund.” RSA 35:15 2B. He read this from the Basic Law of Budgeting book.

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Capital Accounts:

Account 4901 Land & Improvements in the amount of \$256,050.

**Curry-Aye, Jarvis-Aye, Jones-Aye, Bonanno-Aye, Orlowicz-Aye** 5-0

Account 4902 Capital Outlay & Equipment in the amount of \$125,000.

**Curry-Aye, Jarvis-Aye, Jones-Aye, Bonanno-Aye, Orlowicz-Aye** 5-0

Account 4909 Improvements Other Than Buildings in the amount of \$21,320.

**Curry-Aye, Jarvis-Aye, Jones-Aye, Bonanno-Aye, Orlowicz-Aye** 5-0

Account 4903 Buildings in the amount of \$35,000.

**Curry-Aye, Jarvis-Aye, Jones-Aye, Bonanno-Aye, Orlowicz-Aye** 5-0

Account 4915 Capital Reserve Funds in the amount of \$290,000.

**Curry-Aye, Jarvis-Aye, Jones-Aye, Bonanno-Opposed, Orlowicz-Aye** 4-1

Account 4916 Expendable Trust Funds in the amount of \$8,000.

**Curry-Aye, Jarvis-Aye, Jones-Aye, Bonanno-Aye, Orlowicz-Aye** 5-0

Account 4901 Road Surface Management System in the amount of \$256,050.

**Curry-Aye, Jarvis-Aye, Jones-Aye, Bonanno-Aye, Orlowicz-Aye** 5-0

Account 4915 to create Fire Department Ancillary Equipment in the amount of \$35,000.

**Curry-Aye, Jarvis-Aye, Jones-Aye, Bonanno-Aye, Orlowicz-Aye** 5-0

Warrant Articles:

Article 3 – Operating Budget in the amount of \$2,896,300. Default Budget in the amount of \$2,889,804.

**Curry-Aye, Jarvis-Aye, Jones-Aye, Bonanno-Opposed, Orlowicz-Aye** 4-1

Article 4 – Road Surface Management System in the amount of \$256,050.

**Curry-Aye, Jarvis-Aye, Jones-Aye, Bonanno-Aye, Orlowicz-Aye** 5-0

Article 5 – Establish a CRF for Fire Department Ancillary Equipment in the amount of \$35,000.

**Curry-Aye, Jarvis-Aye, Jones-Aye, Bonanno-Aye, Orlowicz-Aye** 5-0

Article 6 - Discontinue the “Planning, Designing, and Construction of a Satellite Fire Station” CRF with funds currently totaling \$35,912 to be transferred to the Unassigned Fund Balance.

**Curry-Aye, Jarvis-Aye, Jones-Aye, Bonanno-Aye, Orlowicz-Aye** 5-0

Article 8 – Discontinue the “Fuel Pump” CRF with funds currently totaling \$102 to be transferred to the Unassigned Fund Balance.

**Curry-Aye, Jarvis-Aye, Jones-Aye, Bonanno-Aye, Orlowicz-Aye** 5-0

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Article 9 – To fund the Capital Reserve Funds in the amount of \$290,000.  
**Curry-Aye, Jarvis-Aye, Jones-Aye, Bonanno-Opposed, Orlowicz-Aye** 4-1

Article 10 – To fund the Expendable Trust Funds in the amount of \$8,000.  
**Curry-Aye, Jarvis-Aye, Jones-Aye, Bonanno-Aye, Orlowicz-Aye** 5-0

Article 11- To spend \$4,000 from the Shirley Forest Trust Fund for silvicult activities.  
**Curry-Aye, Jarvis-Aye, Jones-Aye, Bonanno-Aye, Orlowicz-Aye** 5-0

Michael Clark asked how much money was received from the timber harvest. Terry Jarvis said it was between \$18-20,000.

Copple Crown Village District

**Motion J. R. Jones, second Tony Bonanno to approve the Copple Crown Village District Budget in the amount of \$241,600. The motion passed unanimously.**

Chair Curry thanked all the members of the Committee for their work this budget season. He said he would encourage the members to attend the Deliberative Session on February 2, 2015 at 7:00 PM. The next Budget Committee meeting will be on February 4, 2015 at 7:00 PM at the Town Hall.

Tony Bonanno stated that after looking at all the department budgets, he wished to acknowledge Road Agent Michael Clarke for reducing his budget by almost \$30,000. He said several other departments had increases. He said he was disappointed that the budgets were not reduced more. He feels the Town can save a lot of money by contracting out some of the work in Town. He said there was an increase to the Town budget this year.

David Swenson said he wanted to point out that in 2013 the Town had the largest tax rate reduction in over a decade. He also corrected Tony Bonanno's statement about the budget increasing this year, in fact the operating budget went down and the tax rate went down this year over last year.

David Bickford said he was going to work towards some of Tony Bonanno's goals.

Greg Anthes thanked the Budget Committee members for all their hard work and he felt they had done an outstanding job.

**Motion Terry Jarvis, second J. R. Jones to adjourn.**  
**The motion passed unanimously.**

*Respectfully Submitted,*  
*Laura Zuzgo*

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***Next Meeting: 7:00 PM Wednesday, February 4<sup>th</sup>, 2015  
At the New Durham Town Hall***

A video recording of this meeting is on file with the Office of the Town Clerk, is available for public viewing during normal business hours, and will be retained in accordance with the New Hampshire Municipal Records Board rules established under RSA 33-4:4, or for a minimum of 24 months.