

**BUDGET COMMITTEE
PUBLIC MEETING MINUTES
January 7, 2009**

A business meeting of the New Durham Budget Committee was called to order at 6:32 PM in the Town Hall located off Main Street.

Present:

Cecile Chase, Budget Committee Chairperson
Ann Brady, Budget Committee member
Tom Goss, Budget Committee member
Dean Stimpson, Budget Committee member
Lois Parker, Budget Committee member
Peter Rhoades, Selectmen's Representative to the Committee

Excused Absences:

David Curry, Budget Committee Co-Chairman

Also Present:

April Whittaker, Town Administrator
Vickie Blackden, Financial Assistant

Approval of Minutes:

Motion Dean Stimpson, second Tom Goss to approve the minutes of December 10th, 2008 as written. Vote was unanimous.

Motion Ann Brady, second Dean Stimpson to approve the minutes of December 17th, 2008 as written. Vote was unanimous.

Acct 4130 Executive:

April Whittaker explained there is a \$4000 increase to cover the cost of lateral drawer file cabinets at the Town Hall. The cabinets are needed for the new tax maps and the consolidation of all pertinent information for each map and lot. Also the Board of Selectmen cut the meetings and conferences down from \$1500 to \$1000. **Motion Dean Stimpson, second Ann Brady to approve Acct 4130 Executive in the amount of \$145,963. Vote was unanimous.**

Acct 4150 Financial Administration:

April Whittaker explained the decrease in this budget was due to moving the Deputy Town Clerk/Tax Collector to Account 4140. The Tax Collector has reduced the overtime line from \$750 to \$250 and the software licensing fees came in lower so this line was also reduced from \$1716 to \$799. **Motion Dean Stimpson, second Ann Brady to approve Acct 4150 Financial Administration in the amount of \$71,054. Vote was unanimous.**

Acct 4152 Assessing:

Motion Tom Goss, second Lois Parker to approve Acct 4150 Assessing in the amount of \$36,050. Vote was unanimous.

Acct 4153 Legal Expenses:

The Town is anticipating zoning an enforcement issues this year. The new Building Inspector/Code Enforcement Officer is pursuing several violations in Town.

Motion Dean Stimpson, second Lois Parker to approve Acct 4153 Legal Expenses in the amount of \$30,000. Vote was unanimous.

Acct 4155 Personnel Administration:

The Committee placed this account on hold until after the Board of Selectmen has completed their review of this account.

Acct 4191 Planning Board

Tom Goss stated he had met with David Allen and was comfortable with the request for the purchase of GIS software.

Motion Dean Stimpson, second Tom Goss to approve Acct 4191 Planning Board in the amount of \$45,680. Vote was unanimous.

Acct 4192 Zoning Board of Adjustments:

The Board of Selectmen approved the recommendation of the Budget Committee to reduce this account from \$1,625 to \$1000.

Motion Tom Goss, second Dean Stimpson to approve Acct 4192 Zoning Board of Adjustments in the amount of \$1000. Vote was unanimous.

Acct 4194 General Government Buildings:

The Committee placed this account on hold until after the Board of Selectmen has completed their review of this account.

Acct 4196 Insurance:

Motion Lois Parker, second Dean Stimpson to approve Acct 4196 Insurance in the amount of \$29,000. Vote was unanimous.

Acct 4199 Other General Government:

Motion Tom Goss, second Ann Brady to approve Acct 4199 Other General Government in the amount of \$7,800. Vote was unanimous.

Acct 4210 Police Department:

The budget now includes salaries and also a decrease in the amount for fuel. **Motion Dean Stimpson, second Lois Parker to approve Acct 4210 Police Department in the amount of \$329,403. Vote was unanimous.**

Acct 4220 Public Safety:

Medical supplies was reduced from \$9,298 to \$7,400 and Equipment was reduced from \$12,000 to \$9,298 for a total reduction from \$176, 506 to \$171,906. A place holder has been placed on the main steamer for the fire department. **Motion Dean Stimpson, second Lois Parker to approve Acct 4220 in the amount of \$171, 906. Vote was unanimous.**

Acct 4240 Building Inspector:

The wages are now included in this budget and is one of the positions that was below standards in the wage survey conducted by Legal Government Center(LGC).

Motion Lois Parker, second Dean Stimpson to approve Acct 4240 Building Inspector in the amount of \$26,758. Vote was unanimous.

Acct 4299 Other Public Safety:

The ambulance billing service line is now being taken out of the ambulance revolving fund. Court witness fees are now included as overtime in the Police budget.

Motion Tom Goss, second Lois Parker to approve Acct 4299 Other Public Safety in the amount of \$40,475. Vote was unanimous.

Acct 4312 Highways & Streets/Sanitation:

The Committee placed this account on hold until after the Board of Selectmen has completed their review of this account.

Acct 4316 Street Lights:

April Whittaker explained that the Town has run into difficulties in acquiring a list of all the Town street lights and the Board of Selectmen has decided to table the project of identifying and removing unnecessary street lights.

Motion Lois Parke, second Tom Goss to approve Acct 4316 Street Lights in the amount of \$6,000. Vote was unanimous.

Acct 4319 Highways & Streets/Sanitation:

The Committee placed this account on hold until after the Board of Selectmen has completed their review of this account.

Acct 4324 Solid Waste Disposal:

The BOS approved the Budget Committee recommendation to reduce the budget by \$1000. The Landfill Monitoring line increased from \$11,100 to \$13,000 because a storm water discharge permit is required.

Motion Dean Stimpson, second Ann Brady to approve Acct 4324 Solid Waste Disposal in the amount of \$286,290. Vote was unanimous.

Acct 4411 Health Officer:

The Committee placed this account on hold until after the Board of Selectmen has completed their review of this account

Acct 4414 Pest Control/ACO:

The amount for gas was reduced from \$400 to \$225.

Motion Tom Goss, second Lois Parker to approve Acct 4414 Pest Control/ACO in the amount of \$4,575. Vote was unanimous.

Acct 4415 Health and Other Agencies:

The Committee placed this account on hold until after the Board of Selectmen has completed their review of this account.

Acct 4441 Welfare:

April Whittaker explained that this is a hard budget to estimate but the Town needs to be prepared for an increase in requests for help, especially considering the state of the economy.

Motion Dean Stimpson, second Tom Goss to approve Acct 4441 Welfare in the amount of \$26,050. Vote was unanimous.

Acct 4550 Library:

Motion Lois Parker, second Tom Goss to approve Acct 4550 Library in the amount of \$100,312. Vote was unanimous.

Acct 4583 Town Historian:

Motion Dean Stimpson, second Lois Parker to approve Acct 4583 Town Historian in the amount of \$1,400. Vote was unanimous.

Acct 4711 Principle Long Term Bonds & Notes:

Motion Lois Parker, second Dean Stimpson to approve Acct 4711 Principle Long Term Bonds & Notes in the amount of \$131,092. Vote was unanimous.

Acct 4721 Interest Long Term Bonds & Notes:

Motion Lois Parker, second Dean Stimpson to approve Acct 4721 Interest Long Term Bonds & Notes in the amount of \$49,369. Vote was unanimous.

**Acct 4723 Interest on TAN:
Motion Lois Parker, second Tom Goss to accept Acct 4723 Interest on
TAN in the amount of \$5,000. Vote was unanimous.**

The Committee chose to set the date for the Public Hearing to be on February 9th 2009, with a snow date of February 11th. The meeting will be held at the Library at 6:30 PM.

The next meeting will be held on January 14th, 2009 at 6:30 at the Town Hall.

Motion by Dean Stimpson, second by Ann Brady to adjourn. Vote was unanimous

The meeting was adjourned at 9:00 PM.

Respectfully submitted,

Laura Zuzgo

***Next Meeting: 6:30 PM Wednesday, January 14th, 2009
At the Town Hall.***