

Approved  
July 7/10/16  
CEO

## Boodey House Committee Meeting Minutes

June 5, 2016

Present: Cathy Orlowicz, Crissa Evans, Sherry Cullimore and Fran Frye.

The meeting convened at 10 am at New Durham Town Hall. The minutes of May 22, 2016 were distributed and reviewed. Crissa moved to accept the minutes as presented; Cathy seconded the motion and they were unanimously approved. The minutes were immediately posted in Town Hall.

Cathy turned in Fran's volunteer application (talent application) to the Board of Selectmen on May 23<sup>rd</sup>. She added a cover letter mentioning Fran's activity during the committee meetings on fund raising and other issues. We are awaiting their approval for her appointment. We will plan to attend the BOS meeting June 6, 2016, so that the BOS can meet Fran.

The Z. Boodey House site celebration will be on July 30<sup>th</sup>, 2016, during Celebrate New Durham Days. We will have several demonstrations on site including: a spinner maybe with sheep, an herbalist, a timber framer, a Civil War set up, children's games, hearth cooking, potter, and master stone mason. The New Durham Historical Society will have a table; they are celebrating their 25<sup>th</sup> year.

Hal Evans will bush hog the site. Cathy will let the town know about the bush hogging when she submits our request for the event to the BOS.

Sherry will reserve a handicap Porta Potty. We will need to spend some time marking the site. We will also set up the historical society's tent. We need to remind our vendors that there is no electric or water on site and to bring their own chairs and cover as this is a rain or shine event. We will be setting up on Friday night July 29. Saturday we will be going from 10 – 2pm. Vendors can set up between 8:30 – 9 am. The Rotary will be bringing their model of the Boodey house. Crissa will ask Peter Bolster about getting the re-enactor for Elder Benjamin Randal. Crissa will re-enact Aunt Betsy Boodey. Hal and Sheryl will bring trash barrels. Parking will need to be staked out also. We need to provide a donation jar for the day. Fran may have a jar we could use for the day.

Sherry will look into getting a banner made for the day – we need one anyway. The sign will say:

### **ZECHARIAH BOODEY HOUSE**

**Circa 1769**

***"Preserving the Past to Support the Future"***

We will also have the picture of the Boodey House on it. Sherry will see about sizes, and the cost of a banner, and see if there is additional cost to put the picture on it. Crissa will cover the cost of the banner.

Work continued on the Business Plan. Much discussion was had regarding event rentals, the wording on rental forms and how to approach a variety of rental opportunities. This beneficial discussion was to insure all members were clear and agreed on the committee's vision.

Cathy will ask for permission from the BOS for the town seal to be put on our business plan.

Sherry left the meeting at approximately 1:30pm. Cathy will add to the minutes.

Updates to the Boodey House Fund Raising Section resulted in the following:

Gifting Campaign 10% (\$75,000.00)

Grants 10% (\$75,700.00)

Donations 20% (\$151,400.00)

Crowd Funding 60% (\$454,000.00)

Total Needed \$757,000.00 (Some of this will be in-kind services, however budget prepared as if we will have to raise all monies required.)

Prior to next meeting, review the following section: Crissa will do "Promotion and Advertising, will write a paragraph for word smiting.

The next meeting will be July 10 at 10am at New Durham Town Hall.

The meeting adjourned at 3:00pm

Sherry Cullimore, Scribe

Catherine Orlowicz,