

Zechariah Boodey House Committee Meeting Minutes



Approved
as presented
10/23/16

September 25, 2016

Present: Fran Frye, Crissa Evans, Cathy Orlowicz, and Sherry Cullimore

The meeting commenced at 10:20 am, at the New Durham Town Hall. It should be noted that the original meeting set for August 15, 2016, was canceled because the meeting had been posted incorrectly; it was rescheduled for today.

The minutes from 8/9/2016 were passed out. Crissa moved to accept the minutes as written with Fran seconding them. They were accepted unanimously. The minutes were immediately posted in Town Hall and a copy was placed under the door of the Town Administrator, Scott Kinmond office.

The chairs' financial report was passed out. Our Balance is now \$11,545.41, per our records. We have not received a receipt on the deposit from Music on the Ridge. Jerry donated a substantial sum to the Boodey House. The year to date we have raised \$1434.00 minus the interest. The interest earned from January to July was \$8.87. There is still \$285 that has not been credited; this is of concern. We are still waiting to hear from Jen C. at Town Hall.

We received a letter from Nichole at the Rec Dept. She wanted to know if we were interested in selling lunch at Bingo again this year. Sherry will be gone Jan- March. How much energy will we have? We need to finish the Marketing Plan and present it to the BOS as soon as possible. The decision was to put Bingo off until January so the Marketing Plan can be finished. Nichole will be contacted.

The Holiday Craft Fair is Sat. Nov. 19th, 2016. We decided to set up a table; it is \$25 for a space 8 feet long. Would we like to donate the Raffle monies to the Senior Dinner? Yes! Our presence brings awareness for the Boodey House and opportunity to talk to the community about our project. We will have the model of the Boodey house Rick Fogg built as well as jams, breads scarves, etc. Sherry will provide her Xmas table cloths. 8 am is set up time.

Music on the Ridge was nice this year. The group was great but still not many people – is it worth it?? Why are people not coming? We will look at doing something different. Many thanks to Crissa for hosting and paying for the musicians last few years. Crissa expressed, this event has enabled us to be in contact and develop a relationship with the Free Will Baptist Church and its members.

Cathy needs to measure the ell again at the Boodey House site. The ell is two stories and we need to contact Michael. His original plans were only for the house. The barn and ell (for toilets, water/septic) need to be figured in. They should be separate figures in case we get the go ahead to construct the barn before the house. We will ask if he can provide us a quote in 2 weeks: a barn and 2 story ell.

By consensus of the committee, the monies we have raised are for the house reconstruction not the barn. The quote will be for new constructions of the barn; however the town can find a barn / timbers for sale. All options should be looked into.

The rest of the meeting was spent working on our Marketing Plan. We went over the updated plan (8/9/2016) – Financial Management. The committee has provided details of costs for both construction and the operation of ZBH. There was discussion on Advertising & Promotion and Strategy & Implementation.

The next meeting will be Oct. 23, 2016 at 10 am. Crissa moved to end the meeting at 2:15pm. Cathy seconded the motion.

Respectfully Submitted,
Sherry Cullimore, Scribe