

**TOWN OF NEW DURHAM  
ZONING BOARD of ADJUSTMENT**

**April 9, 2024, 7:00 PM  
New Durham Town Hall, New Durham, NH 03855**

*DRAFT: These minutes are strictly a draft copy and are awaiting amendment or approval at a subsequent, duly noticed public meeting. Amendments to these minutes will be noted in the minutes of said meeting. The draft will be posted on the website as a draft copy for public informational use only.*

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**MEMBERS PRESENT**

Terry Jarvis, Chair  
Ken Fanjoy, Member  
Linda Callaway, Member  
Bill Meyer, Member

**ALSO PRESENT**

Susan Stillwell, Land Use Assistant  
Chris Baca, Nominee

**CALL TO ORDER**

Chair Jarvis called the meeting to order at 7:00 PM.

Introductions were made of the Board members present.

**Appointment of ZBA Regular Member and Alternate Member**

Chair Jarvis stated there is an opening for a one-year term on the Board which will be filled by Mr. Baca.

**MOTION: To nominate Chris Baca as an alternate member of the Zoning Board of Adjustment. Motion by Chair Jarvis. Second by Mr. Meyer. Motion passed 4-0-0.**

Chair Jarvis stated Ms. Freeman has indicated she is willing to continue as an alternate member.

**MOTION: To nominate Heather Freeman as an alternate member of the Zoning Board of Adjustment from April 2024 to Election Day, March 2027. Motion by Chair Jarvis. Second by Mr. Meyer. Motion passed 5-0-0.**

**New/Old Business**

**Election of Chair, Vice Chair**

**MOTION: To nominate Bill Meyer as Vice Chair of the Zoning Board of Adjustment. Motion by Chair Jarvis. Second by Ms. Callaway. Motion passed 4-0-1. Mr. Meyer abstained.**

**MOTION: To nominate Terry Jarvis as Chair of the Zoning Board of Adjustment. Motion by Mr. Meyer. Second by Mr. Fanjoy. Motion passed 4-0-1. Ms. Jarvis abstained.**

**Review and Approval of Minutes**

Meeting of February 13, 2024 – Edits were made. **MOTION: To approve the minutes as amended. Motion by Chair Jarvis. Second by Mr. Meyer. Motion passed 5-0-0.**

**Review of Special Exception Application Changes**

The Board reviewed and discussed edits to the Special Exception Application.

**MOTION: To approve the edits to the Special Exception Application as discussed on April 9, 2024. Motion by Ms. Callaway. Second by Mr. Meyer. Motion passed 5-0-0.**

**New Mail**

The Board reviewed the following correspondence:

- Planning Board Notice of Decision – Map 257, Lot 001, 124 Valley Road
- Planning Board Letter of Recommendation – Map 251, Lot 011, 36 Berry Road

**Next Meeting**

Tuesday, May 14, 2024, 7:00 PM, New Durham Town Hall

**ADJOURN**

**MOTION: To adjourn the meeting. Motion by Mr. Meyer. Second by Mr. Baca. Motion passed 5-0-0.**

The meeting was adjourned at 7:33 PM.

Respectfully Submitted,

*Jennifer Riel*

Jennifer Riel, Recording Secretary