

**TOWN OF NEW DURHAM
ZONING BOARD of ADJUSTMENT
January 9, 2024, 7:00 PM
New Durham Town Hall, New Durham, NH 03855**

MEMBERS PRESENT

Terry Jarvis, Chair
Heather Freeman, Member
Bill Meyer, Member

Members Absent:

Linda Callaway, Member – Excused
David Bickford, Member - Excused

ALSO PRESENT

Susan Stillwell, Land Use Assistant

CALL TO ORDER

Chair Jarvis called the meeting to order at 7:00 PM.

Introductions were made of the Board members present.

Review and Determination for Completion Case 2024-001

Application submitted by Stephanie Richards of Changing Seasons Engineering, PLLC, on behalf of Jeffrey and Erin Gilmore for property located at Merrymeeting Road, Map 110, Lot 008.

The applicants are requesting a Variance to the following:

Article VI. Use Regulations, Section C.3.b. Sewage Disposal-Leach Field Setbacks.

Chair Jarvis stated the notices for the public hearing were posted on the bulletin boards and mailed to abutters; however, the public notice that was sent to *The Baysider* was not published. Therefore, in order to comply with the RSA requiring publication of the Public Hearing notice in a newspaper, the public hearing for this case will need to be continued to the Zoning Board of Adjustment meeting of February 13, 2024.

MOTION: *To postpone review and acceptance of the application for Case 2024-001 to February 13, 2024.* Motion by Chair Jarvis. Second by Mr. Meyer. Roll Call Vote: Mr. Meyer-aye; Ms. Freeman-aye; Chair Jarvis-aye. **Motion passed 3-0-0.**

Appointments/Announcements

Ms. Freeman stated she will not be running for another term as member of the Board.

NHMA Practice Pointers were briefly discussed.

APPROVAL OF MINUTES

Meeting of December 12, 2023 – Edits were made. **MOTION:** *To approve the minutes as amended.* Motion by Ms. Freeman. Second by Mr. Meyer. Roll Call Vote: Mr. Meyer-aye; Ms. Freeman-aye; Chair Jarvis-aye. **Motion passed 3-0-0.**

New Mail:

The Board reviewed the following correspondence:

Conceptual Consultation with Planning Board RE: Map 257, Lot 054 (Bourgeois)

Conceptual Consultation with Planning Board RE: Map 102, Lots 014 & 015 (Donovan)

NEXT MEETING

February 13, 2024, New Durham Town Hall

ADJOURN

MOTION: *To adjourn the meeting.* Motion by Mr. Meyer. Second by Ms. Freeman. Roll Call Vote: Mr. Meyer-aye; Ms. Freeman-aye; Chair Jarvis-aye. **Motion passed 3-0-0.**

The meeting was adjourned at 7:14 PM.

Respectfully Submitted,

Jennifer Riel

Jennifer Riel, Recording Secretary