New Hampshire
Department of
Revenue Administration

2014
MS-737

BUDGET OF THE TOWN/VILLAGE DISTRICT WITH A BUDGET COMMITTEE

Form Due Date: **20 Days after the TOWN/VILLAGE MEETING**

Instructions

Cover Page

- Select the entity type that you are filing for (Municipality or Village District)
- Select the entity's name from the pull down menu (County will automatically populate)
- Enter the entity's contact information
- Enter the preparer's information

Account Codes:

- Enter the *Warrant Article Number(s)* and other required information for each applicable account code
- Select the "Add Warrant Article" button to add additional *Warrant Articles* to the account code

For Assistance Please Contact:

NH DRA Municipal and Property Division
Phone: (603) 230-5090
Fax: (603) 230-5947
http://www.revenue.nh.gov/munc_prop/municipalservices.htm

ENTITY'S INFORMATION ?

Entity Type: ○ Municipality ◉ Village

Village District: New Durham - Copple Crown Village

PREPARER'S INFORMATION ?

First Name: Christopher
Last Name: LaPierre
Street No.: 81
Street Name: Mountain Drive
Phone Number: (603) 569-3772
Email (optional): ccvd@metrocast.net

APPROPRIATIONS

GENERAL GOVERNMENT

Account #	Purpose of Appropriations (RSA 32:3, V)	OP Bud. Warr. Art. #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4130-4139	Executive	Add Warr. Article	$5,425	$5,732	$5,500		$5,500	
		-			$5,500		$5,500	
4150-4151	Financial Administration	Add Warr. Article						
		-						
4153	Legal Expense	Add Warr. Article	$1,500		$1,500		$1,500	
		-			$1,500		$1,500	
4155-4159	Personnel Administration	Add Warr. Article						
		-						
4194	General Government Buildings	Add Warr. Article	$10,000	$12,000	$6,000		$6,000	
		-			$6,000		$6,000	
4195	Cemeteries	Add Warr. Article						
		-						
4196	Insurance	Add Warr. Article	$3,200	$2,922	$3,500		$3,500	
		-			$3,500		$3,500	
4197	Advertising & Regional Association	Add Warr. Article						
		-						
4199	Other General Government	Add Warr. Article						
		-						
General Government Section Subtotal			$20,125	$20,654	$16,500		$16,500	

PUBLIC SAFETY

Account #	Purpose of Appropriations (RSA 32:3, V)	OP Bud. Warr. Art. #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4210 - 4214	Police	Add Warr. Article						
		-						
4215 - 4219	Ambulance	Add Warr. Article						
		-						
4220 - 4229	Fire	Add Warr. Article						
		-						
4240 - 4249	Building Inspection	Add Warr. Article						
		-						
4290 - 4298	Emergency Management	Add Warr. Article						
		-						
4299	Other (Including Communications)	Add Warr. Article						
		-						
Public Safety Section Subtotal								

AIRPORT/AVIATION CENTER

Account #	Purpose of Appropriations (RSA 32:3, V)	OP Bud. Warr. Art. #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4301 - 4309	Airport Operations	Add Warr. Article						
		-						
Airport/Aviation Center Section Subtotal								

HIGHWAYS AND STREETS

Account #	Purpose of Appropriations (RSA 32:3, V)	OP Bud. Warr. Art. #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4311	Administration	Add Warr. Article						
		-						
4312	Highways & Streets	Add Warr. Article	$15,000	$13,653	$15,000		$15,000	
		-			$15,000		$15,000	
4313	Bridges	Add Warr. Article						
		-						
4316	Street Lighting	Add Warr. Article						
		-						
4319	Other	Add Warr. Article						
		-						
Highway and Street Section Subtotal			$15,000	$13,653	$15,000		$15,000	

SANITATION

Account #	Purpose of Appropriations (RSA 32:3, V)	OP Bud. Warr. Art. #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4321	Administration	Add Warr. Article						
		-						
4323	Solid Waste Collection	Add Warr. Article						
		-						
4324	Solid Waste Disposal	Add Warr. Article						
		-						
4325	Solid Waste Clean-up	Add Warr. Article						
		-						
4326 - 4329	Sewage Collection, Disposal, & Other	Add Warr. Article						
		-						
Sanitation Section Subtotal								

WATER DISTRIBUTION AND TREATMENT

Account #	Purpose of Appropriations (RSA 32:3, V)	OP Bud. Warr. Art. #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4331	Administration	Add Warr. Article						
		-						
4332	Water Services	Add Warr. Article	$17,000	$15,029	$25,000		$25,000	
		-			$25,000		$25,000	

4335 - 4339 Water Treatment, Conservation, & Other	Add Warr. Article							
	-							
Water Distribution and Treatment Section Subtotal			$17,000	$15,029	$25,000		$25,000	

ELECTRIC

Account #	Purpose of Appropriations (RSA 32:3, V)	OP Bud. Warr. Art. #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4351 - 4352	Administration & Generation	Add Warr. Article						
		-						
4353	Purchase Costs	Add Warr. Article						
		-						
4354	Electric Equipment Maintenance	Add Warr. Article						
		-						
4359	Other Electric Costs	Add Warr. Article						
		-						
Electric Section Subtotal								

HEALTH AND WELFARE

Account #	Purpose of Appropriations (RSA 32:3, V)	OP Bud. Warr. Art. #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4411	Administration	Add Warr. Article						
		-						

4414	Pest Control	Add Warr. Article						
		-						
4415 - 4419	Health Agencies, Hospital, & Other	Add Warr. Article						
		-						
4441 - 4442	Administration & Direct Assistance	Add Warr. Article						
		-						
4444	Intergovernmental Welfare Payments	Add Warr. Article						
		-						
4445 - 4449	Vendor Payments & Other	Add Warr. Article						
		-						
Health and Welfare Section Subtotal								

CULTURE AND RECREATION

Account #	Purpose of Appropriations (RSA 32:3, V)	OP Bud. Warr. Art. #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4520 - 4529	Parks & Recreation	Add Warr. Article	$3,500	$1,799	$2,500		$2,500	
		-			$2,500		$2,500	
4550 - 4559	Library	Add Warr. Article						
		-						
4583	Patriotic Purposes	Add Warr. Article						
		-						
4589	Other Culture & Recreation	Add Warr. Article						
		-						
Culture and Recreation Section Subtotal			$3,500	$1,799	$2,500		$2,500	

CONSERVATION

Account #	Purpose of Appropriations (RSA 32:3, V)	OP Bud. Warr. Art. #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4611-4612	Admin. & Purchase of Natural Resources	Add Warr. Article						
		-						
4619	Other Conservation	Add Warr. Article						
		-						
4631-4632	Redevelopment & Housing	Add Warr. Article						
		-						
4651-4659	Economic Development	Add Warr. Article						
		-						
Conservation Section Subtotal								

DEBT SERVICE

Account #	Purpose of Appropriations (RSA 32:3, V)	OP Bud. Warr. Art. #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4711	Principal - Long Term Bonds & Notes	Add Warr. Article	$35,000	$35,000	$35,000		$35,000	
		-			$35,000		$35,000	
4721	Interest - Long Term Bonds & Notes	Add Warr. Article	$9,000	$9,827	$8,000		$8,000	
		-			$8,000		$8,000	

4723	Interest on Tax Anticipation Notes	Add Warr. Article						
		-						
4790 - 4799	Other Debt Service	Add Warr. Article			$1,500		$1,500	
		-			$1,500		$1,500	
Debt Services Section Subtotal			$44,000	$44,827	$44,500		$44,500	

CAPITAL OUTLAY

Account #	Purpose of Appropriations (RSA 32:3, V)	OP Bud. Warr. Art.#	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4901	Land	Add Warr. Article						
		-						
4902	Machinery, Vehicles, & Equipment	Add Warr. Article	$500		$7,000		$7,000	
		-			$7,000		$7,000	
4903	Buildings	Add Warr. Article	$1,000		$1,000		$1,000	
		-			$1,000		$1,000	
4909	Improvements Other Than Buildings	Add Warr. Article			$150,000		$150,000	
		- 3			$150,000		$150,000	
Capital Outlay Section Subtotal			$1,500		$158,000		$158,000	

OPERATING TRANSFERS OUT

Account #	Purpose of Appropriations (RSA 32:3, V)	OP Bud. Warr. Art. #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4912	To Special Revenue Fund	Add Warr. Article						
		-						
4913	To Capital Projects Fund	Add Warr. Article						
		-						
4914	To Enterprise Fund							
	Sewer	Add Warr. Article						
		-						
	Water	Add Warr. Article						
		-						
	Electric	Add Warr. Article						
		-						
	Airport	Add Warr. Article						
		-						
4918	To Nonexpendable Trust Funds	Add Warr. Article						
		-						
4919	To Fiduciary Funds	Add Warr. Article						
		-						
Operating Transfers Out Section Subtotal								
OPERATING BUDGET TOTAL			$101,125	$95,962	$261,500		$261,500	

SPECIAL WARRANT ARTICLES

Special Warrant articles are defined in RSA 32:3,VI, as appropriations 1) In petitioned warrant articles; 2) Appropriations raised by bonds or notes; 3) Appropriations to or from a separate fund created pursuant to law, such as capital reserve funds or trust funds; 4) An appropriation designated on the warrant as a special article or as a non-lapsing or nontransferable article.

Account #	Purpose of Appropriations (RSA 32:3, VI)	OP Bud. Warr. Art. #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4915	To Capital Reserve Fund	Add Warr. Article	$1,000	$1,000	$1,000		$1,000	
		2			$1,000		$1,000	
4916	To Expendable Trust Fund	Add Warr. Article						
4917	To Health Maintenance Trust Funds	Add Warr. Article						
	Other Special Warrant Articles	Add Warr. Article						
	SPECIAL ARTICLES RECOMMENDED		$1,000	$1,000	$1,000		$1,000	

INDIVIDUAL WARRANT ARTICLES

"Individual" warrant articles are not the same as "Special Warrant Articles". An example of an individual warrant articles might be negotiated cost items for labor agreements or items of a one time nature you wish to address individually.

Account #	Purpose of Appropriations (RSA 32:3, V)	OP Bud. Warr. Art. #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
Other Individual Warrant Articles		Add Warr. Article						
INDIVIDUAL WARRANT ARTICLES RECOMMENDED								

You have reached the end of the Appropriations Section. Please review this section for accuracy, then move on to the Revenues Section.

REVENUES

TAXES

Account #	Source of Revenue	Warrant Article #	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Estimated Revenues
3120	Land Use Change Taxes - General Fund	Add Warrant Article			
		-			
3180	Resident Taxes	Add Warrant Article			
		-			
3185	Yield Taxes	Add Warrant Article			
		-			
3186	Payment in Lieu of Taxes	Add Warrant Article			
		-			
3189	Other Taxes	Add Warrant Article			
		-			
3190	Interest & Penalties on Delinquent Taxes	Add Warrant Article			
		-			
	Inventory Penalties	Add Warrant Article			
		-			
3187	Excavation Tax ($0.02 per cubic yard)	Add Warrant Article			
		-			
Taxes Section Subtotal					

LICENSES, PERMITS, AND FEES

Account #	Source of Revenue	Warrant Article #	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Estimated Revenues
3210	Business Licenses & Permits	Add Warrant Article			
		-			
3220	Motor Vehicle Permit Fees	Add Warrant Article			
		-			
3230	Building Permits	Add Warrant Article			
		-			
3290	Other Licenses, Permits, & Fees	Add Warrant Article			
		-			
3311 - 3319	From Federal Government	Add Warrant Article			
		-			
Licenses, Permits, and Fees Section Subtotal					

FROM STATE

Account #	Source of Revenue	Warrant Article #	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Estimated Revenues
3351	Shared Revenues	Add Warrant Article			
		-			
3352	Meals & Rooms Tax Distribution	Add Warrant Article			
		-			
3353	Highway Block Grant	Add Warrant Article			
		-			
3354	Water Pollution Grant	Add Warrant Article			
		-			

3355	Housing & Community Development	Add Warrant Article			
		-			
3356	State & Federal Forest Land Reimbursement	Add Warrant Article			
		-			
3357	Flood Control Reimbursement	Add Warrant Article			
		-			
3359	Other (Including Railroad Tax)	Add Warrant Article			
		-			
3379	From Other Governments	Add Warrant Article			
		-			
State Funding Section Subtotal					

CHARGES FOR SERVICES

Account #	Source of Revenue	Warrant Article #	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Estimated Revenues
3401 - 3406	Income from Departments	Add Warrant Article	$9,840	$15,640	$15,640
		-		$15,640	$15,640
3409	Other Charges	Add Warrant Article			
		-			
Charges for Services Section Subtotal			$9,840	$15,640	$15,640

MISCELLANEOUS REVENUES

Account #	Source of Revenue	Warrant Article #	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Estimated Revenues
3501	Sale of Municipal Property	Add Warrant Article			
		-			

3502	Interest on Investments	Add Warrant Article			
		-			
3503 - 3509	Other	Add Warrant Article			
		-			
Miscellaneous Revenues Section Subtotal					

INTERFUND OPERATING TRANSFERS IN

Account #	Source of Revenue	Warrant Article #	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Estimated Revenues
3912	From Special Revenue Funds	Add Warrant Article			
		-			
3913	From Capital Projects Funds	Add Warrant Article			
		-			
3914	From Enterprise Funds				
	Sewer - (Offset)	Add Warrant Article			
		-			
	Water - (Offset)	Add Warrant Article			
		-			
	Electric - (Offset)	Add Warrant Article			
		-			
	Airport - (Offset)	Add Warrant Article			
		-			
3915	From Capital Reserve Funds	Add Warrant Article			
		-			

3916	From Trust & Fiduciary Funds ?	Add Warrant Article			
		-			
3917	Transfers from Conservation Funds ?	Add Warrant Article			
		-			
Interfund Operating Transfers In Section Subtotal					

OTHER FINANCING SOURCES ?

Account #	Source of Revenue	Warrant Article #	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Estimated Revenues
3934	Proceeds from Long Term Bonds & Notes ?	Add Warrant Article		$150,000	$150,000
		3		$150,000	$150,000
	Amounts Voted from Fund Balance	Add Warrant Article			
		-			
	Estimated Fund Balance to Reduce Taxes	Add Warrant Article			
		-			
Other Financing Sources Section Subtotal				$150,000	$150,000

TOTAL ESTIMATE REVENUES AND CREDITS	$9,840	$165,640	$165,640

New Hampshire
Department of
Revenue Administration

2014
MS-737

ACCOUNT SUMMARY

Appropriations	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Selectmen's Recommended Appropriations Ensuing Fiscal Year	Selectmen's Recommended Appropriations Ensuing Fiscal Year (Not Recommended)	Budget Committee's Recommended Appropriations Ensuing Fiscal Year	Budget Committee's Recommended Appropriations Ensuing Fiscal Year (Not Recommended)
General Government	$20,125	$20,654	$16,500		$16,500	
Public Safety						
Airport/Aviation Center						
Highways and Streets	$15,000	$13,653	$15,000		$15,000	
Sanitation						
Water Distribution and Treatment	$17,000	$15,029	$25,000		$25,000	
Electric						
Health and Welfare						
Culture and Recreation	$3,500	$1,799	$2,500		$2,500	
Conservation						
Debt Service	$44,000	$44,827	$44,500		$44,500	
Capital Outlay	$1,500		$158,000		$158,000	
Interfund Operating Transfers Out						
Special Warrant Articles	$1,000		$1,000		$1,000	
Individual Warrant Articles						

Revenues	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Estimated Revenues
Taxes			
Licenses, Permits and Fees			
State Funding			
Charges for Services	$9,840	$15,640	$15,640
Miscellaneous Revenues			
Interfund Operations Transfers In			
Other Finance Sources		$150,000	$150,000

BUDGET SUMMARY

Item	Prior Year Adopted Budget	Selectmen's Recommended Budget	Budget Committee's Recommended Budget
Operating Budget Appropriations Recommended	$101,125	$261,500	$261,500
Special Warrant Articles Recommended	$1,000	$1,000	$1,000
Individual Warrant Articles Recommended			
TOTAL Appropriations Recommended	$102,125	$262,500	$262,500
Less: Amount of Estimated Revenues & Credits	$9,840	$165,640	$165,640
Estimated Amount of Taxes to be Raised	$92,285	$96,860	$96,860

Does the budget include **Collective Bargaining Cost Items?**	Yes	No
Does the budget include **RSA 32:18-a Bond Overrides?**	Yes	No
Does the budget include **RSA 32:21 Water Costs?**	Yes	No

BUDGET COMMITTEE SUPPLEMENTAL SCHEDULE	
Total recommended by Budget Committee:	$262,500
Less Exclusions:	
Principal: Long-Term Bonds & Notes:	$35,000
Interest: Long-Term Bonds & Notes:	$9,500
Capital outlays funded from Long-Term Bonds & Notes	$150,000
Mandatory Assessments	
Total Exclusions	$194,500
Mandatory Water & Waste Treatment Facilities (RSA 32:21)	
Amount Recommended (Prior to Meeting)	
Amount Voted (Voted at Meeting)	
Amount voted over recommended amount	$0
Maximum Allowable Appropriations Voted At Meeting	$269,300

New Durham - Copple Crown Village (325V1)

PREPARER'S CERTIFICATION
Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name: Christopher

Preparer's Last Name: LaPierre

Preparer's Signature and Title

Date: Jan 8, 2014

☒ **Check to Certify Electronic Signature:** You are required to check this box and provide your name above. By checking this box, you hereby declare and certify that the electronic signature above was actually signed by the Preparer and that the electronic signature is valid.

BUDGET COMMITTEE CERTIFICATION
Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Budget Committee Member's Signature

Budget Committee Member's Signature

Budget Committee Member's Signature

Budget Committee Member's Signature

Budget Committee Member's Signature

Budget Committee Member's Signature

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Budget Committee Member's Signature

Submit

Print

Please save and e-mail the completed PDF form to your Municipal Account Advisor:

- *Michelle Clark: michelle.clark@dra.nh.gov*
- *Jamie Dow: jamie.dow@dra.nh.gov*
- *Shelley Gerlarneau: shelley.gerlarneau@dra.nh.gov*
- *Jean Samms: jean.samms@dra.nh.gov*

A hard-copy of this signature page must be signed and submitted to the NHDRA at the following address:

NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL AND PROPERTY DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487